



SURUHANJAYA SYARIKAT MALAYSIA
COMPANIES COMMISSION OF MALAYSIA



SURUHANJAYA SYARIKAT MALAYSIA
COMPANIES COMMISSION OF MALAYSIA

CORPORATE REGISTRY SYSTEM (CRS)

EXTERNAL USER MANUAL

Compound - (ROC-CMP)

Version:
1.0

Tables of Content

1	Introduction.....	3
2	Compound Payment (Entity/Individual).....	4
3	Compound Appeal (Entity/Individual).....	8
4	Respond To Query.....	13

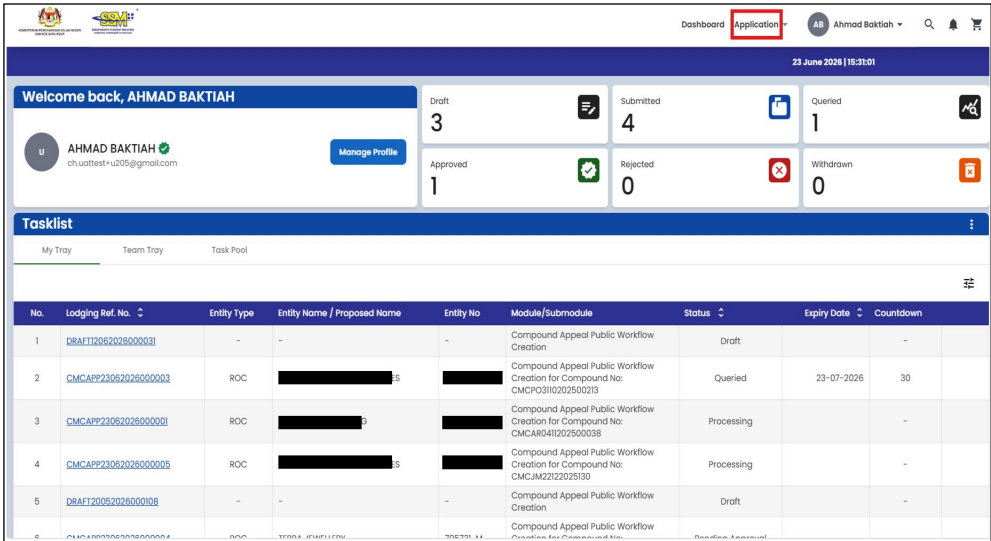
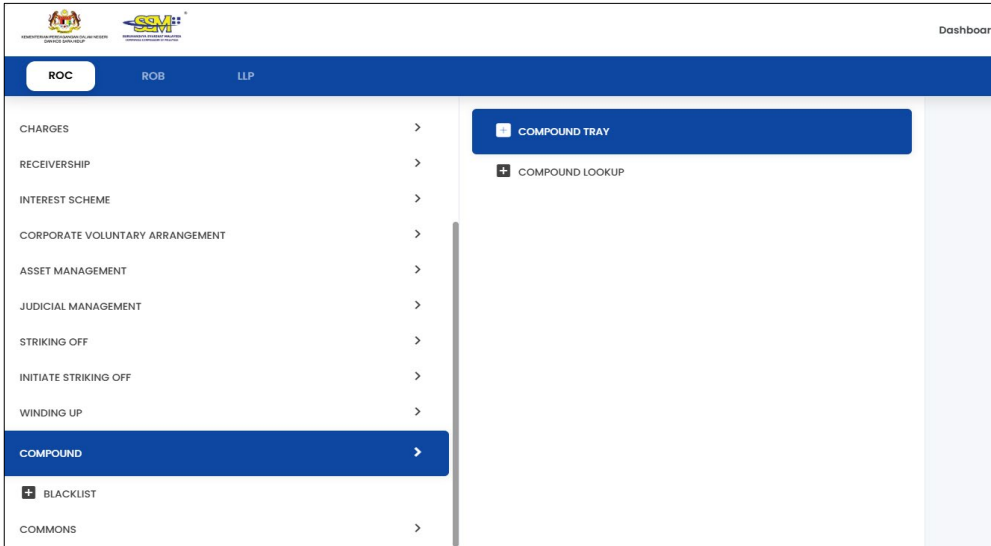
1 Introduction

This comprehensive guide is designed to help users navigate the system and effectively utilise its features and functions. It includes step-by-step instructions supported by illustrations to assist users in completing key tasks within the system.

The manual includes an overview of system functions, user roles, navigation and key procedures.

Users must have valid CRS access and the appropriate permissions to perform the transactions.

