



**SURUHANJAYA SYARIKAT MALAYSIA**  
**COMPANIES COMMISSION OF MALAYSIA**



**SURUHANJAYA SYARIKAT MALAYSIA**  
**COMPANIES COMMISSION OF MALAYSIA**

# **CORPORATE REGISTRY SYSTEM (HT4 – CRS)**

## **External User Manual**

### **Incorporation (ROC-INC)**

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# 1 Introduction

This comprehensive guide is designed to help users navigate the system and effectively utilise its features and functions. It includes step-by-step instructions, supported by illustrations, to assist users in completing key tasks within the system.

The manual includes an overview of the system functions, user roles, navigation and key procedures.

Users must have valid CRS access and the appropriate permissions to perform the transactions.

## 2 Module Overview

This user guide covers the following business processes:

### **(a) Pre-Incorporation / Registration**

- (i) Incorporation of a Local Company Limited by Shares
  - from Name Reservation to Incorporation
- (ii) Incorporation of a Local Unlimited Company
  - from Name Reservation to Incorporation
- (iii) Incorporation of a Company Limited by Guarantee
- (iv) Registration of a Foreign Company
  - Foreign Company with Share Capital
  - Foreign Company without Share Capital

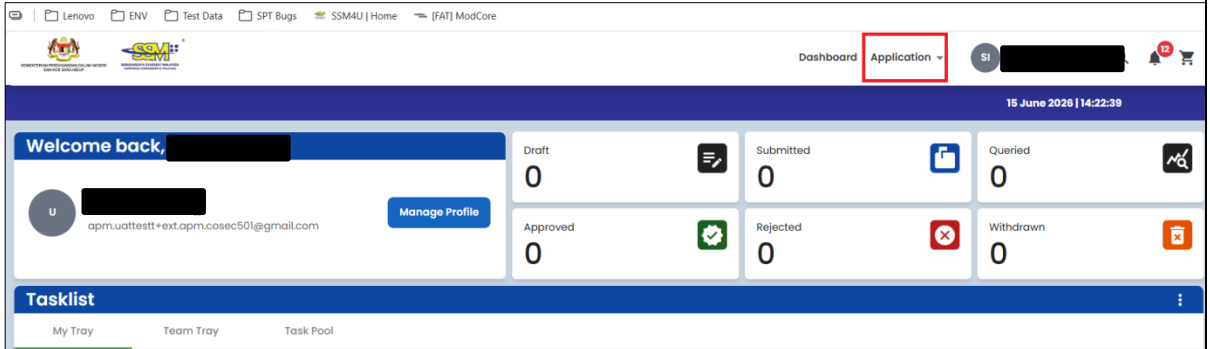
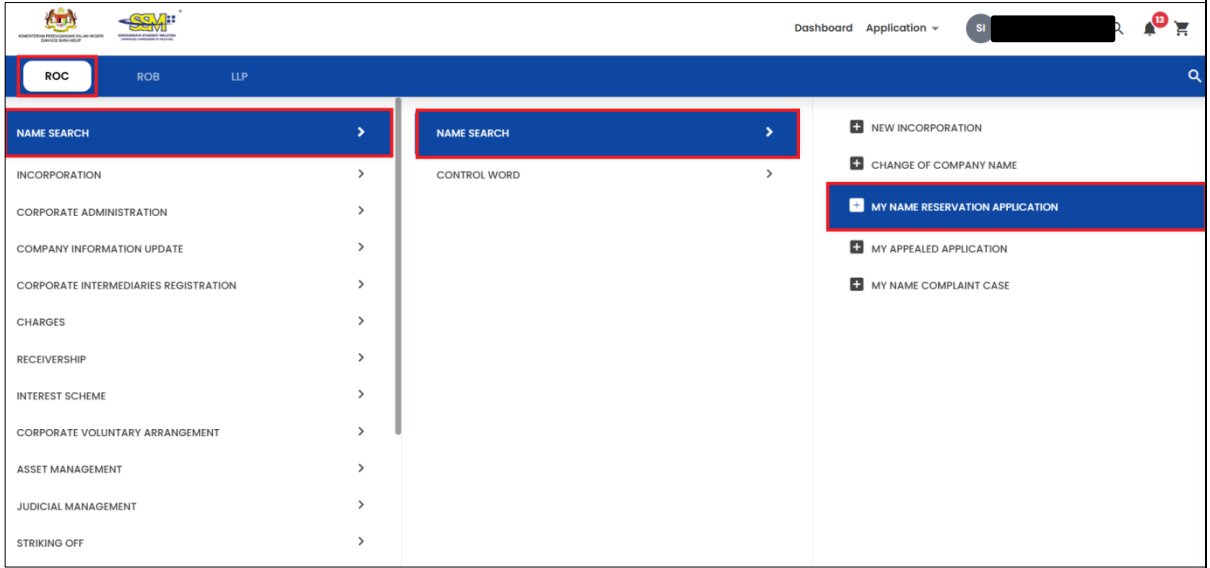
### **(b) Post-Incorporation**

- (i) Entitlement to Commence Business by a Public Company
- (ii) Conversion of a Company Status
  - Local Company
  - Foreign Company
- (iii) Change of Name
  - Local Company
  - Foreign Company
- (iv) Rectification of Registers

## 3 Pre-Incorporation/ Registration

### 3.1 From Name Reservation to Incorporation

#### 3.1.1 Initiate the Application

| Field Num. | Description                                                                                                                                                                                                  |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>From the <b>Dashboard</b>, click <b>Application</b>.</p>                                                               |
| 2          | <p>Click <b>ROC</b> -&gt; <b>Name Search</b> -&gt; <b>Name Search</b> -&gt; <b>My Name Reservation Application</b>.</p>  |
| 3          | <p>Choose the application and click <b>Incorporate</b>.</p>                                                                                                                                                  |

Field Num.

Description



GOVERNMENT OF WESTERN AUSTRALIA  
SOUTH WESTERN REGION



SWM  
SOUTH WESTERN REGION

Dashboard

Application ▾

SI 

 12



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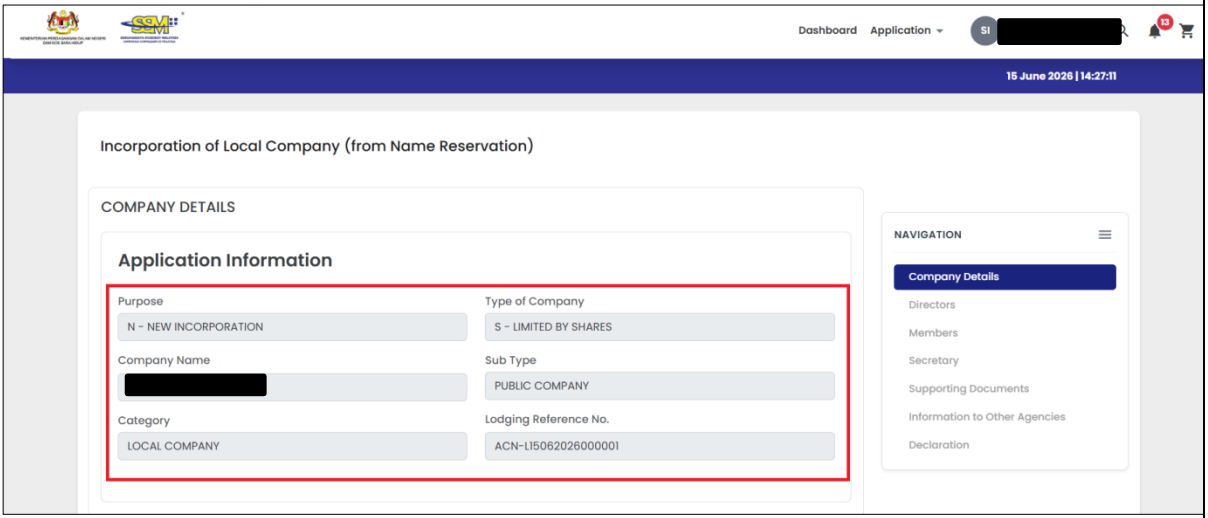
My Name Reservation Application Listing

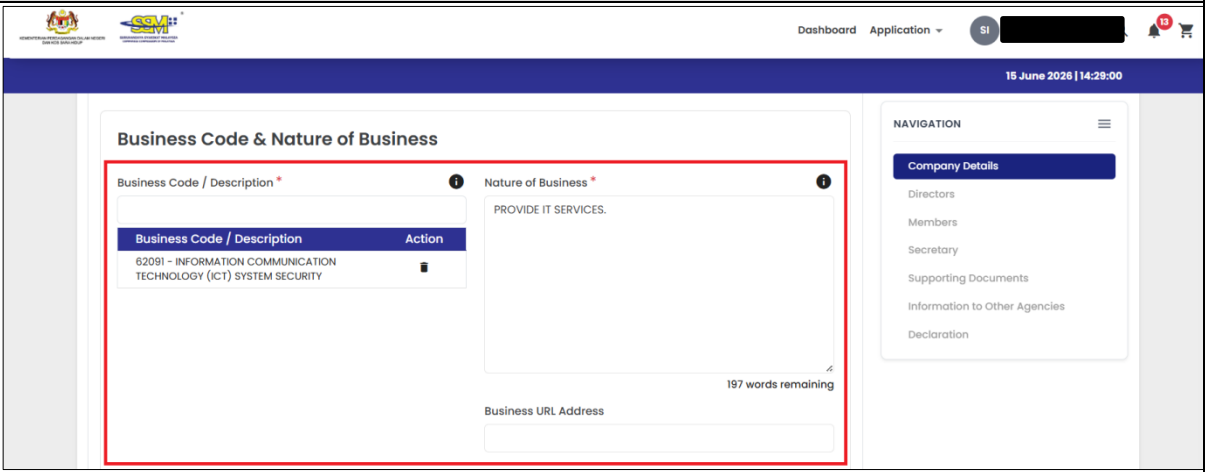
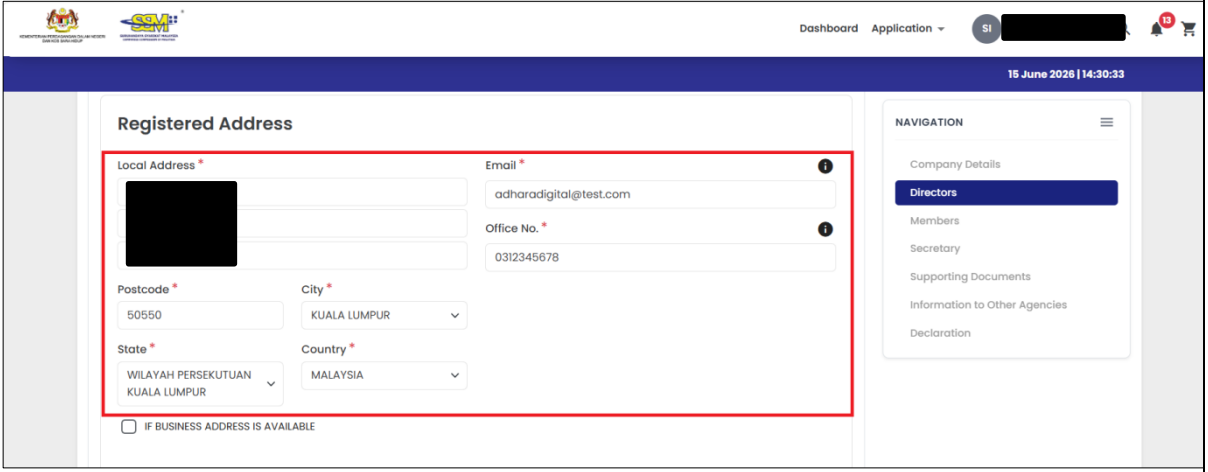
Lodging Reference No.

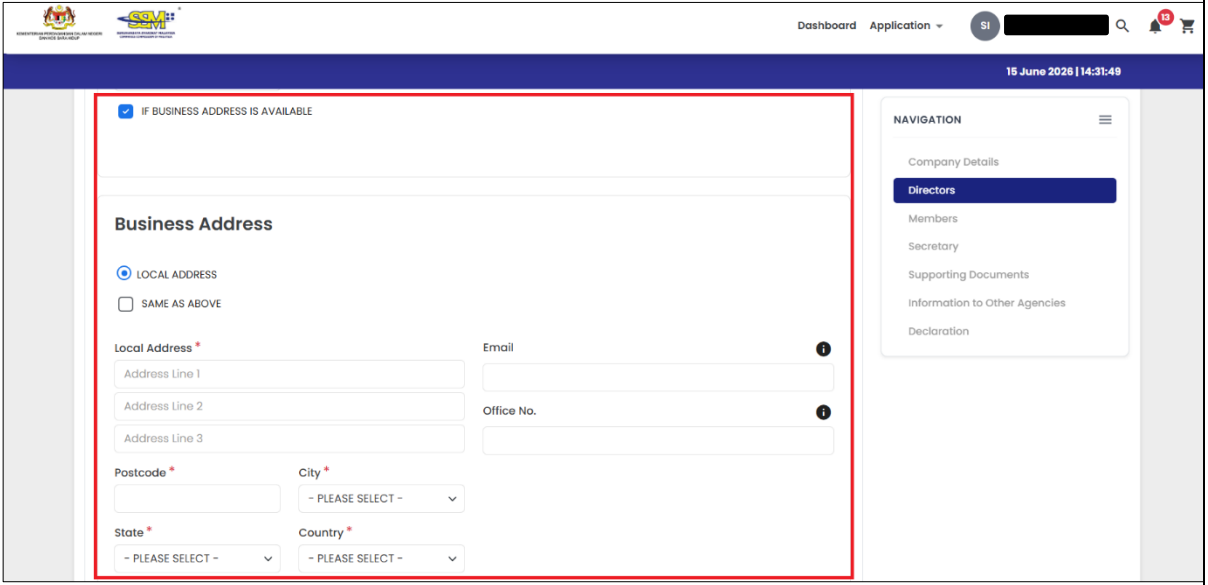
Proposed Company Name

<

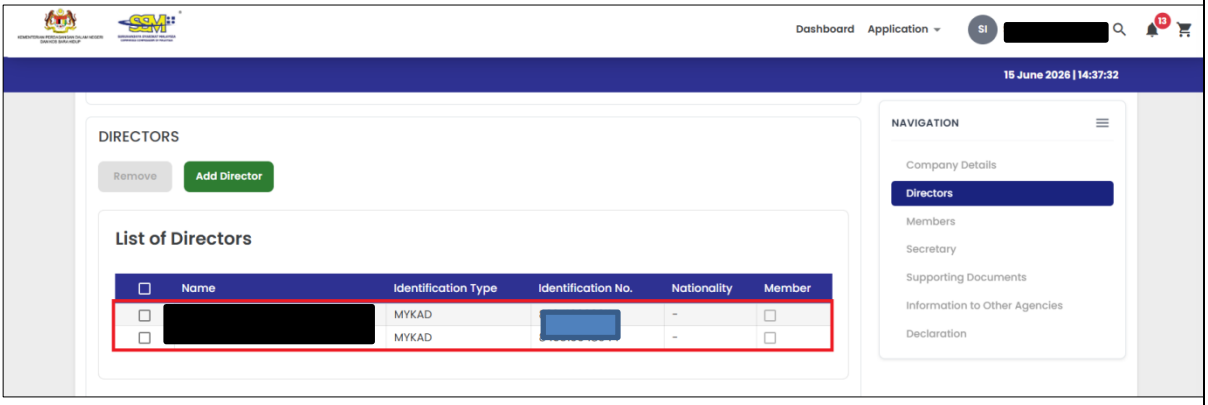
## 3.1.2 Company Details

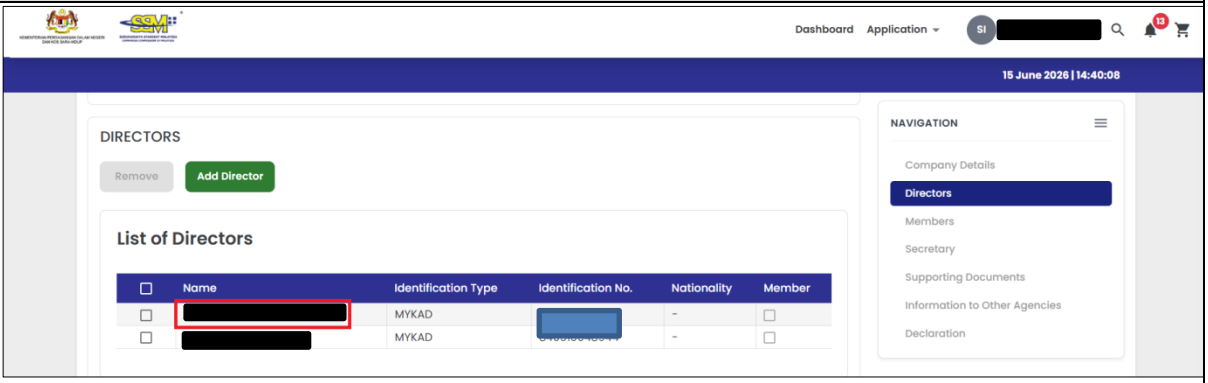
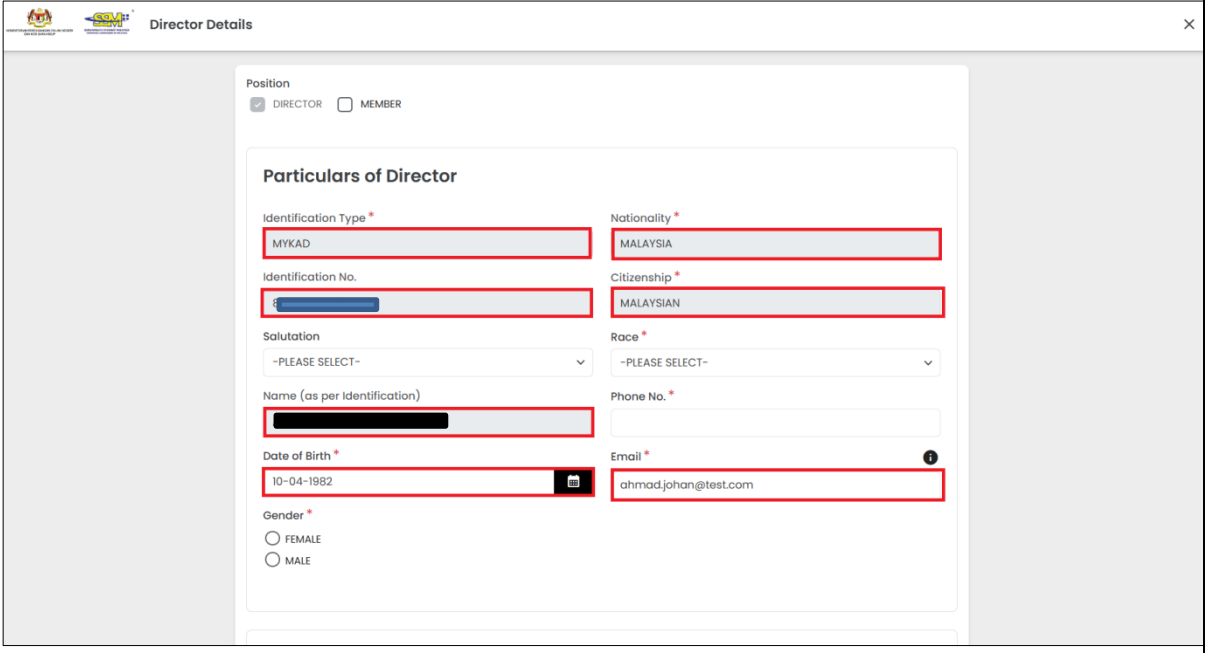
| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>The system will auto-populate the <b>Application Information</b> section. Please proceed to the next step.</p>  <p>Incorporation of Local Company (from Name Reservation)</p> <p>COMPANY DETAILS</p> <p>Application Information</p> <p>Purpose: N - NEW INCORPORATION Type of Company: S - LIMITED BY SHARES</p> <p>Company Name: Sub Type: PUBLIC COMPANY</p> <p>Category: LOCAL COMPANY Lodging Reference No.: ACN-LI5062026000001</p> <p>NAVIGATION: Company Details, Directors, Members, Secretary, Supporting Documents, Information to Other Agencies, Declaration</p> |
| 2          | <p>Scroll down to the <b>Business Code &amp; Nature of Business</b> section. The system will auto-populate the <b>Business Code/ Description</b> from the Name Reservation. Please insert the <b>Nature of Business</b> and <b>Business URL Address</b>.</p>                                                                                                                                                                                                                                                                                                                                                                                                        |

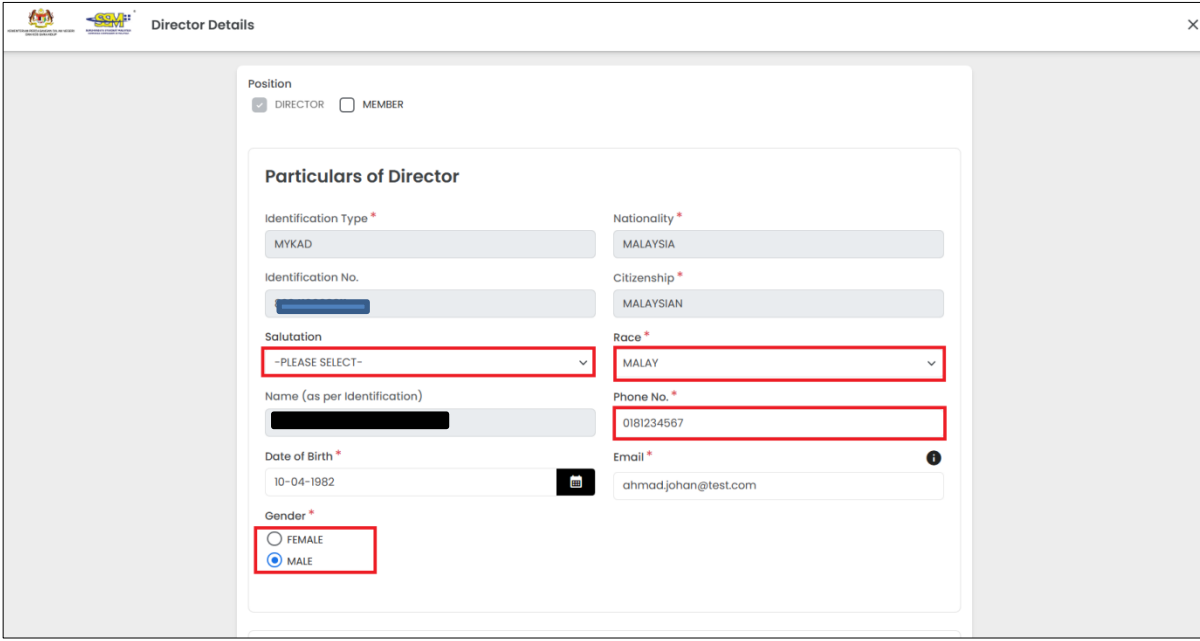
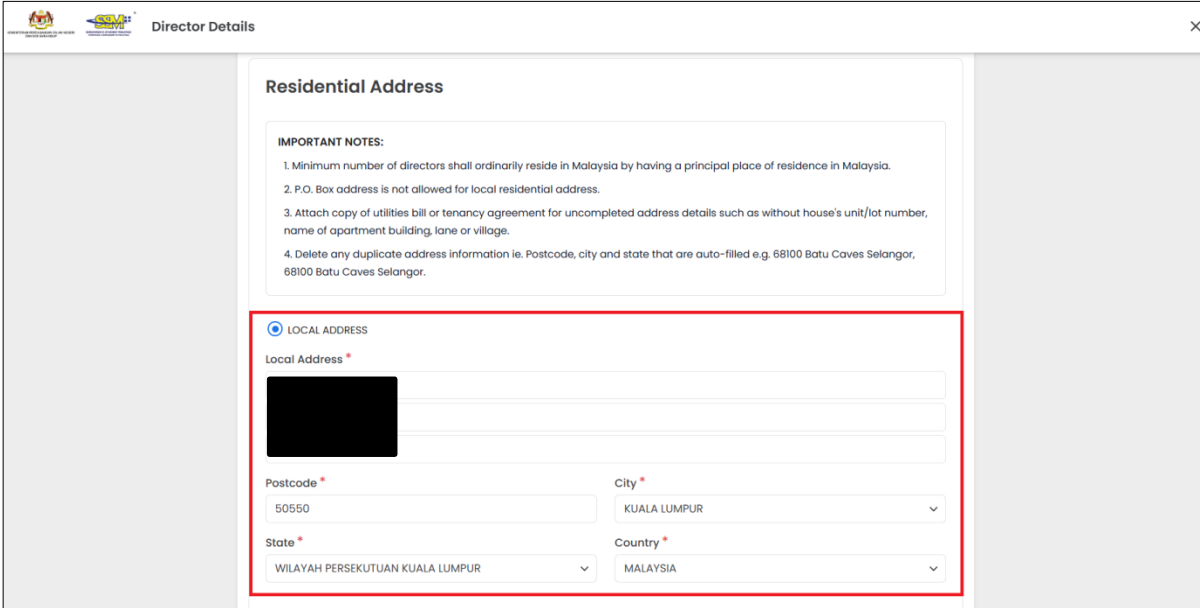
| Field Num. | Description                                                                                                                                                                                   |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                             |
| 3          | <p>Scroll down to the <b>Registered Address</b> section. Then, please insert all the required fields.</p>  |
| 4          | <p>If the <b>business address</b> is available, please select <b>IF BUSINESS ADDRESS IS AVAILABLE</b>. Then, please insert all the required fields.</p>                                       |

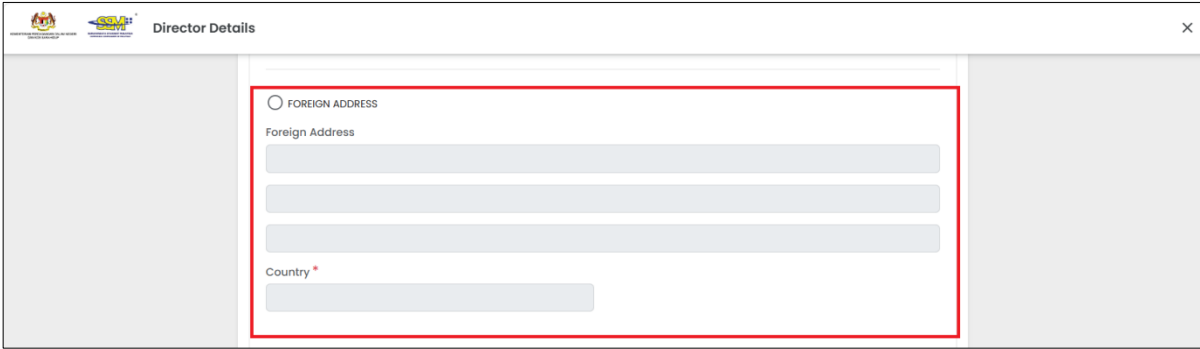
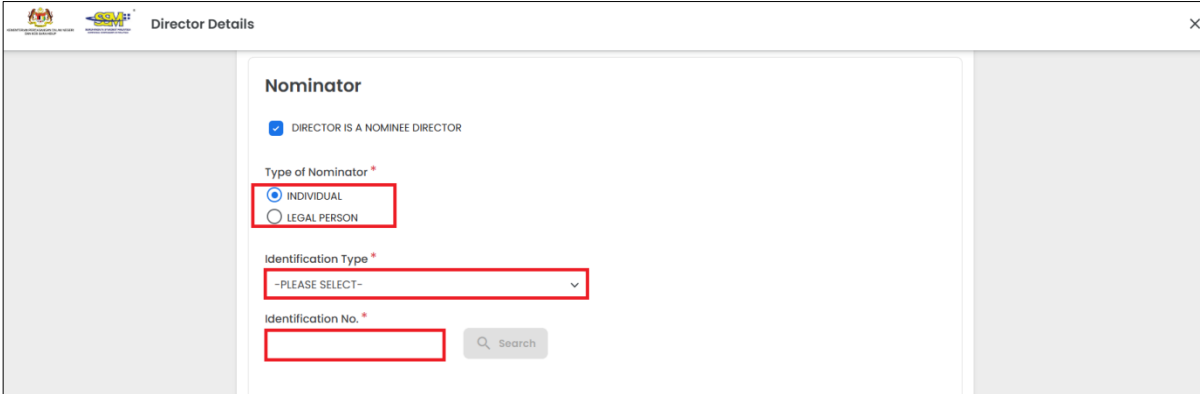
| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

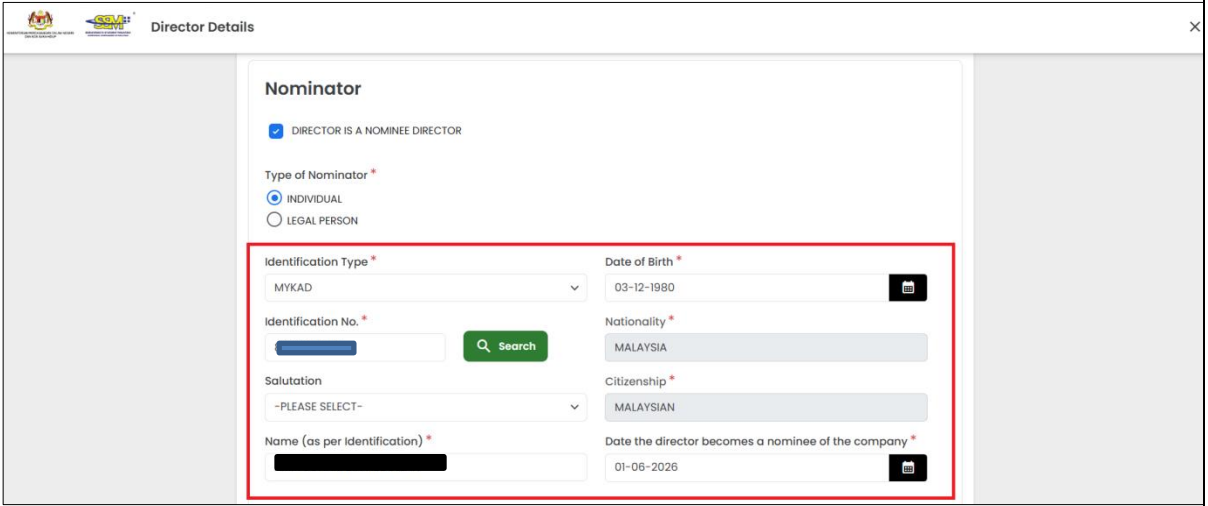
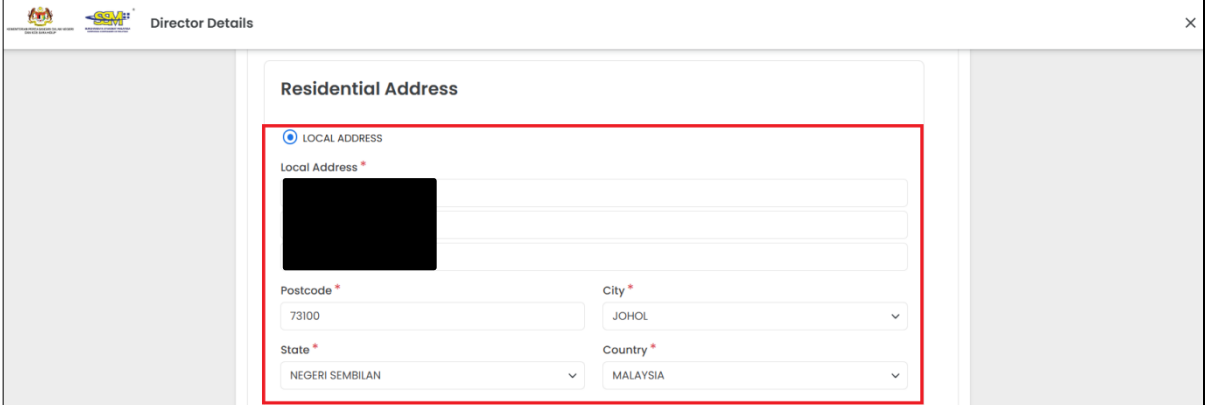
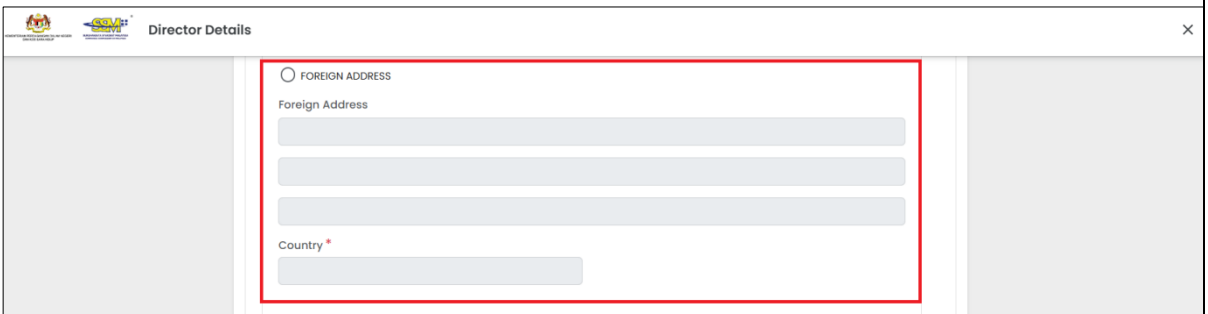
## 3.1.3 Directors

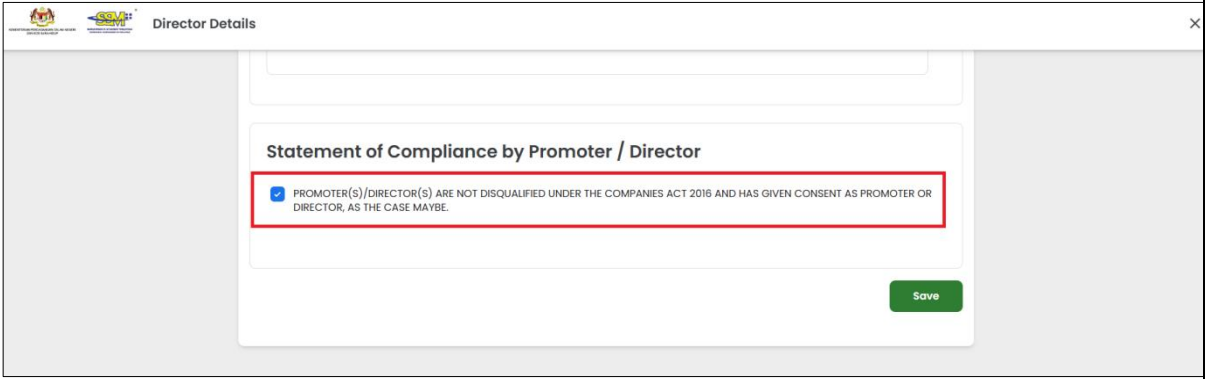
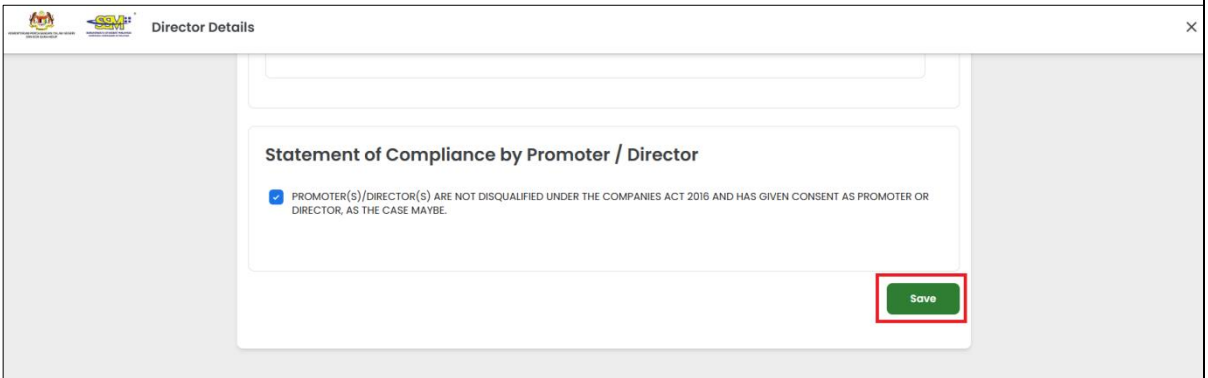
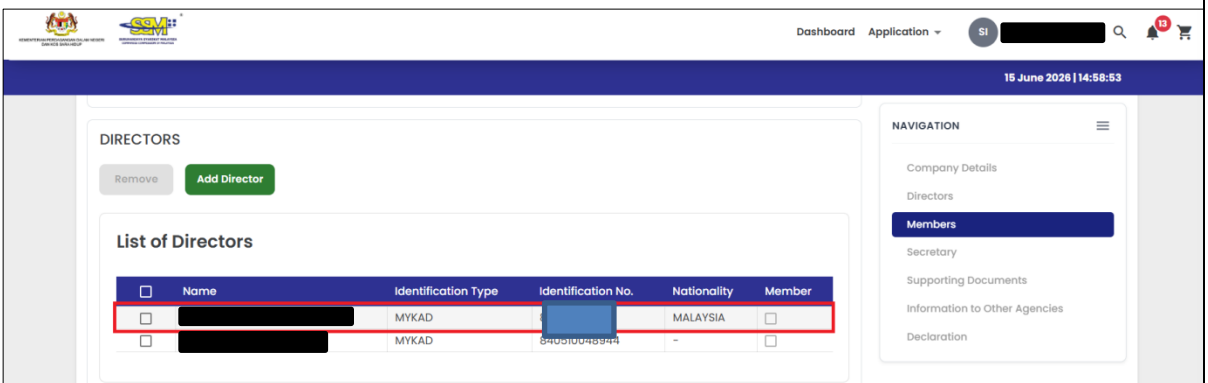
| Field Num. | Description                                                                                                                                                                                                                                                            |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to <b>Directors</b> section. The system will auto-populate the directors from the Name Reservation. The user is required to update the Director's information.</p>  |
| 2          | <p>To update the director details, click the <b>Director's name</b>.</p>                                                                                                                                                                                               |

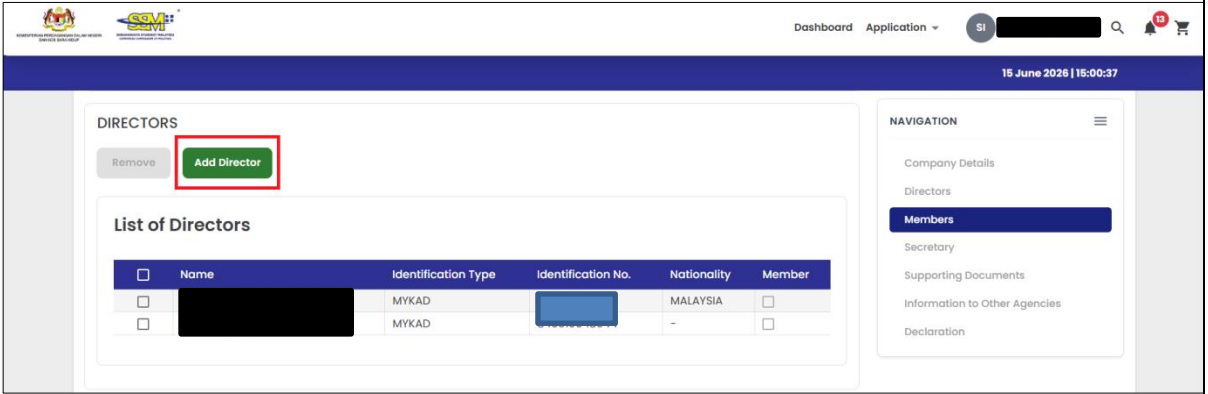
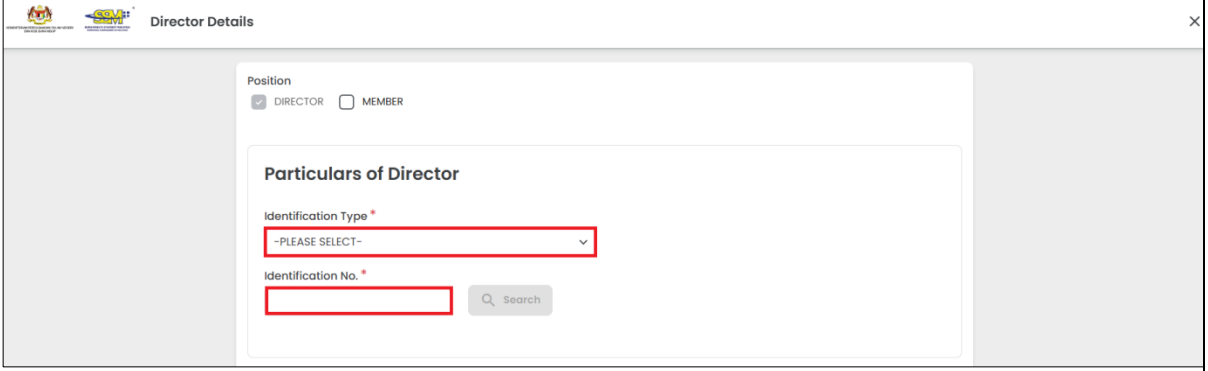
| Field Num. | Description                                                                                                                                                                                             |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                       |
| 3          | <p>The system will auto-populate these fields from the name reservation. Please insert all the required fields.</p>  |
| 4          | <p>Please insert the <b>Salutation, Gender, Race</b> and <b>Phone No.</b></p>                                                                                                                           |

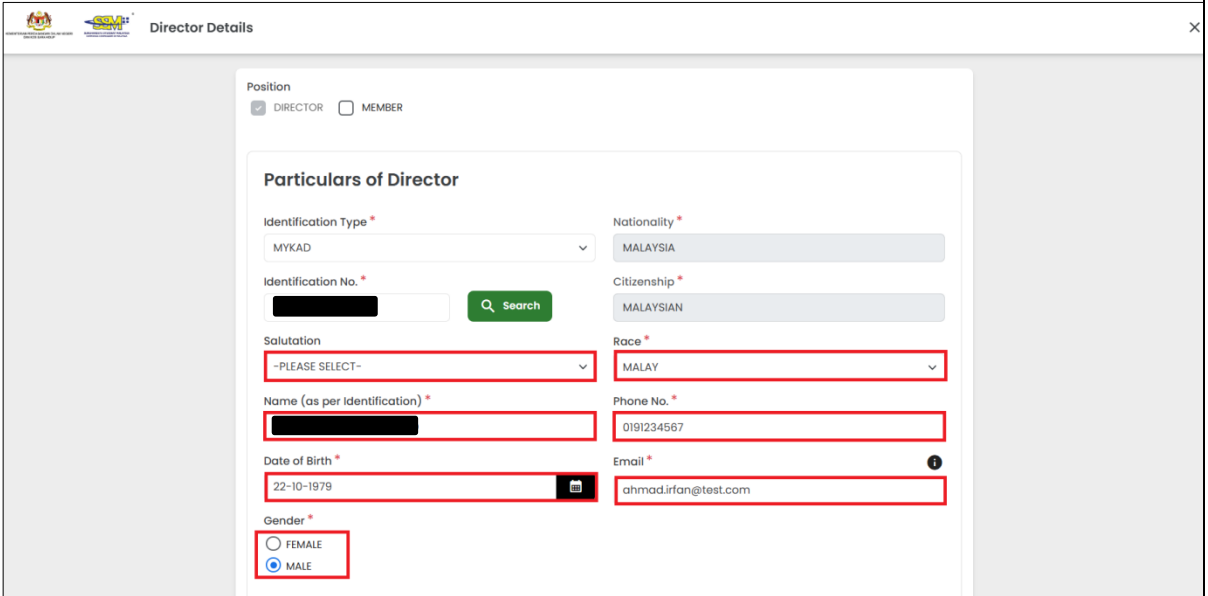
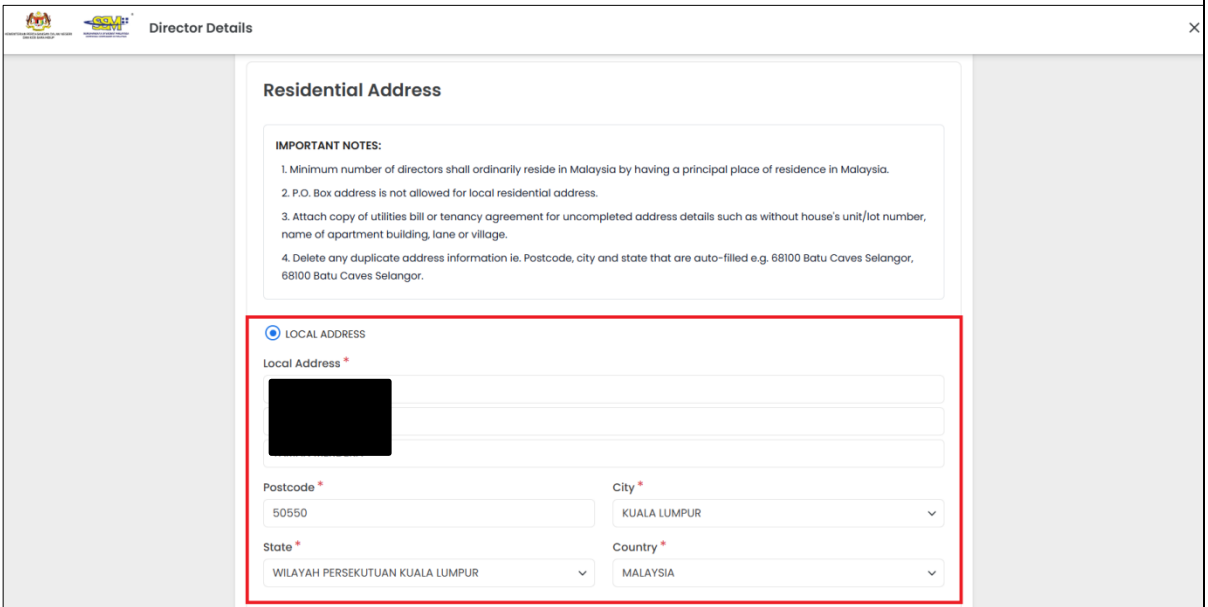
| Field Num. | Description                                                                                                                                                                                     |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                              |
| 5          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>  |
| 6          | <p>If the residential address is a foreign address, click <b>FOREIGN ADDRESS</b>. Then, please insert all the required fields.</p>                                                              |

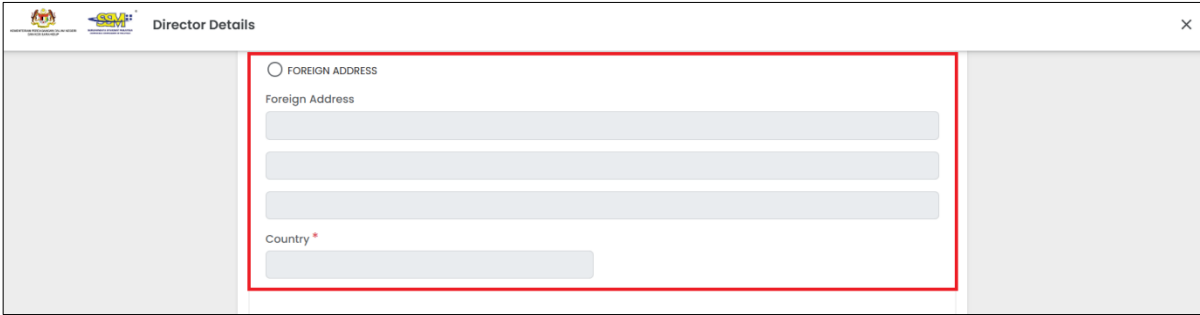
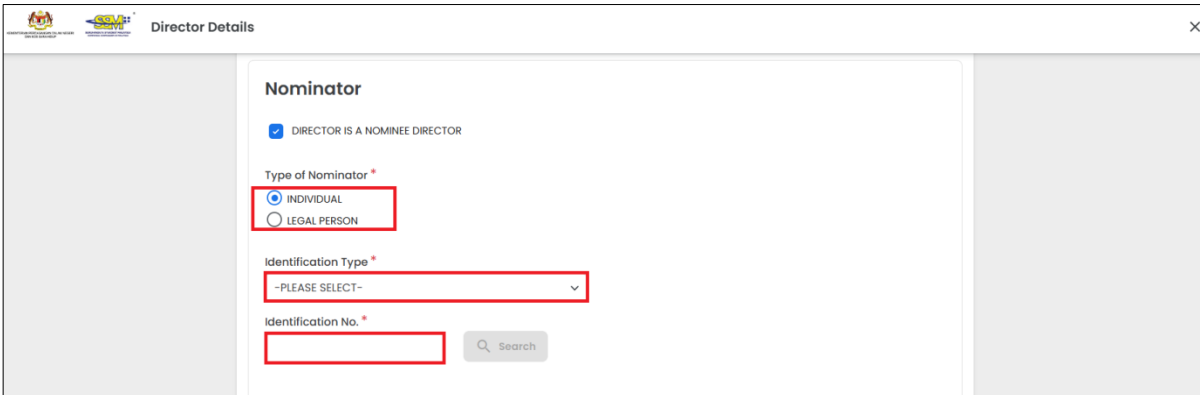
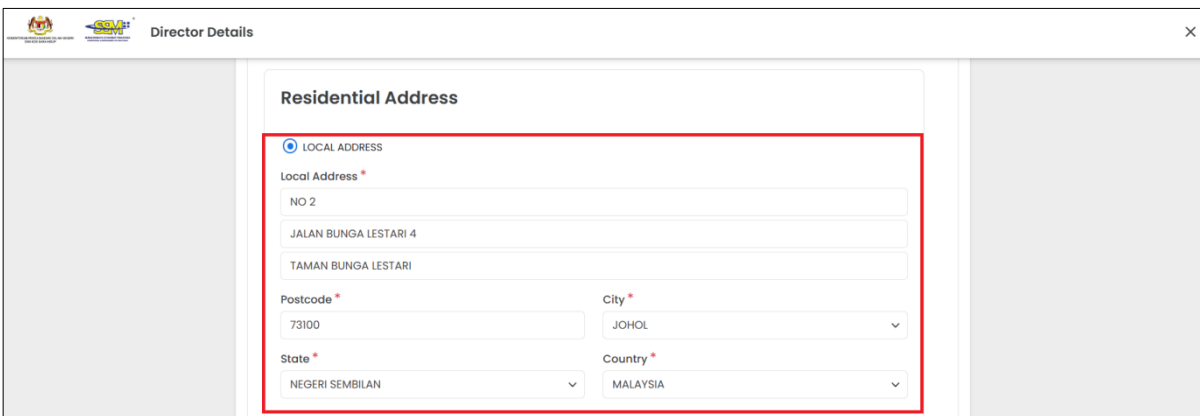
| Field Num. | Description                                                                                                                                                                                                                                                |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                          |
| 7          | <p>Scroll down to the <b>Nominator</b> section. If the director is a nominee director, click <b>DIRECTOR IS A NOMINEE DIRECTOR</b>. If not, please skip this step.</p>  |
| 8          | <p>Please select the <b>Type of Nominator – INDIVIDUAL</b>, <b>Identification Type - MYKAD</b> and insert the <b>Identification No.</b></p>                            |
| 9          | <p>Please insert the <b>Salutation, Name (as per identification), Date of Birth</b> and <b>Date the director becomes a nominee of the company.</b></p>                                                                                                     |

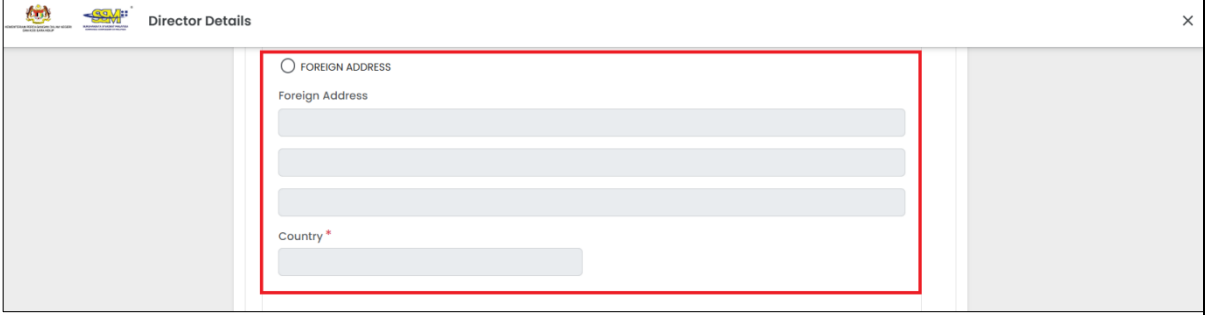
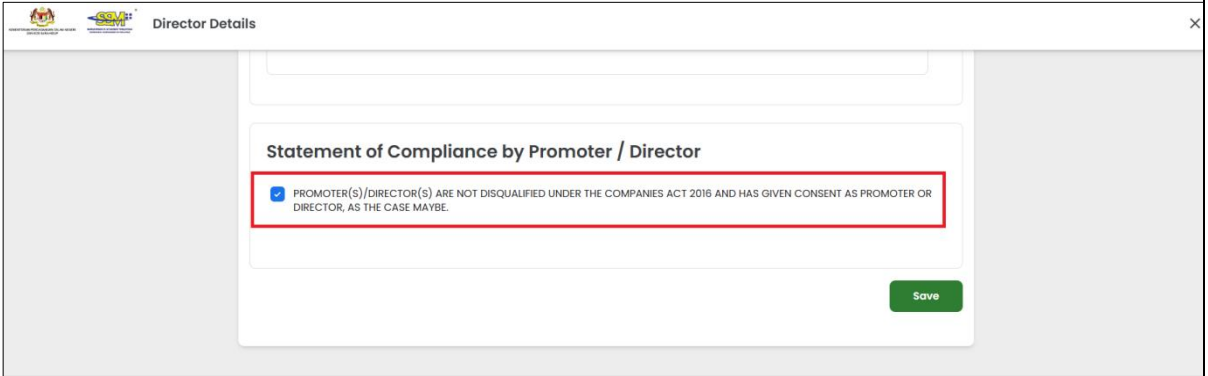
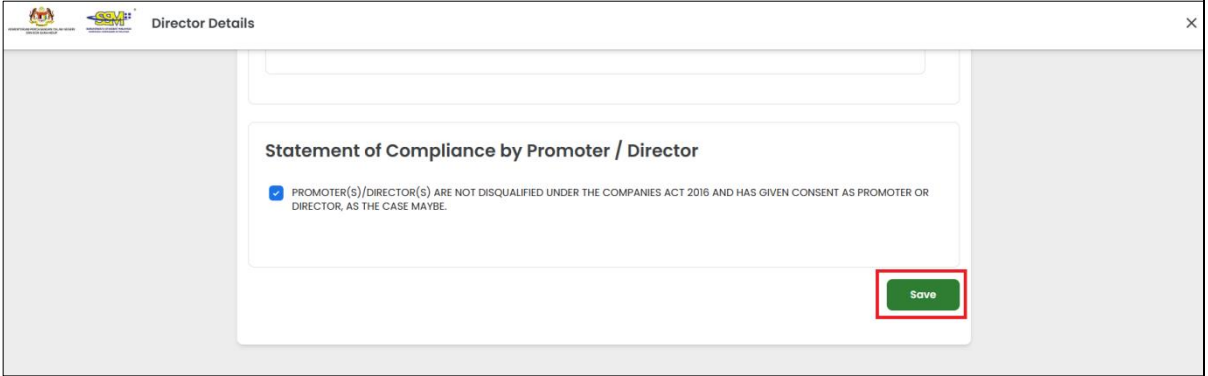
| Field Num. | Description                                                                                                                                                                                                                                          |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                    |
| 10         | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>                                                        |
| 11         | <p>If the residential address is a foreign address, click the <b>FOREIGN ADDRESS</b>. Then, please insert all the required fields.</p>                           |
| 12         | <p>Scroll down to the <b>Statement of Compliance by Promoter/ Director</b> section, click the <b>PROMOTER(S)/DIRECTOR(S) ARE NOT DISQUALIFIED UNDER THE COMPANIES ACT 2016 AND HAS GIVEN CONSENT AS PROMOTER OR DIRECTOR, AS THE CASE MAYBE.</b></p> |

| Field Num. | Description                                                                                                                          |
|------------|--------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                    |
| 13         | <p>Click <b>Save</b> to update the director.</p>  |
| 14         | <p>The director was successfully updated.</p>    |
| 15         | <p>To add new director, click <b>Add Director</b>.</p>                                                                               |

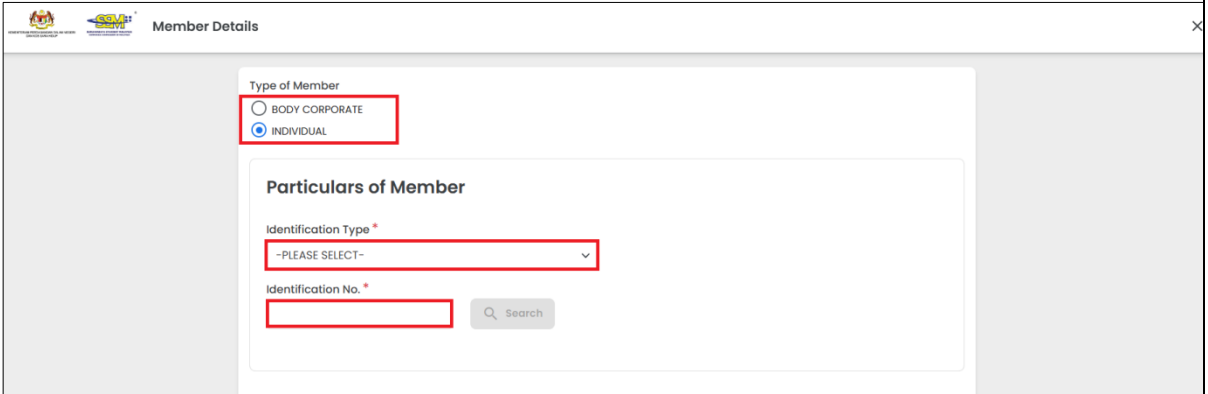
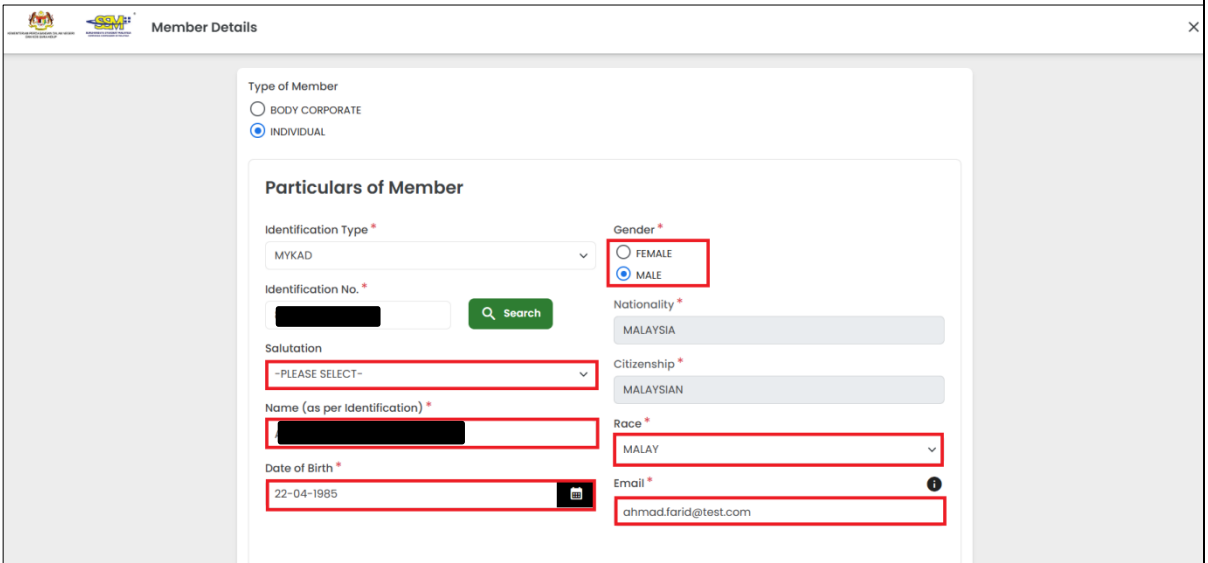
| Field Num. | Description                                                                                                                                                                                                                        |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                  |
| 16         | <p>Under the <b>Particulars of Director</b> section, please select the <b>Identification Type</b> and insert the <b>Identification No.</b></p>  |
| 17         | <p>Please insert the <b>Salutation, Name (as per identification), Date of Birth, Gender, Race, Phone No</b> and <b>Email</b>.</p> <p><b>Note:</b> These fields are vary based on the identification selected.</p>                  |

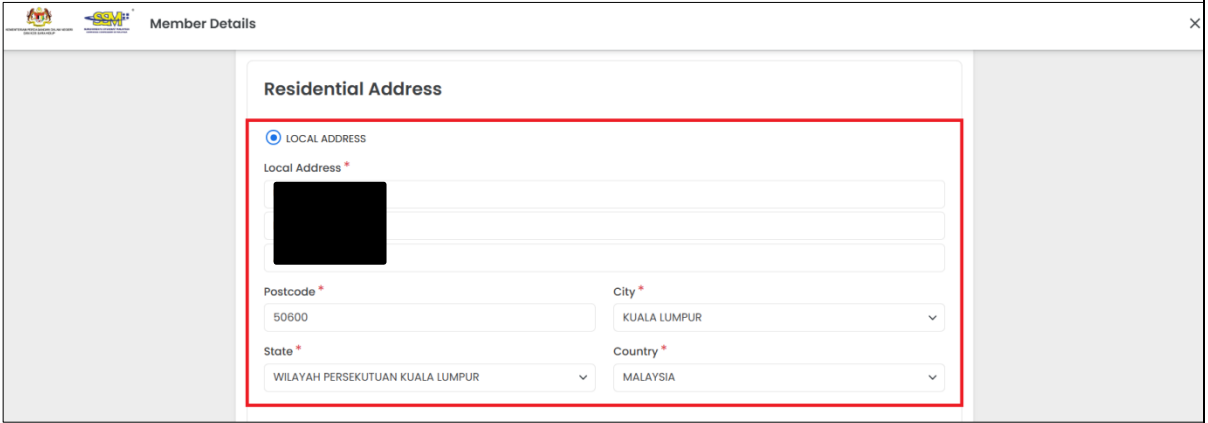
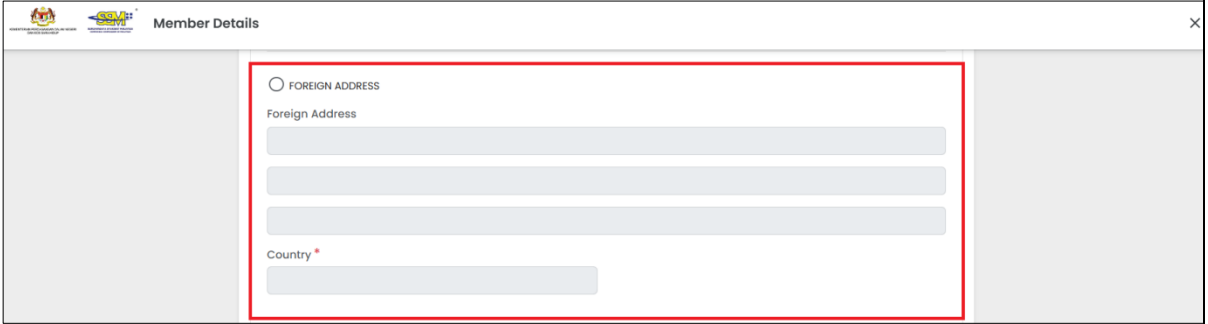
| Field Num. | Description                                                                                                                                                                                     |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                               |
| 18         | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>  |
| 19         | <p>If the residential address is a foreign address, click <b>FOREIGN ADDRESS</b>. Then, please insert all the required fields.</p>                                                              |

