



CORPORATE REGISTRY SYSTEM (HT4 – CRS)

External User Manual

Company Information Update (ROC-CIU)

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1 Introduction

This comprehensive user manual provides authorised users with guidance on how to use the Company Information Update (CIU) module for Registrar of Companies (ROC) within the Corporate Registration System (CRS). It outlines instructions for updating selected company information recorded in the registry, ensuring that company records remain up to date, accurate, and in compliance with the relevant statutory requirements.

The manual includes an overview of the system functions, user roles, navigation and key procedures.

Users must have valid CRS access and the appropriate permissions to perform the transactions described in this manual.

1.1 Intended Users

No.	Roles	Description
1.	Company Secretary	A verified professional user who is a member of a recognised professional body and holds a valid Practising Certificate to act as a Company Secretary.
2.	Maker	A verified individual user that is registered on behalf of the Company Secretary. This user is not authorised to act as a lodger or submit lodgements.
3.	Director	A verified individual user, who is also the director of a company.
4.	Agent	An Agent refers to a verified individual user or body corporate entity acting as an intermediary for a Foreign Company and authorised to perform lodgements on behalf of the Foreign Company.
5.	Substantial Shareholder	A verified user, who is also registered as Substantial Shareholder of a company.
6.	V-User	A verified user, who has registered as SSM4U User.

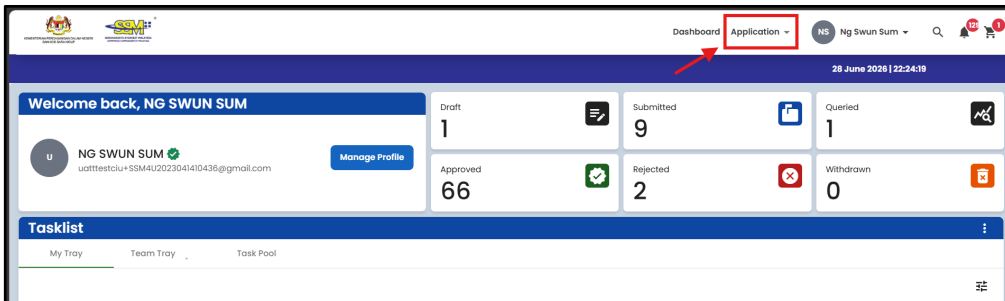
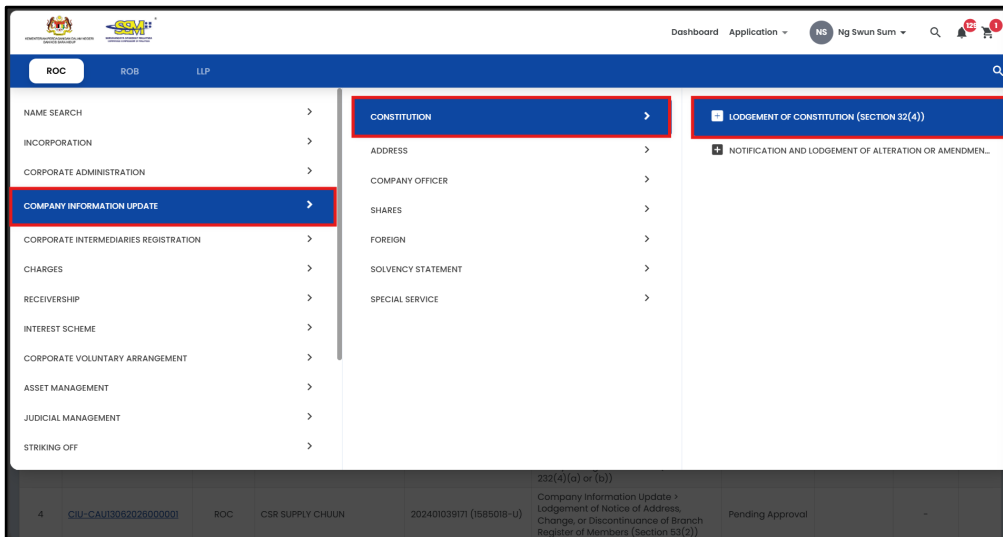
1.2 Pre-requisite Users

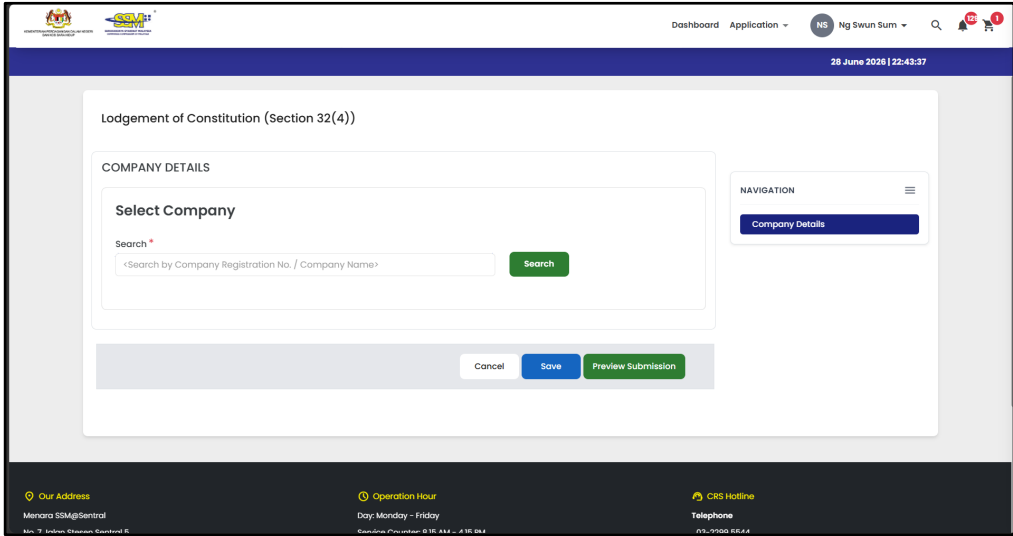
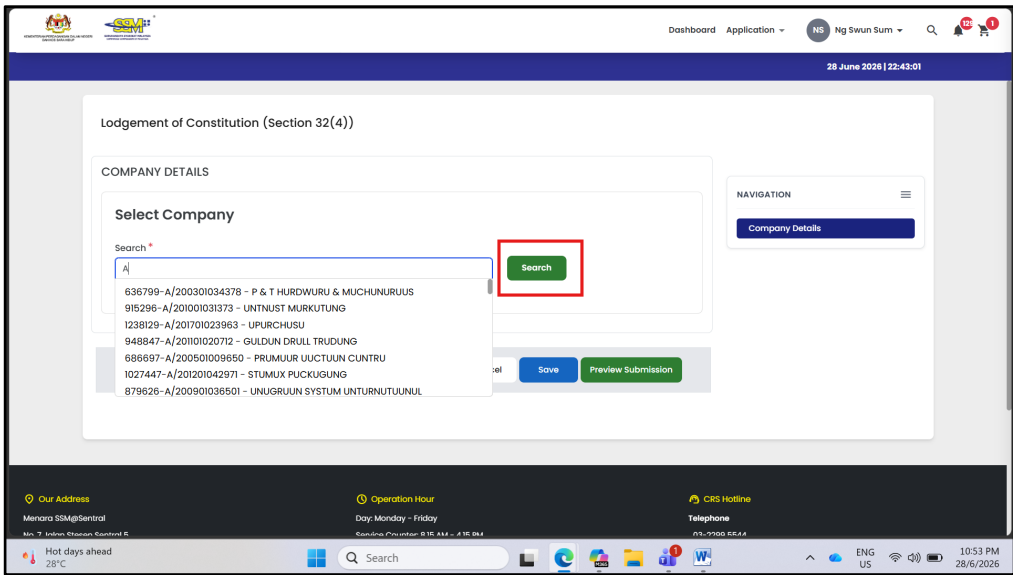
- i. The Company Secretary must be a registered Public User and an authorised user with an active Licence Certificate, an active SSM Practising Certificate Number and must not be blacklisted.
- ii. The Maker must be a registered Public User and an authorised user where the user must be registered as Maker for the Company Secretary.
- iii. The Director must be a registered Public User and an authorised user where the user must be registered to the company.
- iv. The Agent must be a verified user, who is also intermediary personnel for Foreign Company.

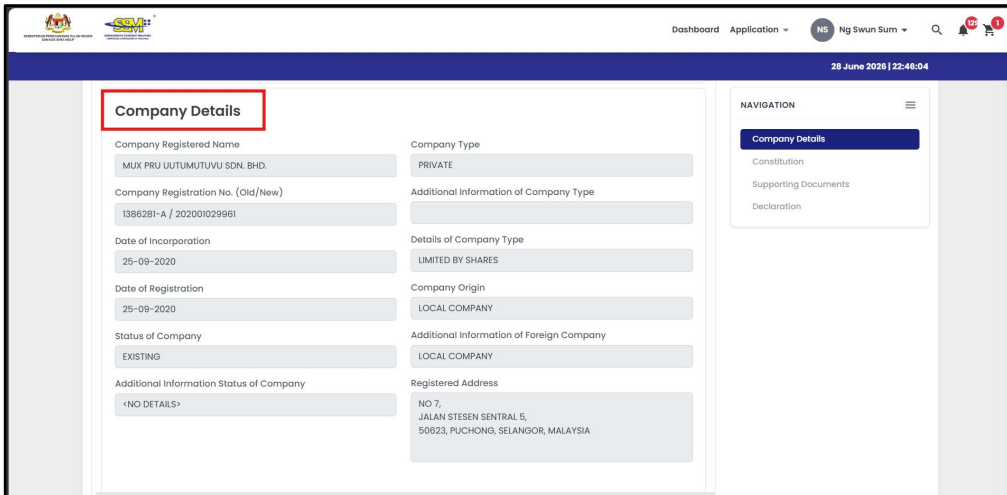
2 Constitution

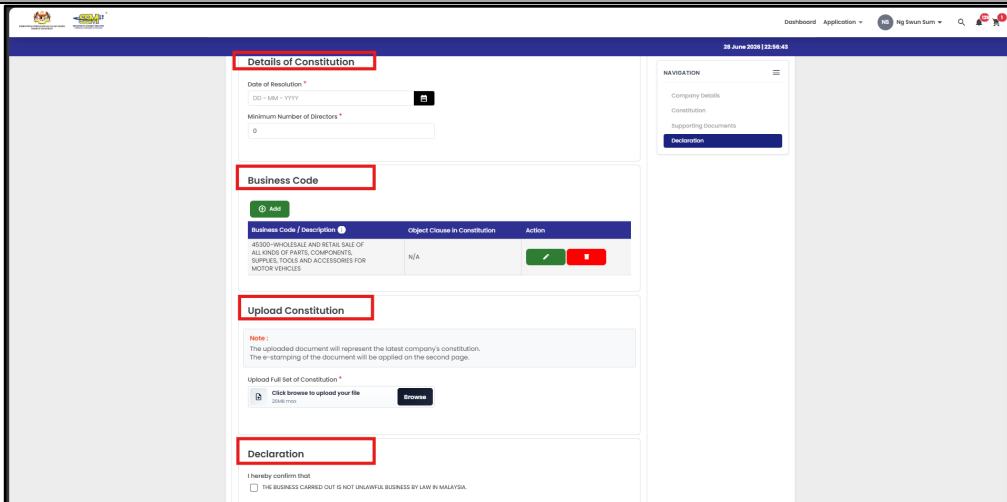
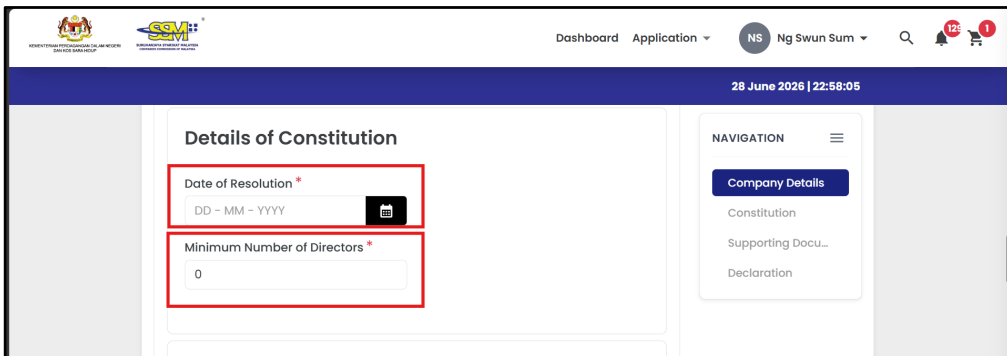
2.1 Notification of Lodgement of Constitution (Section 32)

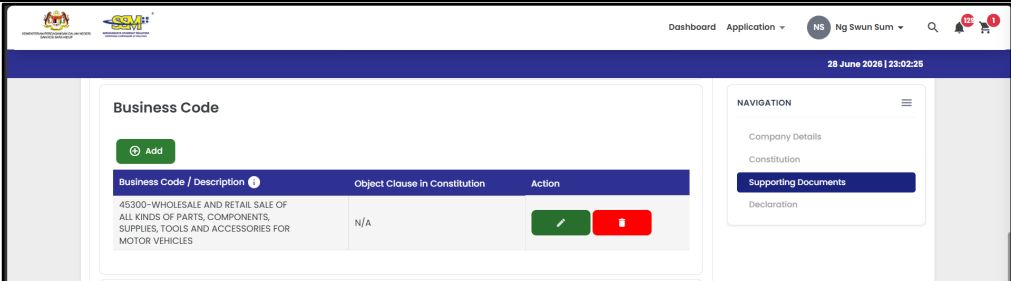
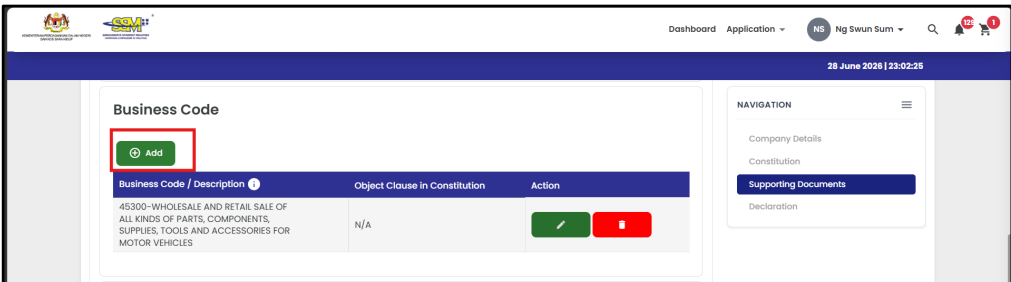
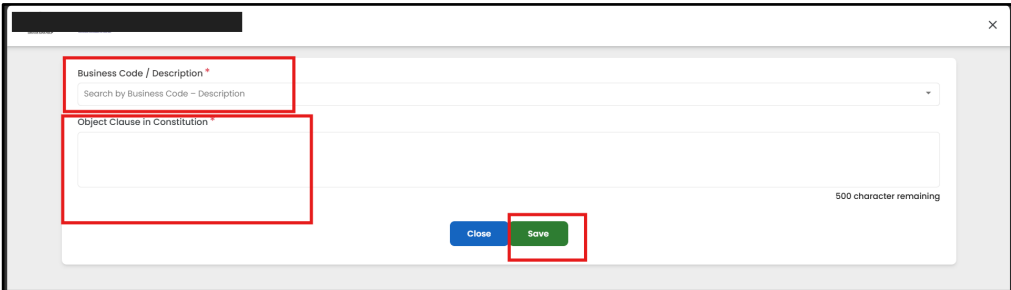
2.1.1 Non-CLBG Company

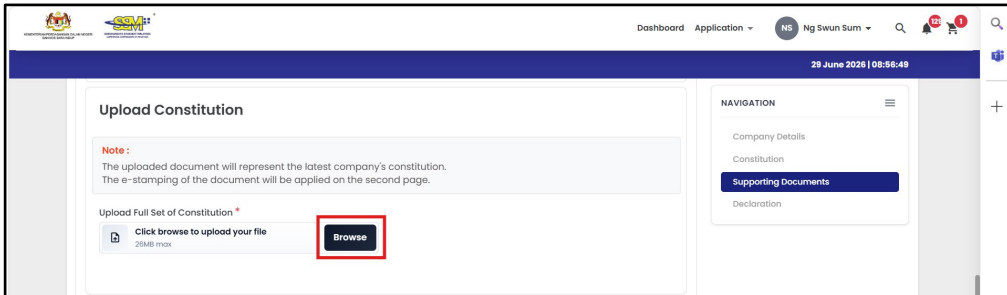
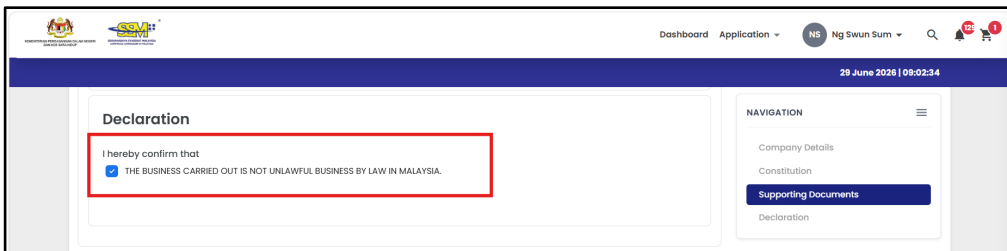
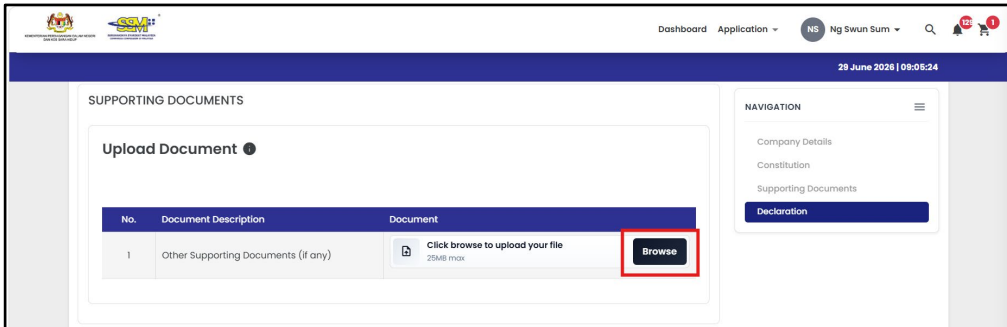
Field Num.	Description
1	After successfully logging in, the user will be redirected to the Dashboard. From there, navigate to the Application menu located in the Top Navigation Bar. 
2	Click on Application -> Register of Company (ROC) -> Company Information Update > Constitution > Notification of Lodgement of Constitution (Section 32). 

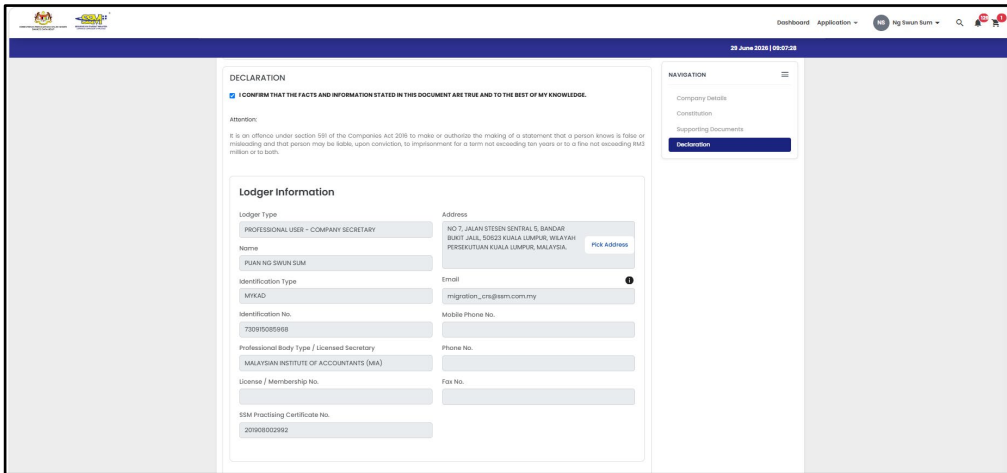
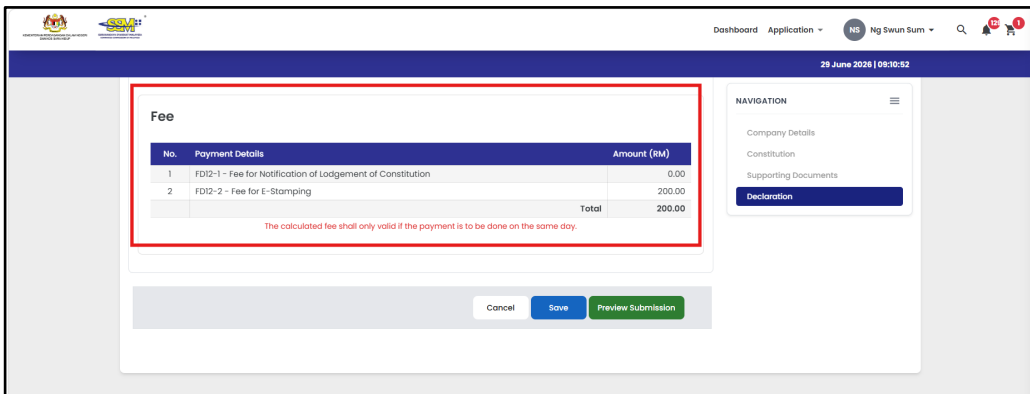
Field Num.	Description
3	The user can enter either the Old Registration Number, New Registration Number or Company Name for Non-CLBG Company. After entering the information, click the Search button.  Note: The field supports wildcard search, allowing it to display all registered companies under the user's account. 

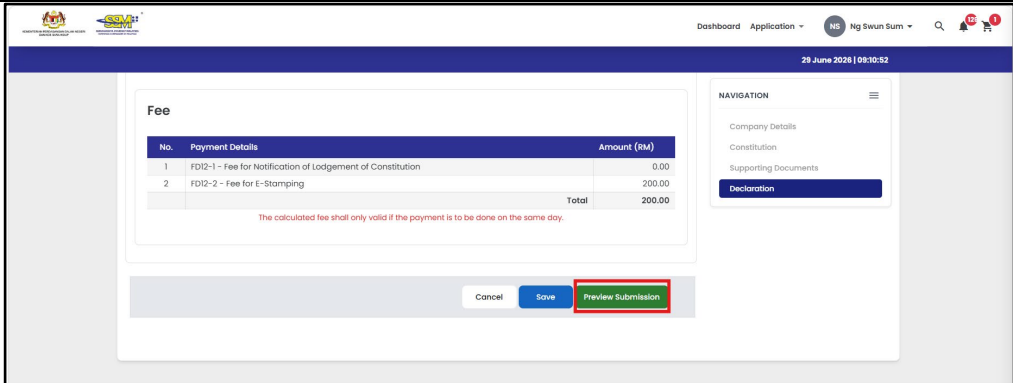
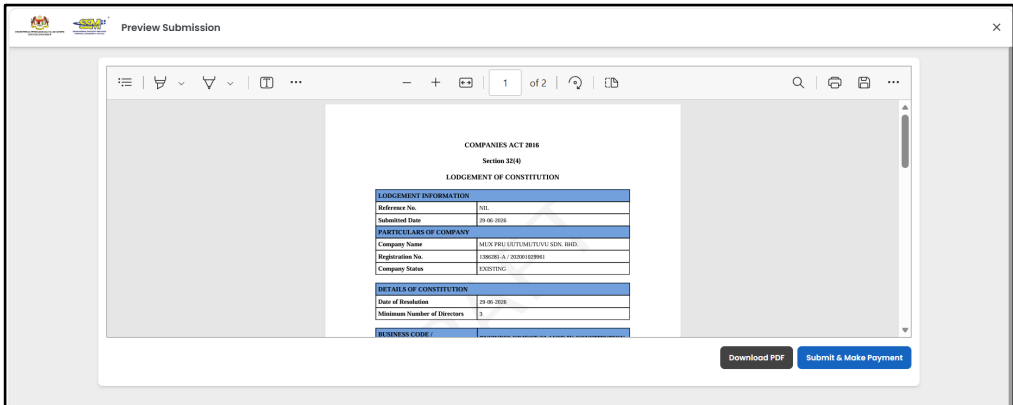
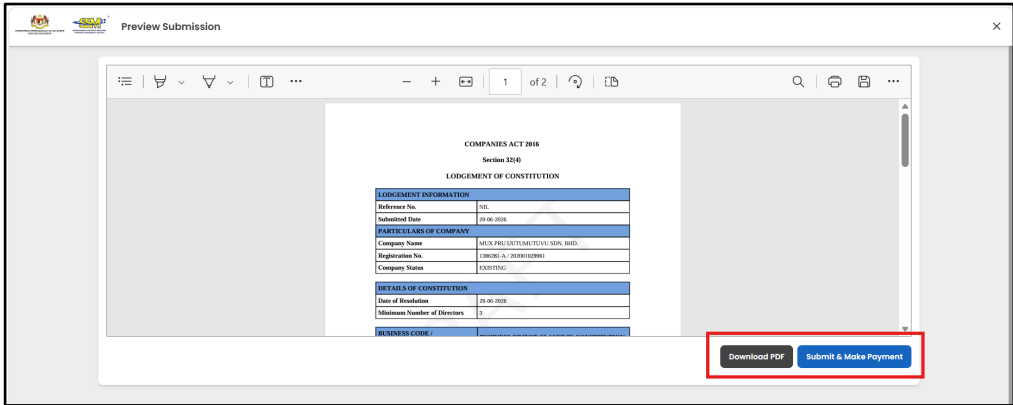
Field Num.	Description
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user is required to tick the confirmation checkbox in the Confirmation section.  After the checkbox is ticked, the system will display the Details of Constitution, Business Code, Upload Constitution File, and Declaration sections.

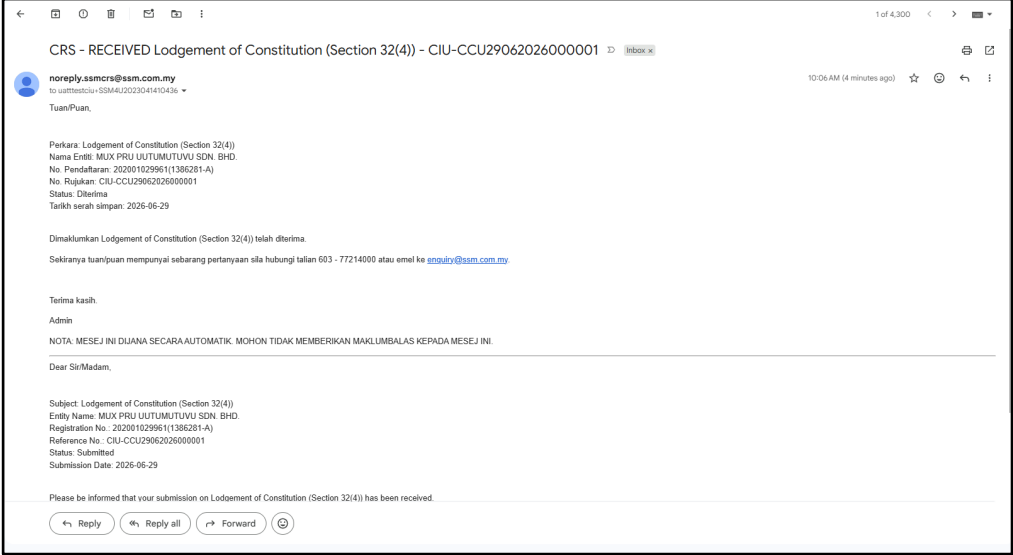
Field Num.	Description
	
6	The user is required to fill in the Date of Resolution and Minimum Number of Directors in the Details of Constitution section.  Note: The system will validate the Company Type based on the minimum number of directors required. A Public Company must have at least two (2) directors, while a Private Company must have at least one (1) director. If the user enters a number lower than the required minimum, the system will display an error pop-up message.
7	The system will display the existing Business Code/Description and Object Clause in Constitution in the Business Code section.

Field Num.	Description
	 The user may add a new Business Code, if required, by clicking the Add button. For each Business Code/Description, the user is required to fill in the details in the Object Clause in Constitution field.  After the user clicks the Add button, the system will display the Business Code screen. The user is required to fill in the Business Code/Description and Object Clause in Constitution fields. Once completed, the user clicks the Save button and will be redirected back to the main screen. 

Field Num.	Description
	Note: The system will validate that the company has at least one Business Code during lodgement submission. If the required minimum is not met, the system will display an error pop-up message.
8	The user is required to upload the Full Set of Constitution in the Upload Constitution section. 
9	The user must tick the Declaration checkbox.  Note: If the checkbox is not selected, the system will display an inline error message.
10	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.

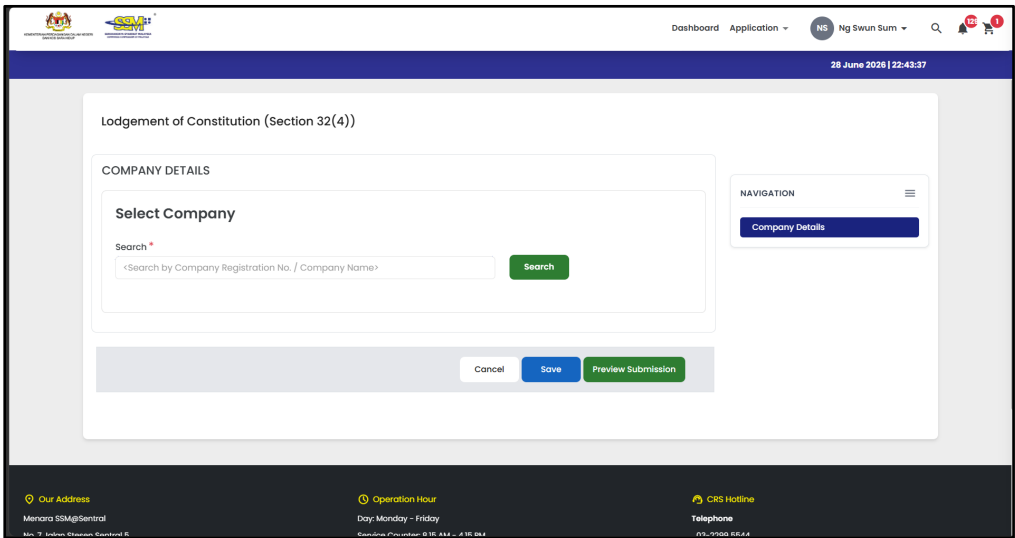
Field Num.	Description
11	In the Declaration section, the user is required to tick the Declaration checkbox and verify that the lodger information is displayed correctly. 
12	In the Fee section, the system will display the Payment Details required for submission of the lodgement. If no payment is applicable, the payment details will not be shown on the screen. 
13	The user must click the Preview Submission button and will be redirected to the Preview Submission screen.

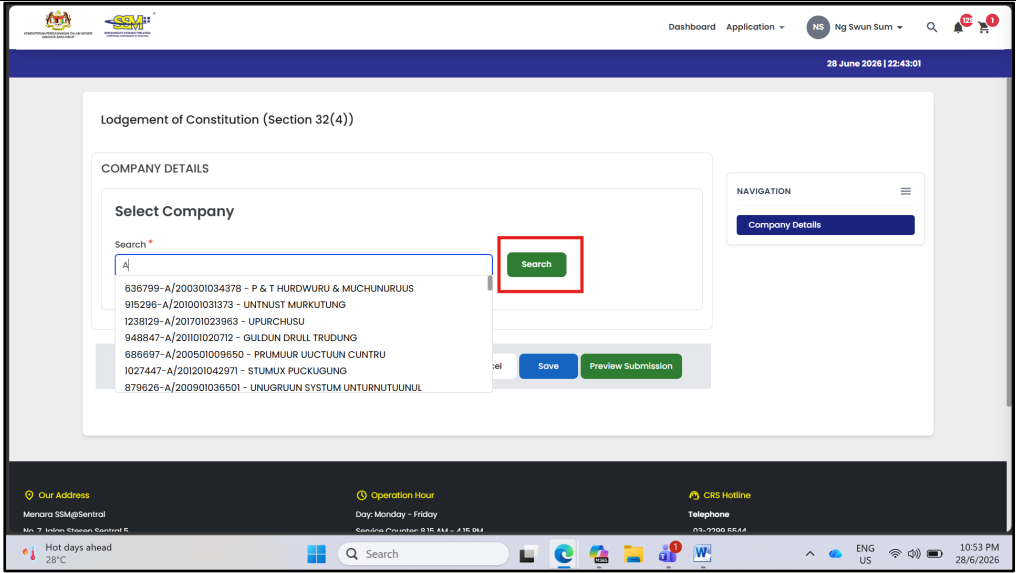
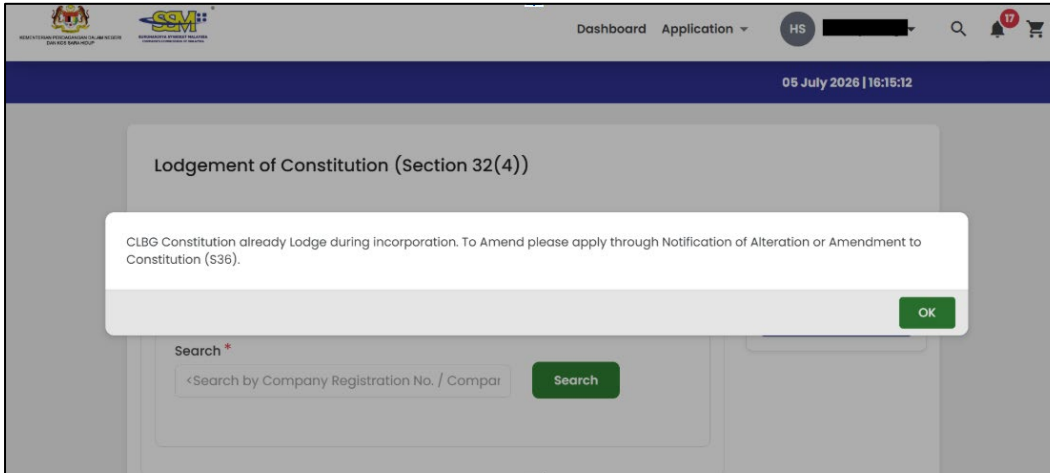
Field Num.	Description
	  The user can download the PDF by clicking the Download PDF button. Finally, the user must click the Submit & Make Payment button.  Note: If no payment is required, the system will display a Submit button instead.
14	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

Field Num.	Description
	 CRS - RECEIVED Lodgement of Constitution (Section 32(4)) - CIU-CCU29062026000001 noreply.ssmcra@ssm.com.my to: uumutuvu@ssm.com.my (1306201-A) TuanPuan, Parkara: Lodgement of Constitution (Section 32(4)) Nama Entiti: MUX PRU UUTUMUTUVU SDN. BHD. No. Pendaftaran: 202001029961(1306201-A) No. Rujukan: CIU-CCU29062026000001 Status: Diterima Tarikh serah simpan: 2026-06-29 Dimaklumkan Lodgement of Constitution (Section 32(4)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau email ke enquiry@ssm.com.my Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Constitution (Section 32(4)) Entity Name: MUX PRU UUTUMUTUVU SDN. BHD. Registration No.: 202001029961(1306201-A) Reference No.: CIU-CCU29062026000001 Status: Submitted Submission Date: 2026-06-29 Please be informed that your submission on Lodgement of Constitution (Section 32(4)) has been received. Reply Reply all Forward

2.1.2 CLBG Company

Repeat **Steps 1 – 2** from previous Section 2.1.1: Non-CLBG Company

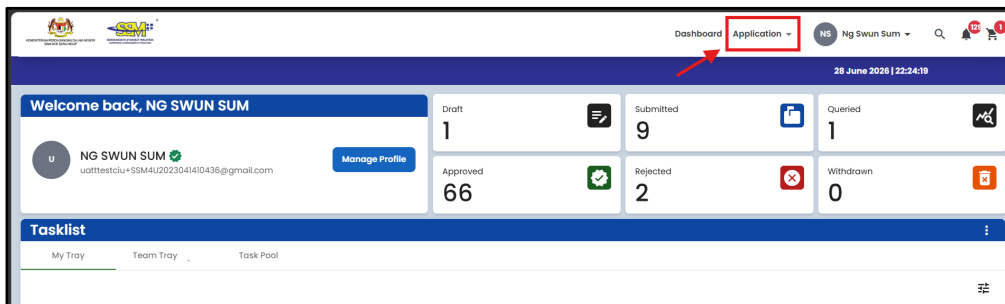
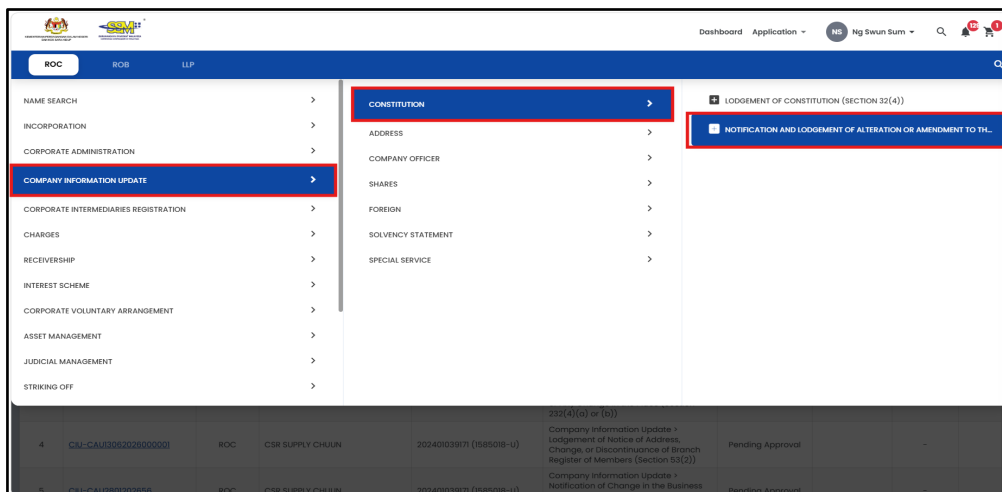
Field Num.	Description
1	The user can enter either the Old Registration Number, New Registration Number or Company Name for CLBG Company. After entering the information, click the Search button.  Note: The field supports wildcard search, allowing it to display all registered companies under the user's account.