2 Compound Payment (Entity/Individual)

Field Num.	Description
1	From the Dashboard, go to Application.  The screenshot shows the SSM Dashboard for user AHMAD BAKTIAH. The 'Application' tab is highlighted in the top navigation bar. The dashboard includes a 'Welcome back, AHMAD BAKTIAH' message, a 'Manage Profile' button, and a 'Tasklist' section. Below the tasklist is a table of applications with columns: No., Lodging Ref. No., Entity Type, Entity Name / Proposed Name, Entity No., Module/Submodule, Status, Expiry Date, and Countdown. The table lists five applications, including 'Compound Appeal Public Workflow Creation' and 'Compound Appeal Public Workflow Creation for Compound No. CMCAPO310202500213'.
2	From the navigation bar, select Compound and click on Compound Tray.  The screenshot shows the SSM navigation bar with the 'Compound' menu item selected. The dropdown menu displays several options, including 'CHARGES', 'RECEIVERSHIP', 'INTEREST SCHEME', 'CORPORATE VOLUNTARY ARRANGEMENT', 'ASSET MANAGEMENT', 'JUDICIAL MANAGEMENT', 'STRIKING OFF', 'INITIATE STRIKING OFF', 'WINDING UP', 'COMPOUND', 'BLACKLIST', and 'COMMONS'. The 'COMPOUND' option is highlighted in blue. To the right of the dropdown menu, the 'COMPOUND TRAY' option is highlighted in a blue button.

**Field
Num.**

Description

3

In **My Tray**, click the compound number in **Entity Tray**.

My Tray

Entity Tray

No	Compound Number	Issued Date	Entity No	Entity Name	Status	Expired Date	Receipt No	Action
1	CMCKL06072026000001	06-07-2026			UNPAID	11-07-2026	-	Print Notice
2	CMCKL01072026000002	01-07-2026			APPEAL	06-07-2026	-	Print Notice
3	CMCKL29062026000001	29-06-2026			EXPIRED	04-07-2026	-	Print Notice
4	CMCKL26062026000003	26-06-2026			PAID	01-07-2026	ORI782441420713-974700608	Print Notice
5	CMCKL04032026000002	04-03-2026			PAID	06-03-2026	ORI772611344112857750464	Print Notice
6	CMCKL04032026000003	04-03-2026			EXPIRED	06-03-2026	-	Print Notice
7	CMCKL20022026000002	20-02-2026			APPEAL	22-02-2026	-	Print Notice
8	CMCKL06082025000005	06-08-2025			EXPIRED	08-08-2025	-	Print Notice
9	CMCKL06082025000004	06-08-2025			PAID	08-08-2025	ORI754449314656213000064	Print Notice
10	CMCKL06082025000006	06-08-2025			EXPIRED	08-08-2025	-	Print Notice

10 Showing 10 from 20 records

Previous 1 2 Next

4

The screen will display compound details, offence details and payment details.

Compound Details

Type
ROC

Entity No
[Redacted]

Registration No.
[Redacted]

Entity Name
[Redacted]

Compound No
CMCKL06072026000001

Individual No.
[Redacted]

Compound Date
06-07-2026

Individual Name
[Redacted]

Compound Due Date
11-07-2026

Offence Details

Act	Section	Year of Offence	Description	Amount (RM)	Status
ACT 1965	Seksyen 10(i)(b)	-	Dengan mengetahui bertindak sebagai penyelesai kepada syarikat yang dianggap berkaitan telah berhutang dengan amaun melebihi RM2,500	120.00	UNPAID

Payment Detail

Original Amount
RM 120.00

Discount
RM 0.00

Payment to be paid
RM 120.00

[Pay](#) [Appeal](#) [Back](#)

Field Num.

Description

5

Click on **Pay** button and fill up the mandatory fields to proceed with the payment.

Payment Detail

Original Amount
RM 120.00

Discount
RM 0.00

Payment to be paid
RM 120.00

Pay **Appeal** **Back**

Tick the box and click the **Proceed to Payment** button.

Dashboard Application CC Cwu Cossec 001 22 June 2028 | 09:38:23

App Ref No: WU-O-(492)22062026000001 Entity Name: [REDACTED] Entity No: [REDACTED]

No.	Item Description	Unit	Amount (RM)	Discount/Incentive (RM)	Tax	Gross Amount (RM)
1	[REDACTED]	1	100.00	0.00	0.00	100.00
Total Amount (RM)						100.00

Select All **Proceed to Payment** Checkout Amount RM 100.00

Fill up mandatory fields and click the **Pay Now** button.