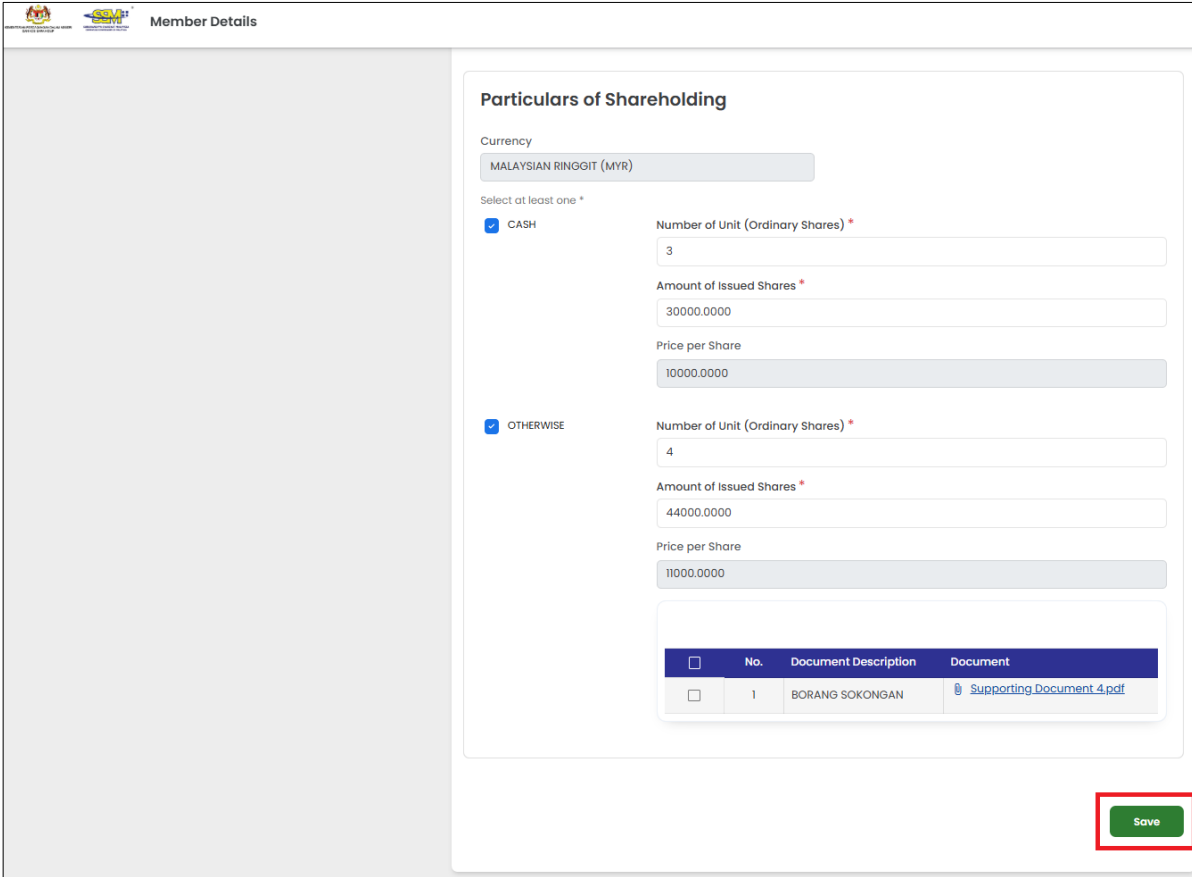
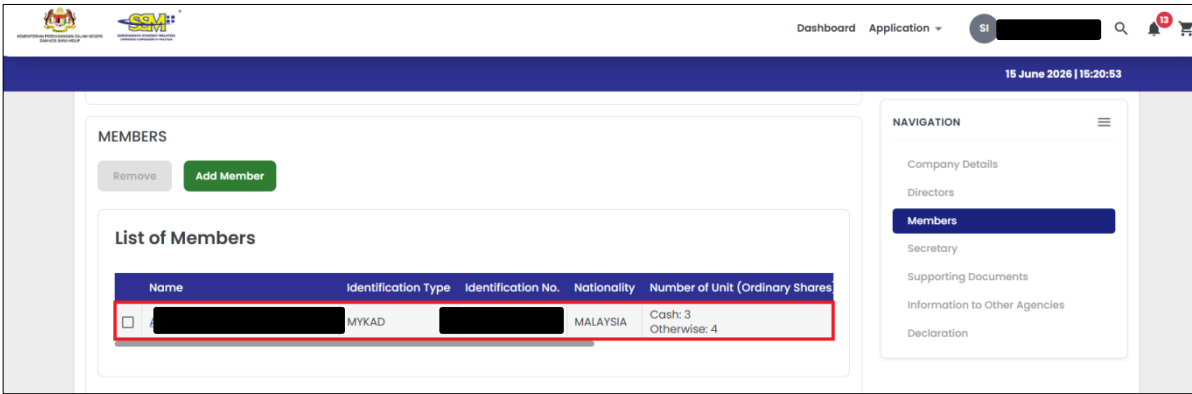
| Field Num. | Description                                                                                                                                                                                                                                              |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                        |
| 20         | <p>Scroll down to the <b>Nominator</b> section. If the director is a nominee director, click <b>DIRECTOR IS A NOMINEE DIRECTOR</b>. If no, please skip this step.</p>  |
| 21         | <p>Please select the <b>Type of Nominator – INDIVIDUAL</b>, <b>Identification Type - MYKAD</b> and please insert the <b>Identification No.</b></p>                   |
| 22         | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>                                                           |

| Field Num. | Description                                                                                                                                                                                                                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 23         | <p>If the residential address is a foreign address, click <b>FOREIGN ADDRESS</b>. Then, please insert all the required fields.</p>                                                                                                                  |
| 24         | <p>Scroll down to the <b>Statement of Compliance by Promoter / Director</b> section, click <b>PROMOTER(S)/DIRECTOR(S) ARE NOT DISQUALIFIED UNDER THE COMPANIES ACT 2016 AND HAS GIVEN CONSENT AS PROMOTER OR DIRECTOR, AS THE CASE MAYBE.</b></p>  |
| 25         | <p>Click <b>Save</b> to add the director.</p>                                                                                                                                                                                                     |
| 26         | <p>The new director was successfully added.</p>                                                                                                                                                                                                                                                                                       |

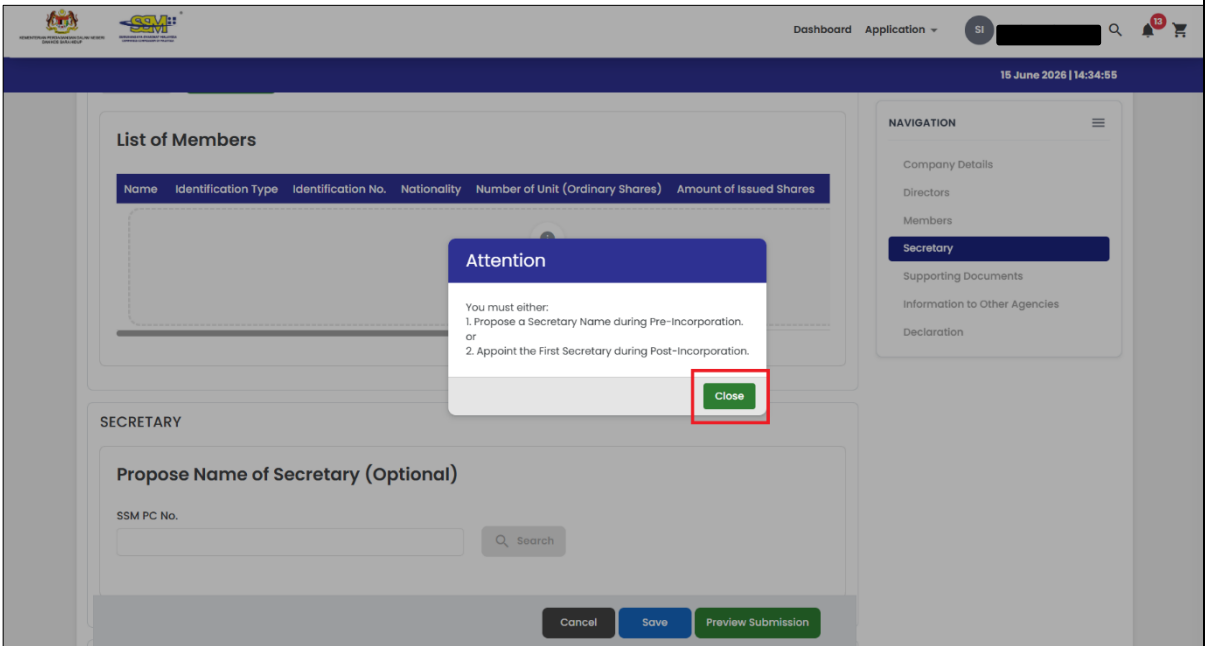
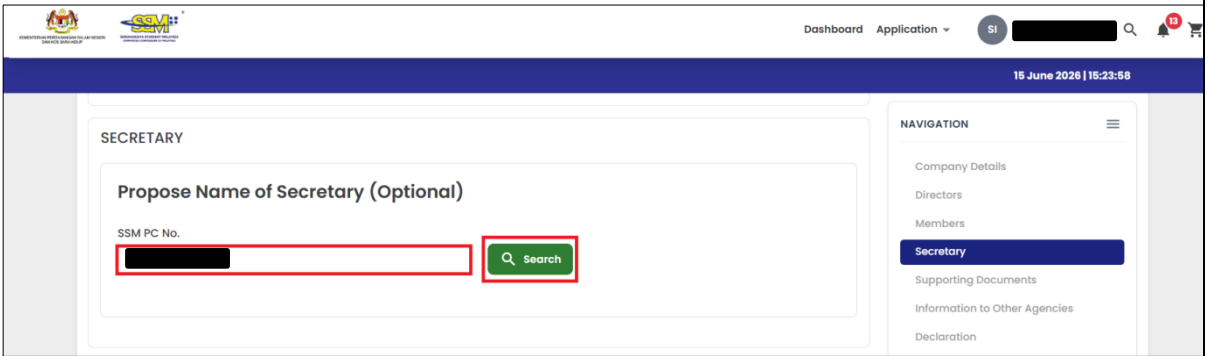


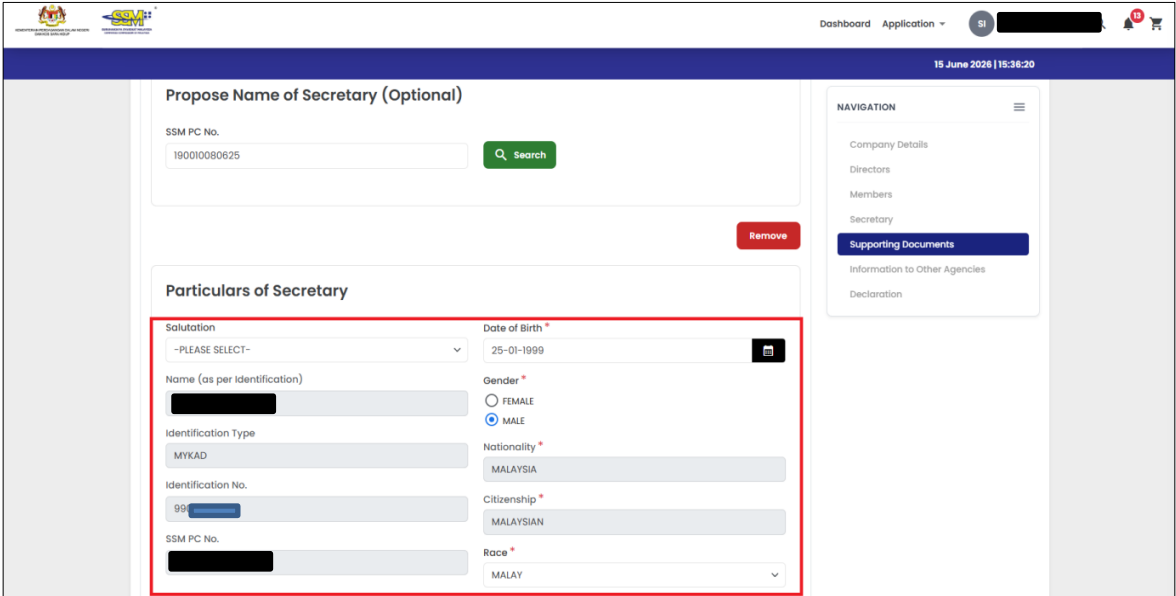
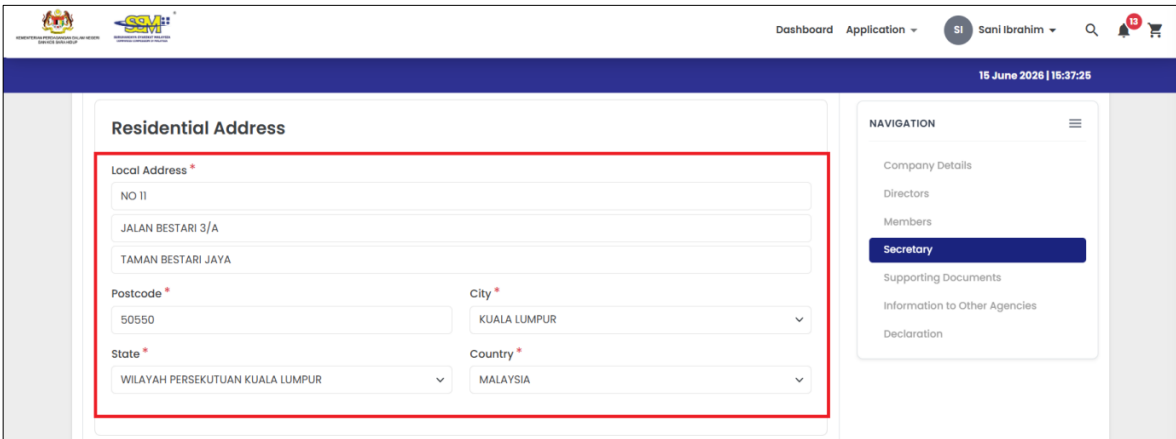
| Field Num. | Description                                                                                                                                                                                                                                                                                    |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                              |
| 3          | <p>Please insert the <b>Salutation, Name (as per identification), Date of Birth, Gender, Race</b> and <b>Email</b>.</p> <p><i><b>Note:</b> These fields vary based on the identification selected.</i></p>  |
| 4          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>                                                                                                                                                                                     |

| Field Num. | Description                                                                                                                                                                                                            |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                      |
| 5          | <p>If the residential address is a foreign address, click <b>FOREIGN ADDRESS</b>. Then, please insert all the required fields.</p>  |
| 6          | <p>Scroll down to the <b>Particulars of Shareholding</b> section and please insert all the required fields. Then, <b>click Save</b>.</p>                                                                               |

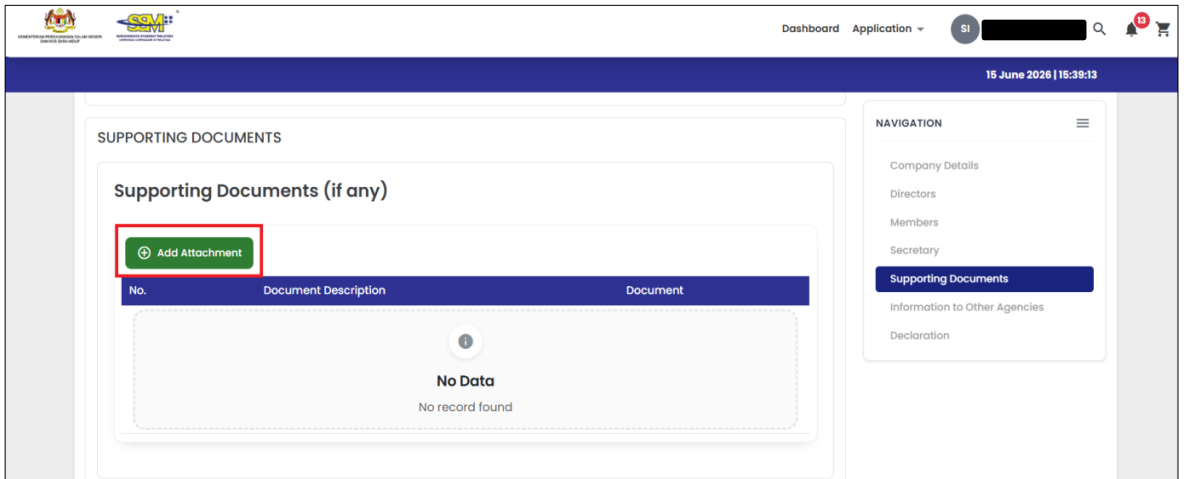
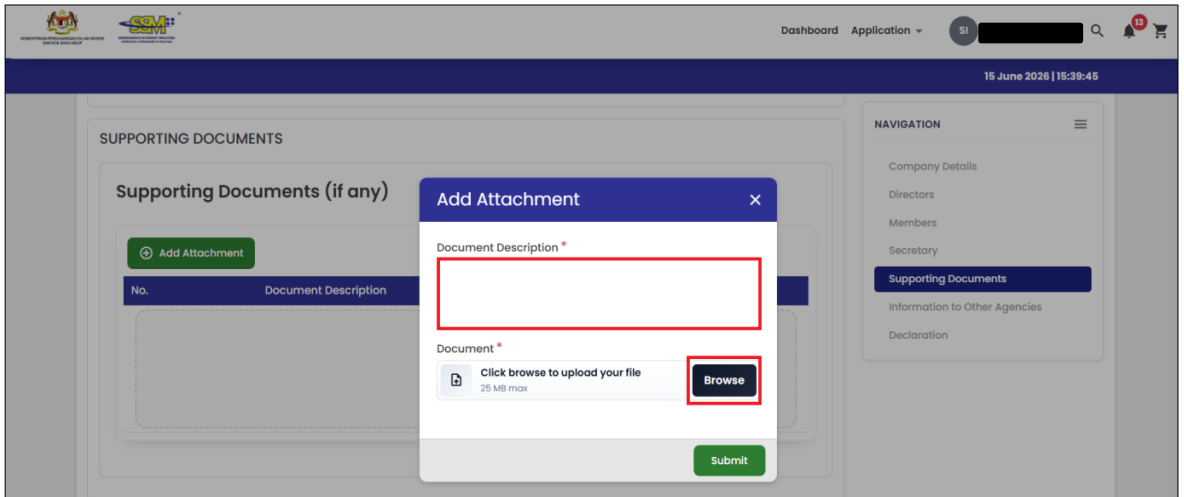
| Field Num. | Description                                                                                                                    |
|------------|--------------------------------------------------------------------------------------------------------------------------------|
|            |                                             |
| 7          | <p>The member was successfully added.</p>  |
| 8          | To add another member, <b>please repeat steps 1-7.</b>                                                                         |

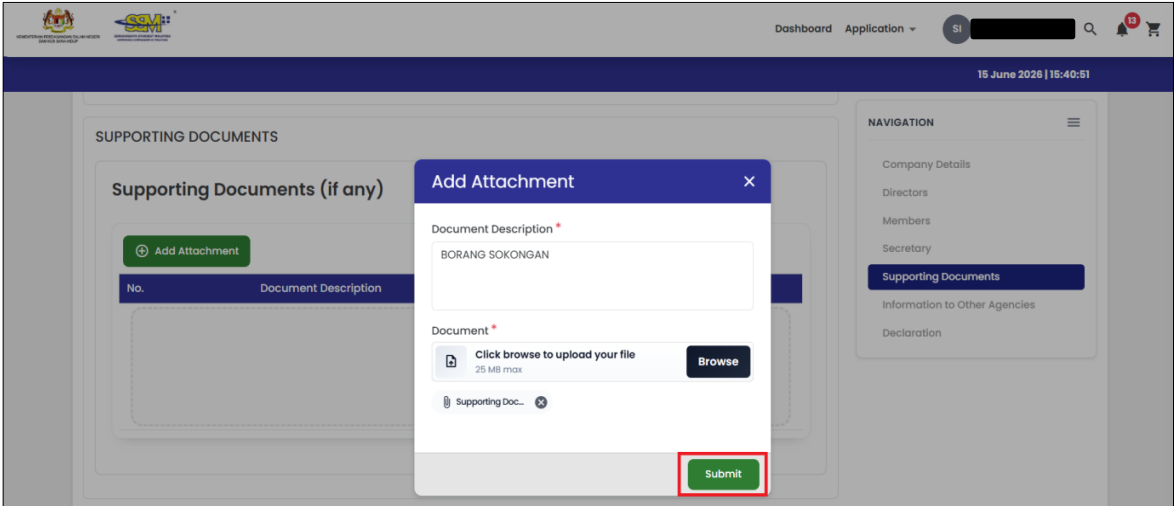
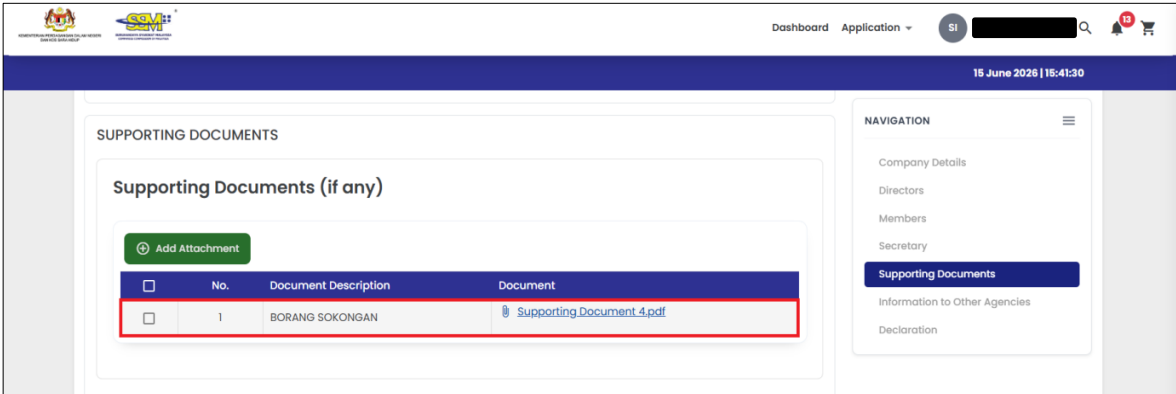
## 3.1.5 Secretary

| Field Num. | Description                                                                                                                                                                                                                        |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Secretary</b> section. The system will display the <b>Attention</b> pop-up. After reading it, click <b>Close</b>.</p>  |
| 2          | <p>Under the <b>Propose Name of Secretary (Optional)</b> section, please insert the <b>SSM PC No</b> and click <b>Search</b>.</p>              |
| 3          | <p>the system will auto-populate the <b>Particulars of Secretary</b>. Please insert all the required fields.</p>                                                                                                                   |

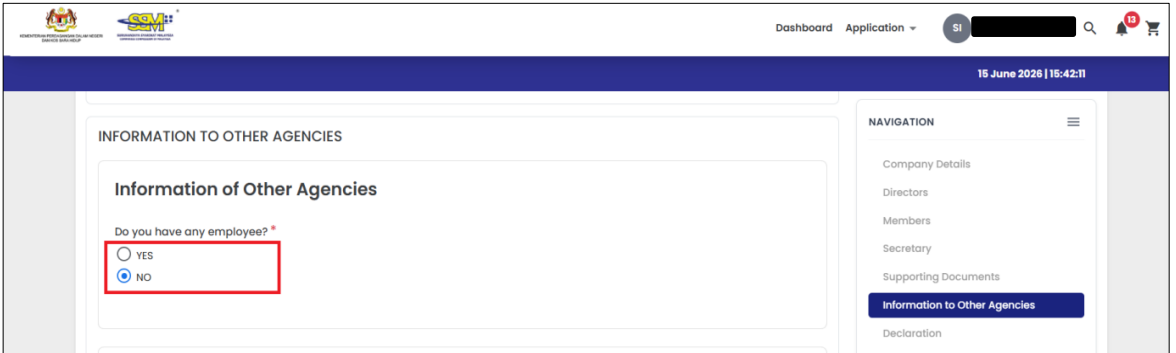
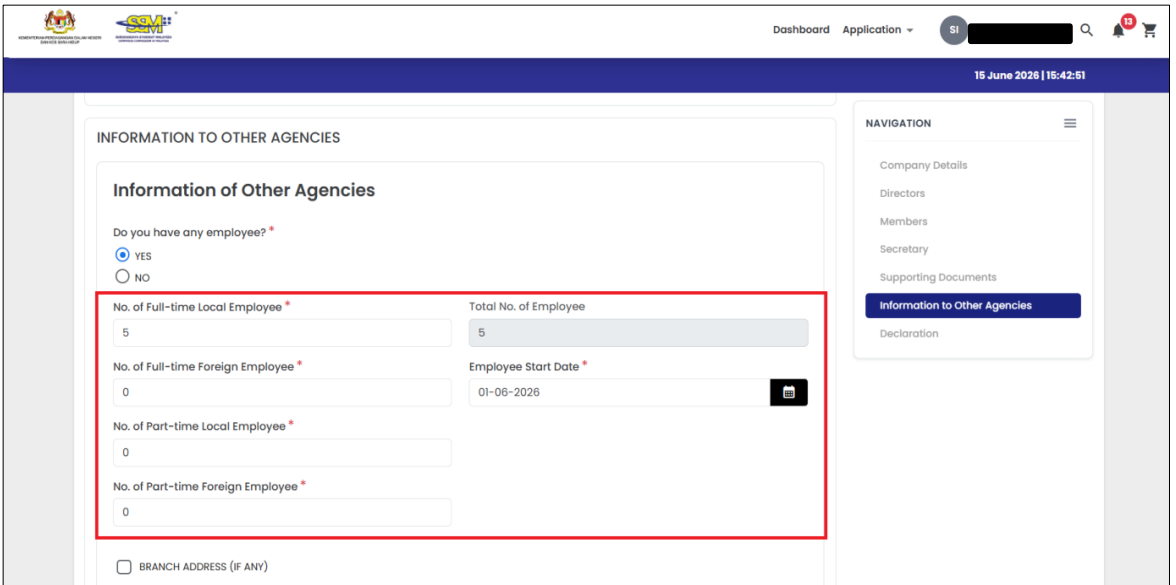
| Field Num. | Description                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                         |
| 4          | <p>Scroll down to the <b>Residential Address</b> section. Please insert all the required fields.</p>  |
| 5          | <p>Scroll down to the <b>Reminder</b>. After read, please proceed to the next step.</p>               |

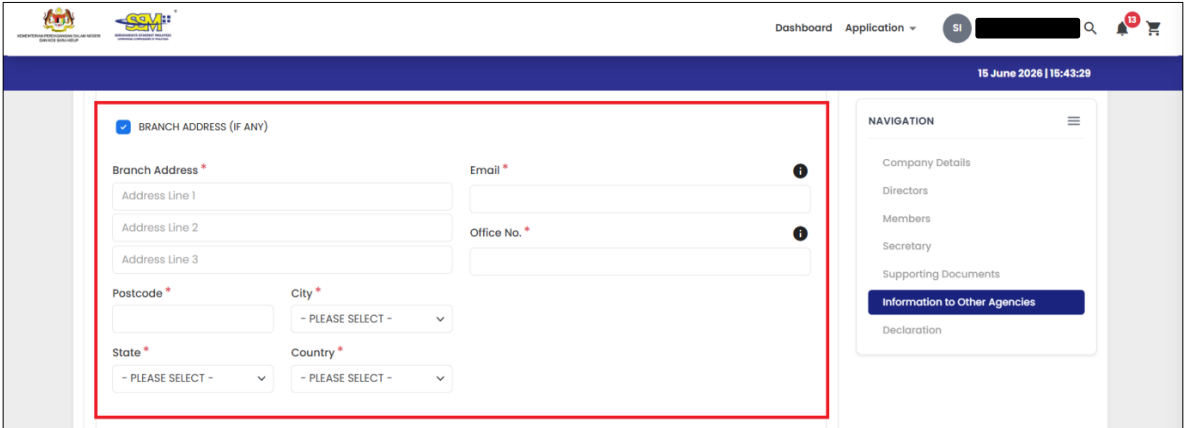
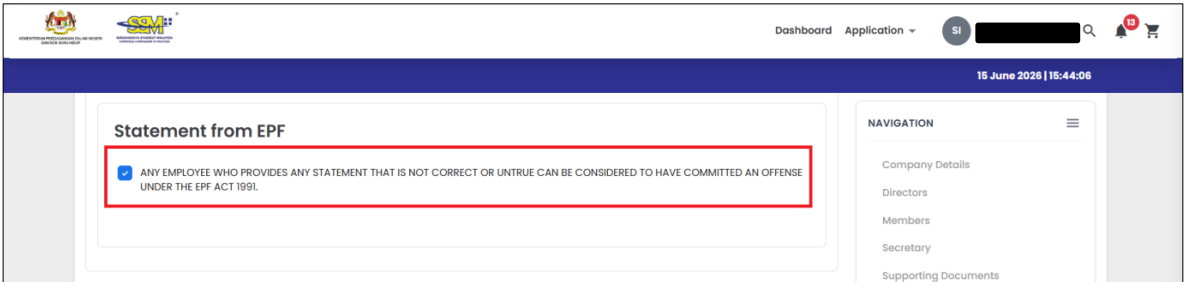
## 3.1.6 Supporting Documents

| Field Num. | Description                                                                                                                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Supporting Documents</b> section. Then, click <b>Add Attachment</b> to add supporting document.</p>                       |
| 2          | <p>On the <b>Add Attachment</b> pop-up, please insert the <b>Document Description</b> and click <b>Browse</b> to select and upload the file.</p>  |
| 3          | <p>Click <b>Submit</b> to add the attachment.</p>                                                                                                                                                                                     |

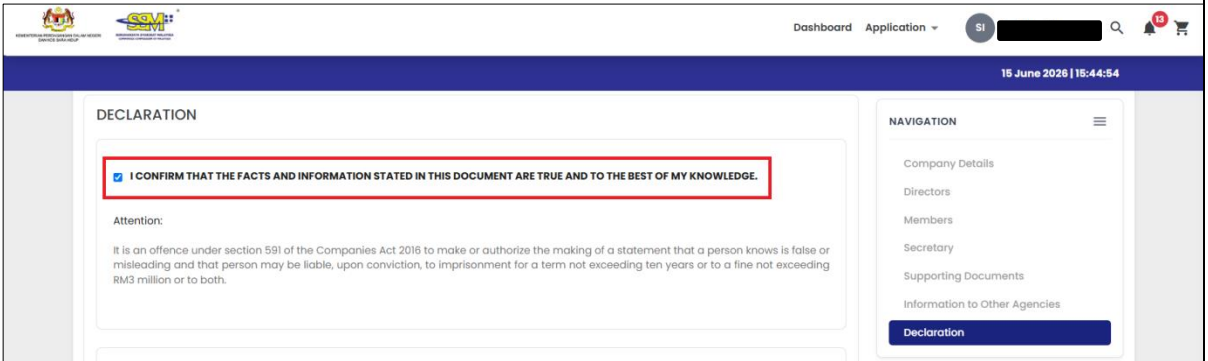
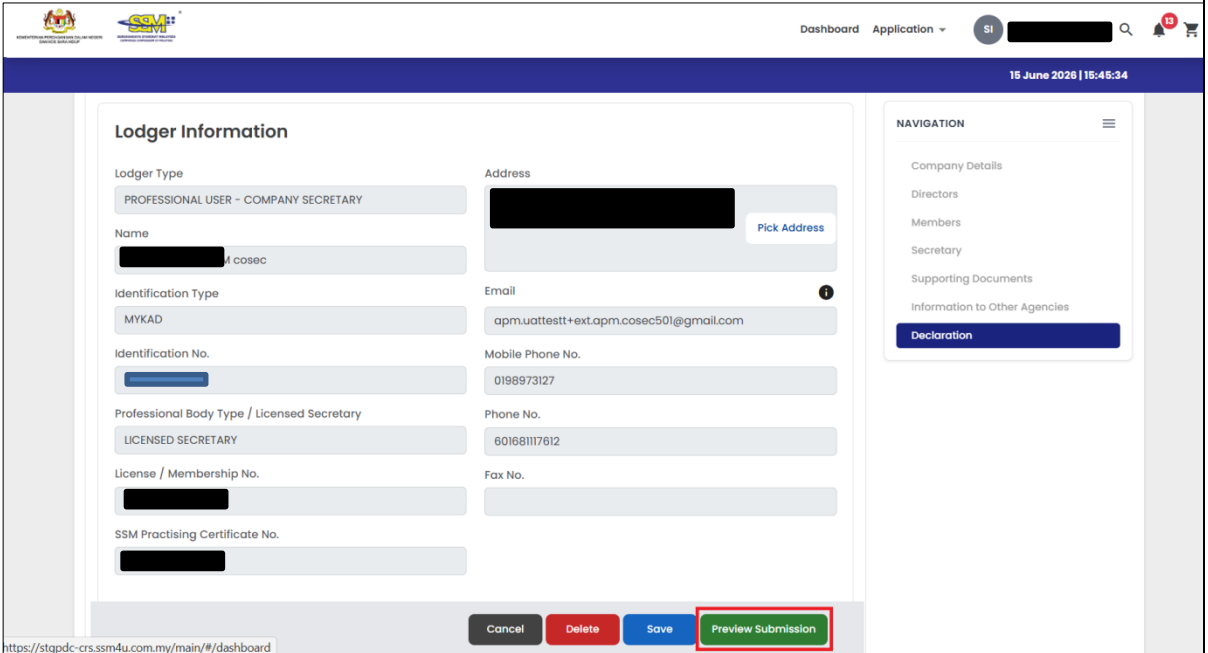
| Field Num. | Description                                                                                                                                |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                          |
| 4          | <p>The supporting document was successfully added.</p>  |
| 5          | <p>To add another supporting document, <b>please repeat steps 1-4.</b></p>                                                                 |

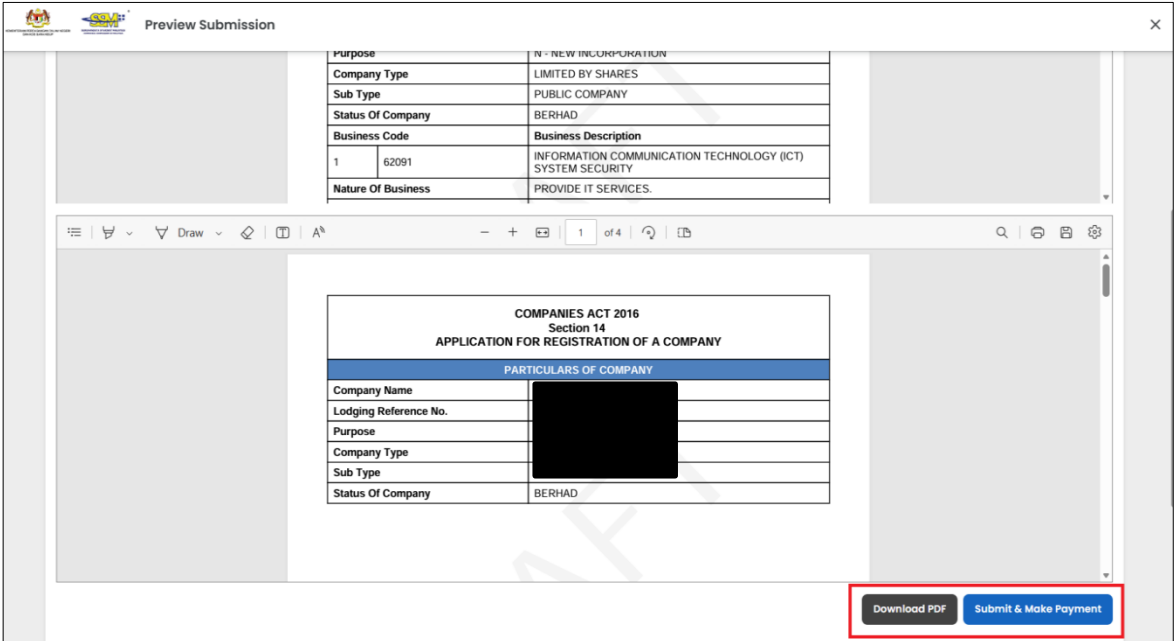
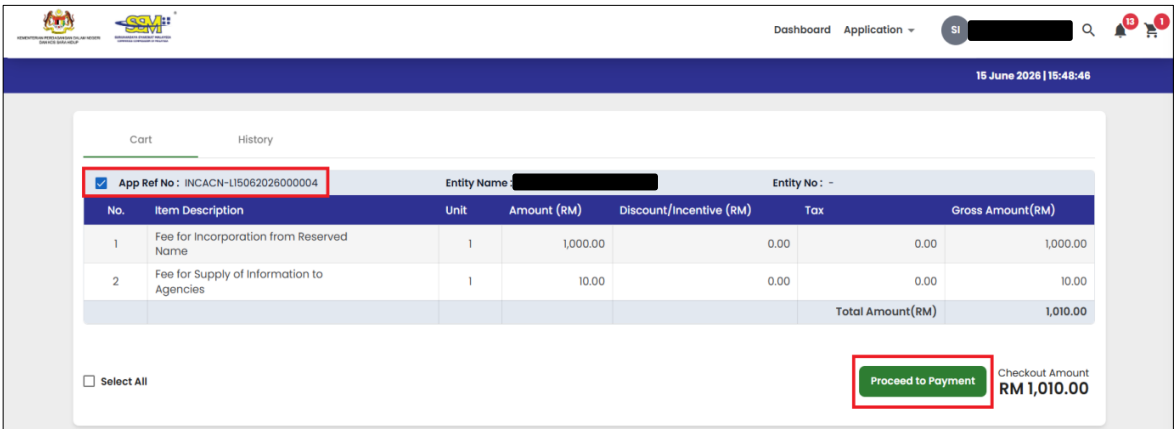
## 3.1.7 Information to Other Agencies

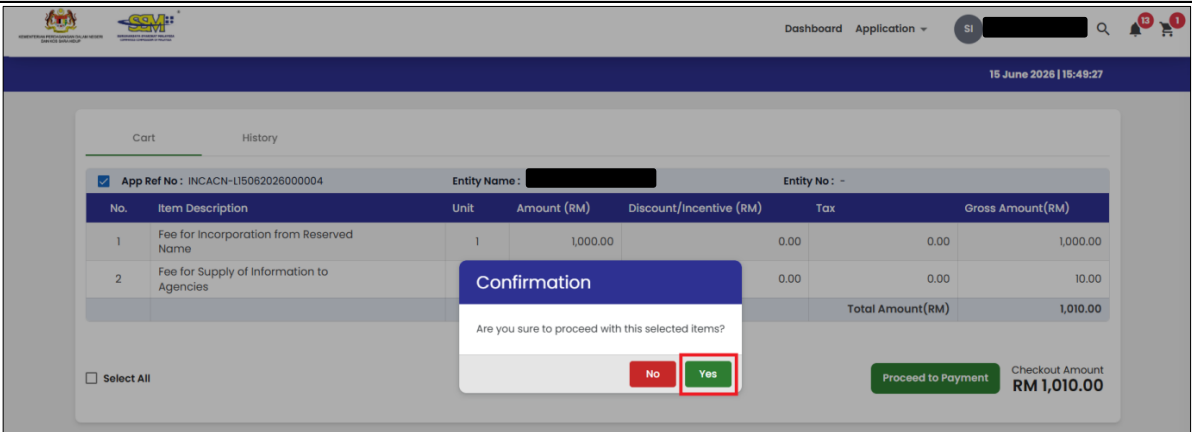
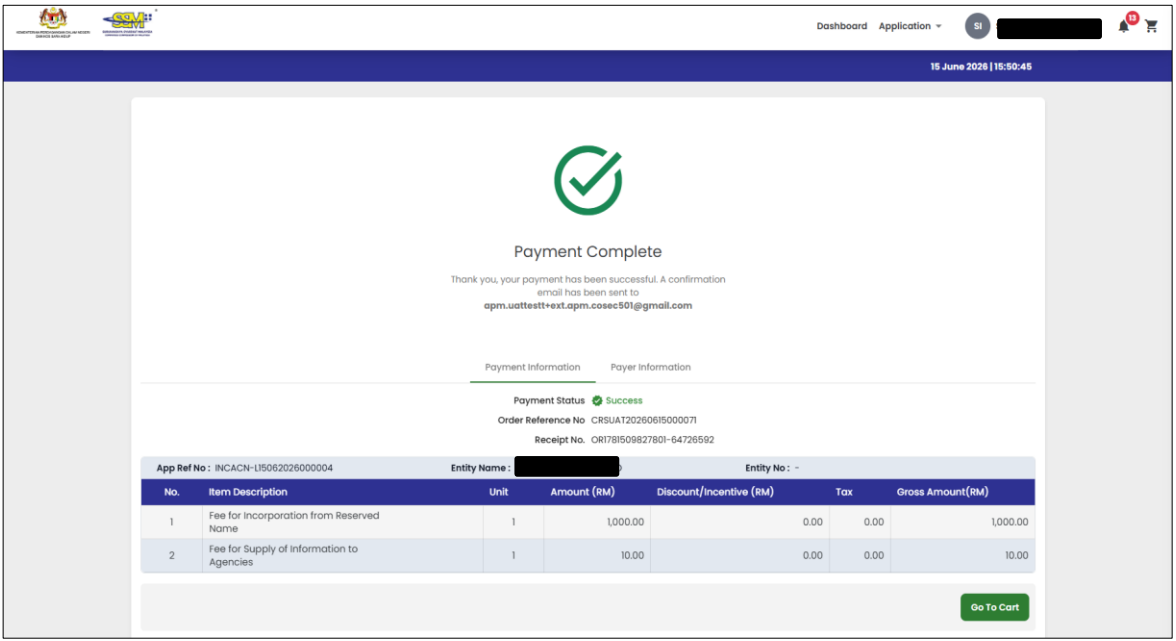
| Field Num. | Description                                                                                                                                                                                                                                                           |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Information to Other Agencies</b> section. Then, on <b>Do you have any employees?</b> select <b>YES</b>. If there are no employees, select <b>NO</b>.</p>  |
| 2          | <p>Under the <b>Information of Other Agencies</b> section, please insert all the required fields.</p>                                                                              |
| 3          | <p>If the branch address is available, please click the <b>BRANCH ADDRESS (IF ANY)</b>. Then, please insert all the required fields.</p>                                                                                                                              |

| Field Num. | Description                                                                                                                                                                                                                                                                                                      |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                                                |
| 4          | <p>Scroll down to the <b>Statement from EPF</b> section. Then, click <b>ANY EMPLOYER WHO PROVIDES ANY STATEMENT THAT IS NOT CORRECT OR UNTRUE CAN BE CONSIDERED TO HAVE COMMITTED AN OFFENSE UNDER THE EPF ACT 1991.</b></p>  |

## 3.1.8 Declaration and Preview Submission

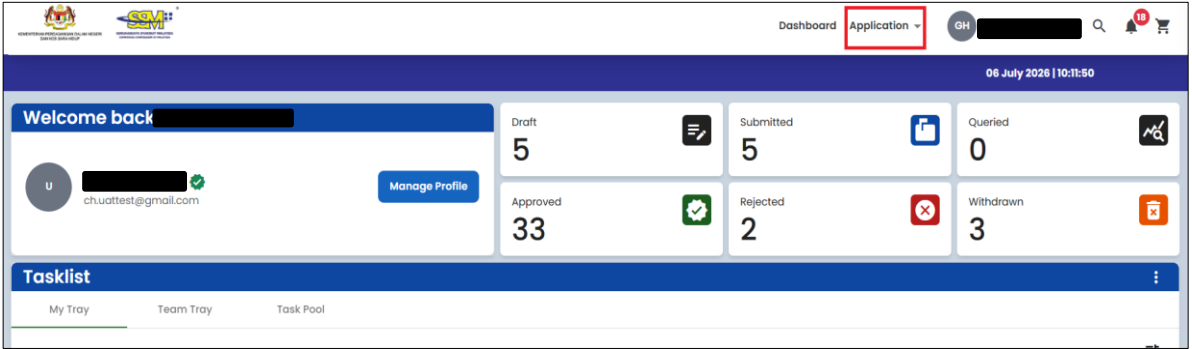
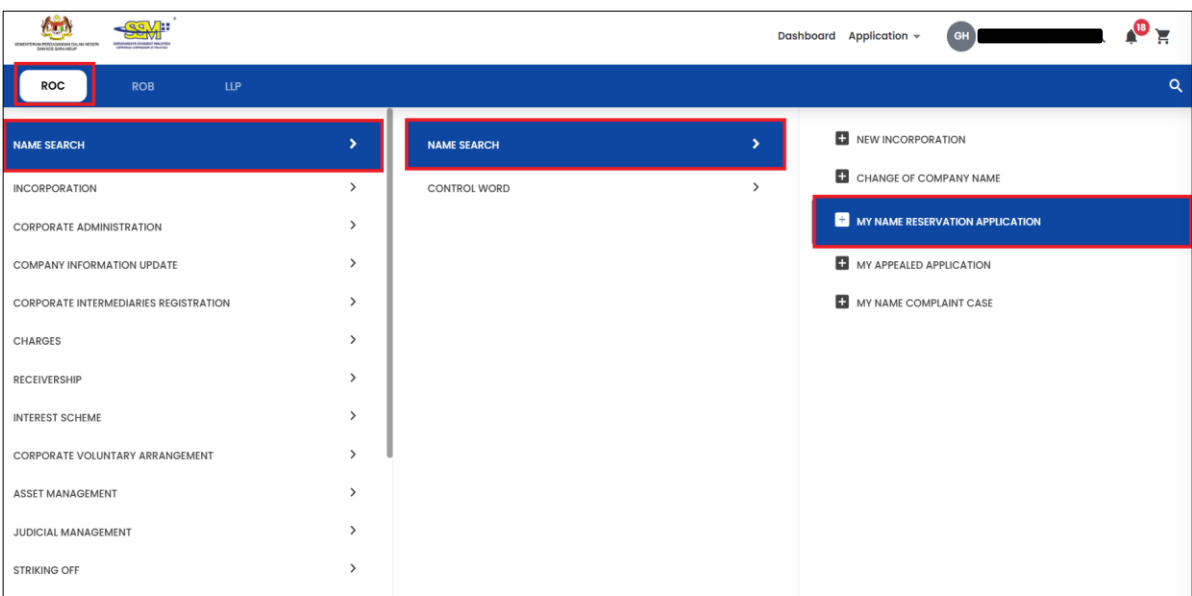
| Field Num. | Description                                                                                                                                                                                                                                                       |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Declaration</b> section. Then, click <b>I CONFIRM THAT THE FACTS ANY INFORMATION STATED IN THE DOCUMENT ARE TRUE AND TO BEST OF MY KNOWLEDGE.</b></p>  |
| 2          | <p>Scroll down to the <b>Lodger Information</b> section. Then, click <b>Preview Submission.</b></p>                                                                           |
| 3          | <p>Click <b>Download PDF</b> to download the PDF preview submission. Then, click <b>Submit &amp; Make Payment</b> to proceed to the payment.</p>                                                                                                                  |

| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |  <p>The screenshot shows a 'Preview Submission' window. It contains a table with company details: Purpose (N - NEW INCORPORATION), Company Type (LIMITED BY SHARES), Sub Type (PUBLIC COMPANY), Status Of Company (BERHAD), Business Code (62091), Business Description (INFORMATION COMMUNICATION TECHNOLOGY (ICT) SYSTEM SECURITY), and Nature Of Business (PROVIDE IT SERVICES). Below this is a 'COMPANIES ACT 2016 Section 14 APPLICATION FOR REGISTRATION OF A COMPANY' form with fields for Company Name, Lodging Reference No., Purpose, Company Type, Sub Type, and Status Of Company (BERHAD). At the bottom right, there are two buttons: 'Download PDF' and 'Submit &amp; Make Payment'.</p> |
| 4          | <p>On the <b>Payment Cart</b> page, select the <b>lodgement</b>. Then, click <b>Proceed to Payment</b>.</p>  <p>The screenshot shows the 'Payment Cart' page. It has a header with 'Dashboard Application' and a user profile. Below the header is a table with columns: No., Item Description, Unit, Amount (RM), Discount/incentive (RM), Tax, and Gross Amount (RM). The table contains two items: 'Fee for Incorporation from Reserved Name' and 'Fee for Supply of Information to Agencies'. At the bottom right, there is a 'Proceed to Payment' button and a 'Checkout Amount RM 1,010.00'.</p>                                                                                                  |
| 5          | <p>On the <b>Confirmation</b> pop-up, please click <b>Yes</b>. Then, please complete the payment.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

| Field Num. | Description                                                                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                                                                         |
| 6          | <p>Payment completed.</p>                                                                                                                                                                                                                              |
| 7          | <p><b>Note:</b> Upon <b>successful submission</b>, the public user will receive an <b>email notification</b> confirming that the <b>application has been received</b>.</p> <p>Upon <b>approval</b>, the public user will receive both <b>system</b> and <b>email notifications</b> confirming the approval of the <b>application</b>.</p> |

## 3.2 Incorporation of a Company Limited by Guarantee

### 3.2.1 Initiate the Application

| Field Num. | Description                                                                                                                                                                                                  |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>From the <b>Dashboard</b>, click <b>Application</b>.</p>                                                                |
| 2          | <p>Click <b>ROC</b> -&gt; <b>Name Search</b> -&gt; <b>Name Search</b> -&gt; <b>My Name Reservation Application</b>.</p>  |
| 3          | <p>Choose the application and click <b>Incorporate</b>.</p>                                                                                                                                                  |

Field Num.

Description



GOVERNMENT OF SINGAPORE  
AGENCY FOR NAME RESERVATION



ACM  
AGENCY FOR NAME RESERVATION

Dashboard

Application

GH



 10



06 July 2026 | 10:14:10

My Name Reservation Application Listing

Lodging Reference No.

Proposed Company Name



Search

| No. | Lodging Reference No.                | Proposed Company Name | Type of Application  | Purpose of Application | Action                                                       |
|-----|--------------------------------------|-----------------------|----------------------|------------------------|--------------------------------------------------------------|
| 1   | <a href="#">ACN-G06072026000001</a>  | <div></div>           | N - NAME RESERVATION | N - NEW INCORPORATION  | <div>Incorporate</div> <div>Extend</div> <div>Withdraw</div> |
| 2   | <a href="#">ACN-G30062026000001</a>  |                       | N - NAME RESERVATION | N - NEW INCORPORATION  |                                                              |
| 3   | <a href="#">ACN-RN22062026000002</a> |                       | N - NAME RESERVATION | N - NEW INCORPORATION  |                                                              |
| 4   | <a href="#">ACN-L22062026000002</a>  |                       | N - NAME RESERVATION | N - NEW INCORPORATION  |                                                              |
| 5   | <a href="#">ACN-G22062026000001</a>  |                       | N - NAME RESERVATION | N - NEW INCORPORATION  | <div>Pre-Register</div>                                      |
| 6   | <a href="#">ACN-G20062026000001</a>  |                       | N - NAME RESERVATION | N - NEW INCORPORATION  |                                                              |
| 7   | <a href="#">ACN-G19062026000004</a>  |                       | N - NAME RESERVATION | N - NEW INCORPORATION  |                                                              |
| 8   | <a href="#">ACN-L03062026000001</a>  |                       | N - NAME RESERVATION | N - NEW INCORPORATION  | <div>Withdraw</div>                                          |
| 9   | <a href="#">ACN020720257083115</a>   |                       | N - NAME RESERVATION | N - NEW INCORPORATION  |                                                              |
| 10  | <a href="#">ACN070420256873931</a>   |                       | N - NAME RESERVATION | N - NEW INCORPORATION  |                                                              |

10

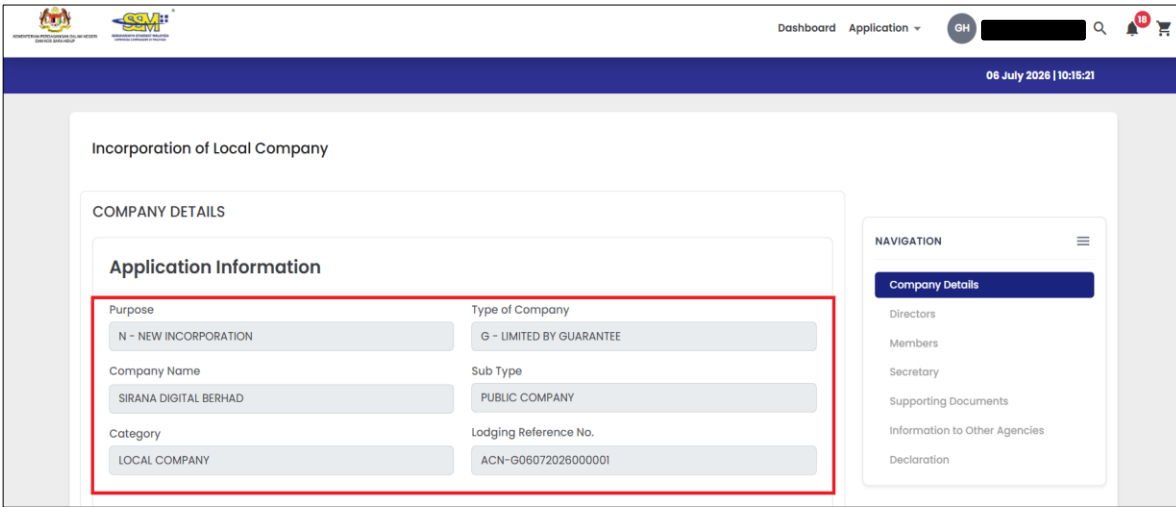
Showing 10 From 18 records

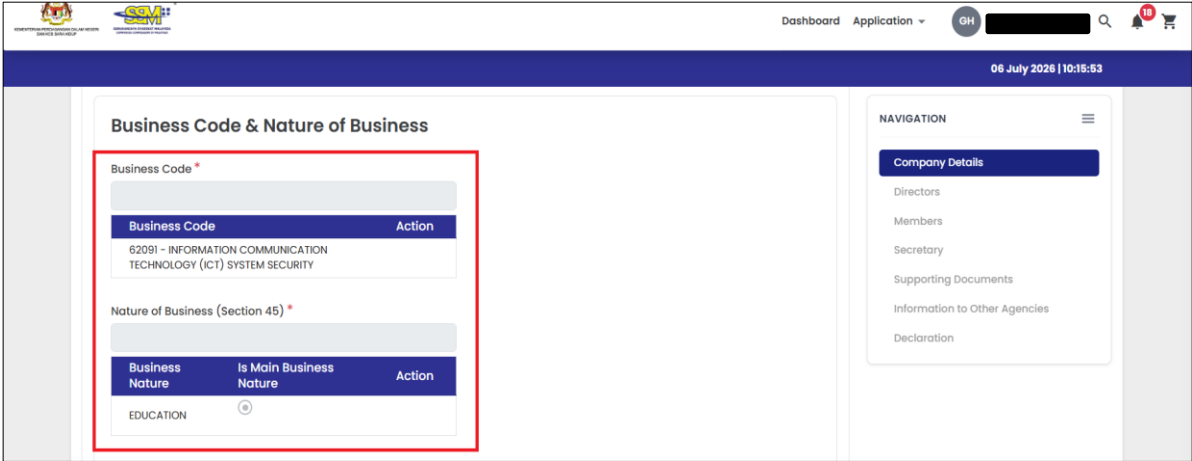
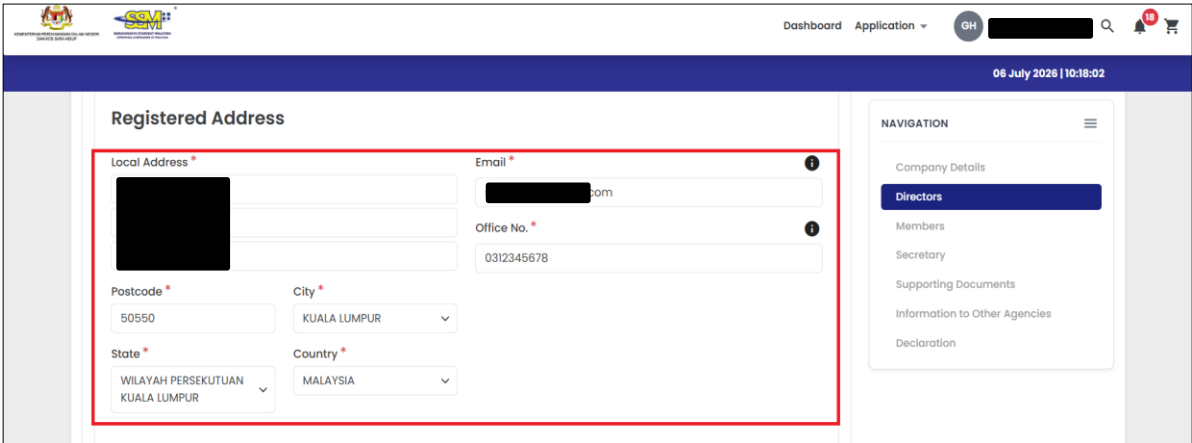
Previous

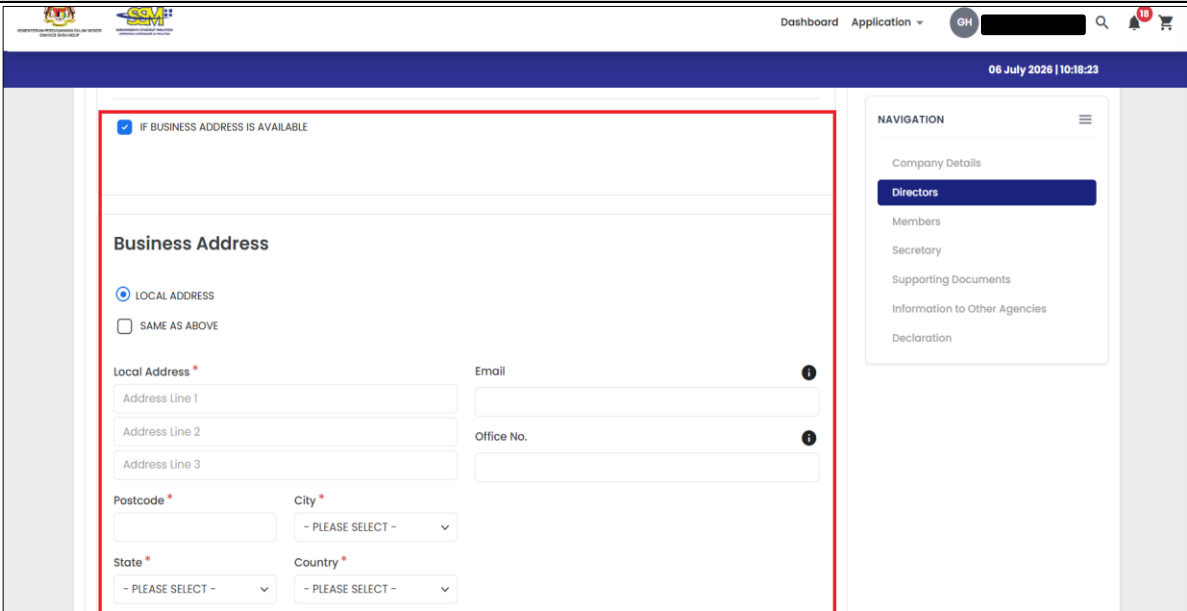
12Next

[http://www.singapore.gov.sg/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa/naa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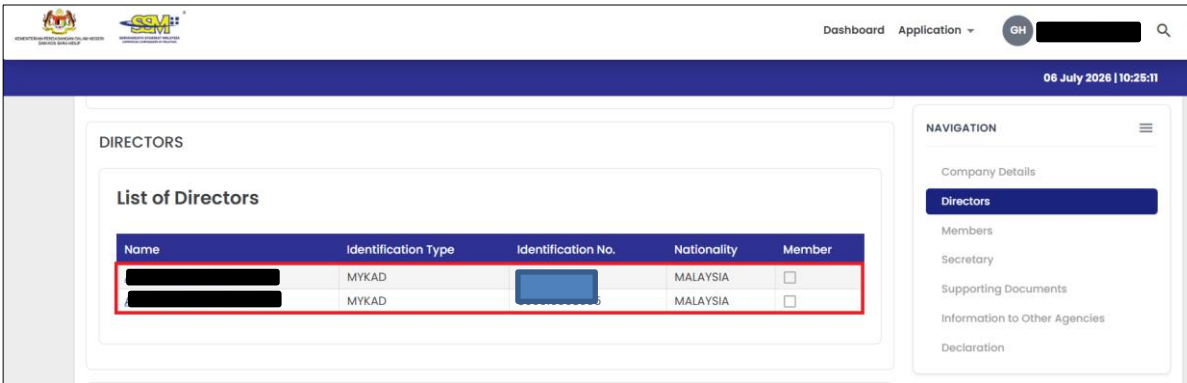
## 3.2.2 Company Details

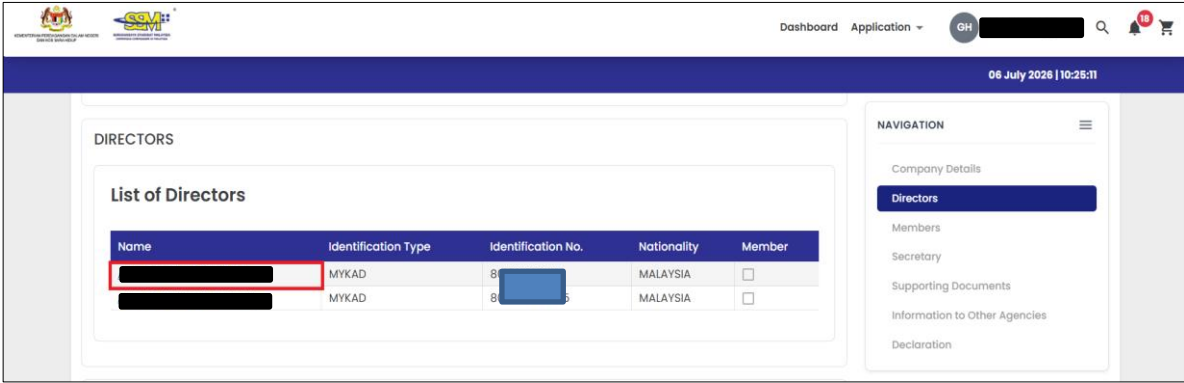
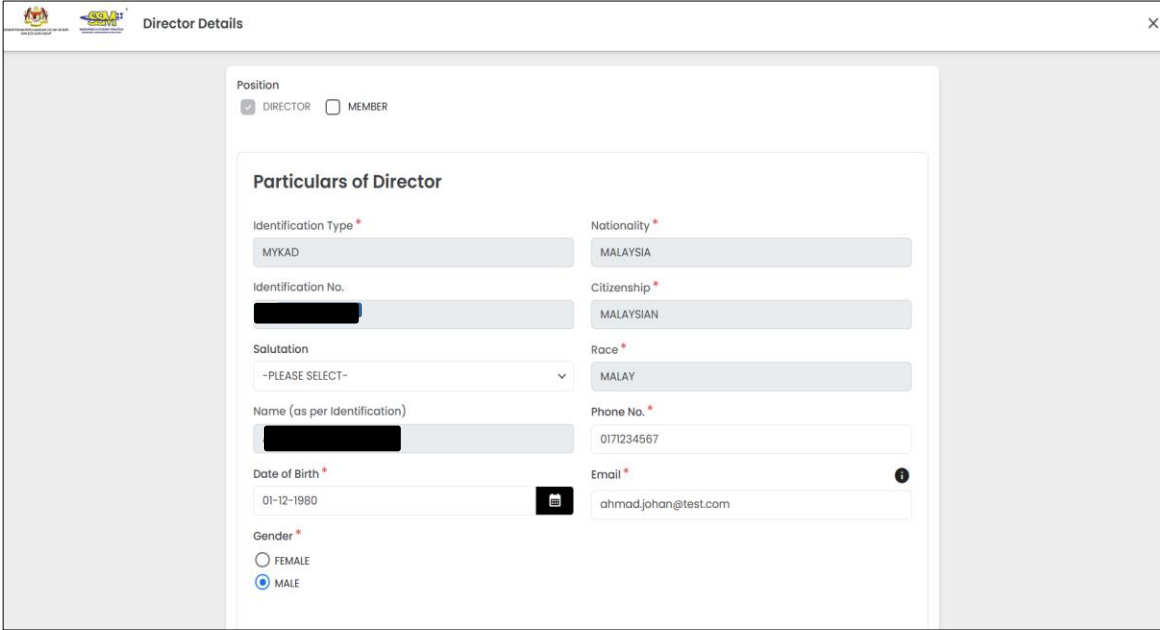
| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>The system will auto-populate the <b>Application Information</b> section. Please proceed to the next step.</p>  <p>Incorporation of Local Company</p> <p>COMPANY DETAILS</p> <p>Application Information</p> <p>Purpose: N - NEW INCORPORATION</p> <p>Type of Company: G - LIMITED BY GUARANTEE</p> <p>Company Name: SIRANA DIGITAL BERHAD</p> <p>Sub Type: PUBLIC COMPANY</p> <p>Category: LOCAL COMPANY</p> <p>Lodging Reference No.: ACN-G06072026000001</p> <p>NAVIGATION: Company Details, Directors, Members, Secretary, Supporting Documents, Information to Other Agencies, Declaration</p> |
| 2          | <p>Scroll down to the <b>Business Code &amp; Nature of Business</b> section. System will auto-populate the <b>Business Code</b> and <b>Nature of Business</b> from the <b>Corporate Administration</b> module. Please</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