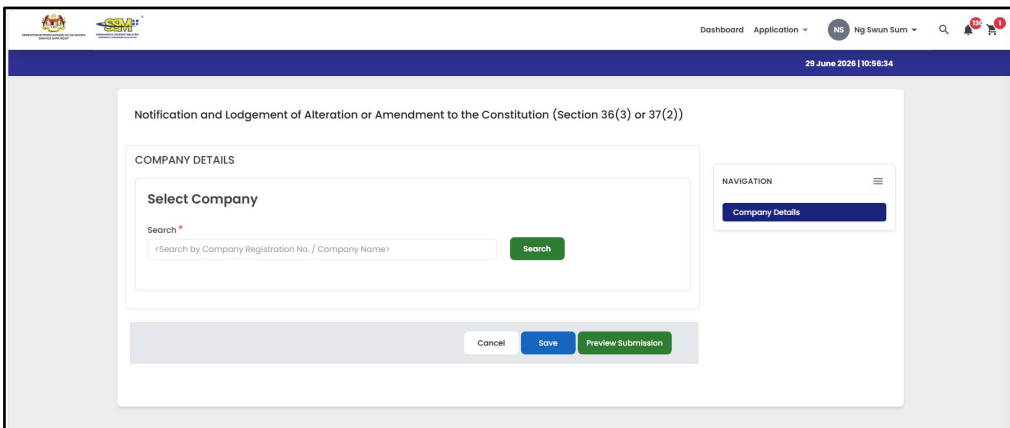
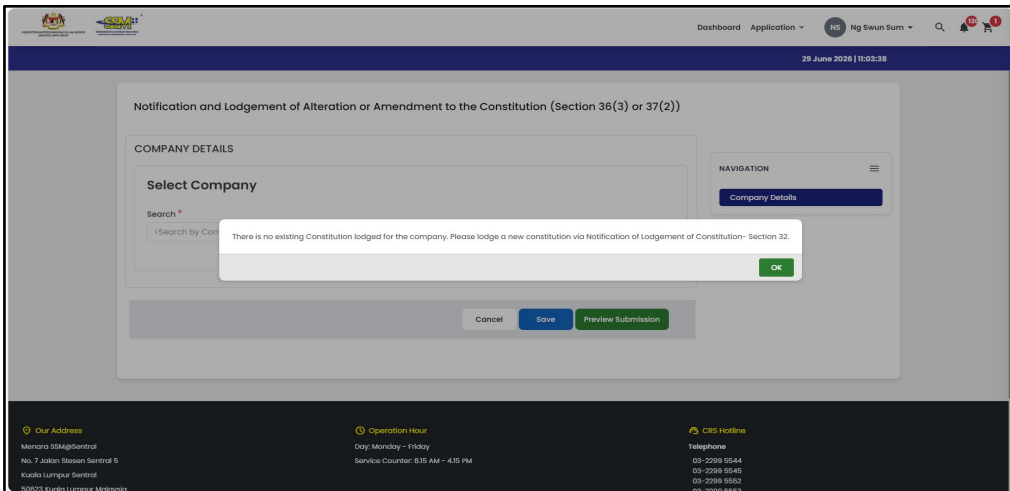
Field Num.	Description
	
2	The system will display a pop-up notification stating: "CLBG Constitution already Lodge during incorporation. To Amend please apply through Amend of Constitution (S36)." A notification message will pop-up on the screen. 

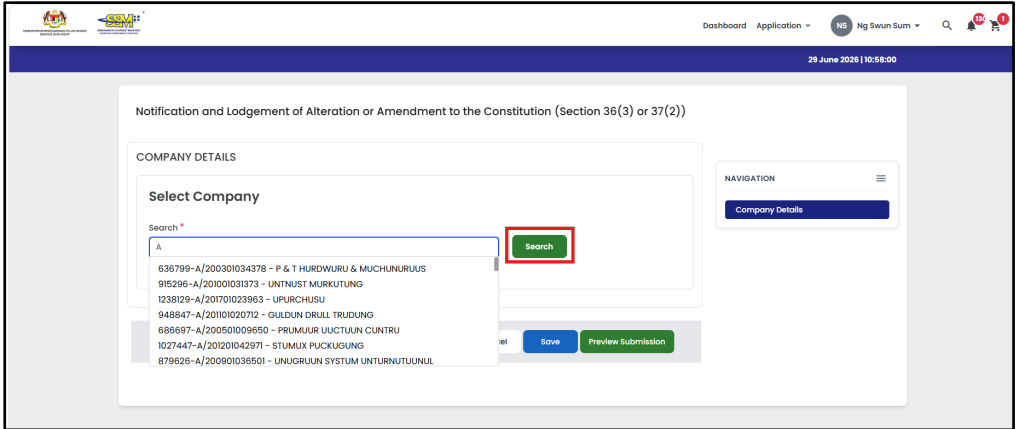
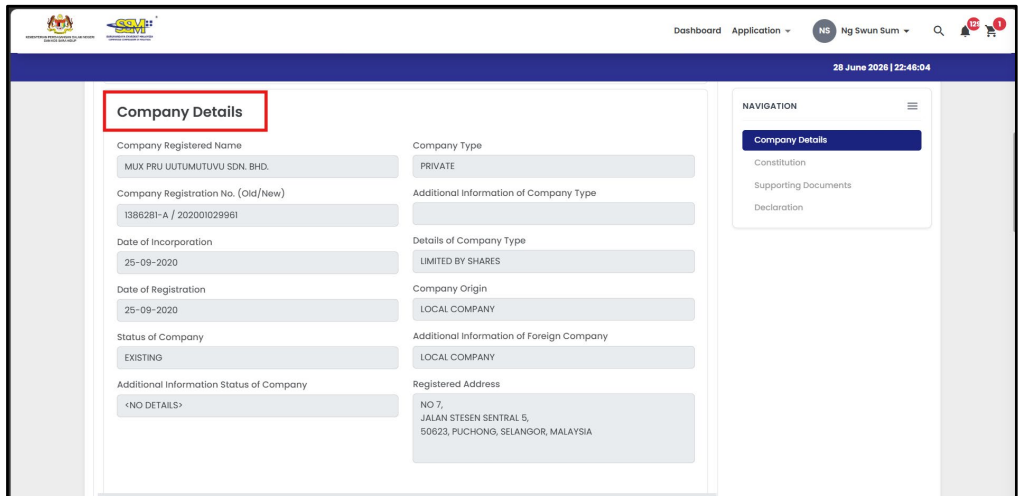
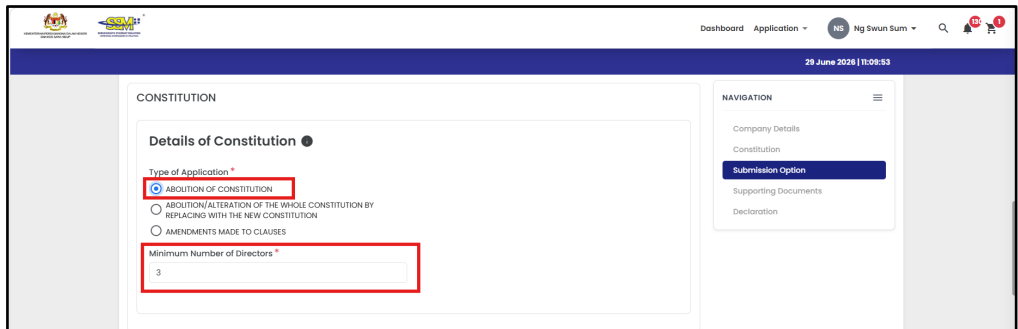
2.2 Notification Amendment, Abolish, Alter/Replace or Revoke Constitution (Section 36 / 37)

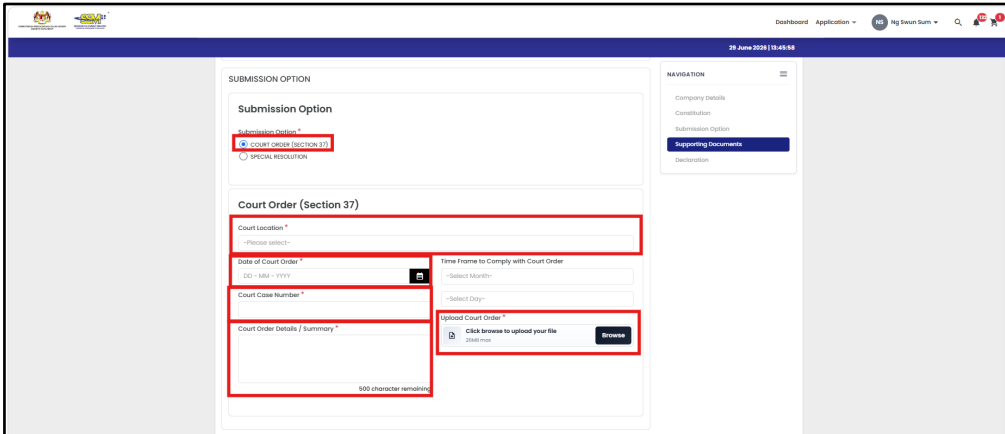
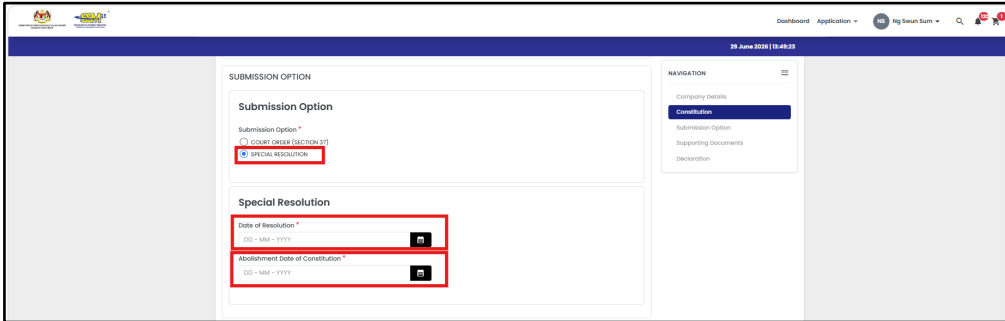
2.2.1 Non-CLBG Company

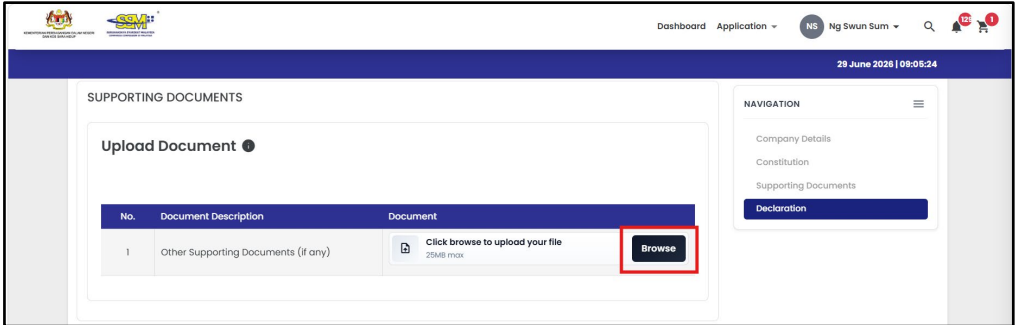
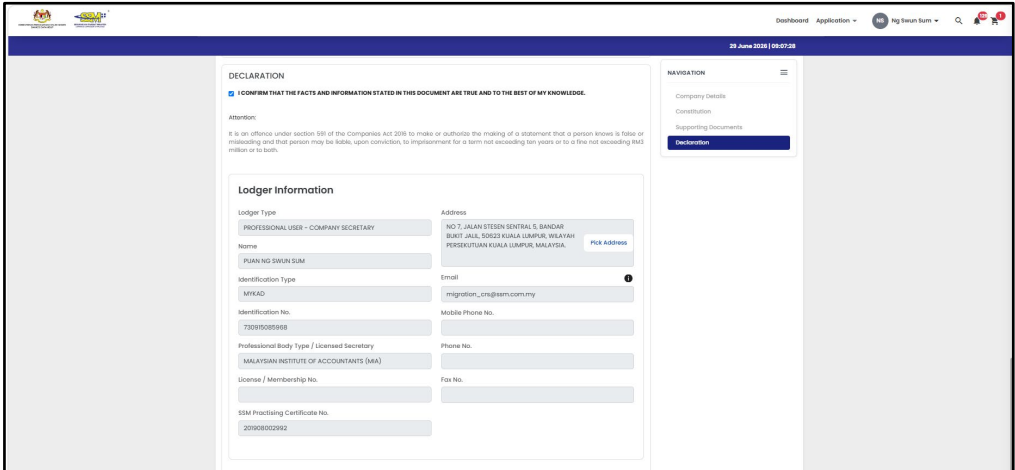
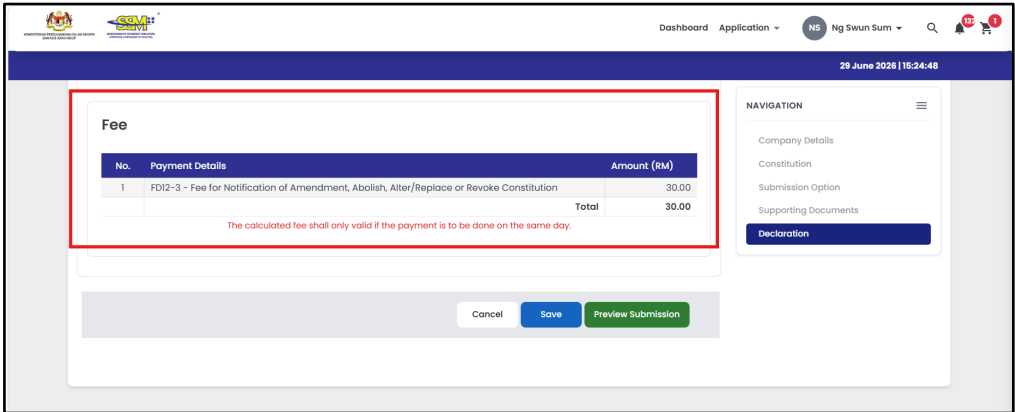
2.2.1.1 Abolishment of Constitution

Field Num.	Description
1	After successfully logging in, the user will be redirected to the Dashboard. From there, navigate to the Application menu located in the Top Navigation Bar. 
2	Click on Application -> Register of Company (ROC) -> Corporate Information Updates -> Constitution -> Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37 (2)). 
3	The user may enter the Old Registration Number, New Registration Number or Company Name for a Non-CLBG company with an active constitution. Once the information has

Field Num.	Description
	been entered, the user should click the Search button. If the company entered does not have an active constitution, the system will prevent the user from proceeding and display the following prompt: "There is no existing Constitution lodged for the company. Please lodge a new constitution via Notification of Lodgement of Constitution - Section 32."   Note: The field supports wildcard search, allowing it to display all registered companies under the user's account.

Field Num.	Description
	
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user needs to select the Option - Abolition of Constitution and Input Minimum Number of Director. 

Field Num.	Description
	Note: The system will validate the Company Type based on the minimum number of directors required. A Public Company must have at least two (2) directors, while a Private Company must have at least one (1) director. If the user enters a number lower than the required minimum, the system will display an error pop-up message.
6	The user is required to select a Submission Option for the lodgement: - If the user selects Court Order (Section 37), the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary, and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects Special Resolution, the user must complete the mandatory fields, including Date of Resolution and Abolishment Date of Constitution. 
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

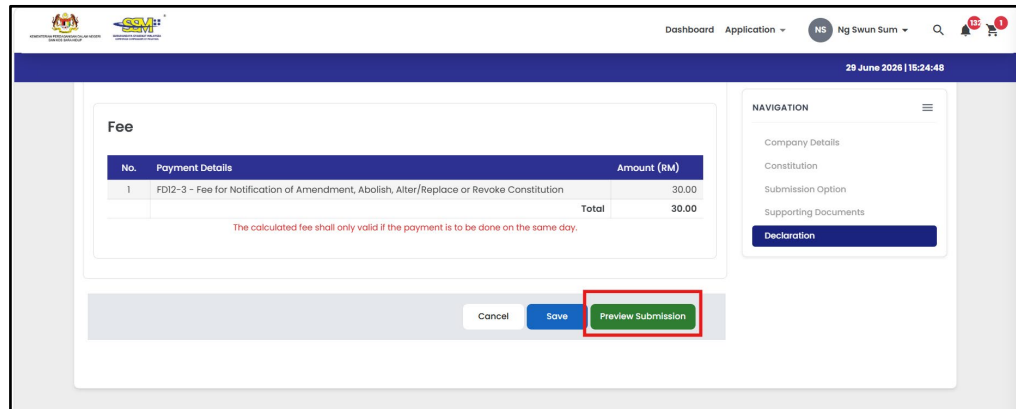
Field Num.	Description
	 Note: This section is optional.
8	In the Declaration section, the user is required to tick the Declaration checkbox and verify that the lodger information is displayed correctly. 
9	In the Fee section, the system will display the Payment Details required for submission of the lodgement. If no payment is applicable, no payment details will be shown on the screen. 

Field Num.

Description

10

The user must click the **Preview Submission** button and will be redirected to the **Preview Submission** screen.



Dashboard Application NS Ng Swun Sum 29 June 2026 | 15:24:48

Fee

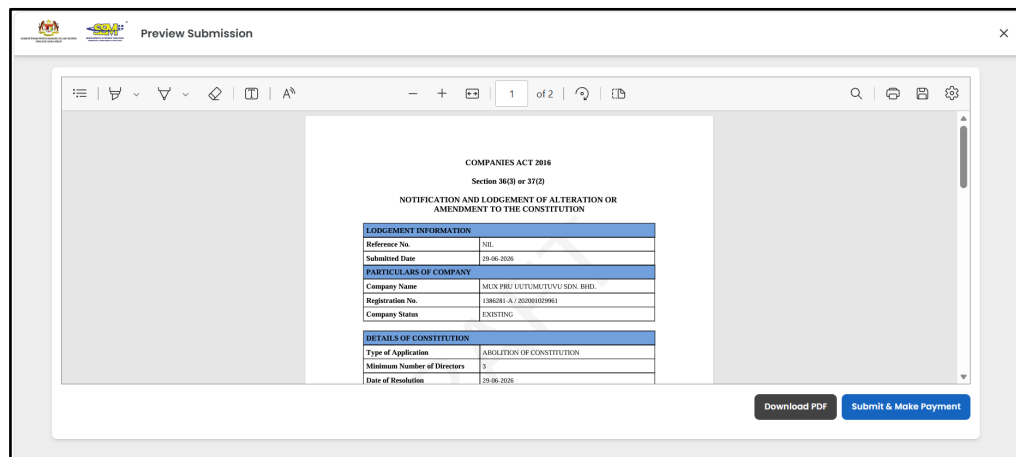
No.	Payment Details	Amount (RM)
1	FDI2-3 - Fee for Notification of Amendment, Abolish, Alter/Replace or Revoke Constitution	30.00
Total		30.00

The calculated fee shall only valid if the payment is to be done on the same day.

Cancel Save **Preview Submission**

NAVIGATION

- Company Details
- Constitution
- Submission Option
- Supporting Documents
- Declaration**



COMPANIES ACT 2016
Section 36(2) or 37(2)
NOTIFICATION AND LODGEMENT OF ALTERATION OR AMENDMENT TO THE CONSTITUTION

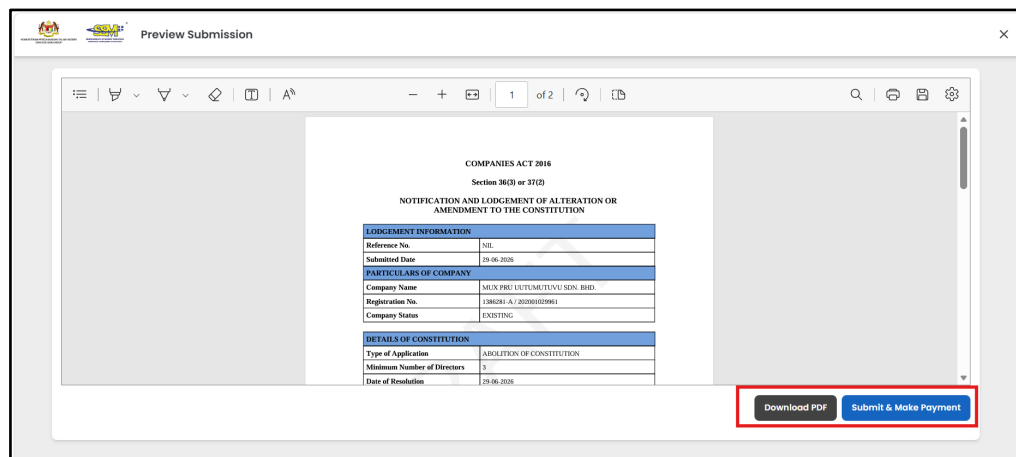
LODGEMENT INFORMATION	
Reference No.	NIL
Submitted Date	29-06-2026

PARTICULARS OF COMPANY	
Company Name	MUX PRU UUTUMUTUVU SDN. BHD.
Registration No.	1386281-A / 202001020961
Company Status	EXISTING

DETAILS OF CONSTITUTION	
Type of Application	ABOLITION OF CONSTITUTION
Minimum Number of Directors	3
Date of Resolution	29-06-2026

Download PDF **Submit & Make Payment**

The user can download the PDF by clicking the **Download PDF** button. Finally, the user must click the **Submit & Make Payment** button.



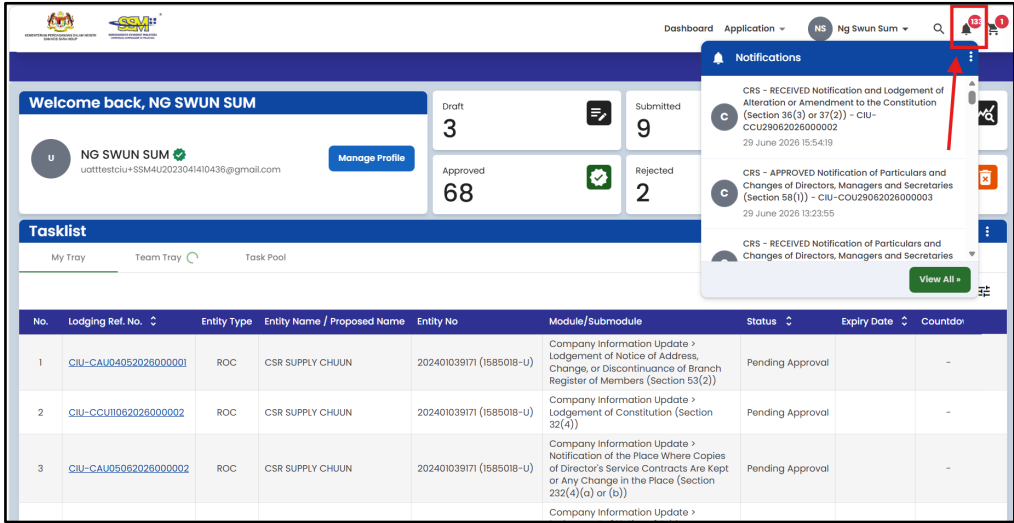
COMPANIES ACT 2016
Section 36(2) or 37(2)
NOTIFICATION AND LODGEMENT OF ALTERATION OR AMENDMENT TO THE CONSTITUTION

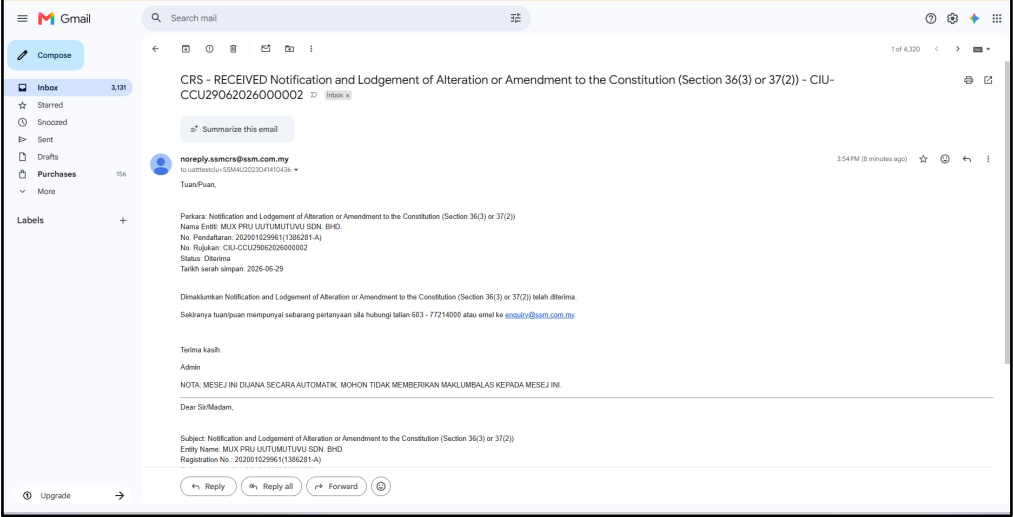
LODGEMENT INFORMATION	
Reference No.	NIL
Submitted Date	29-06-2026

PARTICULARS OF COMPANY	
Company Name	MUX PRU UUTUMUTUVU SDN. BHD.
Registration No.	1386281-A / 202001020961
Company Status	EXISTING

DETAILS OF CONSTITUTION	
Type of Application	ABOLITION OF CONSTITUTION
Minimum Number of Directors	3
Date of Resolution	29-06-2026

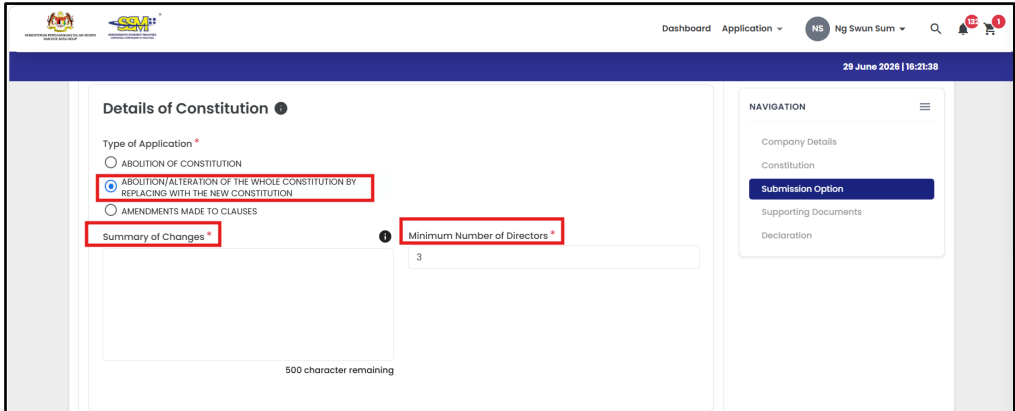
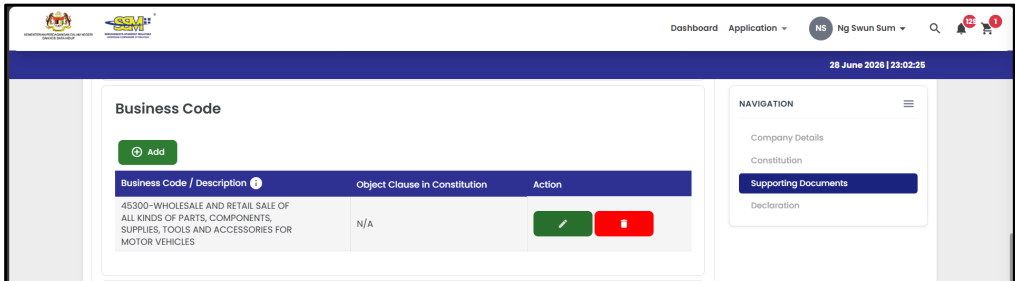
Download PDF **Submit & Make Payment**

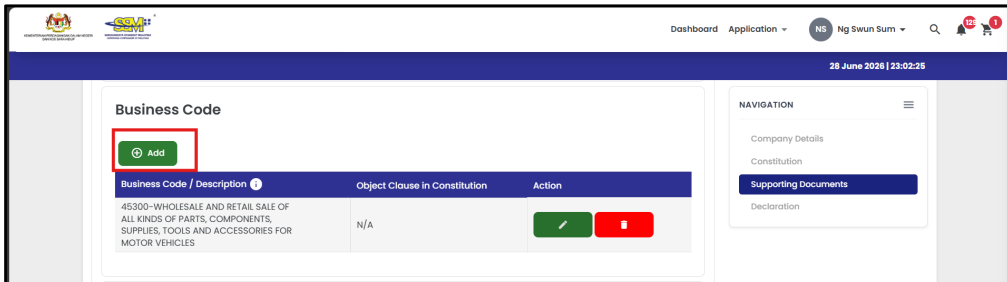
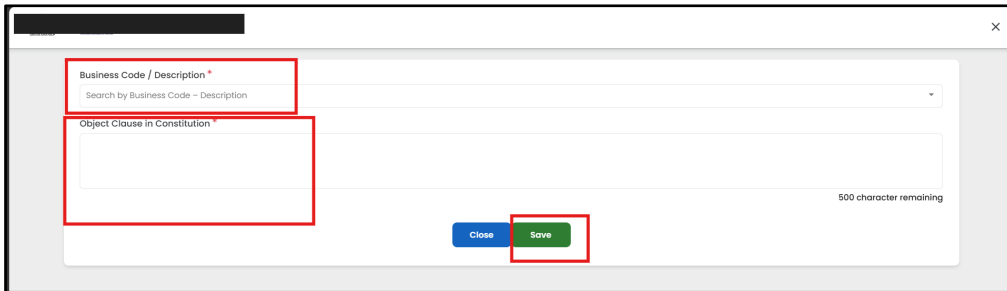
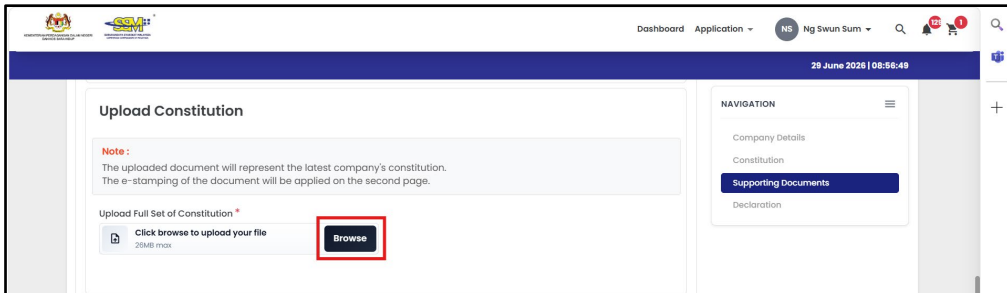
Field Num.	Description
	Note: If no payment is required, the system will display a Submit button instead.
11	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.  The screenshot shows the SSM user dashboard for NG SWUN SUM. A notification banner at the top right indicates a successful submission. The dashboard includes sections for 'Welcome back, NG SWUN SUM', 'Tasklist', and a table of lodgements. The notification details are as follows: Notification Detail CRS - RECEIVED Notification And Lodgement Of Alteration Or Amendment To The Constitution (Section 36(3) Or 37(2)) - CIU-CCU29062026000002 29-06-2026 3:54 pm (4 minutes ago) Tuan/Puan, Perkara: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Nama Entiti: MUX PRU UUTUMUTUVU SDN. BHD. No. Pendaftaran: 20200102996(1386281-A) No. Rujukan: CIU-CCU29062026000002 Status: Diterima Tarikh serah simpan: 2026-06-29 Dimaklumkan Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih, Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Entity Name: MUX PRU UUTUMUTUVU SDN. BHD. Registration No.: 20200102996(1386281-A) Reference No.: CIU-CCU29062026000002 Status: Submitted Submission Date: 2026-06-29

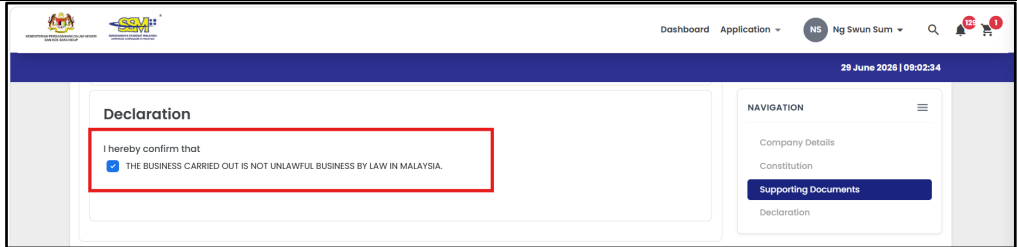
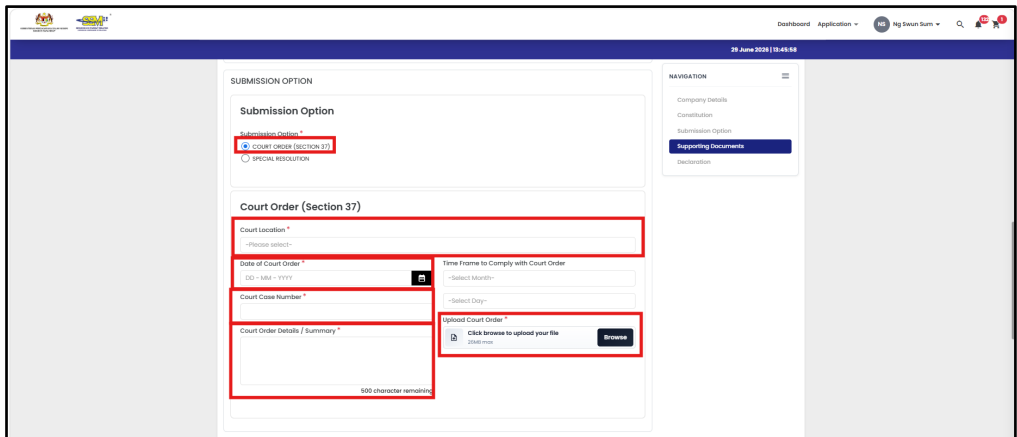
Field Num.	Description
	 The screenshot displays a Gmail interface. On the left, the 'Inbox' is listed with 3,191 items. The main content area shows an email from 'noreply.ssm@ssm.com.my' with the subject 'CRS - RECEIVED Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) - CIU-CCU290620260000002'. The email body contains the following text: Perkara: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Nama Entiti: MUX PRU UUTUMUTUVU SDN. BHD No. Pendaftaran: 2020102596(11386281-A) No. Rujukan: CIU-CCU290620260000002 Status: Diterima Tarikh serah silang: 2026-06-29 Dimaklumkan Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau email ke enquiry@ssm.com.my Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Entity Name: MUX PRU UUTUMUTUVU SDN. BHD Registration No.: 2020102596(11386281-A)

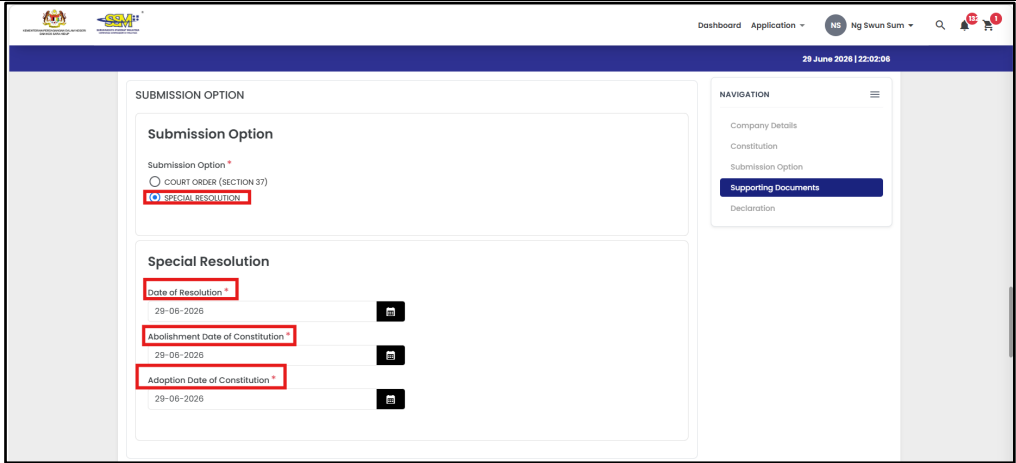
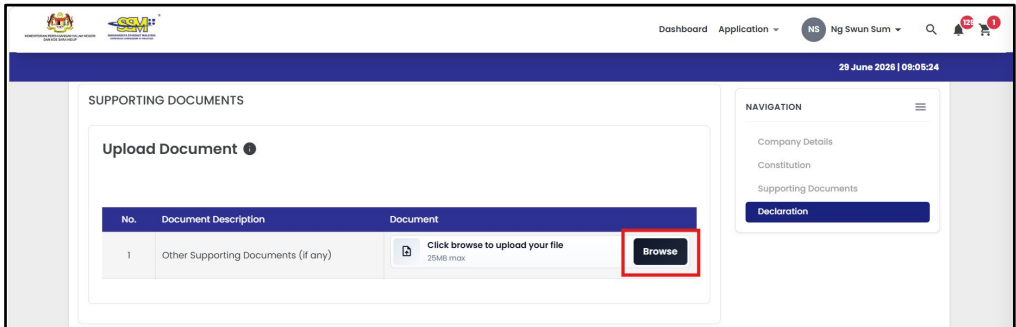
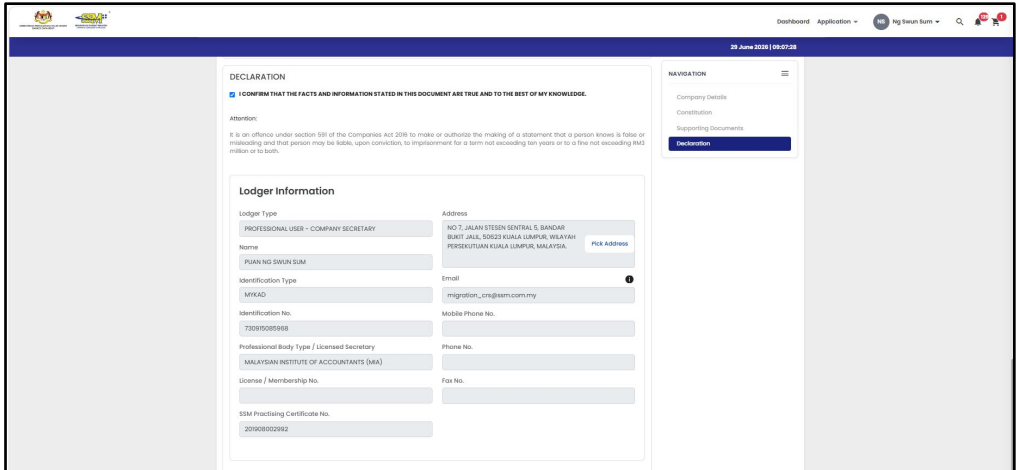
2.2.1.2 Replacing New Constitution (Steps 5 – 14)