Dashboard Application CC Cwu Cossec 001 22 June 2028 | 09:37:16

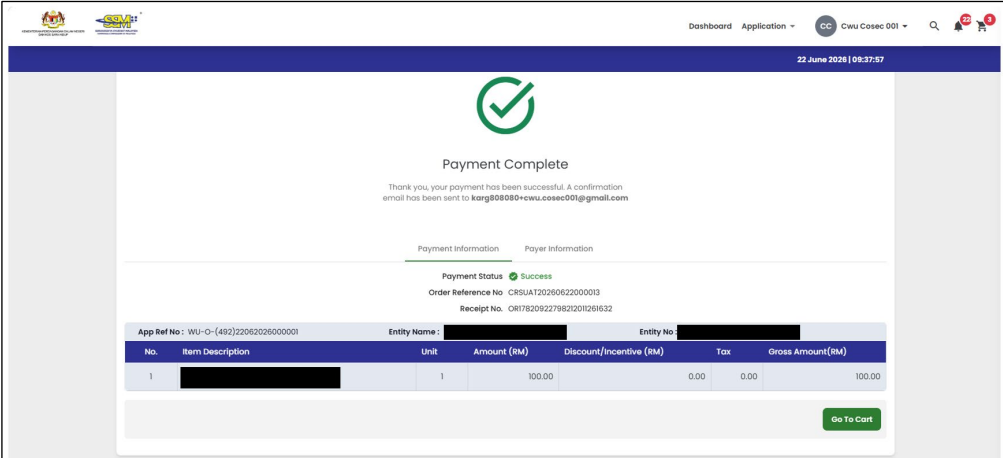
Order Reference No.: CRSUA72026062200003
App Ref No: WU-O-(492)22062026000001 Entity Name: [REDACTED] Entity No: [REDACTED]

No.	Item Description	Unit	Amount (RM)	Discount/Incentive (RM)	Tax	Gross Amount (RM)
1	[REDACTED]	1	100.00	0.00	0.00	100.00
Grand Total: RM 100.00						

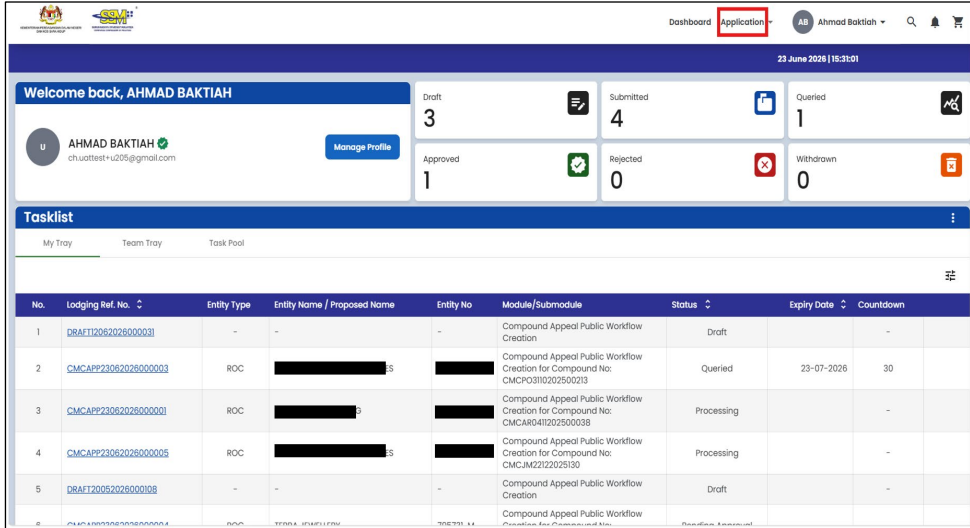
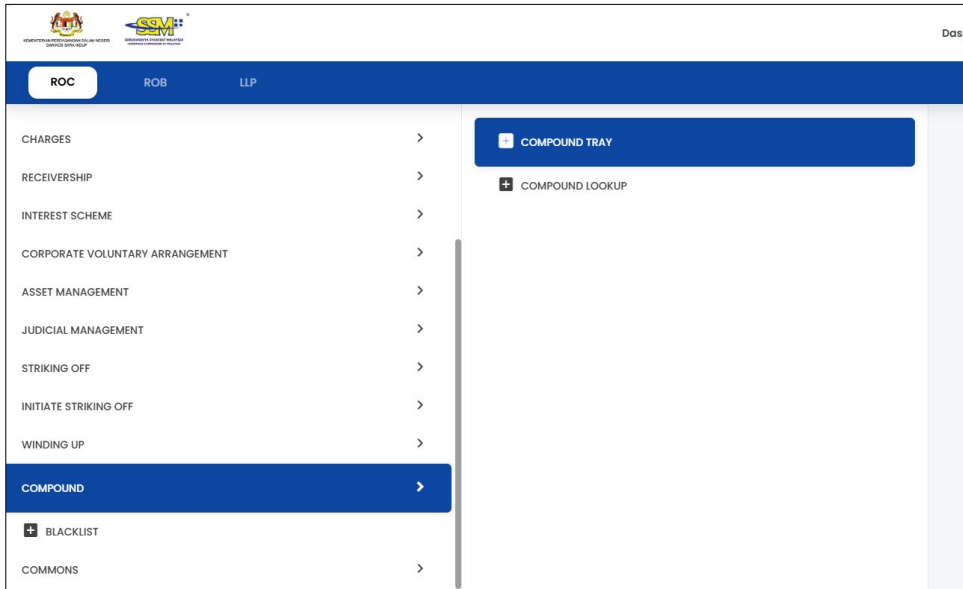
Payer Information