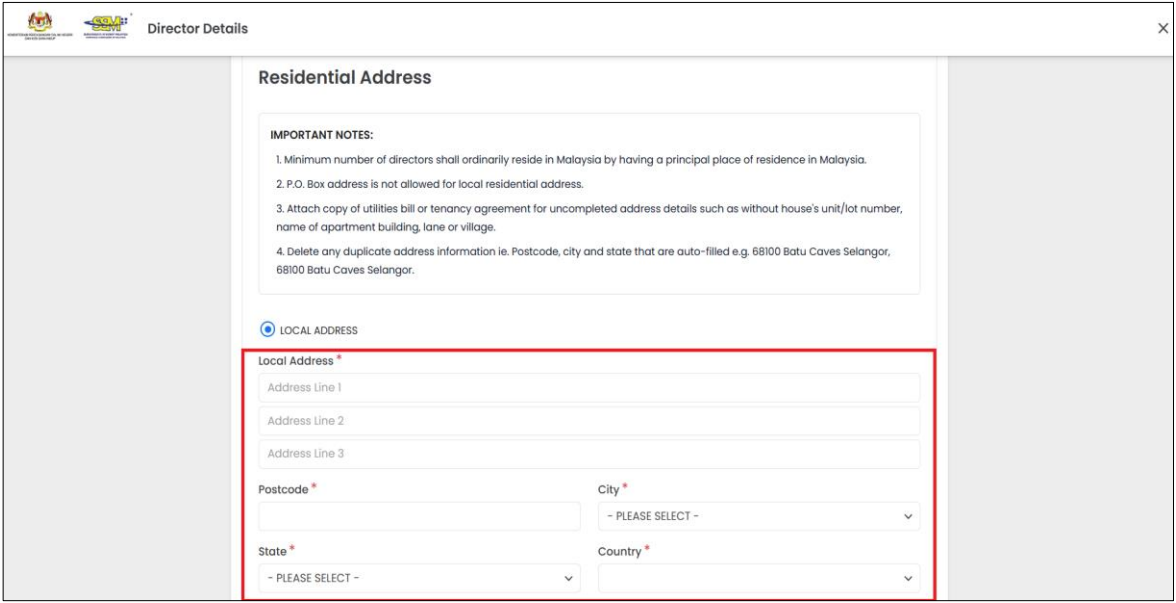
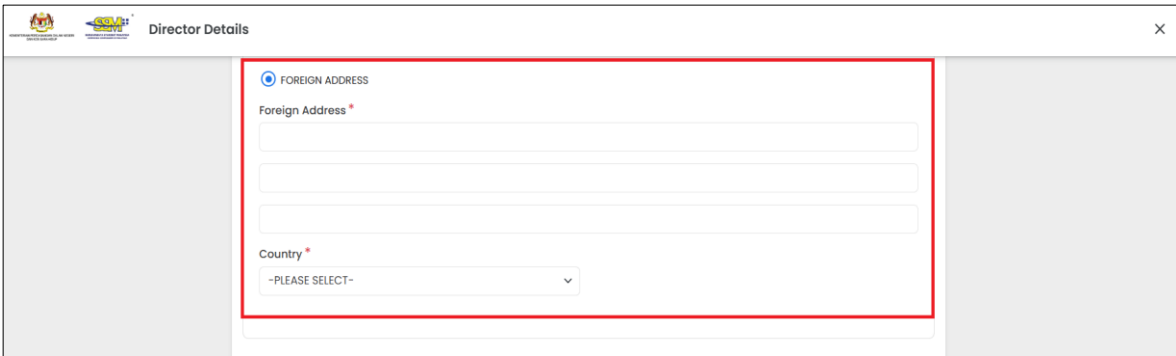
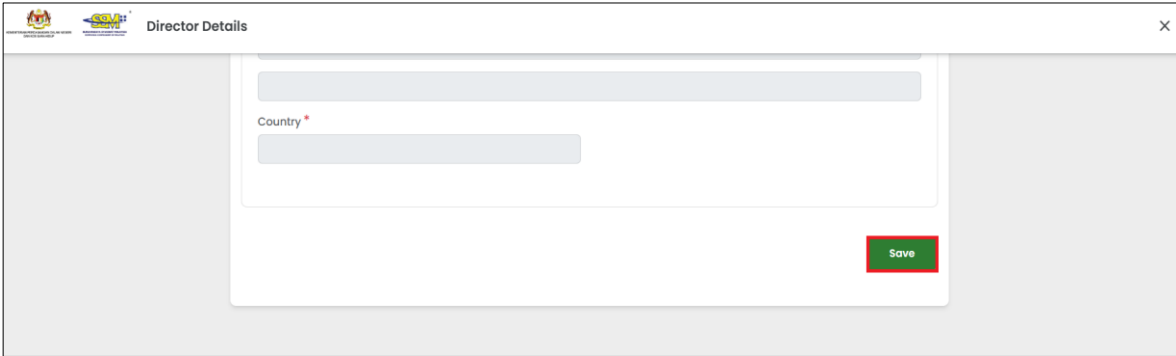
| Field Num. | Description                                                                                                                                                                                   |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            | <p>proceed to the next step.</p>                                                                            |
| 3          | <p>Scroll down to the <b>Registered Address</b> section. Then, please insert all the required fields.</p>  |
| 4          | <p>If the <b>business address</b> is available, please select <b>IF BUSINESS ADDRESS IS AVAILABLE</b>. Then, please insert all the required fields.</p>                                       |

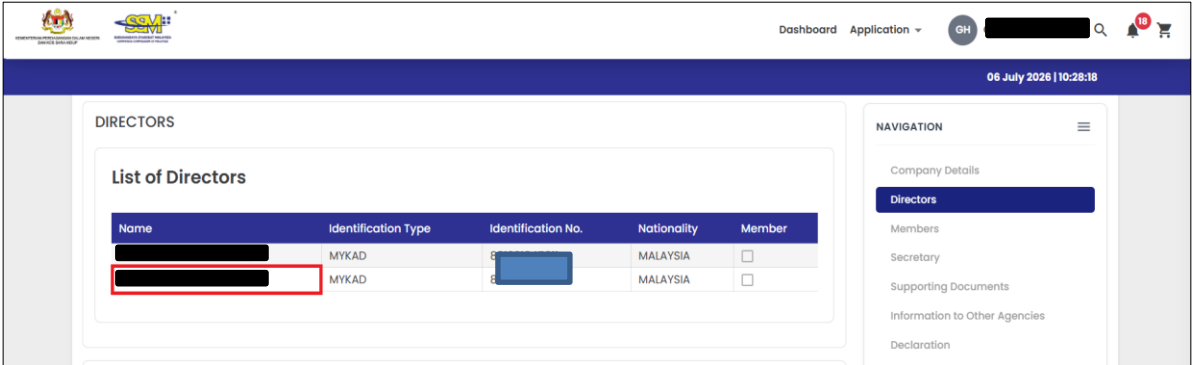
| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

## 3.2.3 Directors

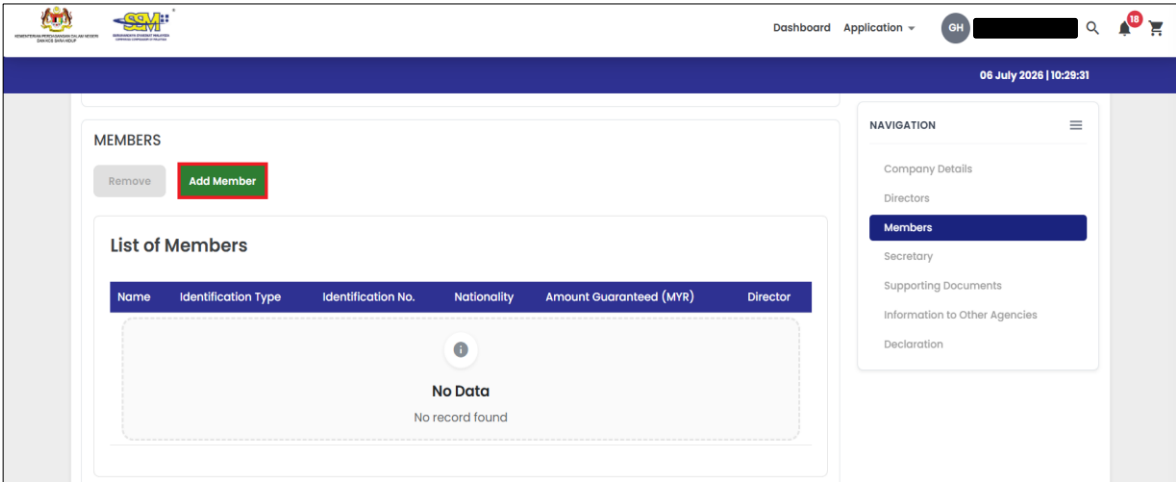
| Field Num. | Description                                                                                                                                                                                                                                                                    |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Directors</b> section. The system will auto-populate the directors from Corporate Administration. The user is required to update the Director's information.</p>  |
| 2          | <p>To update the director details, click the <b>director's name</b>.</p>                                                                                                                                                                                                       |

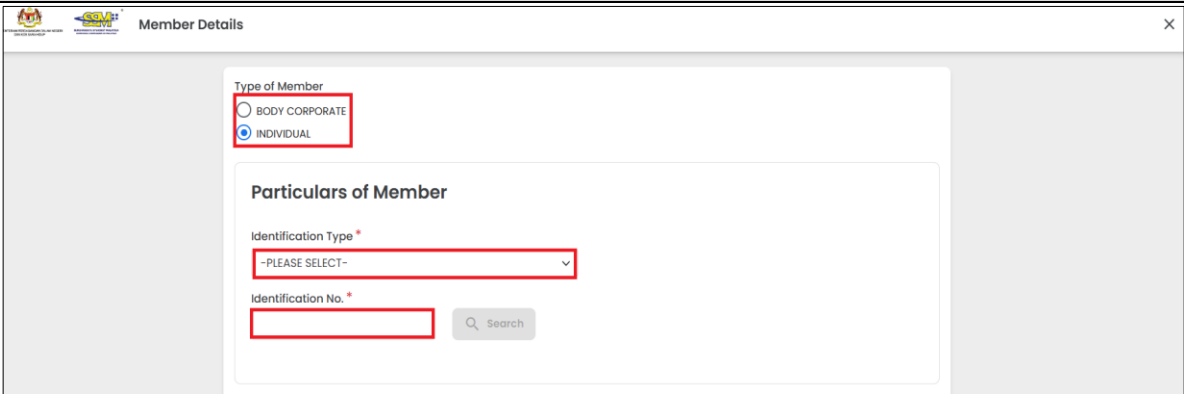
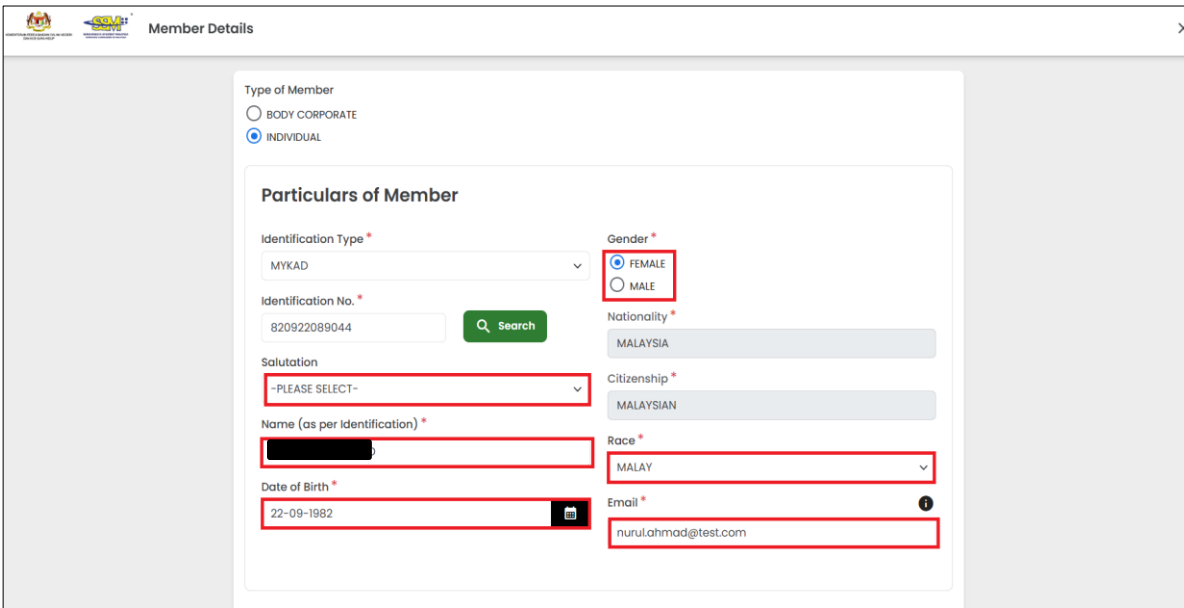
| Field Num. | Description                                                                                                                                                                                                          |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                    |
| 3          | <p>The system will auto-populate these fields from the name reservation. Please update all the required fields if necessary.</p>  |
| 4          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>                                                                                                           |

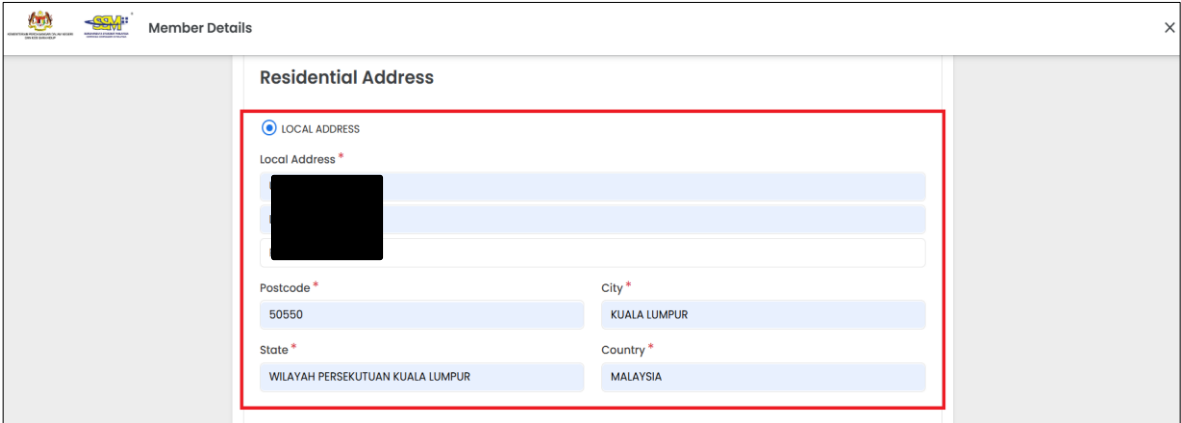
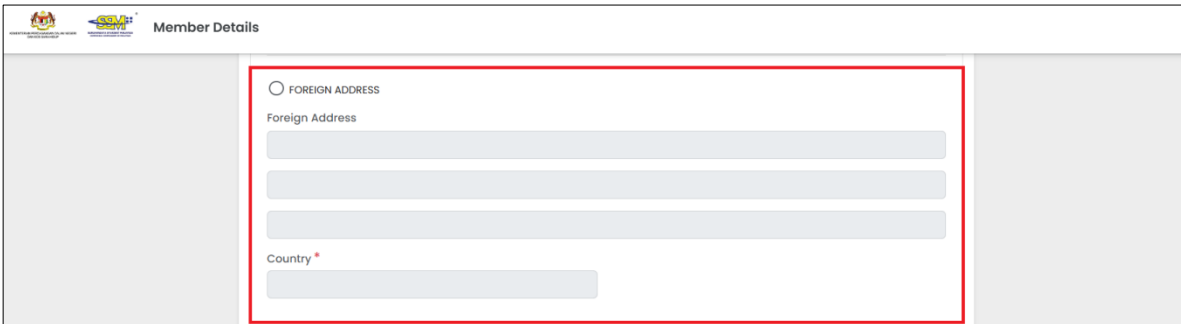
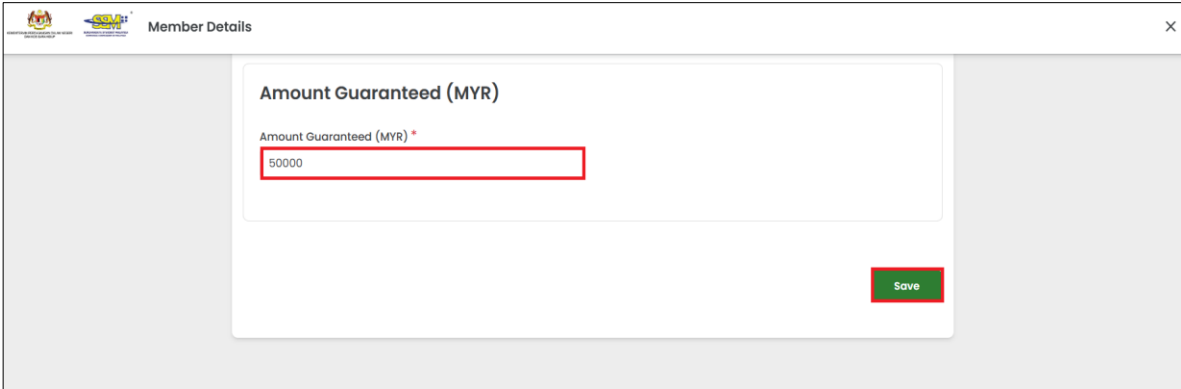
| Field Num. | Description                                                                                                                                                                                                             |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                       |
| 5          | <p>If the residential address is a foreign address, click <b>FOREIGN ADDRESS</b>. Then, please insert all the required fields.</p>  |
| 6          | <p>Click <b>Save</b>.</p>                                                                                                           |
| 7          | <p><b>Please repeat steps 2-6</b> for the second director. To update the director's details, click the <b>director's name</b>.</p>                                                                                      |

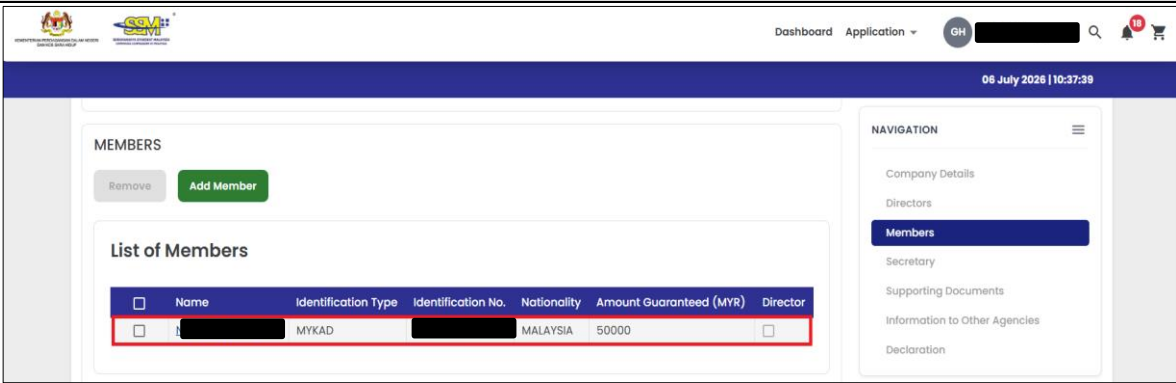
| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

## 3.2.4 Members

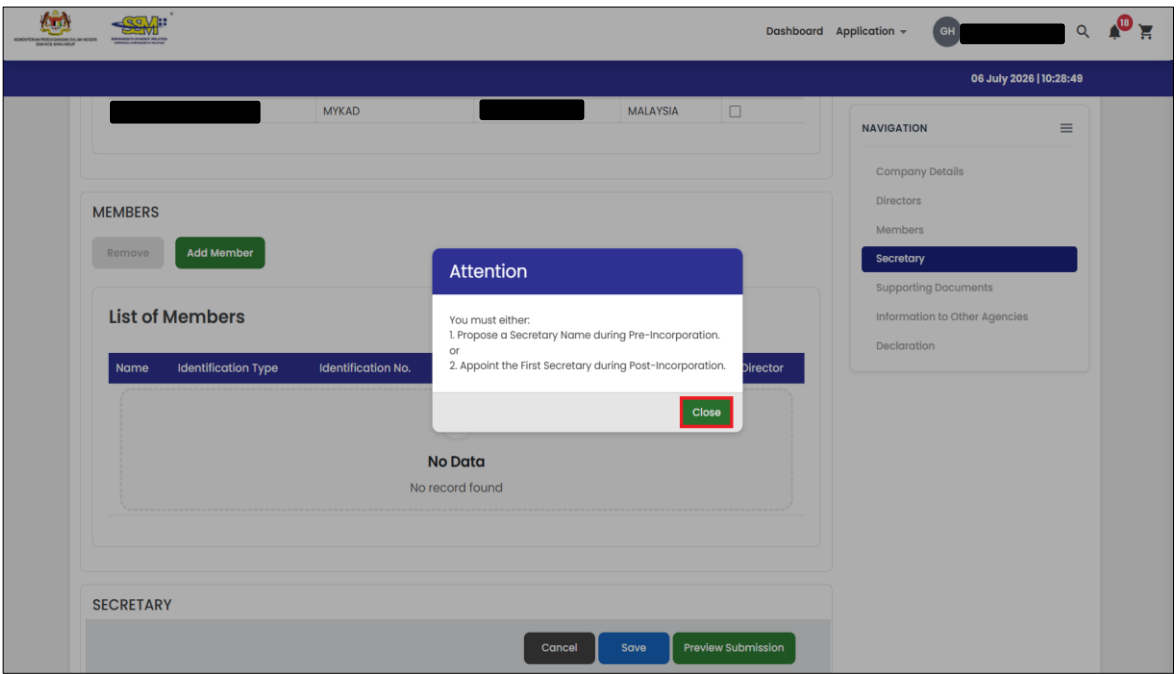
| Field Num. | Description                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Members</b> section. Then, click <b>Add Member</b>.</p>                      |
| 2          | <p>Please select the <b>Type of Member – INDIVIDUAL</b>. Then, under <b>Particulars of Member</b> section, please insert the <b>Identification Type</b> and <b>Identification No.</b></p> |

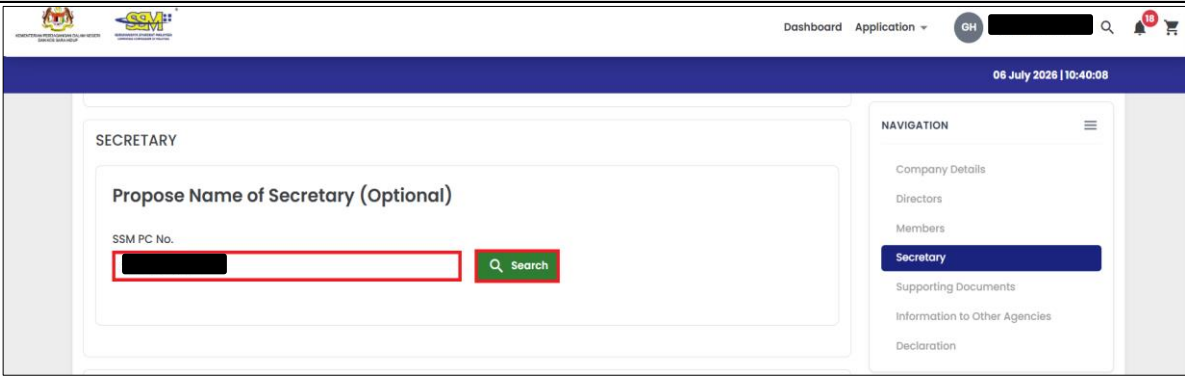
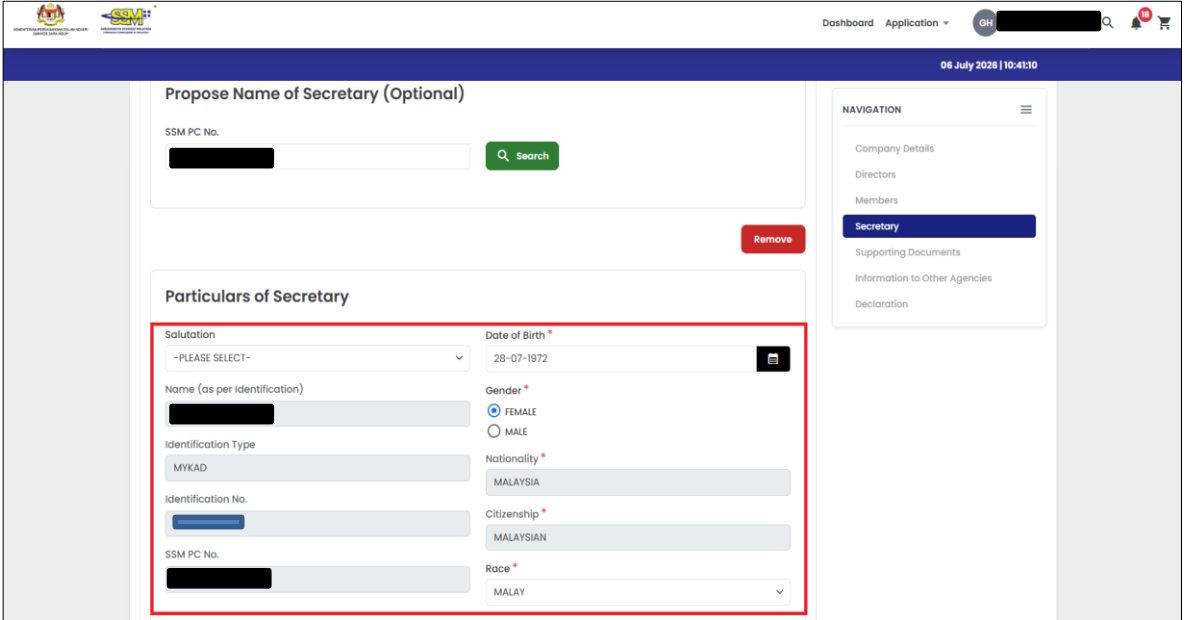
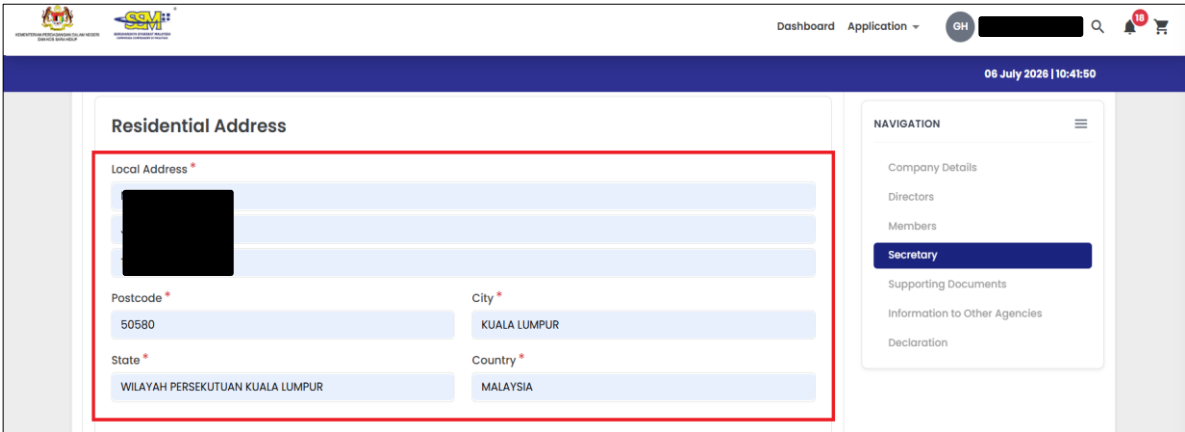
| Field Num. | Description                                                                                                                                                                                                                                                                                    |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                              |
| 3          | <p>Please insert the <b>Salutation, Name (as per identification), Date of Birth, Gender, Race</b> and <b>Email</b>.</p> <p><i><b>Note:</b> These fields vary based on the identification selected.</i></p>  |
| 4          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>                                                                                                                                                                                     |

| Field Num. | Description                                                                                                                                                                                                                      |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                |
| 5          | <p>If the residential address is a foreign address, click <b>FOREIGN ADDRESS</b>. Then, please insert all the required fields.</p>            |
| 6          | <p>Scroll down to the <b>Amount Guarantee (MYR)</b> section, please insert the <b>Amount Guaranteed (MYR)</b>. Then, click <b>Save</b>.</p>  |
| 7          | <p>The member was successfully added.</p>                                                                                                                                                                                        |

| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |
| 8          | To add another member, <b>please repeat steps 1-6.</b>                             |

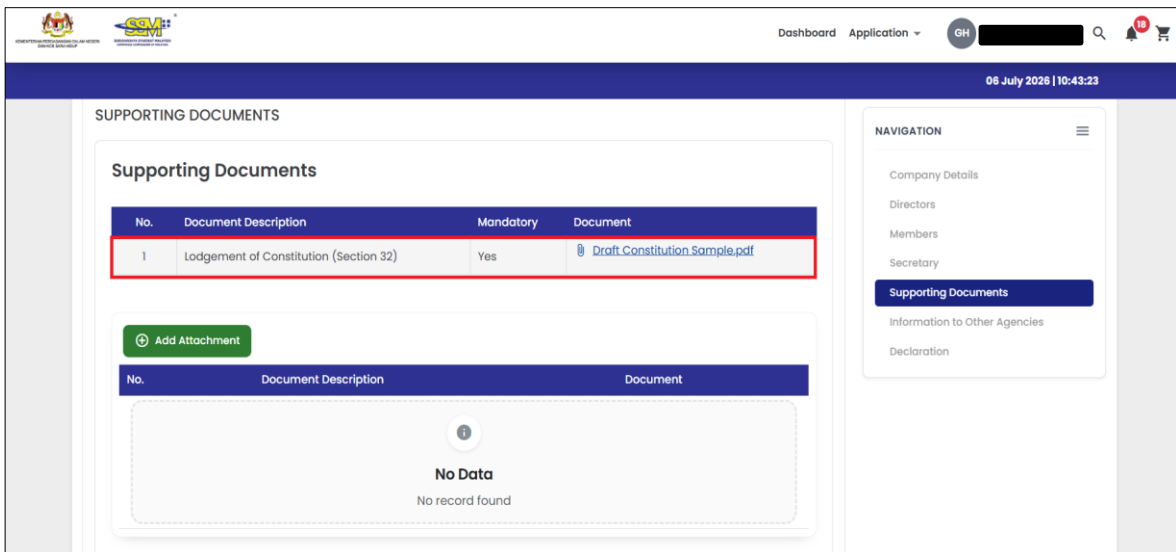
## 3.2.5 Secretary

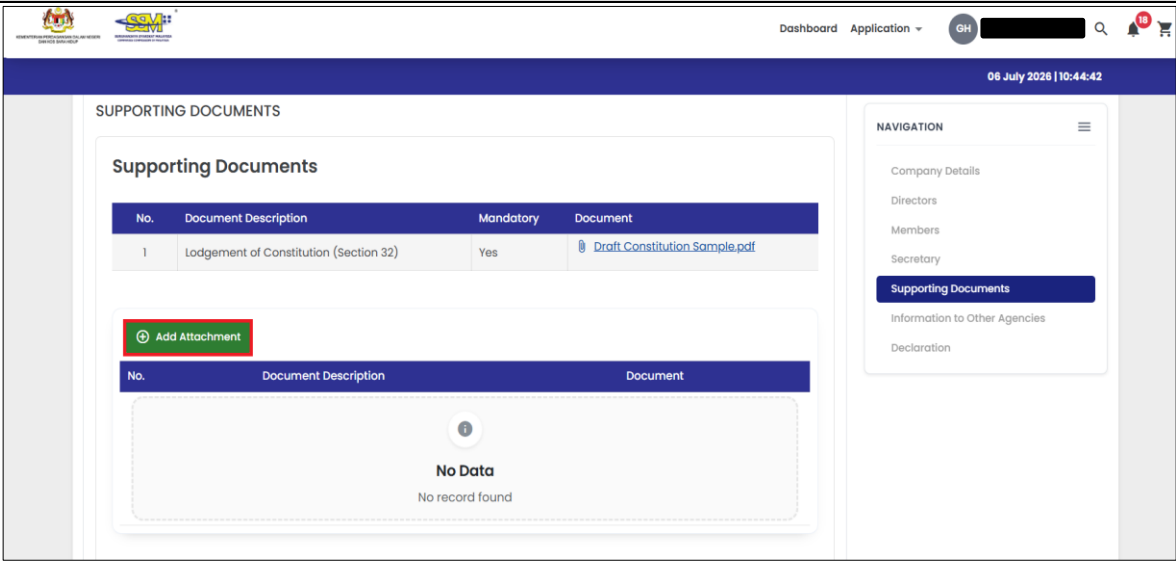
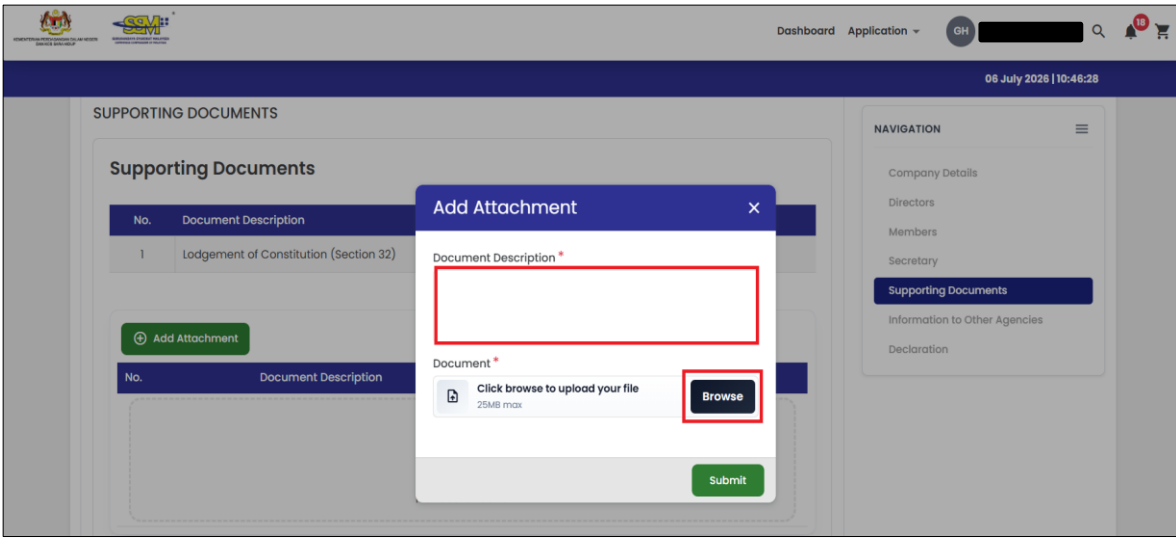
| Field Num. | Description                                                                                                                                                                                                                         |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Secretary</b> section. The system will display the <b>Attention</b> pop-up. After reading it, click <b>Close</b>.</p>  |
| 2          | <p>Under the <b>Propose Name of Secretary (Optional)</b> section, please insert the <b>SSM PC No</b> and click <b>Search</b>.</p>                                                                                                   |

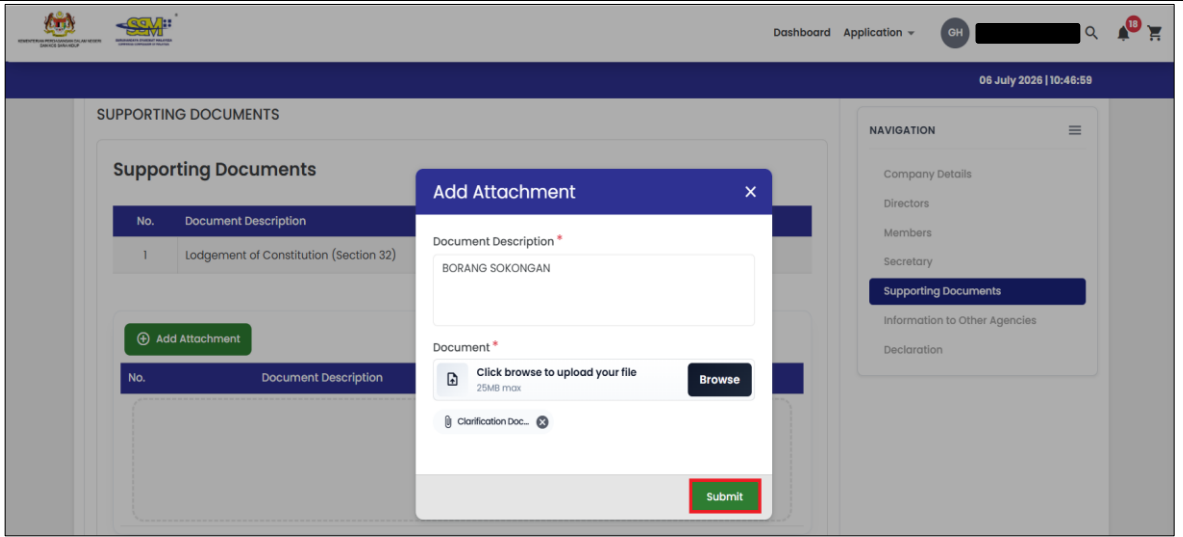
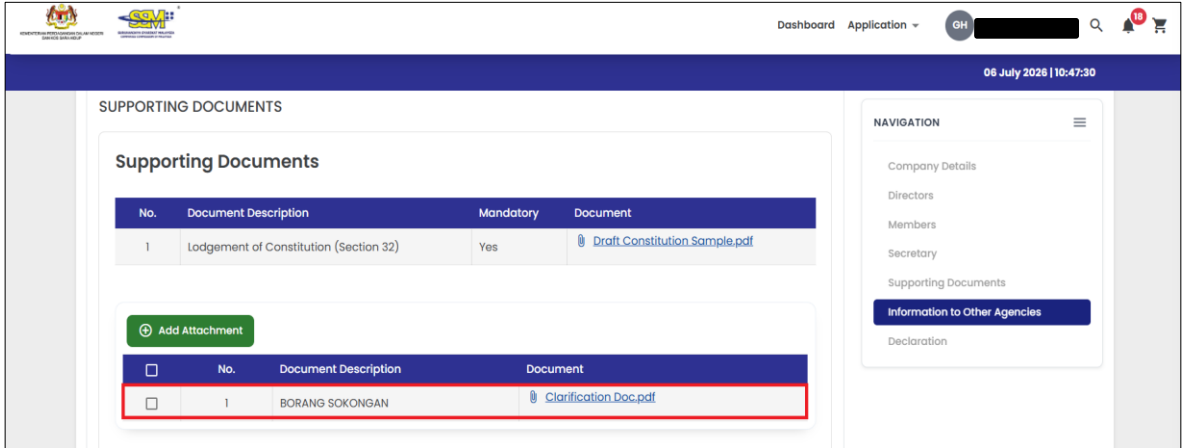
| Field Num. | Description                                                                                                                                                                                          |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                    |
| 3          | <p>The system will auto-populate the <b>Particulars of Secretary</b>. Please insert all the required fields.</p>  |
| 4          | <p>Scroll down to the <b>Residential Address</b> section. Please insert all the required fields.</p>             |
| 5          | <p>Scroll down to the <b>Reminder</b>. After reading it, please proceed to the next step.</p>                                                                                                        |

| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |  <p>The screenshot shows the SSM portal dashboard. At the top, there are logos for the Malaysian government and SSM. The main header includes 'Dashboard', 'Application', and a user profile 'GH'. A date and time stamp '06 July 2026   10:42:31' is visible. A prominent red-bordered box contains a 'Reminder' message: 'Please proceed to submit the Notification of Appointment of the First Company Secretary (Sections 58 and 236(2)) within 30 days from the date of incorporation of the company.' On the right, a 'NAVIGATION' menu lists 'Company Details', 'Directors', 'Members', and 'Secretary'.</p> |

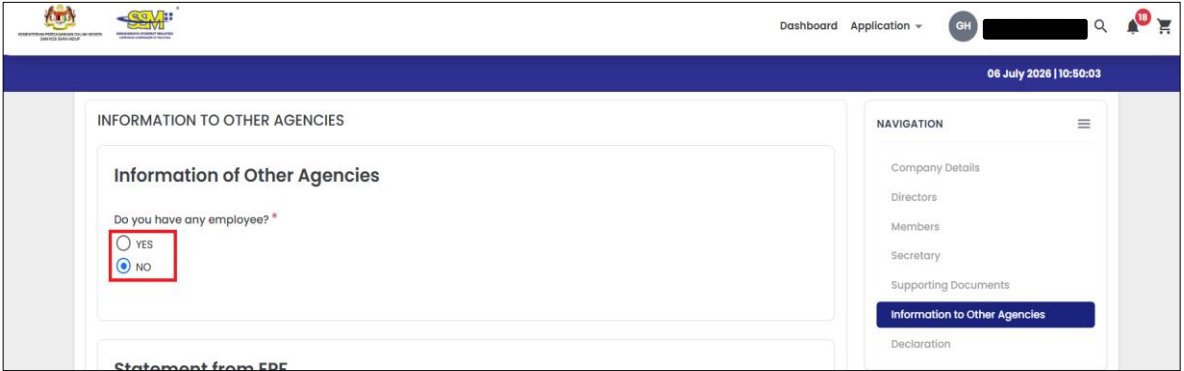
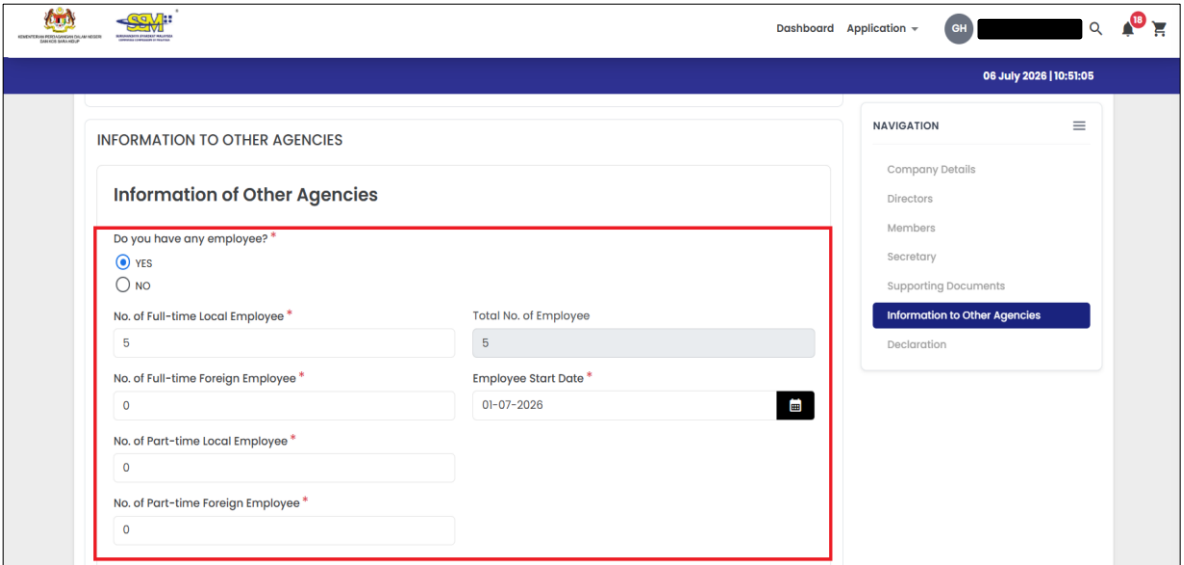
## 3.2.6 Supporting Documents

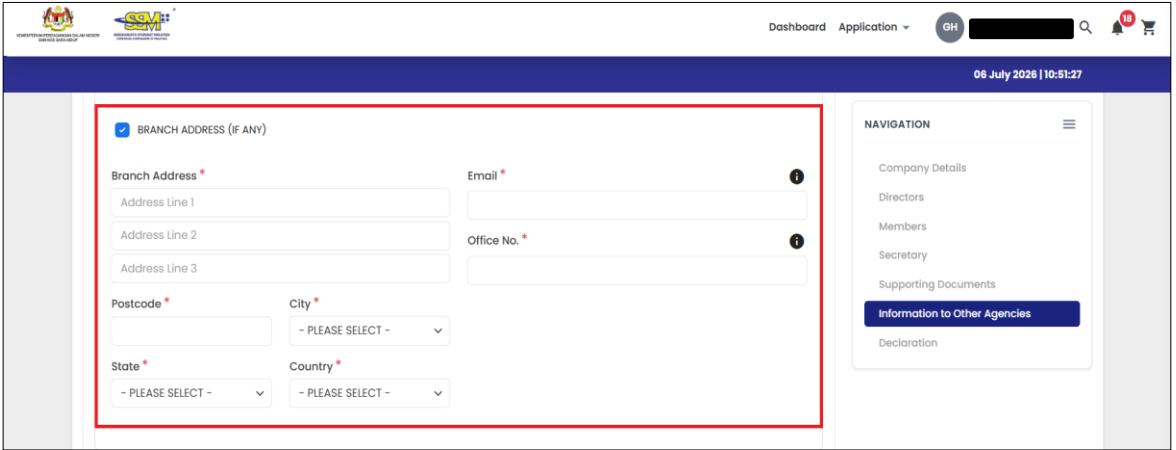
| Field Num. | Description                                                                                                                                                                                                                                                                                                                                 |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Supporting Documents</b> section. The system will auto-populate the <b>Lodgement of Constitution (Section 32)</b> from the <b>Corporate Administration</b> module. Click the <b>document's name</b> to download the file.</p>  |
| 2          | <p>To add a supporting document, click <b>Add Attachment</b>.</p>                                                                                                                                                                                                                                                                           |

| Field Num. | Description                                                                                                                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                     |
| 3          | <p>On the <b>Add Attachment</b> pop-up, please insert the <b>Document Description</b> and click <b>Browse</b> to select and upload the file.</p>  |
| 4          | <p>Click <b>Submit</b> to add the attachment.</p>                                                                                                                                                                                     |

| Field Num. | Description                                                                                                                                 |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                           |
| 5          | <p>The supporting document was successfully added.</p>  |
| 6          | <p>To add another supporting document, <b>please repeat steps 2-5.</b></p>                                                                  |

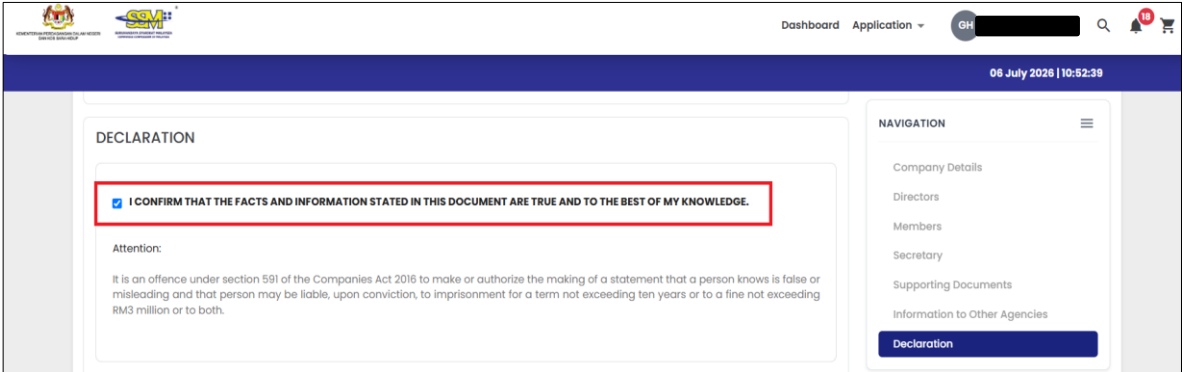
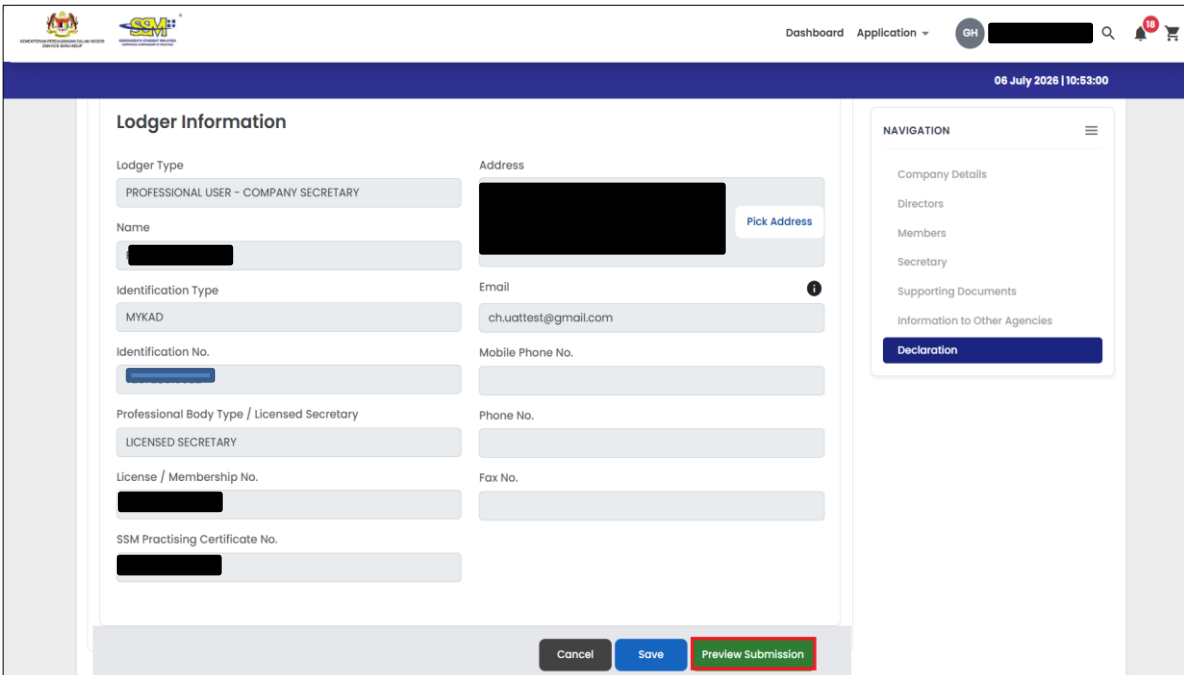
## 3.2.7 Information to Other Agencies

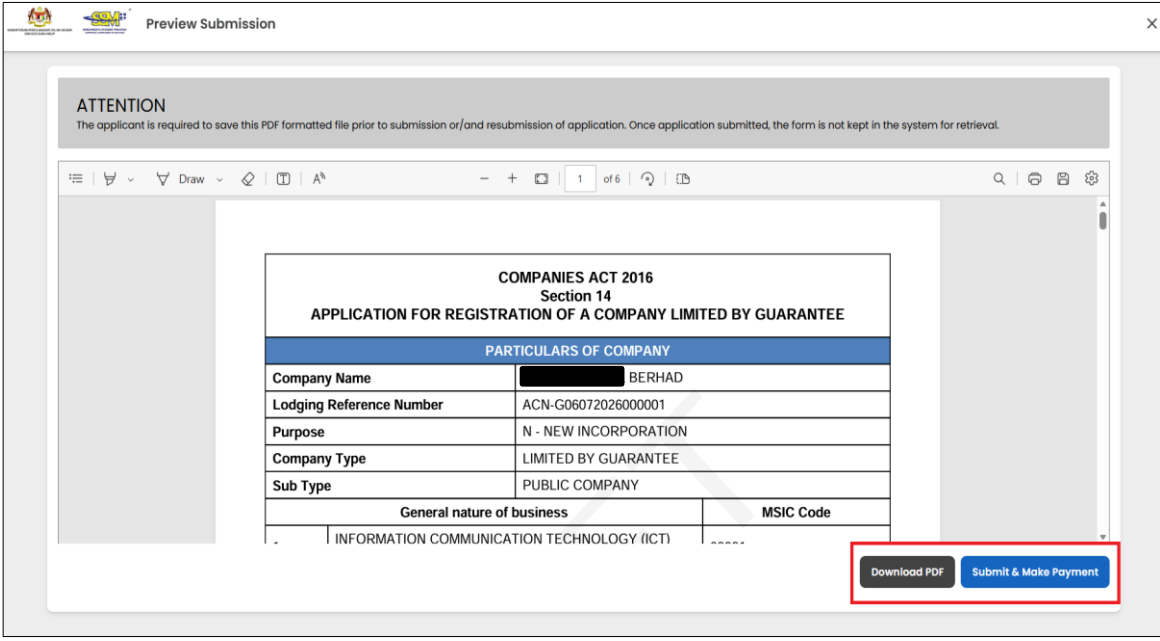
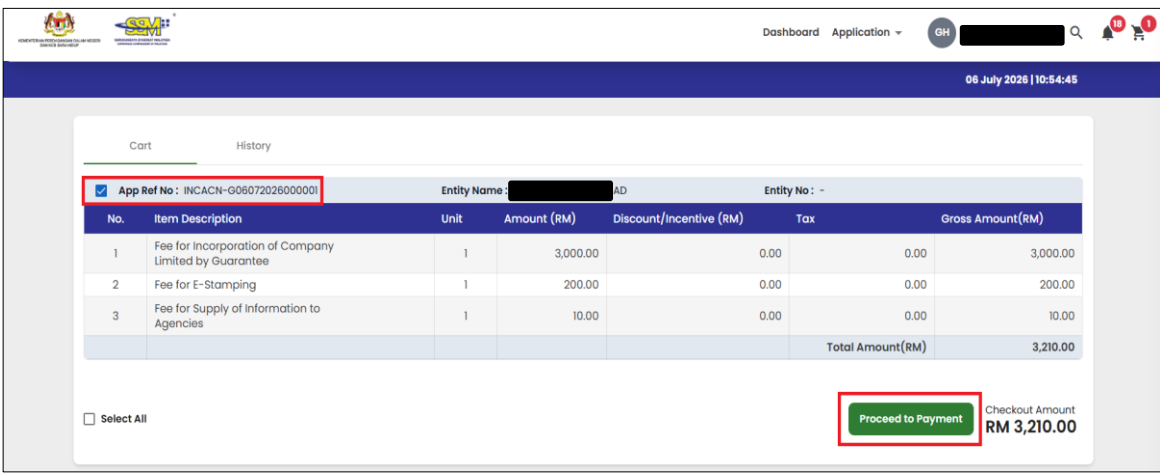
| Field Num. | Description                                                                                                                                                                                                                                                               |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Information to Other Agencies</b> section. Then, under <b>Do you have any employees?</b>, select <b>YES</b>. If there are no employees, select <b>NO</b>.</p>  |
| 2          | <p>Under the <b>Information of Other Agencies</b> section, please insert all the required fields.</p>                                                                                  |
| 3          | <p>If the branch address is available, please click <b>BRANCH ADDRESS (IF ANY)</b>. Then, please insert all the required fields.</p>                                                                                                                                      |

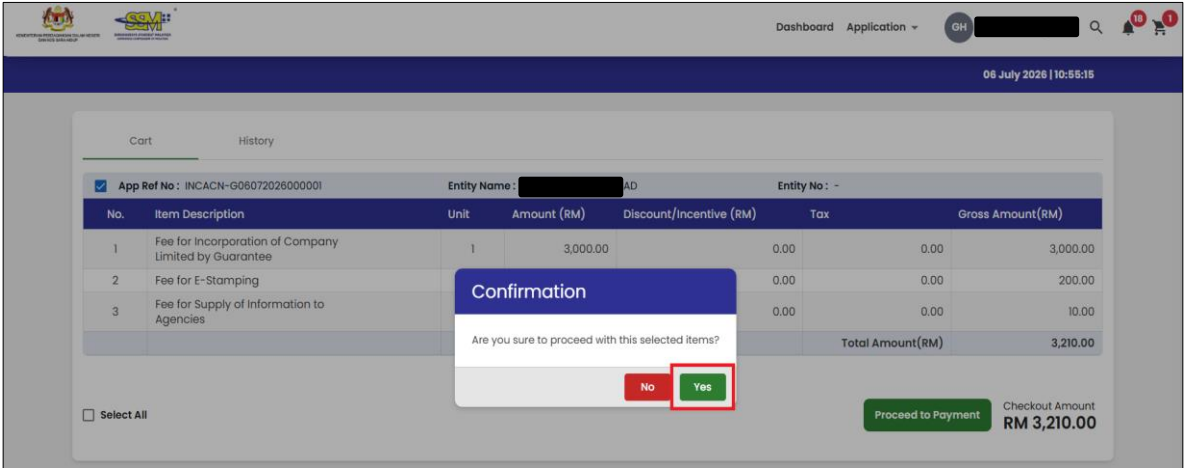
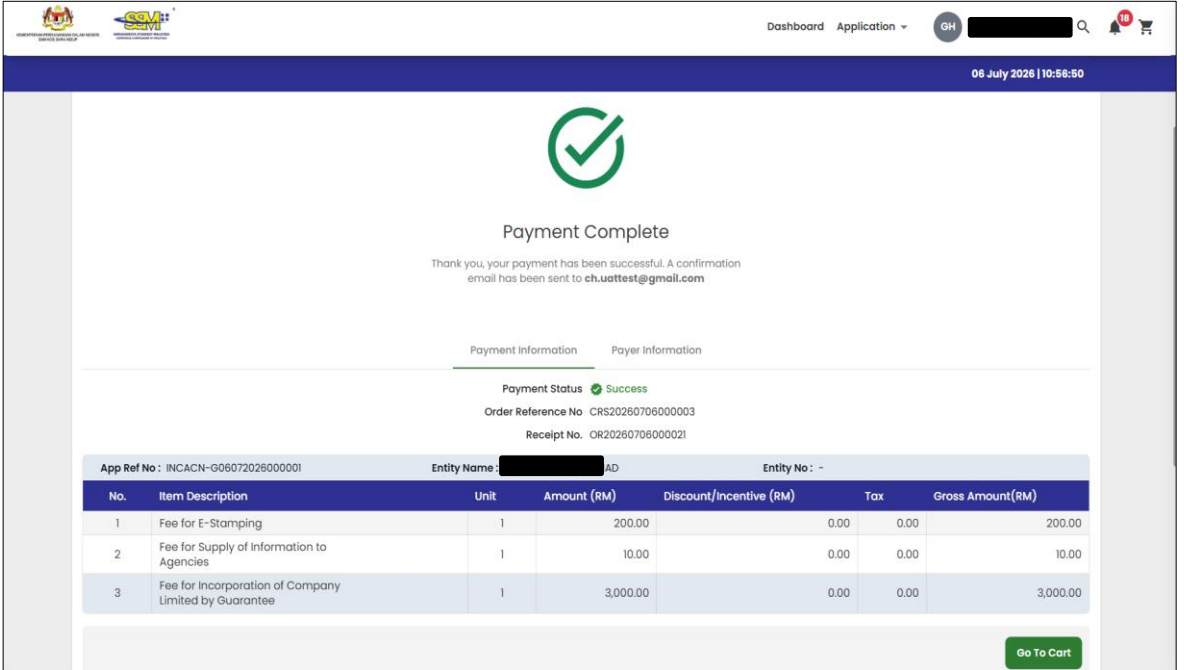
| Field Num. | Description                                                                                                                                                                                                                                                                                                           |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                                                     |
| 4          | <p>Scroll down to the <b>Statement from EPF</b> section. Then, click the <b>ANY EMPLOYER WHO PROVIDES ANY STATEMENT THAT IS NOT CORRECT OR UNTRUE CAN BE CONSIDERED TO HAVE COMMITTED AN OFFENSE UNDER THE EPF ACT 1991.</b></p>  |

## 3.2.8 Declaration and Preview Submission

| Field Num. | Description                                                                                                                                                                    |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Declaration</b> section. Then, click <b>I CONFIRM THAT THE FACTS ANY INFORMATION STATED IN THE DOCUMENT ARE TRUE AND TO BEST OF MY KNOWLEDGE.</b></p> |

| Field Num. | Description                                                                                                                                                                             |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                       |
| 2          | <p>Scroll down to the <b>Lodger Information</b> section. Then, click <b>Preview Submission</b>.</p>  |
| 3          | <p>Click <b>Download PDF</b> to download the PDF preview submission. Then, click <b>Submit &amp; Make Payment</b> to proceed to the payment.</p>                                        |