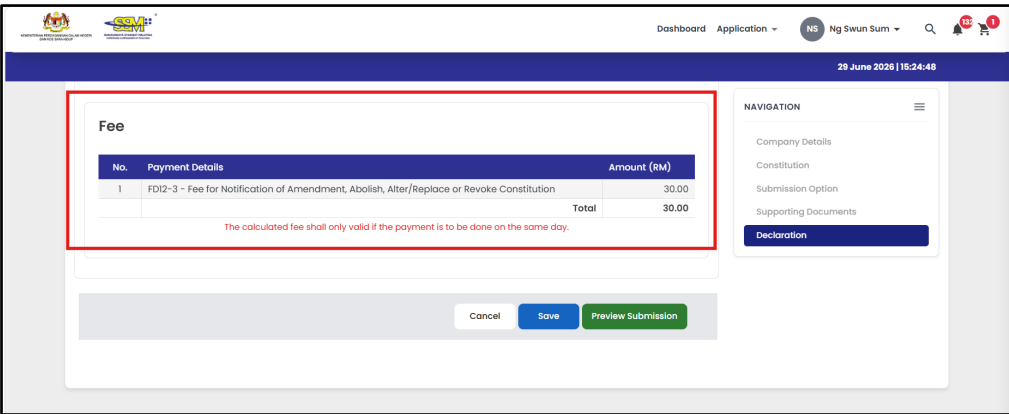
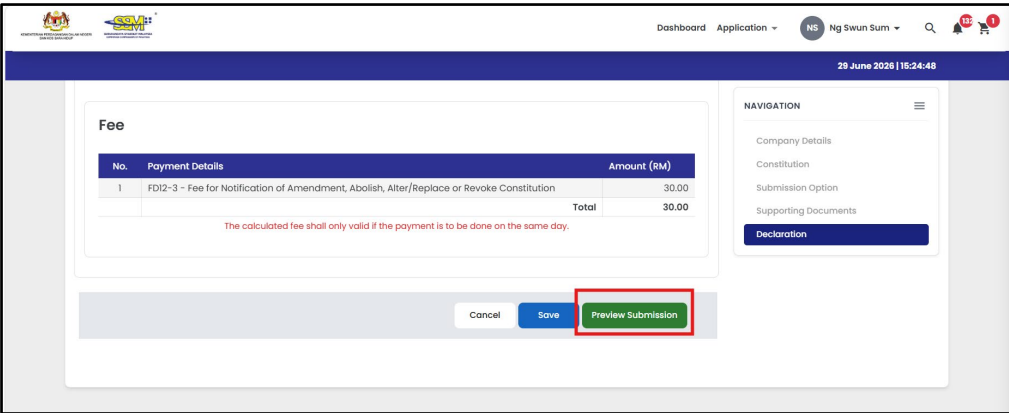
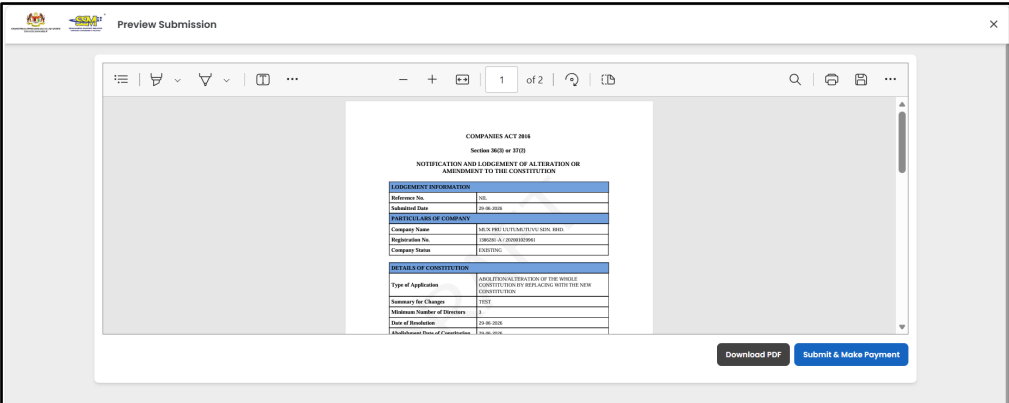
Repeat **Steps 1 – 4** from previous **2.2.1.1: Abolishment of Constitution**

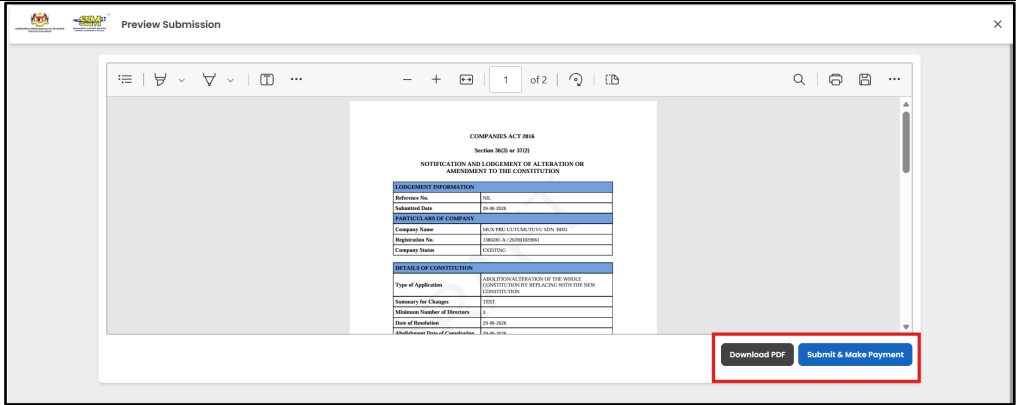
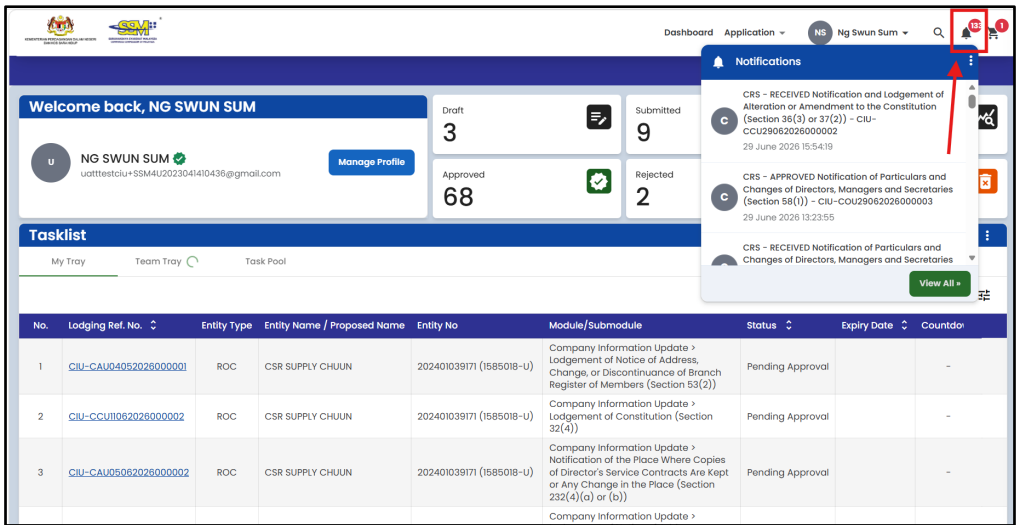
Field Num.	Description
1	The user is required to select the Abolition/ Alteration of Constitution and Alteration of the whole Constitution by replacing it with a new Constitution option. The user must then provide the Summary of Changes and enter the Minimum Number of Directors in the Details of Constitution section.  Note: The system will validate the Company Type based on the minimum number of directors required. A Public Company must have at least two (2) directors, while a Private Company must have at least one (1) director. If the user enters a number lower than the required minimum, the system will display an error pop-up message.
2	The system will display the existing Business Code/Description and Object Clause in Constitution in the Business Code section.  The user may add a new Business Code, if required, by clicking the Add button. For each Business Code/Description, the user is

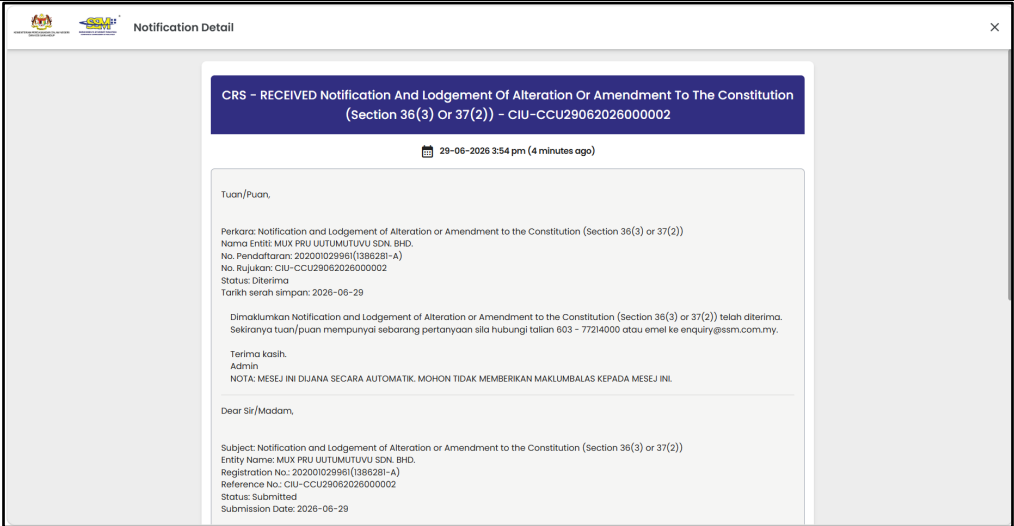
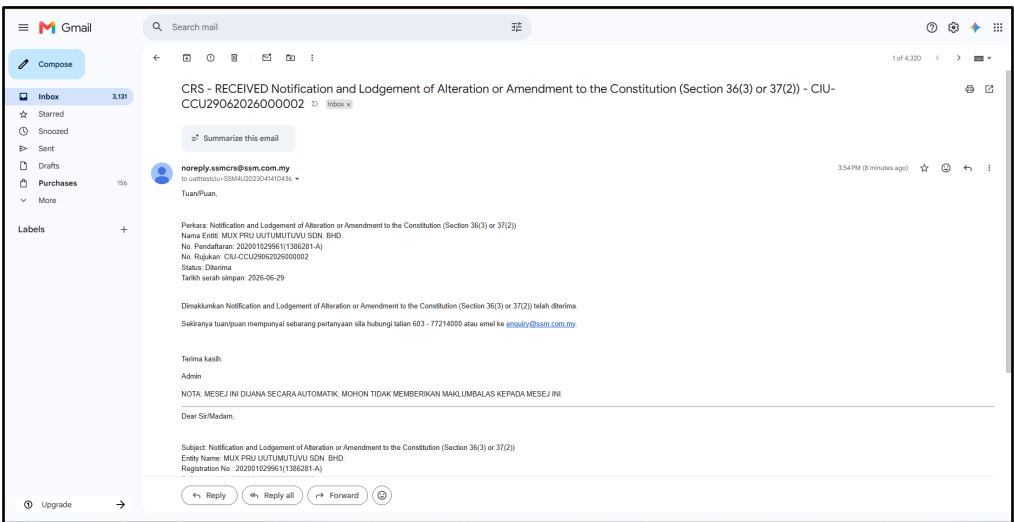
Field Num.	Description
	required to fill in the details in the Object Clause in the Constitution field.  After the user clicks the Add button, the system will display the Business Code screen. The user is required to fill in the Business Code/Description and Object Clause in Constitution fields. Once completed, the user clicks the Save button and will be redirected back to the main screen.  Note: The system will validate that the company has at least one Business Code during lodgement submission. If the required minimum is not met, the system will display an error pop-up message.
3	The user is required to upload the Full Set of Constitution in the Upload Constitution section. 
6	The user must tick the Declaration checkbox.

Field Num.	Description
	 Note: If the checkbox is not selected, the system will display an inline error message.
7	The user is required to select a Submission Option for the lodgement: - If the user selects Court Order (Section 37), the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects Special Resolution, the user must complete the mandatory fields, including Date of Resolution, Abolishment Date of Constitution and Adoption Date of Constitution.

Field Num.	Description
	
8	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
9	In the Declaration section, the user is required to tick the Declaration checkbox and verify that the lodger information is displayed correctly. 

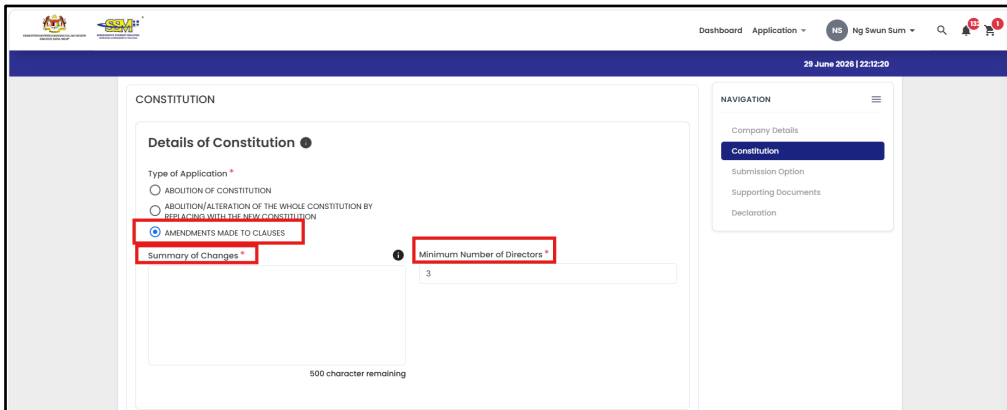
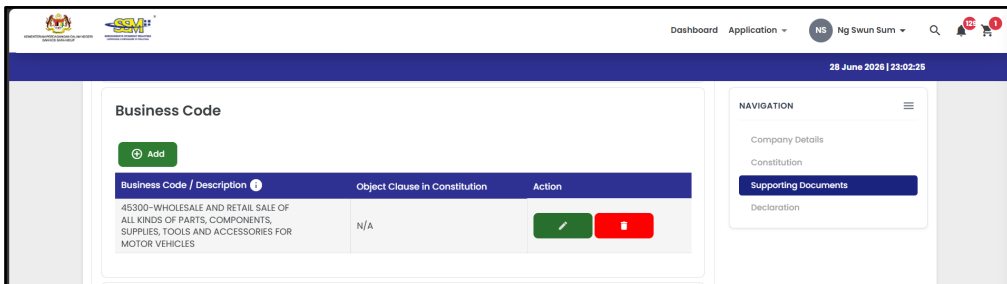
Field Num.	Description									
9	In the Fee section, the system will display the Payment Details required for submission of the lodgement. If no payment is applicable, no payment details will be shown on the screen.  The screenshot shows the 'Fee' section of the SSM system. It features a table with the following data: <table><thead><tr><th>No.</th><th>Payment Details</th><th>Amount (RM)</th></tr></thead><tbody><tr><td>1</td><td>FD12-3 - Fee for Notification of Amendment, Abolish, Alter/Replace or Revoke Constitution</td><td>30.00</td></tr><tr><td colspan="2">Total</td><td>30.00</td></tr></tbody></table> Below the table, a note states: 'The calculated fee shall only valid if the payment is to be done on the same day.' At the bottom, there are three buttons: 'Cancel', 'Save', and 'Preview Submission'.	No.	Payment Details	Amount (RM)	1	FD12-3 - Fee for Notification of Amendment, Abolish, Alter/Replace or Revoke Constitution	30.00	Total		30.00
No.	Payment Details	Amount (RM)								
1	FD12-3 - Fee for Notification of Amendment, Abolish, Alter/Replace or Revoke Constitution	30.00								
Total		30.00								
10	The user must click the Preview Submission button and will be redirected to the Preview Submission screen.  The screenshot shows the 'Preview Submission' screen. It displays a form with the following sections: LODGE INFORMATION: Reference No. 100, Submitted Date 28.06.2025. PARTICULARS OF COMPANY: Company Name: ABC & PTE LTD (1234567890123456), Registration No. 1234567890123456, Company Status: EXISTING. DETAILS OF CONSTITUTION: Type of Application: AMENDMENT/ALTERATION OF THE WHOLE CONSTITUTION BY REPLACING WITH THE NEW CONSTITUTION, Summary for Changes: 1001, Minimum Number of Directors: 2, Date of Resolution: 28.06.2025, Abolishment Date of Constitution: 28.06.2025. At the bottom right, there are two buttons: 'Download PDF' and 'Submit & Make Payment'.  The screenshot shows the 'Preview Submission' screen. It displays a form with the following sections: LODGE INFORMATION: Reference No. 100, Submitted Date 28.06.2025. PARTICULARS OF COMPANY: Company Name: ABC & PTE LTD (1234567890123456), Registration No. 1234567890123456, Company Status: EXISTING. DETAILS OF CONSTITUTION: Type of Application: AMENDMENT/ALTERATION OF THE WHOLE CONSTITUTION BY REPLACING WITH THE NEW CONSTITUTION, Summary for Changes: 1001, Minimum Number of Directors: 2, Date of Resolution: 28.06.2025, Abolishment Date of Constitution: 28.06.2025. At the bottom right, there are two buttons: 'Download PDF' and 'Submit & Make Payment'.									

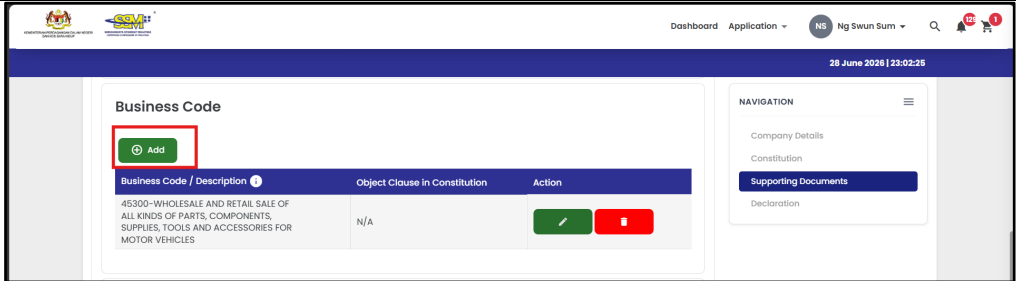
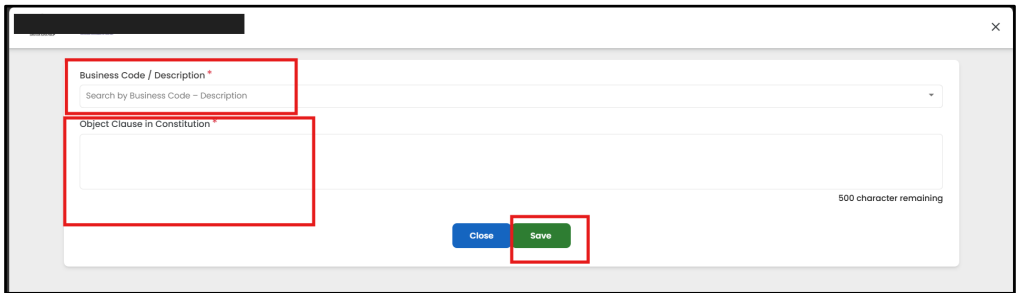
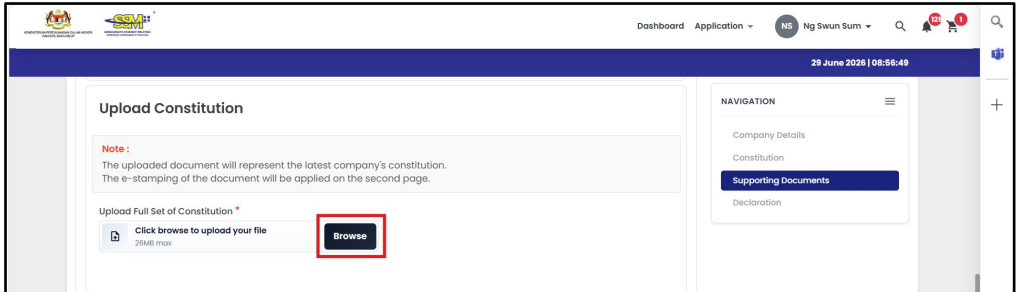
Field Num.	Description
	 Note: If no payment is required, the system will display a Submit button instead.
11	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

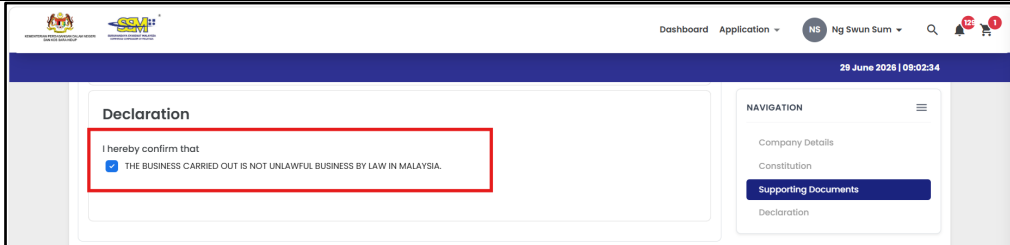
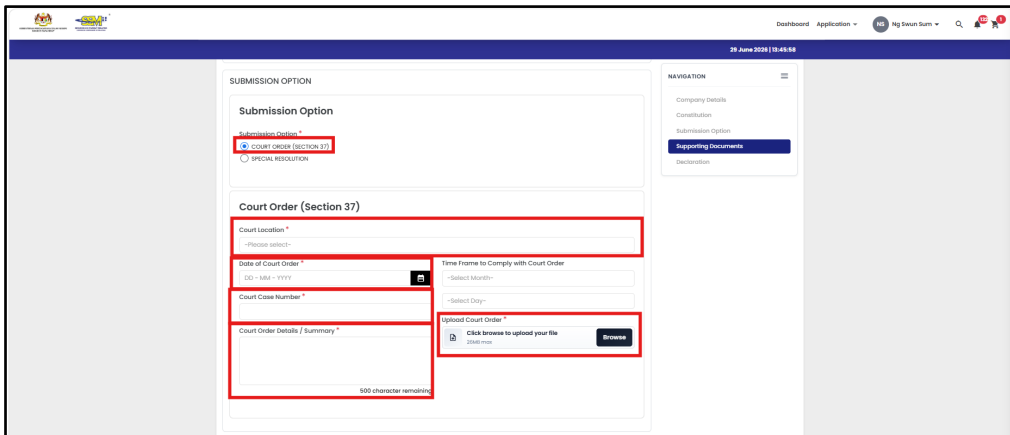
Field Num.	Description
	 Notification Detail CRS - RECEIVED Notification And Lodgement Of Alteration Or Amendment To The Constitution (Section 36(3) Or 37(2)) - CIU-CCU29062026000002 29-06-2026 3:54 pm (4 minutes ago) Tuan/Puan, Perkara: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Nama Entiti: MUX PRU UUTUMUTUVU SDN. BHD. No. Pendaftaran: 20200102996(1386281-A) No. Rujukan: CIU-CCU29062026000002 Status: Diterima Tarikh serah simpan: 2026-06-29 Dimaklumkan Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Entity Name: MUX PRU UUTUMUTUVU SDN. BHD. Registration No.: 20200102996(1386281-A) Reference No.: CIU-CCU29062026000002 Status: Submitted Submission Date: 2026-06-29
	 Gmail Search mail Compose Inbox 3,131 Starred Snoozed Sent Drafts Purchases 106 More Labels CRS - RECEIVED Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) - CIU-CCU29062026000002 Summarize this email noreply@ssm.com.my to uat8856@ssm.com.my (1386281-A) Tuan/Puan, Perkara: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Nama Entiti: MUX PRU UUTUMUTUVU SDN. BHD. No. Pendaftaran: 20200102996(1386281-A) No. Rujukan: CIU-CCU29062026000002 Status: Diterima Tarikh serah simpan: 2026-06-29 Dimaklumkan Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Entity Name: MUX PRU UUTUMUTUVU SDN. BHD. Registration No.: 20200102996(1386281-A) Reply Reply all Forward

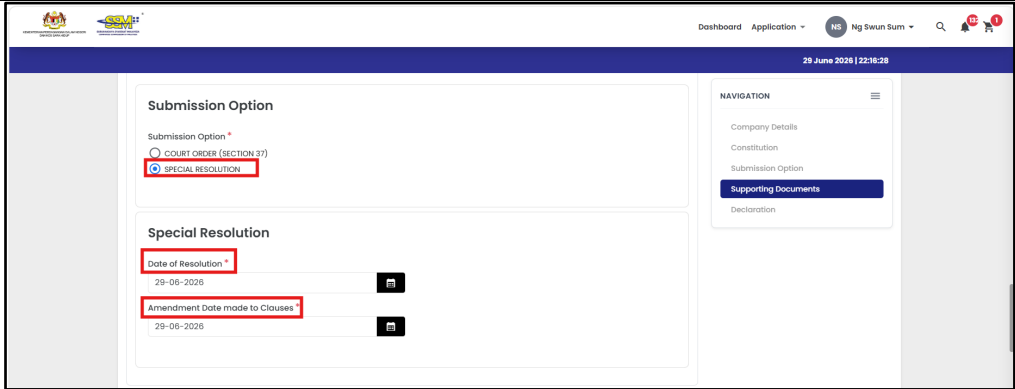
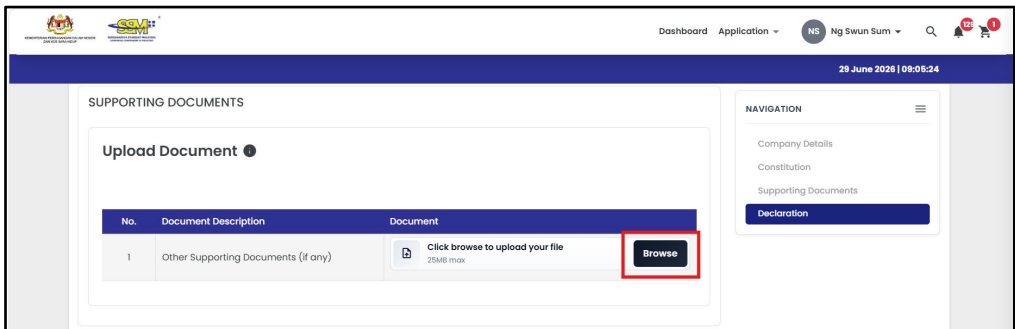
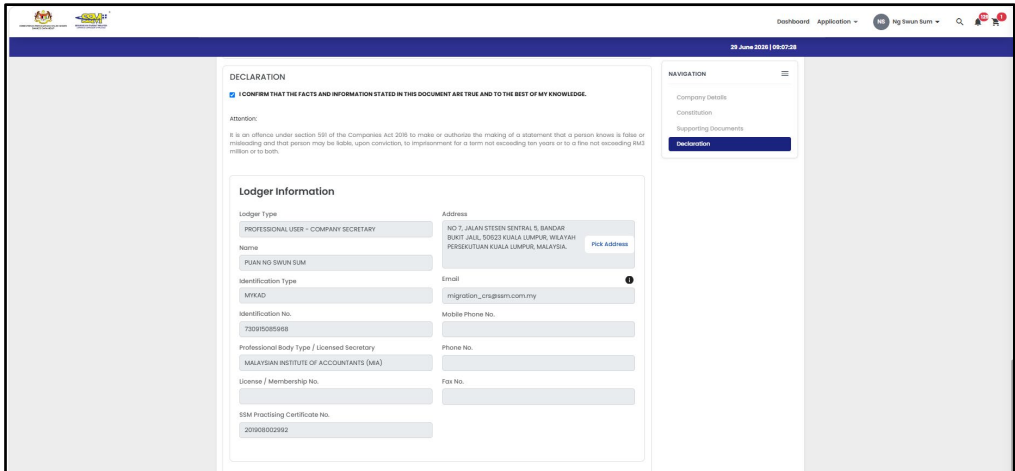
2.2.1.3 Amendments Made to Clauses (Steps 3 – 4)

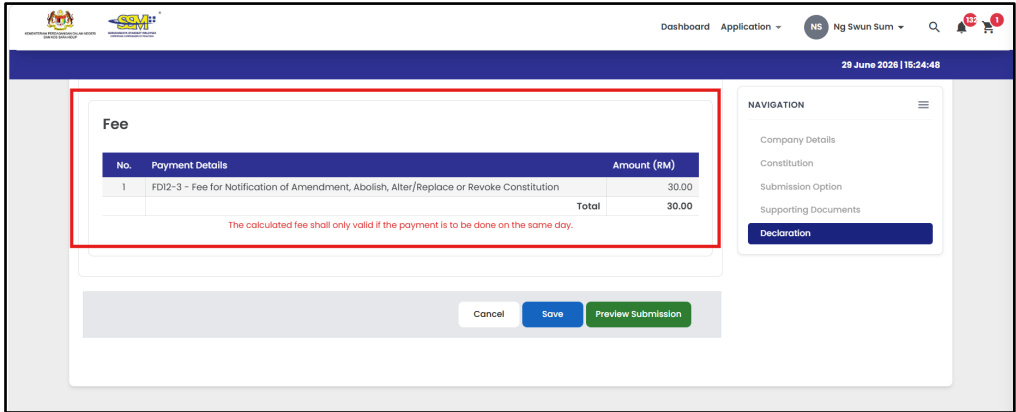
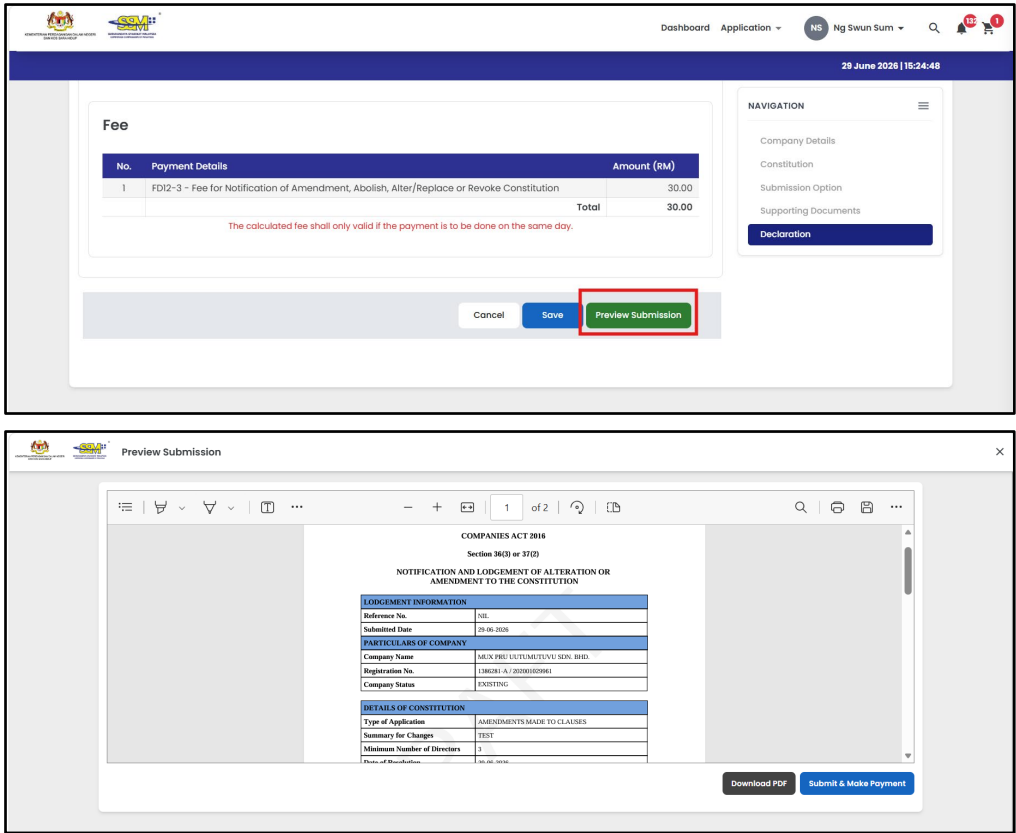
Repeat **Steps 1 – 4** from previous **2.2.1.1: Abolishment of Constitution**

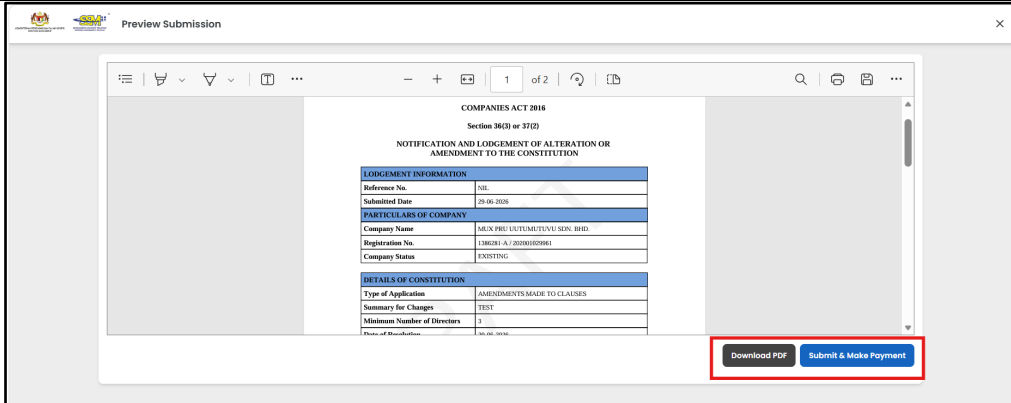
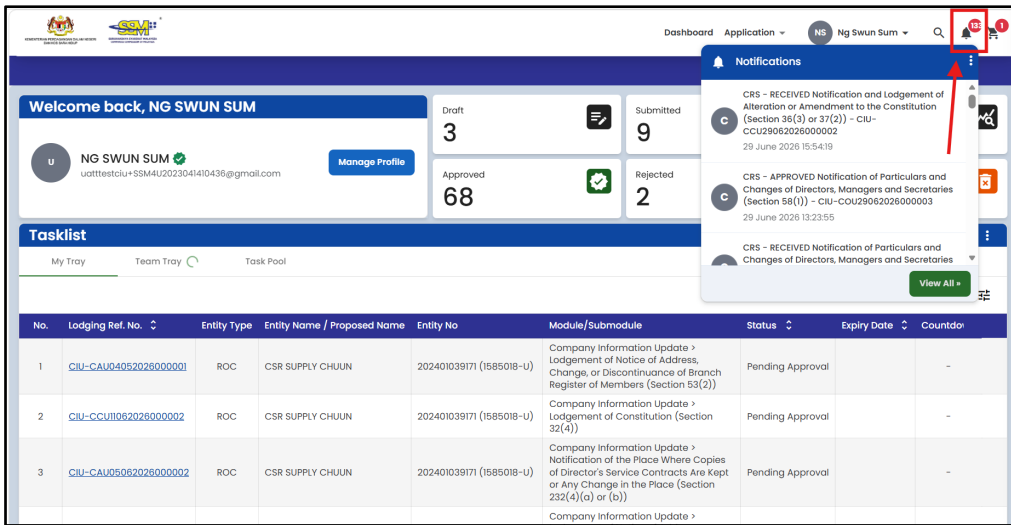
Field Num.	Description
1	The user is required to select the Amendments Made to Clauses option, provide the Summary of Changes and enter the Minimum Number of Directors in the Details of Constitution section.  Note: The system will validate the Company Type based on the minimum number of directors required. A Public Company must have at least two (2) directors, while a Private Company must have at least one (1) director. If the user enters a number lower than the required minimum, the system will display an error pop-up message.
2	The system will display the existing Business Code/Description and Object Clause in Constitution in the Business Code section.  The user may add a new Business Code, if required by clicking the Add button. For each Business Code/Description, the user is required to fill in the details in the Object Clause in Constitution field.

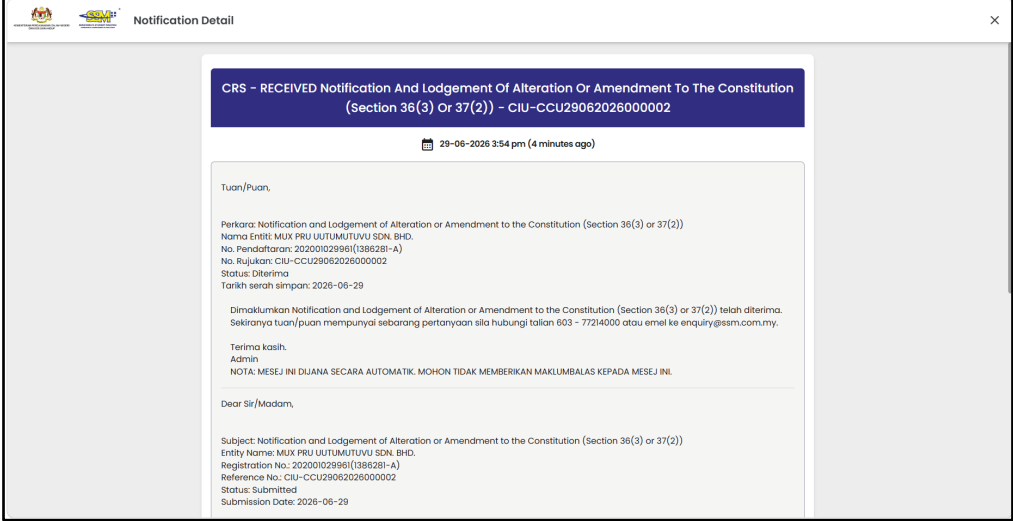
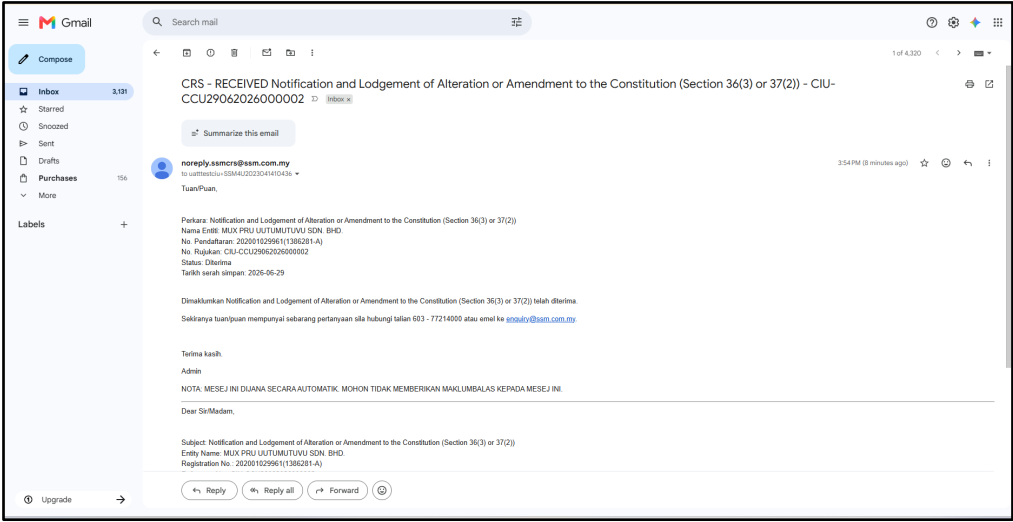
Field Num.	Description
	 After the user clicks the Add button, the system will display the Business Code screen. The user is required to fill in the Business Code/Description and Object Clause in Constitution fields. Once completed, the user clicks the Save button and will be redirected back to the main screen.  Note: The system will validate that the company has at least one Business Code during lodgement submission. If the required minimum is not met, the system will display an error pop-up message.
3	The user is required to upload the Full Set of Constitution in the Upload Constitution section. 
4	The user must tick the Declaration checkbox.

Field Num.	Description
	 Note: If the checkbox is not selected, the system will display an inline error message.
5	The user is required to select a Submission Option for the lodgement: - If the user selects Court Order (Section 37), the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects Special Resolution, the user must complete the mandatory fields, including Date of Resolution and Amendment Date Made to Clauses.