Payer Name * Cwu COSEC 001 EXT Payer Address * NO 81
Payer ID * 880920085650 JALAN PERDANA
Payer Email Address * karg808080+cwu.cossec001@gmail.com PERSIARAN APEX
Postcode * 46100 City * PETALING JAYA
Payer Contact No. * 035546827 State * SELANGOR Country * MALAYSIA

Back to Cart **Pay Now**

Field Num.	Description
6	Upon successful payment, System displays Payment Complete. 

3 Compound Appeal (Entity/Individual)

Field Num.	Description
1	From Dashboard, go to Application.  The screenshot shows the SSM Dashboard for user AHMAD BAKTIAH. The 'Application' tab is highlighted in the top navigation bar. The dashboard includes a welcome message, a 'Manage Profile' button, and a tasklist. Below the tasklist is a table of applications with columns: No., Lodging Ref. No., Entity Type, Entity Name / Proposed Name, Entity No., Module/Submodule, Status, Expiry Date, and Countdown. The table lists 5 applications, including Draft, Submitted, Queried, Rejected, and Withdrawn statuses.
2	From the navigation bar, select Compound. Then, click on Compound Tray.  The screenshot shows the SSM Compound Tray page. The 'Compound' tab is selected in the top navigation bar. The main content area displays a list of compound types: CHARGES, RECEIVERSHIP, INTEREST SCHEME, CORPORATE VOLUNTARY ARRANGEMENT, ASSET MANAGEMENT, JUDICIAL MANAGEMENT, STRIKING OFF, INITIATE STRIKING OFF, WINDING UP, COMPOUND, BLACKLIST, and COMMONS. The 'COMPOUND' option is highlighted in blue. To the right, there is a 'COMPOUND TRAY' button and a 'COMPOUND LOOKUP' button.

**Field
Num.**

Description

3

In **My Tray**, click the compound number in **Entity Tray**.

My Tray

Entity Tray

No	Compound Number	Issued Date	Entity No	Entity Name	Status	Expired Date	Receipt No	Action
1	CMCKL06072026000001	06-07-2026			UNPAID	11-07-2026	-	Print Notice
2	CMCKL01072026000002	01-07-2026			APPEAL	06-07-2026	-	Print Notice
3	CMCKL29062026000001	29-06-2026			EXPIRED	04-07-2026	-	Print Notice
4	CMCKL26062026000003	26-06-2026			PAID	01-07-2026	ORI782441420713-974700608	Print Notice
5	CMCKL04032026000002	04-03-2026			PAID	06-03-2026	ORI772611344112857750464	Print Notice
6	CMCKL04032026000003	04-03-2026			EXPIRED	06-03-2026	-	Print Notice
7	CMCKL20022026000002	20-02-2026			APPEAL	22-02-2026	-	Print Notice
8	CMCKL06082025000005	06-08-2025			EXPIRED	08-08-2025	-	Print Notice
9	CMCKL06082025000004	06-08-2025			PAID	08-08-2025	ORI754449314656213000064	Print Notice
10	CMCKL06082025000006	06-08-2025			EXPIRED	08-08-2025	-	Print Notice

Showing 10 from 20 records

Previous 1 2 Next

4

Screen will display compound details, offence details and payment details.

Compound Details

Type

ROC

Entity No

Registration No.

Entity Name

Compound No

CMCKL06072026000001

Individual No.