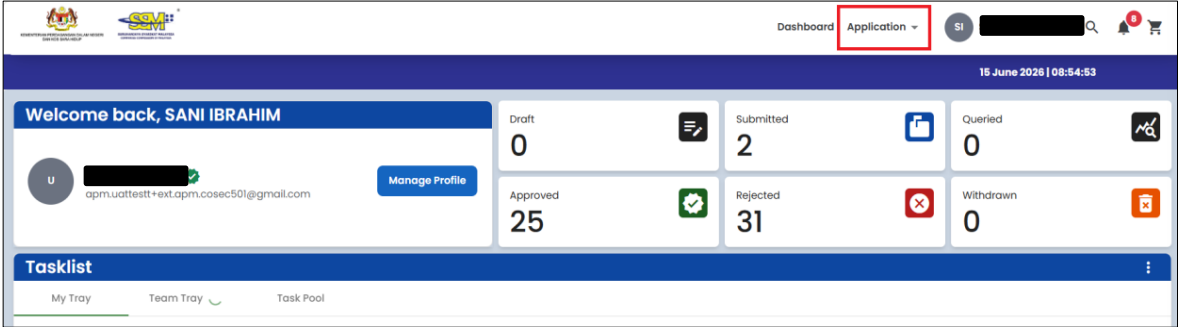
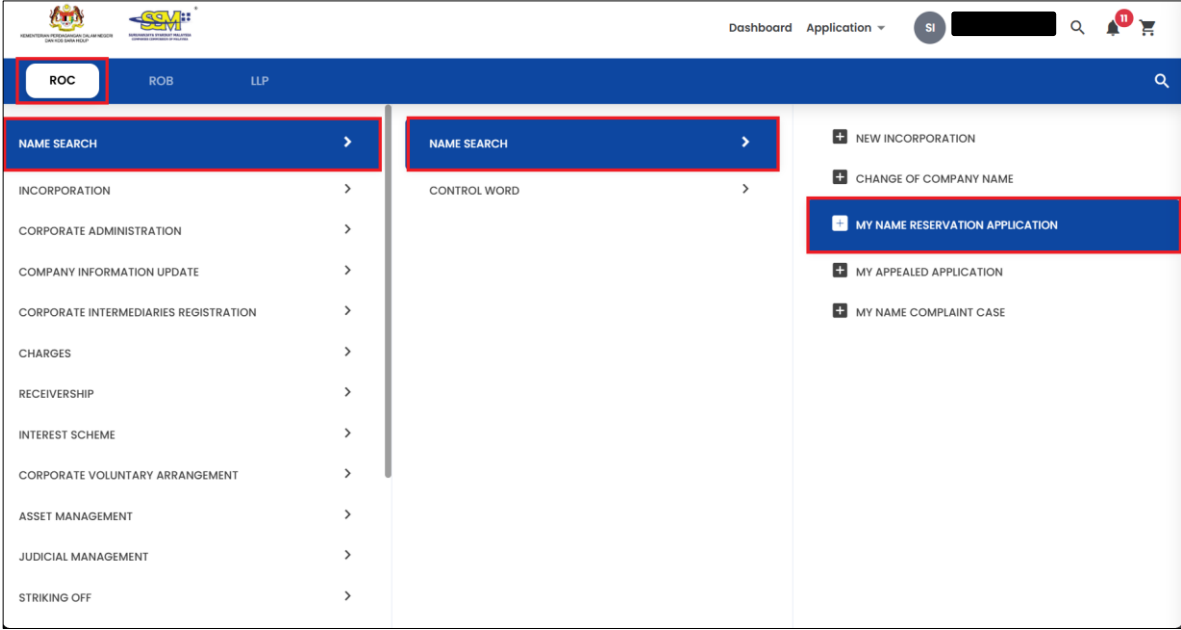
| Field Num. | Description                                                                                                                                                                                      |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                               |
| 4          | <p>On the <b>Payment Cart</b> page, select the <b>lodgement</b>. Then, click <b>Proceed to Payment</b>.</p>  |
| 5          | <p>On the <b>Confirmation</b> po-pup, please click <b>Yes</b>. Then, please complete the payment.</p>                                                                                            |

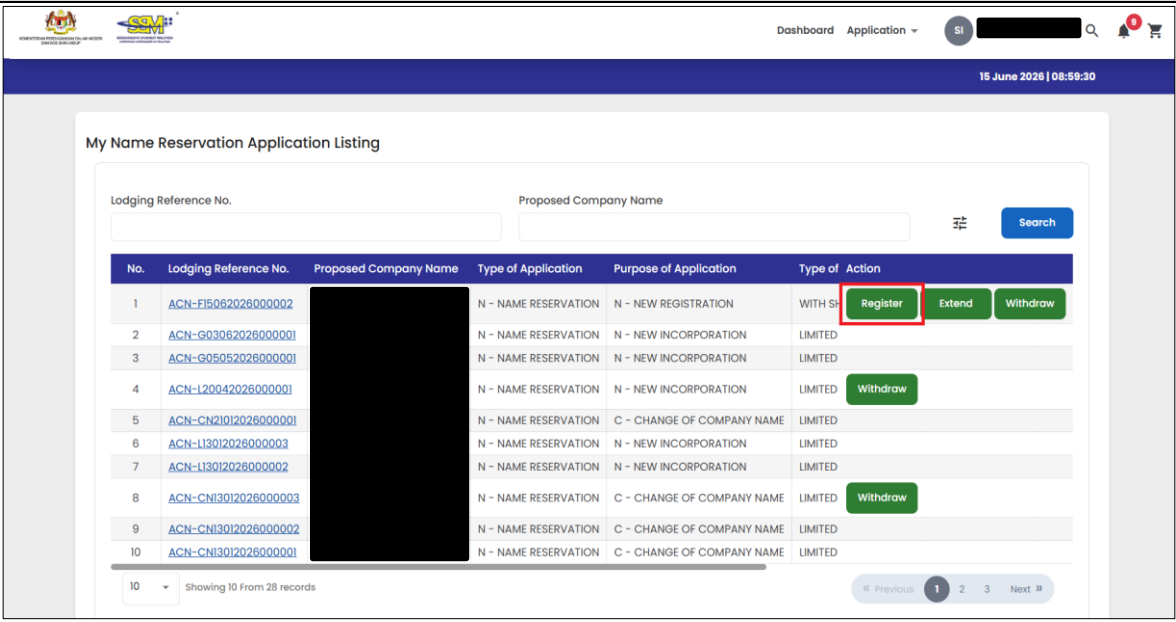
| Field Num. | Description                                                                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                                                                         |
| 6          | <p>The payment was completed.</p>                                                                                                                                                                                                                      |
| 7          | <p><b>Note:</b> Upon <b>successful submission</b>, the public user will receive an <b>email notification</b> confirming that the <b>application has been received</b>.</p> <p>Upon <b>approval</b>, the public user will receive both <b>system</b> and <b>email notifications</b> confirming the approval of the <b>application</b>.</p> |

## 3.3 Registration of a Foreign Company

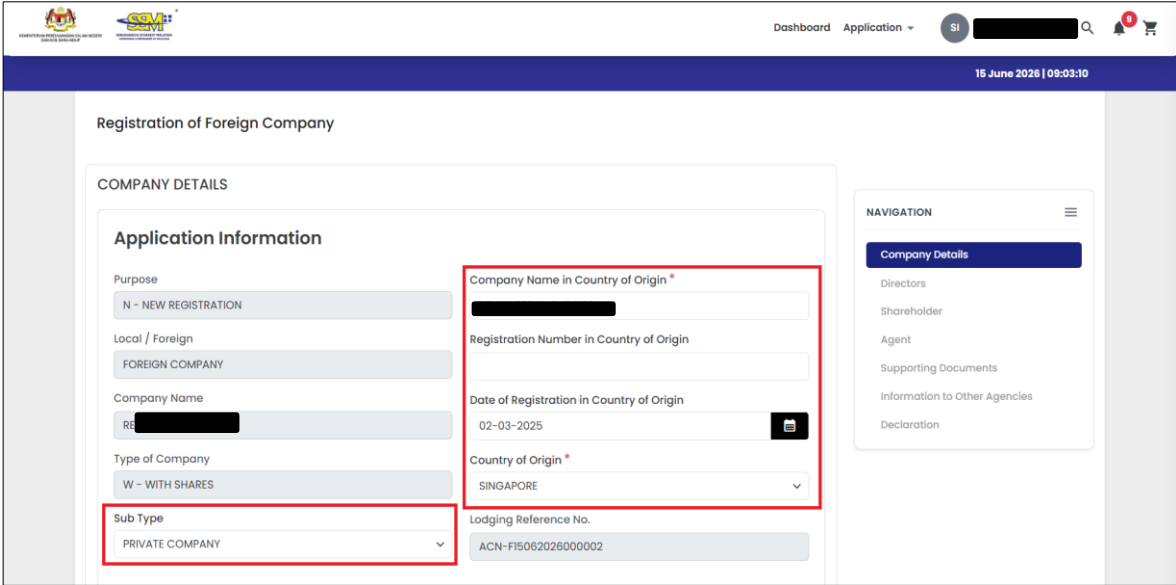
### 3.3.1 Foreign Company with Share Capital

#### 3.3.1.1 Initiate the Application

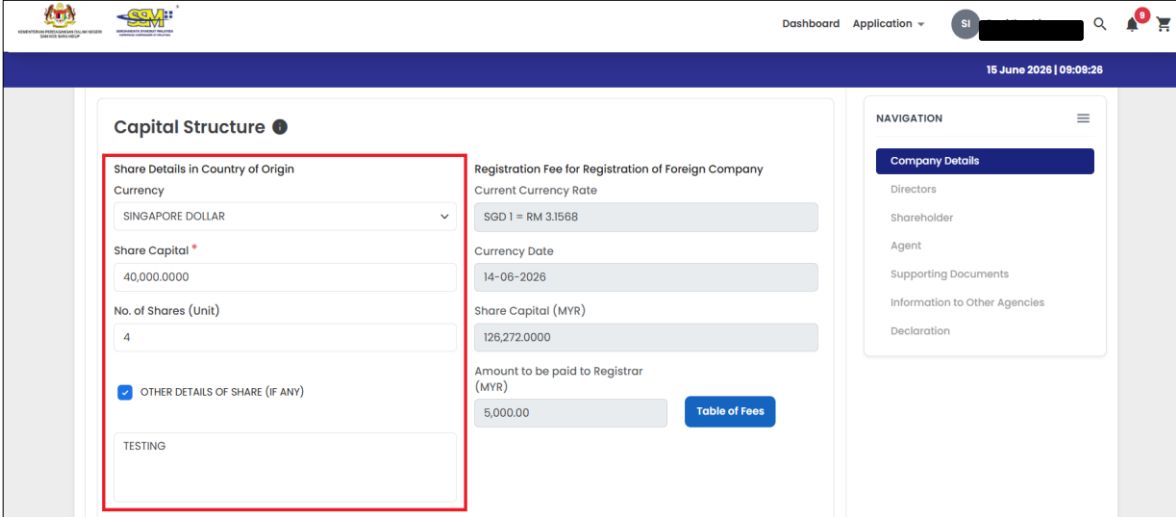
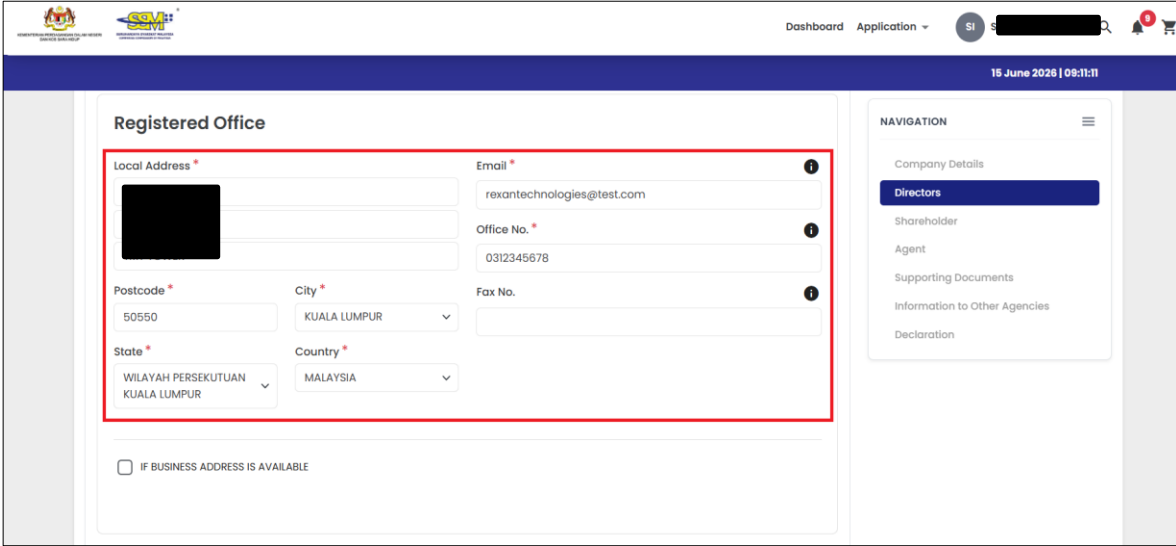
| Field Num. | Description                                                                                                                                                                                                  |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>From the <b>Dashboard</b>, click <b>Application</b>.</p>                                                               |
| 2          | <p>Click <b>ROC</b> -&gt; <b>Name Search</b> -&gt; <b>Name Search</b> -&gt; <b>My Name Reservation Application</b>.</p>  |
| 3          | <p>Choose the application and click <b>Register</b>.</p>                                                                                                                                                     |

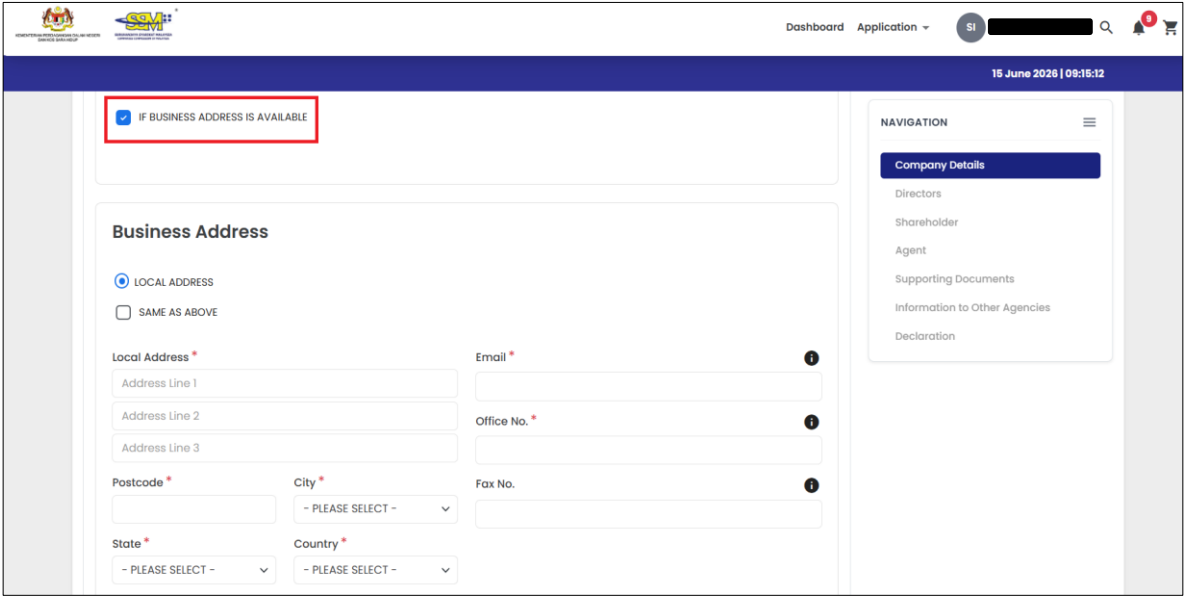
| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

### 3.3.1.2 Company Details

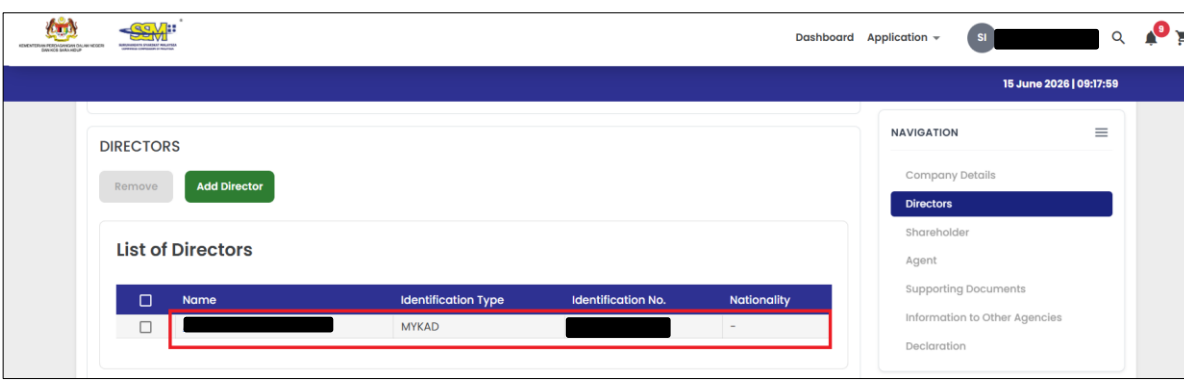
| Field Num. | Description                                                                                                                                                                                                                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Under the <b>Application Information</b> section, please insert the <b>Sub Type, Company Name in Country of Origin, Registration Number in Country of Origin, Date of Registration in Country of Origin</b> and <b>Country of Origin</b>.</p>  |

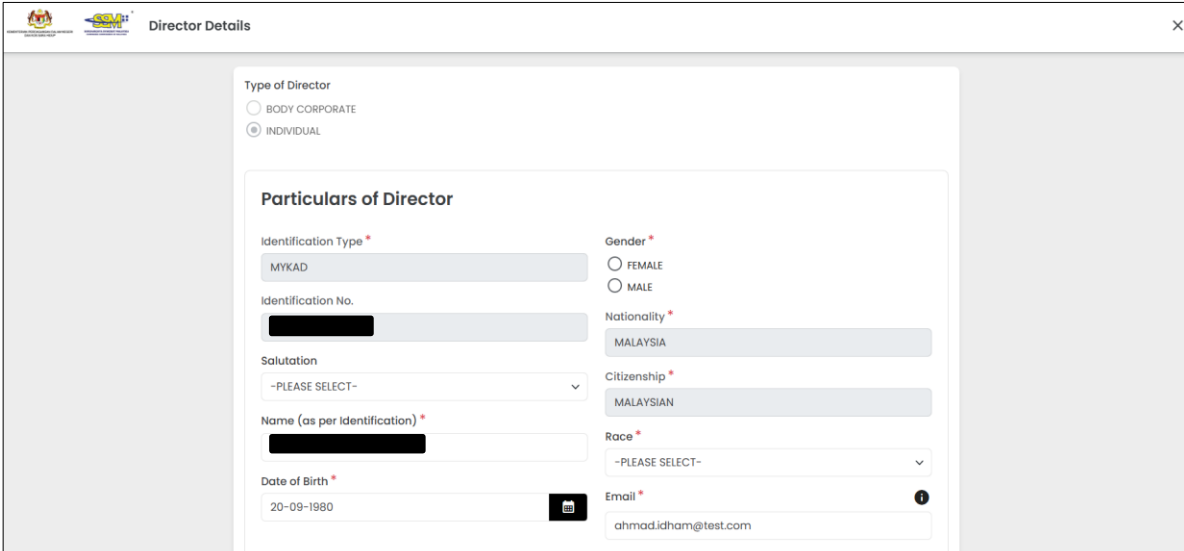
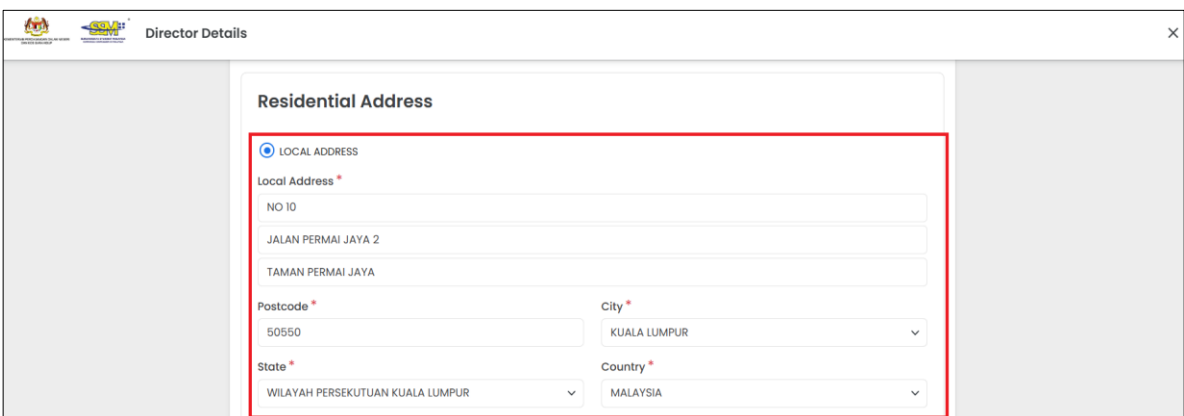
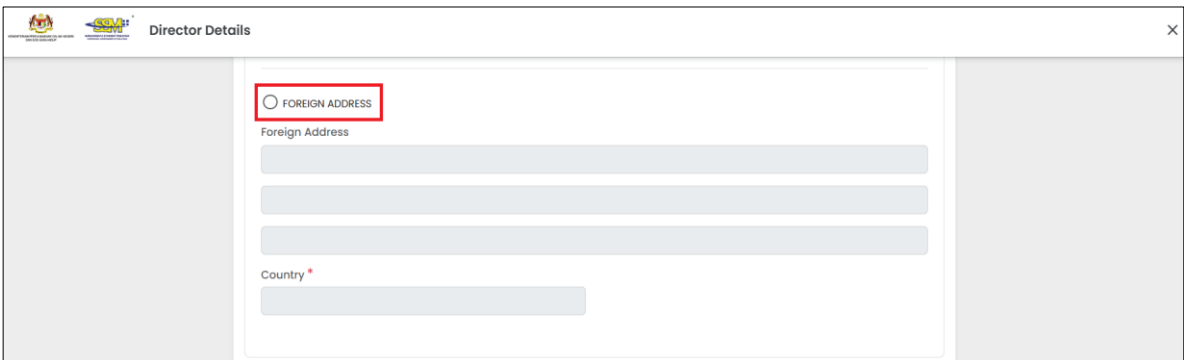
## 3.3.1.3 Capital Structure and Registered Office

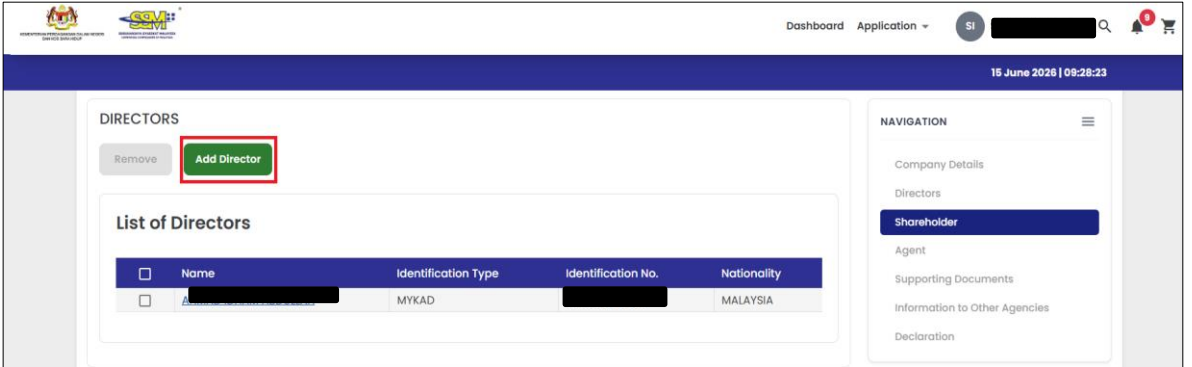
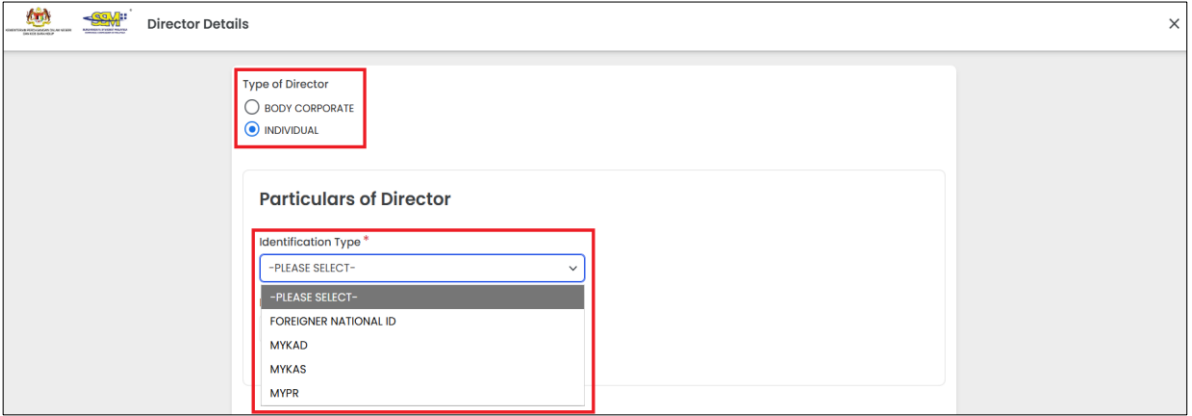
| Field Num. | Description                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Capital Structure</b> section. Then, please select the <b>Currency</b> and please insert the <b>Share Capital</b> and <b>No. of Shares (Unit)</b>.</p>  |
| 2          | <p>Scroll down to the <b>Registered Office</b> section. Then, please insert all the required fields.</p>                                                                        |
| 3          | <p>If the business address is available, click <b>IF BUSINESS ADDRESS IS AVAILABLE</b>. Then, please insert all the required fields.</p>                                                                                                                            |

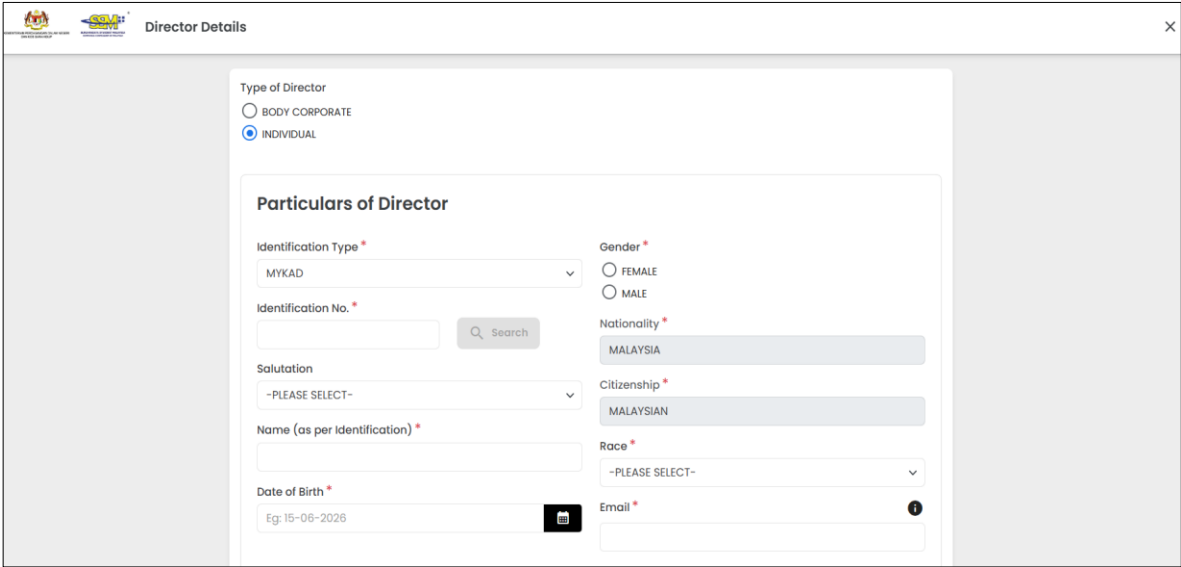
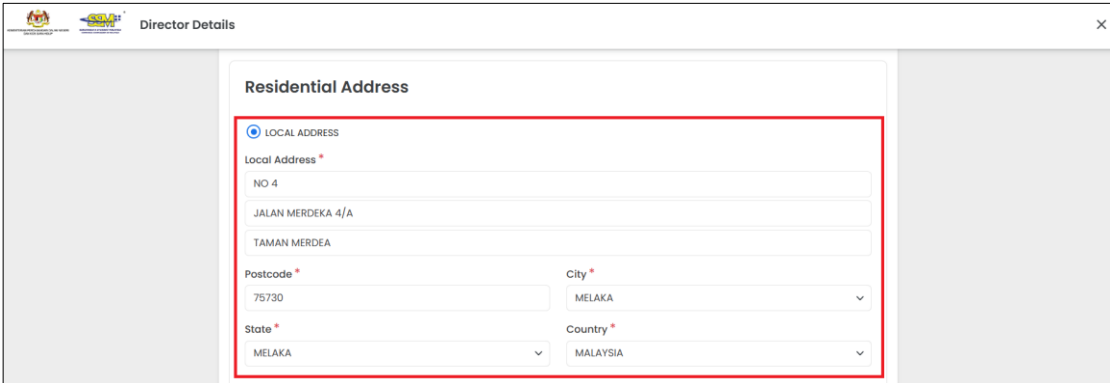
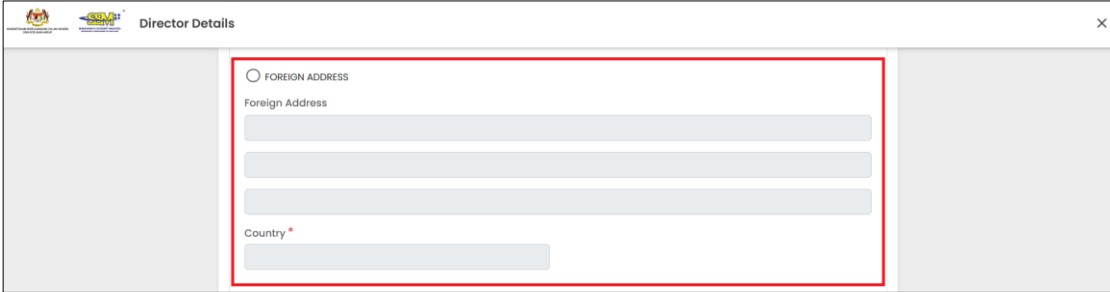
| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

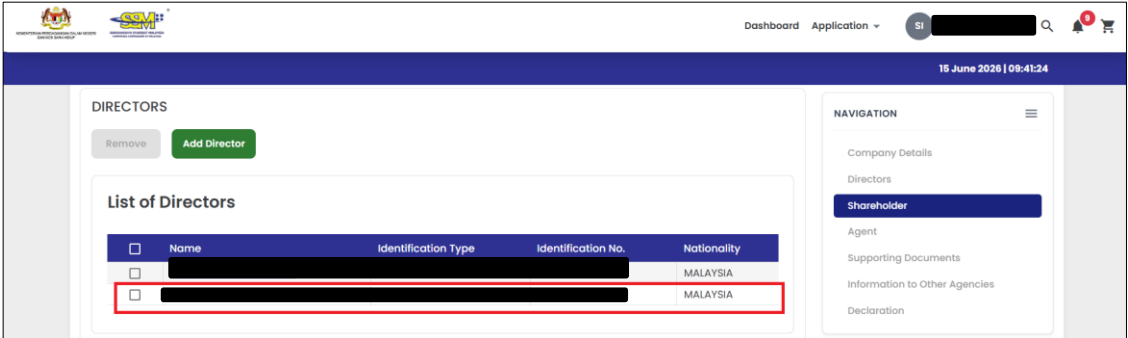
### 3.3.1.4 Directors

| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                        |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Directors</b> section. Then, the system will be auto-populate the director details from the Name Reservation. The user is required to update the director's information.</p> <p>Click the <b>director's name</b> to update the director details.</p>  |
| 2          | <p>Under the <b>Particulars of Director</b> section, the system will auto-populate the Identification Type, Identification No, Name (as per identification), Date of Birth, Nationality, Citizenship and Email from Name Reservation. Please select the <b>Gender</b> and <b>Race</b>.</p>                                                                         |

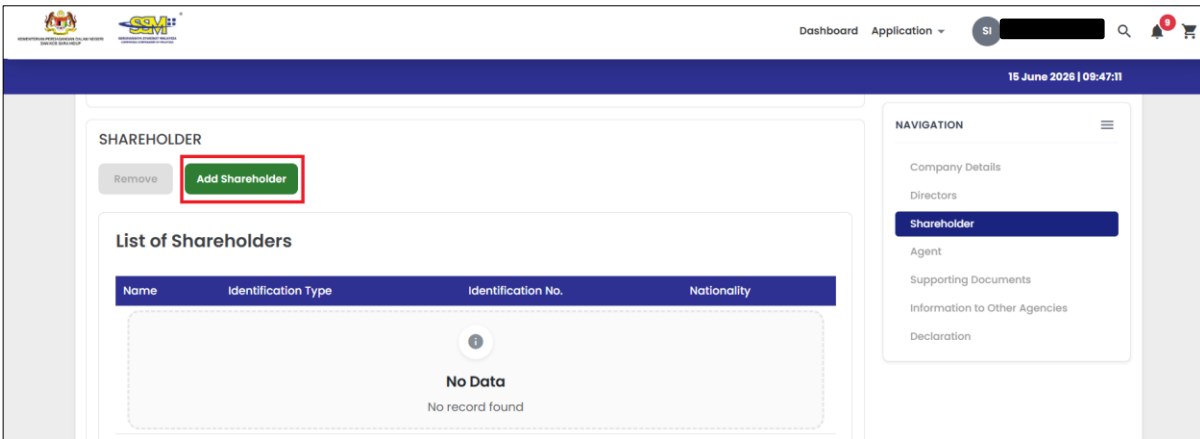
| Field Num. | Description                                                                                                                                                                                                             |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                       |
| 3          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>                          |
| 4          | <p>If the residential address is a foreign address, click <b>Foreign Address</b>. Then, please insert all the required fields.</p>  |
| 5          | <p>Click <b>Save</b> to save the director's details.</p>                                                                                                                                                                |

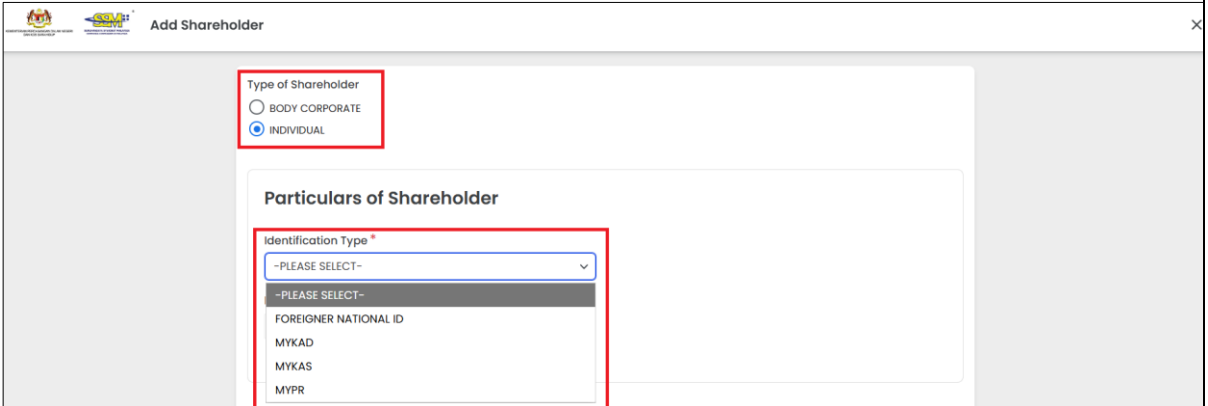
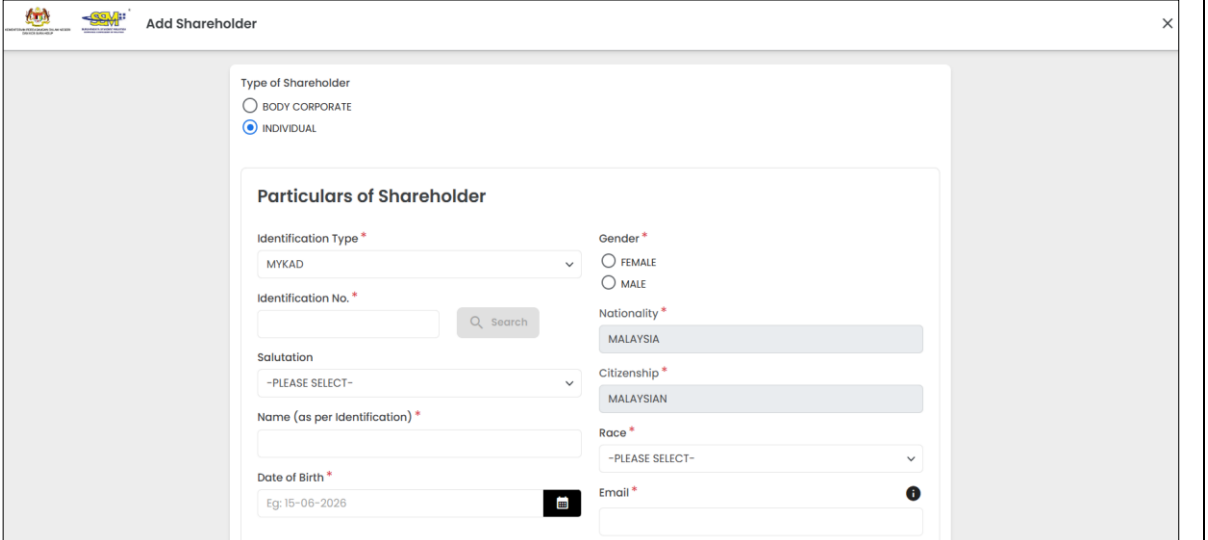
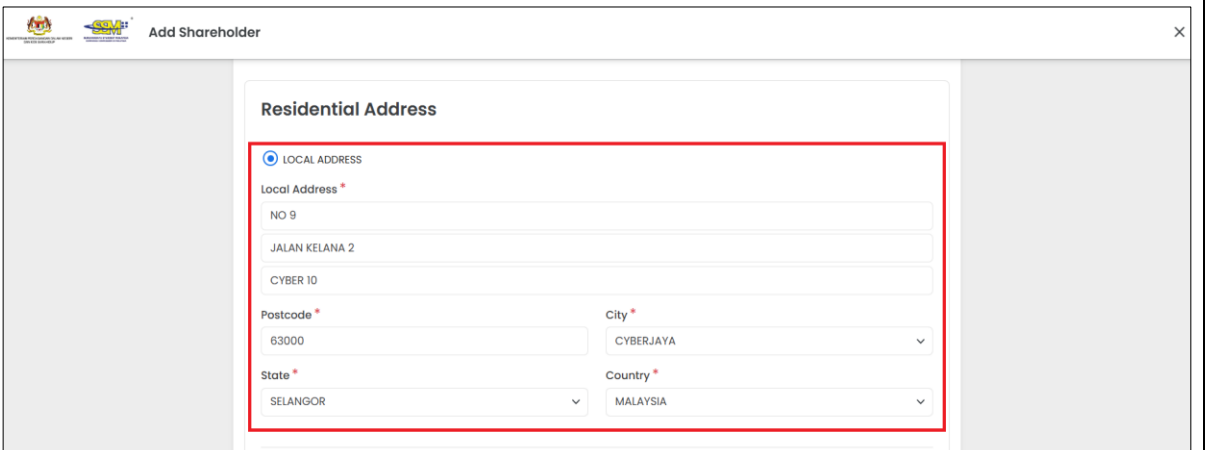
| Field Num. | Description                                                                                                                                                                                   |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                              |
| 6          | <p>To add a director, click <b>Add Director</b>.</p>                                                        |
| 7          | <p>Please select the <b>Type of Director – INDIVIDUAL</b> and select the <b>Identification Type</b>.</p>  |
| 8          | <p>Select the <b>Identification Type – MYKAD</b>. Then, please insert all the required fields.</p> <p><b>Note:</b> These fields vary based on the identification selected.</p>                |

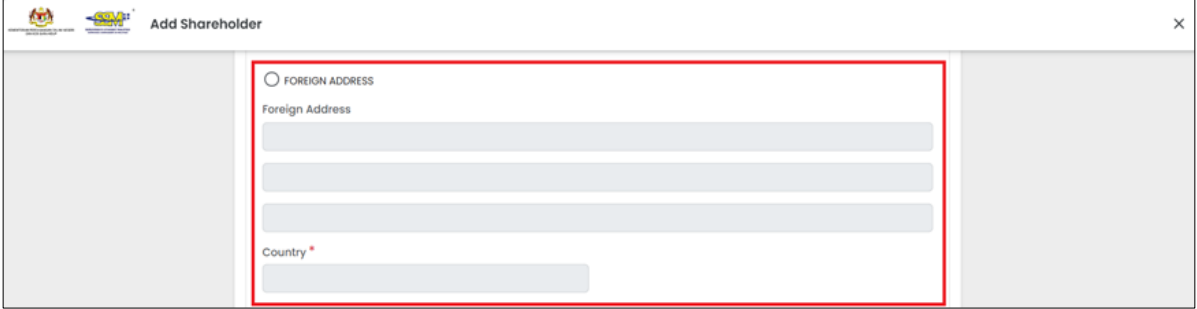
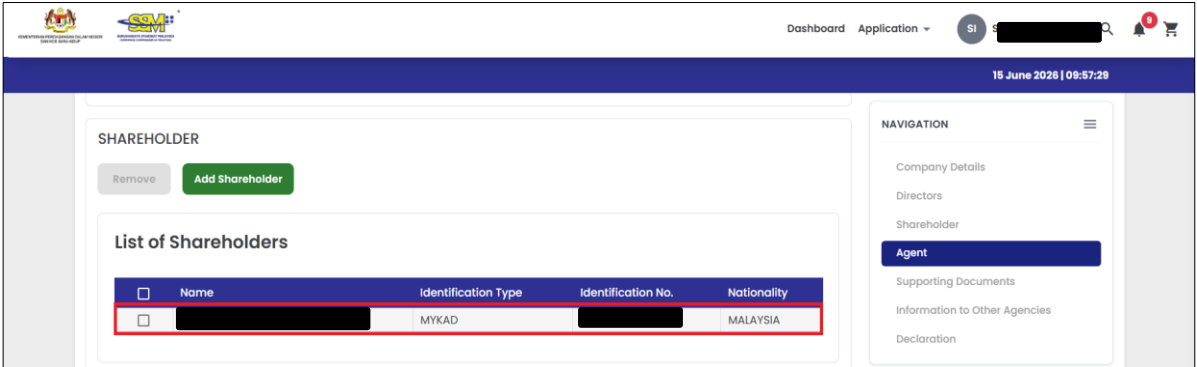
| Field Num. | Description                                                                                                                                                                                                                      |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                |
| 9          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>                                   |
| 10         | <p>If the residential address is a foreign address, please select the <b>Foreign Address</b> and please insert all the required fields.</p>  |
| 11         | <p>Click <b>Save</b> to add the director.</p>                                                                                                                                                                                    |

| Field Num. | Description                                                                                                                        |
|------------|------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                   |
| 12         | <p>The new director was successfully added.</p>  |
| 13         | <p>To add another director, <b>please repeat steps 6-12.</b></p>                                                                   |

### 3.3.1.5 Shareholders

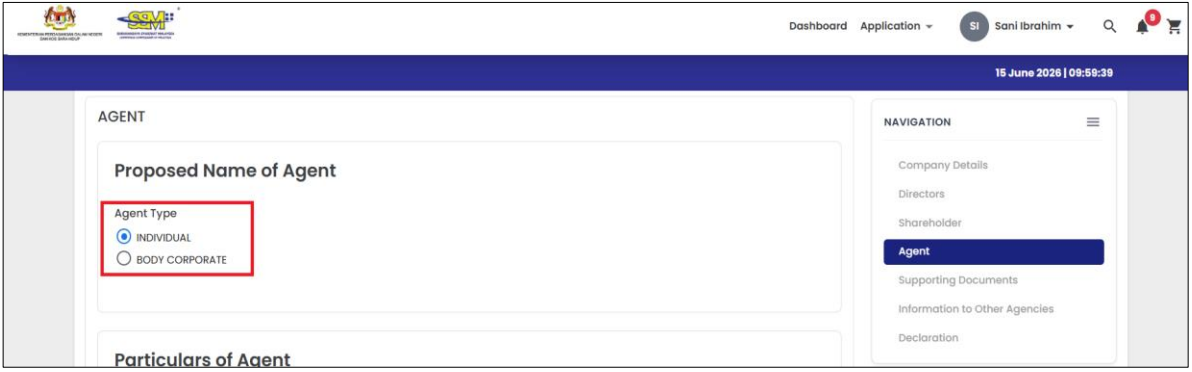
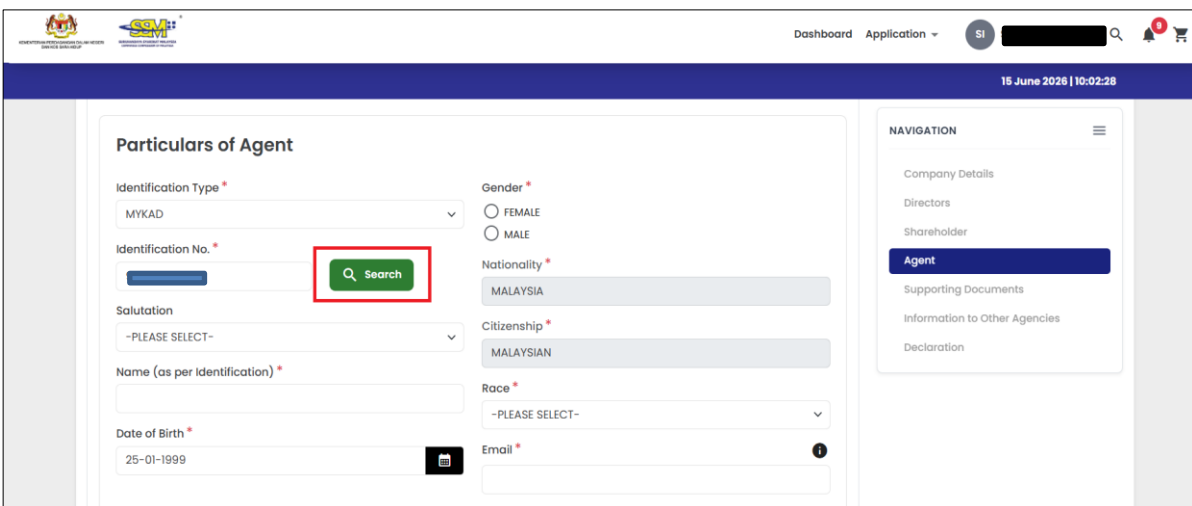
| Field Num. | Description                                                                                                                                                                                             |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Shareholder</b> section. Then, click <b>Add Shareholder</b> to add a new shareholder.</p>  |
| 2          | <p>Please select the <b>Type of Shareholder - INDIVIDUAL</b>. Under the <b>Particulars of Shareholder</b> section, select the <b>Identification Type</b>.</p>                                           |

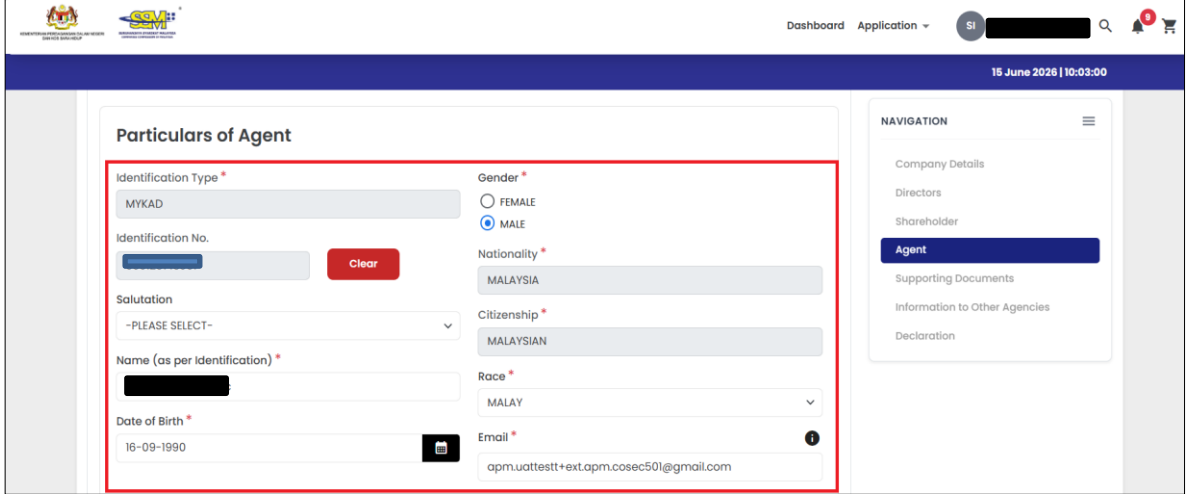
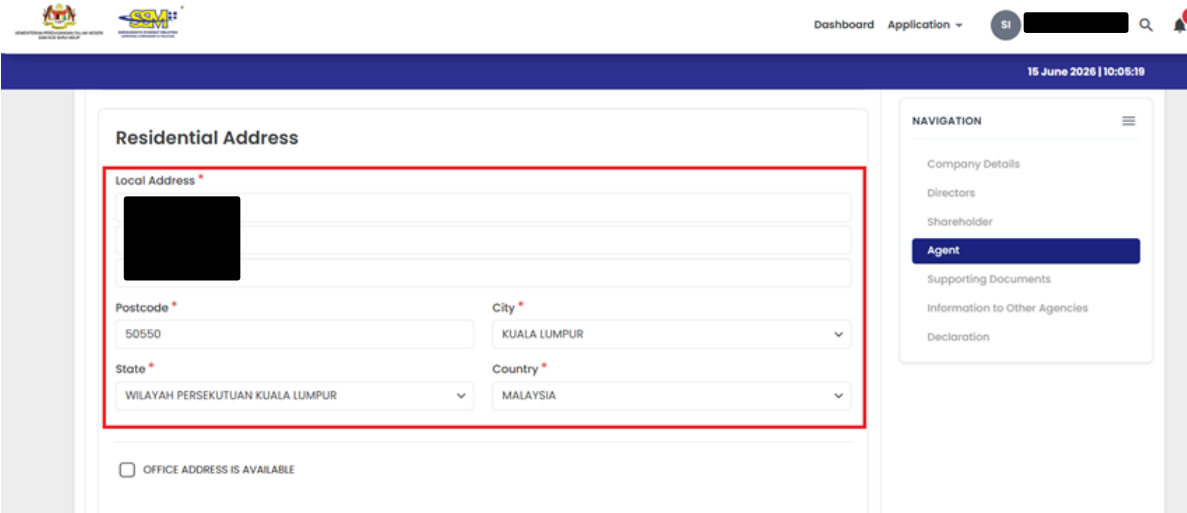
| Field Num. | Description                                                                                                                                                                                                                                                        |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                  |
| 3          | <p>Select the <b>Identification Type – MYKAD</b>. Then, please insert all the required fields.</p> <p><b>Note:</b> These fields vary based on the identification selected.</p>  |
| 4          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>                                                                     |

| Field Num. | Description                                                                                                                                                                                                           |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5          | <p>If the residential address is a foreign address, click <b>FOREIGN ADDRESS</b>. Then, please insert all the required fields.</p>  |
| 6          | <p>Click <b>Add</b> to add the shareholder.</p>                                                                                      |
| 7          | <p>The new shareholder was successfully added.</p>                                                                                |
| 8          | <p>To add another shareholder, <b>please repeat steps 1 – 7</b>.</p>                                                                                                                                                  |

### 3.3.1.6 Agent

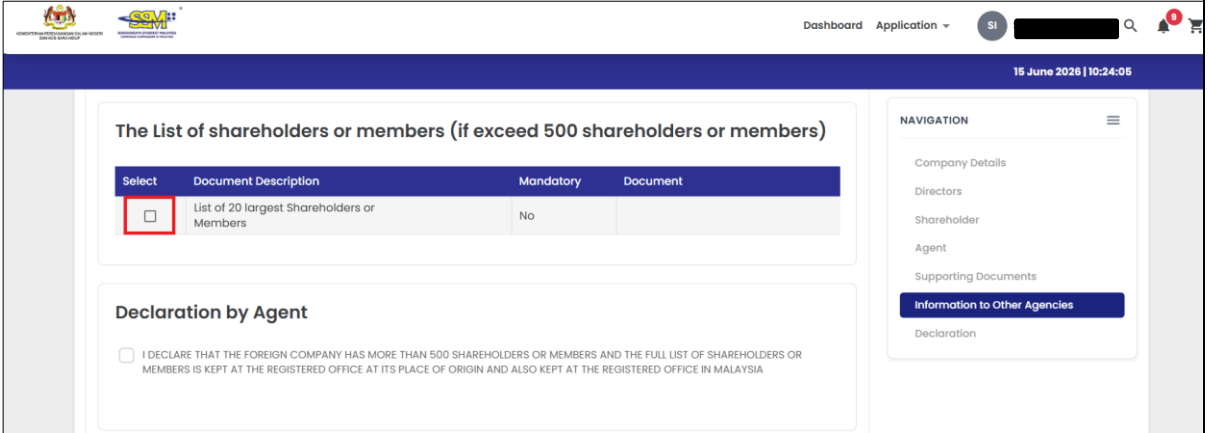
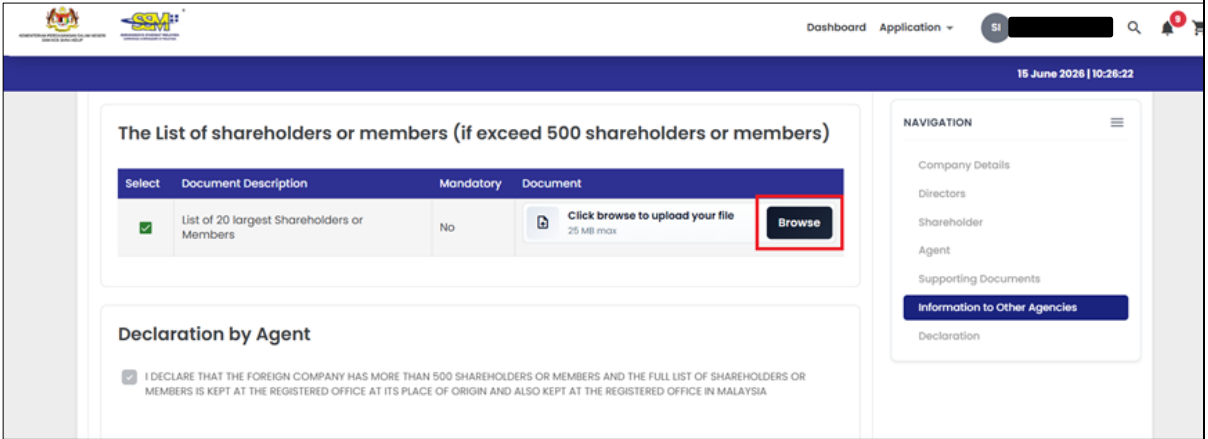
| Field Num. | Description                                                                                                                                        |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Agent</b> section. Under the <b>Proposed Name of Agent</b> section, please select the <b>Agent Type – INDIVIDUAL</b>.</p> |

| Field Num. | Description                                                                                                                                                                                                                                     |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                               |
| 2          | <p>Scroll down to the <b>Particulars of Agent</b> section, please select the <b>Identification Type</b> and please insert the <b>Identification No.</b></p>  |
| 3          | <p>Then, click <b>Search</b>.</p>                                                                                                                           |
| 4          | <p>The system will auto-populate the <b>Particulars of Agent</b>. Then, please insert all the required fields.</p>                                                                                                                              |

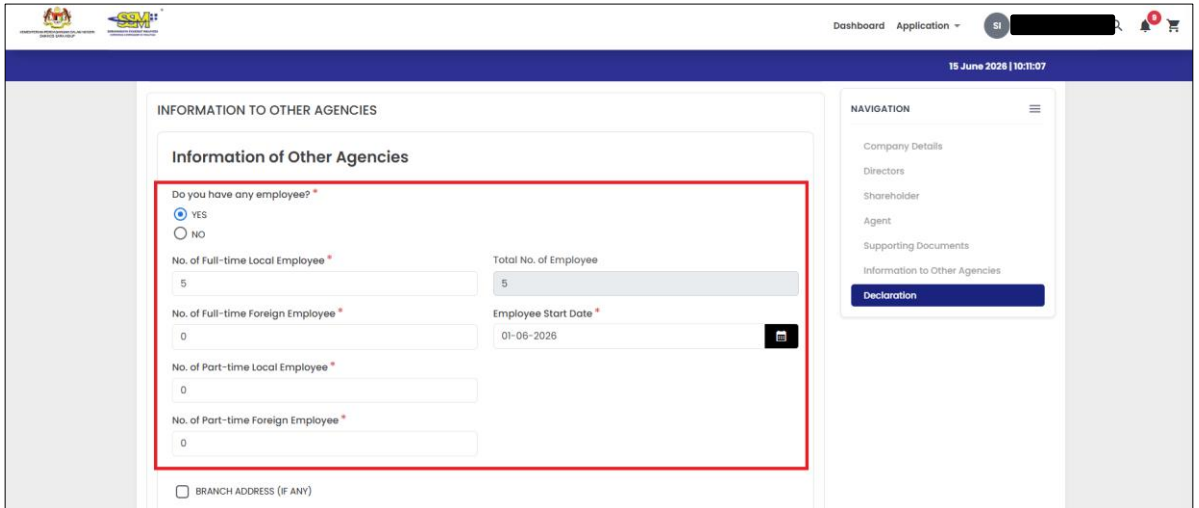
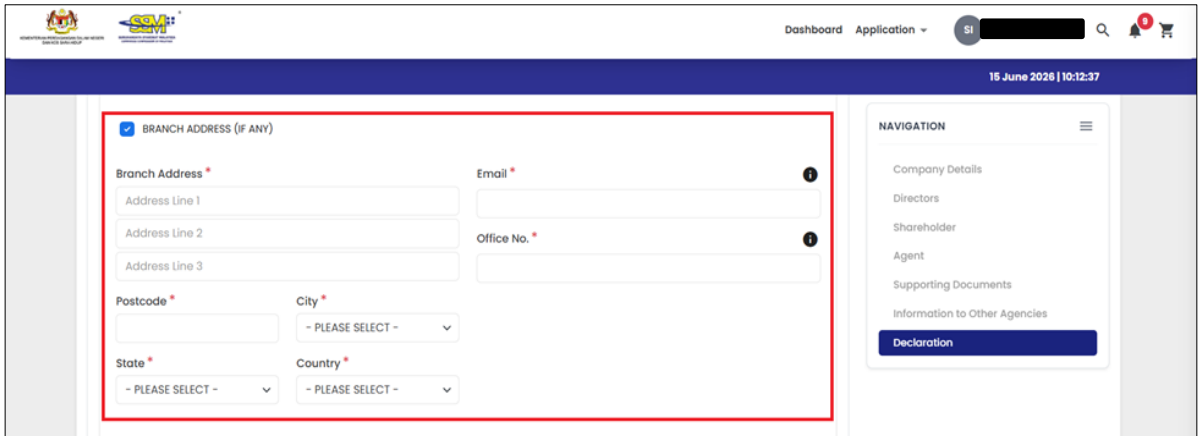
| Field Num. | Description                                                                                                                                                                                    |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                              |
| 5          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>  |
| 6          | <p>If the office address is available, click <b>OFFICE ADDRESS IS AVAILABLE</b>.</p>                                                                                                           |



## 3.3.1.8 List of Shareholders or Members (if exceed 500 shareholders or members)

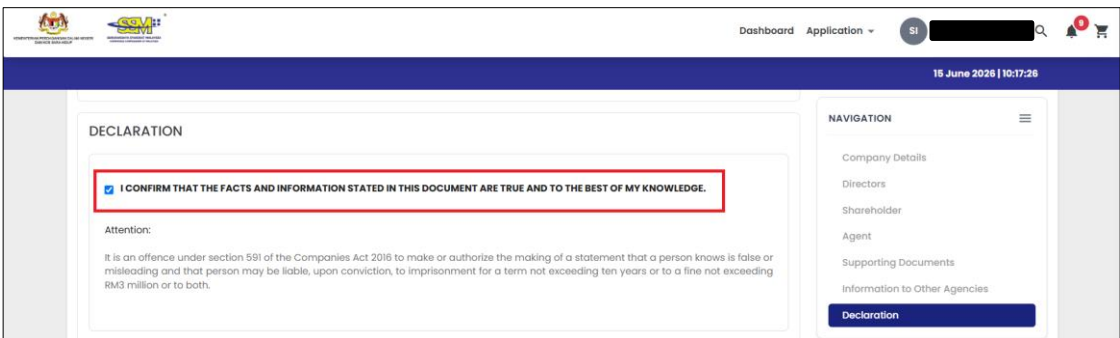
| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                  |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to <b>The List of shareholders or members (if exceed 500 shareholders or members)</b> section. If the company has exceed 500 shareholders or members, select the <b>List of 20 largest Shareholders or Members</b>. If not, please skip to the Information to Other Agencies section.</p>  |
| 2          | <p>Then, click <b>Browse</b> to select and upload the file(s).</p>                                                                                                                                                                                                                                       |

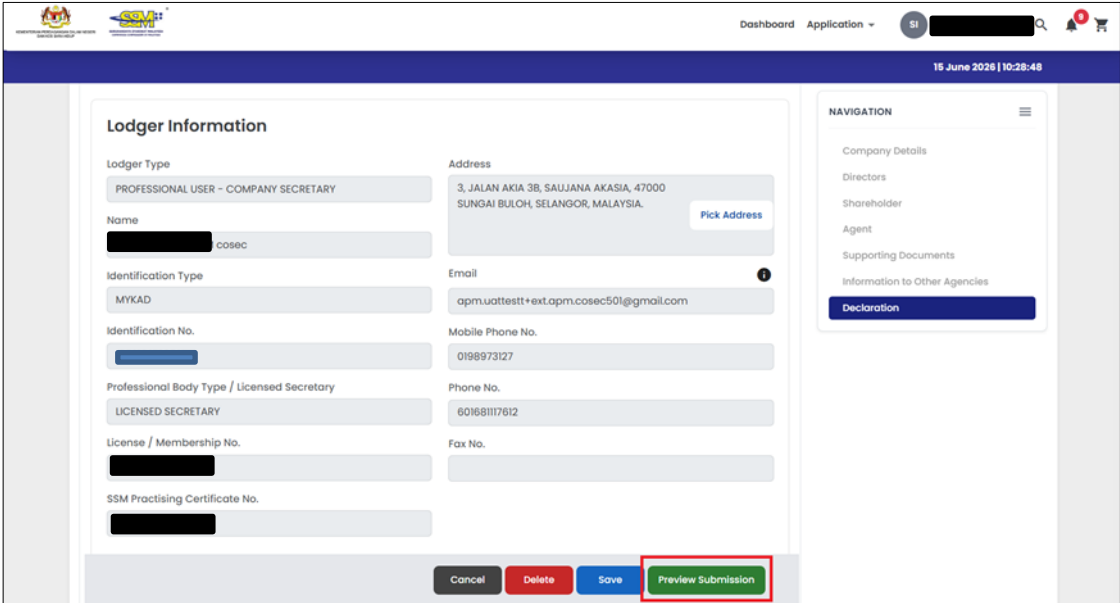
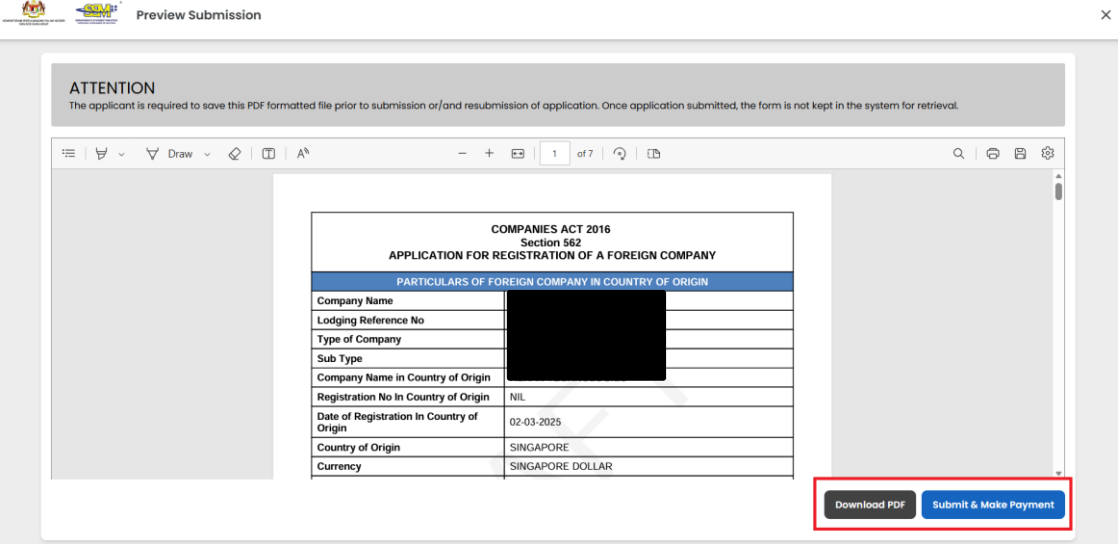
## 3.3.1.9 Information to Other Agencies