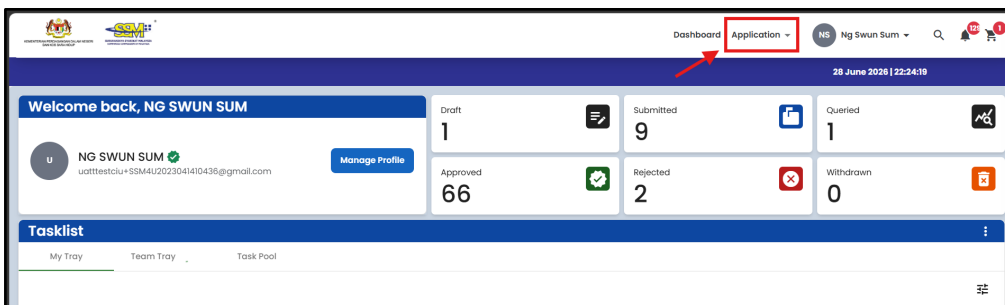
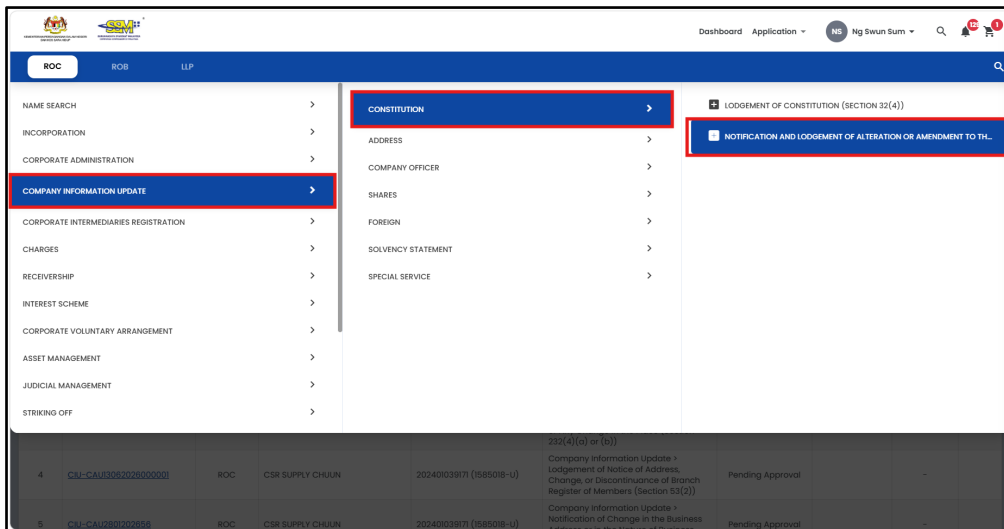
Field Num.	Description
	
6	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
7	In the Declaration section, the user is required to tick the Declaration checkbox and verify that the lodger information is displayed correctly. 

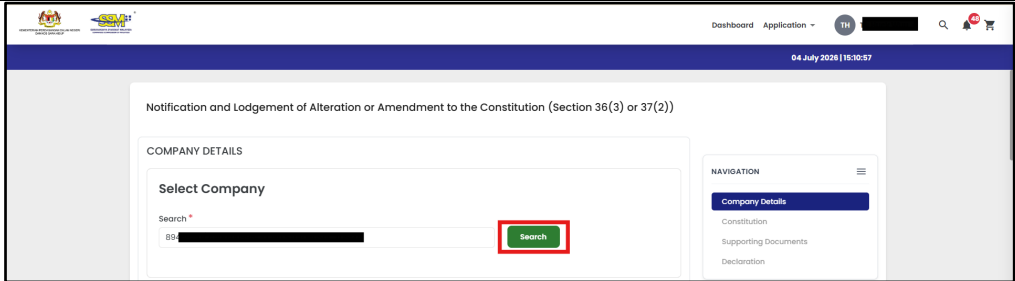
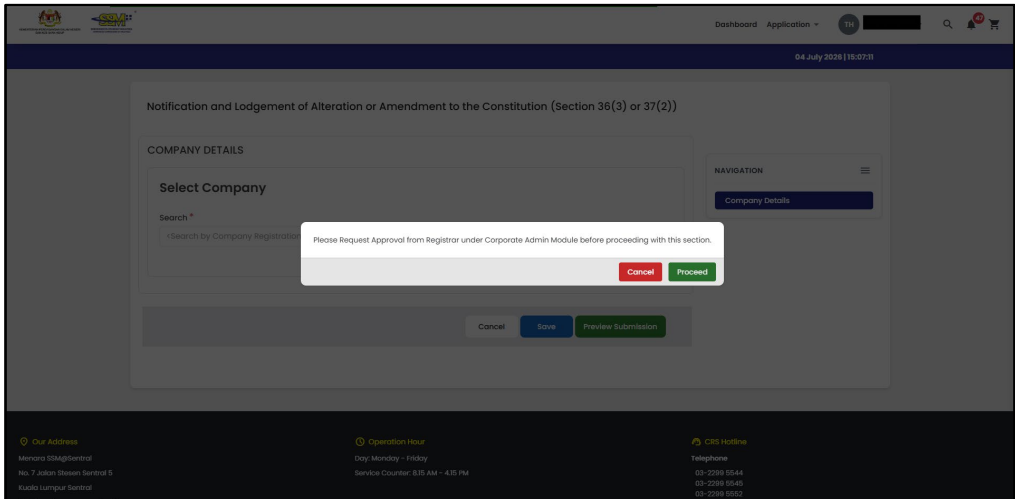
Field Num.	Description																														
8	In the Fee section, the system will display the Payment Details required for submission of the lodgement. If no payment is applicable, no payment details will be shown on the screen.  The screenshot shows the 'Fee' section of the SSM system. A red box highlights the 'Payment Details' table, which contains one row for 'FD12-3 - Fee for Notification of Amendment, Abolish, Alter/Replace or Revoke Constitution' with an amount of 30.00. Below the table, a note states: 'The calculated fee shall only valid if the payment is to be done on the same day.' At the bottom of the table, there are buttons for 'Cancel', 'Save', and 'Preview Submission'.																														
9	The user must click the Preview Submission button and will be redirected to the Preview Submission screen.  The screenshot shows the 'Preview Submission' screen in the SSM system. It displays a form with the following details: <table border="1"> <thead> <tr> <th colspan="2">COMPANIES ACT 2016</th> </tr> <tr> <th colspan="2">Section 36(3) or 37(2)</th> </tr> <tr> <th colspan="2">NOTIFICATION AND LODGEMENT OF ALTERATION OR AMENDMENT TO THE CONSTITUTION</th> </tr> </thead> <tbody> <tr> <td colspan="2">LODGE INFORMATION</td> </tr> <tr> <td>Reference No.</td> <td>Nil</td> </tr> <tr> <td>Submitted Date</td> <td>29-06-2026</td> </tr> <tr> <td colspan="2">PARTICULARS OF COMPANY</td> </tr> <tr> <td>Company Name</td> <td>MAJIN PRU UTAMA/UTAMA SDN. BHD.</td> </tr> <tr> <td>Registration No.</td> <td>138281-A/20200102961</td> </tr> <tr> <td>Company Status</td> <td>EXISTING</td> </tr> <tr> <td colspan="2">DETAILS OF CONSTITUTION</td> </tr> <tr> <td>Type of Application</td> <td>AMENDMENTS MADE TO CLAUSES</td> </tr> <tr> <td>Summary for Changes</td> <td>TEST</td> </tr> <tr> <td>Minimum Number of Directors</td> <td>3</td> </tr> <tr> <td>Date of Declaration</td> <td>30-06-2026</td> </tr> </tbody> </table> At the bottom of the screen, there are buttons for 'Download PDF' and 'Submit & Make Payment'.	COMPANIES ACT 2016		Section 36(3) or 37(2)		NOTIFICATION AND LODGEMENT OF ALTERATION OR AMENDMENT TO THE CONSTITUTION		LODGE INFORMATION		Reference No.	Nil	Submitted Date	29-06-2026	PARTICULARS OF COMPANY		Company Name	MAJIN PRU UTAMA/UTAMA SDN. BHD.	Registration No.	138281-A/20200102961	Company Status	EXISTING	DETAILS OF CONSTITUTION		Type of Application	AMENDMENTS MADE TO CLAUSES	Summary for Changes	TEST	Minimum Number of Directors	3	Date of Declaration	30-06-2026
COMPANIES ACT 2016																															
Section 36(3) or 37(2)																															
NOTIFICATION AND LODGEMENT OF ALTERATION OR AMENDMENT TO THE CONSTITUTION																															
LODGE INFORMATION																															
Reference No.	Nil																														
Submitted Date	29-06-2026																														
PARTICULARS OF COMPANY																															
Company Name	MAJIN PRU UTAMA/UTAMA SDN. BHD.																														
Registration No.	138281-A/20200102961																														
Company Status	EXISTING																														
DETAILS OF CONSTITUTION																															
Type of Application	AMENDMENTS MADE TO CLAUSES																														
Summary for Changes	TEST																														
Minimum Number of Directors	3																														
Date of Declaration	30-06-2026																														
	The user can download the PDF by clicking the Download PDF button. Finally, the user must click the Submit & Make Payment button.																														

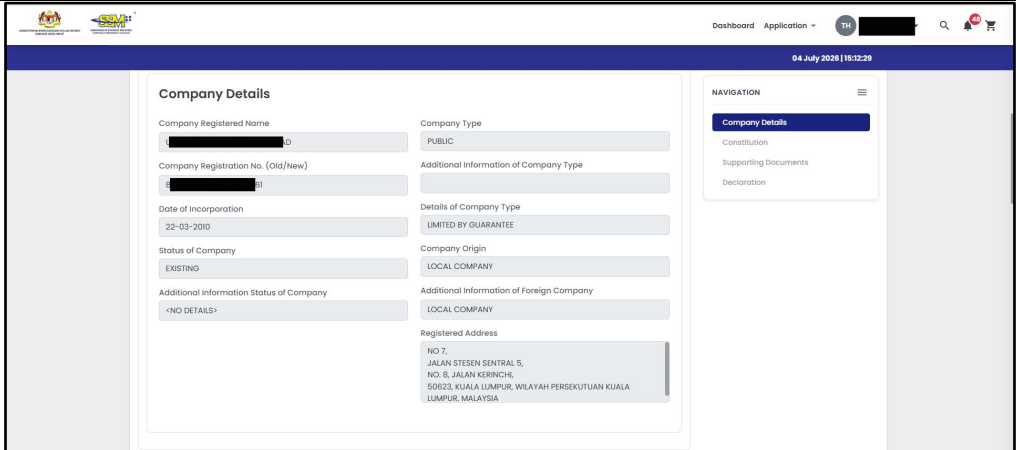
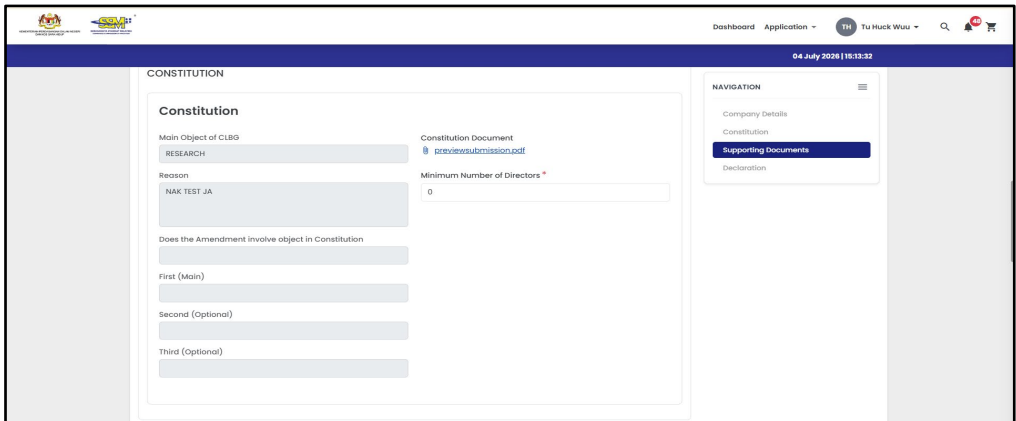
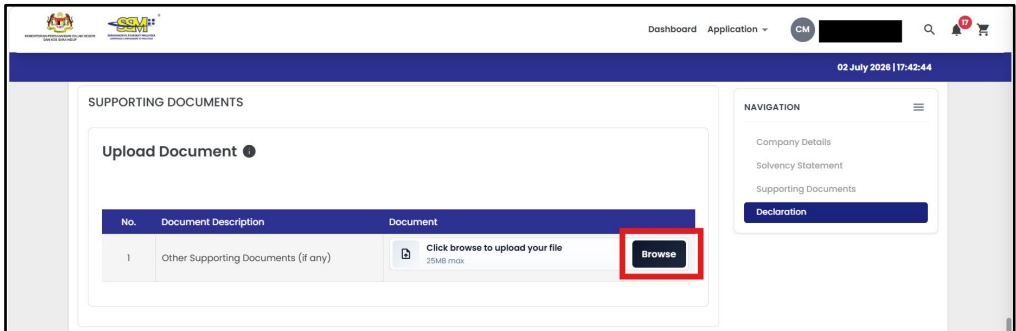
Field Num.	Description
	 Note: If no payment is required, the system will display a Submit button instead.
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

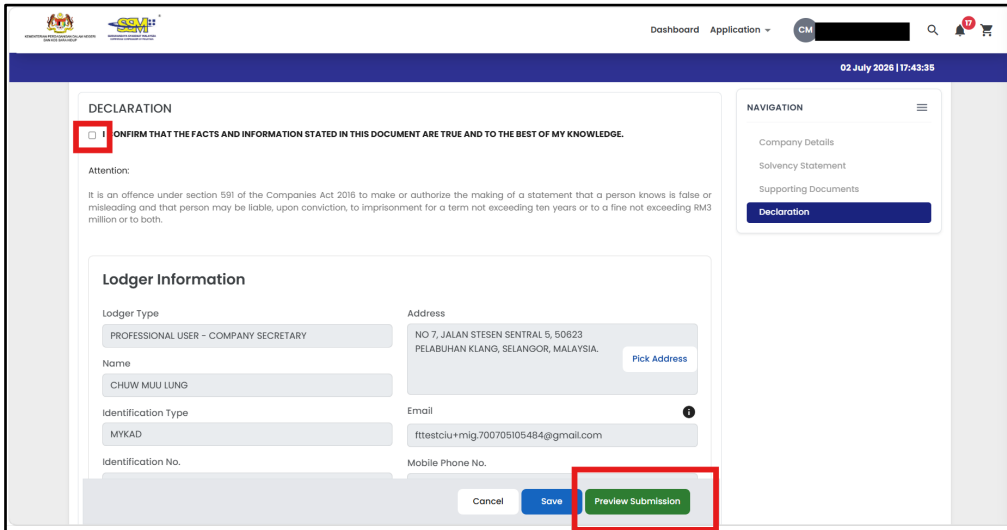
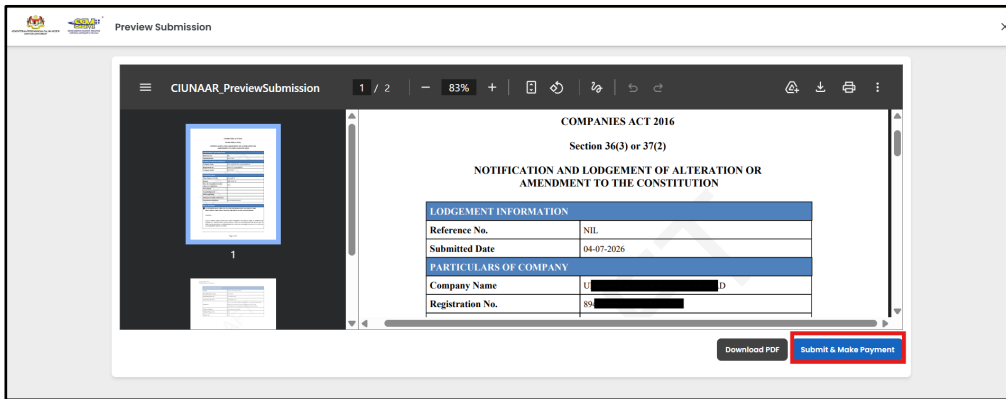
Field Num.	Description
	 Notification Detail CRS - RECEIVED Notification And Lodgement Of Alteration Or Amendment To The Constitution (Section 36(3) Or 37(2)) - CIU-CCU29062026000002 29-06-2026 3:54 pm (4 minutes ago) Tuan/Puan, Perkara: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Nama Entiti: MUX PRU UUTUMUTUVU SDN. BHD. No. Pendaftaran: 20200102996(1386281-A) No. Rujukan: CIU-CCU29062026000002 Status: Diterima Tarikh serah simpan: 2026-06-29 Dimaklumkan Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Entity Name: MUX PRU UUTUMUTUVU SDN. BHD. Registration No.: 20200102996(1386281-A) Reference No.: CIU-CCU29062026000002 Status: Submitted Submission Date: 2026-06-29
	 Gmail Search mail Compose Inbox 3,131 Starred Snoozed Sent Drafts Purchases 106 More Labels CRS - RECEIVED Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) - CIU-CCU29062026000002 Summarize this email noreply@ssm.com.my to uat8856@ssm.com.my (1386281-A) Tuan/Puan, Perkara: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Nama Entiti: MUX PRU UUTUMUTUVU SDN. BHD. No. Pendaftaran: 20200102996(1386281-A) No. Rujukan: CIU-CCU29062026000002 Status: Diterima Tarikh serah simpan: 2026-06-29 Dimaklumkan Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Entity Name: MUX PRU UUTUMUTUVU SDN. BHD. Registration No.: 20200102996(1386281-A) Reply Reply all Forward

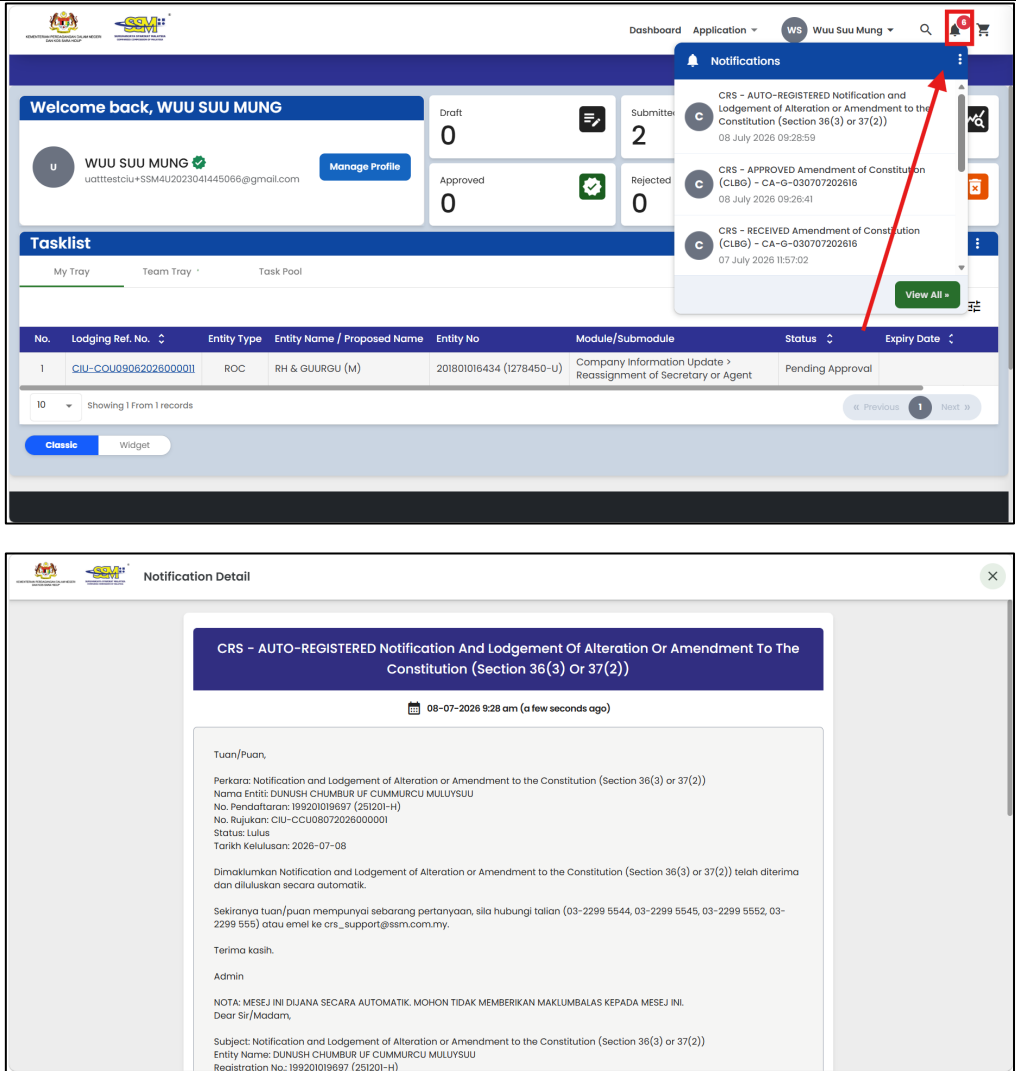
2.2.2 CLBG Company

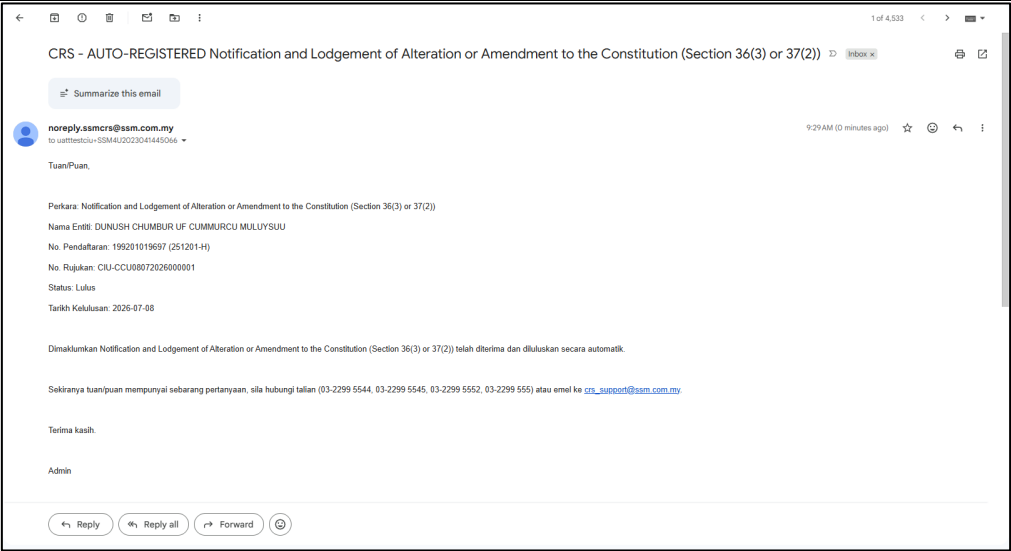
Field Num.	Description
1	After successfully logging in, the user will be redirected to the Dashboard. From there, navigate to the Application menu located in the Top Navigation Bar. 
2	Click on Application -> Register of Company (ROC) -> Corporate Information Updates -> Constitution -> Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37 (2)). 
3	The user may enter the Old Registration Number, New Registration Number, or Company Name for a CLBG company and then click the Search button. The system will validate whether the CLBG company has obtained approval from the Corporate Administration (CA) Module.

Field Num.	Description
	 Note: If approval has not been granted, the system will prevent the user from proceeding and display a pop-up notification: “Please Request Approval from Minister/Registrar under Corporate Admin Module before proceeding with this section.” and “Proceed to Corporate Admin Module” button. 
4	The system will automatically populate the company’s details based on the search. The user can then verify that the populated information is correct.

Field Num.	Description
	
5	System will display all the details that been approved by Corporate Admin (CA) Module. The user needs to update the Minimum Number of Directors. 
6	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.

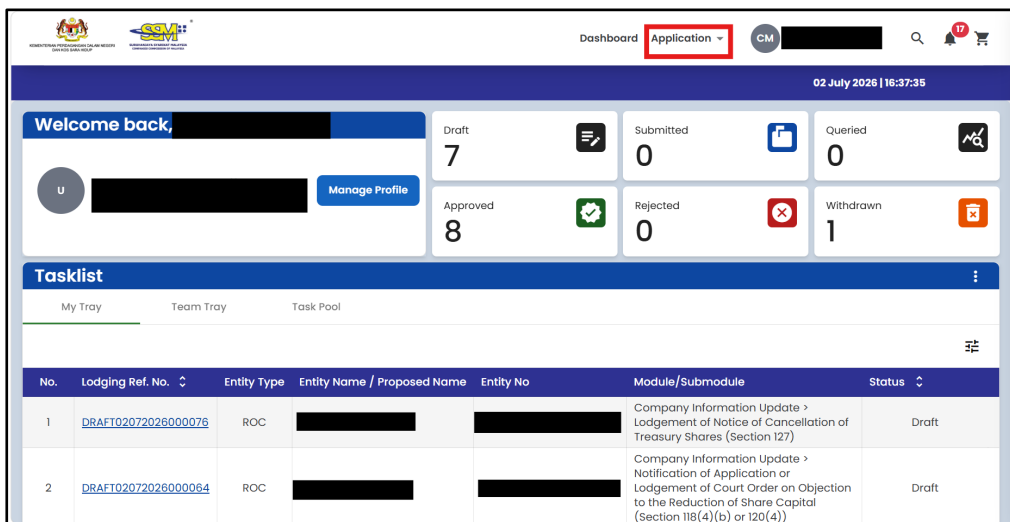
Field Num.	Description
7	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
8	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit" button. 
9	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

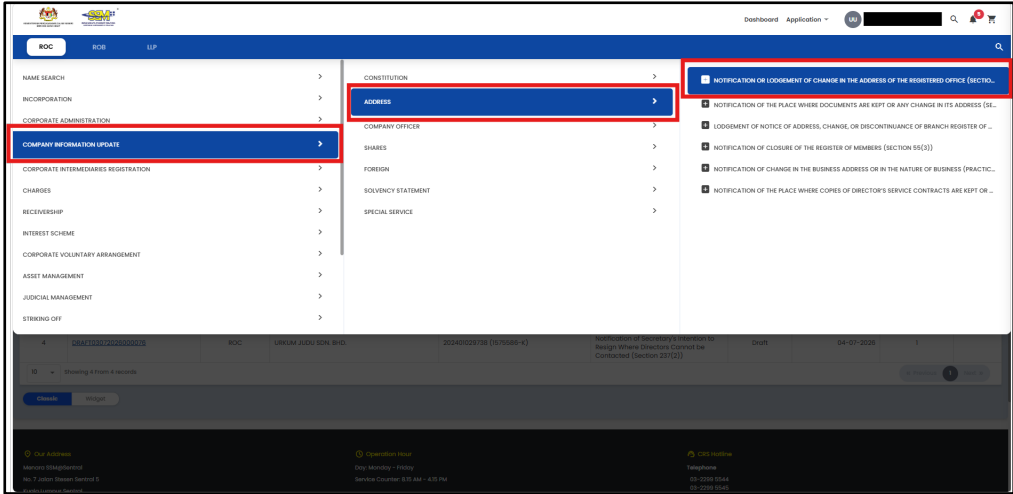
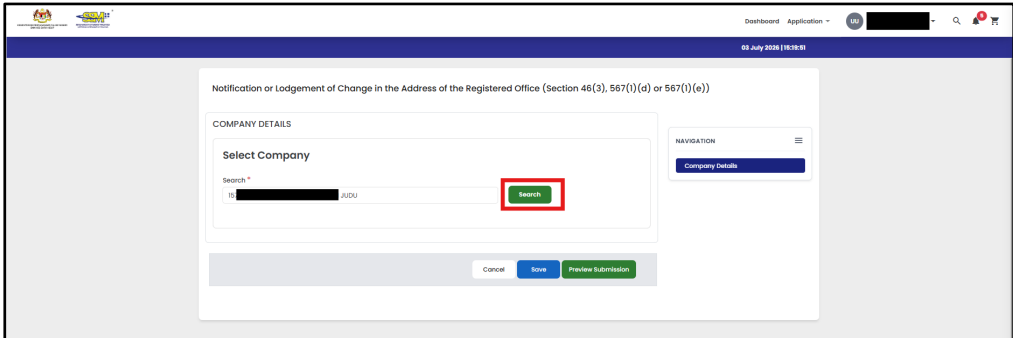
Field Num.	Description
	 The screenshot displays the CRS External User Manual interface. The top navigation bar includes 'Dashboard', 'Application', and a user profile 'Wuu Suu Mung'. A 'Notifications' dropdown menu is open, showing three notifications: 'CRS - AUTO-REGISTERED Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2))', 'CRS - APPROVED Amendment of Constitution (CLBG) - CA-G-030707202616', and 'CRS - RECEIVED Amendment of Constitution (CLBG) - CA-G-030707202616'. A red arrow points to the 'View All' button in the notifications menu. Below the notifications, the 'Tasklist' section shows a table with one record: 'Company Information Update > Reassignment of Secretary or Agent' with a status of 'Pending Approval'. The 'Notification Detail' view shows the details of the 'CRS - AUTO-REGISTERED Notification And Lodgement Of Alteration Or Amendment To The Constitution (Section 36(3) Or 37(2))' notification, including the date '08-07-2026 9:28 am (a few seconds ago)' and the content of the notification.

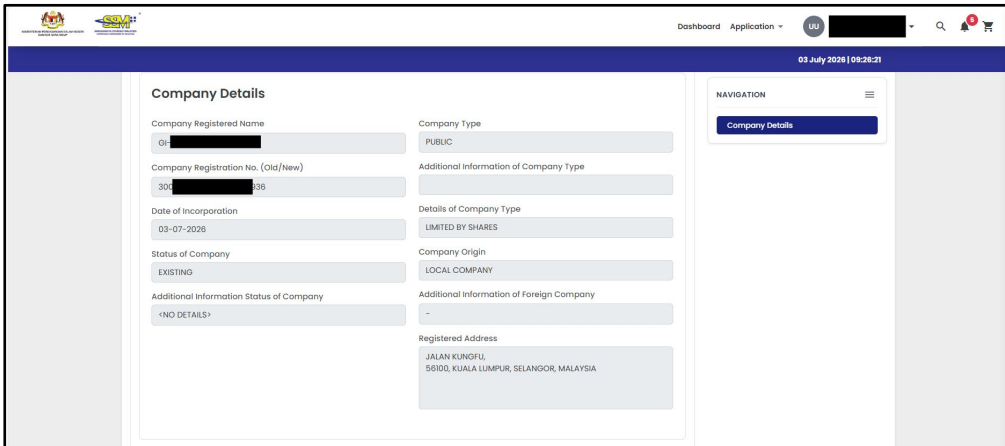
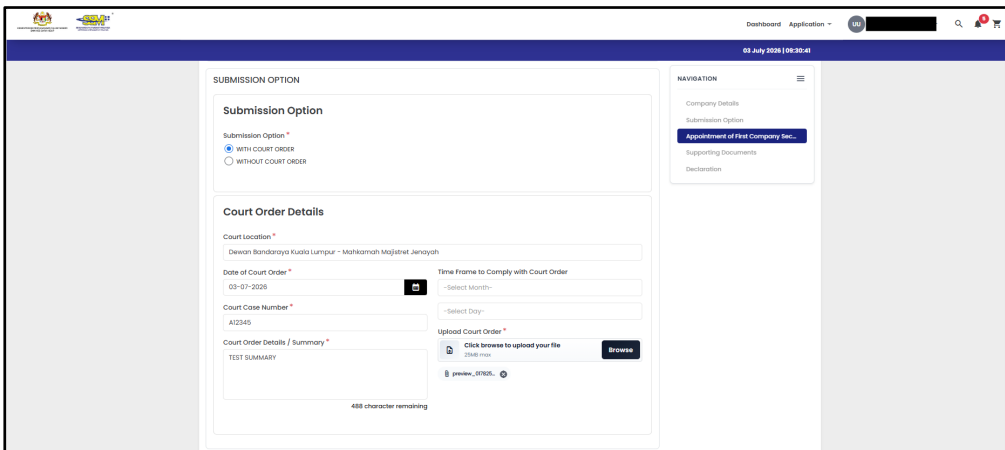
Field Num.	Description
	 CRS - AUTO-REGISTERED Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Summarize this email noreply.ssmcrs@ssm.com.my to uatfests@ssm.com.my Tuan/Puan, Perkara: Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) Nama Entiti: DUNJSH CHUMBUR UF CUMMURCU MULUYSUJ No. Pendaftaran: 199201019697 (251201-H) No. Rujukan: CIU-CCU08072026000001 Status: Lulus Tarikh Kelulusan: 2026-07-08 Dimaklumkan Notification and Lodgement of Alteration or Amendment to the Constitution (Section 36(3) or 37(2)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 5553) atau emel ke crs_support@ssm.com.my Terima kasih. Admin Reply Reply all Forward

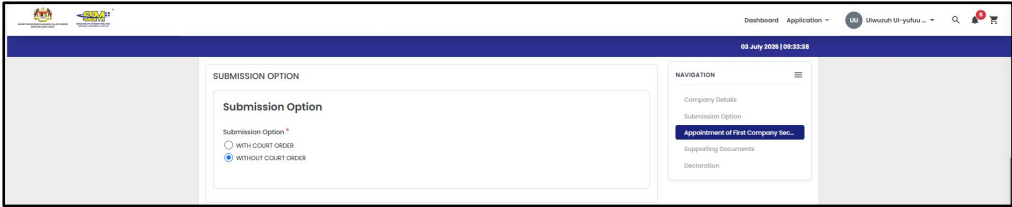
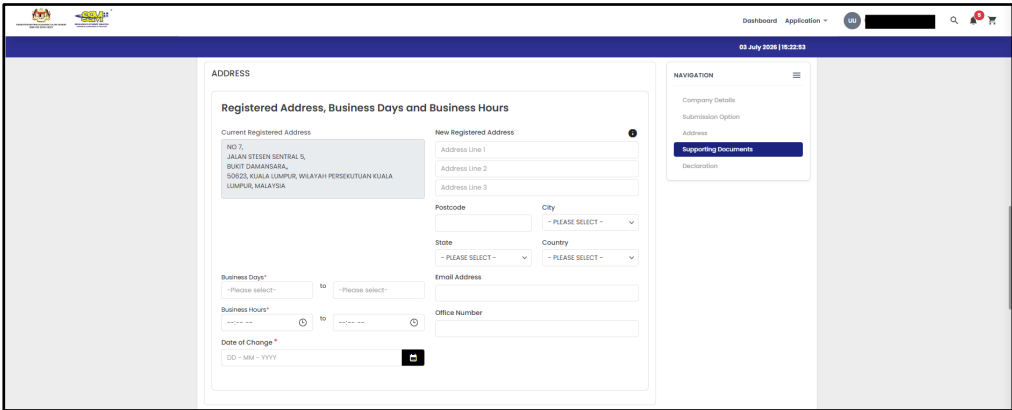
3 Address

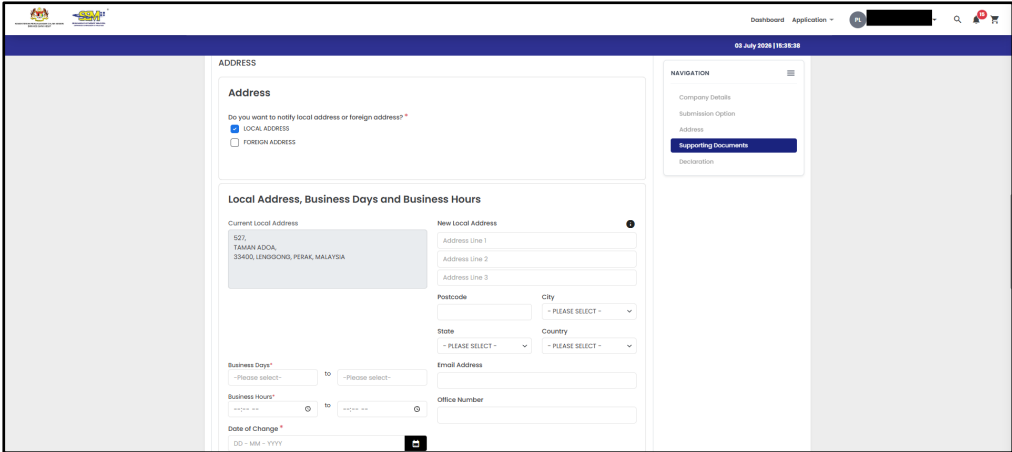
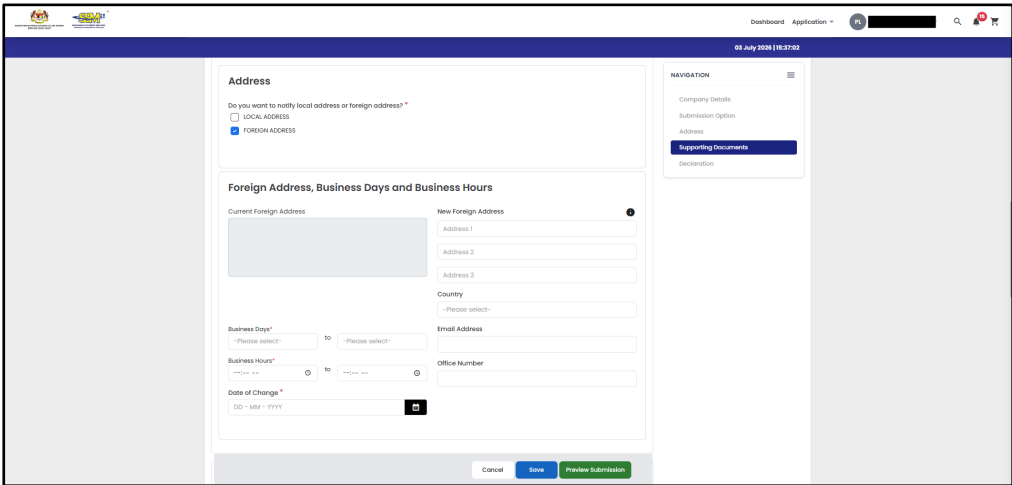
3.1 Notification or Lodgement of Change in the Address of the Registered Office (Section 46(3), 567(1)(d) or 567(1)I)