Compound Date

06-07-2026

Individual Name

Compound Due Date

11-07-2026

Offence Details

Act	Section	Year of Offence	Description	Amount (RM)	Status
ACT 1965	Seksyen 10(i)(b)	-	Dengan mengetahui bertindak sebagai penyeselai kepada syarikat yang dianggap berikatan telah berhutang dengan amaran melebihi RM2,500	120.00	UNPAID

Payment Detail

Original Amount

RM 120.00

Discount

RM 0.00

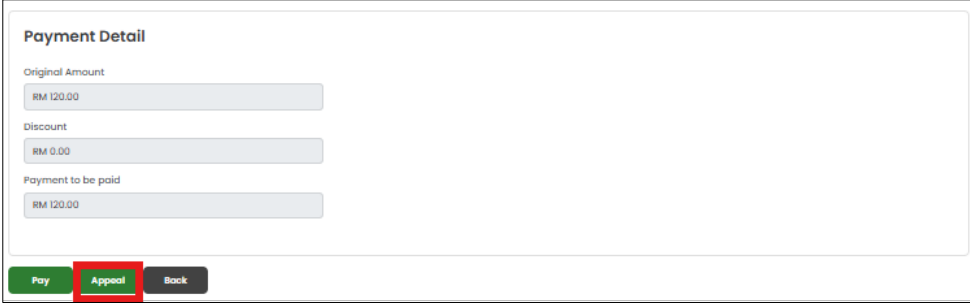
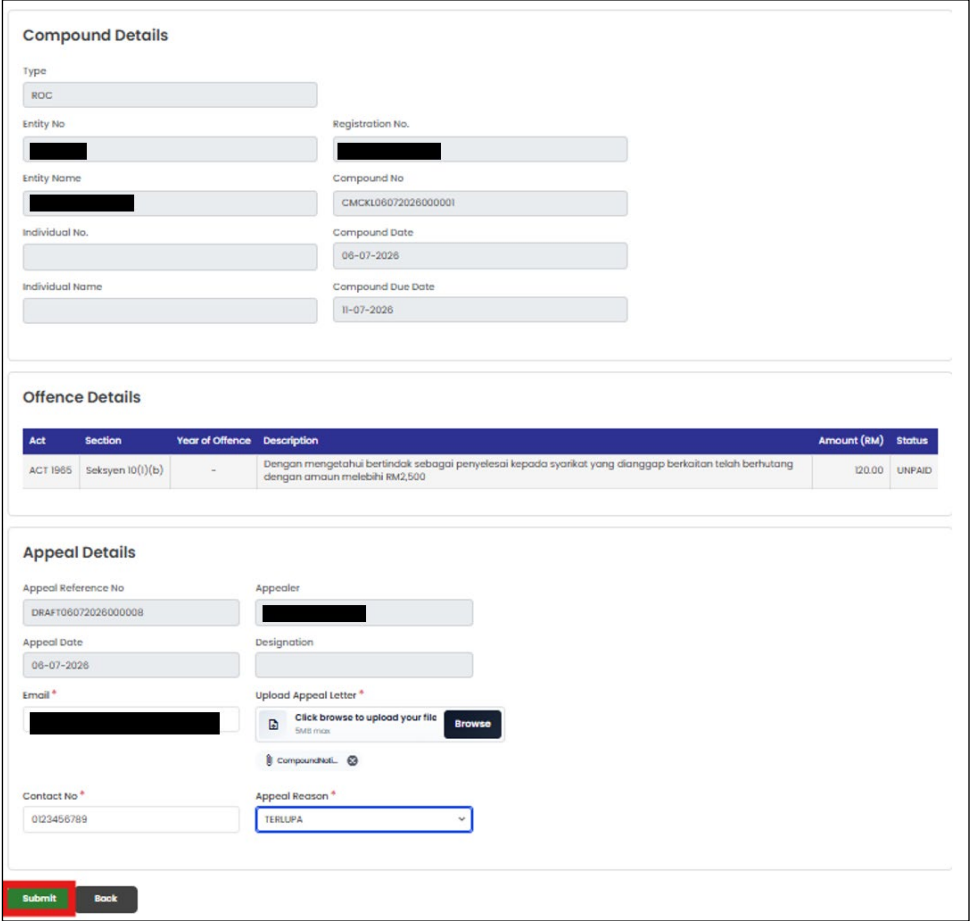
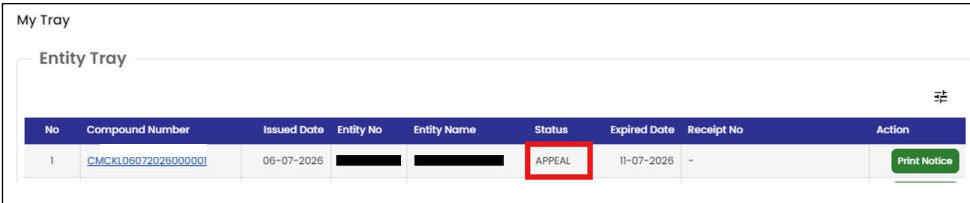
Payment to be paid