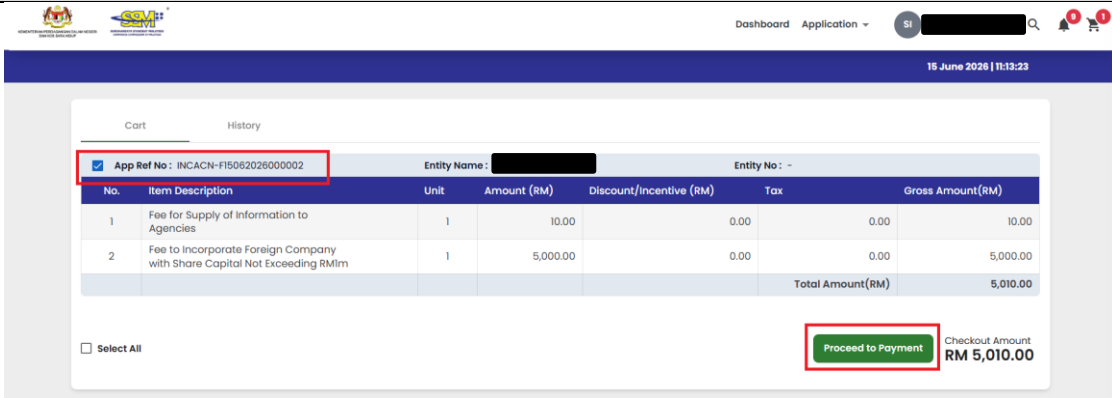
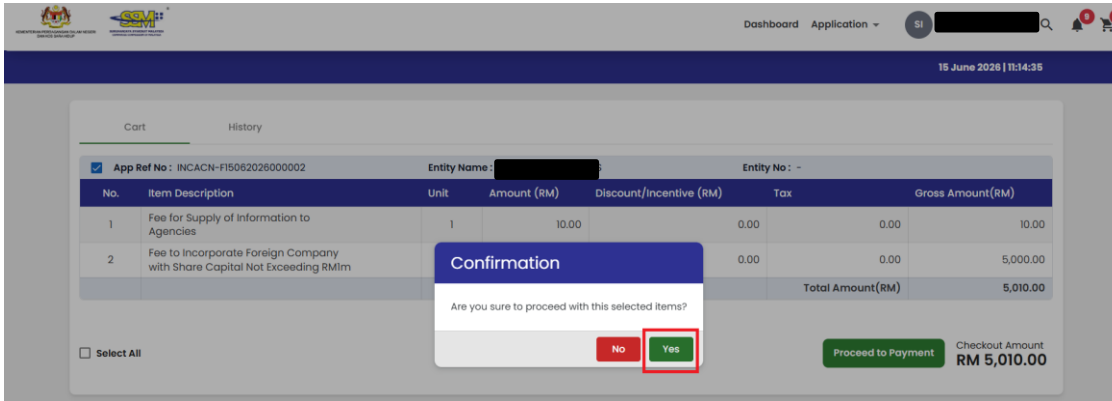
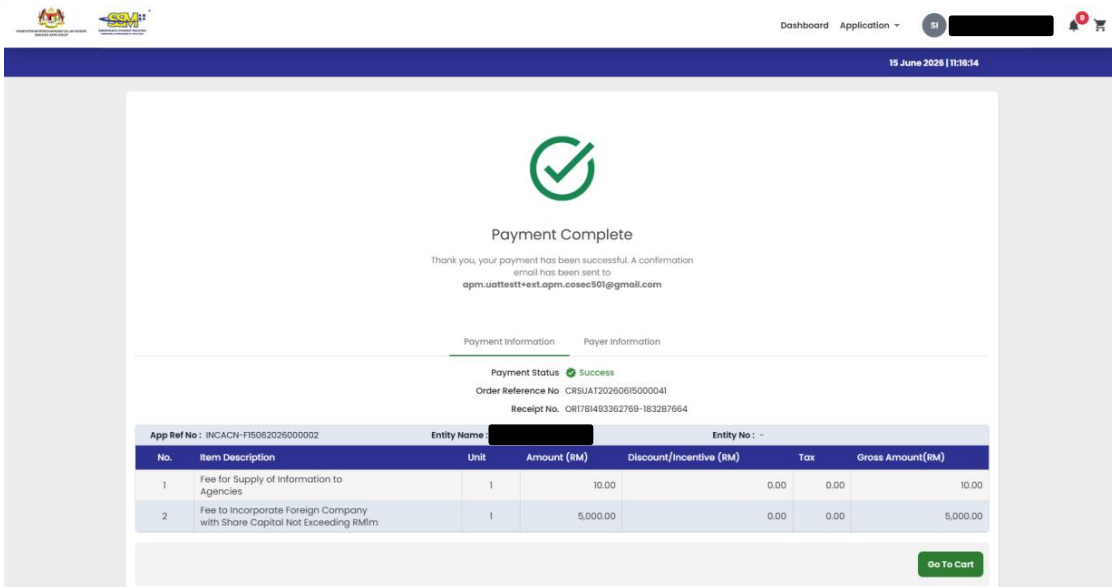
| Field Num. | Description                                                                                                                                                                                                                                                                                                            |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Information to Other Agencies</b> section. Then, under <b>Do you have any employees?</b> select <b>YES</b>. If there are no employees, select <b>NO</b>. Then, please insert all the required fields.</p>  |
| 2          | <p>If the branch address is available, click <b>BRANCH ADDRESS (IF ANY)</b>. Then, please insert all the required fields.</p>                                                                                                      |
| 3          | <p>Scroll down to the <b>Statement from EPF</b> section. Then, click the <b>ANY EMPLOYER WHO PROVIDES ANY STATEMENT THAT IS NOT CORRECT OR UNTRUE CAN BE CONSIDERED TO HAVE COMMITTED AN OFFENSE UNDER THE EPF ACT 1991</b>.</p>                                                                                       |

| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

### 3.3.1.10 Declaration and Preview Submission

| Field Num. | Description                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Declaration</b> section. Then, click <b>I CONFIRM THAT THE FACTS ANY INFORMATION STATED IN THE DOCUMENT ARE TRUE AND TO BEST OF MY KNOWLEDGE.</b></p>  |
| 2          | <p>Scroll down to the <b>Lodger Information</b> section. Then, click <b>Preview Submission.</b></p>                                                                                                                                                                 |

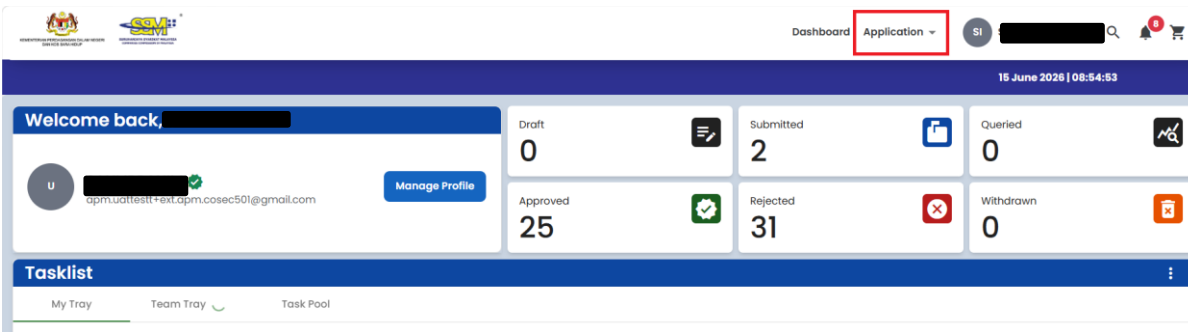
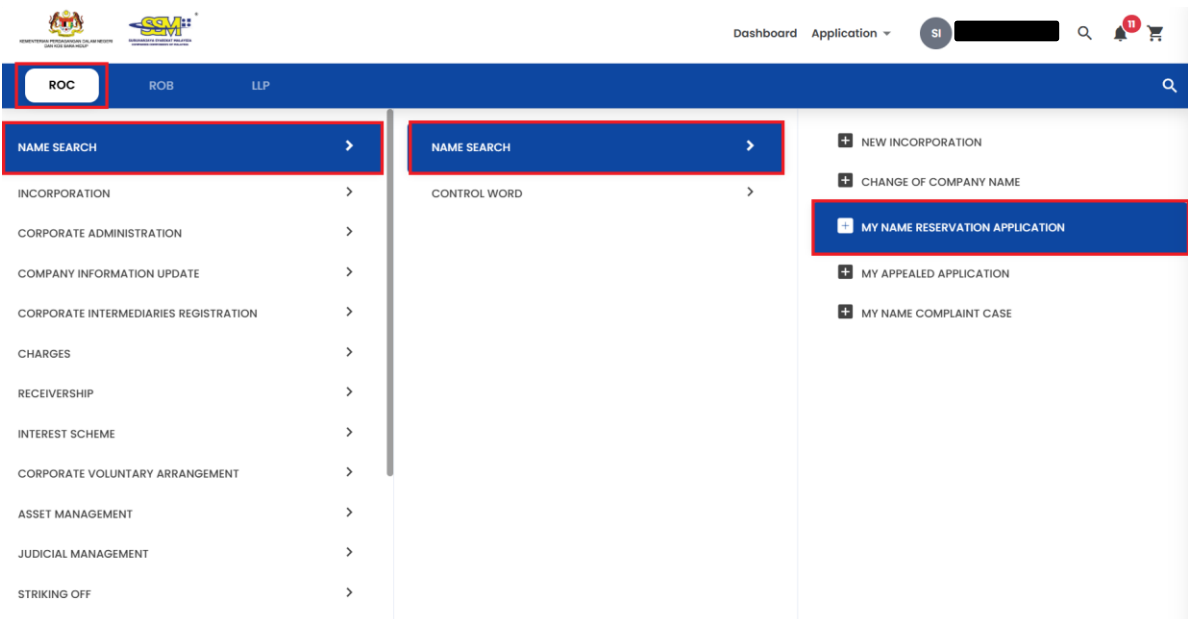
| Field Num. | Description                                                                                                                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                     |
| 3          | <p>Click <b>Download PDF</b> to download the PDF preview submission. Then, click <b>Submit &amp; Make Payment</b> to proceed to the payment.</p>  |
| 4          | <p>On the <b>Payment Cart</b> page, select the <b>lodgement</b>. Then, click <b>Proceed to Payment</b>.</p>                                                                                                                           |

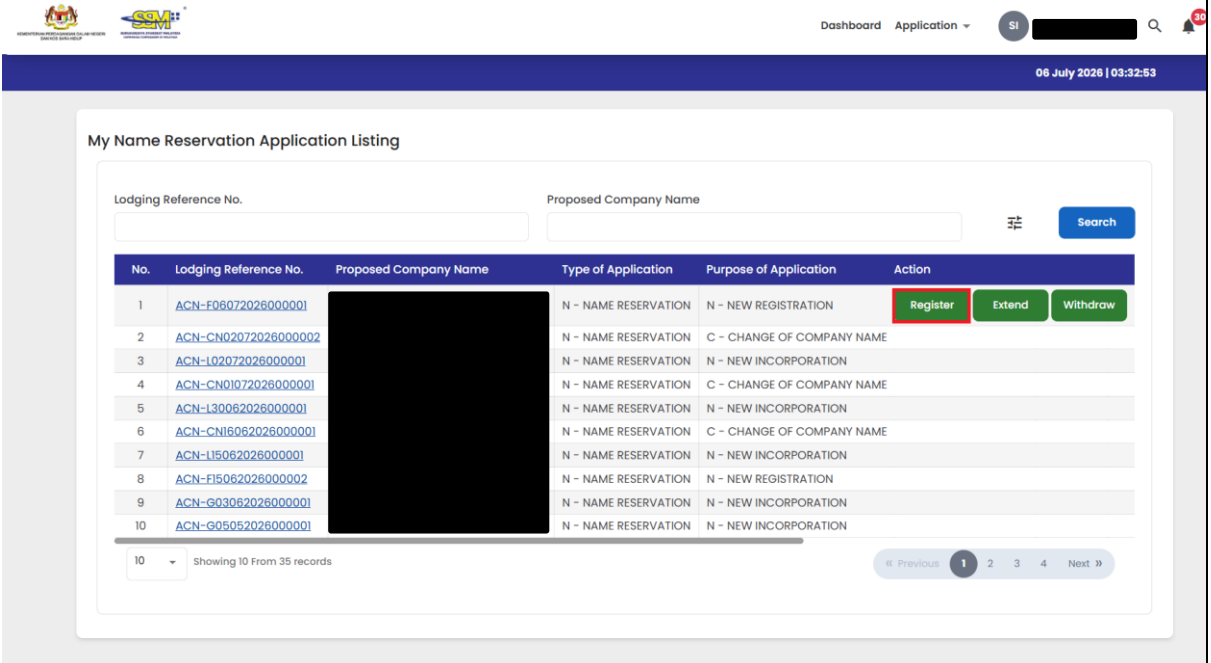
| Field Num. | Description                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                         |
| 5          | <p>On the <b>Confirmation</b> pop-up, please click <b>Yes</b>. Then, please complete the payment.</p>  |
| 6          | <p>The payment was completed.</p>                                                                     |
| 7          | <p><b>Note:</b> Upon <b>successful submission</b>, the public user will receive an <b>email notification</b></p>                                                                          |

| Field Num. | Description                                                                                                                                                                                                                     |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            | <p>confirming that the <b>application has been received</b>.</p> <p>Upon <b>approval</b>, the public user will receive both <b>system</b> and <b>email notifications</b> confirming the <b>approval of the application</b>.</p> |

## 3.3.2 Foreign Company without Share Capital

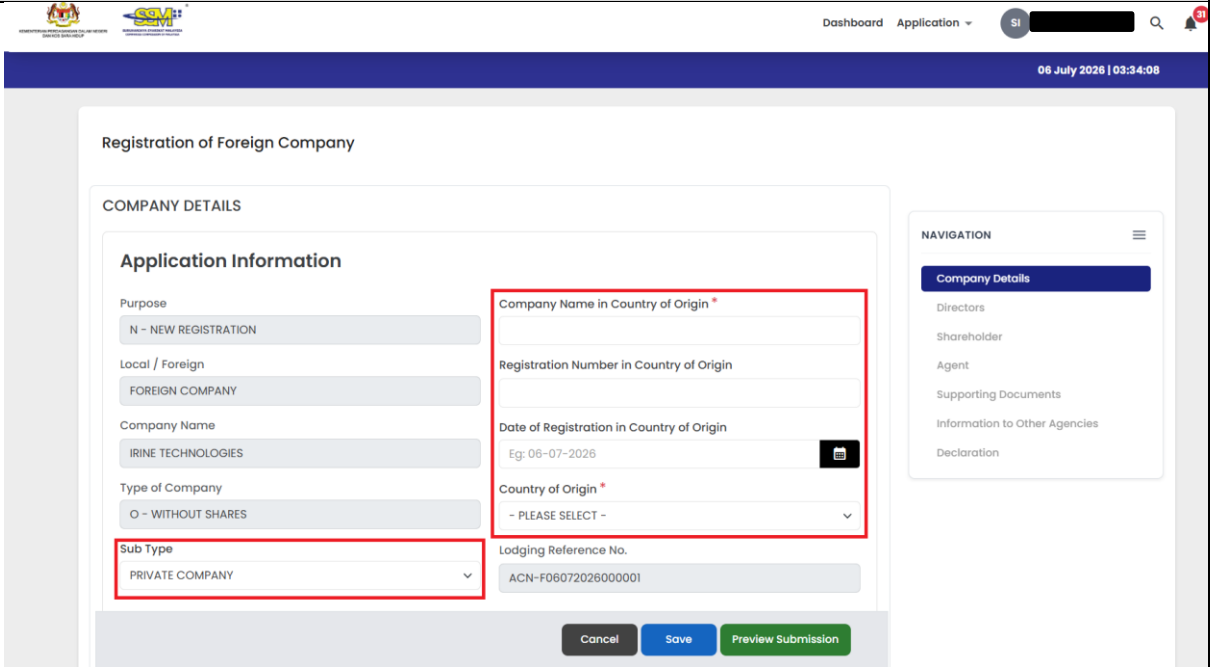
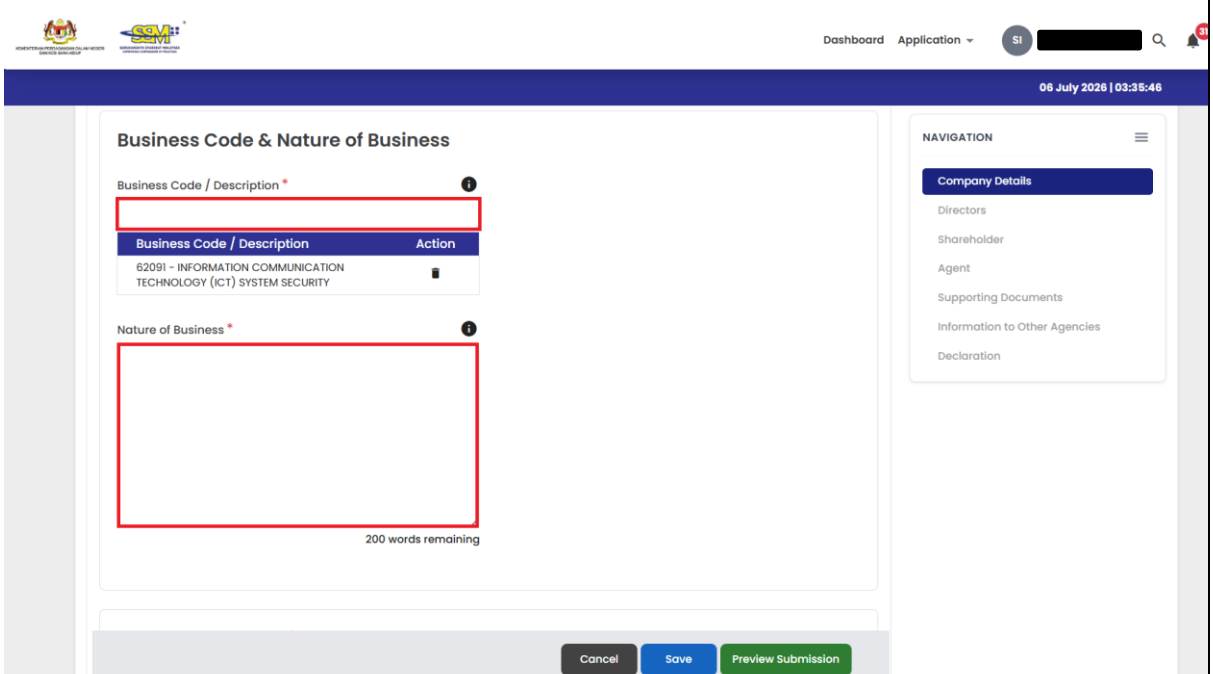
### 3.3.2.1 Initiate the Application

| Field Num. | Description                                                                                                                                                                                                  |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>From the <b>Dashboard</b>, click <b>Application</b>.</p>                                                               |
| 2          | <p>Click <b>ROC</b> -&gt; <b>Name Search</b> -&gt; <b>Name Search</b> -&gt; <b>My Name Reservation Application</b>.</p>  |

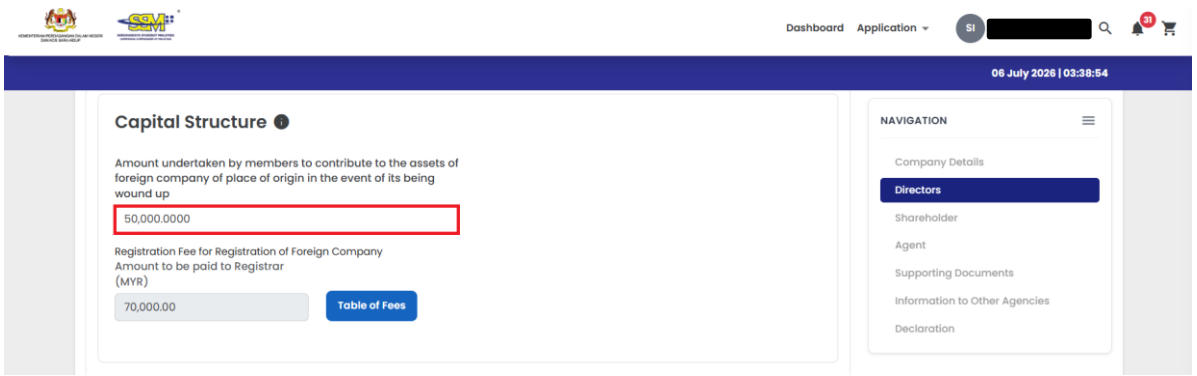
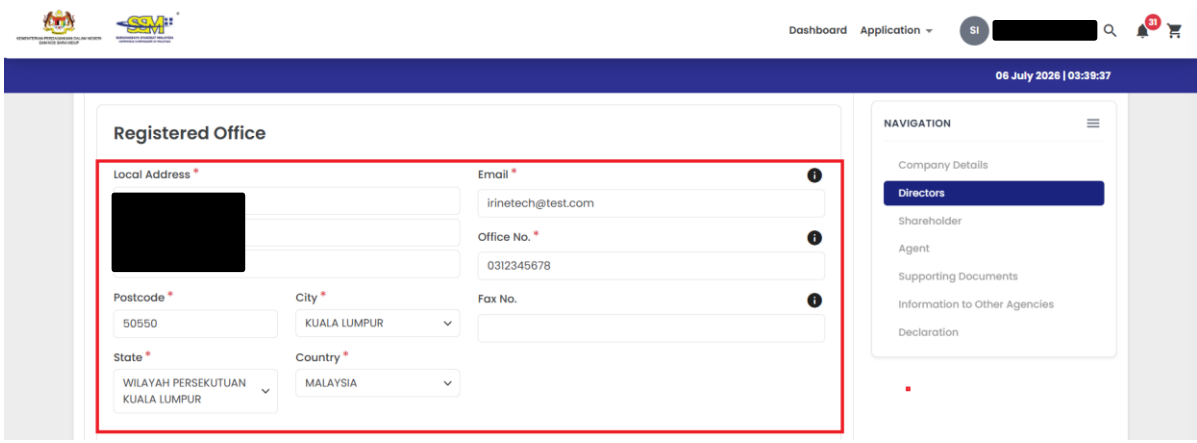
| Field Num. | Description                                                                                                                                  |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------|
|            | <p>Choose the application and click <b>Register</b>.</p>  |

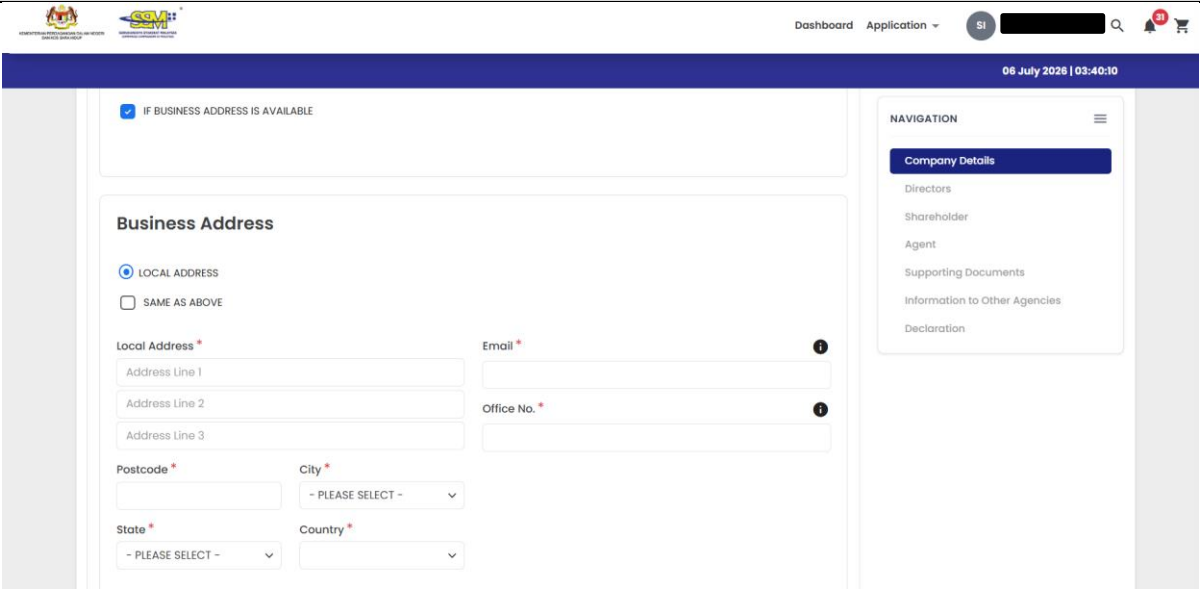
### 3.3.2.2 Company Details

| Field Num. | Description                                                                                                                                                                                                                                                        |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | Under the <b>Application Information</b> section, please insert the <b>Sub Type</b> , <b>Company Name in Country of Origin</b> , <b>Registration Number in Country of Origin</b> , <b>Date of Registration in Country of Origin</b> and <b>Country of Origin</b> . |

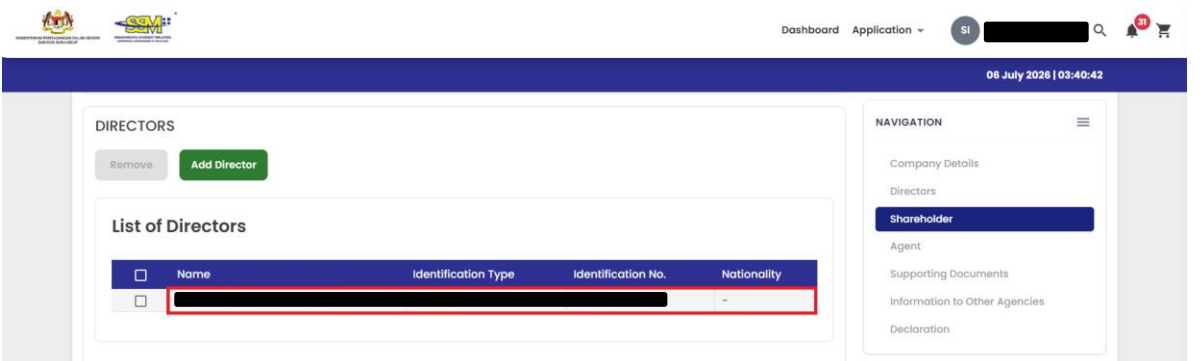
| Field Num. | Description                                                                                                                                                                                                                                               |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                        |
| 2          | <p>Scroll down to the <b>Business Code &amp; Nature of Business</b> section, enter the <b>Business Code/Description</b> and enter the <b>Nature of Business</b>.</p>  |

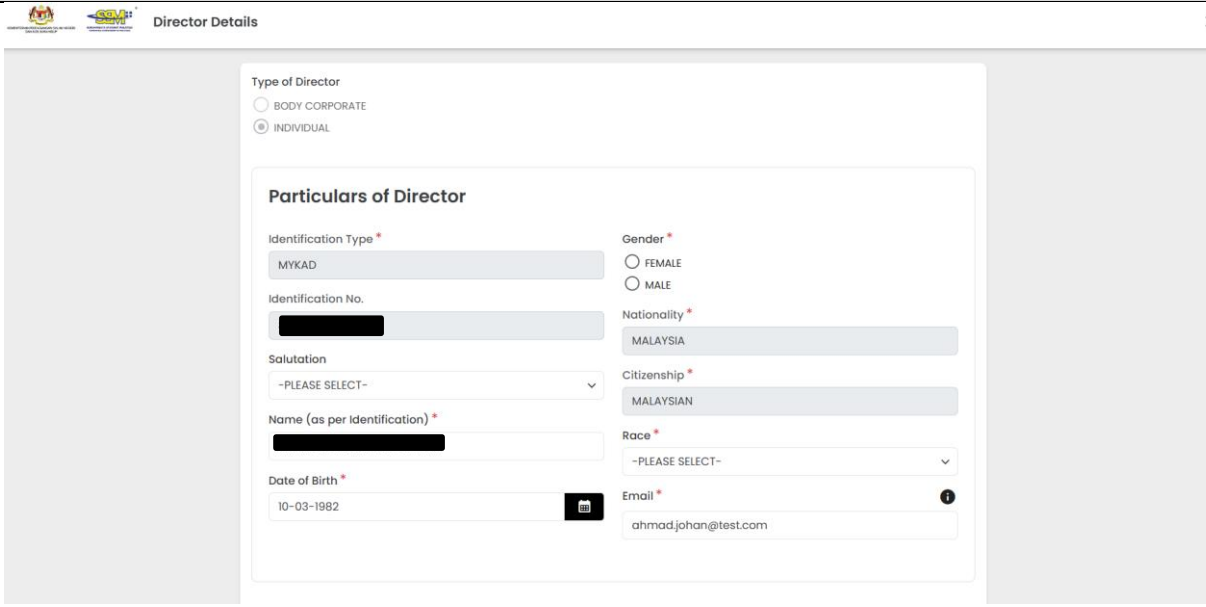
## 3.3.2.3 Capital Structure and Registered Office

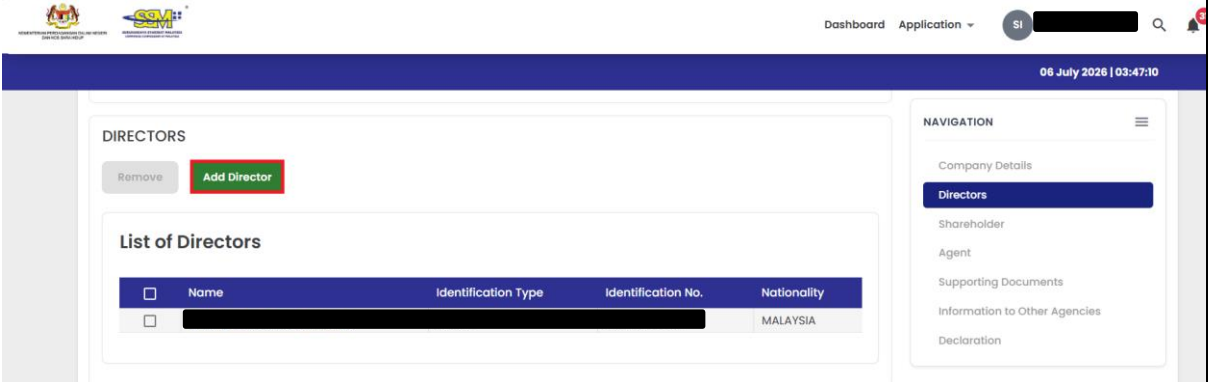
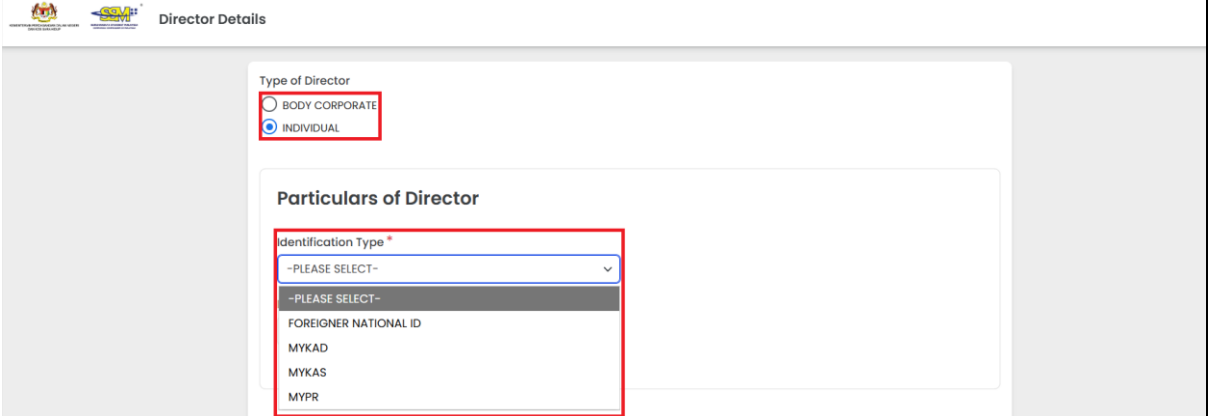
| Field Num. | Description                                                                                                                                                                                  |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Capital Structure</b> section and enter the <b>Amount</b>.</p>                    |
| 2          | <p>Scroll down to the <b>Registered Office</b> section. Then, please insert all the required fields.</p>  |
|            | <p>If the <b>business address</b> is available, click the <b>IF BUSINESS ADDRESS IS AVAILABLE</b>. Then, please insert all the required fields.</p>                                          |

| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

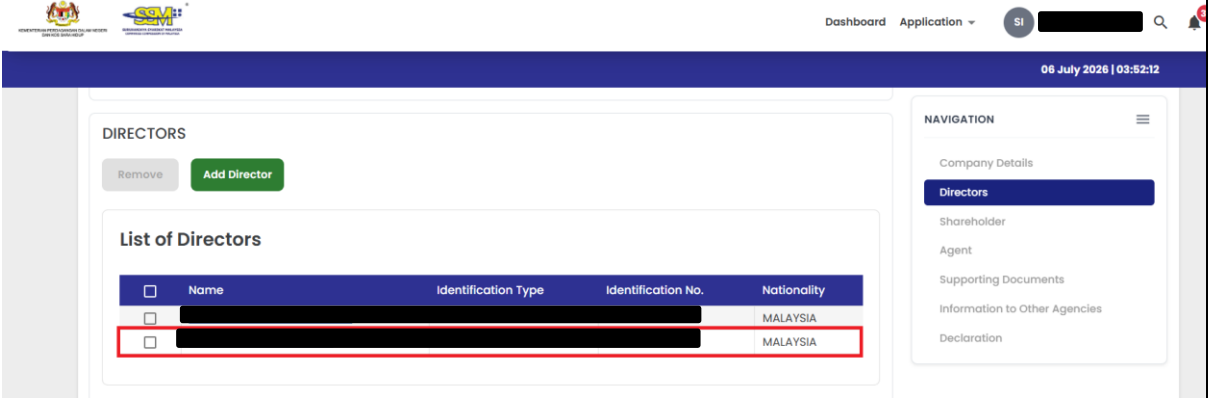
## 3.3.2.4 Directors

| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                 |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Directors</b> section. Then, the system will auto-populate the director details from Name Reservation. The user is required to update the director's information.</p> <p>Click the <b>director's name</b> to update the director details.</p>  |
| 2          | <p>Under <b>Particulars of Director</b>, the system will auto-populate the <b>Identification Type</b>, <b>Identification No</b>, <b>Name (as per identification)</b>, <b>Date of Birth</b>, <b>Nationality</b>, <b>Citizenship</b> and <b>Email</b> from the Name Reservation. Please select the <b>Gender</b> and <b>Race</b>.</p>                         |

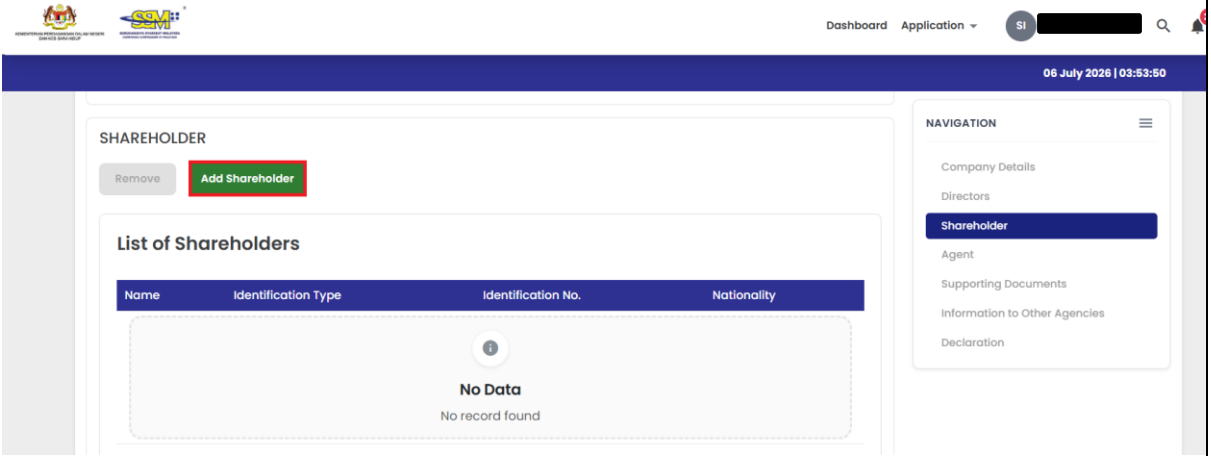
| Field Num. | Description                                                                                                                                                                                                             |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                       |
| 3          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>                          |
| 4          | <p>If the residential address is a foreign address, click <b>Foreign Address</b>. Then, please insert all the required fields.</p>  |
| 5          | <p>Click <b>Save</b> to save the director's details.</p>                                                                                                                                                                |

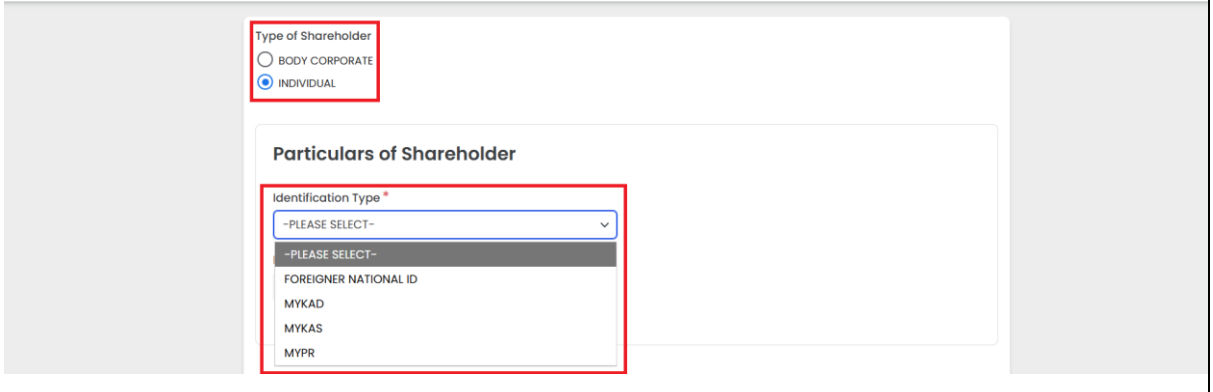
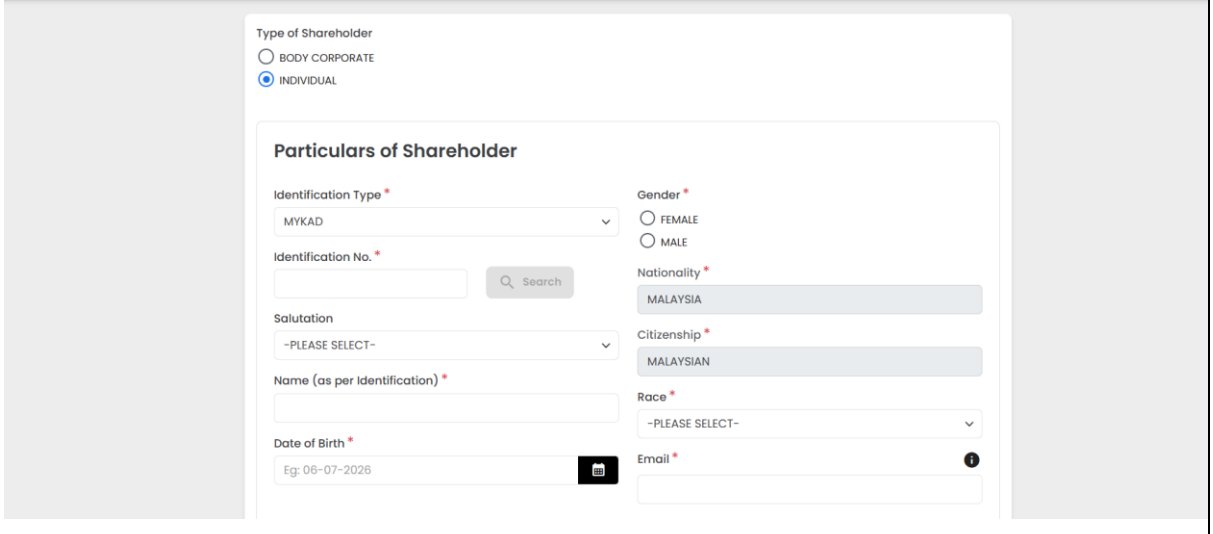
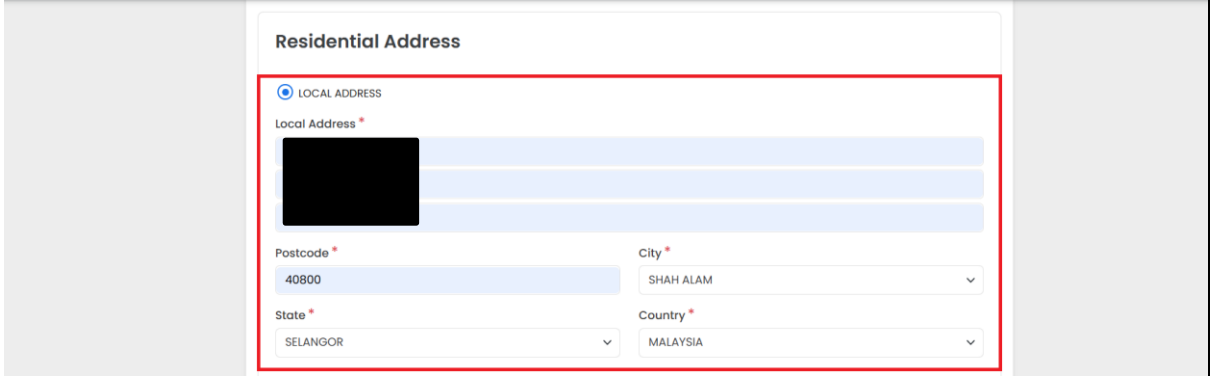
| Field Num. | Description                                                                                                                                                                                   |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                              |
| 6          | <p>To add a director, click <b>Add Director</b>.</p>                                                        |
| 7          | <p>Please select the <b>Type of Director – INDIVIDUAL</b> and select the <b>Identification Type</b>.</p>  |
| 8          | <p>Select the <b>Identification Type – MYKAD</b>. Then, please insert all the required fields.</p> <p><b>Note:</b> These fields vary based on the identification selected.</p>                |

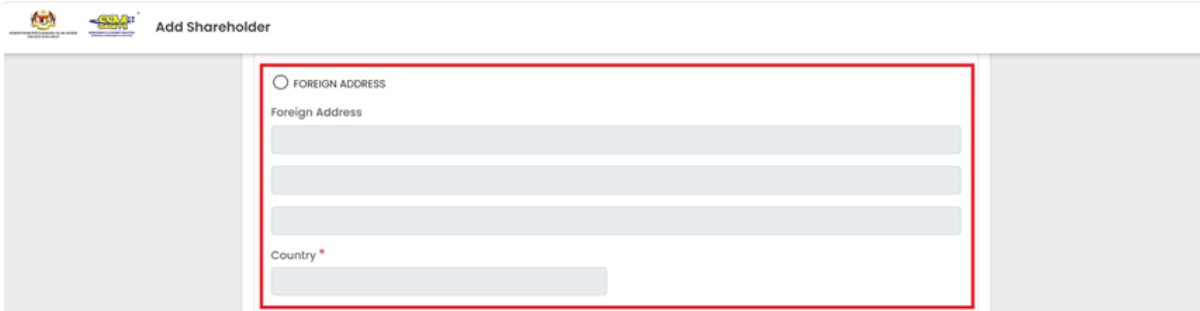
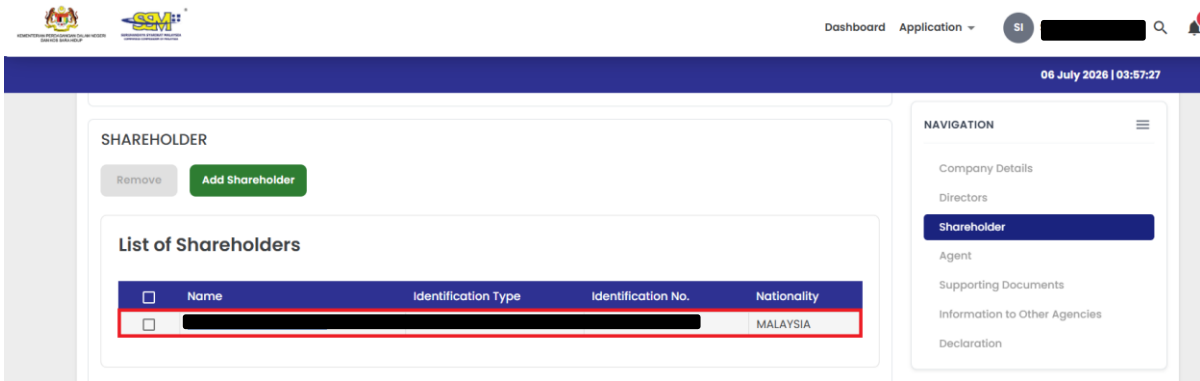
| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |  Director Details <div> <p>Type of Director</p> <p><input type="radio"/> BODY CORPORATE</p> <p><input checked="" type="radio"/> INDIVIDUAL</p> <p><b>Particulars of Director</b></p> <div> <p>Identification Type *</p> <p>MYKAD</p> </div> <div> <p>Gender *</p> <p><input type="radio"/> FEMALE</p> <p><input type="radio"/> MALE</p> </div> <div> <p>Identification No. *</p> <p><input type="text"/></p> <p>Search</p> </div> <div> <p>Nationality *</p> <p>MALAYSIA</p> </div> <div> <p>Salutation</p> <p>-PLEASE SELECT-</p> </div> <div> <p>Citizenship *</p> <p>MALAYSIAN</p> </div> <div> <p>Name (as per Identification) *</p> <p><input type="text"/></p> </div> <div> <p>Race *</p> <p>-PLEASE SELECT-</p> </div> <div> <p>Date of Birth *</p> <p>Eg: 06-07-2026</p> </div> <div> <p>Email *</p> <p><input type="text"/></p> </div> </div> |

| Field Num. | Description                                                                                                                         |
|------------|-------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                    |
| 12         | <p>The new director was successfully added.</p>  |
| 13         | To add another director, <b>please repeat steps 6 – 12.</b>                                                                         |

### 3.3.2.5 Shareholders

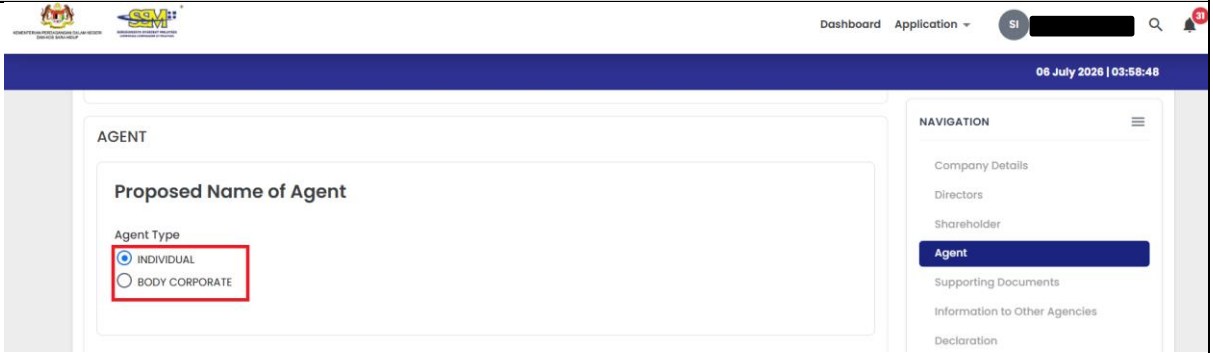
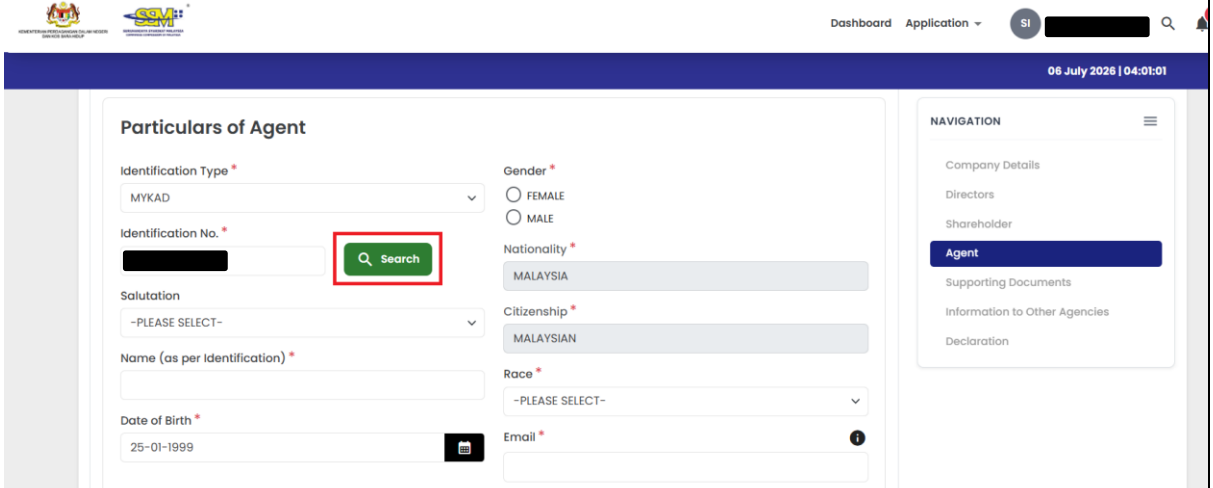
| Field Num. | Description                                                                                                                                                                                             |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Shareholder</b> section. Then, click <b>Add Shareholder</b> to add a new shareholder.</p>  |
| 2          | <p>Please select the <b>Type of Shareholder - INDIVIDUAL</b>. Under the <b>Particulars of Shareholder</b>, select the <b>Identification Type</b>.</p>                                                   |

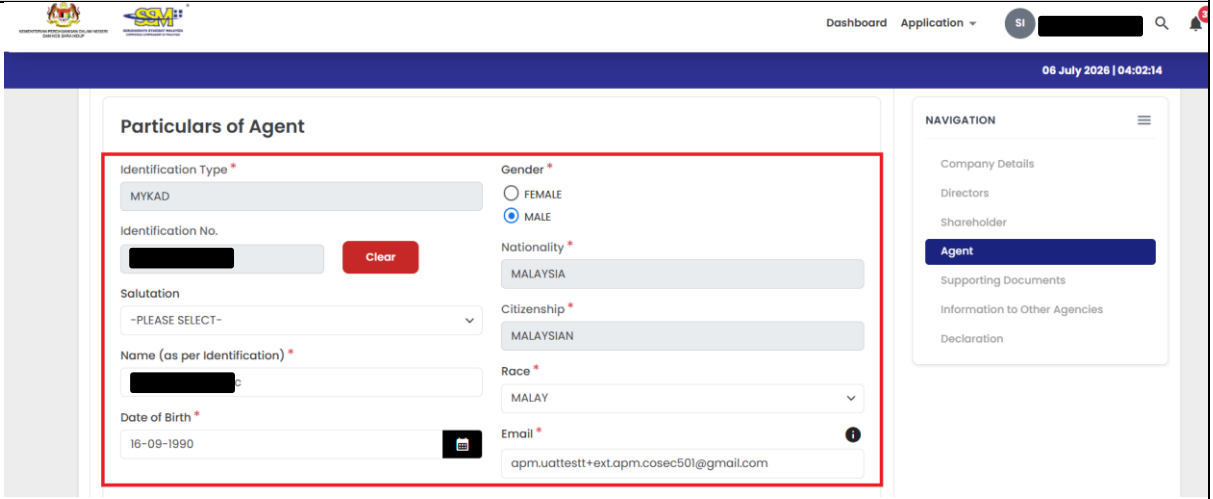
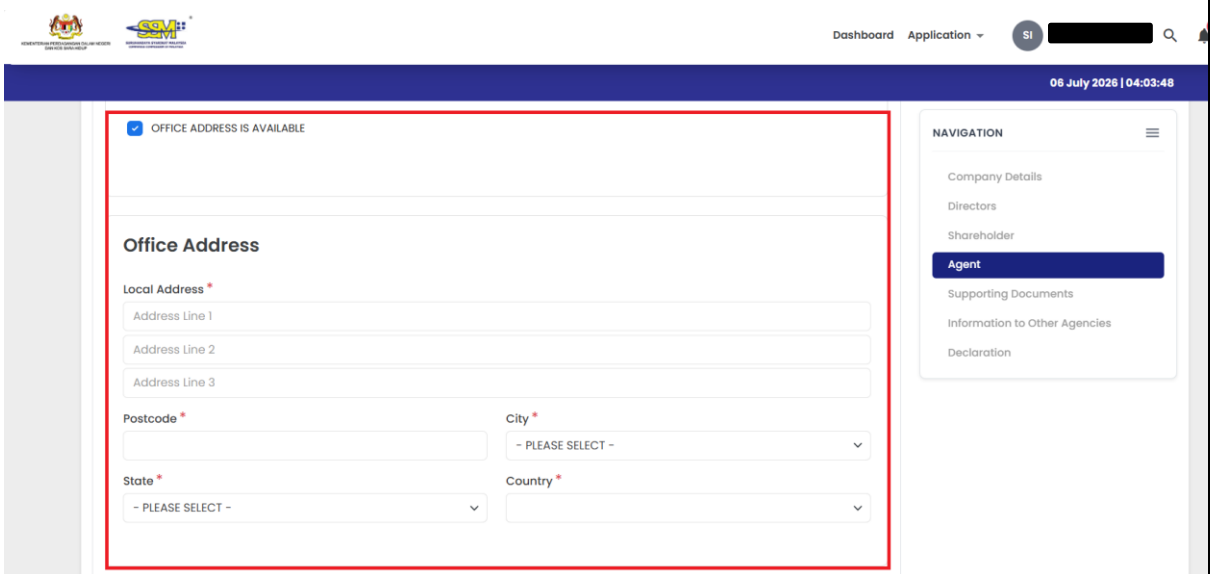
| Field Num. | Description                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                   |
| 3          | <p>Select the <b>Identification Type – MYKAD</b>. Then, please insert all the required fields.</p> <p><b>Note:</b> These fields vary based on the identification selected.</p>  |
| 4          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>                                                                      |

| Field Num. | Description                                                                                                                                                                                                           |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5          | <p>If the residential address is a foreign address, click <b>FOREIGN ADDRESS</b>. Then, please insert all the required fields.</p>  |
| 6          |                                                                                                                                      |
| 7          | <p>The new shareholder was successfully added.</p>                                                                                |
| 8          | <p>To add another shareholder, repeat steps 1 – 8.</p>                                                                                                                                                                |

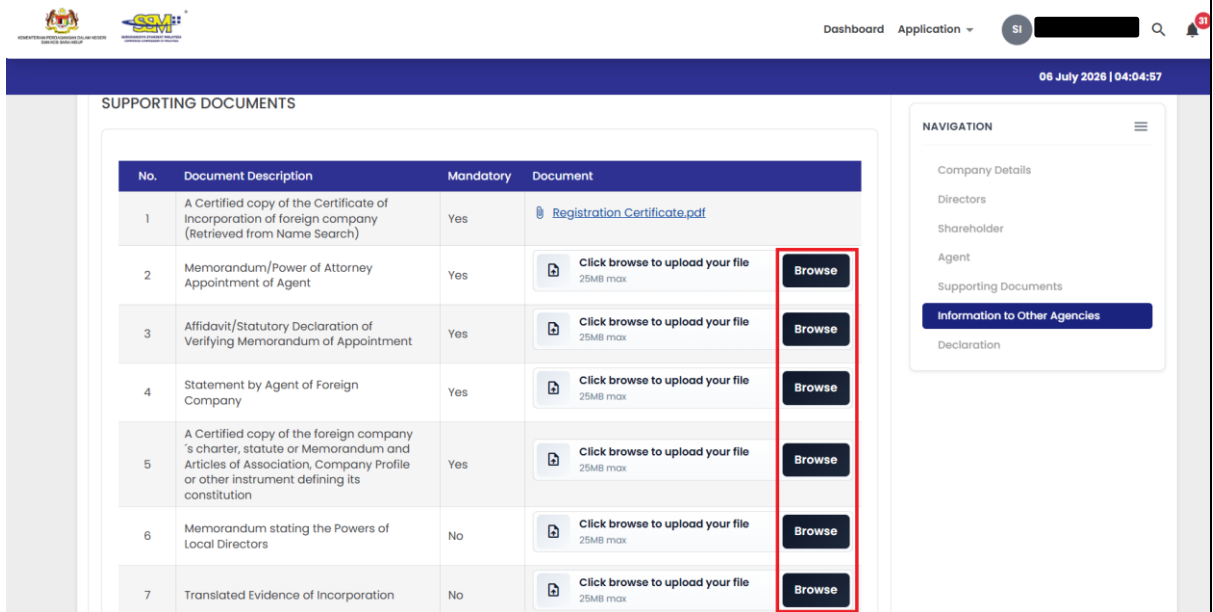
### 3.3.2.6 Agent

| Field Num. | Description                                                                                                                            |
|------------|----------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Agent</b> section. Under <b>Proposed Name of Agent</b>, please select the <b>Agent Type – INDIVIDUAL</b>.</p> |

| Field Num. | Description                                                                                                                                                                                                                         |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                   |
| 2          | <p>Scroll down to the <b>Particulars of Agent</b>, please select the <b>Identification Type</b> and please insert <b>Identification No.</b></p>  |
| 3          | <p>Then, click <b>Search</b>.</p>                                                                                                               |
| 4          | <p>The system will auto-populate the <b>Particulars of Agent</b>. Then, please insert all the required fields.</p>                                                                                                                  |

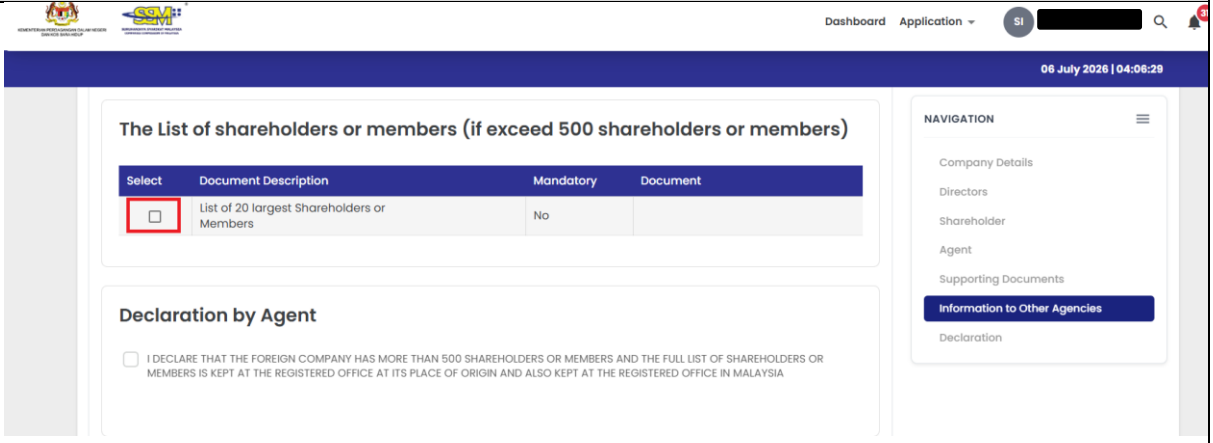
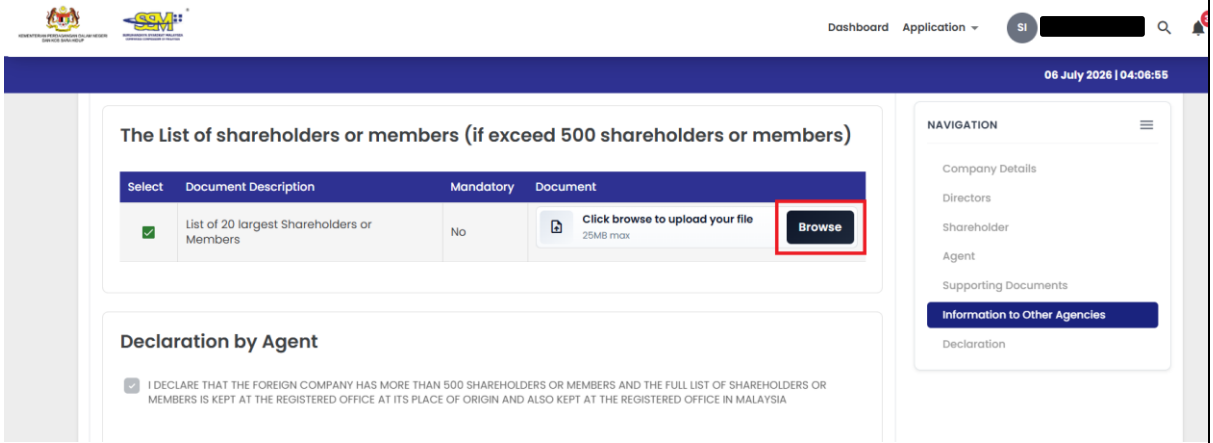
| Field Num. | Description                                                                                                                                                                                    |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                              |
| 5          | <p>Scroll down to the <b>Residential Address</b> section. Then, please insert all the required fields.</p>  |
| 6          | <p>If the office address is available, click <b>OFFICE ADDRESS IS AVAILABLE</b>.</p>                       |