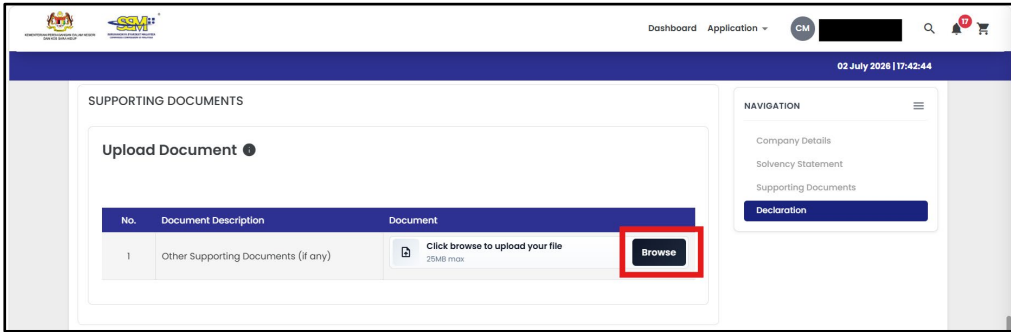
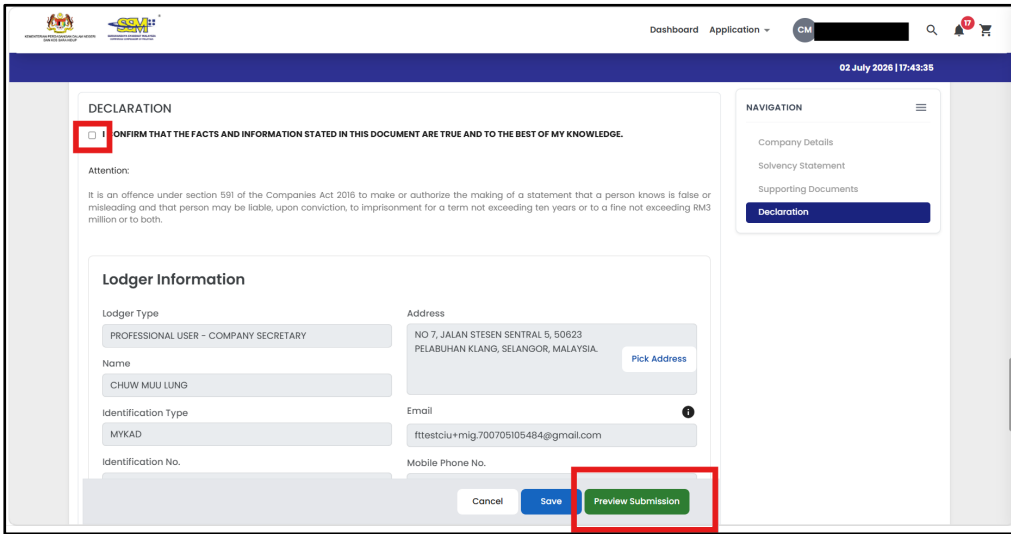
Field Num.	Description																					
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. <table><thead><tr><th>No.</th><th>Lodging Ref. No.</th><th>Entity Type</th><th>Entity Name / Proposed Name</th><th>Entity No</th><th>Module/Submodule</th><th>Status</th></tr></thead><tbody><tr><td>1</td><td>DRAFT02072026000076</td><td>ROC</td><td></td><td></td><td>Company Information Update > Lodgement of Notice of Cancellation of Treasury Shares (Section 127)</td><td>Draft</td></tr><tr><td>2</td><td>DRAFT02072026000064</td><td>ROC</td><td></td><td></td><td>Company Information Update > Notification of Application or Lodgement of Court Order on Objection to the Reduction of Share Capital (Section 118(4)(b) or 120(4))</td><td>Draft</td></tr></tbody></table>	No.	Lodging Ref. No.	Entity Type	Entity Name / Proposed Name	Entity No	Module/Submodule	Status	1	DRAFT02072026000076	ROC			Company Information Update > Lodgement of Notice of Cancellation of Treasury Shares (Section 127)	Draft	2	DRAFT02072026000064	ROC			Company Information Update > Notification of Application or Lodgement of Court Order on Objection to the Reduction of Share Capital (Section 118(4)(b) or 120(4))	Draft
No.	Lodging Ref. No.	Entity Type	Entity Name / Proposed Name	Entity No	Module/Submodule	Status																
1	DRAFT02072026000076	ROC			Company Information Update > Lodgement of Notice of Cancellation of Treasury Shares (Section 127)	Draft																
2	DRAFT02072026000064	ROC			Company Information Update > Notification of Application or Lodgement of Court Order on Objection to the Reduction of Share Capital (Section 118(4)(b) or 120(4))	Draft																
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Address > Notification or Lodgement of Change in the Address of the Registered Office (Section 46(3), 567(1)(d) or 567(1)I)																					

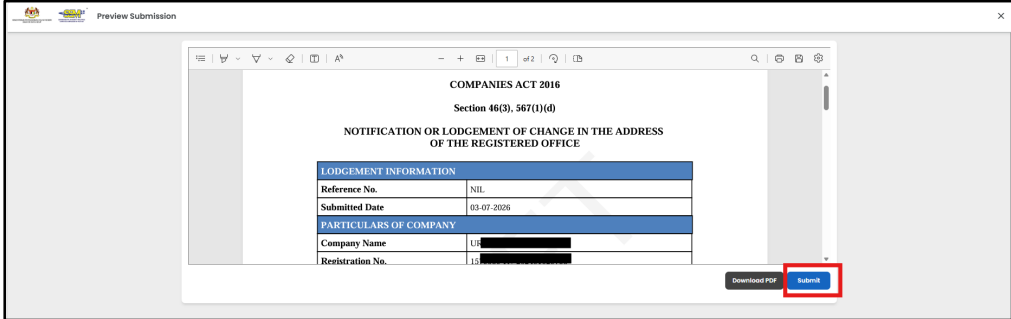
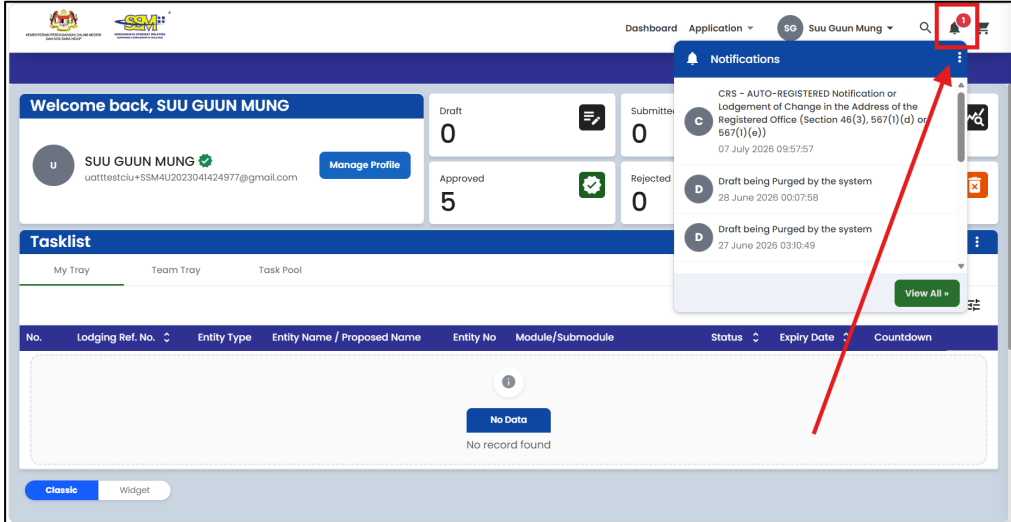
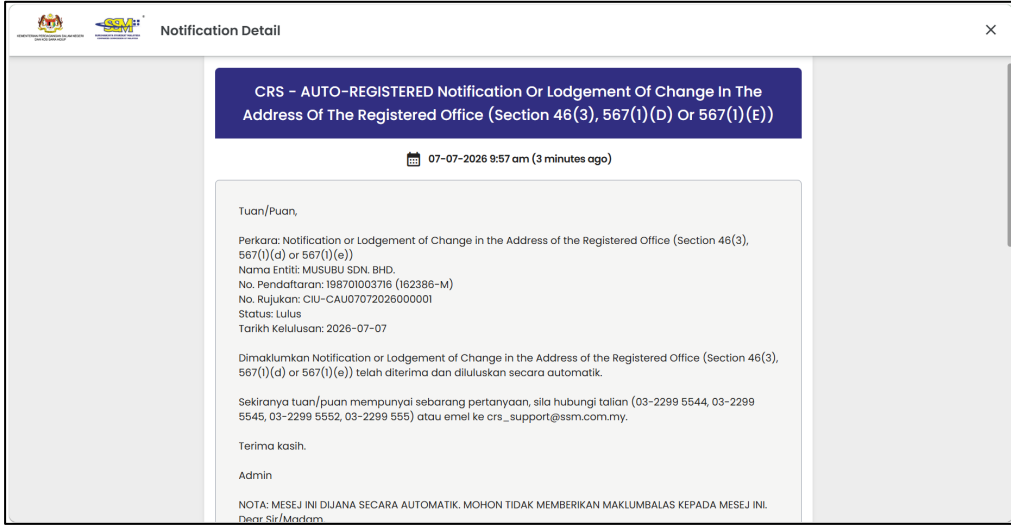
Field Num.	Description
	
3	Notification or Lodgement of Change in the Address of the Registered Office (Section 46(3), 567(1)(d) or 567(1)(e)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" status and Type of Company should be "Local" or "Foreign". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is

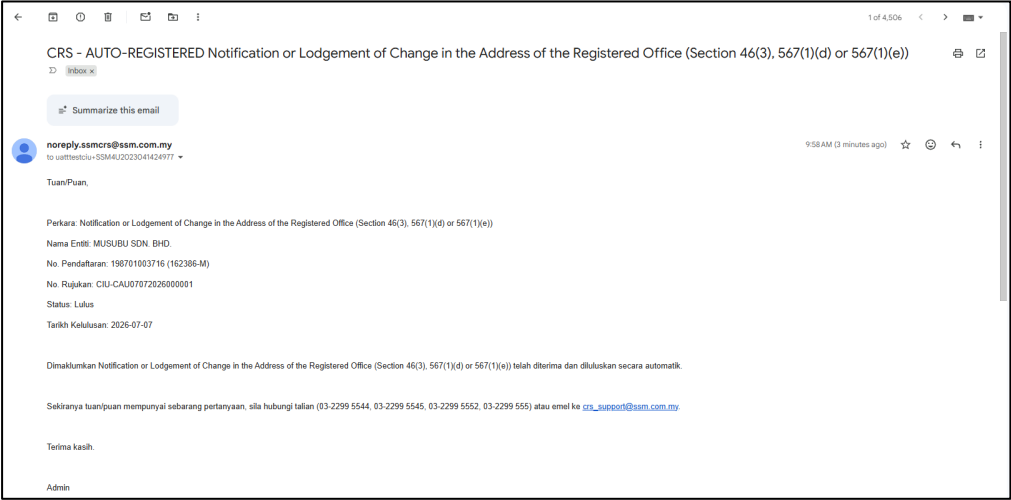
Field Num.	Description
	correct. 
5	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in.

Field Num.	Description
	
6	System will display section "Address" and the sub-section will be displayed based on Company Type. 1. If Company Type=Local, please refer 6a. 2. If Company Type=Foreign, please refer 6b.
6a	Screen will display sub-section "Registered Address, Business Days and Business Hours". User is required to complete all mandatory fields. 
6b	The user is required to select which address user would like to change for the lodgement: 1. If the user selects "Local Address", the user must complete the mandatory fields in section "Local Address, Business Days and Business Hours" including Business Days, Business Hours and Date of Change.

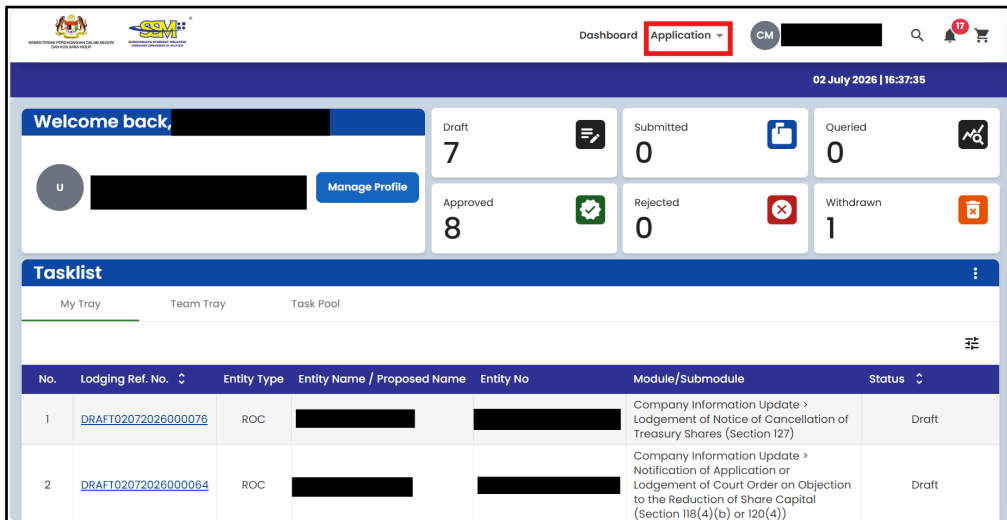
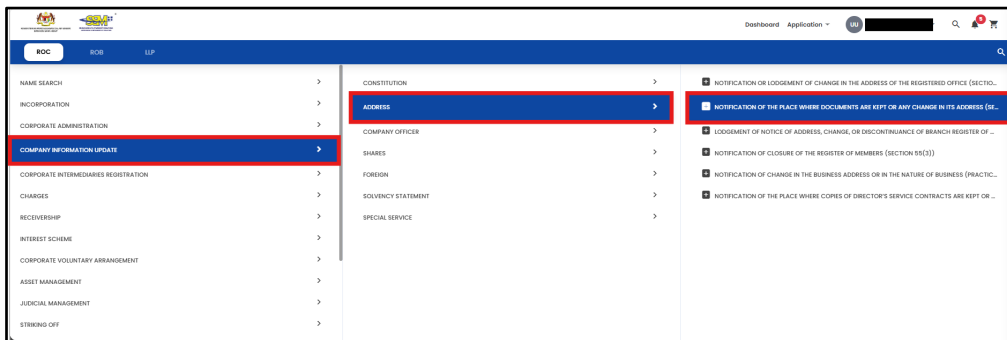
Field Num.	Description
	 2. If the user selects "Foreign Address", the user must complete the mandatory fields in section "Foreign Address, Business Days and Business Hours" including Business Days, Business Hours and Date of Change.  Note: User may select to submit changes for both Local and Foreign Address in one (1) lodgement.

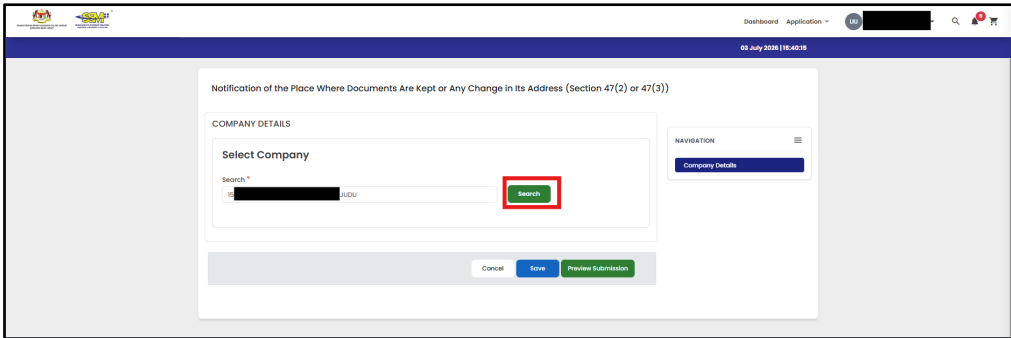
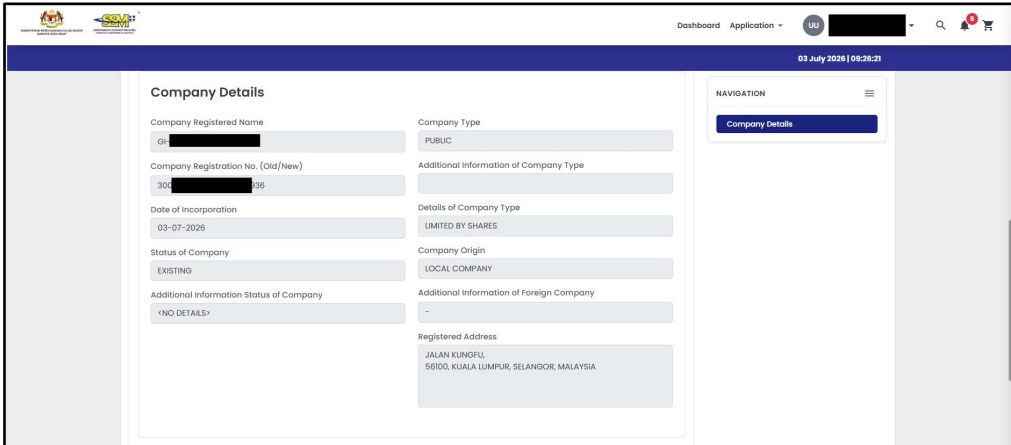
Field Num.	Description
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

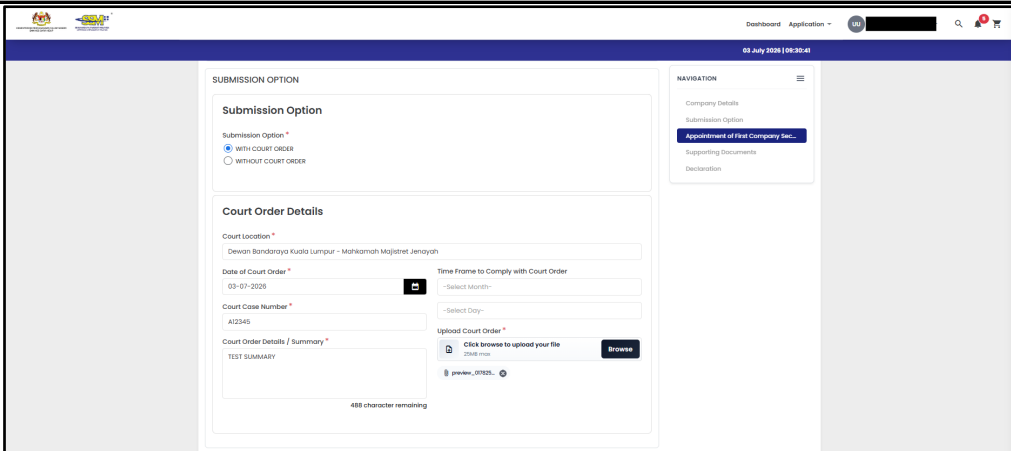
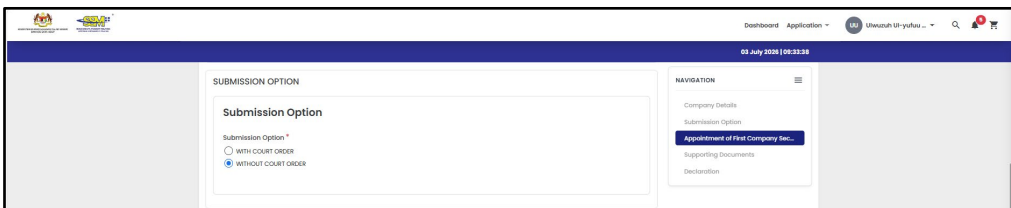
Field Num.	Description
	
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.  

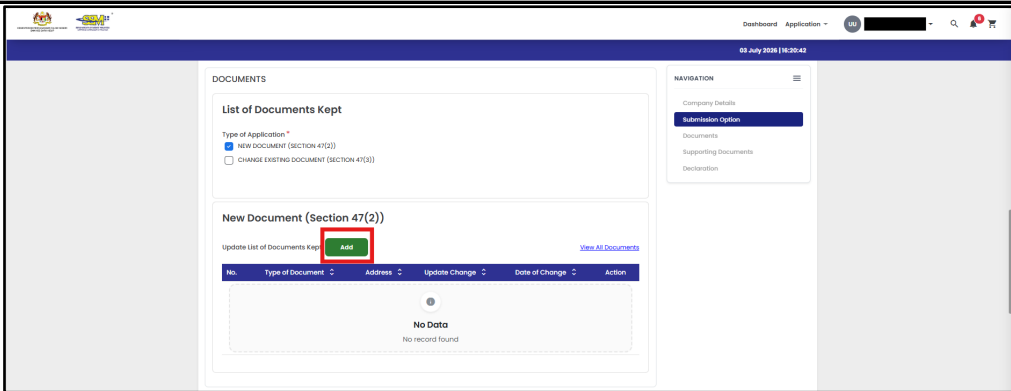
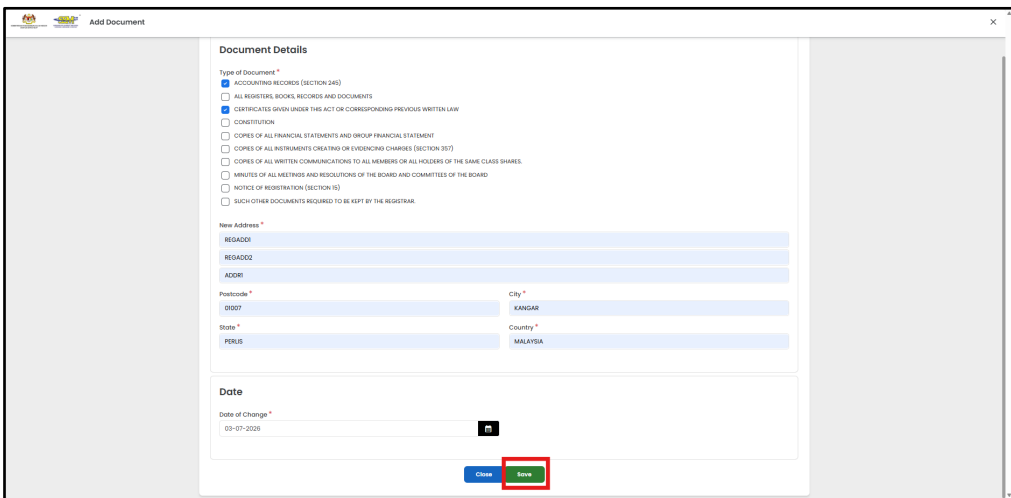
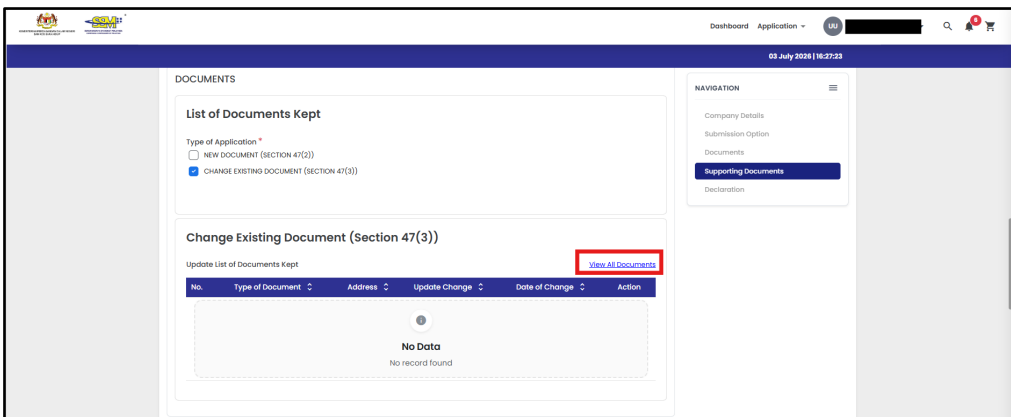
Field Num.	Description
	 The screenshot shows an email interface with the subject "CRS - AUTO-REGISTERED Notification or Lodgement of Change in the Address of the Registered Office (Section 46(3), 567(1)(d) or 567(1)(e))". The email is from "noreply.ssmcrs@ssm.com.my" to "uattest@ciu-SSM46(2023041424977)". The body of the email contains the following information: Tuan/Puan, Perkara: Notification or Lodgement of Change in the Address of the Registered Office (Section 46(3), 567(1)(d) or 567(1)(e)) Nama Entiti: MUSUBU SDN. BHD. No. Pendaftaran: 196701003716 (162386-M) No. Rujukan: CIU-CAU07072026000001 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Notification or Lodgement of Change in the Address of the Registered Office (Section 46(3), 567(1)(d) or 567(1)(e)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau email ke crs_support@ssm.com.my. Terima kasih. Admin

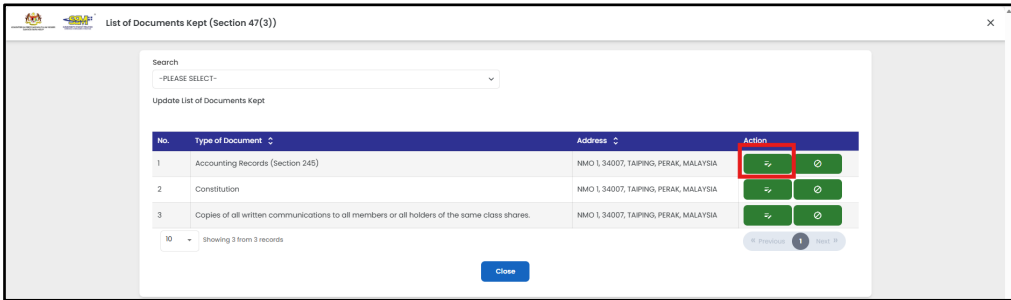
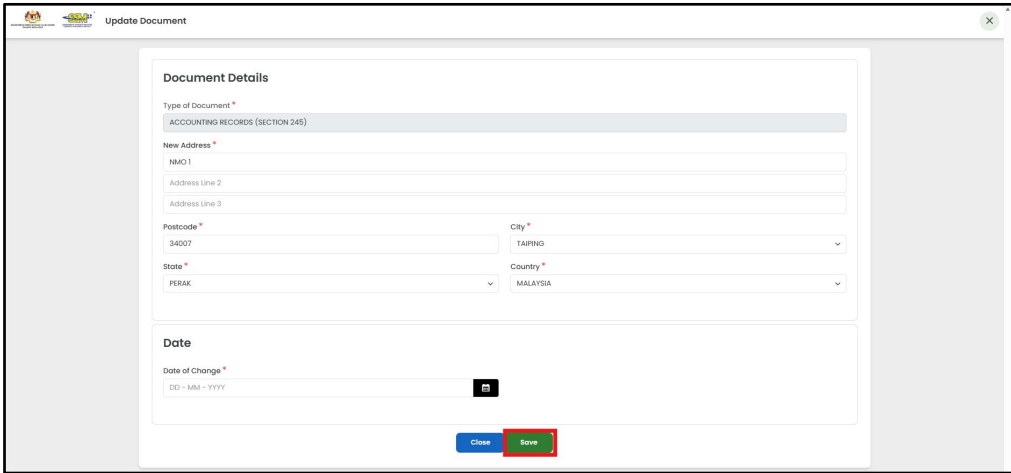
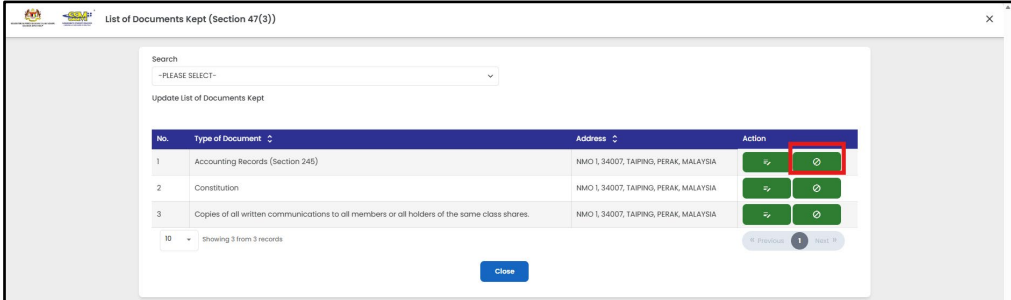
3.2 Notification Where Documents Are Not Kept at Registered Office (Section 47(2) & 47(3))

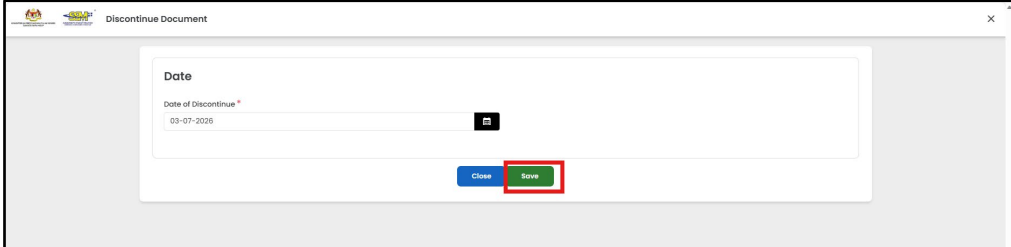
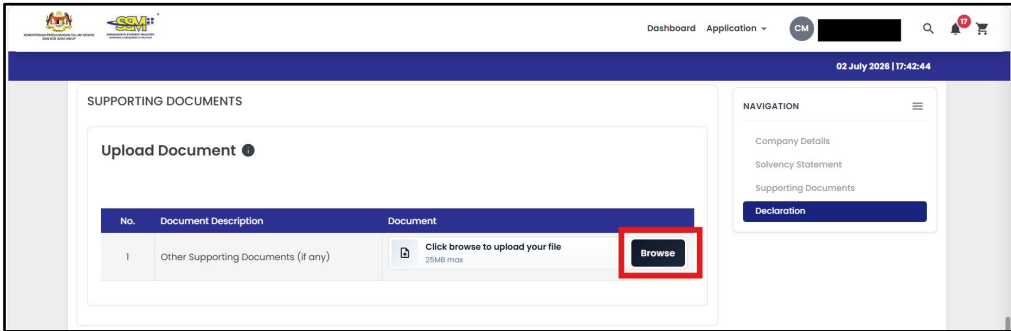
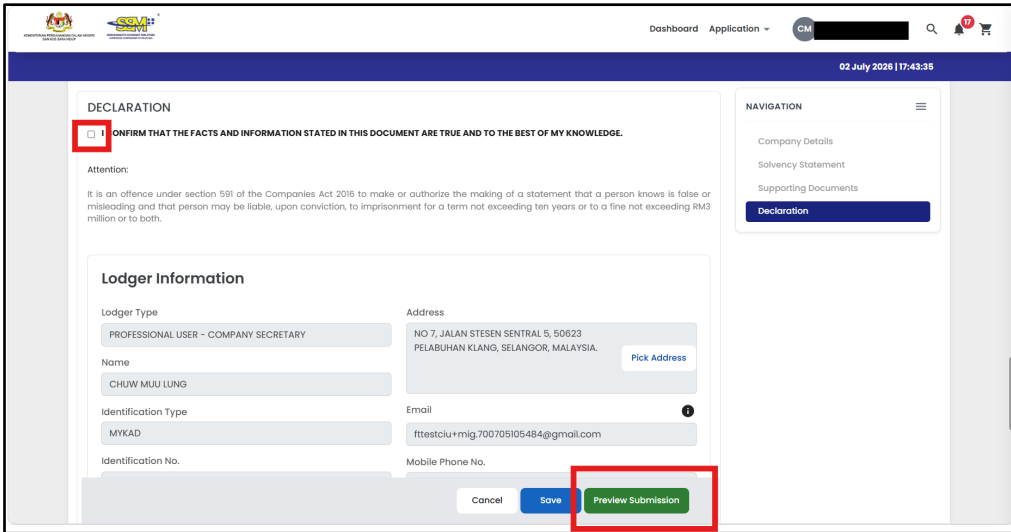
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Address > Notification of the Place Where Documents Are Kept or Any Change in Its Address (Section 47(2) or 47(3)) 
3	Notification of the Place Where Documents Are Kept or Any Change in Its Address (Section 47(2) or 47(3)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is

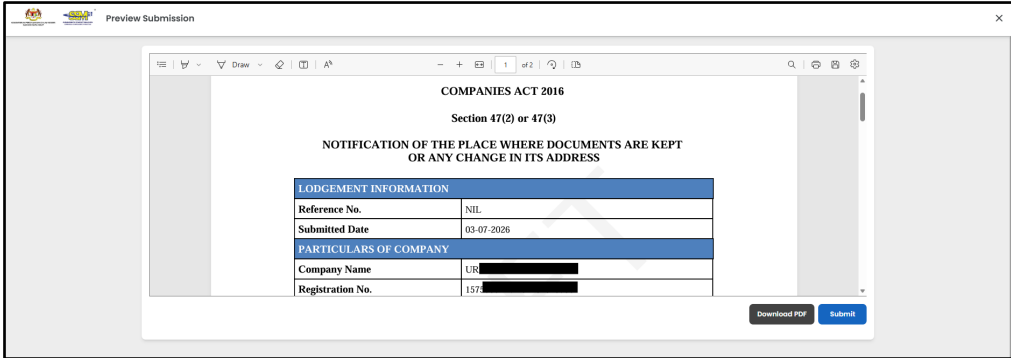
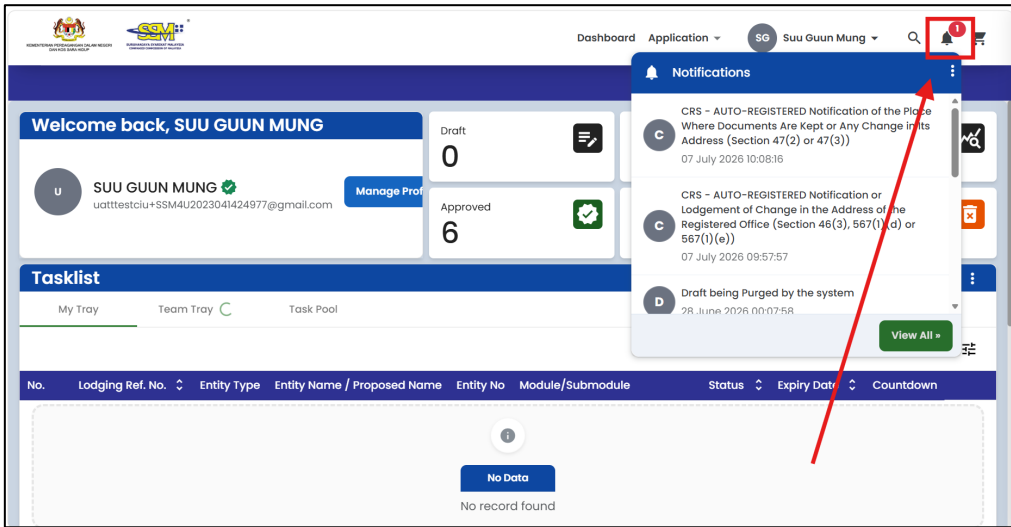
Field Num.	Description
	"Existing" status and Type of Company should be "Local" or "Foreign" After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user is required to select a Submission Option for the lodgement. 1. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.

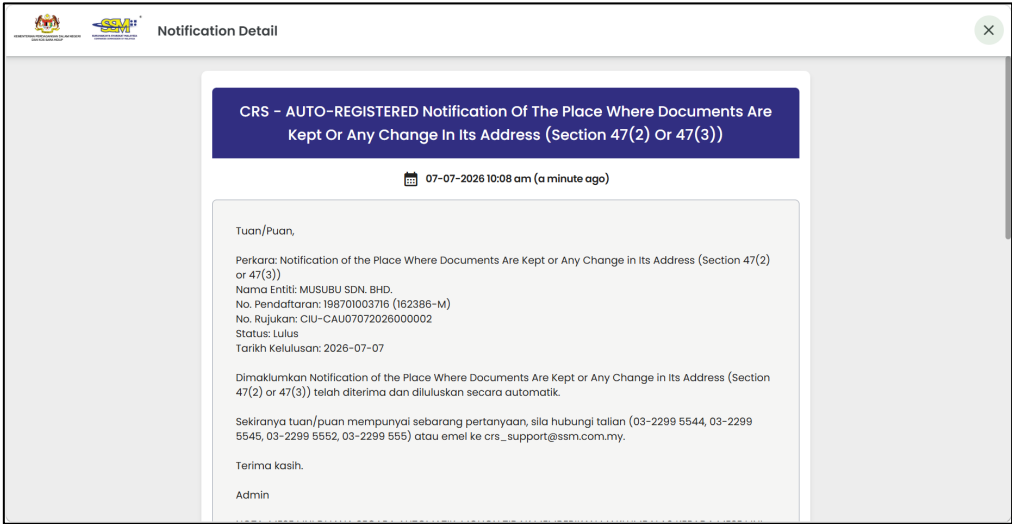
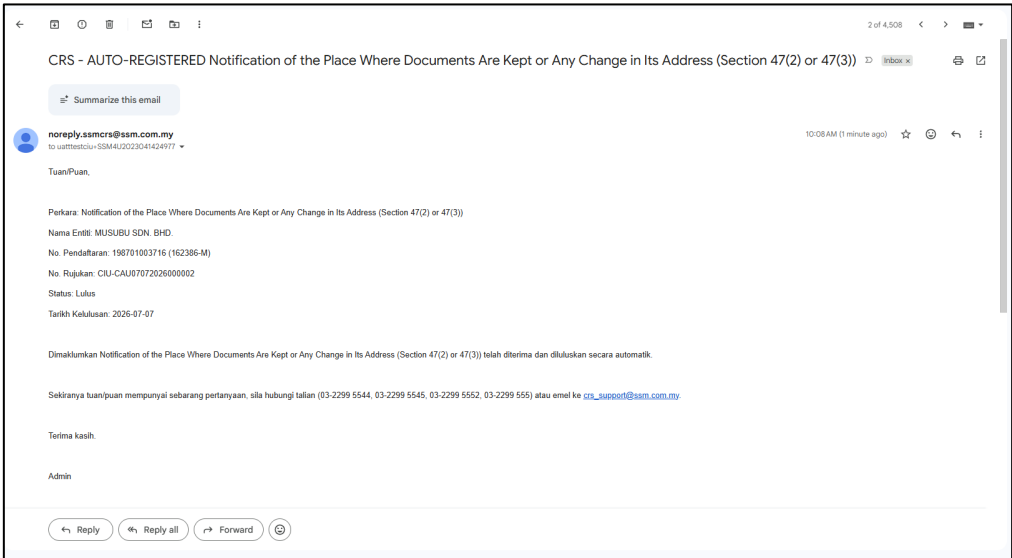
Field Num.	Description
	 Note: The Time Frame to Comply with Court Order field is optional. If the user selects "Without Court Order", no fields are required to be filled in. 
6	The user is required to select Type of Application for the lodgement: - If the user selects "New Documents (Section 47(2))", please refer to item 6a. - If the user selects "Change Existing Document (Section 47(3))", please refer to item 6b. Note: User may select to submit both New Documents (Section 47(2)) and Change Existing Document (Section 47(3)) in one (1) lodgement.'
6a	Screen will display section "New Documents (Section 47(2))". Users need to click button "Add".

Field Num.	Description
	 System will redirect user to the screen "Add Type of Document Kept" where user is required to complete all mandatory fields. Next, click "Save". 
6b	Screen will display Section "Change Existing Documents (Section 47(3))". The user needs to click hyperlink "View All Documents". 

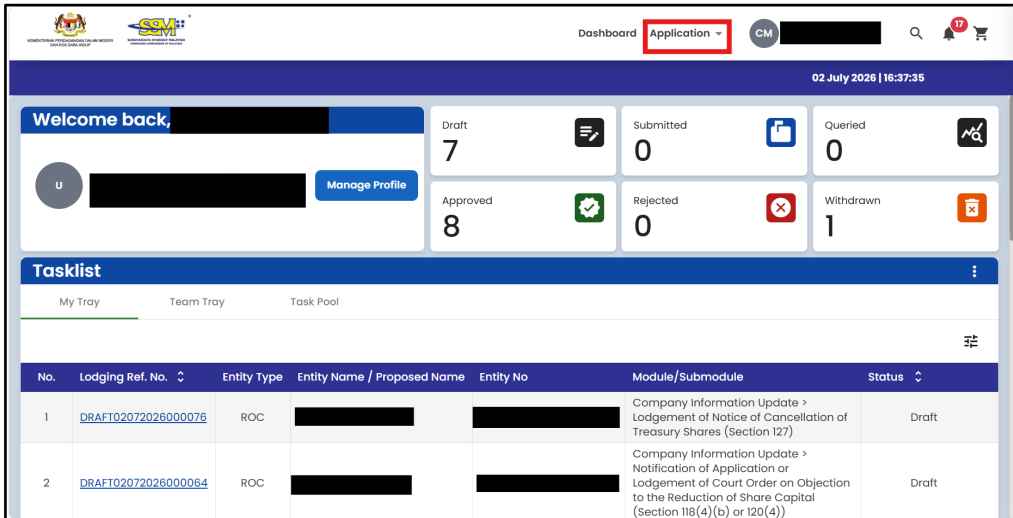
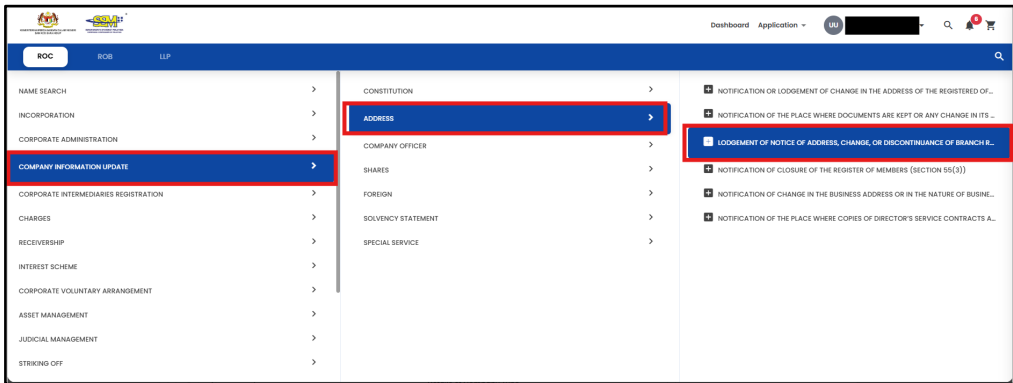
Field Num.	Description
	System will redirect user to screen "List of Documents Kept (Section 47(3))" where user can view existing Type of Documents of the company. 1. If user want to make an update, user can Click button "Edit" under Column Action. User is required to complete all mandatory fields and click button "Save".   2. If user want to remove record, user can click button "Discontinue" under Column Action. User is required to complete all mandatory field and click button "Save". 