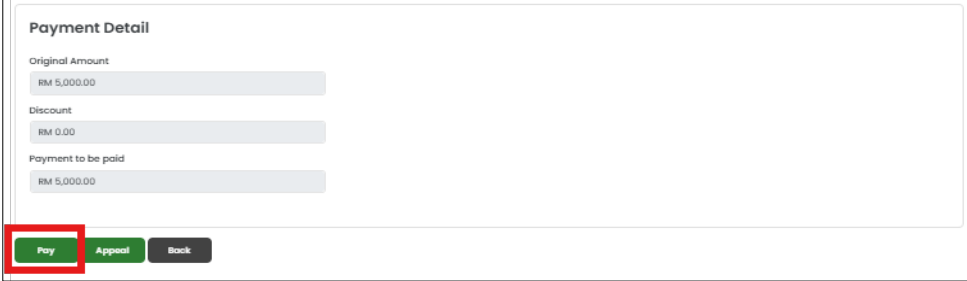
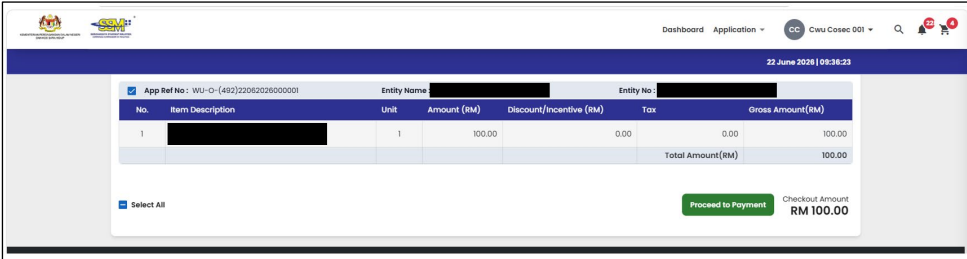
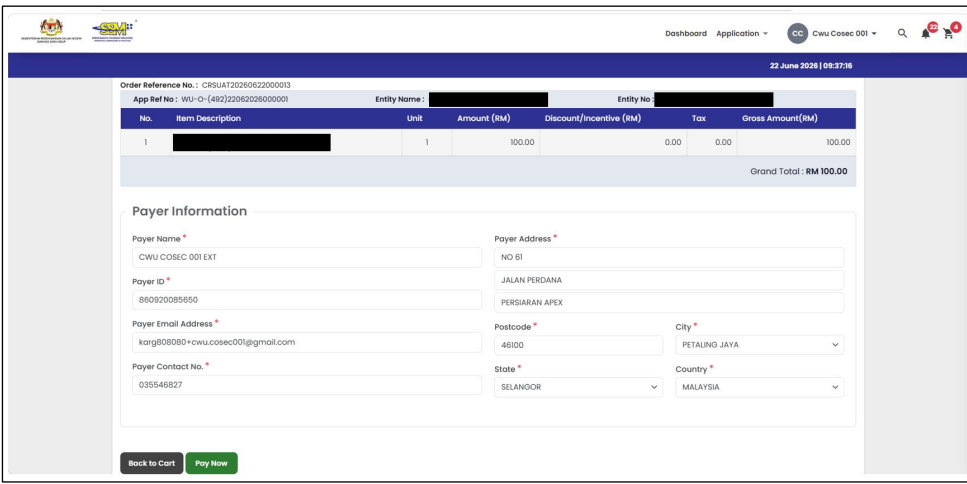
RM 120.00