## 3.3.2.7 Supporting Documents

| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                            |           |          |   |                                                                                                      |     |                                              |   |                                                   |     |                                                                            |   |                                                                        |     |                                                                            |   |                                       |     |                                                                            |   |                                                                                                                                                                     |     |                                                                            |   |                                                  |    |                                                                            |   |                                      |    |                                                                            |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------|-----------|----------|---|------------------------------------------------------------------------------------------------------|-----|----------------------------------------------|---|---------------------------------------------------|-----|----------------------------------------------------------------------------|---|------------------------------------------------------------------------|-----|----------------------------------------------------------------------------|---|---------------------------------------|-----|----------------------------------------------------------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------------------------------------------------|---|--------------------------------------------------|----|----------------------------------------------------------------------------|---|--------------------------------------|----|----------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Supporting Documents</b> section. Then, click <b>Browse</b> to select and upload the file(s).</p>  <p>The screenshot shows the SSM portal interface. At the top, there are logos for the Malaysian government and SSM. The main heading is 'SUPPORTING DOCUMENTS'. Below it is a table with the following columns: No., Document Description, Mandatory, and Document. The table contains 7 rows of documents. The 'Document' column for rows 2 through 7 contains a 'Click browse to upload your file' button with a '25MB max' limit. These buttons are highlighted with a red box. A 'Browse' button is also visible next to each of these rows. The 'Document' for row 1 is a link to 'Registration Certificate.pdf'. On the right side, there is a 'NAVIGATION' menu with links to 'Company Details', 'Directors', 'Shareholder', 'Agent', 'Supporting Documents', 'Information to Other Agencies', and 'Declaration'. The 'Information to Other Agencies' link is highlighted in blue. The top right of the page shows the date '06 July 2026   04:04:57' and a user profile icon.</p> <table><tr><th>No.</th><th>Document Description</th><th>Mandatory</th><th>Document</th></tr><tr><td>1</td><td>A Certified copy of the Certificate of Incorporation of foreign company (Retrieved from Name Search)</td><td>Yes</td><td><a href="#">Registration Certificate.pdf</a></td></tr><tr><td>2</td><td>Memorandum/Power of Attorney Appointment of Agent</td><td>Yes</td><td><div>Click browse to upload your file<br/>25MB max</div><div>Browse</div></td></tr><tr><td>3</td><td>Affidavit/Statutory Declaration of Verifying Memorandum of Appointment</td><td>Yes</td><td><div>Click browse to upload your file<br/>25MB max</div><div>Browse</div></td></tr><tr><td>4</td><td>Statement by Agent of Foreign Company</td><td>Yes</td><td><div>Click browse to upload your file<br/>25MB max</div><div>Browse</div></td></tr><tr><td>5</td><td>A Certified copy of the foreign company's charter, statute or Memorandum and Articles of Association, Company Profile or other instrument defining its constitution</td><td>Yes</td><td><div>Click browse to upload your file<br/>25MB max</div><div>Browse</div></td></tr><tr><td>6</td><td>Memorandum stating the Powers of Local Directors</td><td>No</td><td><div>Click browse to upload your file<br/>25MB max</div><div>Browse</div></td></tr><tr><td>7</td><td>Translated Evidence of Incorporation</td><td>No</td><td><div>Click browse to upload your file<br/>25MB max</div><div>Browse</div></td></tr></table> | No.       | Document Description                                                       | Mandatory | Document | 1 | A Certified copy of the Certificate of Incorporation of foreign company (Retrieved from Name Search) | Yes | <a href="#">Registration Certificate.pdf</a> | 2 | Memorandum/Power of Attorney Appointment of Agent | Yes | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> | 3 | Affidavit/Statutory Declaration of Verifying Memorandum of Appointment | Yes | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> | 4 | Statement by Agent of Foreign Company | Yes | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> | 5 | A Certified copy of the foreign company's charter, statute or Memorandum and Articles of Association, Company Profile or other instrument defining its constitution | Yes | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> | 6 | Memorandum stating the Powers of Local Directors | No | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> | 7 | Translated Evidence of Incorporation | No | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> |
| No.        | Document Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Mandatory | Document                                                                   |           |          |   |                                                                                                      |     |                                              |   |                                                   |     |                                                                            |   |                                                                        |     |                                                                            |   |                                       |     |                                                                            |   |                                                                                                                                                                     |     |                                                                            |   |                                                  |    |                                                                            |   |                                      |    |                                                                            |
| 1          | A Certified copy of the Certificate of Incorporation of foreign company (Retrieved from Name Search)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes       | <a href="#">Registration Certificate.pdf</a>                               |           |          |   |                                                                                                      |     |                                              |   |                                                   |     |                                                                            |   |                                                                        |     |                                                                            |   |                                       |     |                                                                            |   |                                                                                                                                                                     |     |                                                                            |   |                                                  |    |                                                                            |   |                                      |    |                                                                            |
| 2          | Memorandum/Power of Attorney Appointment of Agent                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Yes       | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> |           |          |   |                                                                                                      |     |                                              |   |                                                   |     |                                                                            |   |                                                                        |     |                                                                            |   |                                       |     |                                                                            |   |                                                                                                                                                                     |     |                                                                            |   |                                                  |    |                                                                            |   |                                      |    |                                                                            |
| 3          | Affidavit/Statutory Declaration of Verifying Memorandum of Appointment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Yes       | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> |           |          |   |                                                                                                      |     |                                              |   |                                                   |     |                                                                            |   |                                                                        |     |                                                                            |   |                                       |     |                                                                            |   |                                                                                                                                                                     |     |                                                                            |   |                                                  |    |                                                                            |   |                                      |    |                                                                            |
| 4          | Statement by Agent of Foreign Company                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes       | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> |           |          |   |                                                                                                      |     |                                              |   |                                                   |     |                                                                            |   |                                                                        |     |                                                                            |   |                                       |     |                                                                            |   |                                                                                                                                                                     |     |                                                                            |   |                                                  |    |                                                                            |   |                                      |    |                                                                            |
| 5          | A Certified copy of the foreign company's charter, statute or Memorandum and Articles of Association, Company Profile or other instrument defining its constitution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Yes       | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> |           |          |   |                                                                                                      |     |                                              |   |                                                   |     |                                                                            |   |                                                                        |     |                                                                            |   |                                       |     |                                                                            |   |                                                                                                                                                                     |     |                                                                            |   |                                                  |    |                                                                            |   |                                      |    |                                                                            |
| 6          | Memorandum stating the Powers of Local Directors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | No        | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> |           |          |   |                                                                                                      |     |                                              |   |                                                   |     |                                                                            |   |                                                                        |     |                                                                            |   |                                       |     |                                                                            |   |                                                                                                                                                                     |     |                                                                            |   |                                                  |    |                                                                            |   |                                      |    |                                                                            |
| 7          | Translated Evidence of Incorporation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | No        | <div>Click browse to upload your file<br/>25MB max</div> <div>Browse</div> |           |          |   |                                                                                                      |     |                                              |   |                                                   |     |                                                                            |   |                                                                        |     |                                                                            |   |                                       |     |                                                                            |   |                                                                                                                                                                     |     |                                                                            |   |                                                  |    |                                                                            |   |                                      |    |                                                                            |

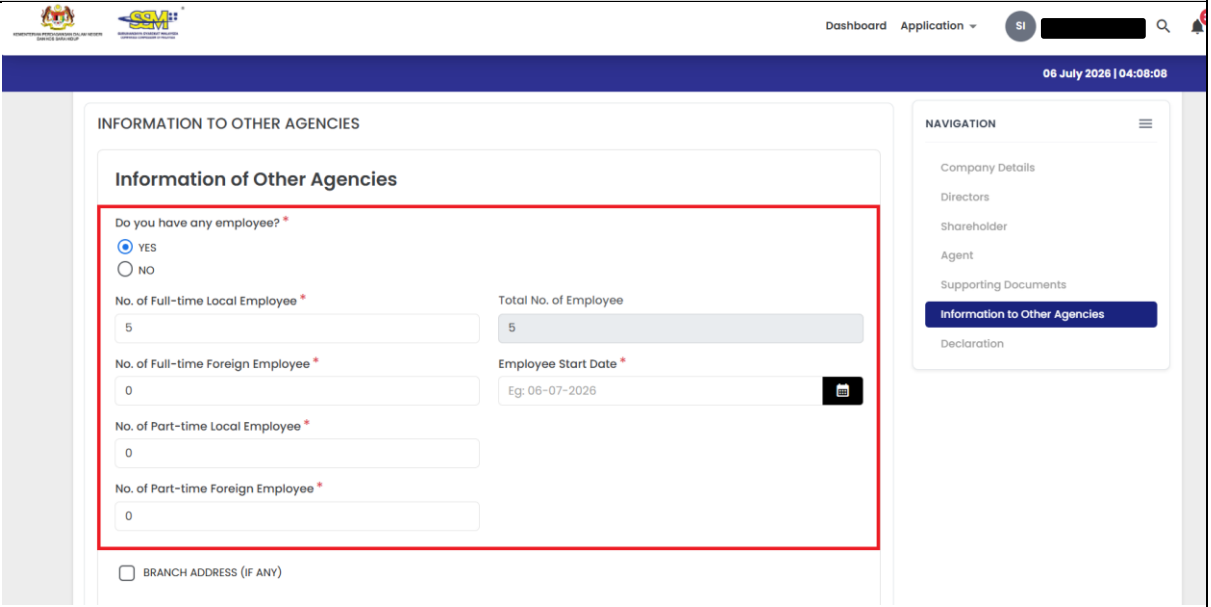
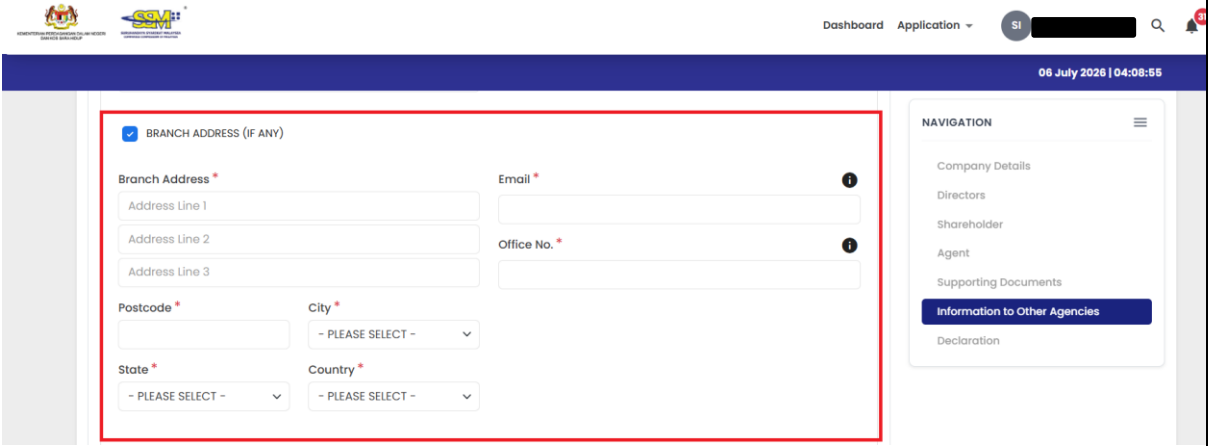
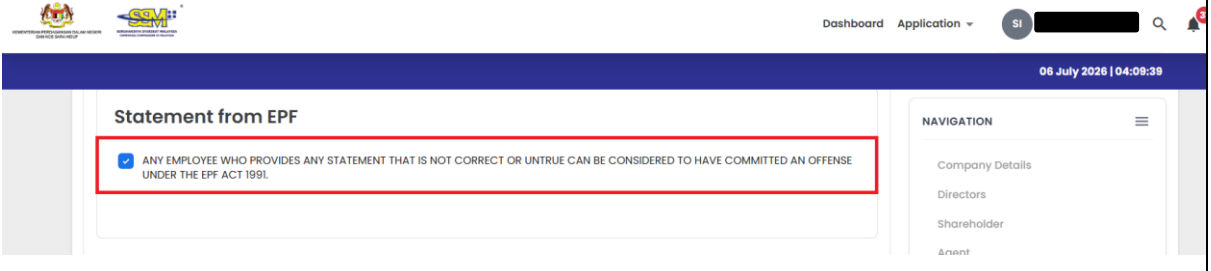
## 3.3.2.8 List of Shareholders or Members (if exceed 500 shareholders or members)

| Field Num. | Description                                                                                                                                                                                                                                                                                            |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to <b>The List of shareholders or members (if exceed 500 shareholders or members)</b> section. If the company has exceed 500 shareholders or members, select the <b>List of 20 largest Shareholders or Members</b>. If no, please skip to the <b>Information to Other Agencies</b>.</p> |

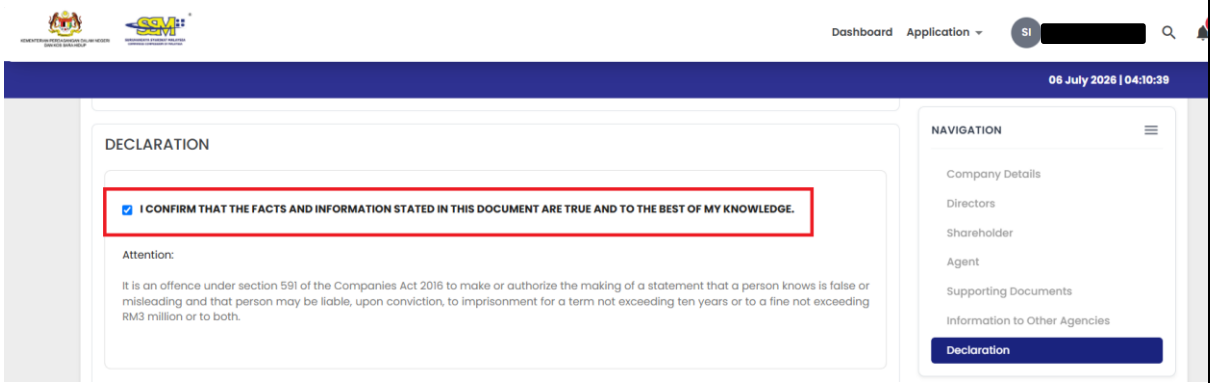
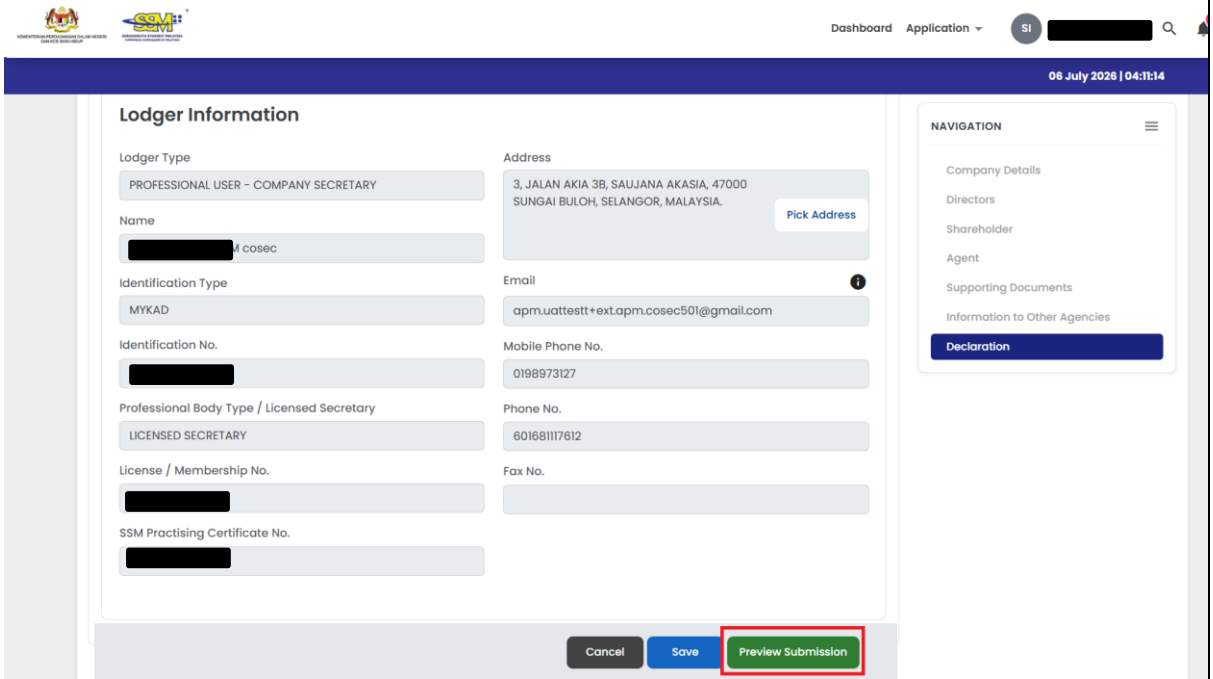
| Field Num. | Description                                                                                                                                            |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                      |
| 2          | <p>Then, click <b>Browse</b> to select and upload the file(s).</p>  |

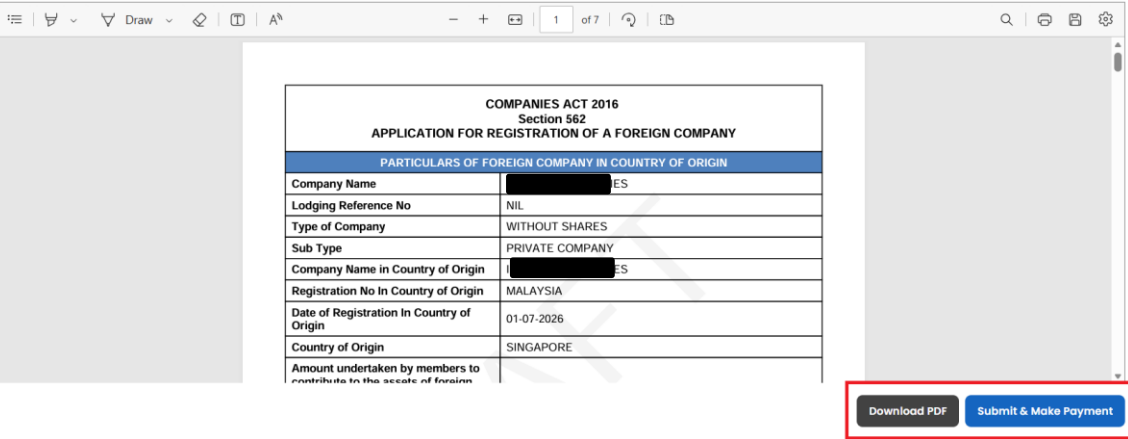
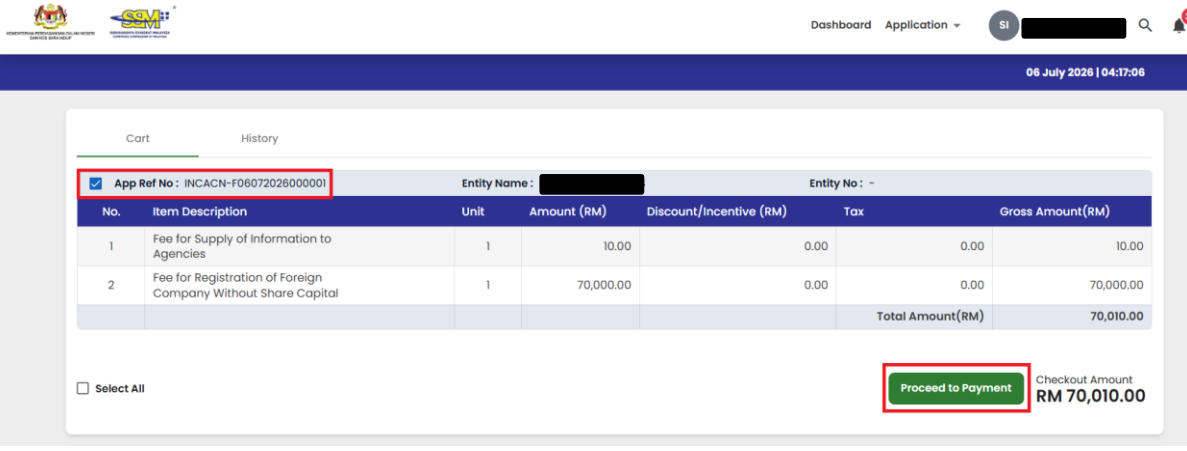
### 3.3.2.9 Information to Other Agencies

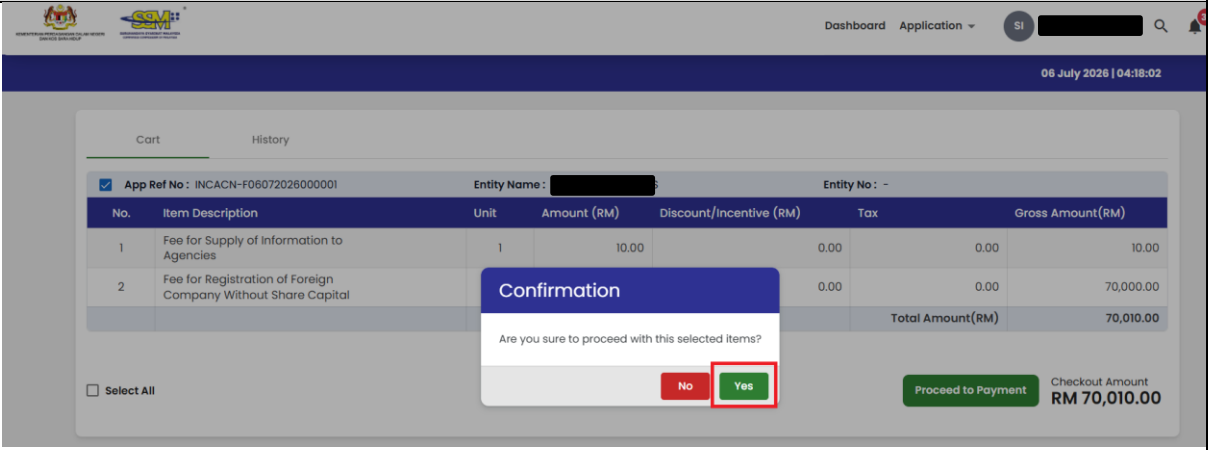
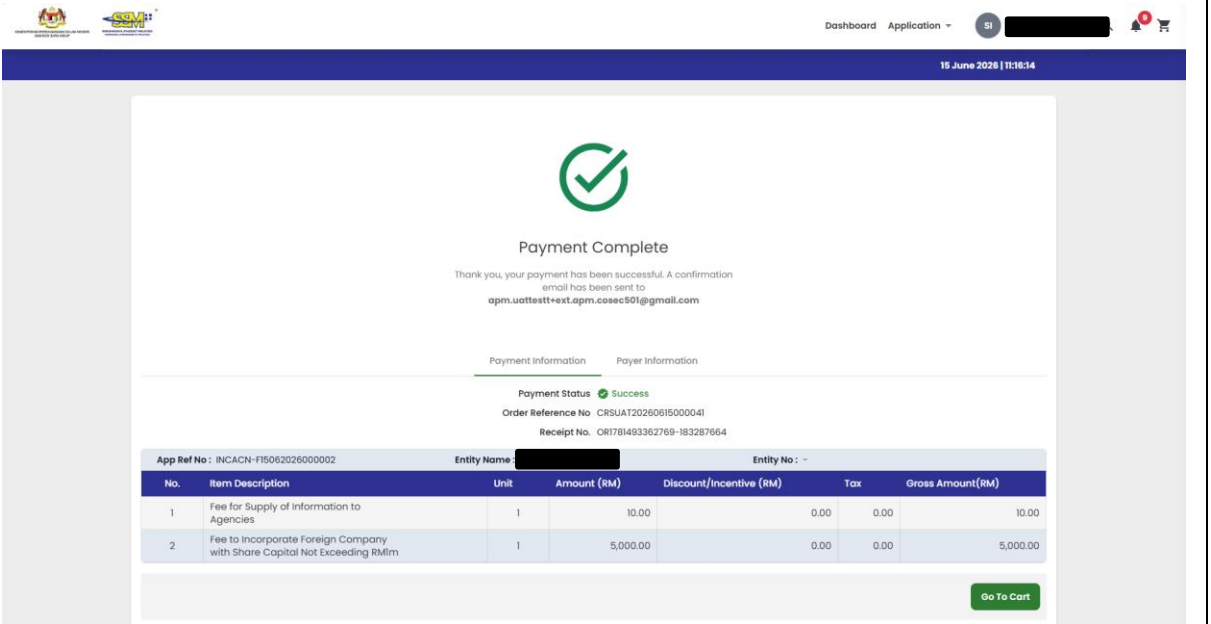
| Field Num. | Description                                                                                                                                                                                                                        |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Information to Other Agencies</b> section. Then, under <b>Do you have any employees?</b> select <b>YES</b>. If there are no employees, select <b>NO</b>. Then, please insert all the required fields.</p> |

| Field Num. | Description                                                                                                                                                                                                                                                                                                           |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                                                     |
| 2          | <p>If the branch address is available, click <b>BRANCH ADDRESS (IF ANY)</b>. Then, please insert all the required fields.</p>                                                                                                     |
| 3          | <p>Scroll down to the <b>Statement from EPF</b> section. Then, click the <b>ANY EMPLOYER WHO PROVIDES ANY STATEMENT THAT IS NOT CORRECT OR UNTRUE CAN BE CONSIDERED TO HAVE COMMITTED AN OFFENSE UNDER THE EPF ACT 1991</b>.</p>  |

## 3.3.2.10 Declaration and Preview Submission

| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Declaration</b> section. Then, click <b>I CONFIRM THAT THE FACTS ANY INFORMATION STATED IN THE DOCUMENT ARE TRUE AND TO BEST OF MY KNOWLEDGE.</b></p>  <p>The screenshot shows the SSM portal interface. At the top, there are logos for the Malaysian government and SSM. The navigation bar includes 'Dashboard', 'Application', and a user profile. The main content area is titled 'DECLARATION'. A checkbox is checked, and the text 'I CONFIRM THAT THE FACTS AND INFORMATION STATED IN THIS DOCUMENT ARE TRUE AND TO THE BEST OF MY KNOWLEDGE.' is highlighted with a red box. Below this, there is an 'Attention:' section with a warning about the legal consequences of providing false information. A sidebar on the right contains a 'NAVIGATION' menu with options like 'Company Details', 'Directors', 'Shareholder', 'Agent', 'Supporting Documents', 'Information to Other Agencies', and 'Declaration' (which is highlighted).</p> |
| 2          | <p>Scroll down to the <b>Lodger Information</b> section. Then, click <b>Preview Submission.</b></p>  <p>The screenshot shows the 'Lodger Information' section of the SSM portal. It contains various input fields for user details: 'Lodger Type' (PROFESSIONAL USER - COMPANY SECRETARY), 'Name' (I cossec), 'Identification Type' (MYKAD), 'Identification No.', 'Professional Body Type / Licensed Secretary' (LICENSED SECRETARY), 'License / Membership No.', and 'SSM Practising Certificate No.'. There are also fields for 'Address' (3, JALAN AKIA 38, SAUJANA AKASIA, 47000 SUNGAI BULOH, SELANGOR, MALAYSIA.), 'Email' (apm.uatetest+ext.apm.cossec501@gmail.com), 'Mobile Phone No.' (0198973127), 'Phone No.' (601681117612), and 'Fax No.'. At the bottom, there are three buttons: 'Cancel', 'Save', and 'Preview Submission' (which is highlighted with a red box). The same navigation sidebar is visible on the right.</p>                               |
| 3          | <p>Click <b>Download PDF</b> to download the PDF preview submission. Then, click <b>Submit &amp; Make Payment</b> to proceed to the payment.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

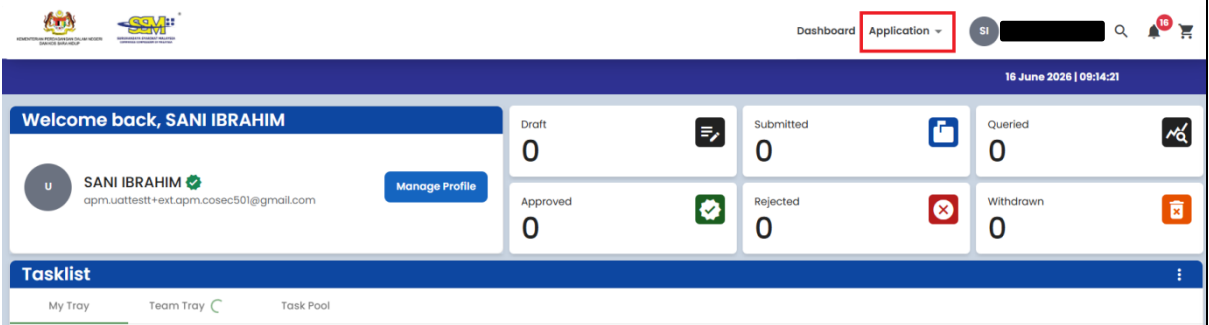
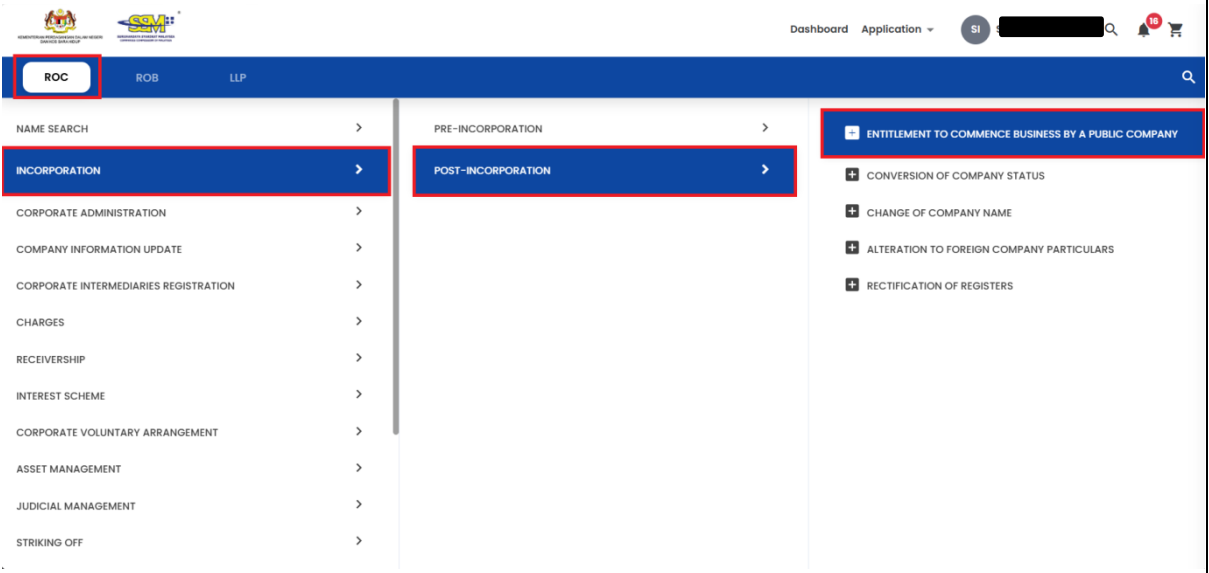
| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            | <p> Preview Submission</p> <p><b>ATTENTION</b><br/>The applicant is required to save this PDF formatted file prior to submission or/and resubmission of application. Once application submitted, the form is not kept in the system for retrieval.</p> <p></p> |
| 4          | <p>On the <b>Payment Cart</b> page, select the <b>lodgement</b>. Then, click <b>Proceed to Payment</b>.</p> <p></p>                                                                                                                                                                                                                           |
| 5          | <p>On the <b>Confirmation</b> pop-up, please click <b>Yes</b>. Then, please complete the payment.</p>                                                                                                                                                                                                                                                                                                                             |

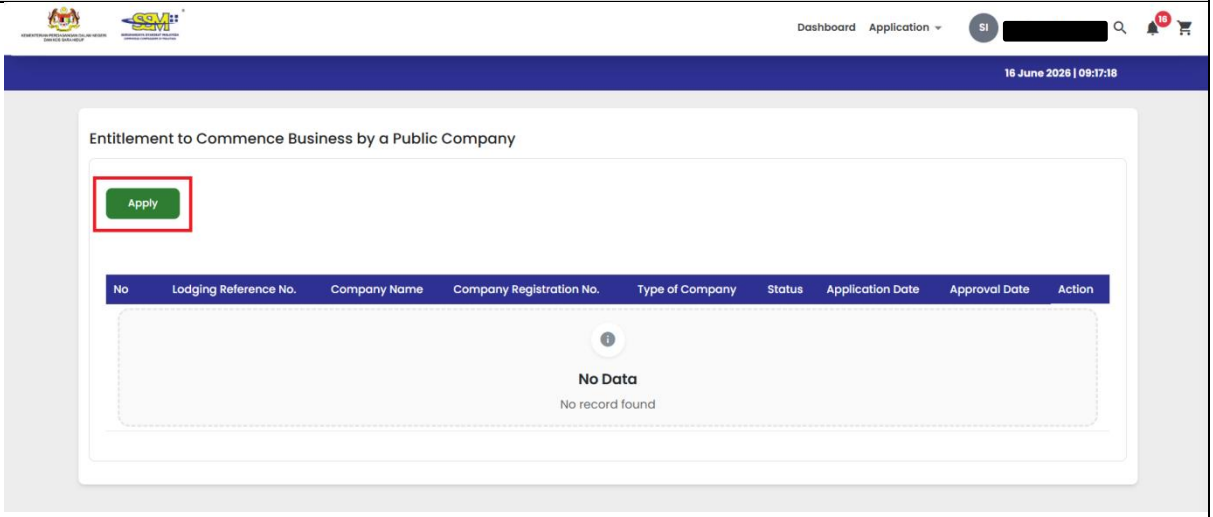
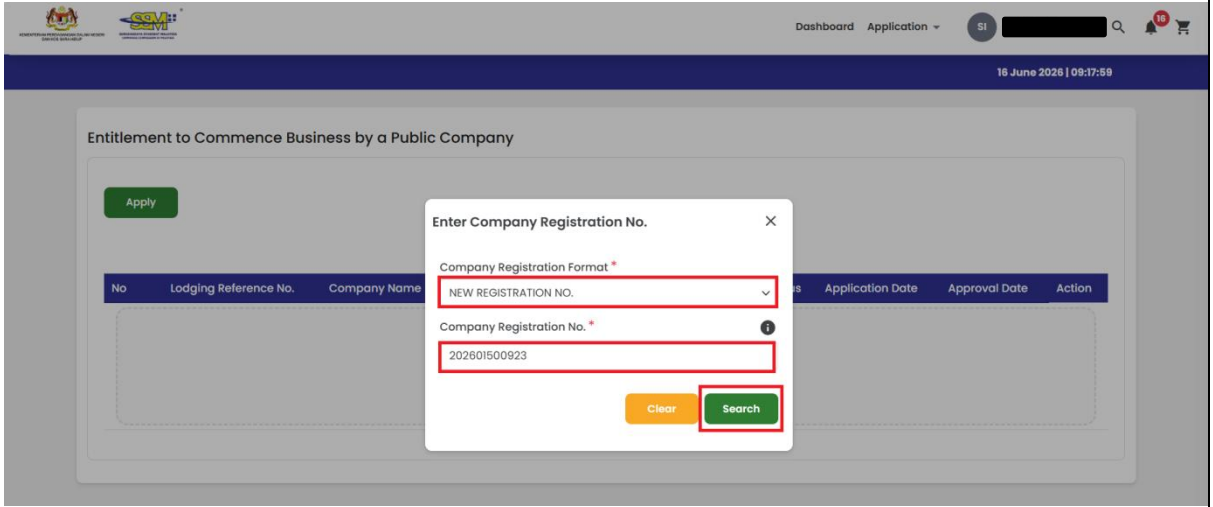
| Field Num. | Description                                                                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                                                                         |
| 6          | <p>The payment was completed.</p>                                                                                                                                                                                                                      |
| 7          | <p><b>Note:</b> Upon <b>successful submission</b>, the public user will receive an <b>email notification</b> confirming that the <b>application has been received</b>.</p> <p>Upon <b>approval</b>, the public user will receive both <b>system</b> and <b>email notifications</b> confirming the approval of the <b>application</b>.</p> |

## 4 Post-Incorporation

### 4.2 Entitlement to Commence Business by a Public Company

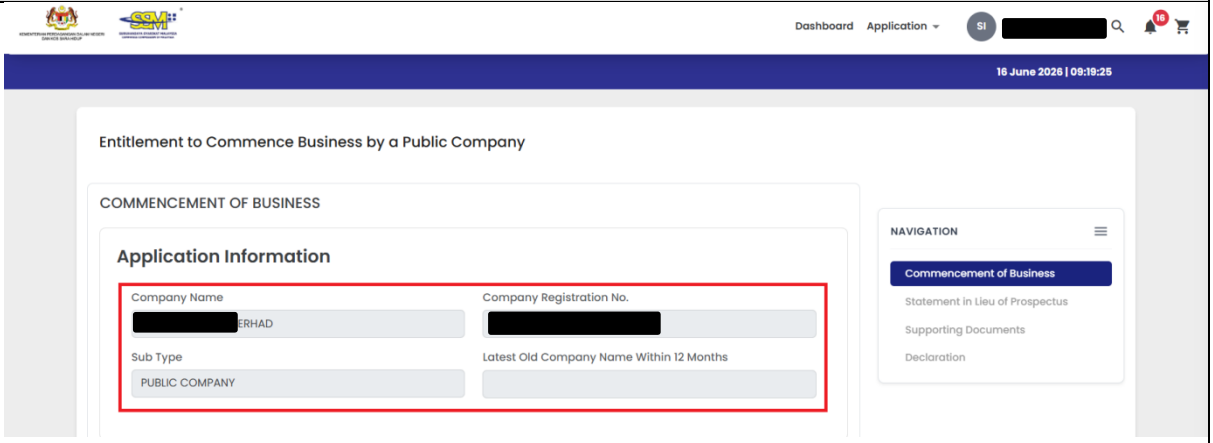
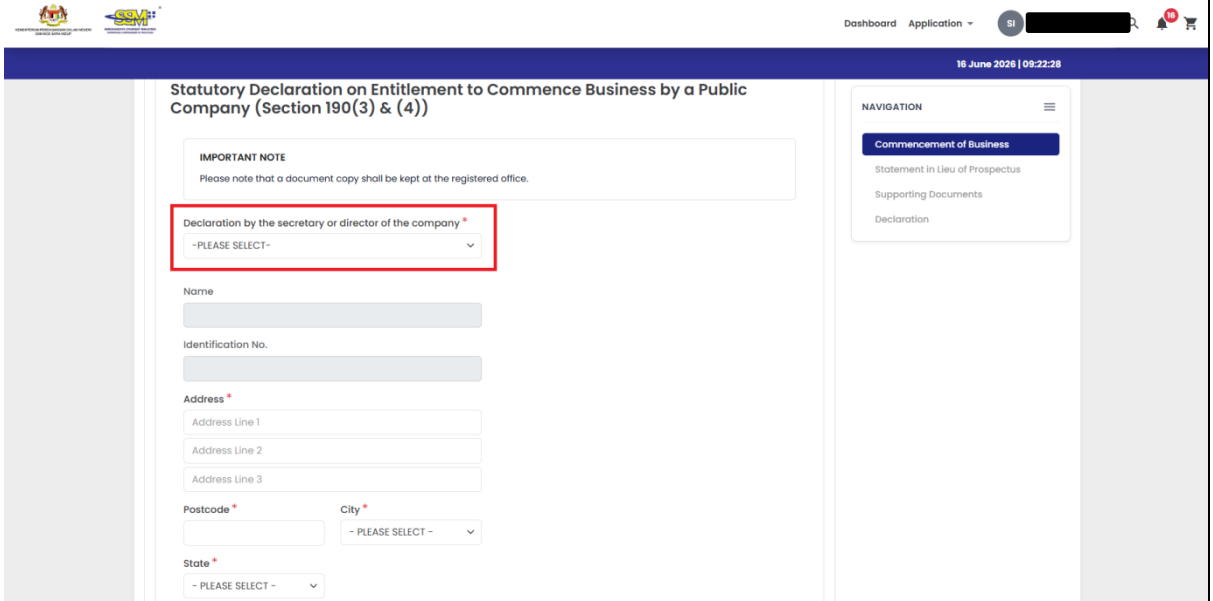
#### 4.2.1 Initiate the Application

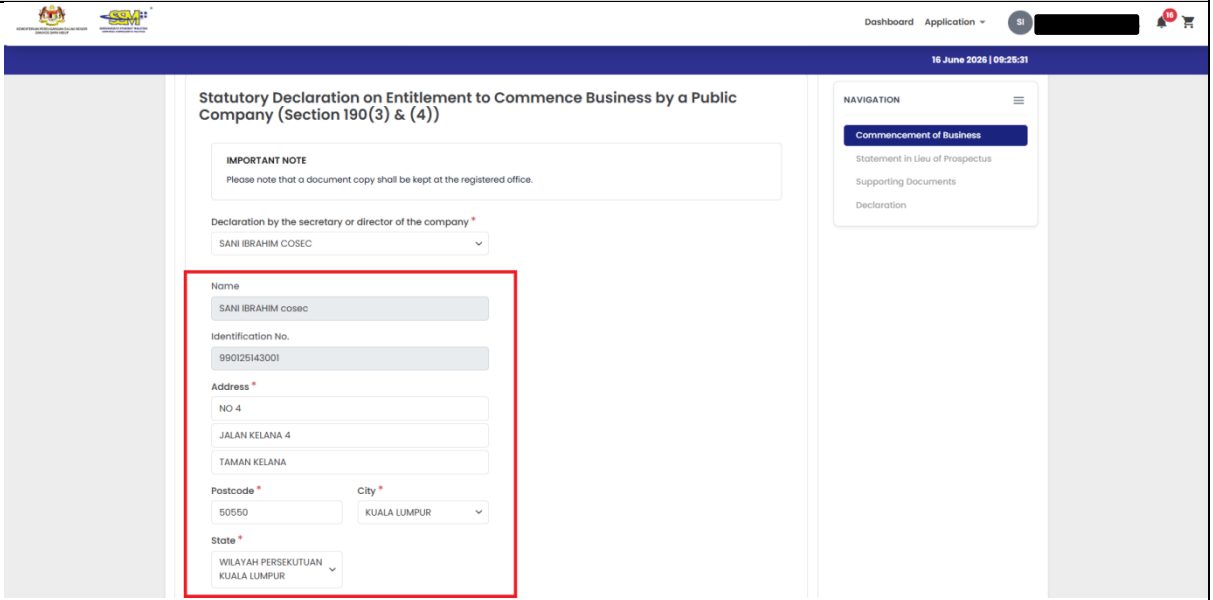
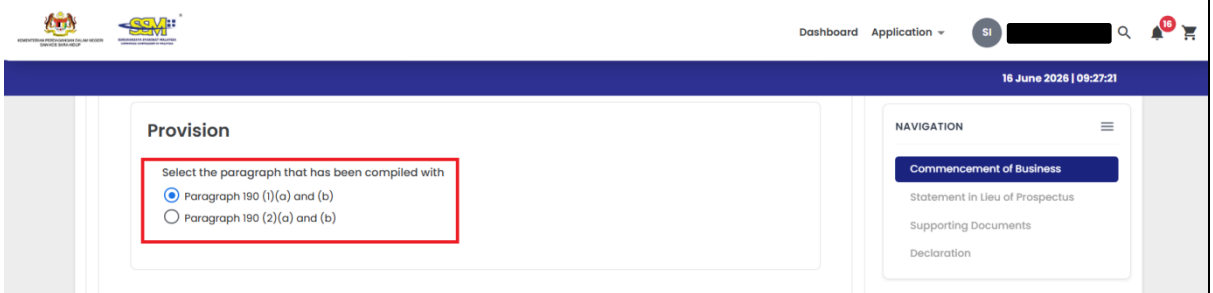
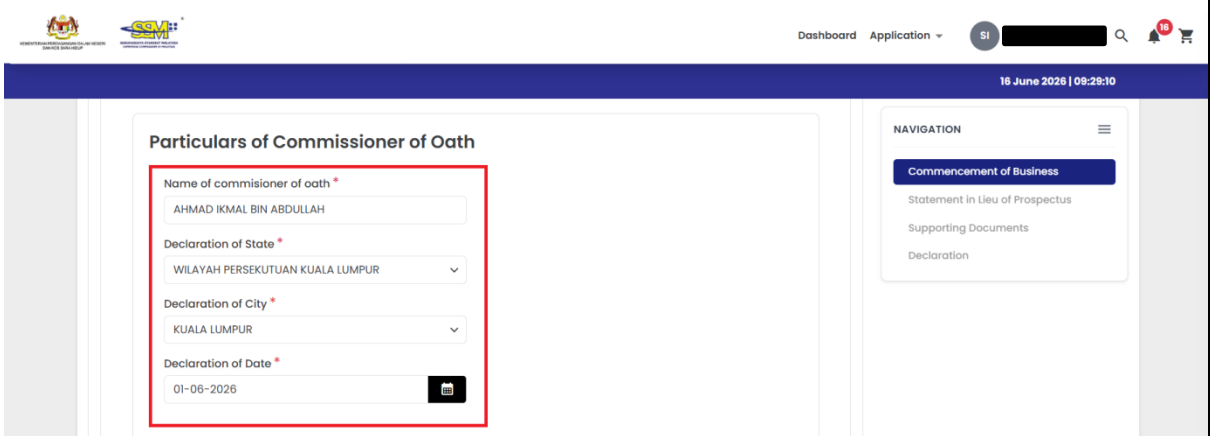
| Field Num. | Description                                                                                                                                                                                                           |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>From the <b>Dashboard</b>, click <b>Application</b>.</p>                                                                        |
| 2          | <p>Click <b>ROC -&gt; Incorporation -&gt; Post-Incorporation -&gt; Entitlement To Commence Business By A Public Company</b>.</p>  |
| 3          | <p>Click <b>Apply</b>.</p>                                                                                                                                                                                            |

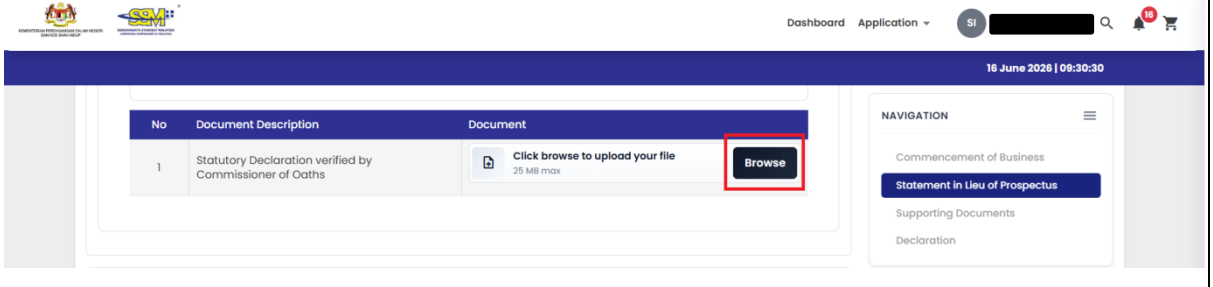
| Field Num. | Description                                                                                                                                                                                                     |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                               |
| 4          | <p>Please insert the <b>Company Registration Format</b> and <b>Company Registration No.</b> Then, click <b>Search</b>.</p>  |

## 4.2.2 Commencement of Business

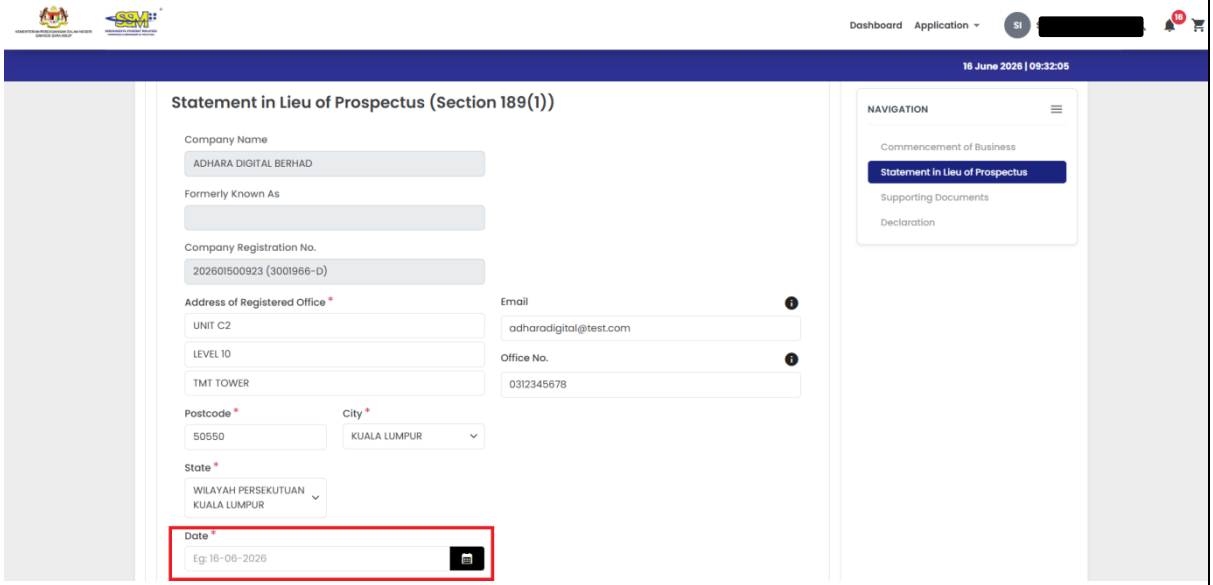
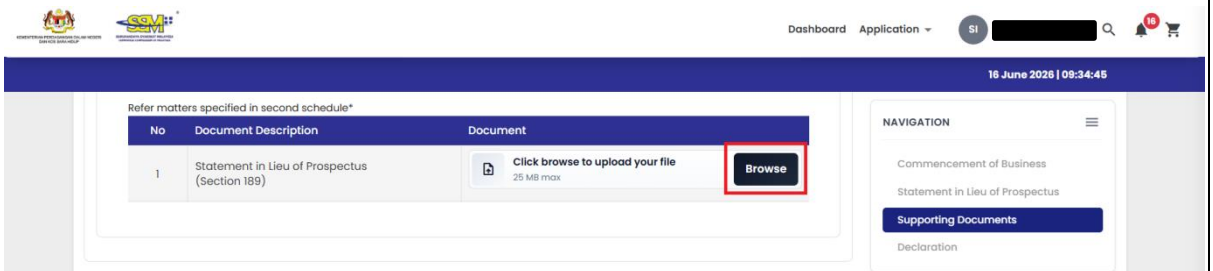
| Field Num. | Description                                                                  |
|------------|------------------------------------------------------------------------------|
| 1          | The system will auto-populate these fields. Please proceed to the next step. |

| Field Num. | Description                                                                                                                                                                                                                                                                                                                    |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                                                              |
| 2          | <p>Scroll down to the <b>Statutory Declaration on Entitlement to Commence Business by a Public Company (Section 190(3) &amp; (4))</b> section. Then, please select the <b>Declaration by the secretary or director of the company</b>.</p>  |
| 3          | <p>The system will auto-populate the <b>Name, Identification No, Address, Postcode, City</b> and <b>State</b>.</p>                                                                                                                                                                                                             |

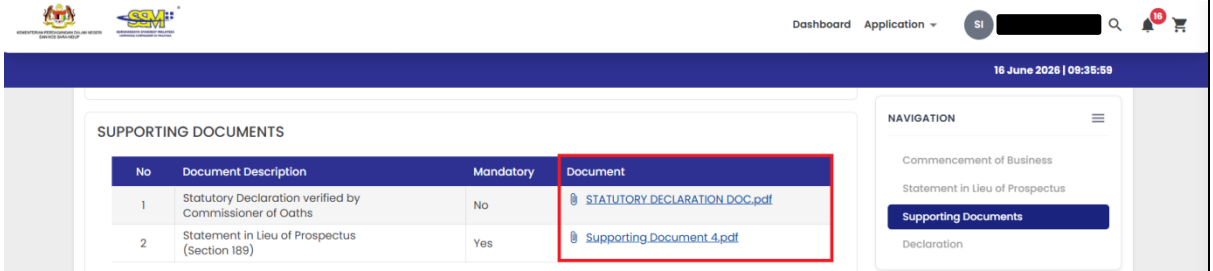
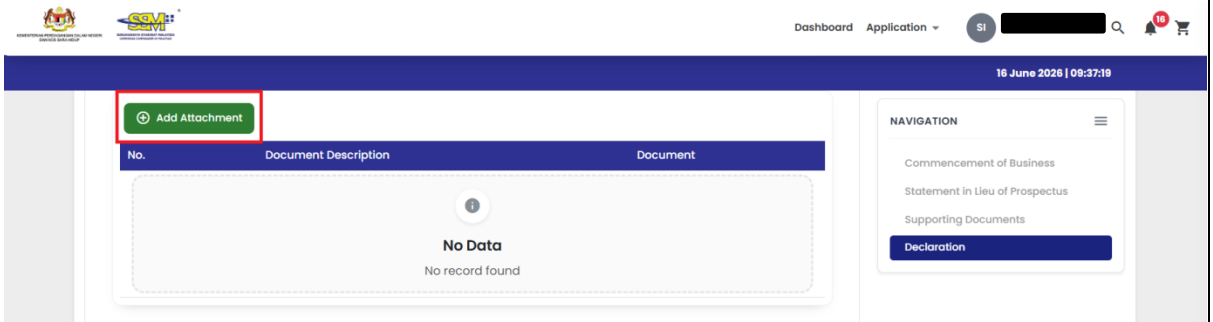
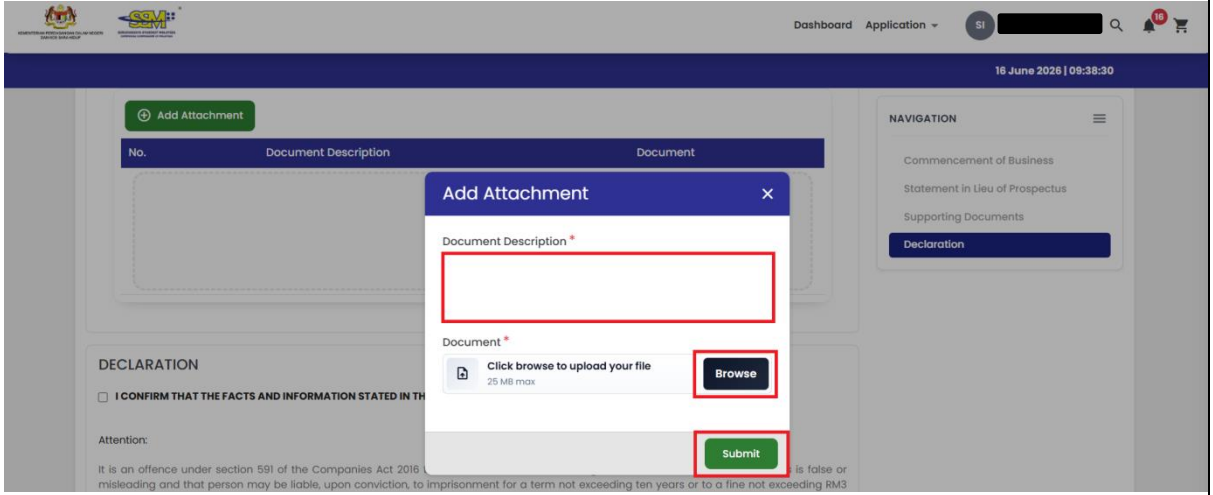
| Field Num. | Description                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                         |
| 4          | <p>Scroll down to the <b>Provision</b> section. Please select the <b>paragraph that has been compiled with</b>.</p>                                                                                   |
| 5          | <p>Scroll down to the <b>Particulars of Commissioner of Oath</b> section. Please insert the <b>Name of commissioner of oath, Declaration State, Declaration of City and Declaration of Date</b>.</p>  |
| 6          | <p>Click <b>Browse</b> to select and upload file(s).</p>                                                                                                                                                                                                                                  |

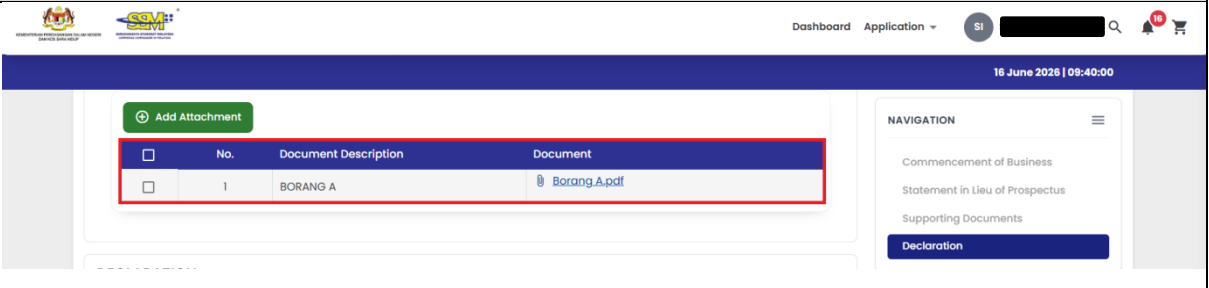
| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

## 4.2.3 Statement in Lieu Prospectus

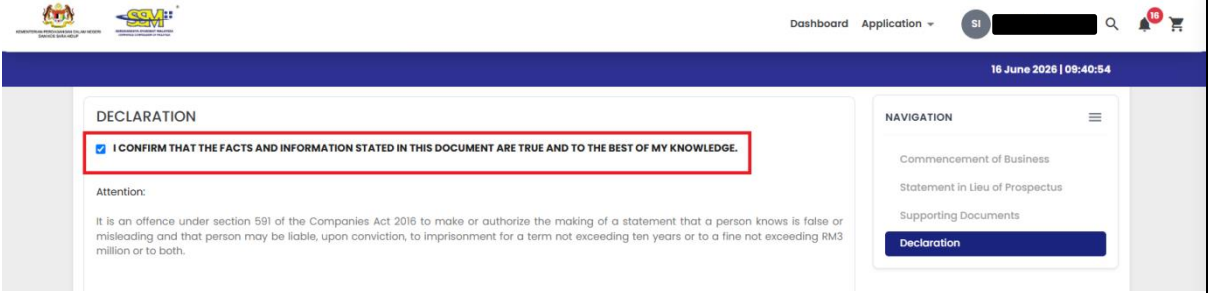
| Field Num. | Description                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Statement in Lieu of Prospectus (Section 189(1))</b> section. The system will auto-populate all these fields except for the <b>Date</b>. Please insert the <b>Date</b>.</p>  |
| 2          | <p>Click <b>Browse</b> to select and upload the file(s).</p>                                                                                                                                          |

## 4.2.4 Supporting Documents

| Field Num. | Description                                                                                                                                                                                                                                                                       |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Supporting Documents</b> section. The system will automatically populate the documents uploaded by the user. Please proceed to the next step.</p>                      |
| 2          | <p>To upload an additional supporting document, please click <b>Add Attachment</b>.</p>                                                                                                        |
| 3          | <p>On the <b>Add Attachment</b> pop-up, please insert the <b>Document Description</b>. Next, click <b>Browse</b> to select the file(s). Then, click <b>Submit</b> to add the attachment.</p>  |
| 4          | <p>The supporting document was successfully added.</p>                                                                                                                                                                                                                            |

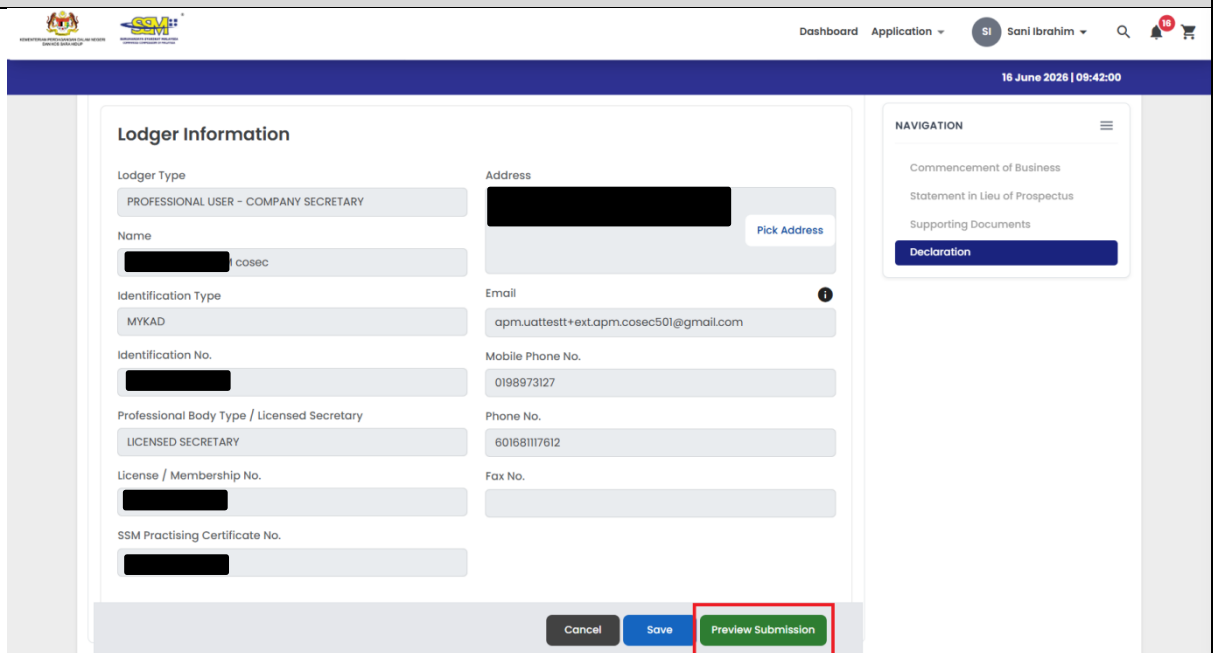
| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

## 4.2.5 Declaration and Preview Submission

| Field Num. | Description                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Declaration</b> section. Then, click <b>I CONFIRM THAT THE FACTS ANY INFORMATION STATED IN THE DOCUMENT ARE TRUE AND TO BEST OF MY KNOWLEDGE.</b></p>  |
| 2          | <p>Scroll down to the <b>Lodger Information</b> section. Then, click <b>Preview Submission.</b></p>                                                                                                                                                                 |

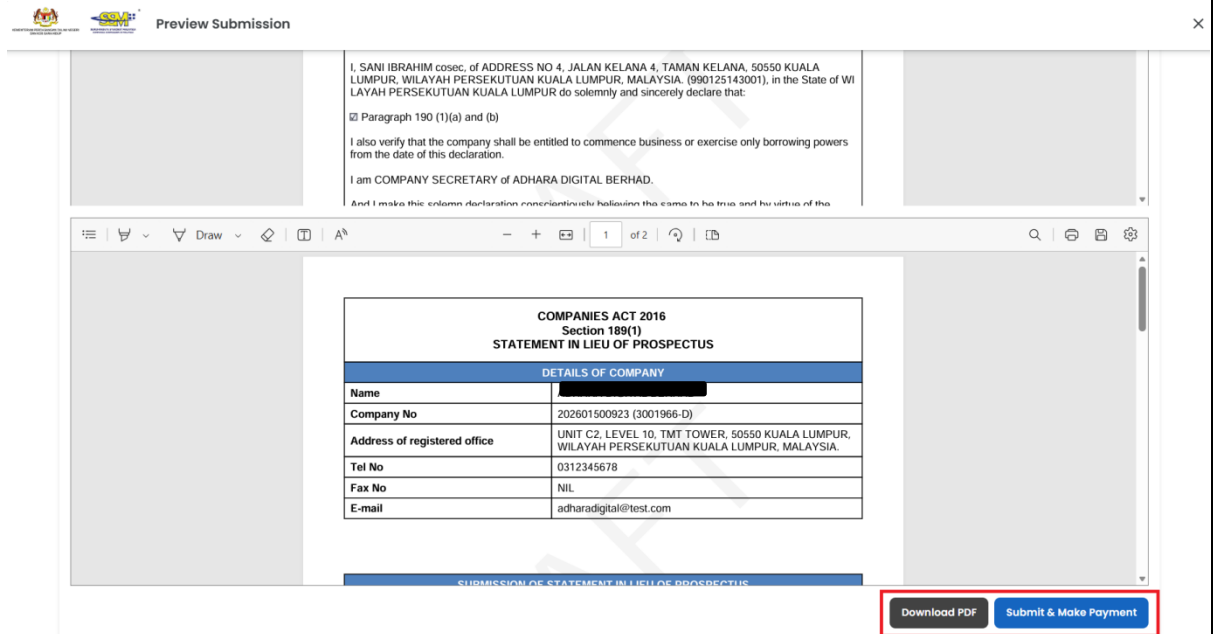
**Field Num.**

**Description**



3

Click **Download PDF** to download the PDF preview submission. Then, click **Submit & Make Payment** to proceed to the payment.