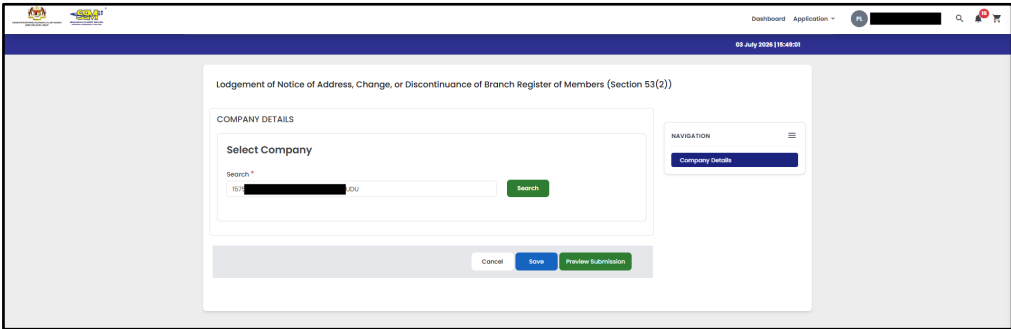
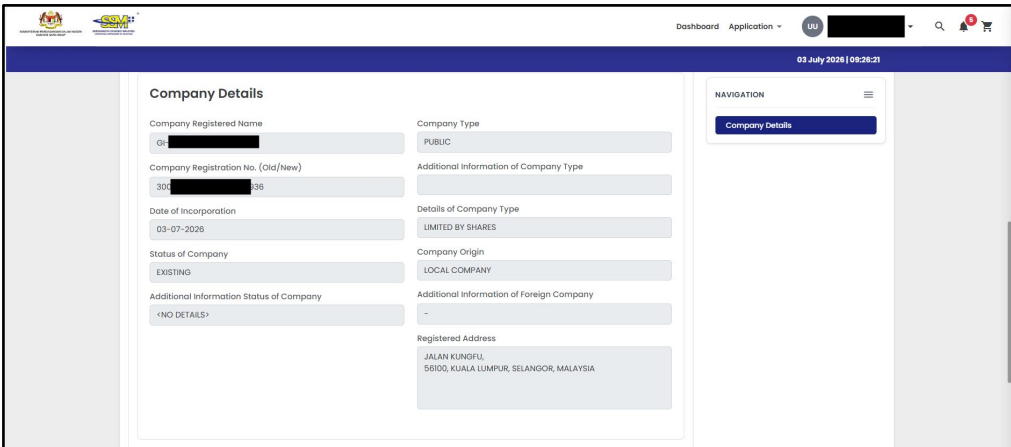
Field Num.	Description
	
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 

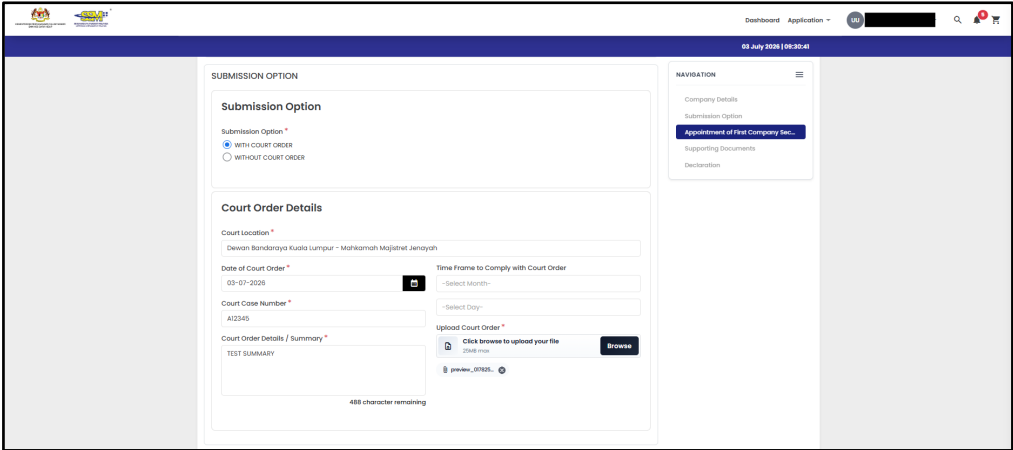
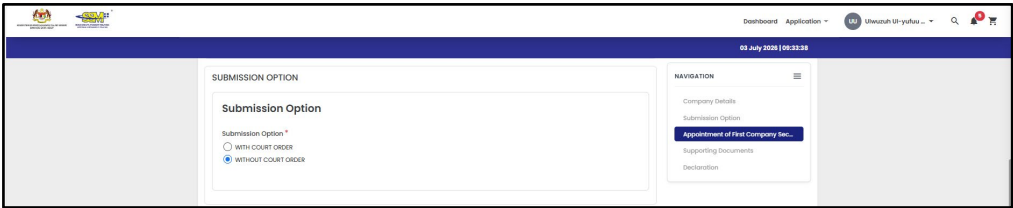
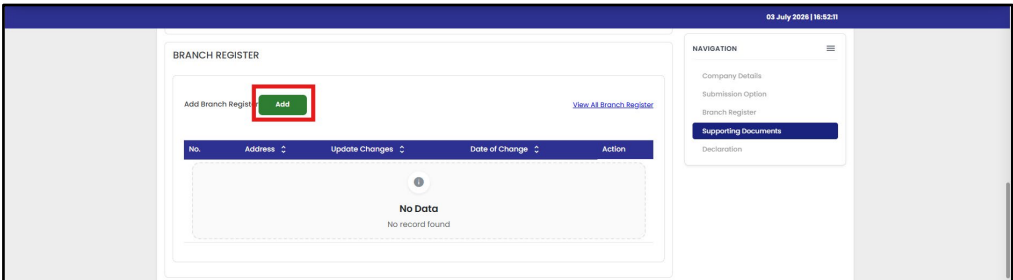
Field Num.	Description
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

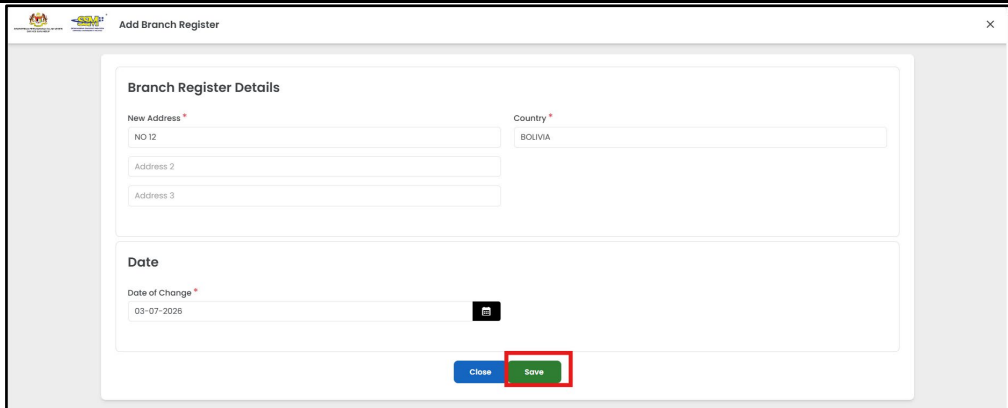
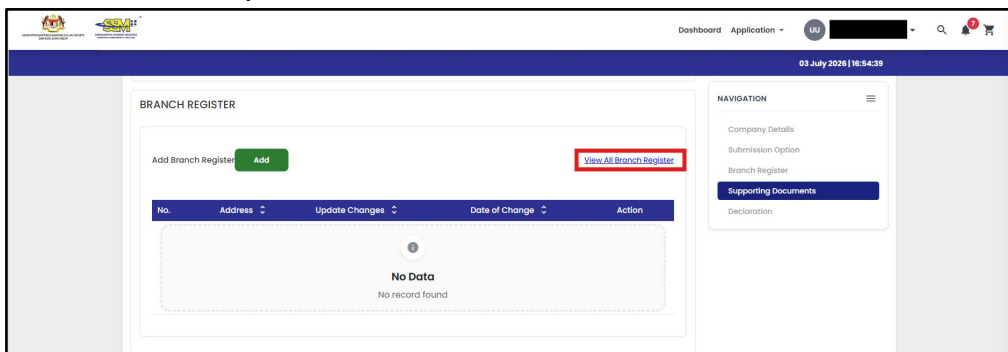
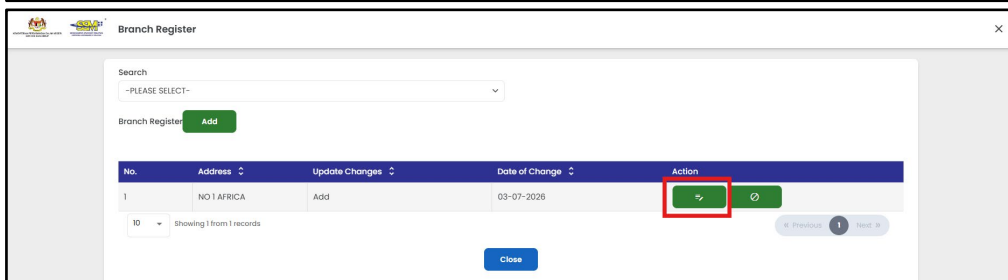
Field Num.	Description
	 Notification Detail CRS - AUTO-REGISTERED Notification Of The Place Where Documents Are Kept Or Any Change In Its Address (Section 47(2) Or 47(3)) 07-07-2026 10:08 am (a minute ago) Tuan/Puan, Perkara: Notification of the Place Where Documents Are Kept or Any Change in Its Address (Section 47(2) or 47(3)) Nama Entiti: MUSUBU SDN. BHD. No. Pendaftaran: 198701003716 (162386-M) No. Rujukan: CIU-CAU07072026000002 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Notification of the Place Where Documents Are Kept or Any Change in Its Address (Section 47(2) or 47(3)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 5555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin
	 CRS - AUTO-REGISTERED Notification of the Place Where Documents Are Kept or Any Change in Its Address (Section 47(2) or 47(3)) Summarize this email noreply.ssmcrs@ssm.com.my to uatstestci@SSM4U2023041424977 Tuan/Puan, Perkara: Notification of the Place Where Documents Are Kept or Any Change in Its Address (Section 47(2) or 47(3)) Nama Entiti: MUSUBU SDN. BHD. No. Pendaftaran: 198701003716 (162386-M) No. Rujukan: CIU-CAU07072026000002 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Notification of the Place Where Documents Are Kept or Any Change in Its Address (Section 47(2) or 47(3)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 5555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin Reply Reply all Forward

3.3 Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of Members (Section 53(2))

Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Address > Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of Members (Section 53(2)) 
3	Lodgement of Notice of Address, Change or Discontinuance of Branch Register of Members (Section 53(2)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number

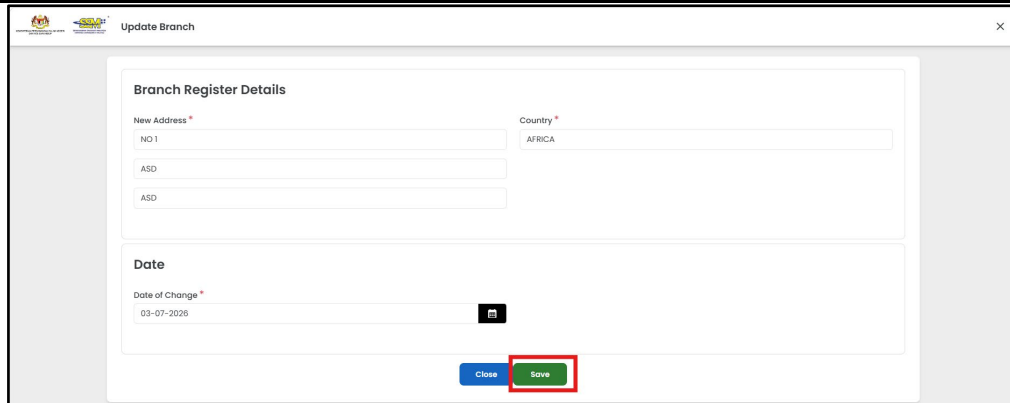
Field Num.	Description
	or Company Name. Please ensure that the status of selected company is "Existing" status and Type of Company should be "Local" after entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user is required to select a Submission Option for the lodgement. 1. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.

Field Num.	Description
	 Note: The Time Frame to Comply with Court Order field is optional. If the user selects "Without Court Order", no fields are required to be filled in. 
6	At Section "Branch Register", user can choose to: If user choose to add new branch Register, user need to click button "Add". Then, user is required to complete all mandatory fields and click "Save". 

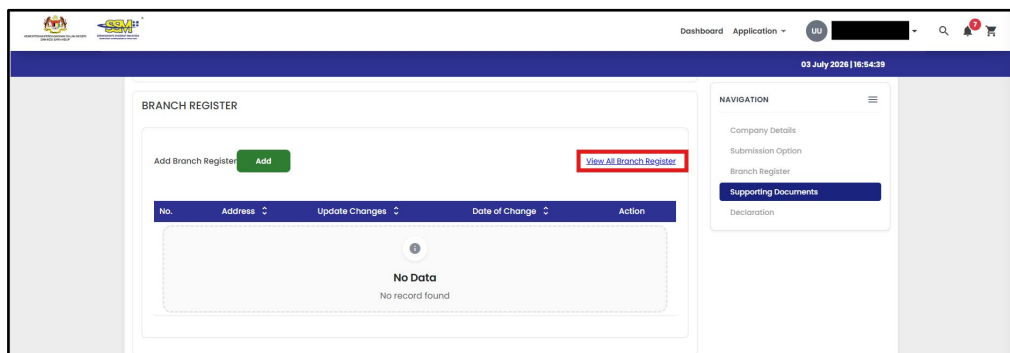
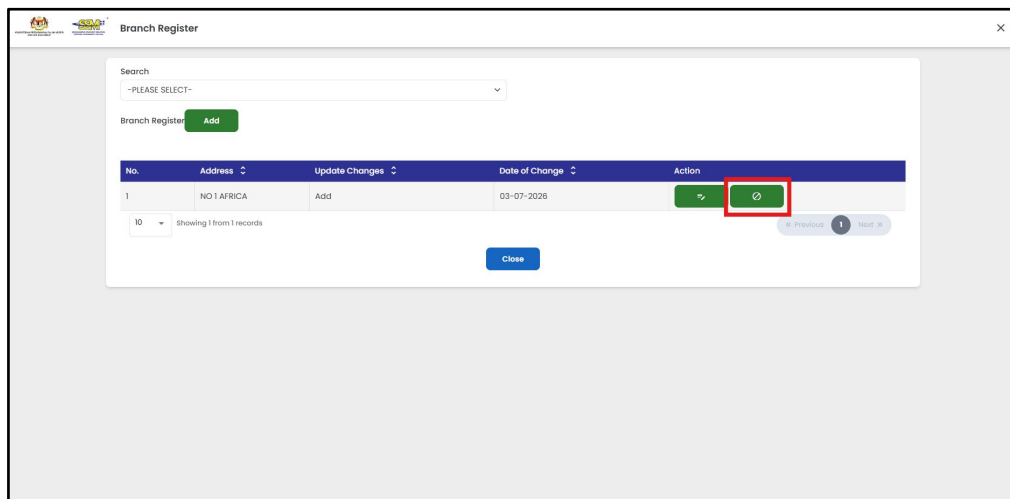
Field Num.	Description
	 2. If user chooses to update existing Branch Register record, user needs to click hyperlink "View All Branch Register" and click "Edit" on selected record. Then, user is required to complete all mandatory fields and click "Save".  

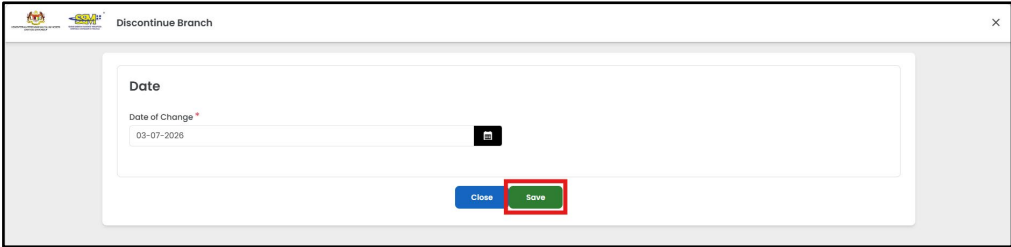
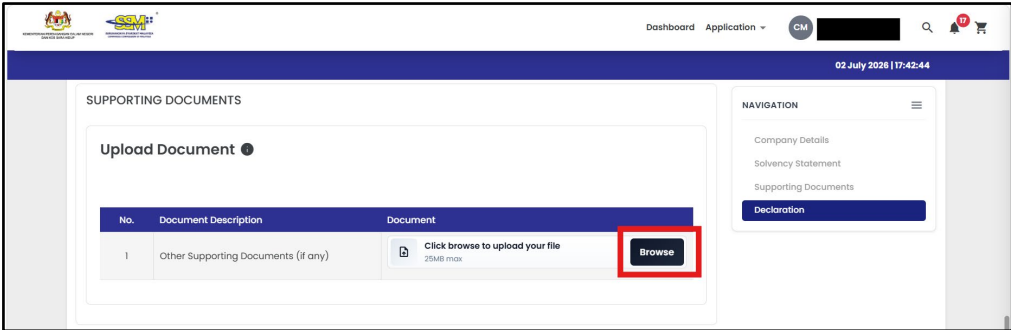
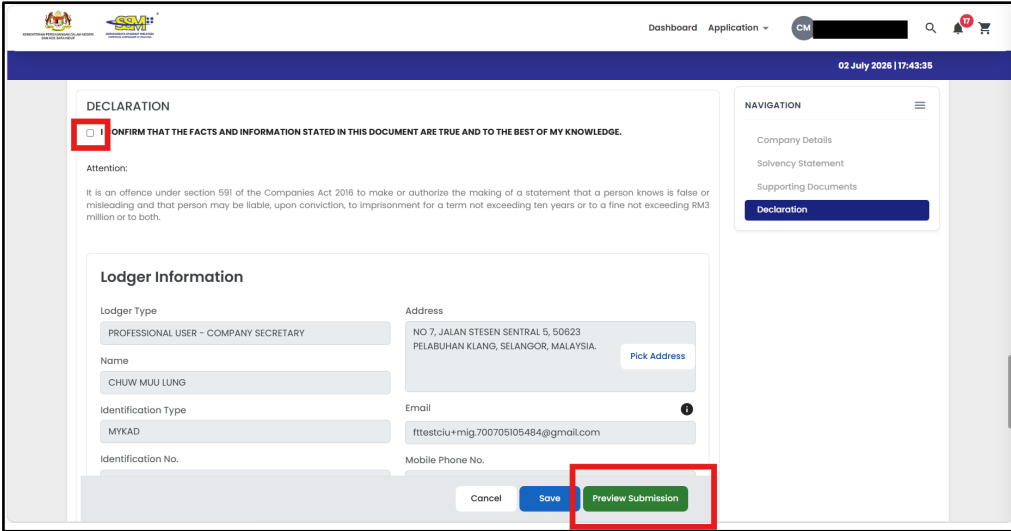
**Field
Num.**

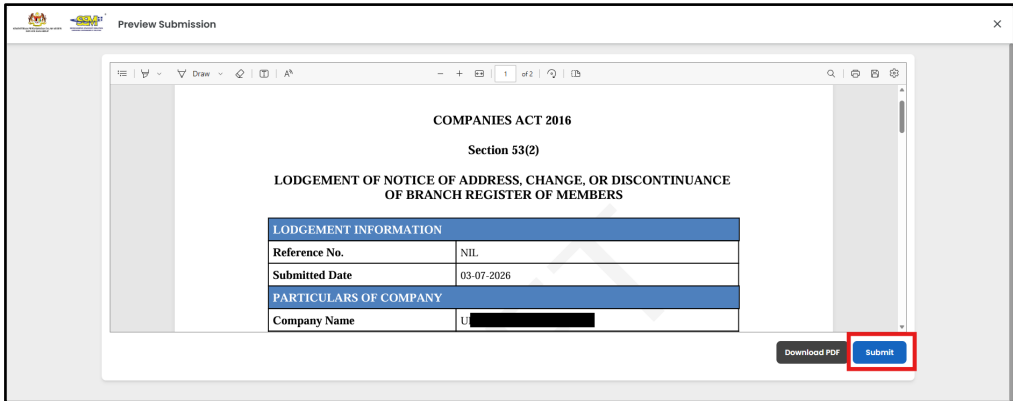
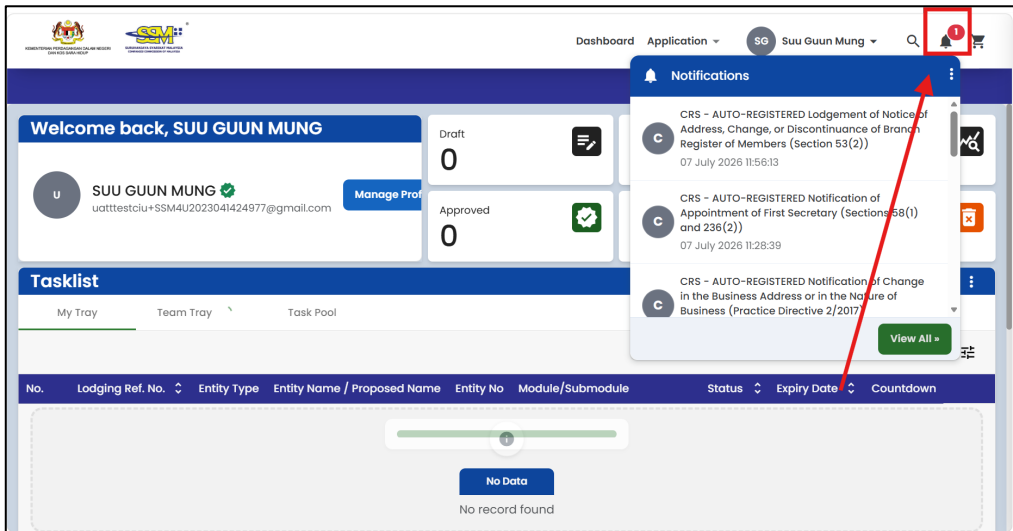
Description

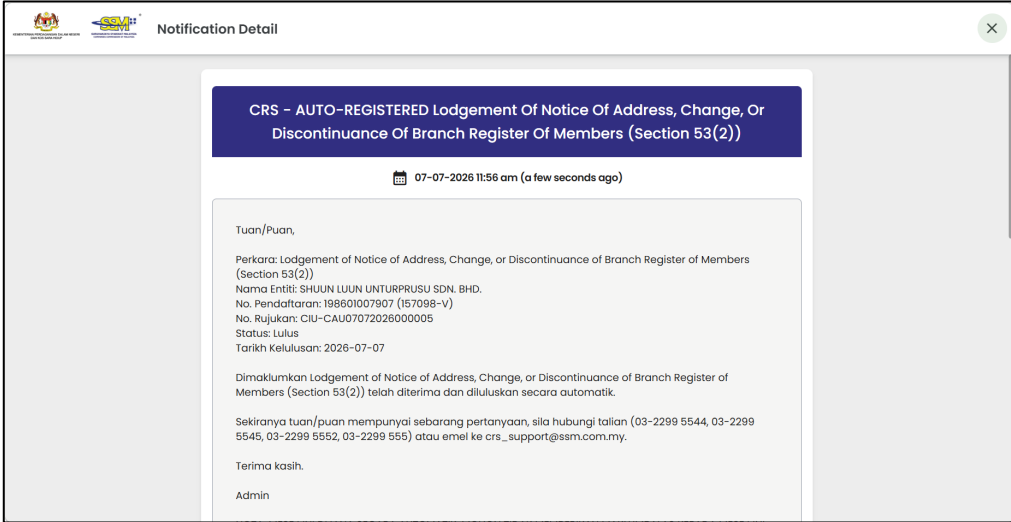
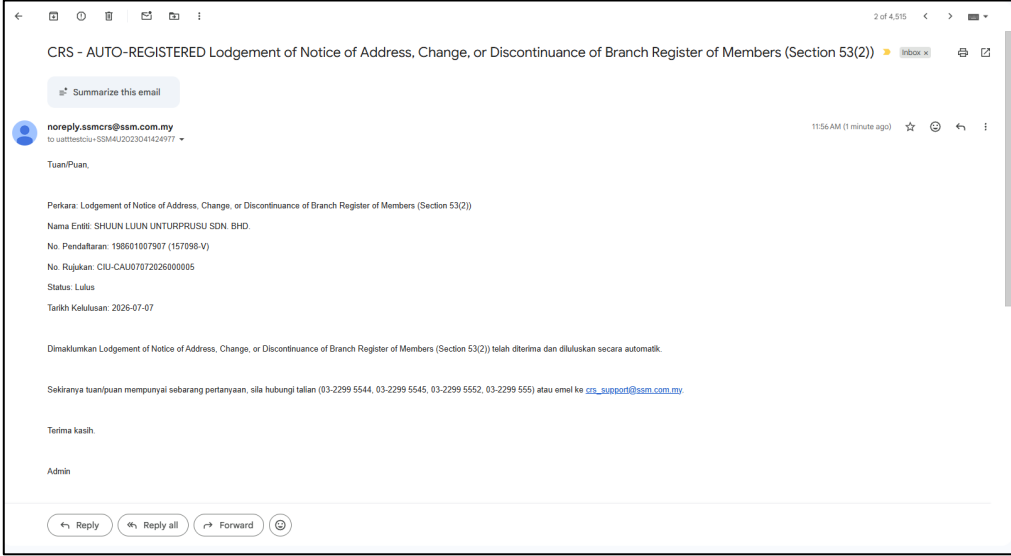


- If user chooses to discontinue Existing Branch Register Record, user needs to click hyperlink **"View All Branch Register"** and click **"Discontinue"** on selected record. Then, user is required to complete all mandatory fields and click **"Save"**.

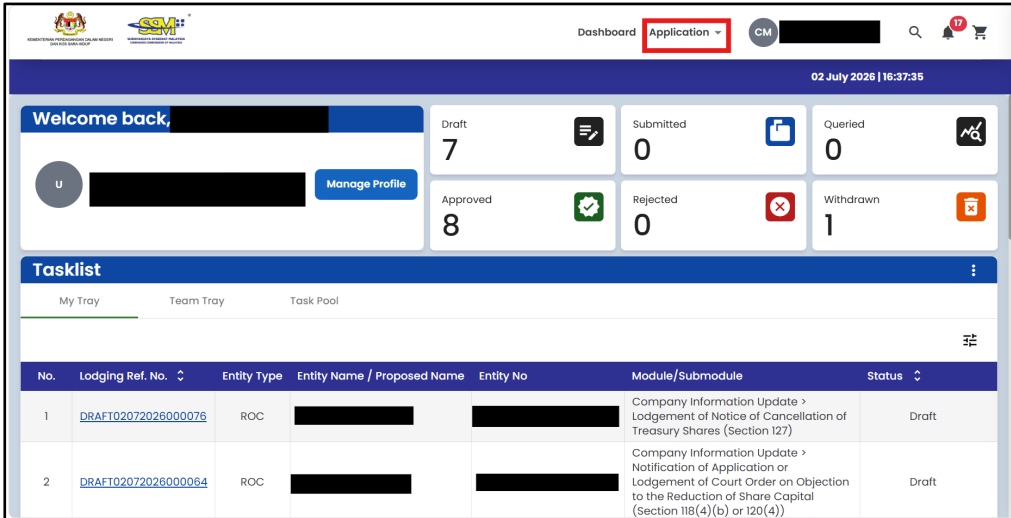
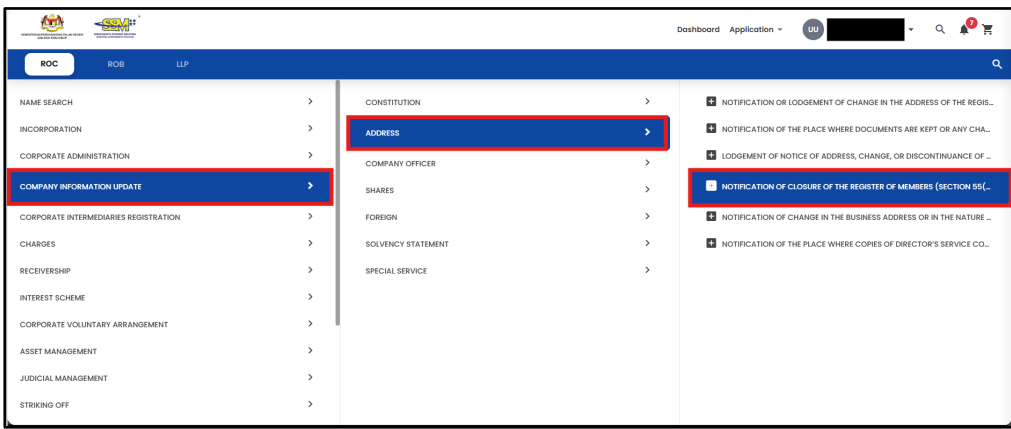



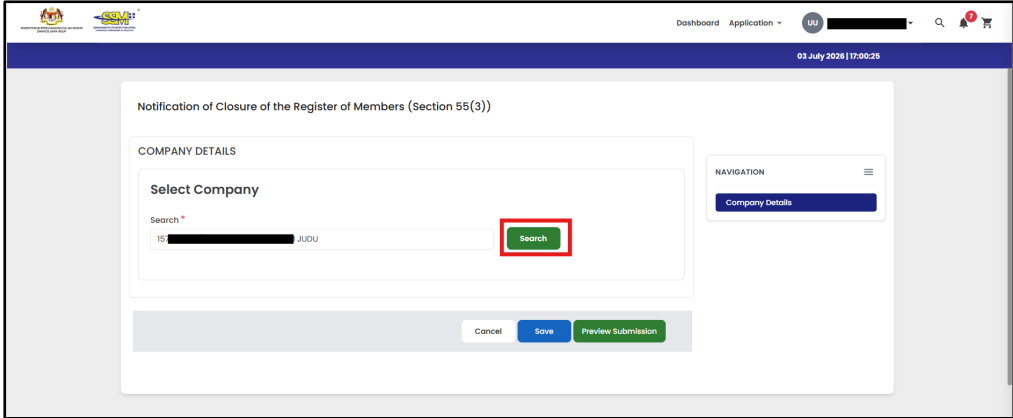
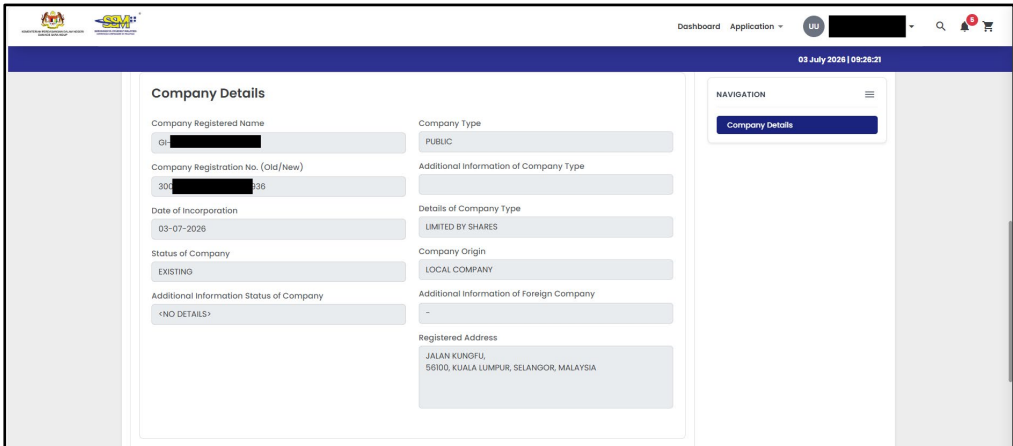
Field Num.	Description
	
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 

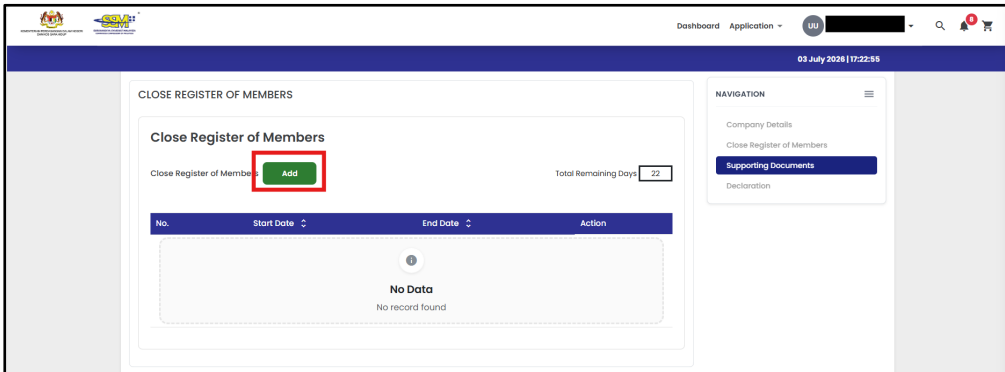
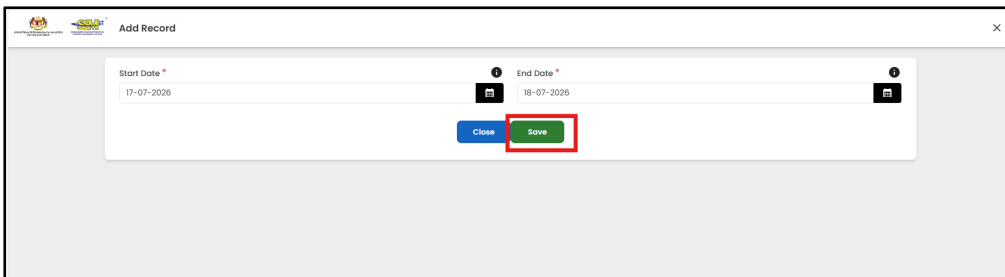
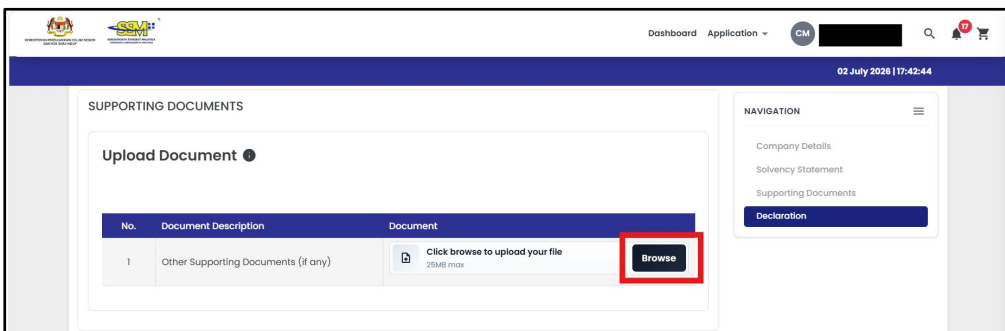
Field Num.	Description
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied then click "Submit". 
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

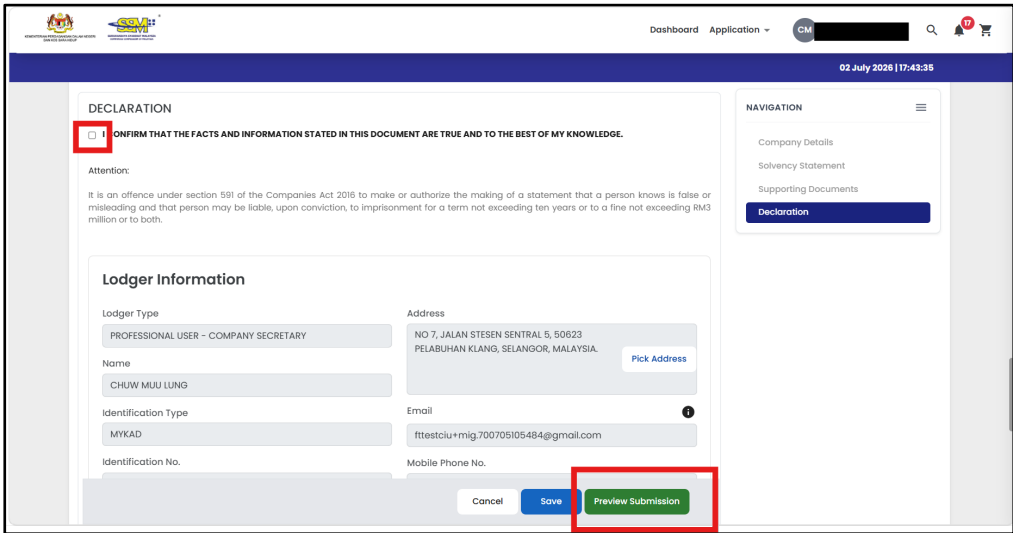
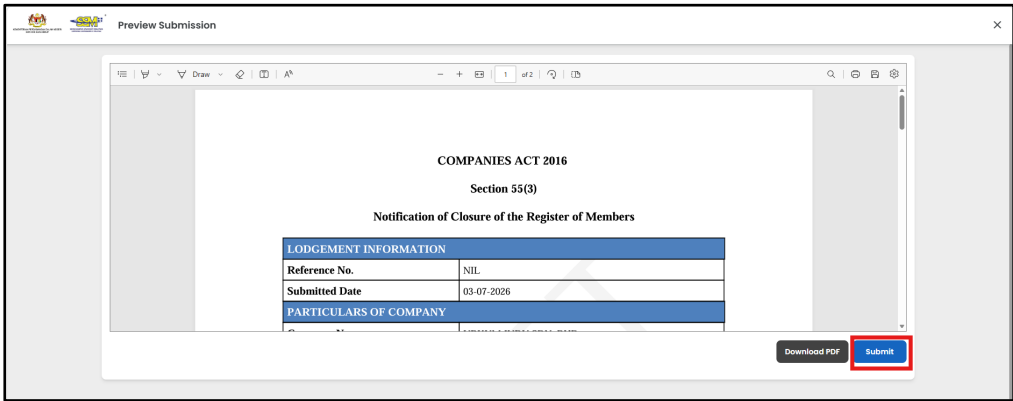
Field Num.	Description
	 Notification Detail CRS - AUTO-REGISTERED Lodgement Of Notice Of Address, Change, Or Discontinuance Of Branch Register Of Members (Section 53(2)) 07-07-2026 11:56 am (a few seconds ago) Tuan/Puan, Perkara: Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of Members (Section 53(2)) Nama Entiti: SHUJUN LUUN UNTURPRUSU SDN. BHD. No. Pendaftaran: 198601007907 (157098-V) No. Rujukan: CIU-CAU07072026000005 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of Members (Section 53(2)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin
	 CRS - AUTO-REGISTERED Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of Members (Section 53(2)) Summarize this email noreply.ssmcrs@ssm.com.my to uatttestciu+SSMALJ2023041424977 11:56 AM (1 minute ago) Tuan/Puan, Perkara: Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of Members (Section 53(2)) Nama Entiti: SHUJUN LUUN UNTURPRUSU SDN. BHD. No. Pendaftaran: 198601007907 (157098-V) No. Rujukan: CIU-CAU07072026000005 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of Members (Section 53(2)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin Reply Reply all Forward