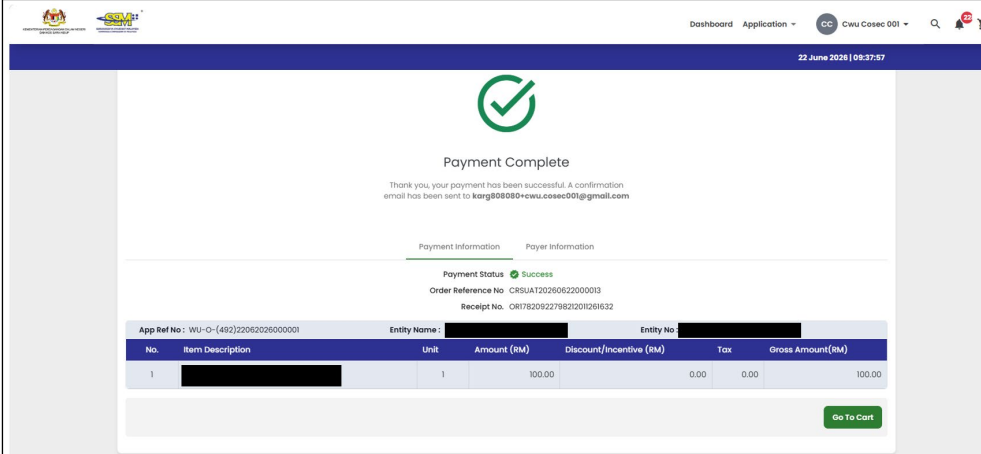
[Pay](#)

[Appeal](#)

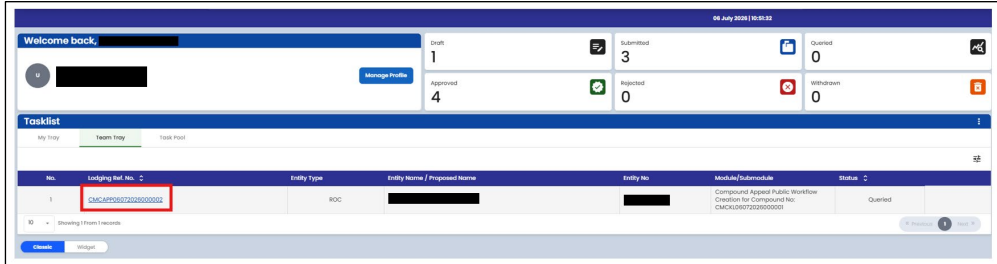
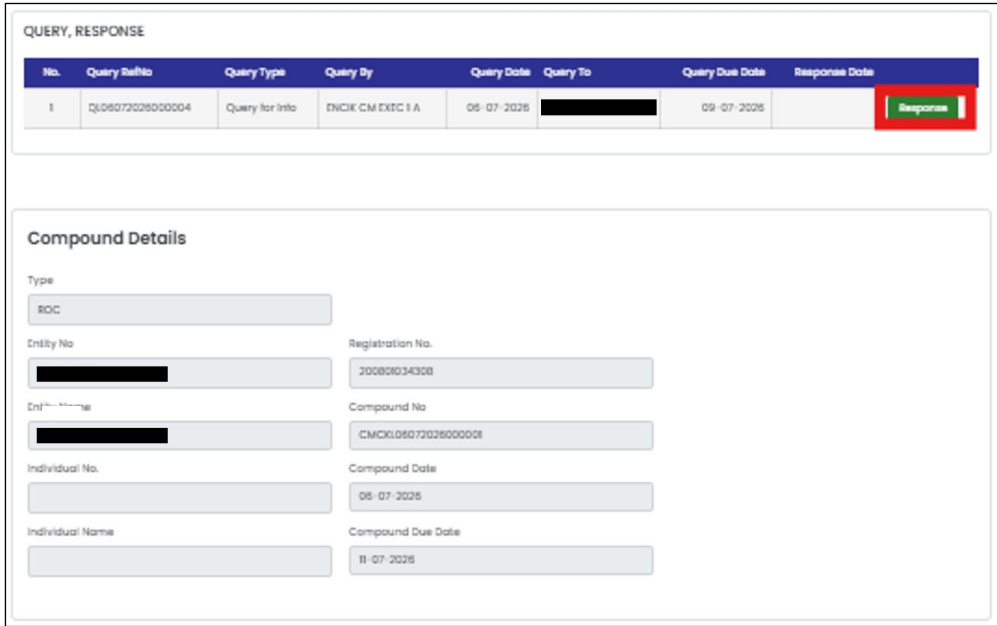
[Back](#)

Field Num.	Description
5	Click on Appeal button. 
6	Public Users fill up mandatory fields. Then click on Submit. 
7	Status of the compound will change from UNPAID to APPEAL. 

Field Num.	Description
8	Once the appeal approved by the Officer users proceed with payment with a discount amount. Click on Pay button. 
9	Tick the box and click Proceed to Payment button.  Fill up mandatory fields and click Pay Now button. 

Field Num.	Description
10	Upon successful payment, System displays Payment Complete. 

4 Respond To Query

Field Num.	Description
1	From Dashboard, click the compound number with Queried status at team tray. 
2	Click Response button to response the query. 

3

Kindly fill up mandatory field such as remarks.