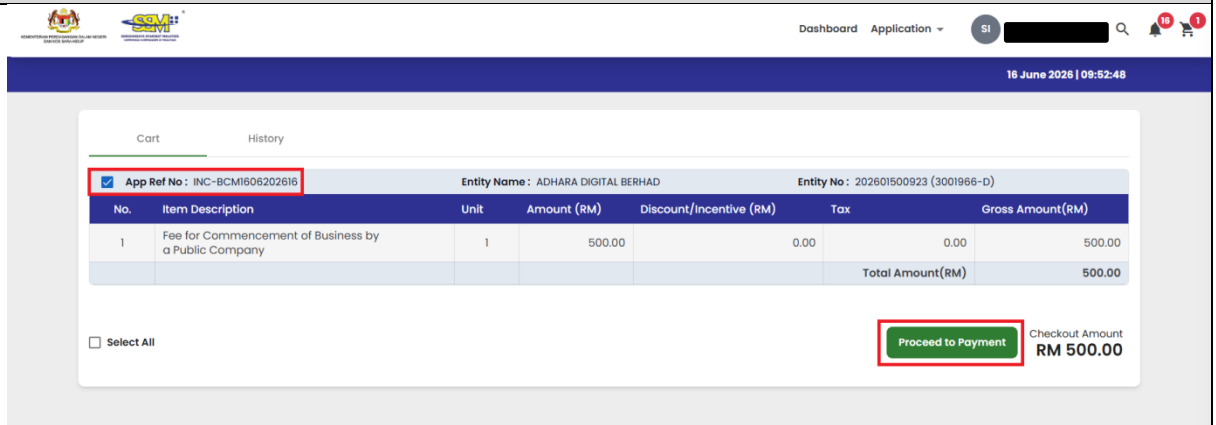
| COMPANIES ACT 2016<br>Section 189(1)<br>STATEMENT IN LIEU OF PROSPECTUS |                                                                                               |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| DETAILS OF COMPANY                                                      |                                                                                               |
| Name                                                                    | [REDACTED]                                                                                    |
| Company No                                                              | 202601500923 (3001966-D)                                                                      |
| Address of registered office                                            | UNIT C2, LEVEL 10, TMT TOWER, 50550 KUALA LUMPUR, WILAYAH PERSEKUTUAN KUALA LUMPUR, MALAYSIA. |
| Tel No                                                                  | 0312345678                                                                                    |
| Fax No                                                                  | NIL                                                                                           |
| E-mail                                                                  | adharadigital@test.com                                                                        |

4

On the **Payment Cart** page, select the **lodgement**. Then, click **Proceed to Payment**.

**Field Num.**

**Description**



Dashboard Application SI [User Name] 16 June 2026 | 09:52:48

Cart History

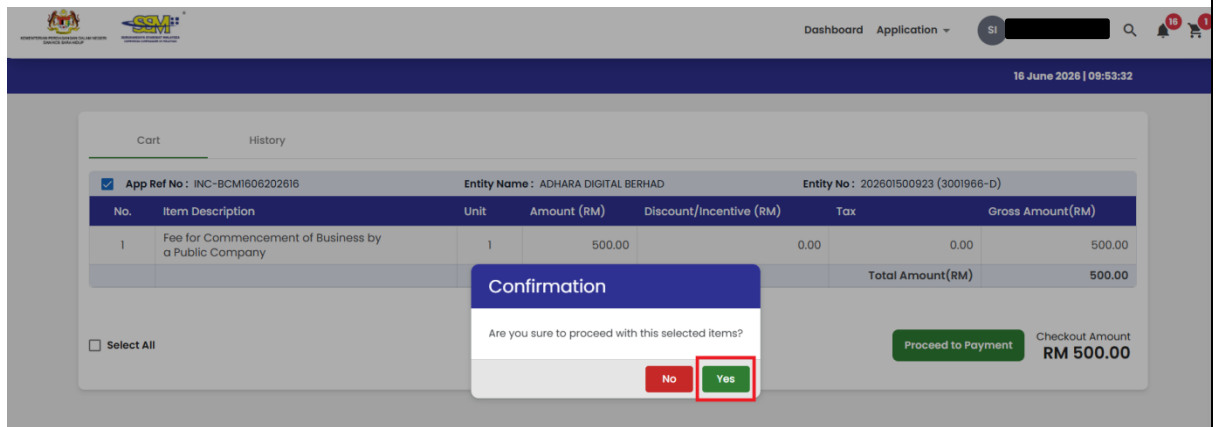
☒ App Ref No : INC-BCM1606202616 Entity Name : ADHARA DIGITAL BERHAD Entity No : 202601500923 (3001966-D)

| No.              | Item Description                                     | Unit | Amount (RM) | Discount/Incentive (RM) | Tax  | Gross Amount(RM) |
|------------------|------------------------------------------------------|------|-------------|-------------------------|------|------------------|
| 1                | Fee for Commencement of Business by a Public Company | 1    | 500.00      | 0.00                    | 0.00 | 500.00           |
| Total Amount(RM) |                                                      |      |             |                         |      | 500.00           |

☐ Select All

**Proceed to Payment** Checkout Amount RM 500.00

5 On the **Confirmation** pop-up, please click **Yes**. Then, please complete the payment.



Dashboard Application SI [User Name] 16 June 2026 | 09:53:32

Cart History

☒ App Ref No : INC-BCM1606202616 Entity Name : ADHARA DIGITAL BERHAD Entity No : 202601500923 (3001966-D)

| No.              | Item Description                                     | Unit | Amount (RM) | Discount/Incentive (RM) | Tax  | Gross Amount(RM) |
|------------------|------------------------------------------------------|------|-------------|-------------------------|------|------------------|
| 1                | Fee for Commencement of Business by a Public Company | 1    | 500.00      | 0.00                    | 0.00 | 500.00           |
| Total Amount(RM) |                                                      |      |             |                         |      | 500.00           |

☐ Select All

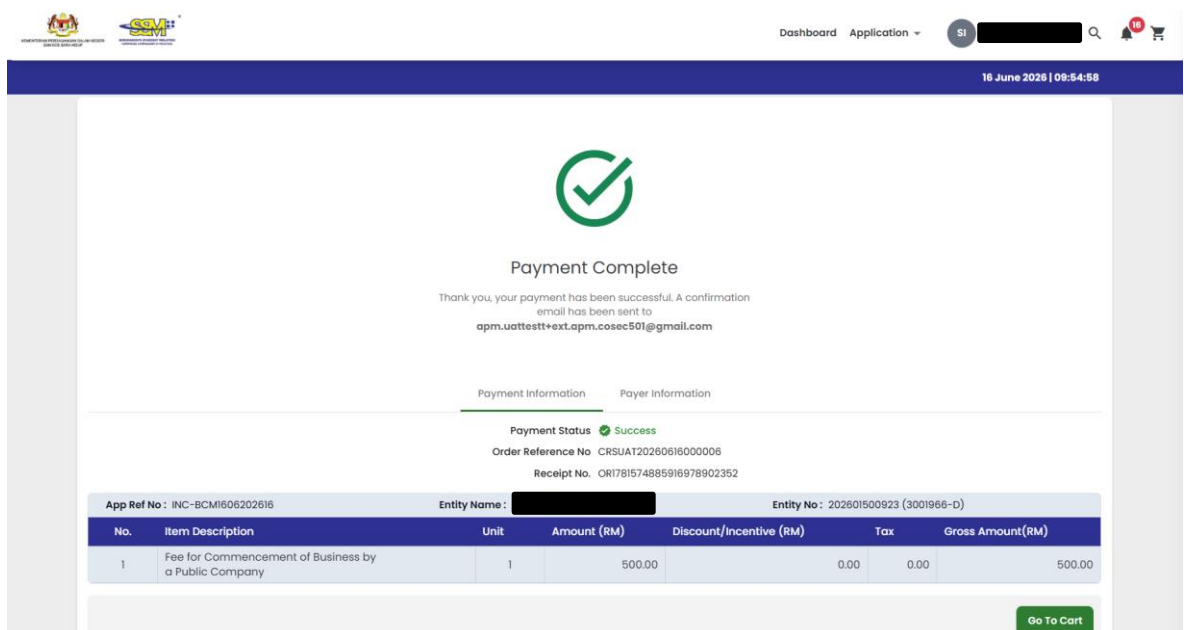
**Confirmation**

Are you sure to proceed with this selected items?

**No** **Yes**

**Proceed to Payment** Checkout Amount RM 500.00

6 The payment was completed.



Dashboard Application SI [User Name] 16 June 2026 | 09:54:58

**Payment Complete**

Thank you, your payment has been successful. A confirmation email has been sent to apm.uatstest+ext.apm.cosec501@gmail.com

Payment Information Payer Information

Payment Status **Success**

Order Reference No CRSUAT20260616000006

Receipt No. ORI781574885916978902352

App Ref No : INC-BCM1606202616 Entity Name : [Redacted] Entity No : 202601500923 (3001966-D)

| No. | Item Description                                     | Unit | Amount (RM) | Discount/Incentive (RM) | Tax  | Gross Amount(RM) |
|-----|------------------------------------------------------|------|-------------|-------------------------|------|------------------|
| 1   | Fee for Commencement of Business by a Public Company | 1    | 500.00      | 0.00                    | 0.00 | 500.00           |

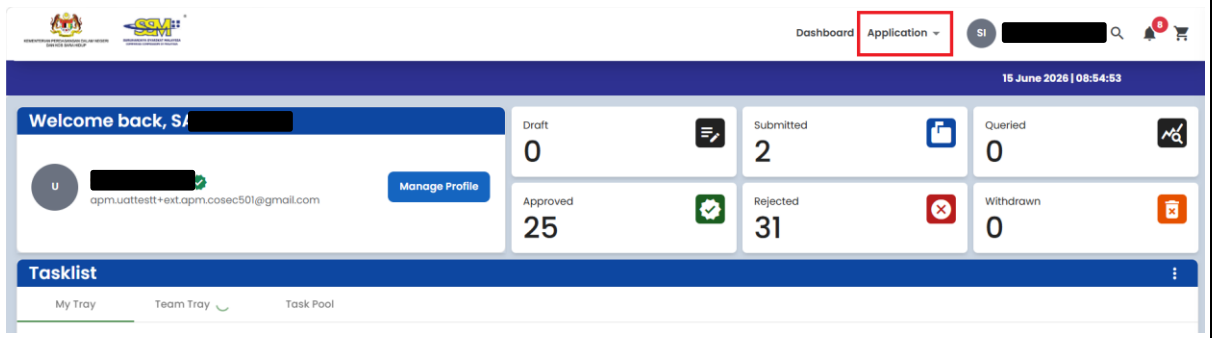
**Go To Cart**

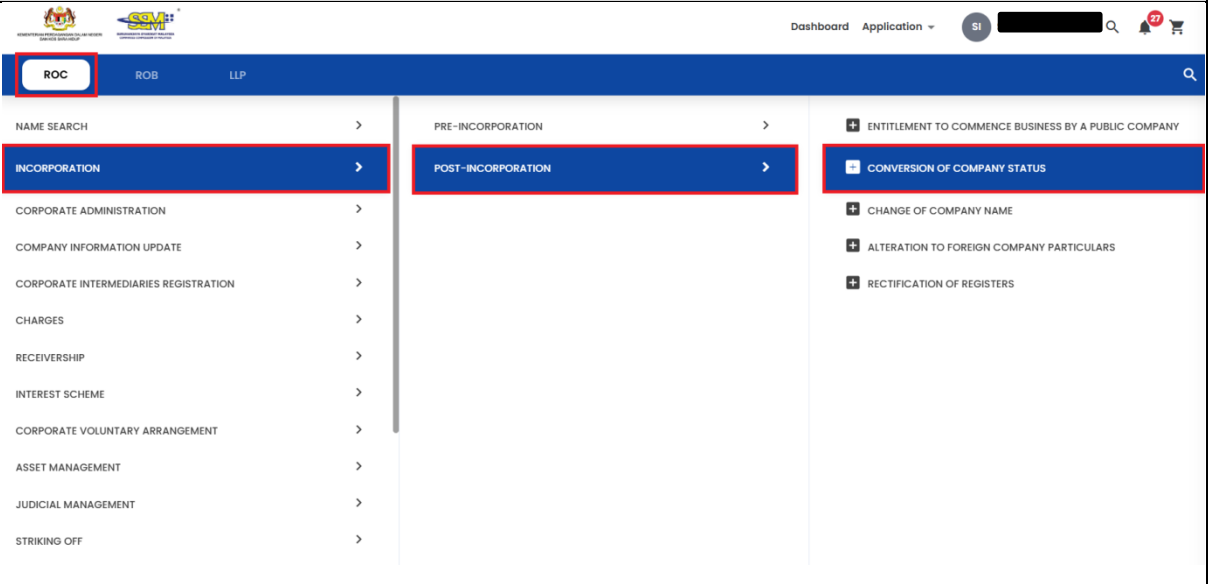
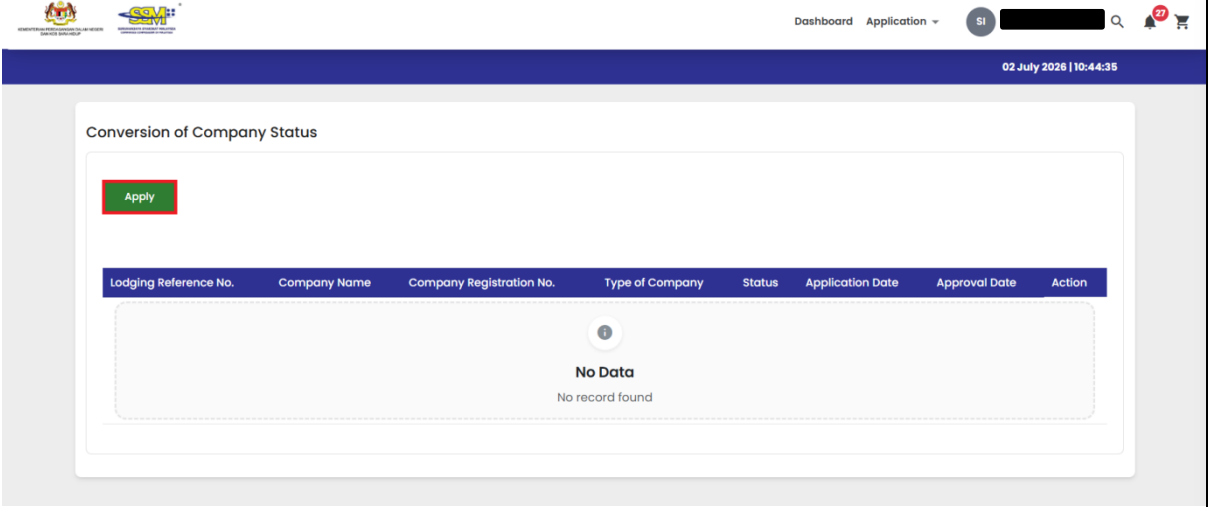
| Field Num. | Description                                                                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7          | <p><b>Note:</b> Upon <b>successful submission</b>, the public user will receive an <b>email notification</b> confirming that the <b>application has been received</b>.</p> <p>Upon <b>approval</b>, the public user will receive both <b>system</b> and <b>email notifications</b> confirming the approval of the <b>application</b>.</p> |

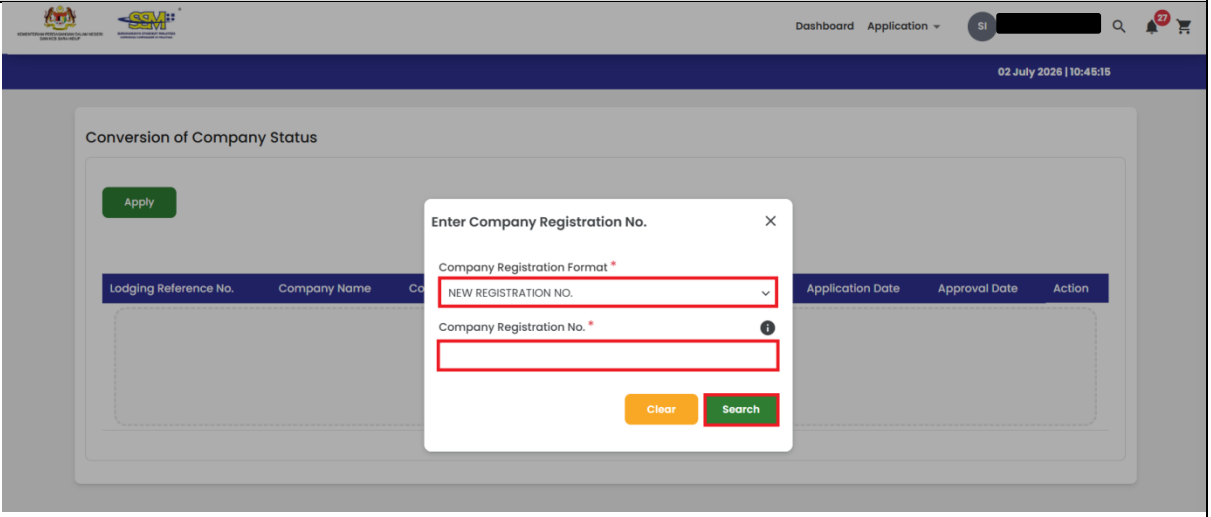
## 4.3 Conversion of Company Status

### 4.3.1 Local Company

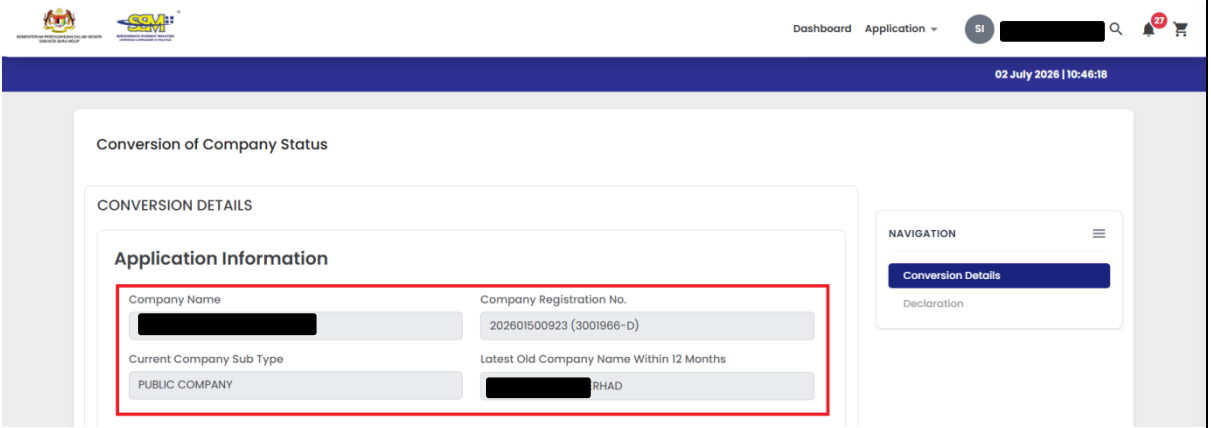
#### 4.3.1.1 Initiate the Application

| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>From the <b>Dashboard</b>, click <b>Application</b>.</p>  <p>The screenshot shows the SSM dashboard interface. At the top, there is a navigation bar with 'Dashboard' and 'Application' (highlighted with a red box). Below this, a welcome message 'Welcome back, S/' is displayed. To the right, there are statistics for Draft (0), Submitted (2), Queried (0), Approved (25), Rejected (31), and Withdrawn (0). At the bottom, there is a 'Tasklist' section with 'My Tray', 'Team Tray', and 'Task Pool'.</p> |
| 2          | Click <b>ROC -&gt; Incorporation -&gt; Post-Incorporation -&gt; Conversion of Company Status</b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

| Field Num. | Description                                                                                                                                                                |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                          |
| 3          | <p>Click <b>Apply</b>.</p>                                                             |
| 4          | <p>On the <b>Enter Company Registration</b> pop-up, select the <b>Company Registration Format</b> and enter <b>Company Registration No.</b> Then, click <b>Search</b>.</p> |

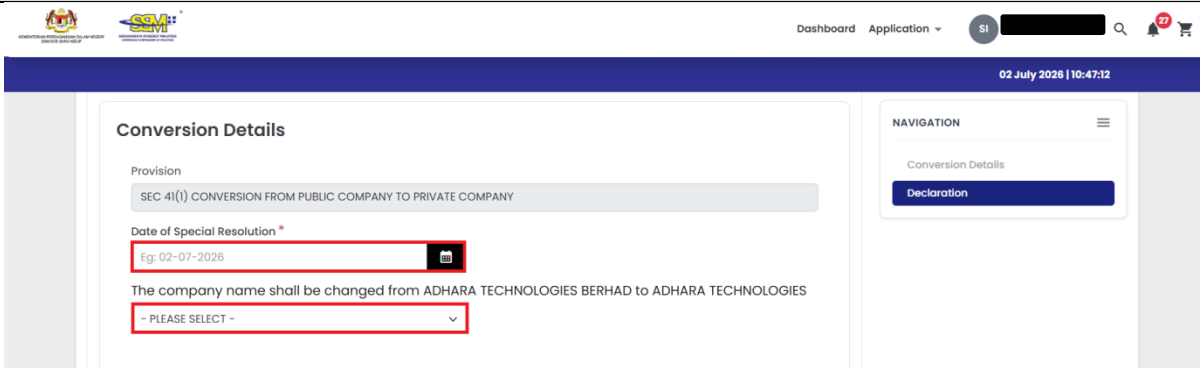
| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

## 4.3.1.2 Application Information

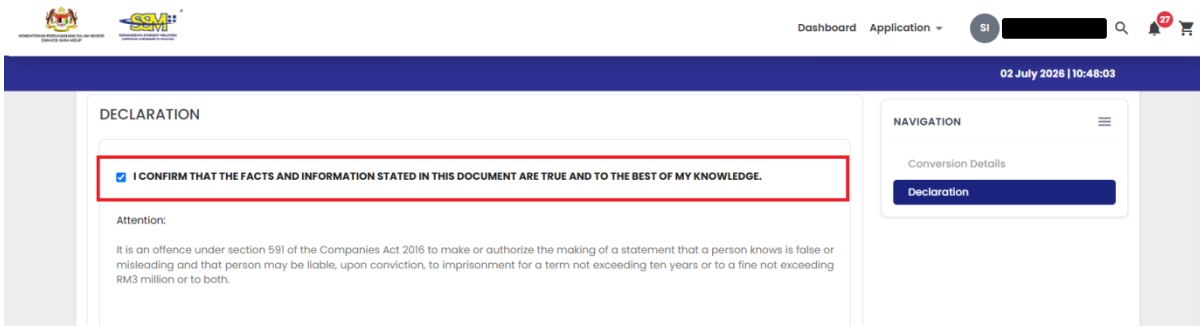
| Field Num. | Description                                                                                                                                                                                        |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>System will auto-populate the <b>Application Information</b> section. Please proceed to the next step.</p>  |

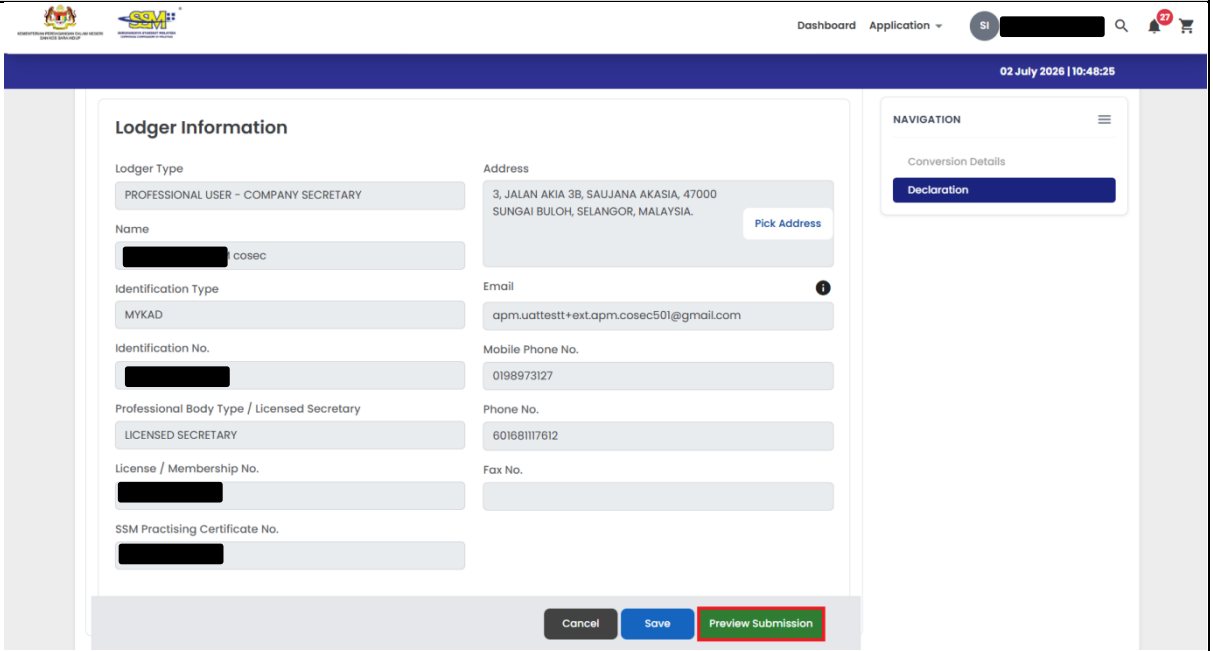
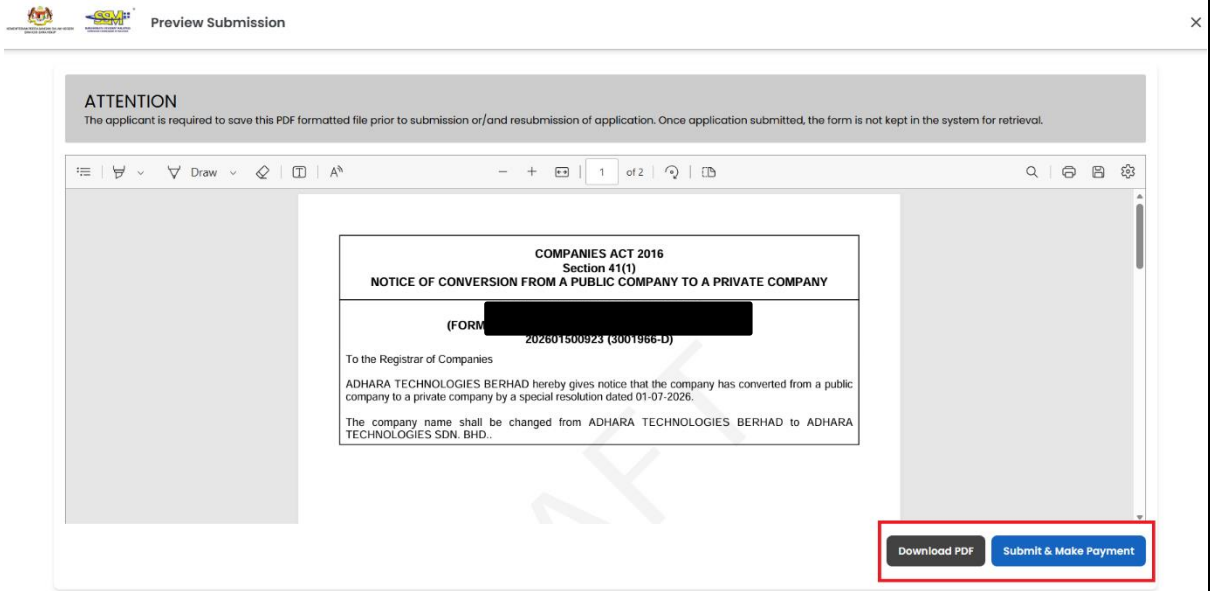
## 4.3.1.3 Conversion Details

| Field Num. | Description                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>In the <b>Conversion Detail</b> section, enter the <b>Date of Special Resolution</b> and select the <b>new company status</b>.</p> |

| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

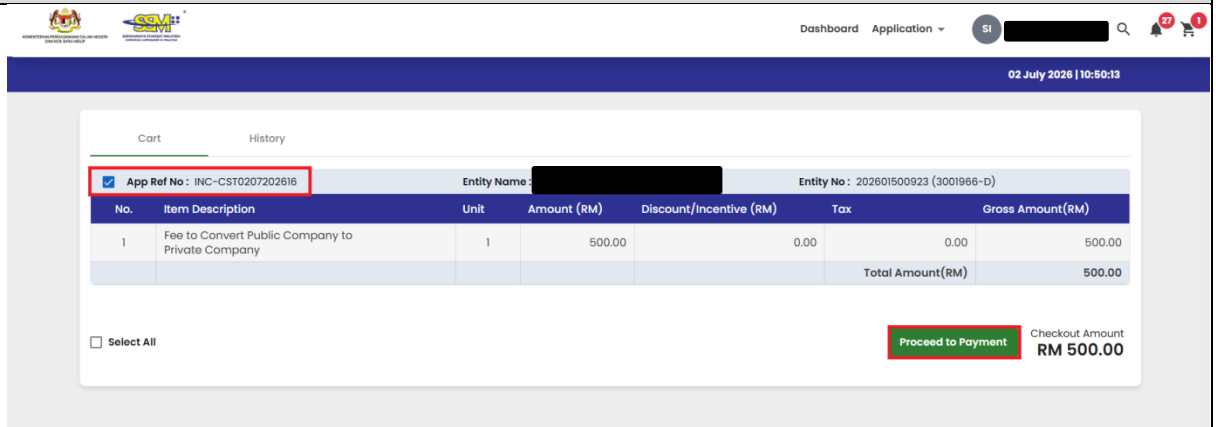
#### 4.3.1.4 Declaration and Preview Submission

| Field Num. | Description                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Declaration</b> section. Then, click <b>I CONFIRM THAT THE FACTS ANY INFORMATION STATED IN THE DOCUMENT ARE TRUE AND TO BEST OF MY KNOWLEDGE.</b></p>  |
| 2          | <p>Scroll down to the <b>Lodger Information</b> section. Then, click <b>Preview Submission.</b></p>                                                                                                                                                                 |

| Field Num. | Description                                                                                                                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                    |
| 3          | <p>Click <b>Download PDF</b> to download the PDF preview submission. Then, click <b>Submit &amp; Make Payment</b> to proceed to the payment.</p>  |
| 4          | <p>On the <b>Payment Cart</b> page, select the <b>lodgement</b>. Then, click <b>Proceed to Payment</b>.</p>                                                                                                                           |

**Field Num.**

**Description**



Dashboard Application SI [User Name] 02 July 2026 | 10:50:13

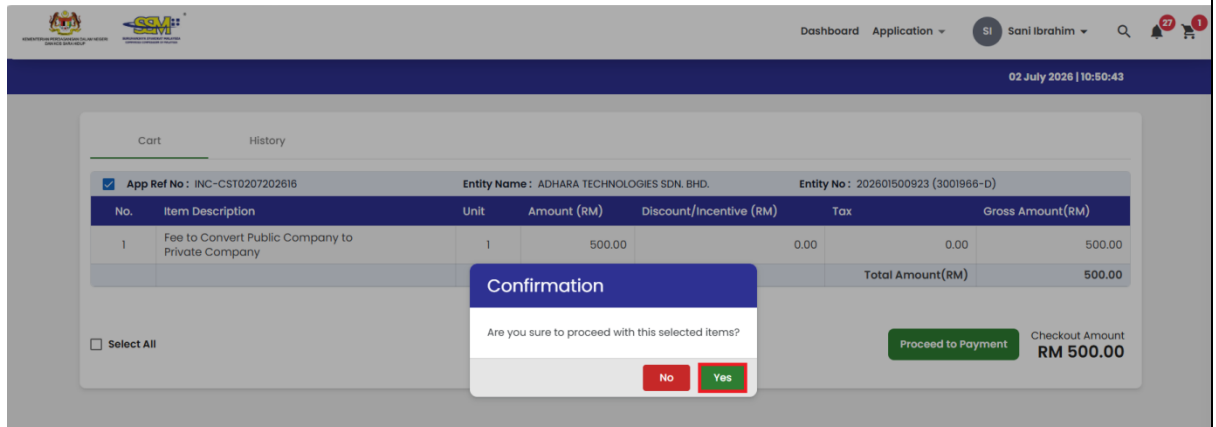
Cart History

☒ App Ref No : INC-CST0207202616 Entity Name : ADHARA TECHNOLOGIES SDN. BHD. Entity No : 202601500923 (3001966-D)

| No.              | Item Description                                 | Unit | Amount (RM) | Discount/Incentive (RM) | Tax  | Gross Amount(RM) |
|------------------|--------------------------------------------------|------|-------------|-------------------------|------|------------------|
| 1                | Fee to Convert Public Company to Private Company | 1    | 500.00      | 0.00                    | 0.00 | 500.00           |
| Total Amount(RM) |                                                  |      |             |                         |      | 500.00           |

☐ Select All Proceed to Payment Checkout Amount RM 500.00

5 On the **Confirmation** pop-up, please click **Yes**. Then, please complete the payment.



Dashboard Application SI San Ibrahim 02 July 2026 | 10:50:43

Cart History

☒ App Ref No : INC-CST0207202616 Entity Name : ADHARA TECHNOLOGIES SDN. BHD. Entity No : 202601500923 (3001966-D)

| No.              | Item Description                                 | Unit | Amount (RM) | Discount/Incentive (RM) | Tax  | Gross Amount(RM) |
|------------------|--------------------------------------------------|------|-------------|-------------------------|------|------------------|
| 1                | Fee to Convert Public Company to Private Company | 1    | 500.00      | 0.00                    | 0.00 | 500.00           |
| Total Amount(RM) |                                                  |      |             |                         |      | 500.00           |

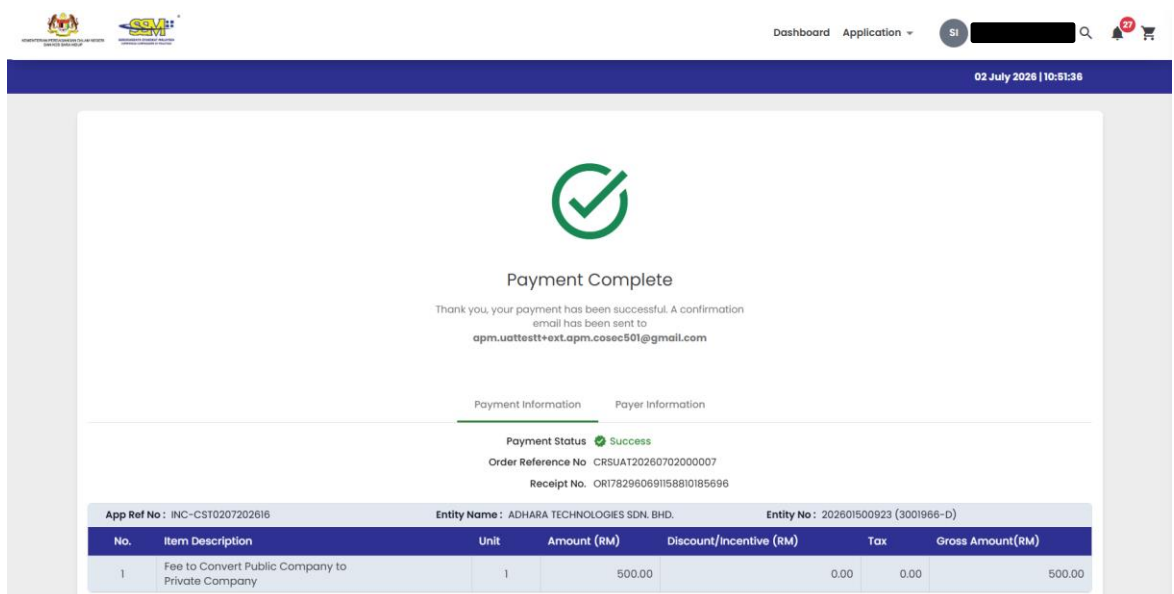
☐ Select All Proceed to Payment Checkout Amount RM 500.00

**Confirmation**

Are you sure to proceed with this selected items?

No Yes

6 The payment was completed.



Dashboard Application SI [User Name] 02 July 2026 | 10:51:36

**Payment Complete**

Thank you, your payment has been successful. A confirmation email has been sent to apm.uatattst+ext.apm.cosec501@gmail.com

Payment Information Payer Information

Payment Status Success

Order Reference No CRSUAT20260702000007

Receipt No. OR1782960691158810185696

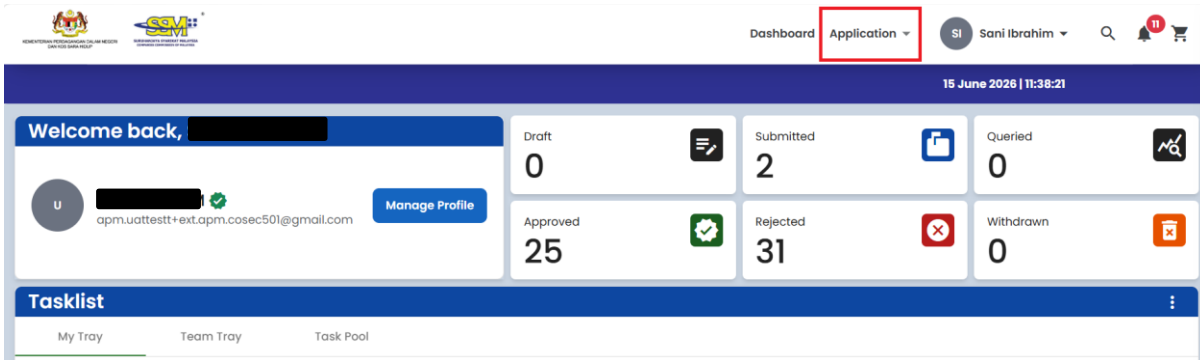
App Ref No : INC-CST0207202616 Entity Name : ADHARA TECHNOLOGIES SDN. BHD. Entity No : 202601500923 (3001966-D)

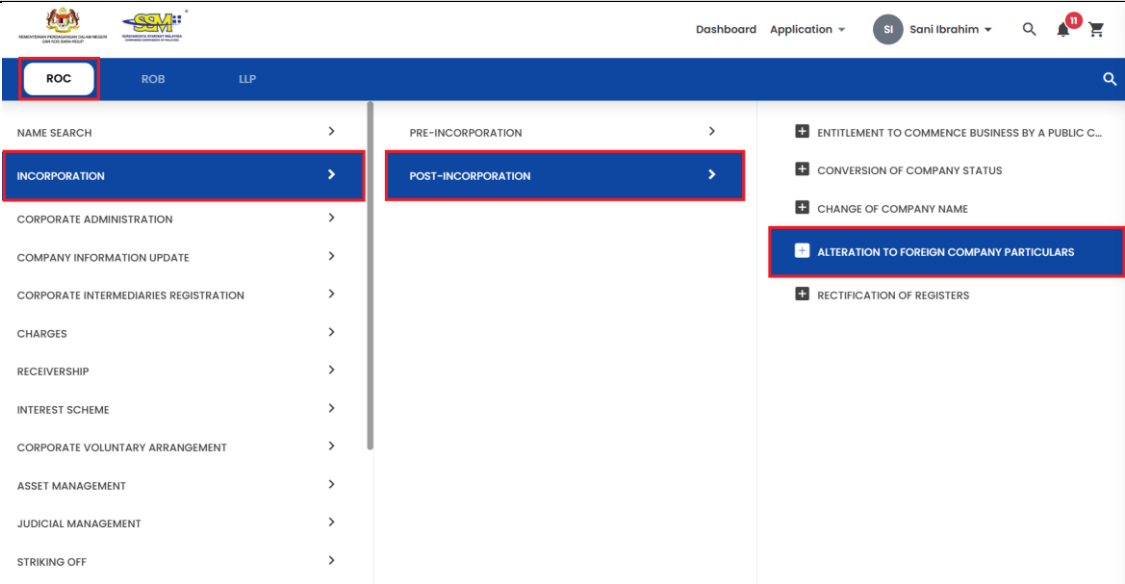
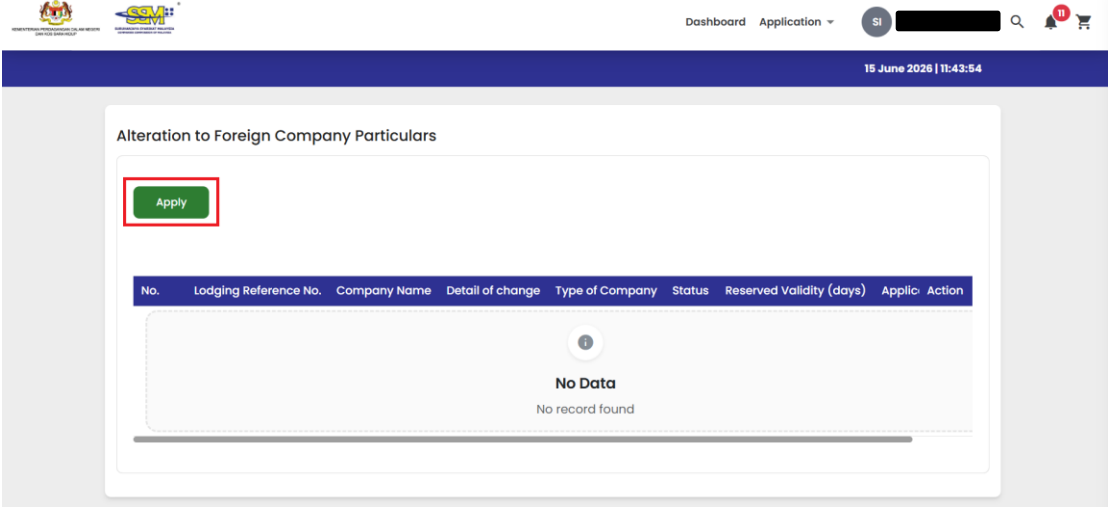
| No. | Item Description                                 | Unit | Amount (RM) | Discount/Incentive (RM) | Tax  | Gross Amount(RM) |
|-----|--------------------------------------------------|------|-------------|-------------------------|------|------------------|
| 1   | Fee to Convert Public Company to Private Company | 1    | 500.00      | 0.00                    | 0.00 | 500.00           |

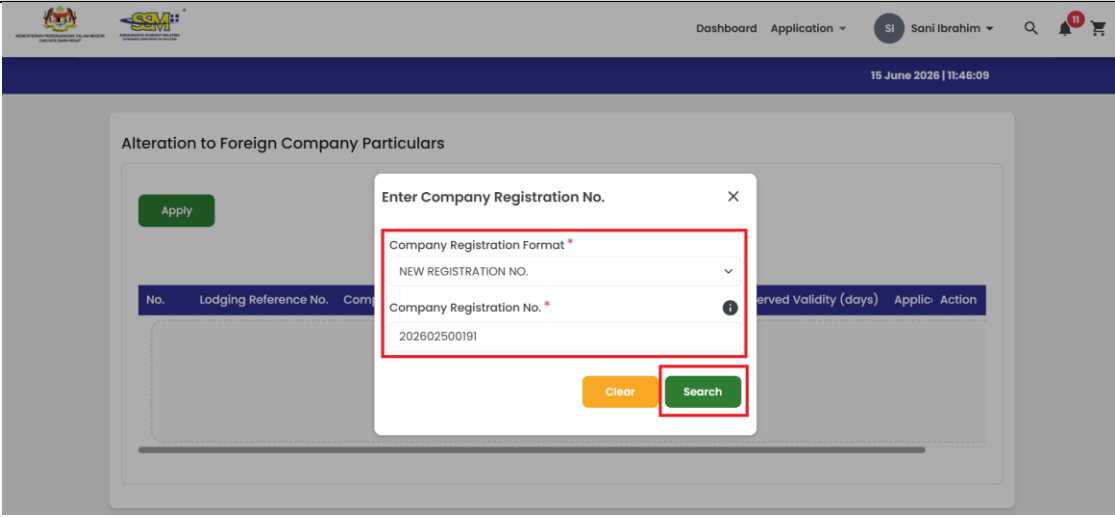
| Field Num. | Description                                                                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7          | <p><b>Note:</b> Upon <b>successful submission</b>, the public user will receive an <b>email notification</b> confirming that the <b>application has been received</b>.</p> <p>Upon <b>approval</b>, the public user will receive both <b>system</b> and <b>email notifications</b> confirming the approval of the <b>application</b>.</p> |

## 4.3.2 Foreign Company

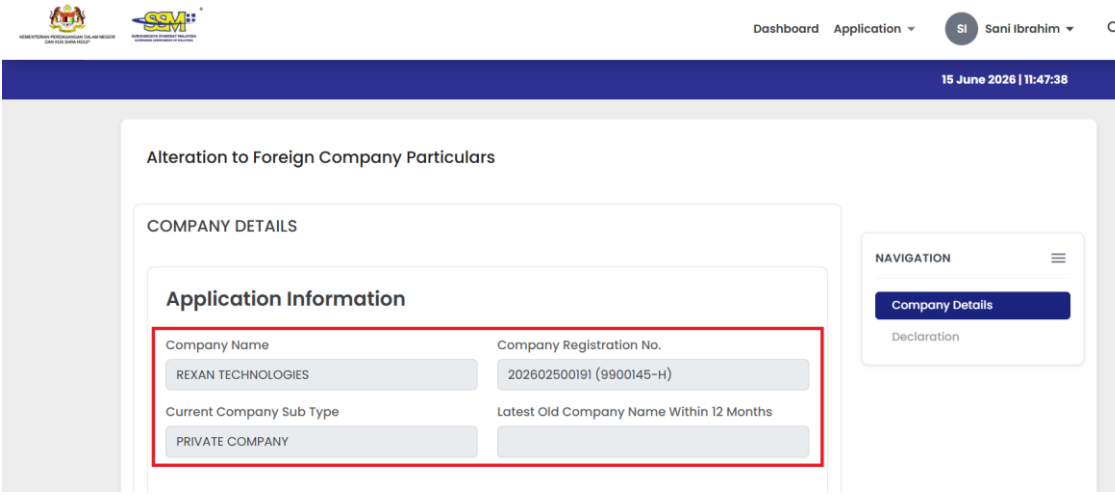
### 4.3.2.1 Initiate the Application

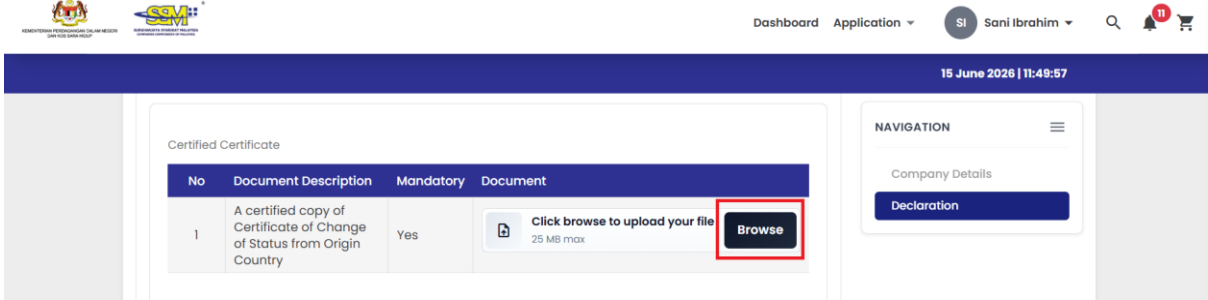
| Field Num. | Description                                                                                                                                      |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>From the <b>Dashboard</b>, click <b>Application</b>.</p>  |
| 2          | <p>Click <b>ROC -&gt; Incorporation -&gt; Post-Incorporation -&gt; Alteration to Foreign Company Particulars</b>.</p>                            |

| Field Num. | Description                                                                                                                                  |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                            |
| 3          | <p>Click <b>Apply</b>.</p>                               |
| 4          | <p>Please select the <b>Company Registration Format</b> and please insert the <b>Company Registration No.</b> Then, click <b>Search</b>.</p> |

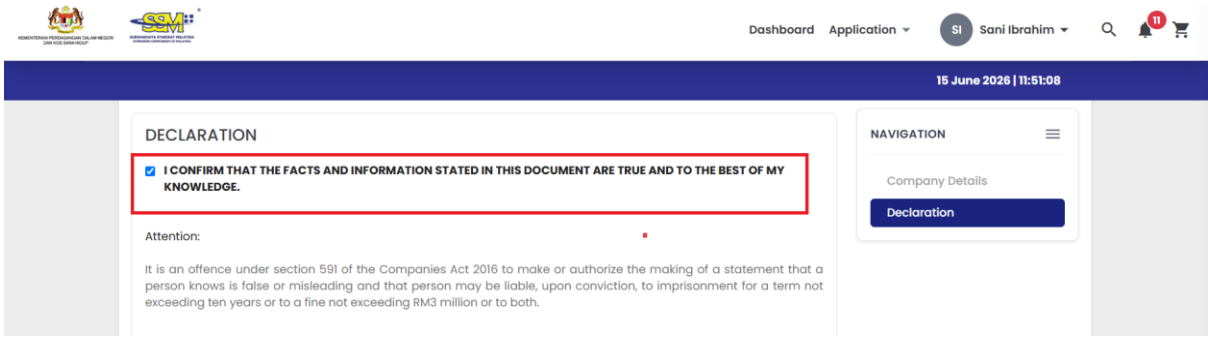
| Field Num. | Description                                                                        |
|------------|------------------------------------------------------------------------------------|
|            |  |

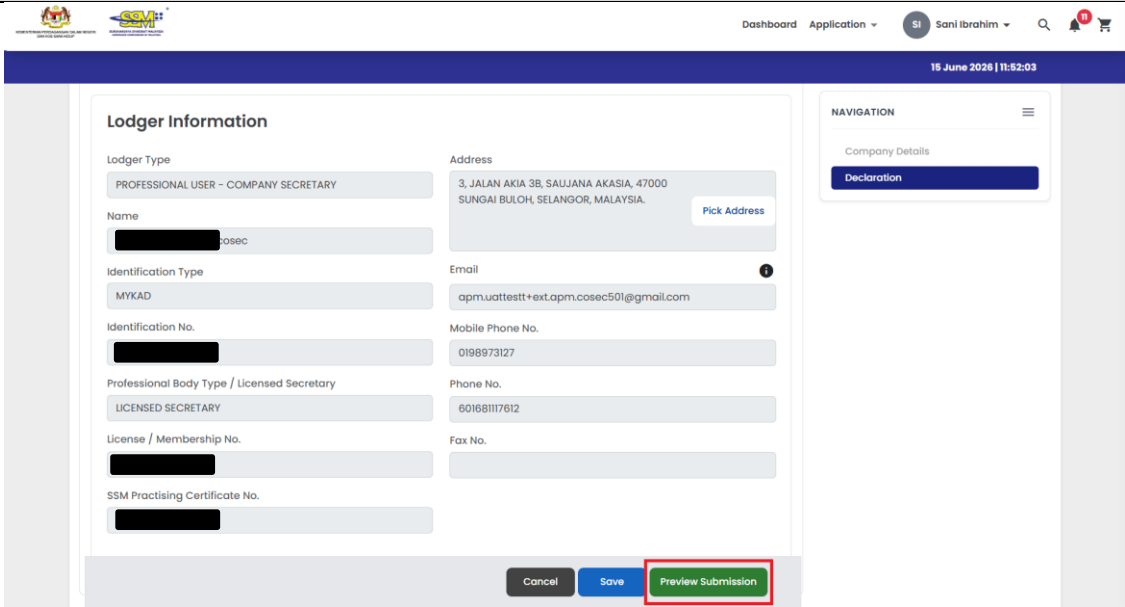
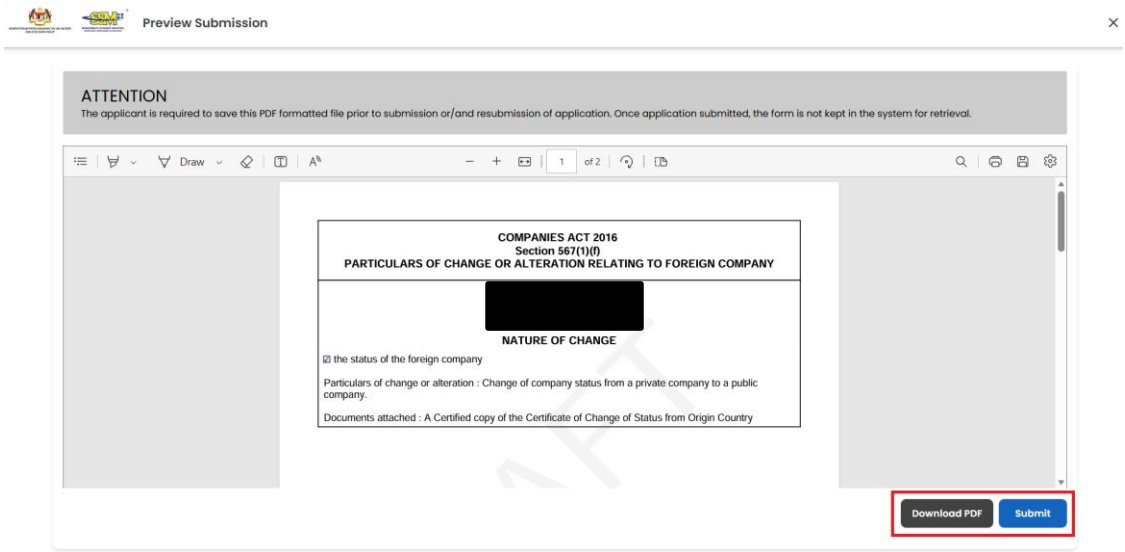
## 4.3.2.2 Company Details

| Field Num. | Description                                                                                                                                                                                                 |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>The system will auto-populate the <b>Application Information</b>. Please continue to the next step.</p>              |
| 2          | <p>Scroll down to the <b>Particulars of Change or Alteration Relating to Foreign Company (Section 567(1)(fa))</b> section. Then, please select the <b>Date Change of Status (as in Origin Country)</b>.</p> |

| Field Num. | Description                                                                                                                                      |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                |
| 3          | <p>Click <b>Browse</b> to select and upload the file(s).</p>  |

### 4.3.2.3 Declaration and Preview Submission

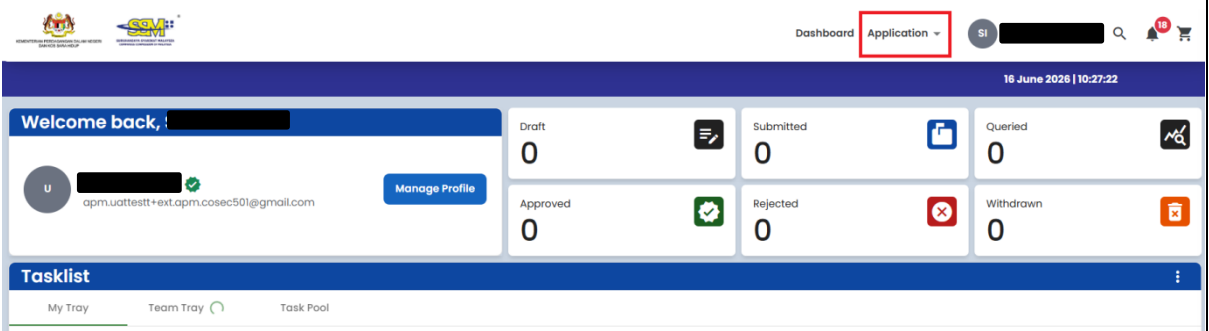
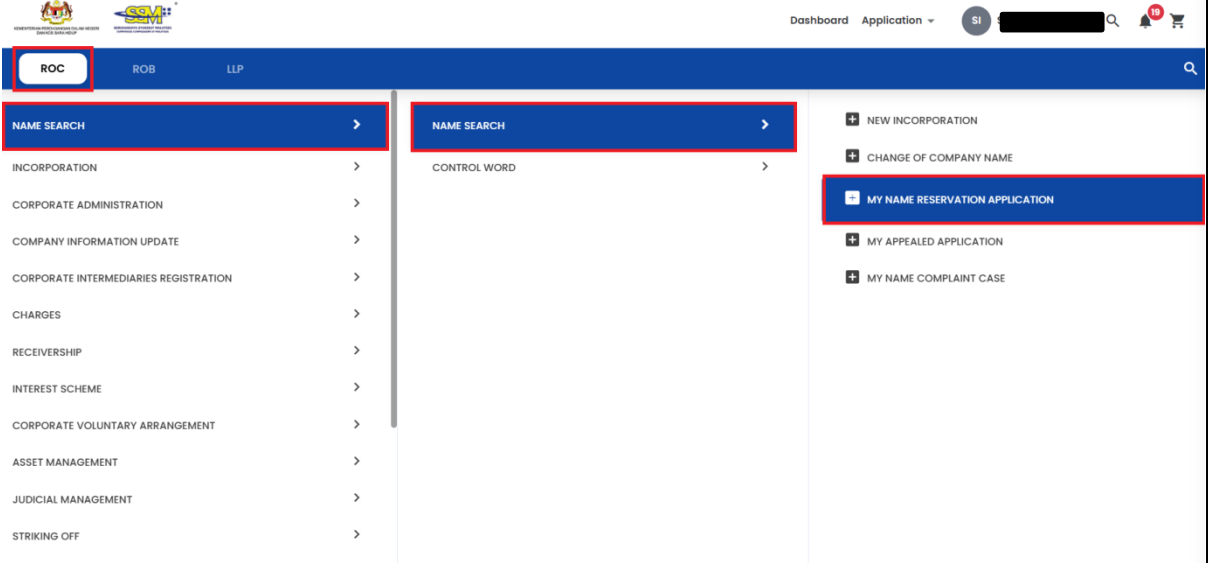
| Field Num. | Description                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Declaration</b> section. Then, click <b>I CONFIRM THAT THE FACTS ANY INFORMATION STATED IN THE DOCUMENT ARE TRUE AND TO BEST OF MY KNOWLEDGE.</b></p>  |
| 2          | <p>Scroll down the <b>Lodger Information</b> section. Then, click <b>Preview Submission.</b></p>                                                                                                                                                                    |

| Field Num. | Description                                                                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                                                                                         |
| 3          | <p>Click <b>Download PDF</b> to download the PDF preview submission. Then, click <b>Submit</b> to submit the application.</p>                                                                                                                         |
| 4          | <p><b>Note:</b> Upon <b>successful submission</b>, the public user will receive an <b>email notification</b> confirming that the <b>application has been received</b>.</p> <p>Upon <b>approval</b>, the public user will receive both <b>system</b> and <b>email notifications</b> confirming the approval of the <b>application</b>.</p> |

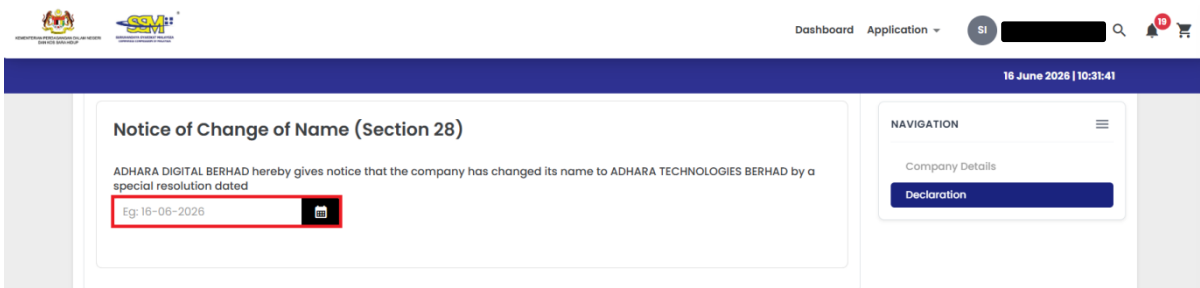
## 4.4 Change of Name

### 4.4.1 Local Company

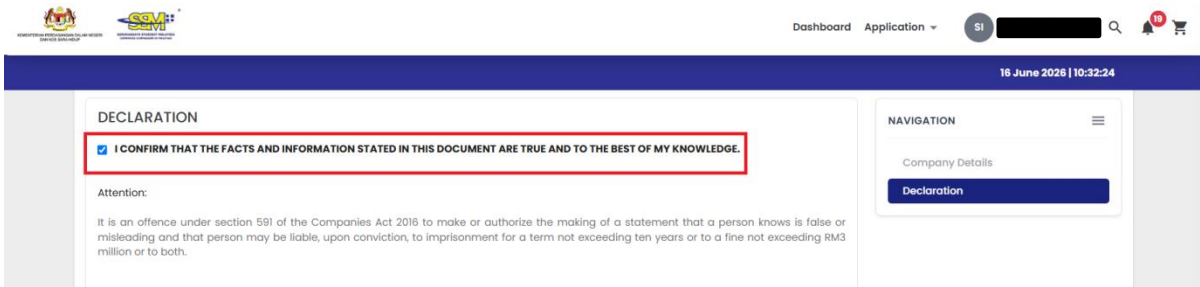
#### 4.4.1.1 Initiate the Application

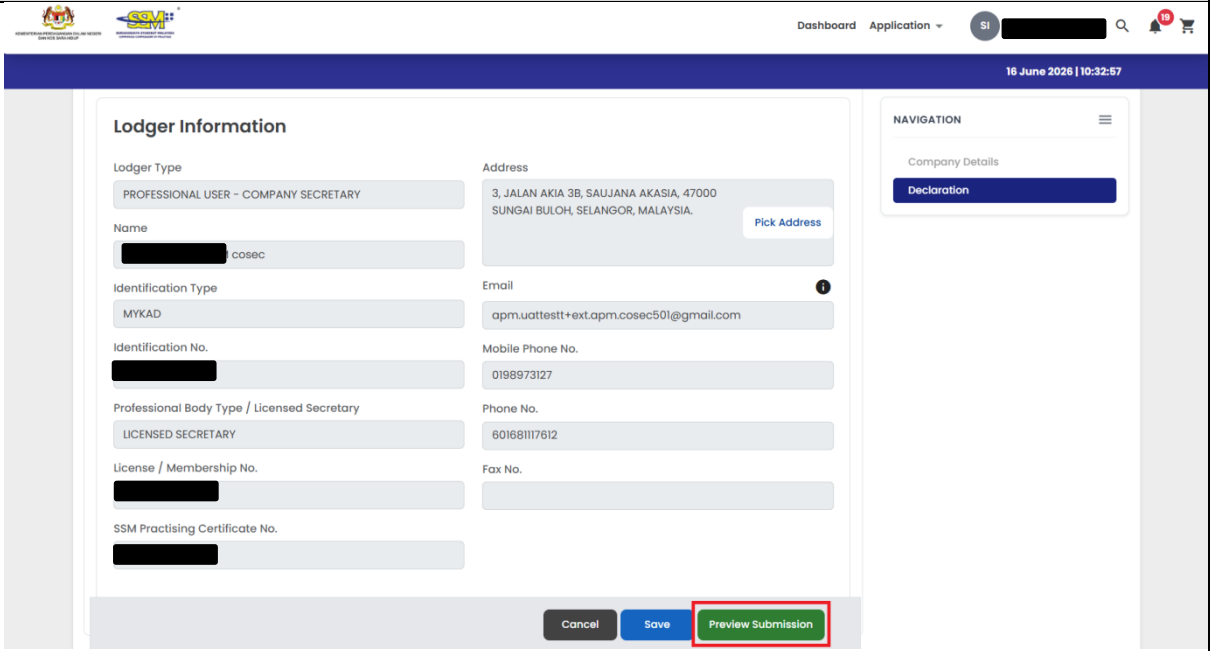
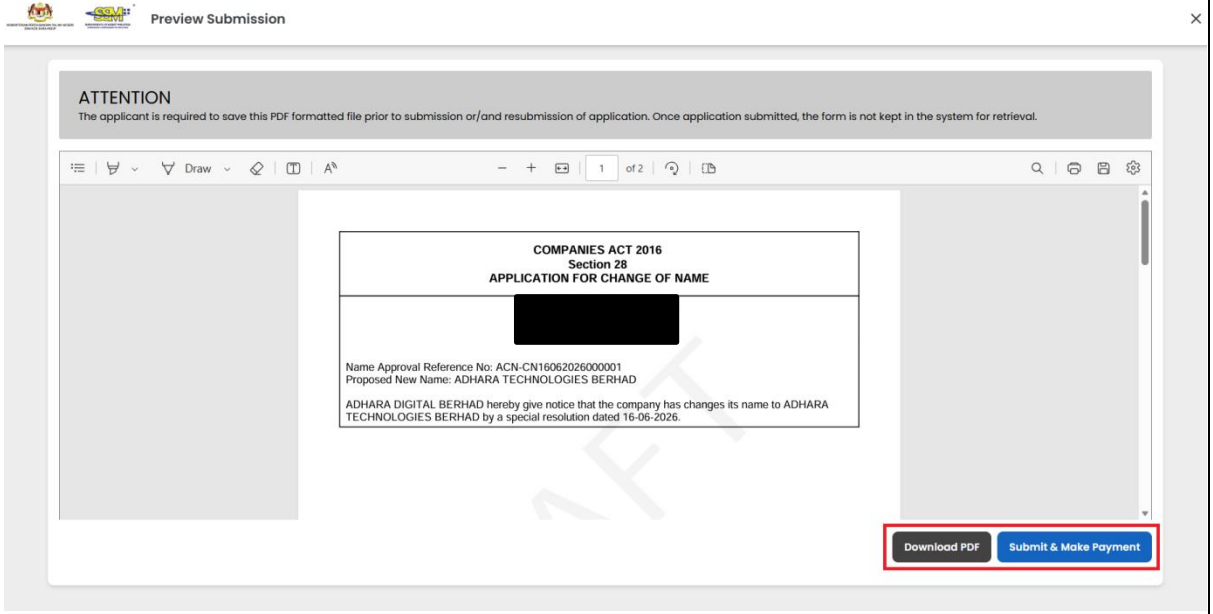
| Field Num. | Description                                                                                                                                                                                                  |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>From the <b>Dashboard</b>, click <b>Application</b>.</p>                                                                |
| 2          | <p>Click <b>ROC</b> -&gt; <b>Name Search</b> -&gt; <b>Name Search</b> -&gt; <b>My Name Reservation Application</b>.</p>  |
| 3          | <p>Choose the company and click <b>Apply</b>.</p>                                                                                                                                                            |