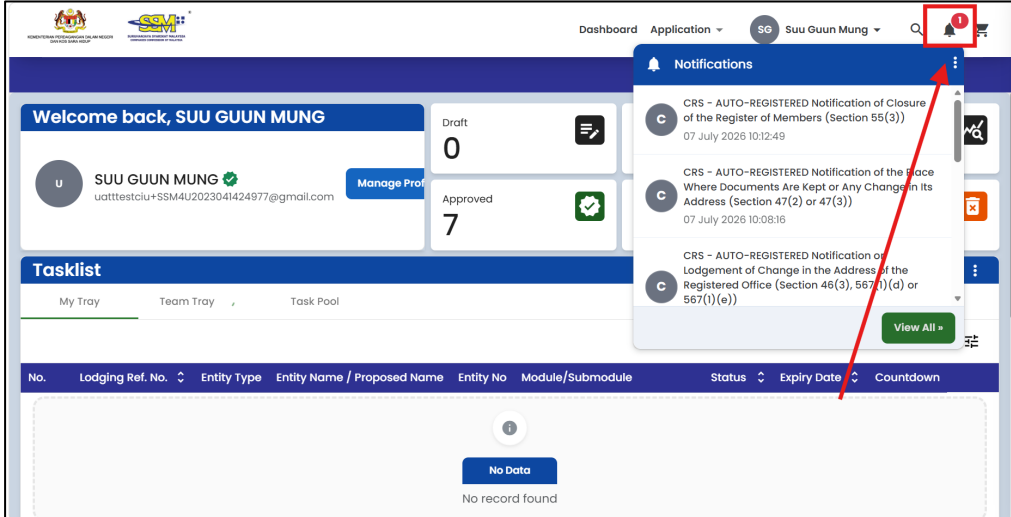
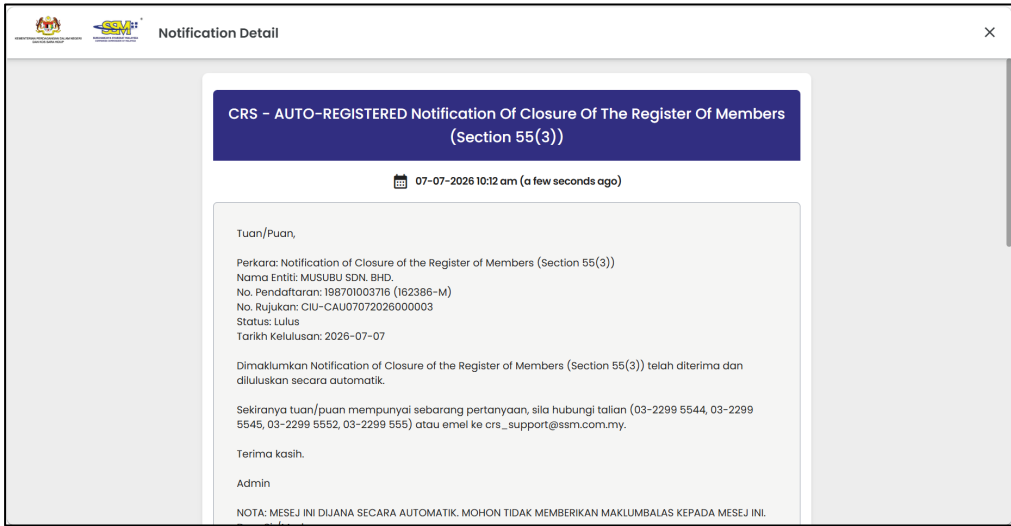
3.4 Notification of Closure of the Register of Members (Section 55(3))

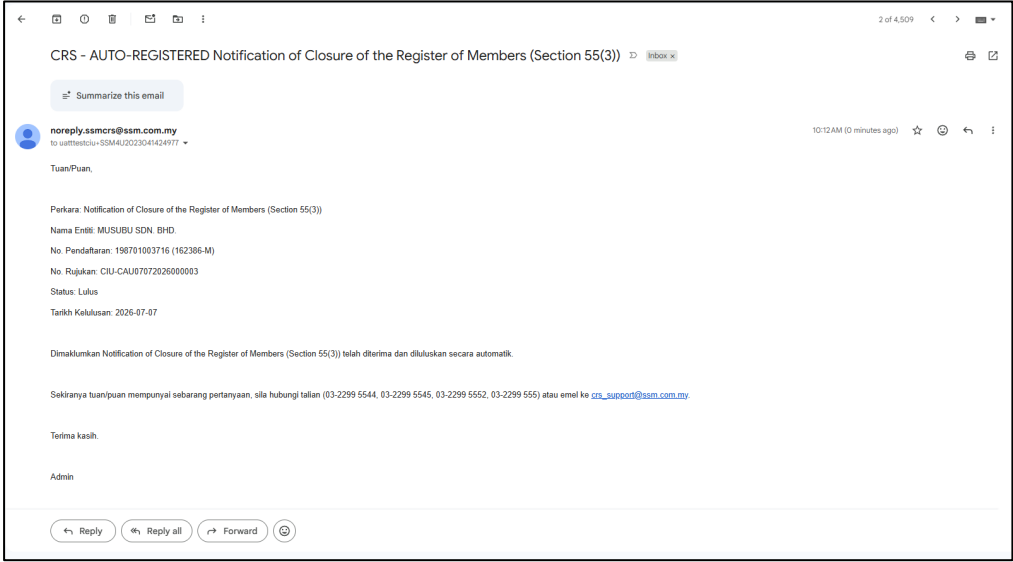
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Address > Notification of Closure of the Register of Members (Section 55(3)). 
3	Notification of Closure of the Register of Members (Section 55(3)) form will be displayed. The user may enter the company's Old Registration

Field Num.	Description
	Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" status and Type of Company should be "Local" or "Foreign". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 

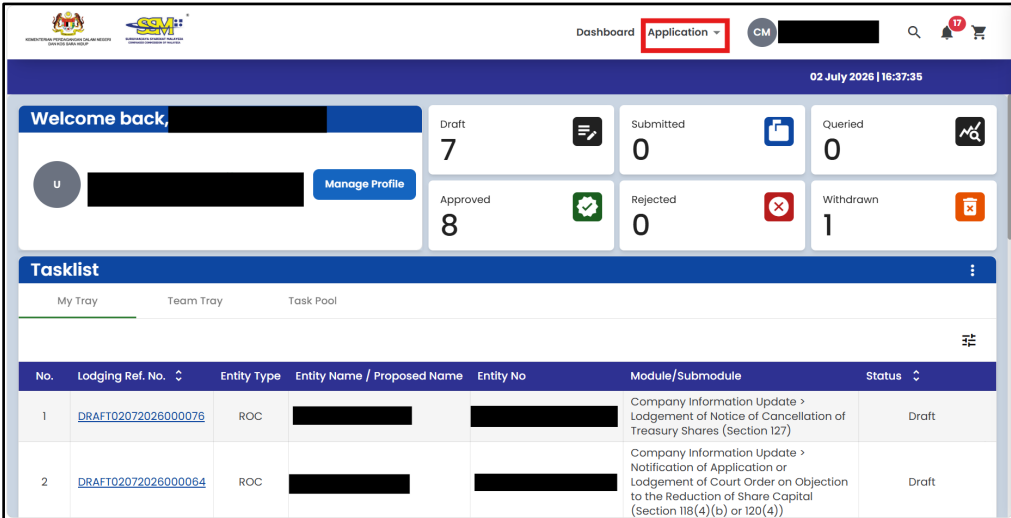
Field Num.	Description
5	At the section "Close Register of Members", user needs to click button "Add". Then, user is required to complete all mandatory fields and click "Save".   Note: Total Remaining Day is referring to the balance of days that the company can use to submit "Section 55(3)" for the branch under the company.
6	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.

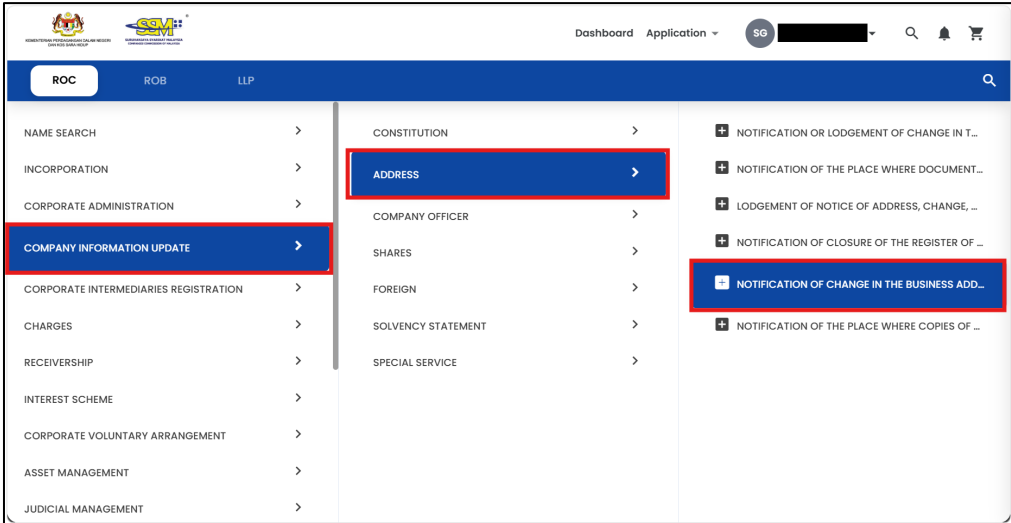
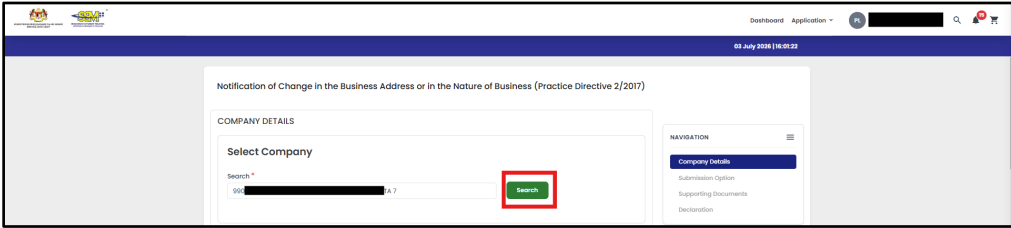
Field Num.	Description
7	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
8	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
9	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

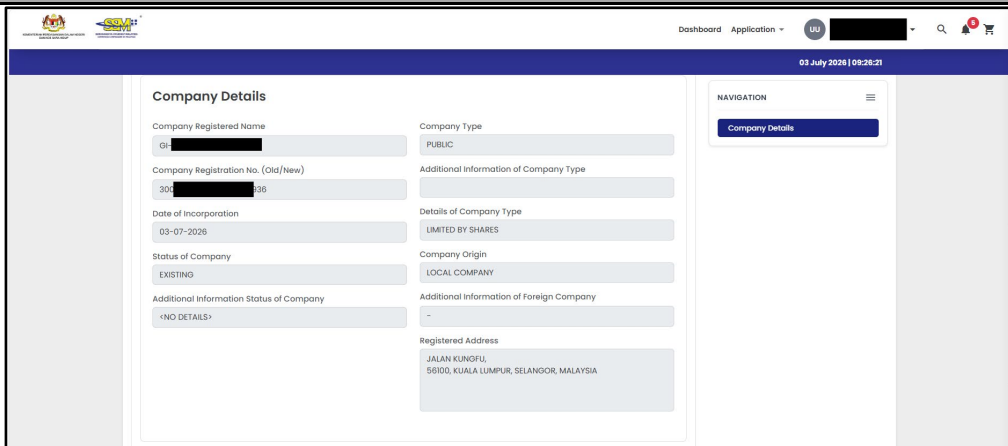
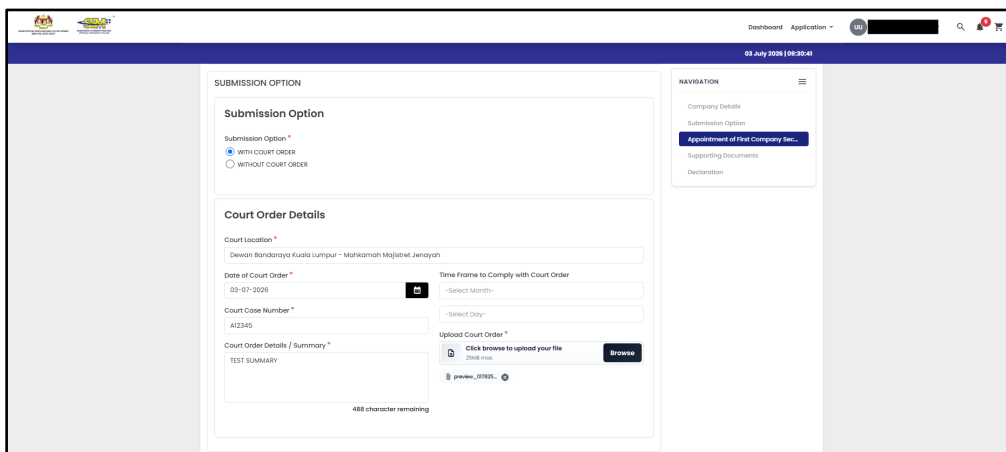
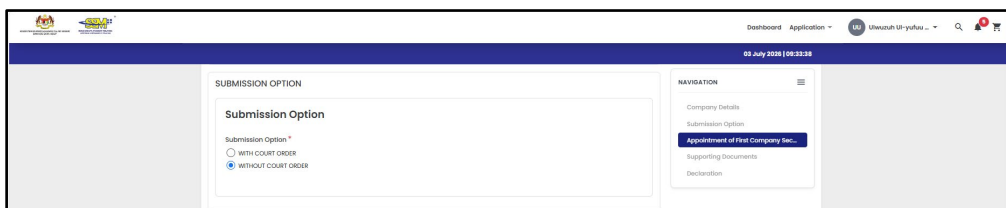
Field Num.	Description
	 The screenshot displays the SSM CRS External User Manual interface. At the top, there is a navigation bar with 'Dashboard', 'Application', and 'SG' (Suu Guun Mung) dropdown menus. A search icon and a notification bell icon are also present. The main content area shows a welcome message for 'SUU GUUN MUNG' with a 'Manage Profile' button. Below this is a 'Tasklist' section with tabs for 'My Tray', 'Team Tray', and 'Task Pool'. A table with columns 'No.', 'Lodging Ref. No.', 'Entity Type', 'Entity Name / Proposed Name', 'Entity No.', 'Module/Submodule', 'Status', 'Expiry Date', and 'Countdown' is shown, but it contains no data. A red arrow points to the notification bell icon in the top right corner.
	 The screenshot shows the 'Notification Detail' window. The title is 'CRS - AUTO-REGISTERED Notification Of Closure Of The Register Of Members (Section 55(3))'. The notification was received on 07-07-2026 10:12 am (a few seconds ago). The content of the notification is as follows: Tuan/Puan, Perkara: Notification of Closure of the Register of Members (Section 55(3)) Nama Entiti: MUSUBU SDN. BHD. No. Pendaftaran: 198701003716 (162386-M) No. Rujukan: CIU-CAU07072026000003 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Notification of Closure of the Register of Members (Section 55(3)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 5555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI.

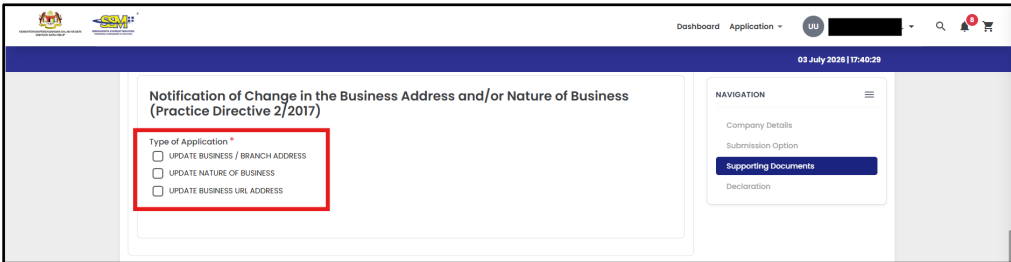
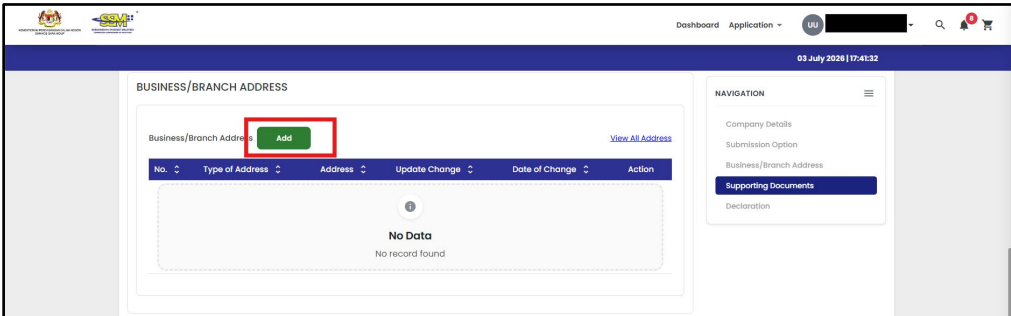
Field Num.	Description
	 The screenshot shows an email titled "CRS - AUTO-REGISTERED Notification of Closure of the Register of Members (Section 55(3))" from noreply.ssmcrs@ssm.com.my to jettteetku-SSM4L2022040424977. The email content includes: Tuan/Puan, Perkara: Notification of Closure of the Register of Members (Section 55(3)) Nama Entiti: MUSUBU SDN. BHD. No. Pendaftaran: 198701003716 (162386-M) No. Rujukan: CIU-CAU/07072026000003 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dinuklunkan Notification of Closure of the Register of Members (Section 55(3)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin At the bottom of the email interface, there are buttons for "Reply", "Reply all", "Forward", and a "Share" icon.

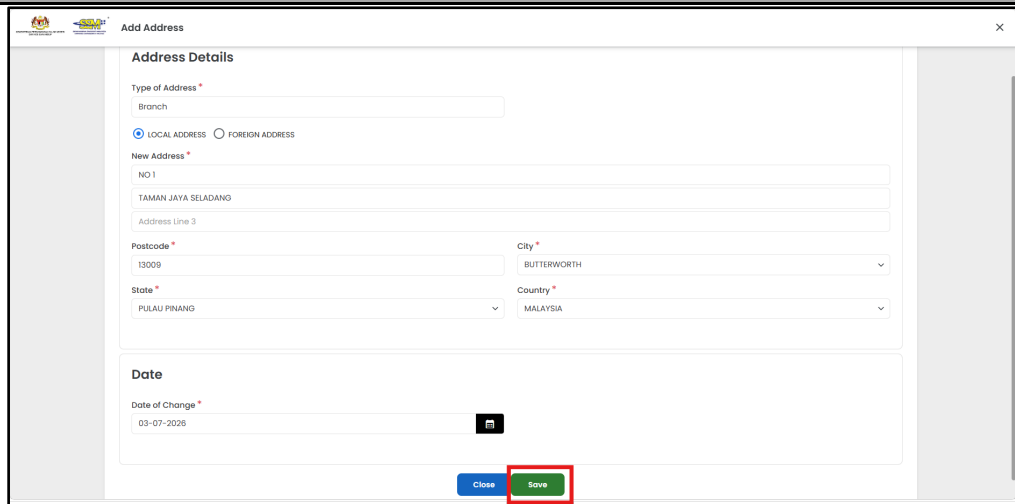
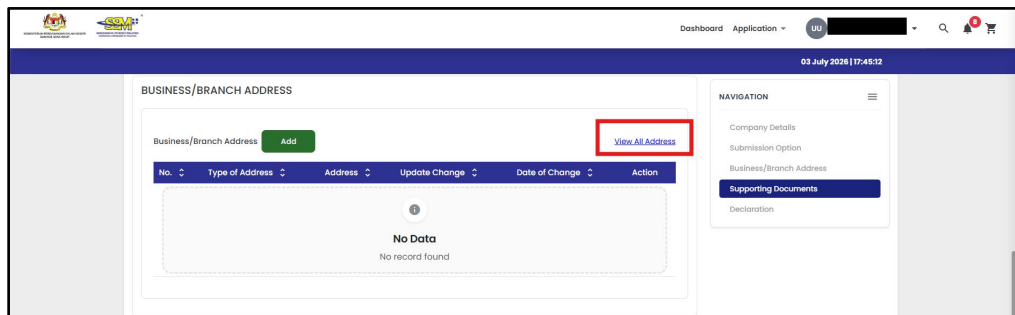
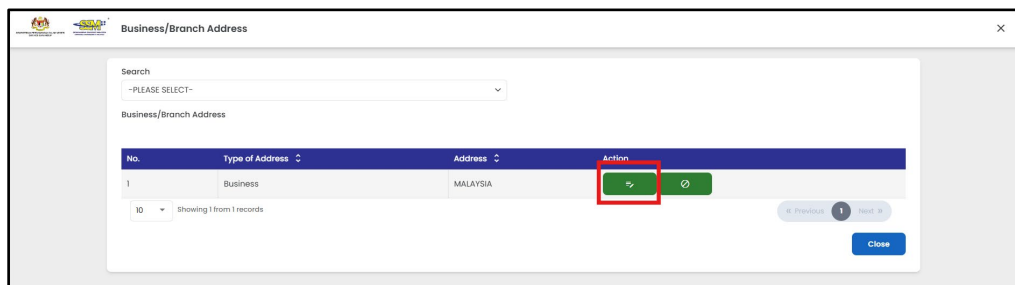
3.5 Notification of Change in the Business Address or in the Nature of Business (Practice Directive 2/2017)

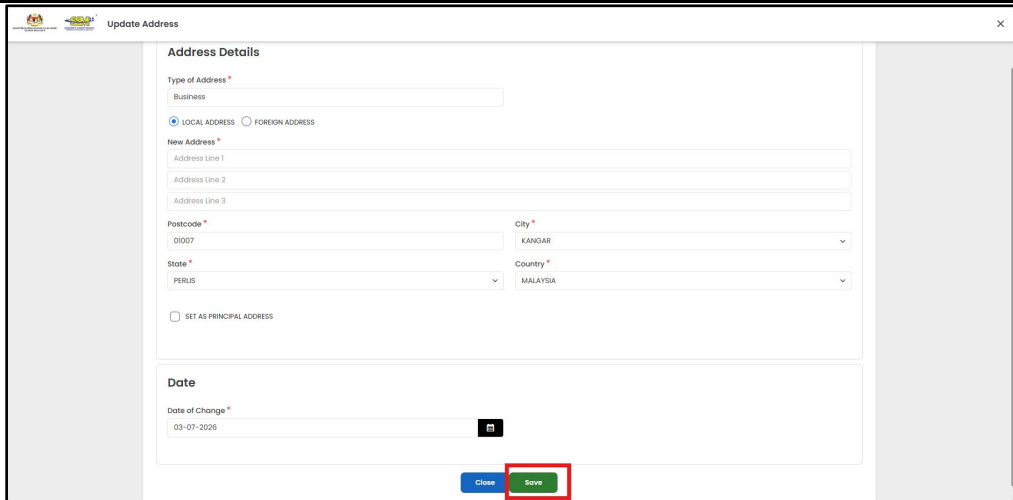
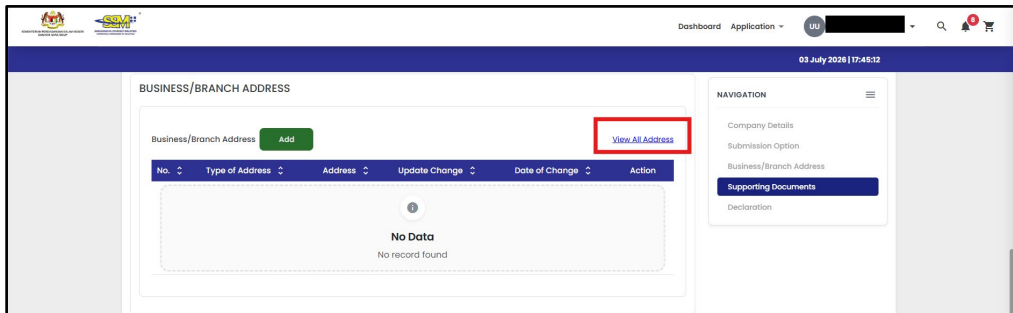
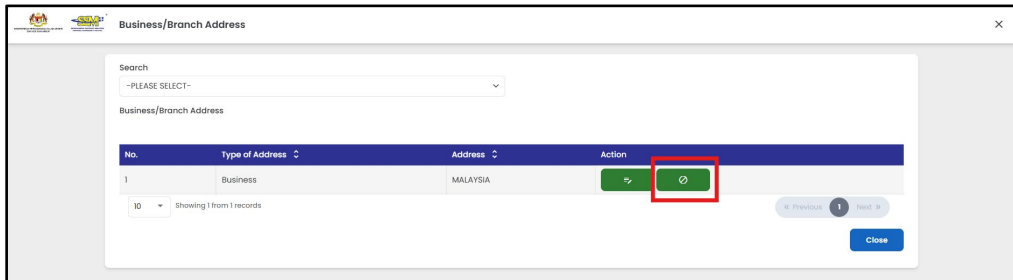
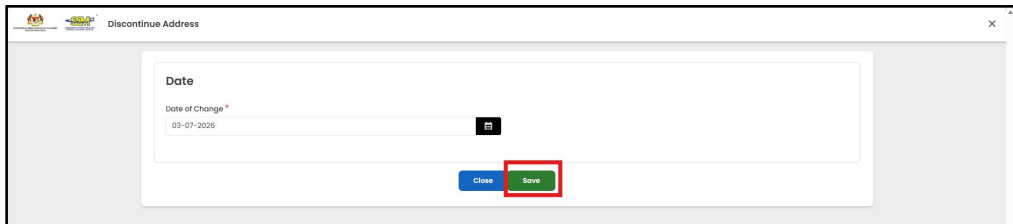
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Address > Notification of Change in the Business Address or in the Nature of Business (Practice Directive 2/2017).

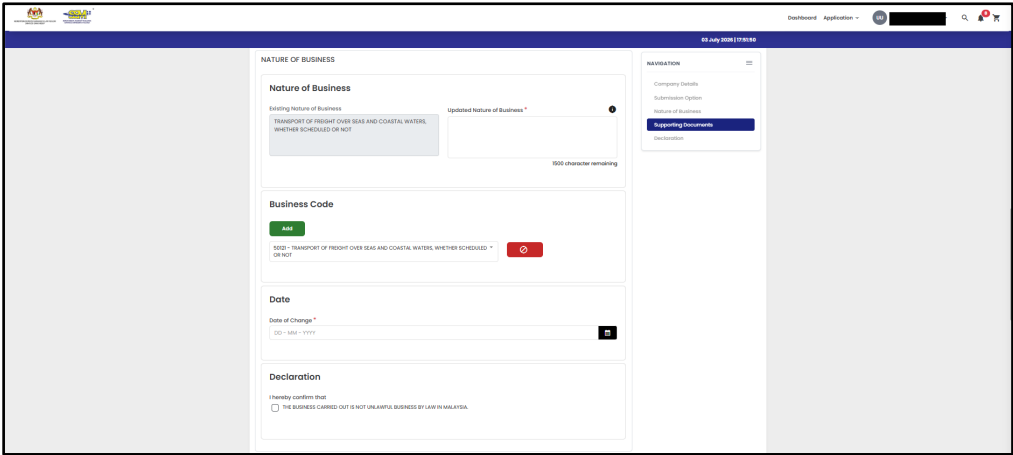
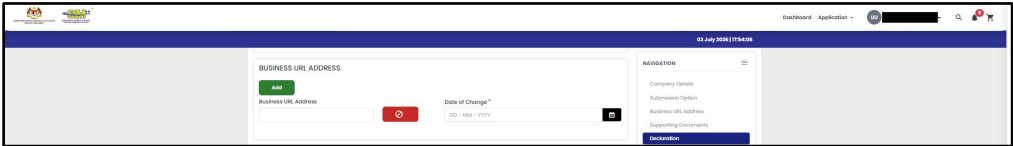
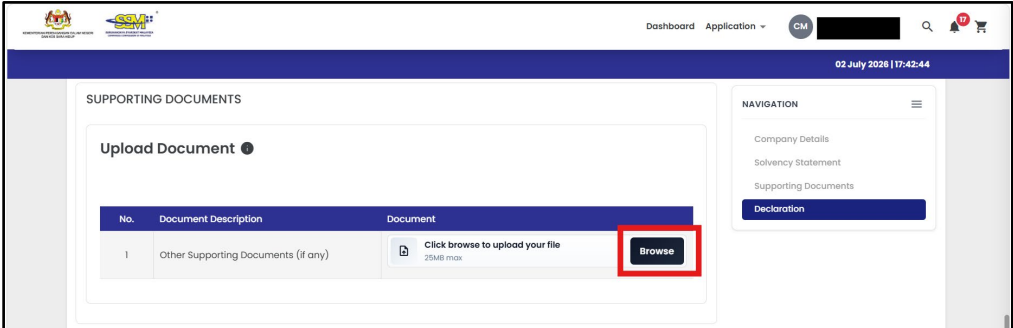
Field Num.	Description
	
3	Notification of Change in the Business Address or in the Nature of Business (Practice Directive 2/2017) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" status and Type of Company should be "Local" or "Foreign". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct.

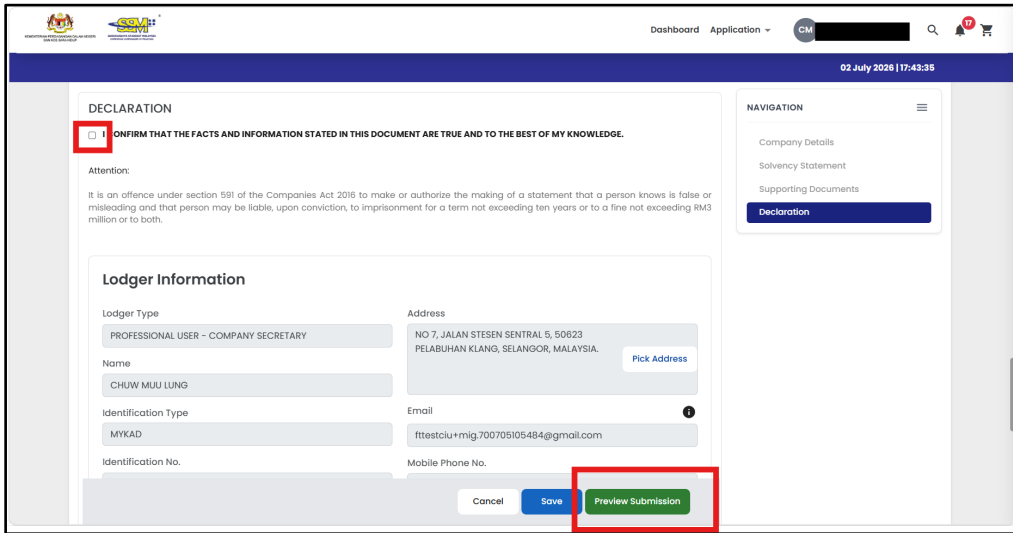
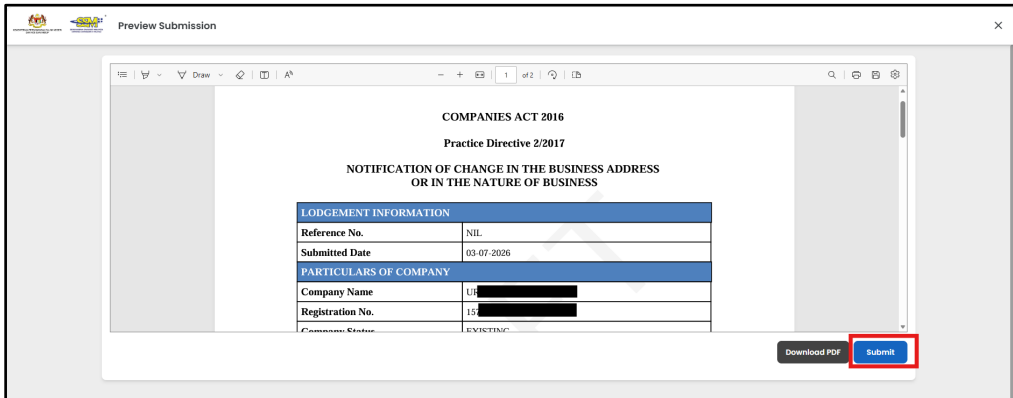
Field Num.	Description
	
5	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 

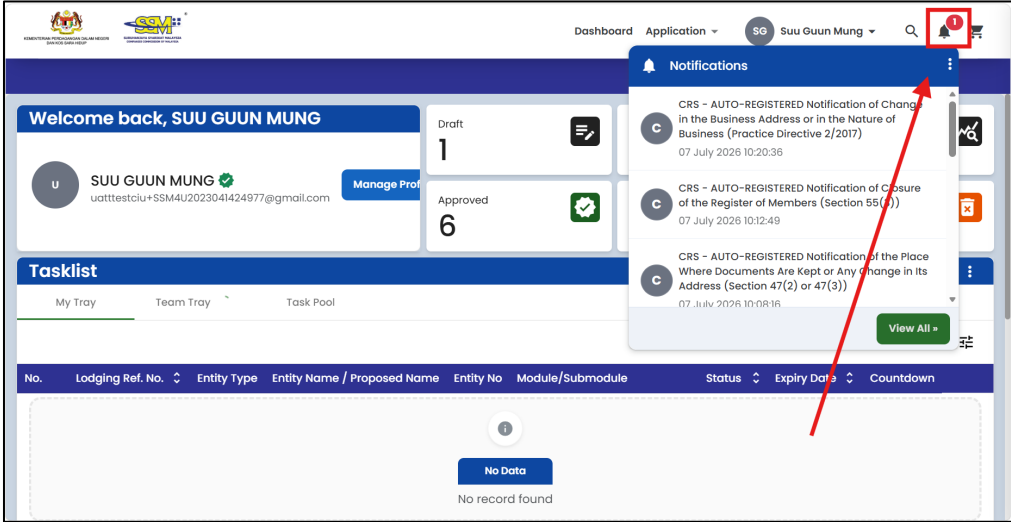
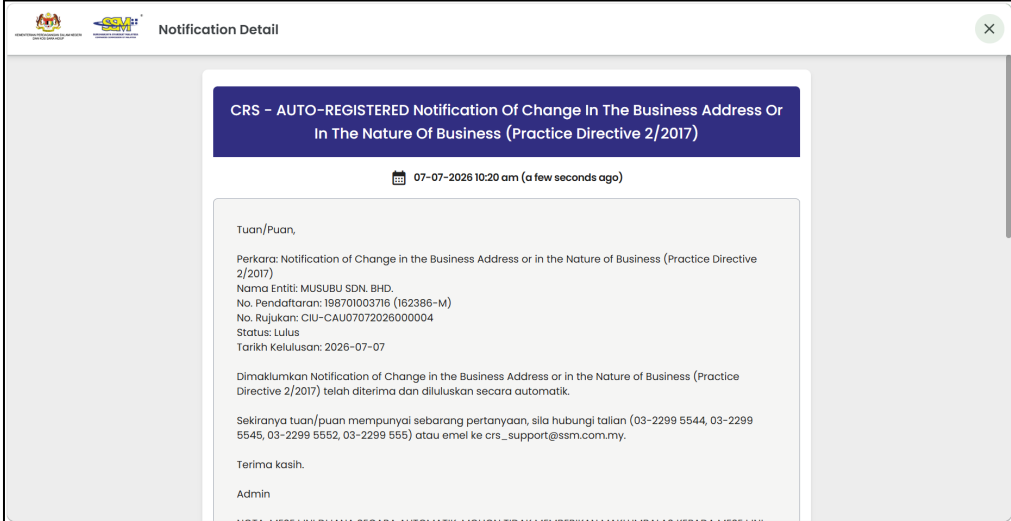
Field Num.	Description
6	System will display section “Notification of Change in the Business Address and/or Nature of Business (Practice Directive 2/2017)” and user is required to select what type of application user wants to lodge.  - If the user wants to lodge “Update Business/ Branch Address”, please refer to item 6a. - If the user wants to lodge “Update Nature of Business”, please refer to item 6b. - If the user wants to lodge “Update Business URL Address”, please refer to item 6c. Note: User may select to submit all three (3) types of applications in one (1) lodgement.
6a	User selects option “Update Business/ Branch Address”. If user wants to add new record, user needs to click button “Add”. Then, user is required to complete all mandatory fields and click “Save”. 

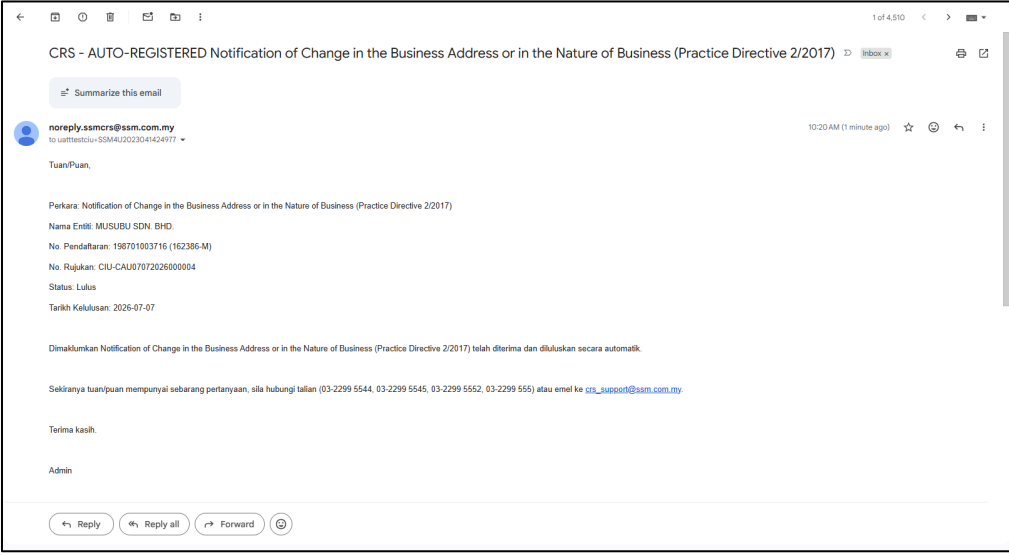
Field Num.	Description
	 2. If user wants to add update existing record, user needs to click hyperlink "View All Address" and click "Edit" on selected record. Then, user is required to complete all mandatory fields and click "Save".  