QUERY, RESPONSE

No.	Query RefNo	Query Type	Query By	Query Date	Query To	Query Due Date	Response Date
1	QL06072026000004	Query	Compound	09-07-2026	09-07-2026	09-07-2026	

Query Content

Query RefNo
QL06072026000004

Instruction/Note/Enquiry
Kindly update the documentation

Respond

Remarks *
Please enter remarks for this respond
200 character remaining

Add Attachment

No.	Document Description	Document
No Data No record found		

Upload relevant document if needed and click **Submit** button.

Instruction/Note/Enquiry
Kindly update the documentation

Respond

Remarks *
done upload
189 character remaining

Add Attachment

Document Description *
DOCUMENT 2

Document *
Click browse to upload your file
100MB max
Browse

CompoundDetail...

Submit

Compound Details

4

Click **Response to Query** button to send the query.

QJ0607202600004

Instruction/Note/Enquiry

Kindly update the documentation

Respond

Remarks *

done upload

109 character remaining

Add Attachment

No.	Document Description	Document
1	DOCUMENT 2	CompoundNotice (4).PDF

Compound Details

Type

ROC

Entity No

Registration No.

Entity Name

Compound No

CMCK06072026000001

Individual No.

Compound Date

06-07-2026

Individual Name

Compound Due Date

18-07-2026

Offence Details

Act	Section	Year of Offence	Description	Amount (RM)	Status
ACT 1926	Sekyen 10(1)(b)	-	Dengan mengetahui bertindak sebagai penyelesai kepada syarikat yang dianggap berkaitan telah bertuag dengan amoun melebihi RM2,500	00.00	APPEAL

Appeal Details

Appeal Reference No

CMCAAPP06072026000002

Appelier

Appeal Date

06-07-2026

Designation

Email

Upload Appeal Letter *

[CompoundNotice \(4\).PDF](#)

Contact No

0123456789

Appeal Reason *

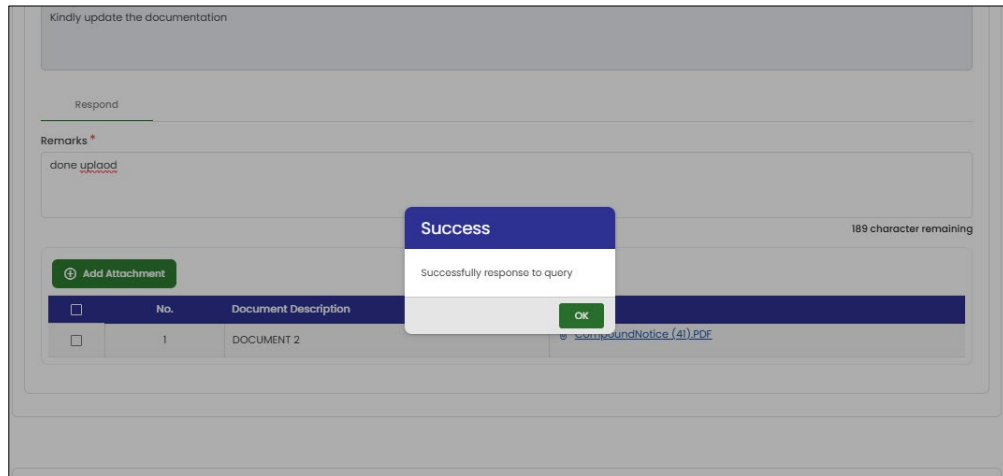
MASALAH KEWANGAN

+

Response To Query

5

Success pop up will appear after submitting the query and click **OK** button.



The screenshot displays a web interface for updating documentation. At the top, there is a text box labeled 'Kindly update the documentation'. Below it is a 'Respond' section with a 'Remarks *' field containing the text 'done upload'. A green button labeled 'Add Attachment' is visible. A table with two columns, 'No.' and 'Document Description', contains one row with '1' and 'DOCUMENT 2'. A success pop-up message is overlaid on the interface, stating 'Success' and 'Successfully response to query', with an 'OK' button. The background interface also shows a '189 character remaining' indicator and a file upload area with a PDF icon and the filename 'sawaraUndNotice (4).PDF'.

Disclaimer: The information contained in this guide is intended to assist users in understanding the processes and procedures relating to the use of the Corporate Registry System (CRS). The Companies Commission of Malaysia (SSM) reserves the right to revise, update and/or amend the contents of this guide from time to time without prior notice. Users are advised to refer to the relevant provisions of law, circulars, guidelines, practice notes and practice directives that are currently in force. Users may refer to SSM's official website at www.ssm.com.my.