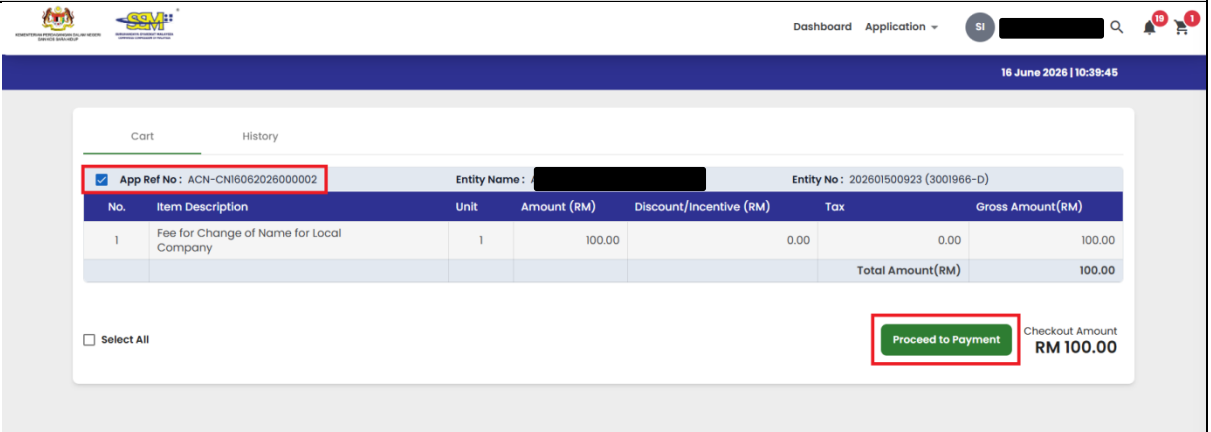
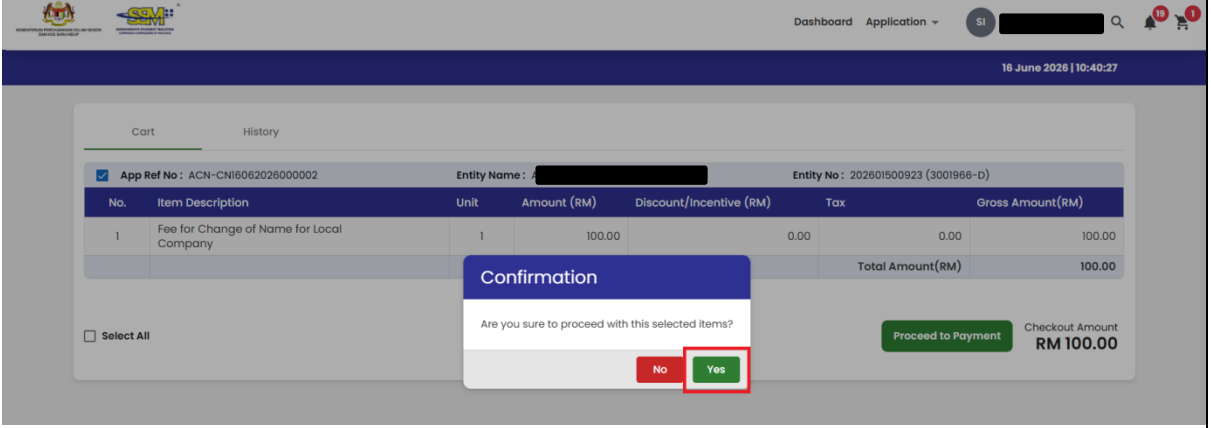
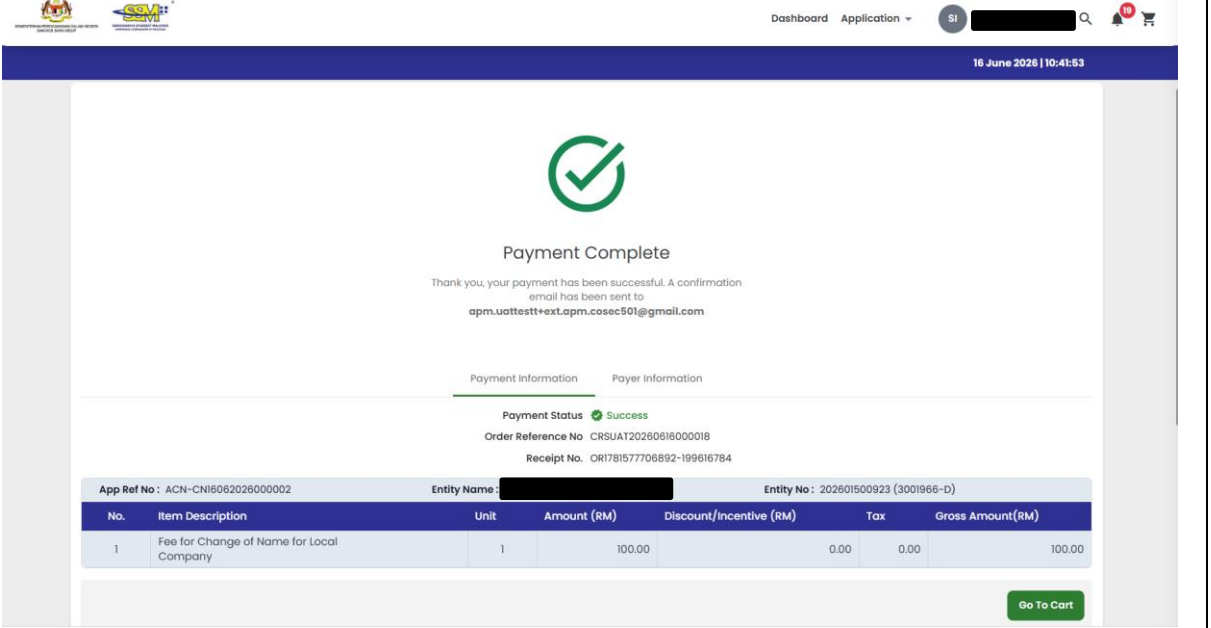


| Field Num. | Description                                                                                                               |
|------------|---------------------------------------------------------------------------------------------------------------------------|
|            | <p><b>special resolution date.</b></p>  |

#### 4.4.1.3 Declaration and Preview Submission

| Field Num. | Description                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Declaration</b> section. Then, click <b>I CONFIRM THAT THE FACTS ANY INFORMATION STATED IN THE DOCUMENT ARE TRUE AND TO BEST OF MY KNOWLEDGE.</b></p>  |
| 2          | <p>Scroll down to the <b>Lodger Information</b> section. Then, click <b>Preview Submission.</b></p>                                                                                                                                                                 |

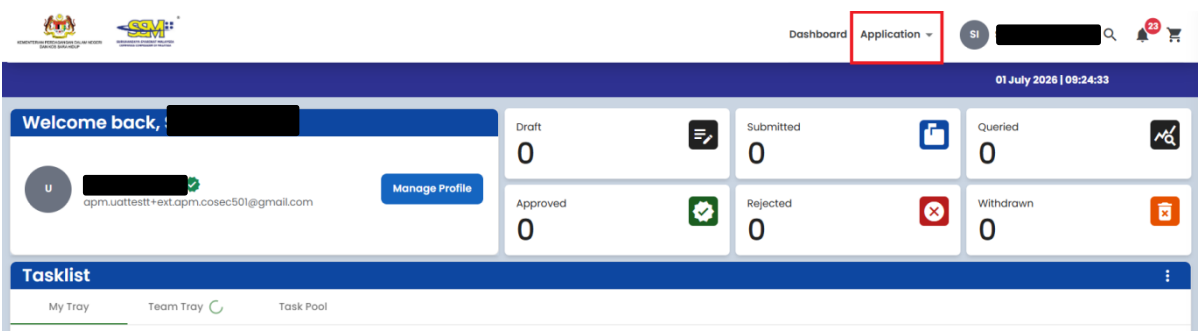
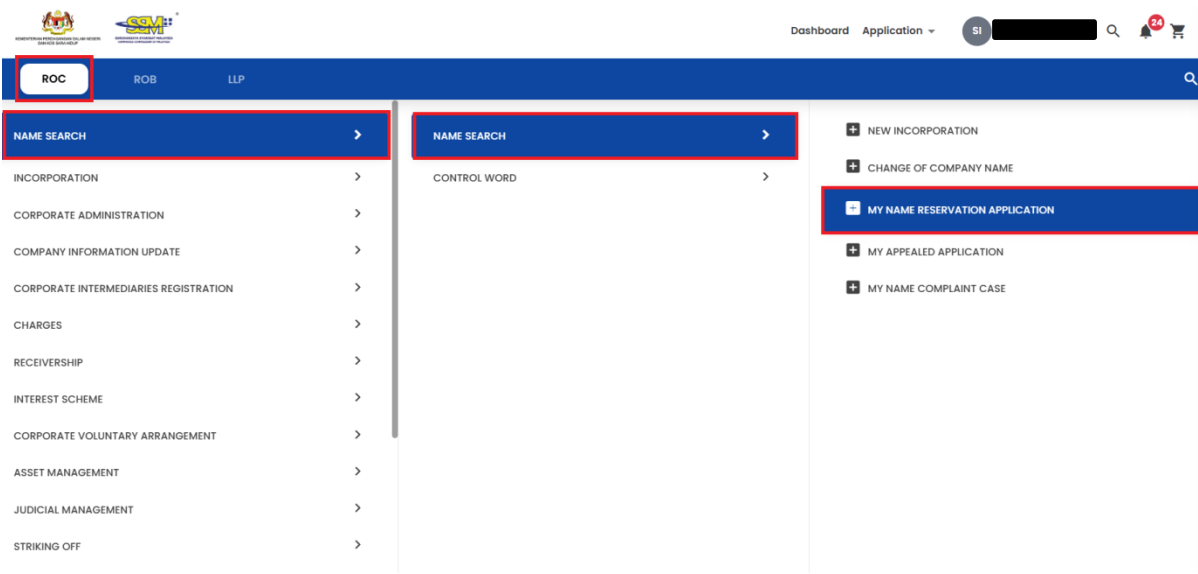
| Field Num. | Description                                                                                                                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                    |
| 3          | <p>Click <b>Download PDF</b> to download the PDF preview submission. Then, click <b>Submit &amp; Make Payment</b> to proceed to the payment.</p>  |
| 4          | <p>On the <b>Payment Cart</b> page, select the <b>lodgement</b>. Then, click <b>Proceed to Payment</b>.</p>                                                                                                                           |

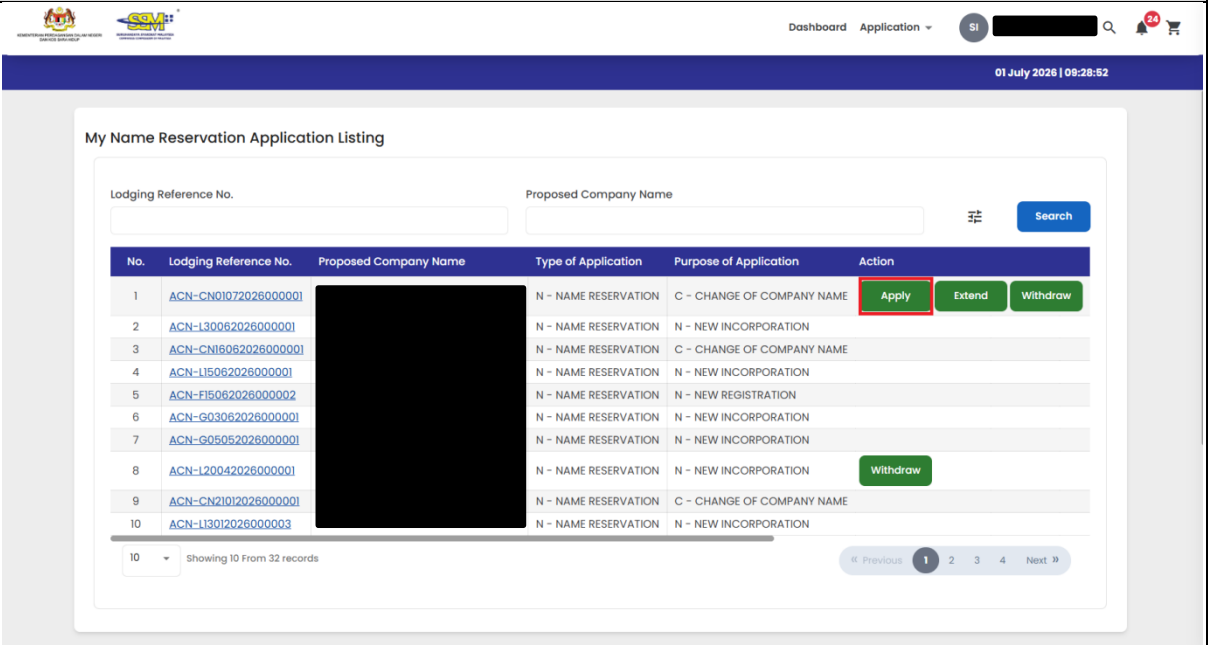
| Field Num. | Description                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                         |
| 5          | <p>On the <b>Confirmation</b> pop-up, please click <b>Yes</b>. Then, please complete the payment.</p>  |
| 6          | <p>The payment was completed.</p>                                                                     |

| Field Num. | Description                                                                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7          | <p><b>Note:</b> Upon <b>successful submission</b>, the public user will receive an <b>email notification</b> confirming that the <b>application has been received</b>.</p> <p>Upon <b>approval</b>, the public user will receive both <b>system</b> and <b>email notifications</b> confirming the approval of the <b>application</b>.</p> |

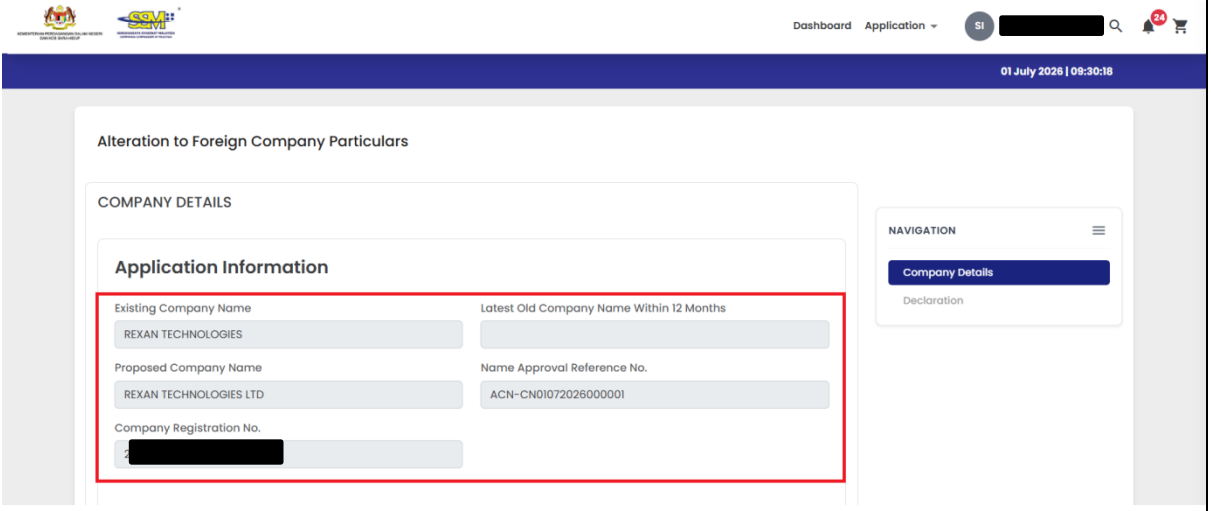
## 4.4.2 Foreign Company

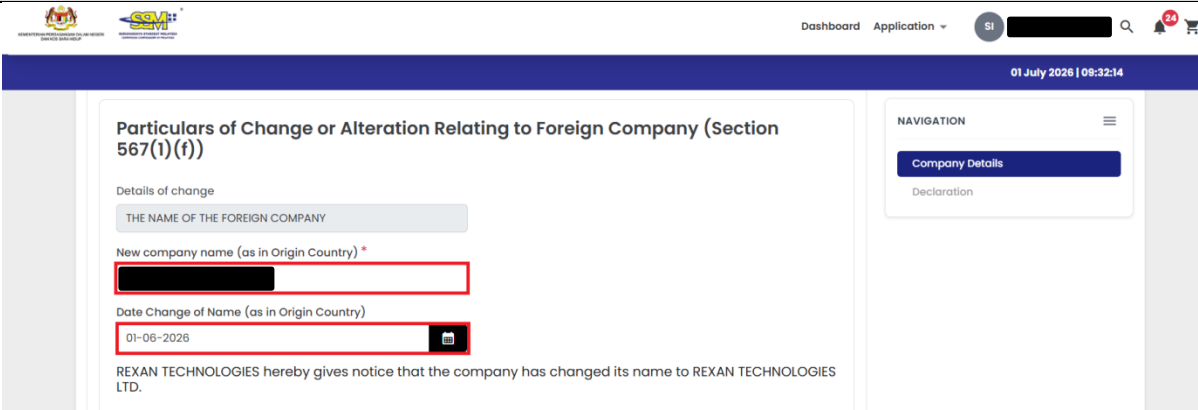
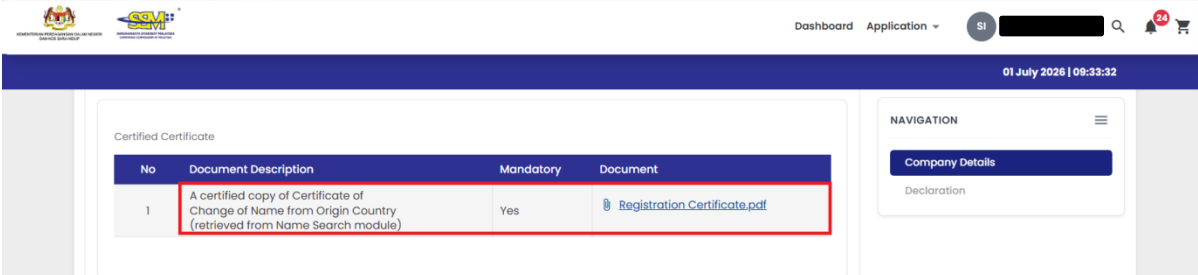
### 4.4.2.1 Initiate the Application

| Field Num. | Description                                                                                                                                                                                                  |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>From the <b>Dashboard</b>, click <b>Application</b>.</p>                                                              |
| 2          | <p>Click <b>ROC</b> -&gt; <b>Name Search</b> -&gt; <b>Name Search</b> -&gt; <b>My Name Reservation Application</b>.</p>  |
| 3          | <p>Choose the company and click <b>Apply</b>.</p>                                                                                                                                                            |

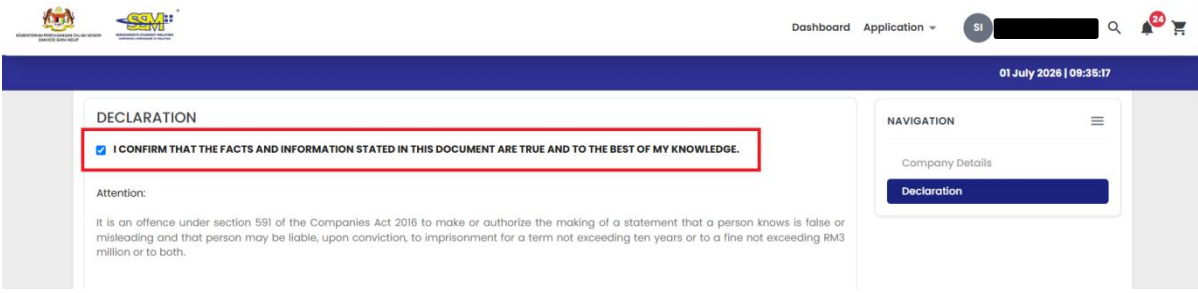
| Field Num. | Description                                                                         |
|------------|-------------------------------------------------------------------------------------|
|            |  |

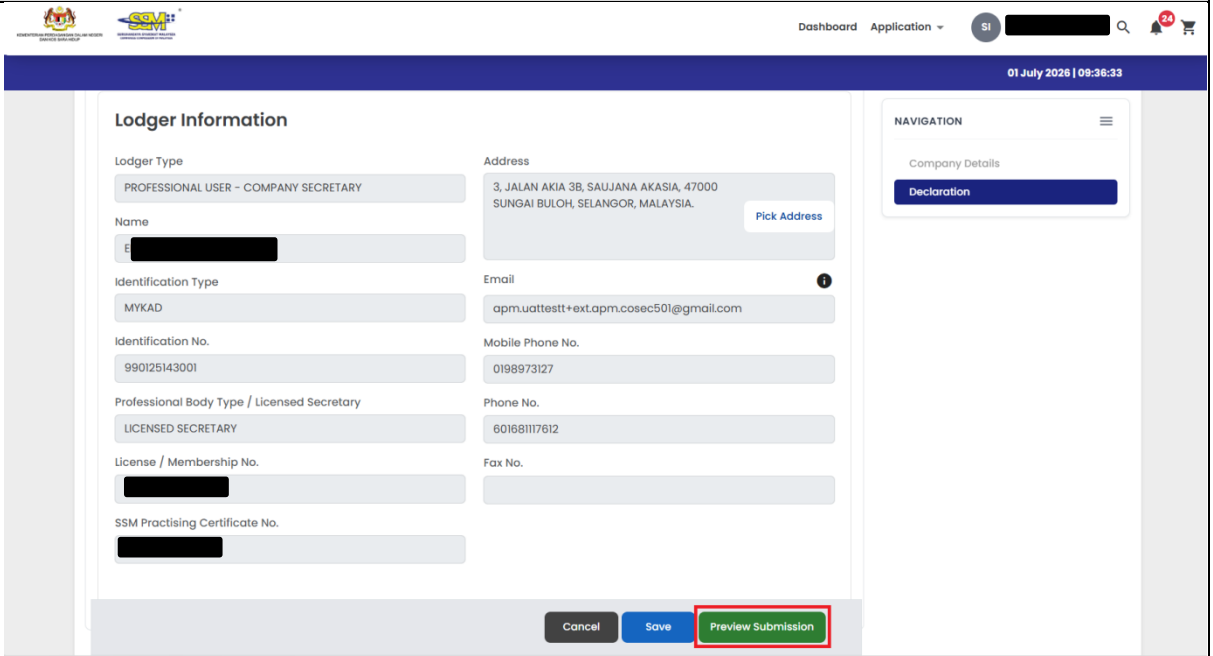
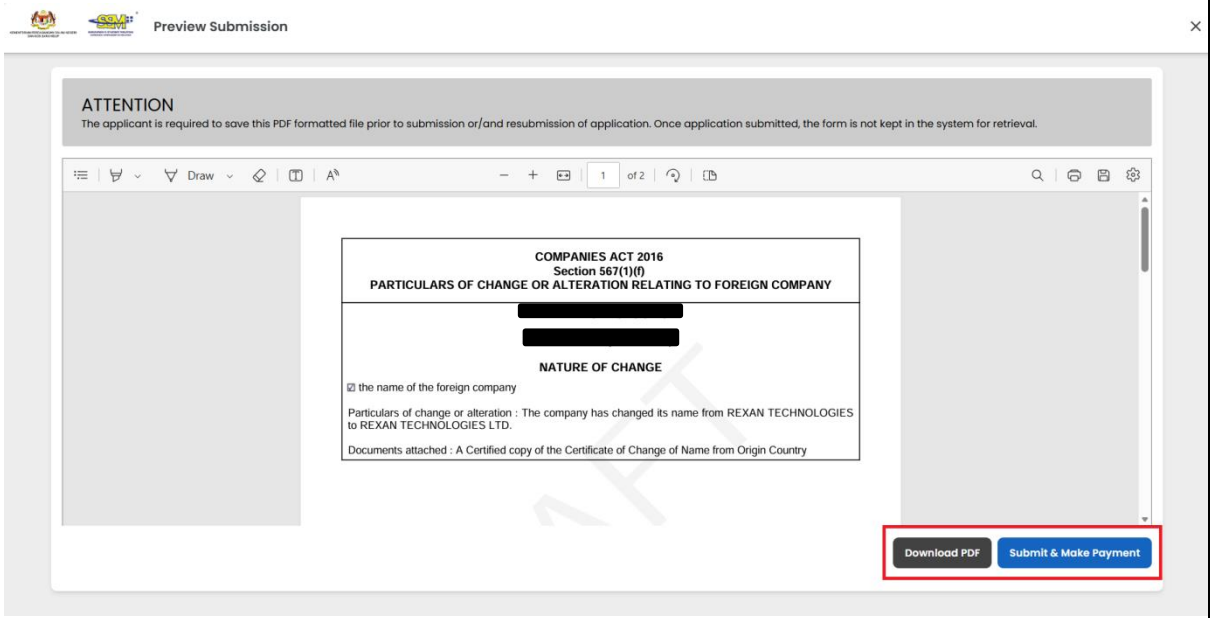
## 4.4.2.2 Company Details

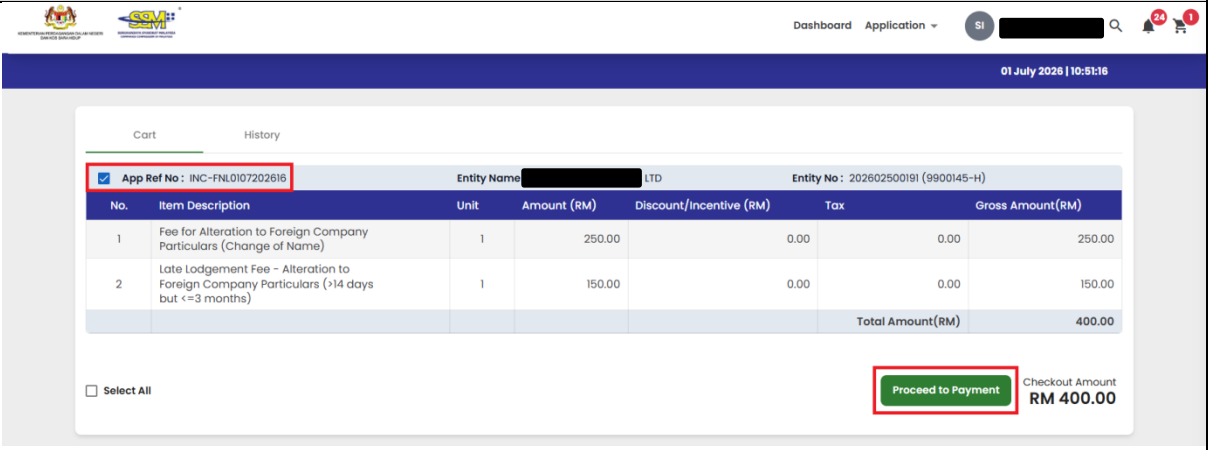
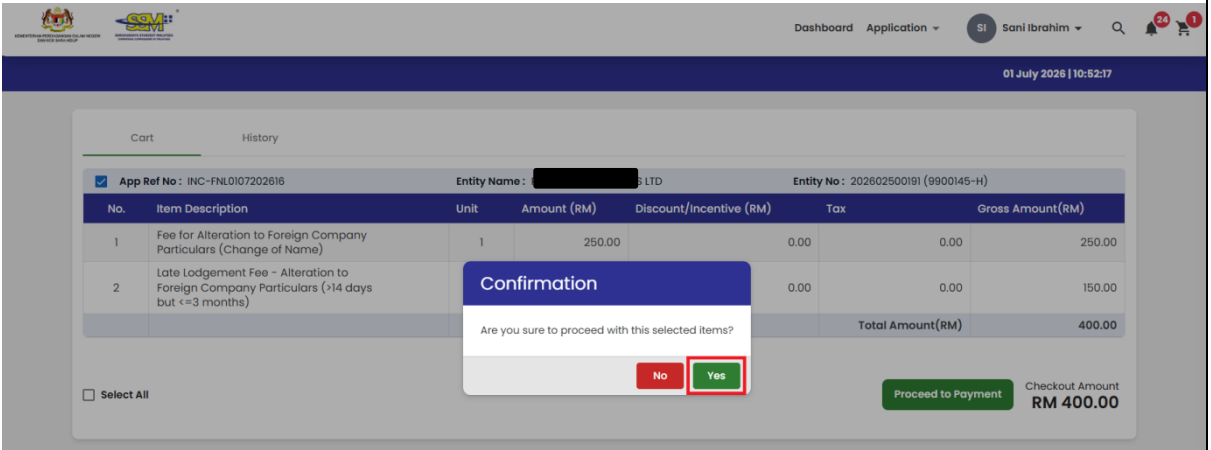
| Field Num. | Description                                                                                                                                                                                                                                                            |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>The system will auto-populate the <b>Application Information</b> section. Please proceed to the next step.</p>                                                                  |
| 2          | <p>Scroll down to the <b>Particulars of Change or Alteration Relating to Foreign Company (Section 567(1)(f))</b> section. Then, please insert the <b>New company name (as in Origin Country)</b> and select the <b>Date Chamng of Name (as in Origin Country)</b>.</p> |

| Field Num. | Description                                                                                                                                                                          |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                    |
| 3          | <p>The system will auto-populate the document. Click the document name to download the file.</p>  |

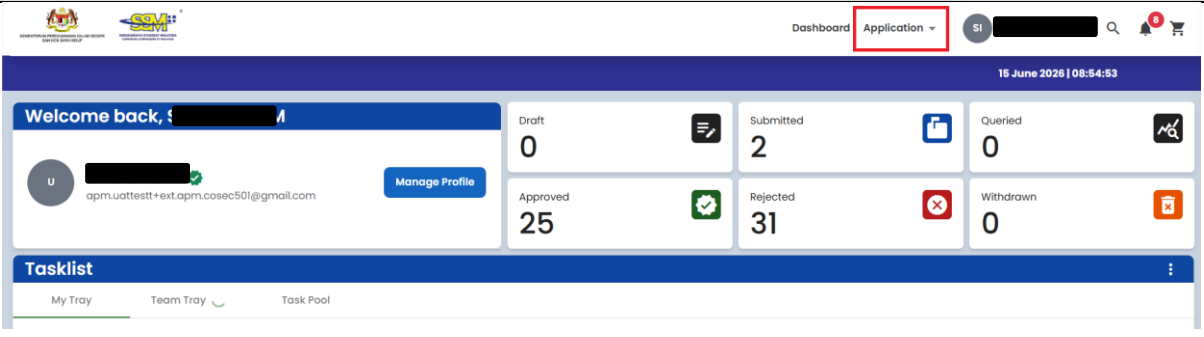
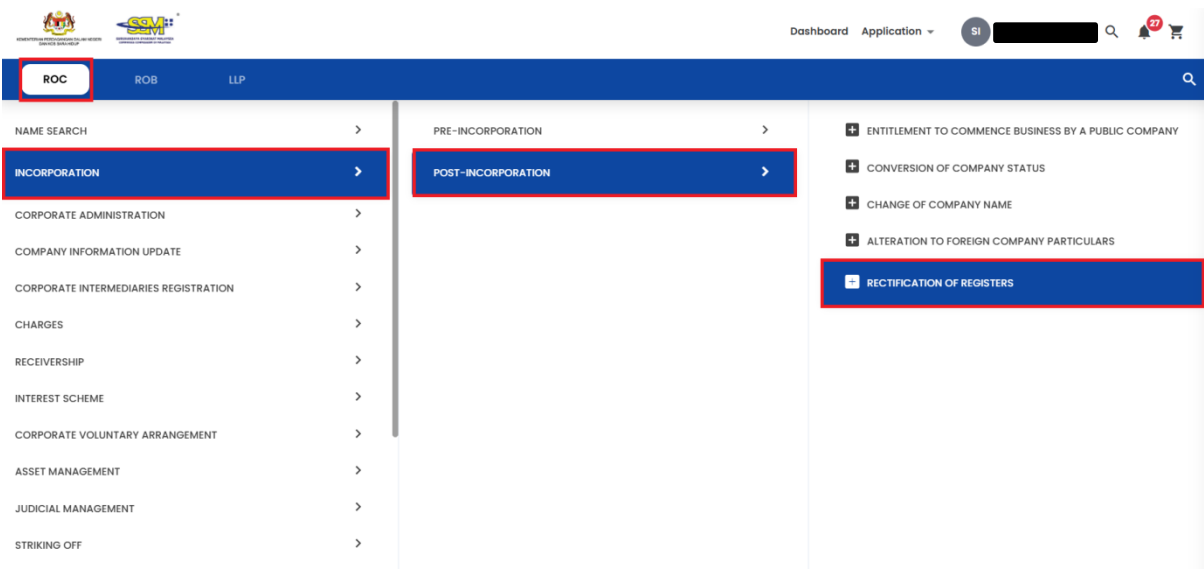
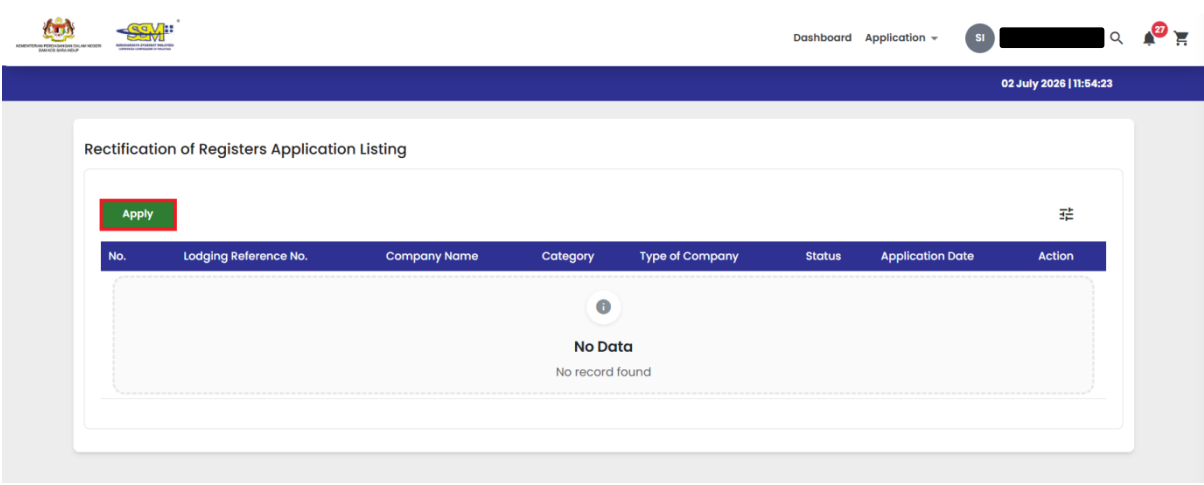
#### 4.4.2.3 Declaration and Preview Submission

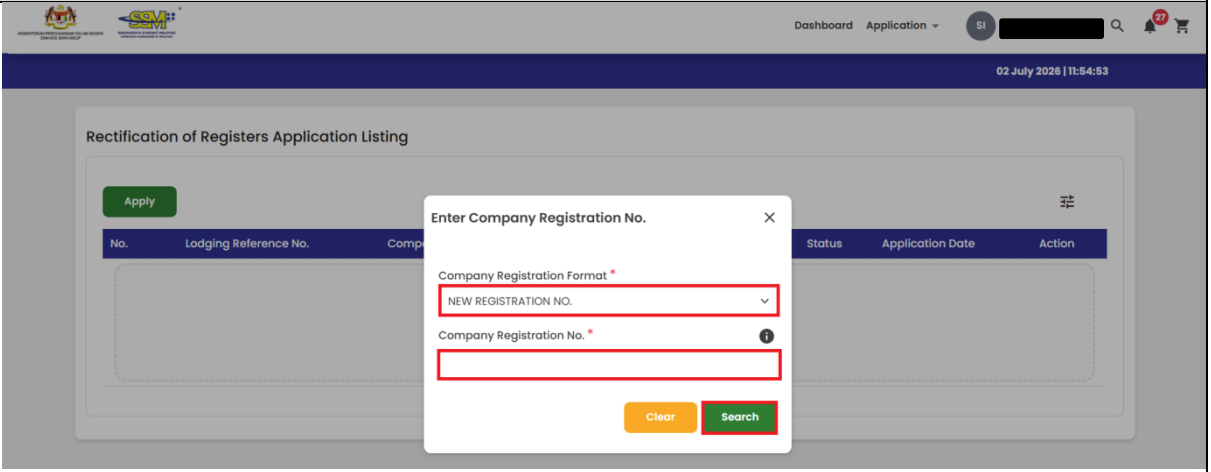
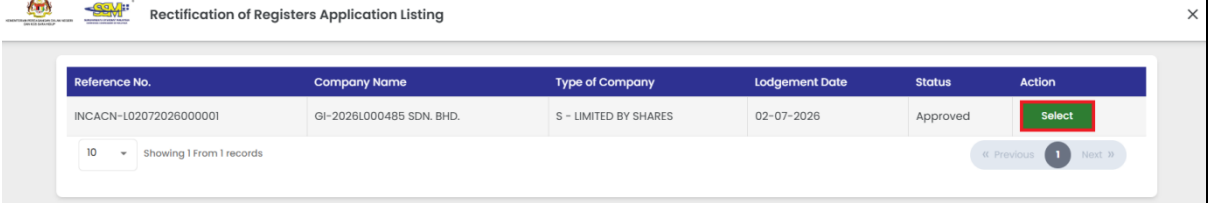
| Field Num. | Description                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Declaration</b> section. Then, click <b>I CONFIRM THAT THE FACTS ANY INFORMATION STATED IN THE DOCUMENT ARE TRUE AND TO BEST OF MY KNOWLEDGE.</b></p>  |
| 2          | <p>Scroll down to the <b>Lodger Information</b> section. Then, click <b>Preview Submission.</b></p>                                                                                                                                                                 |

| Field Num. | Description                                                                                                                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                    |
| 3          | <p>Click <b>Download PDF</b> to download the PDF preview submission. Then, click <b>Submit &amp; Make Payment</b> to proceed to the payment.</p>  |
| 4          | <p>On the <b>Payment Cart</b> page, select the <b>lodgement</b>. Then, click <b>Proceed to Payment</b>.</p>                                                                                                                           |

| Field Num. | Description                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                         |
| 5          | <p>On the <b>Confirmation</b> pop-up, please click <b>Yes</b>. Then, please complete the payment.</p>  |
| 6          | <p>The payment was completed.</p>                                                                                                                                                         |

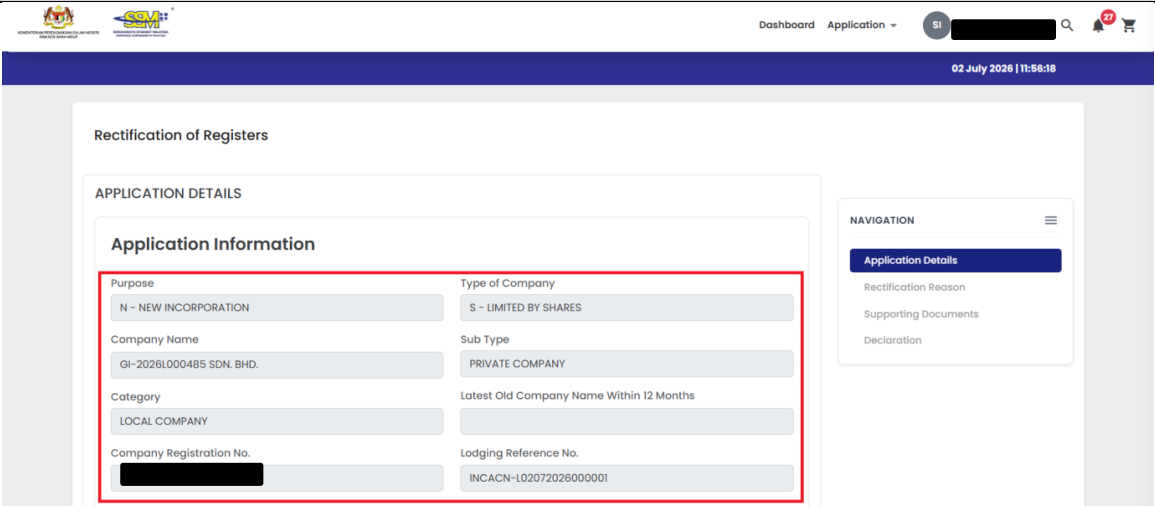


| Field Num. | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |  <p>The screenshot shows the SSM Application Dashboard. At the top, there are logos for the Ministry of Trade and SSM, and navigation links for Dashboard and Application. The user's name and email are displayed. A 'Welcome back' message is shown. Below this, there are statistics for Draft (0), Submitted (2), Queried (0), Approved (25), Rejected (31), and Withdrawn (0). A 'Tasklist' section is also visible.</p> |
| 2          | <p>Click <b>ROC -&gt; Incorporation -&gt; Post-Incorporation -&gt; Rectification of Registers.</b></p>  <p>The screenshot shows the SSM Application Menu. The 'ROC' tab is selected. Under 'INCORPORATION', the 'POST-INTEGRATION' option is highlighted. In the right-hand pane, the 'RECTIFICATION OF REGISTERS' option is highlighted.</p>                                                                                |
| 3          | <p>Click <b>Apply.</b></p>  <p>The screenshot shows the 'Rectification of Registers Application Listing' page. There is an 'Apply' button at the top. Below it, there is a table with columns: No., Lodging Reference No., Company Name, Category, Type of Company, Status, Application Date, and Action. The table is currently empty, displaying 'No Data' and 'No record found'.</p>                                     |
| 4          | <p>On the <b>Enter Company Registration</b> pop-up, select <b>Company Registration Format</b> and enter <b>Company Registration No.</b> Then, click <b>Search.</b></p>                                                                                                                                                                                                                                                                                                                                          |

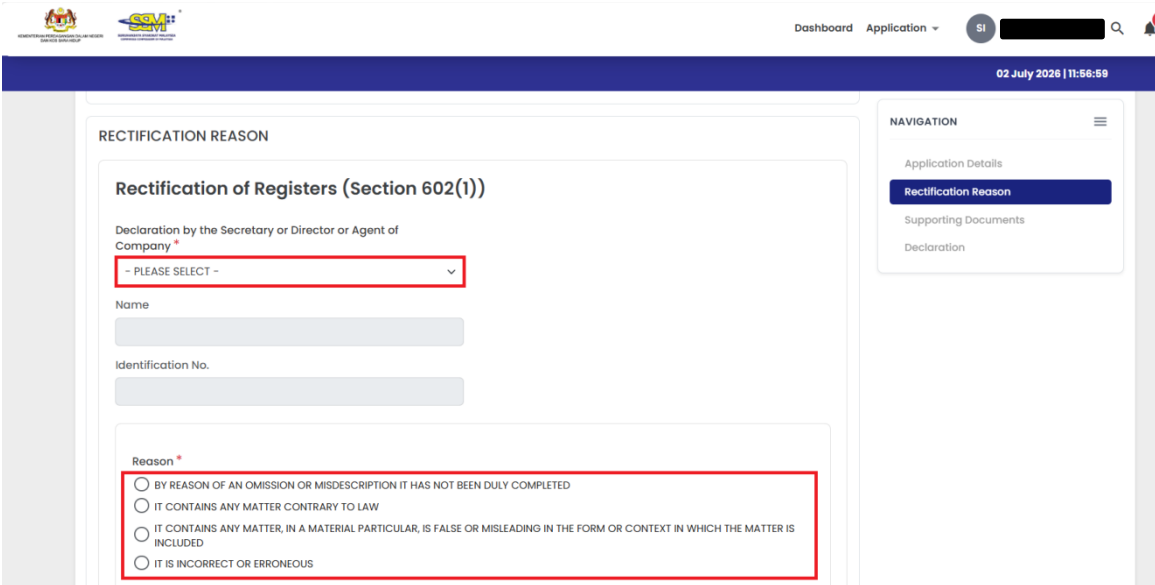
| Field Num. | Description                                                                                                     |
|------------|-----------------------------------------------------------------------------------------------------------------|
|            |                               |
| 5          | <p>Click <b>Select</b>.</p>  |

## 4.5.2 Application Details

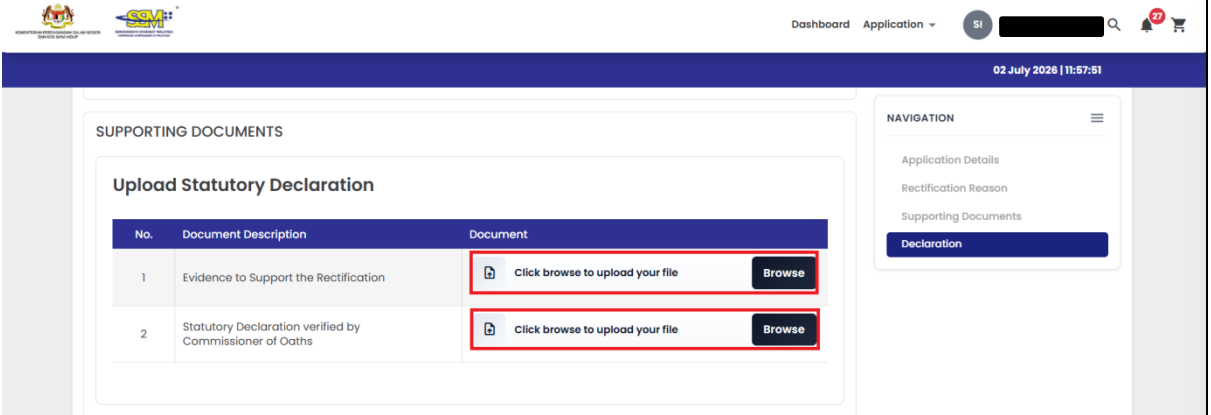
| Field Num. | Description                                                                                                |
|------------|------------------------------------------------------------------------------------------------------------|
| 1          | The system will auto-populate the <b>Application Information</b> section. Please proceed to the next step. |

| Field Num. | Description                                                                                                                                                                                |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                          |
| 2          | <p>Please proceed with the necessary amendments to the fields that require updates. Kindly review each field carefully and ensure that all required changes are completed accordingly.</p> |

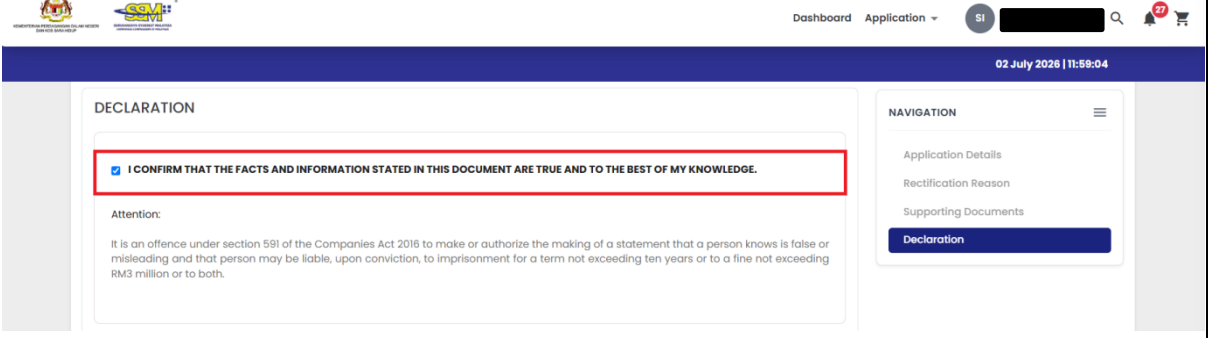
## 4.5.3 Rectification Reason

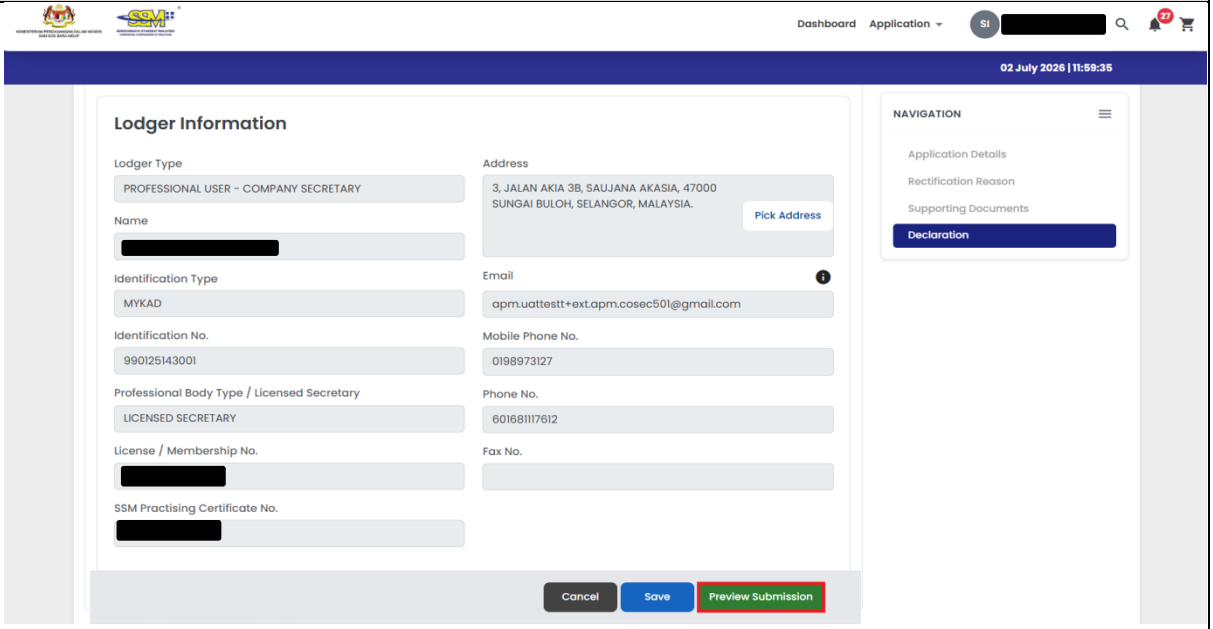
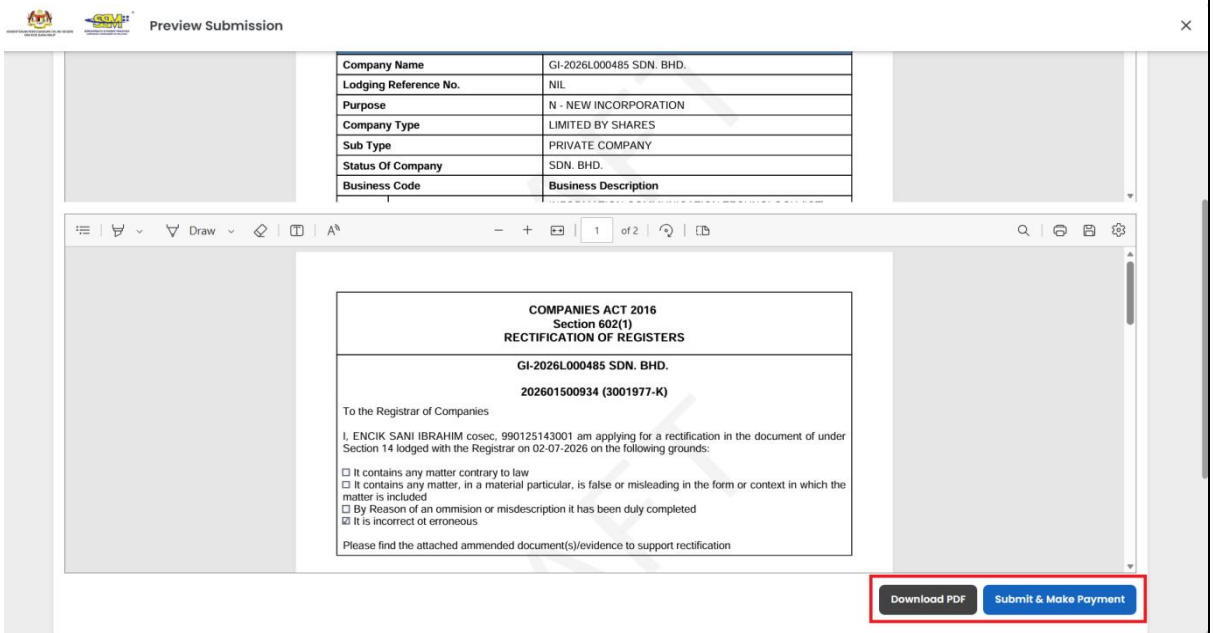
| Field Num. | Description                                                                                                                                                                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Rectification if Registers (Section 602(1))</b> section. Then, select <b>Declaration by the Secretary or Director or Agent of Company</b> and select <b>Reason</b>.</p>  |

## 4.5.4 Supporting Documents

| Field Num. | Description                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Upload Statutory Declaration</b> section, click <b>Browse</b> to select and upload the document(s).</p>  |

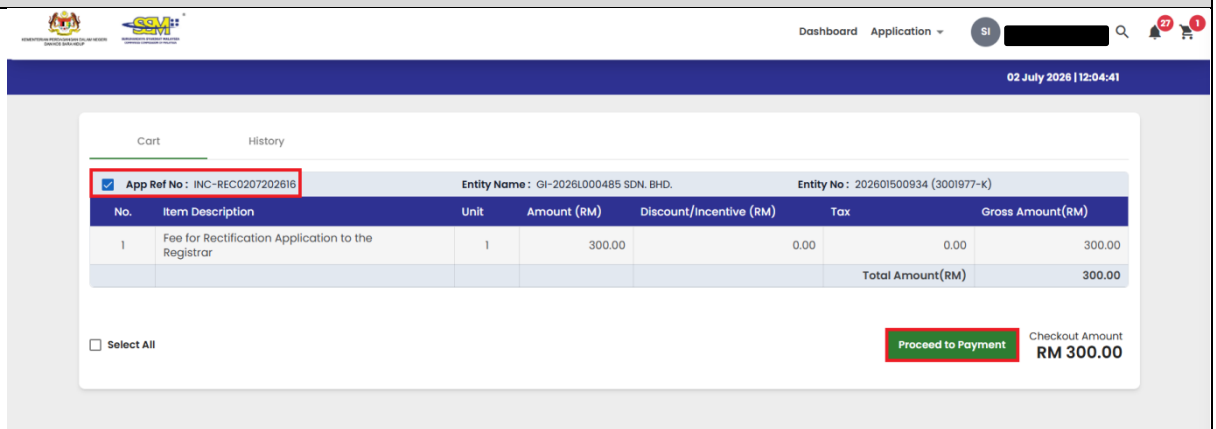
## 4.5.5 Declaration and Preview Submission

| Field Num. | Description                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <p>Scroll down to the <b>Declaration</b> section. Then, click <b>I CONFIRM THAT THE FACTS ANY INFORMATION STATED IN THE DOCUMENT ARE TRUE AND TO BEST OF MY KNOWLEDGE.</b></p>  |
| 2          | <p>Scroll down to the <b>Lodger Information</b> section. Then, click <b>Preview Submission.</b></p>                                                                                                                                                                 |

| Field Num. | Description                                                                                                                                                                                                                           |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                    |
| 3          | <p>Click <b>Download PDF</b> to download the PDF preview submission. Then, click <b>Submit &amp; Make Payment</b> to proceed to the payment.</p>  |
| 4          | <p>In the <b>Payment Cart</b> page, select the <b>lodgement</b>. Then, click <b>Proceed to Payment</b>.</p>                                                                                                                           |

**Field Num.**

**Description**



Dashboard Application SI [User Name] 02 July 2026 | 12:04:41

Cart History

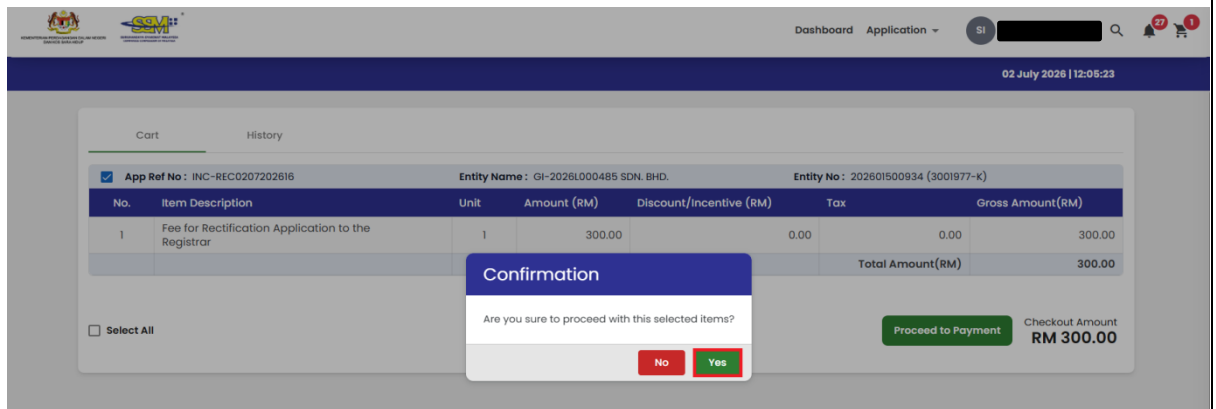
☒ App Ref No : INC-REC0207202616 Entity Name : GI-2026L000485 SDN. BHD. Entity No : 202601500934 (3001977-K)

| No.              | Item Description                                   | Unit | Amount (RM) | Discount/Incentive (RM) | Tax  | Gross Amount(RM) |
|------------------|----------------------------------------------------|------|-------------|-------------------------|------|------------------|
| 1                | Fee for Rectification Application to the Registrar | 1    | 300.00      | 0.00                    | 0.00 | 300.00           |
| Total Amount(RM) |                                                    |      |             |                         |      | 300.00           |

☐ Select All Proceed to Payment Checkout Amount **RM 300.00**

5

On the **Confirmation** pop-up, please click **Yes**. Then, please complete the payment.



Dashboard Application SI [User Name] 02 July 2026 | 12:05:23

Cart History

☒ App Ref No : INC-REC0207202616 Entity Name : GI-2026L000485 SDN. BHD. Entity No : 202601500934 (3001977-K)

| No.              | Item Description                                   | Unit | Amount (RM) | Discount/Incentive (RM) | Tax  | Gross Amount(RM) |
|------------------|----------------------------------------------------|------|-------------|-------------------------|------|------------------|
| 1                | Fee for Rectification Application to the Registrar | 1    | 300.00      | 0.00                    | 0.00 | 300.00           |
| Total Amount(RM) |                                                    |      |             |                         |      | 300.00           |

☐ Select All Proceed to Payment Checkout Amount **RM 300.00**

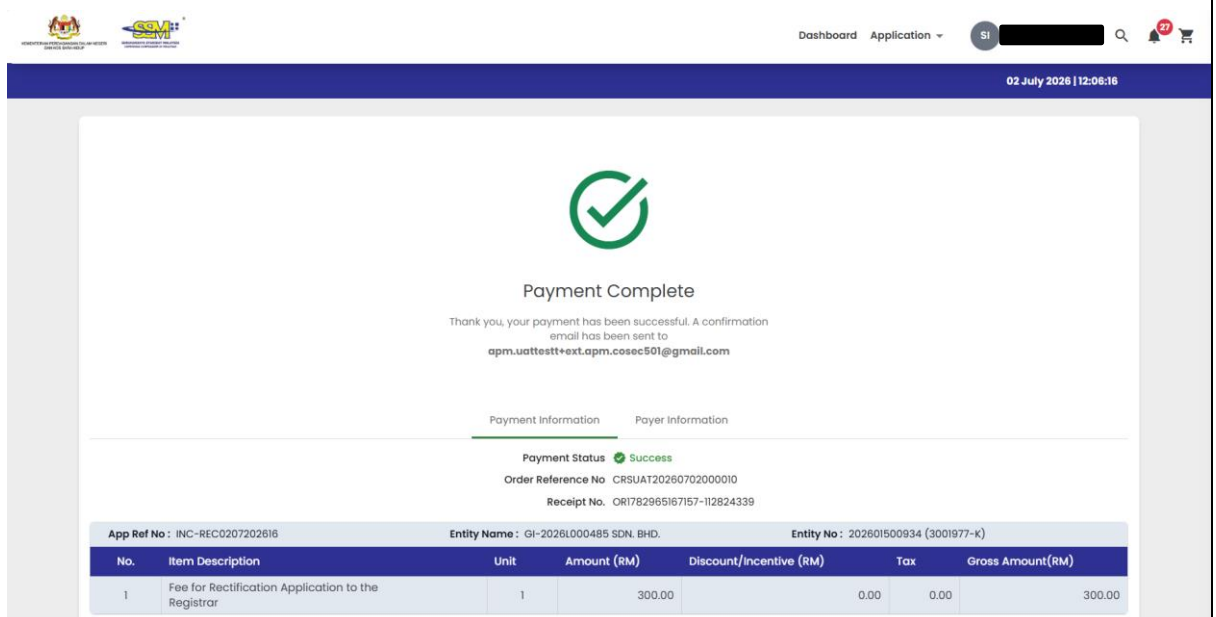
**Confirmation**

Are you sure to proceed with this selected items?

No Yes

6

The payment was completed.



Dashboard Application SI [User Name] 02 July 2026 | 12:06:16

**Payment Complete**

Thank you, your payment has been successful. A confirmation email has been sent to **apm.uatattst+ext.apm.cosec501@gmail.com**

Payment Information Payer Information

Payment Status Success

Order Reference No CRSUAT20260702000010

Receipt No. ORI782965167157-112824339

App Ref No : INC-REC0207202616 Entity Name : GI-2026L000485 SDN. BHD. Entity No : 202601500934 (3001977-K)

| No. | Item Description                                   | Unit | Amount (RM) | Discount/Incentive (RM) | Tax  | Gross Amount(RM) |
|-----|----------------------------------------------------|------|-------------|-------------------------|------|------------------|
| 1   | Fee for Rectification Application to the Registrar | 1    | 300.00      | 0.00                    | 0.00 | 300.00           |

| Field Num. | Description                                                                                                                                                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7          | <p><b>Note:</b> Upon <b>successful submission</b>, the public user will receive an <b>email notification</b> confirming that the <b>application has been received</b>.</p> <p>Upon <b>approval</b>, the public user will receive both <b>system</b> and <b>email notifications</b> confirming the approval of the <b>application</b>.</p> |

**Disclaimer:** The information contained in this guide is intended to assist users in understanding the processes and procedures relating to the use of the Corporate Registry System (CRS). The Companies Commission of Malaysia (SSM) reserves the right to revise, update and/or amend the contents of this guide from time to time without prior notice. Users are advised to refer to the relevant provisions of law, circulars, guidelines, practice notes and practice directives that are currently in force. Users may refer to SSM's official website at [www.ssm.com.my](http://www.ssm.com.my).