Field Num.	Description
	 3. If user wants to add/discontinue existing record, user needs to click hyperlink "View All Address" and click "Discontinue" on selected record. Then, user is required to complete all mandatory fields and click "Save".   

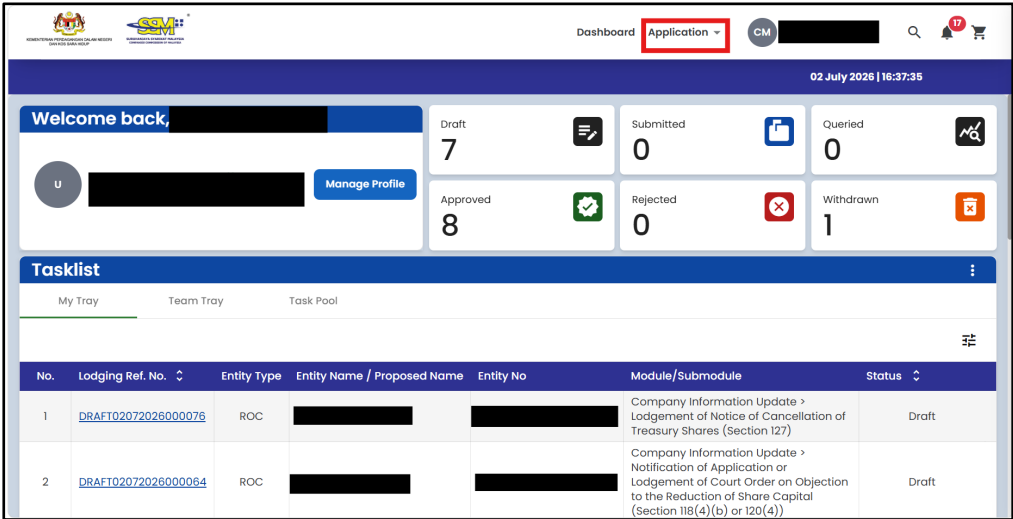
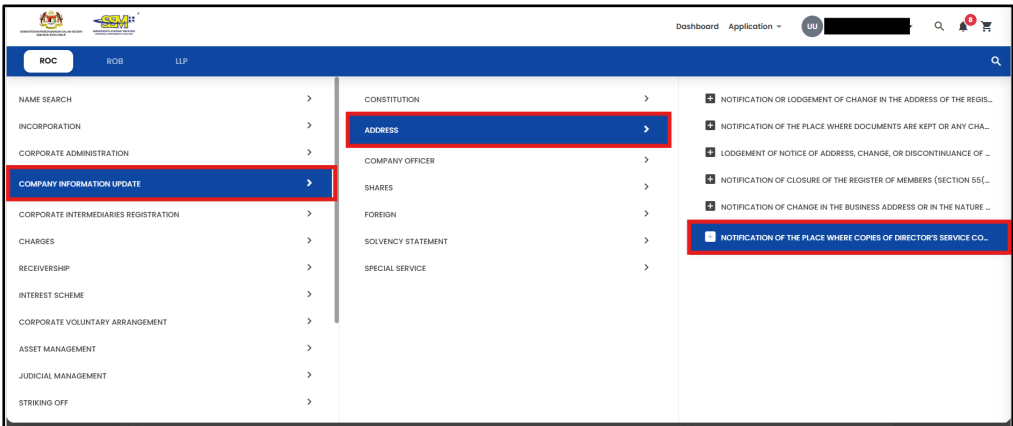
Field Num.	Description
6b	The user selects option "Update Nature of Business" where user is required to complete all mandatory fields. 
6c	The user selects option "Update Business URL Address" where user is required to complete all mandatory fields. 
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.

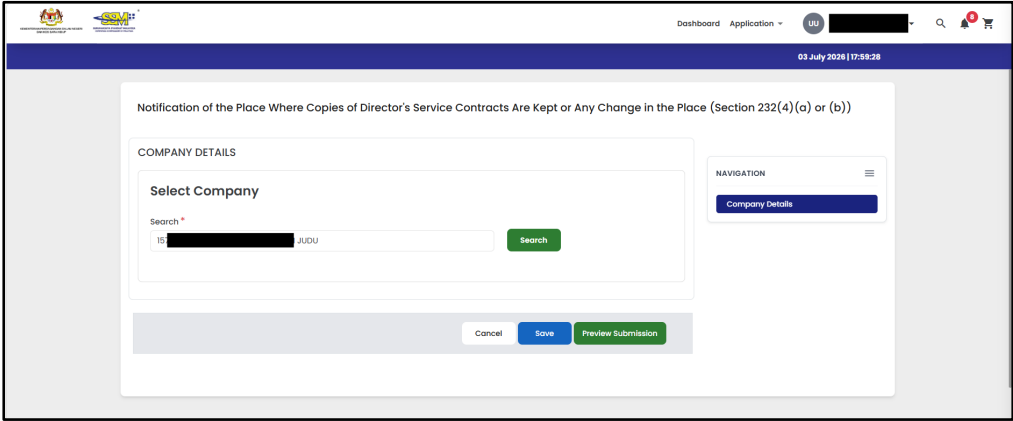
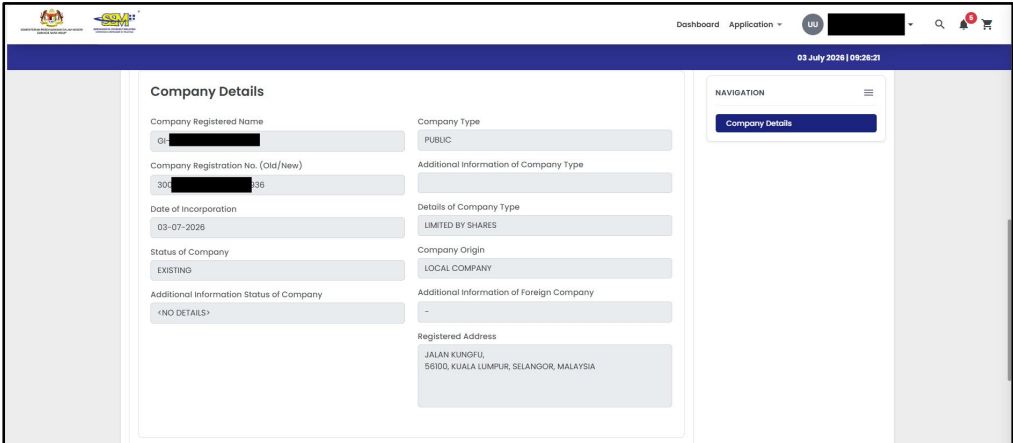
Field Num.	Description
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied then click "Submit". 
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

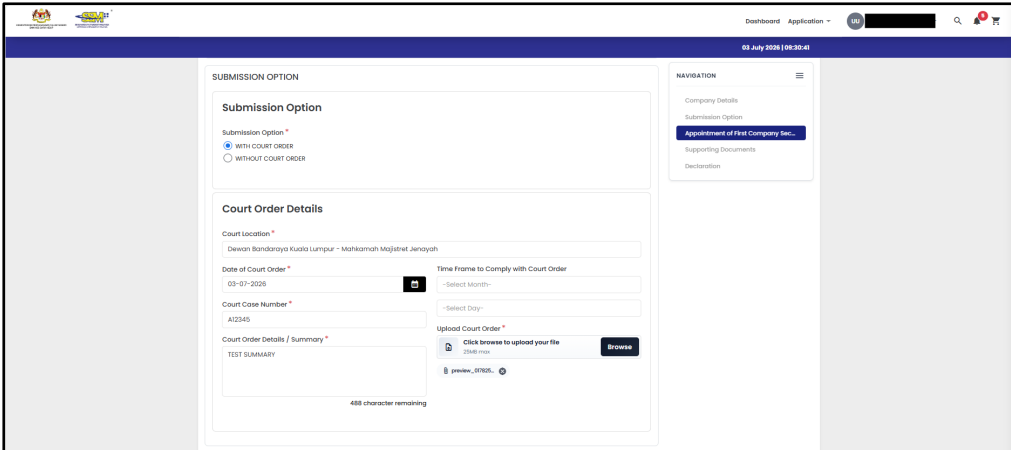
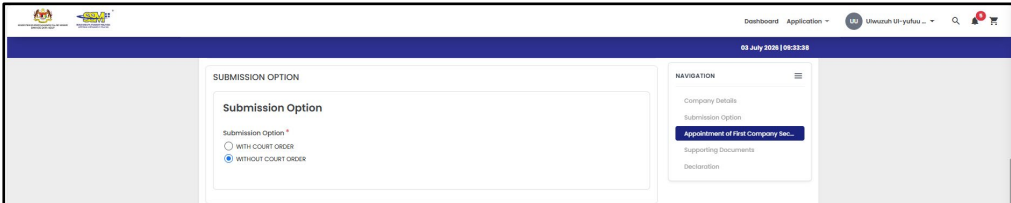
Field Num.	Description
	 The screenshot shows the SSM dashboard for user SUU GUUN MUNG. The top navigation bar includes 'Dashboard', 'Application', and user profile 'SUU GUUN MUNG'. A notification icon with a red arrow points to a dropdown menu showing three notifications: 'CRS - AUTO-REGISTERED Notification of Change in the Business Address or in the Nature of Business (Practice Directive 2/2017)', 'CRS - AUTO-REGISTERED Notification of Closure of the Register of Members (Section 55(1))', and 'CRS - AUTO-REGISTERED Notification of the Place Where Documents Are Kept or Any Change in its Address (Section 47(2) or 47(3))'. The main content area shows a 'Tasklist' with 'Draft' (1) and 'Approved' (6) items. Below the tasklist is a table with columns: No., Lodging Ref. No., Entity Type, Entity Name / Proposed Name, Entity No., Module/Submodule, Status, Expiry Date, and Countdown. The table currently shows 'No Data'.
	 The screenshot shows the 'Notification Detail' window for the first notification. The title is 'CRS - AUTO-REGISTERED Notification Of Change In The Business Address Or In The Nature Of Business (Practice Directive 2/2017)'. The timestamp is '07-07-2026 10:20 am (a few seconds ago)'. The content is addressed to 'Tuan/Puan' and states: 'Perkara: Notification of Change in the Business Address or in the Nature of Business (Practice Directive 2/2017)'. It provides details: 'Nama Entiti: MUSUBU SDN. BHD.', 'No. Pendaftaran: 198701003716 (162386-M)', 'No. Rujukan: CIU-CAU07072026000004', and 'Status: Lulus'. It also mentions 'Tarikh Kelulusan: 2026-07-07'. The notification text states: 'Dimaklumkan Notification of Change in the Business Address or in the Nature of Business (Practice Directive 2/2017) telah diterima dan diluluskan secara automatik.' It provides contact information: 'Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my.' The notification ends with 'Terima kasih.' and 'Admin'.

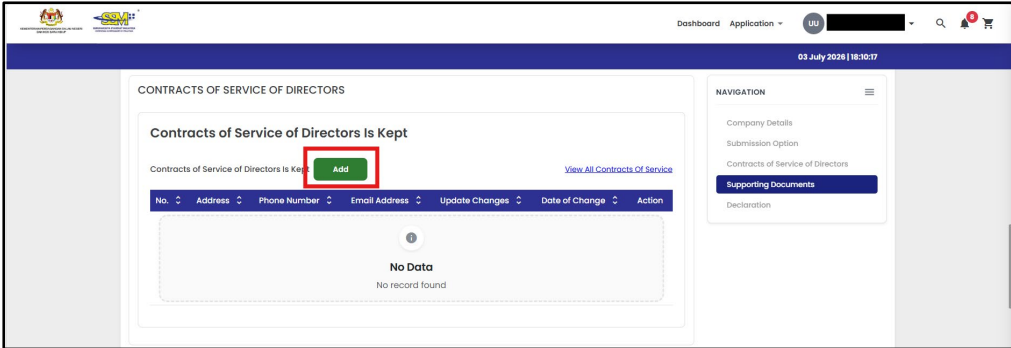
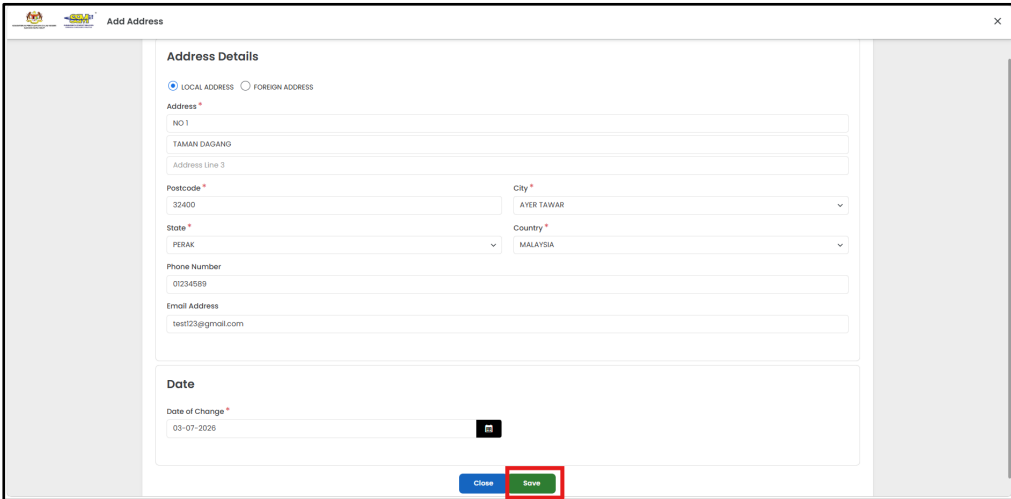
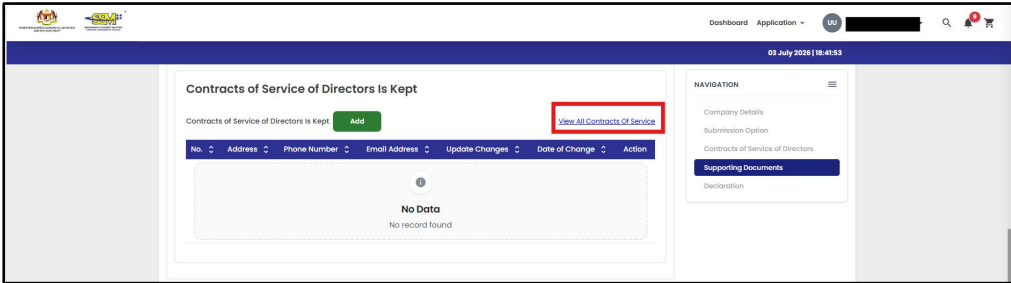
Field Num.	Description
	 CRS - AUTO-REGISTERED Notification of Change in the Business Address or in the Nature of Business (Practice Directive 2/2017) Summarize this email noreply.ssmcrs@ssm.com.my to uattest@ssm.com.my Tuan/Puan, Perkara: Notification of Change in the Business Address or in the Nature of Business (Practice Directive 2/2017) Nama Entri: MUSUBU SDN. BHD. No. Pendaftaran: 196701003716 (162386-M) No. Rujukan: CIU-CAU07072026000004 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Notification of Change in the Business Address or in the Nature of Business (Practice Directive 2/2017) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin Reply Reply all Forward

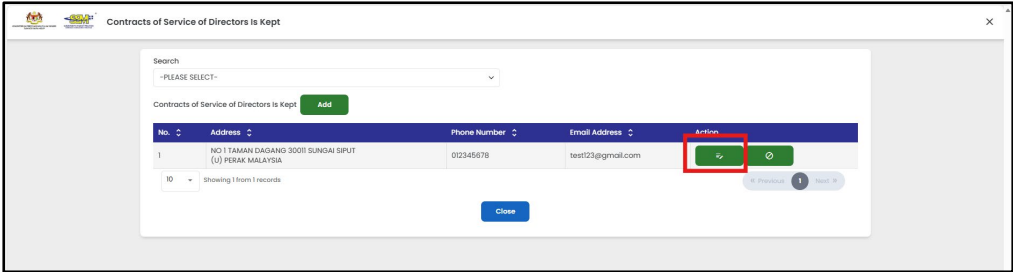
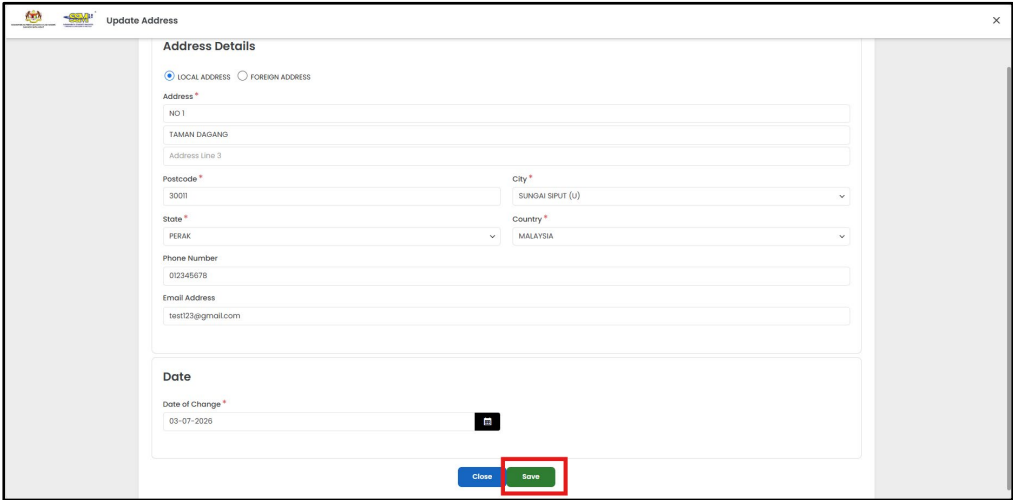
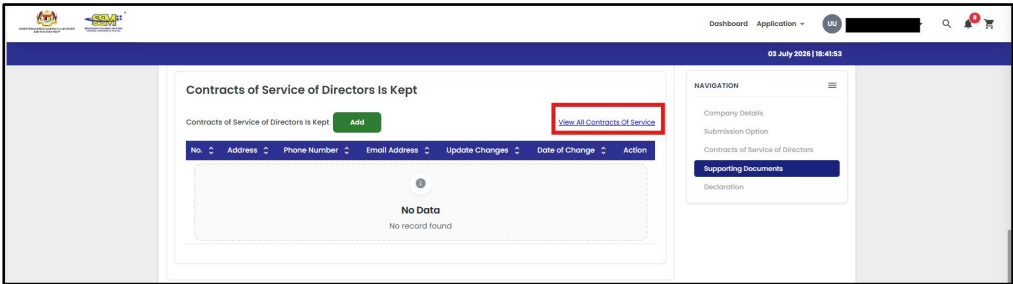
3.6 Notification of the Place Where Copies of Director's Service Contracts Are Kept or Any Change in the Place (Section 232(4)(a) or (b))

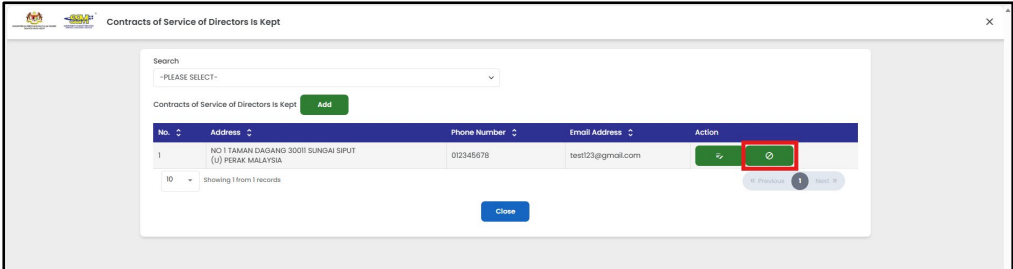
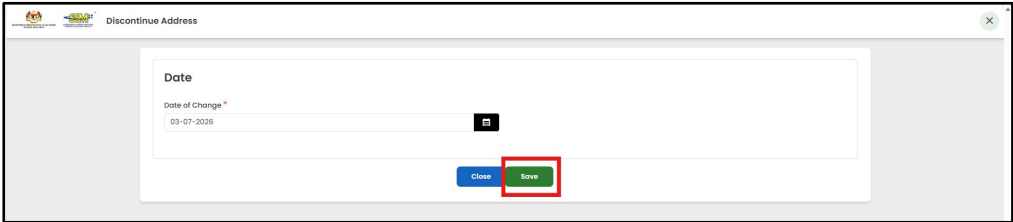
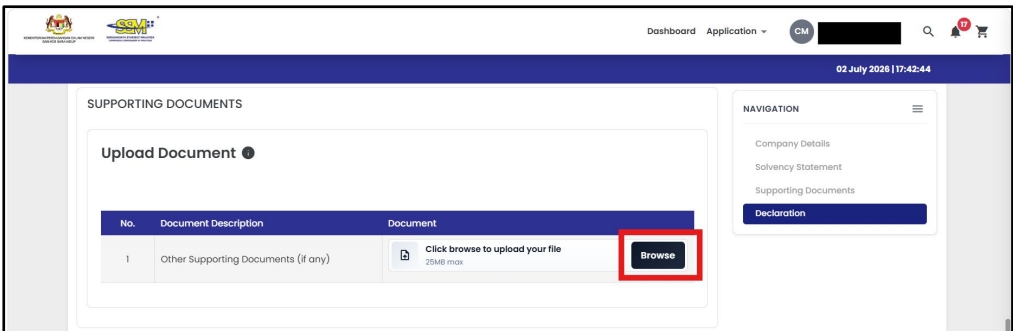
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Address > Notification of the Place Where Copies of Director's Service Contracts Are Kept or Any Change in the Place (Section 232(4)(a) or (b)) 

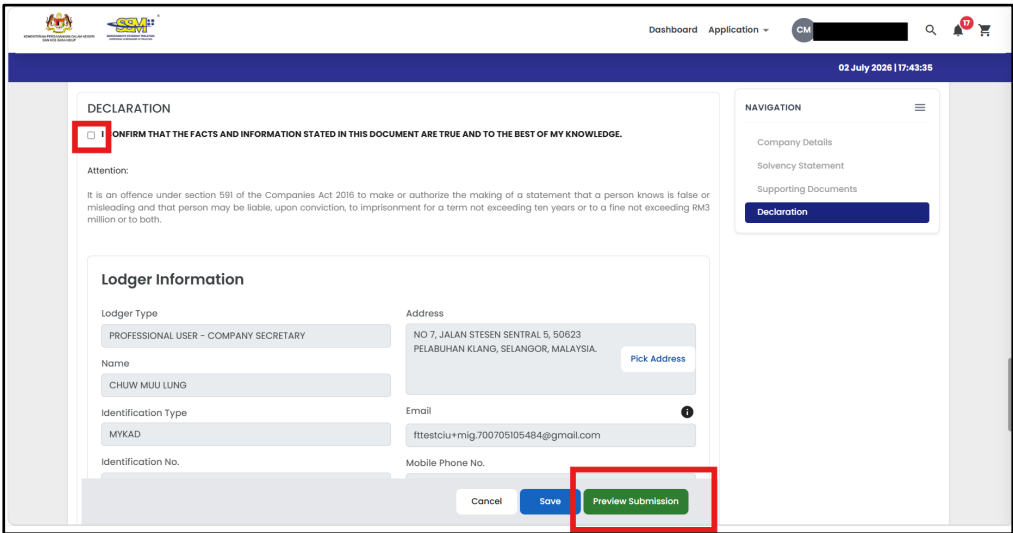
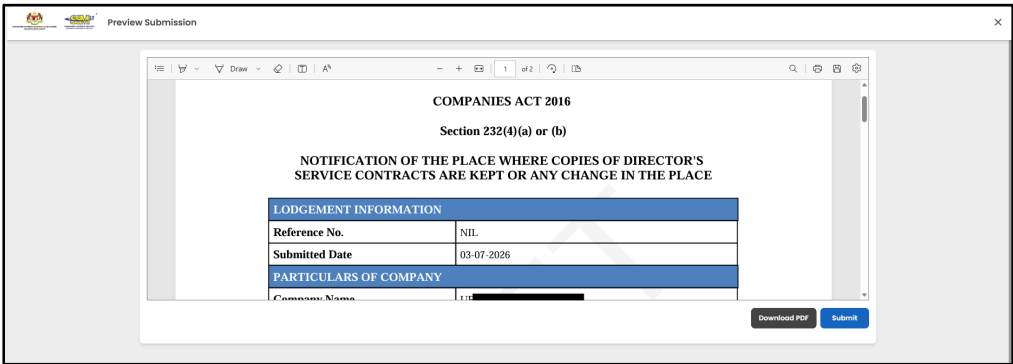
Field Num.	Description
3	Notification of the Place Where Copies of Director's Service Contracts Are Kept or Any Change in the Place (Section 232(4)(a) or (b)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" status and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user is required to select a Submission Option for the lodgement. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court

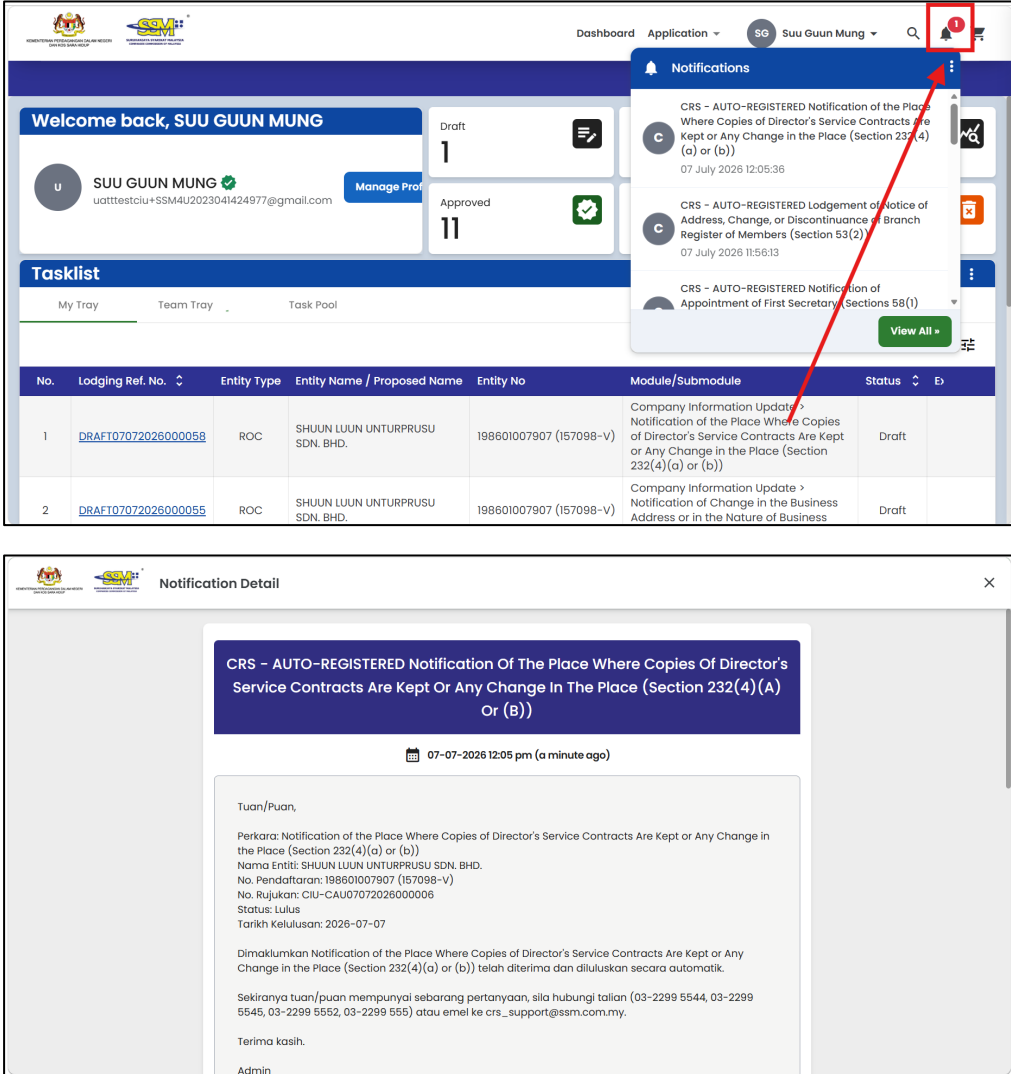
Field Num.	Description
	Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. If the user selects "Without Court Order", no fields are required to be filled in. 
6	Screen will display section "Contract of Services of Directors". - If user wants to add new record, please refer to item 6a. - If user wants to Update existing record, please refer to item 6b. - If user wants to Discontinue existing record, please refer to item 6c.
6a	The user needs to click button "Add". Then, user is required to complete all mandatory fields and click "Save".

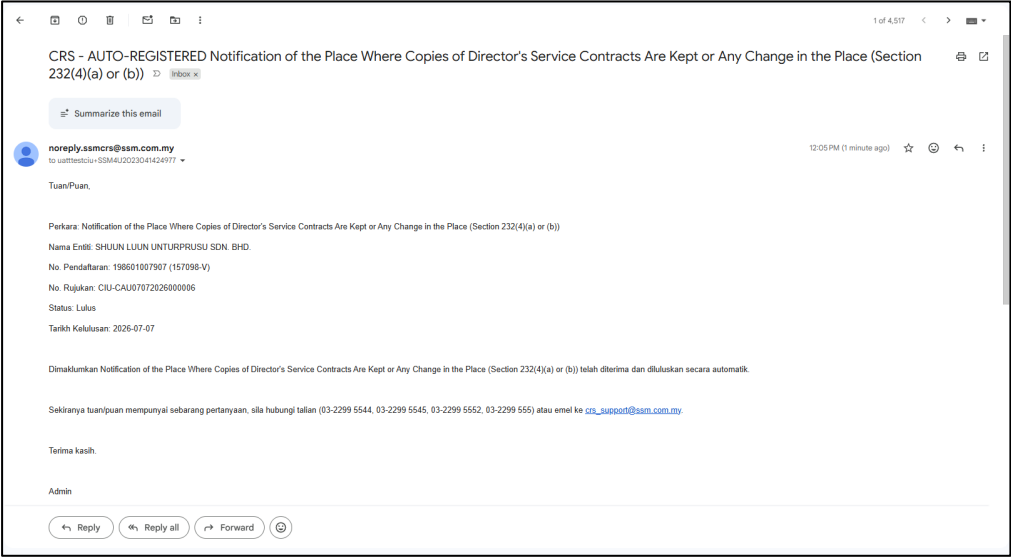
Field Num.	Description
	 
6b	Users need to click on hyperlink “View All Contract of Services” and click “Edit” Button. Then, user is required to complete all mandatory fields and click “Save”. 

Field Num.	Description
	 
6c	Users need to click on hyperlink "View All Contract of Services" and click "Discontinue" button. Then, user is required to complete all mandatory fields and click "Save". 

Field Num.	Description
	 
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

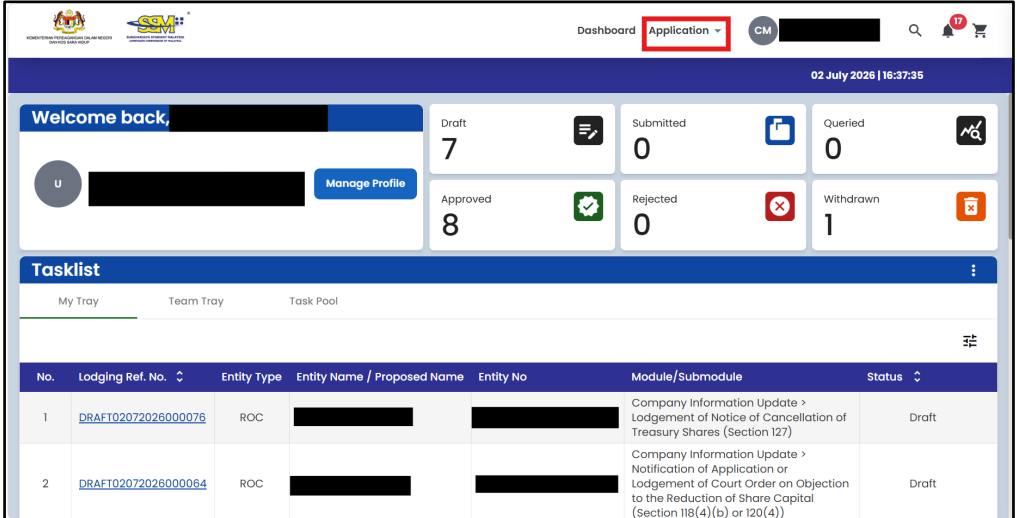
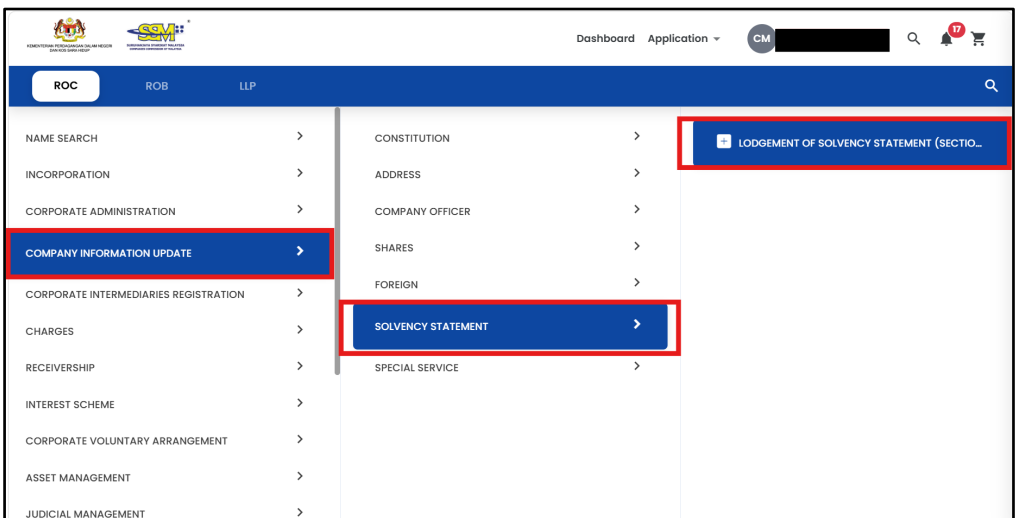
Field Num.	Description
	
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

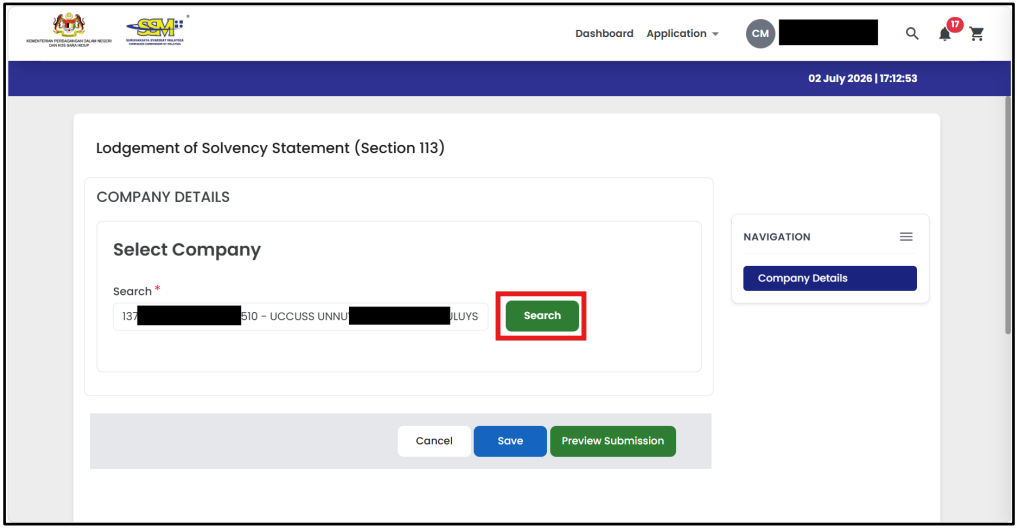
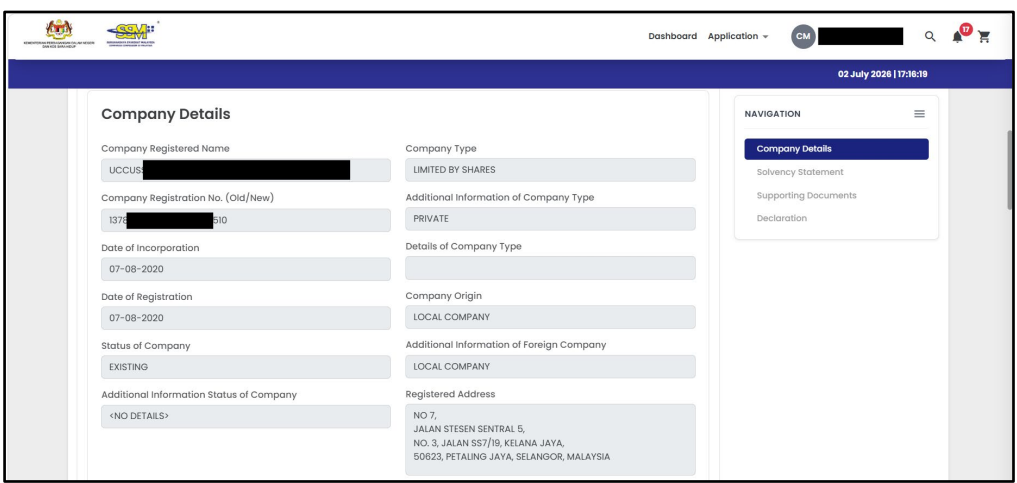
Field Num.	Description
	 The screenshot displays the SSM CRS External User Manual interface. At the top, there is a navigation bar with 'Dashboard', 'Application', and user information 'Sg Suu Guun Mung'. A notification bell icon is highlighted with a red box and an arrow. Below the navigation bar, the main content area is divided into sections: 'Welcome back, SUU GUUN MUNG' with a 'Manage Profile' button, a 'Tasklist' section with 'My Tray', 'Team Tray', and 'Task Pool' tabs, and a table of tasks. The table has columns: No., Lodging Ref. No., Entity Type, Entity Name / Proposed Name, Entity No., Module/Submodule, and Status. Two tasks are listed, both with a status of 'Draft'. A notification pop-up is visible on the right, titled 'Notifications', showing three notifications related to 'CRS - AUTO-REGISTERED Notification of the Place Where Copies of Director's Service Contracts Are Kept or Any Change in the Place (Section 232(4)(a) or (b))'. The first notification is dated '07 July 2026 12:05:36'. Below the notification pop-up, a 'Notification Detail' window is shown, displaying the details of the first notification. The details include the title 'CRS - AUTO-REGISTERED Notification Of The Place Where Copies Of Director's Service Contracts Are Kept Or Any Change In The Place (Section 232(4)(A) Or (B))', the date '07-07-2026 12:05 pm (a minute ago)', and the body text which starts with 'Tuan/Puan,' and mentions 'Perkara: Notification of the Place Where Copies of Director's Service Contracts Are Kept or Any Change in the Place (Section 232(4)(a) or (b))'.

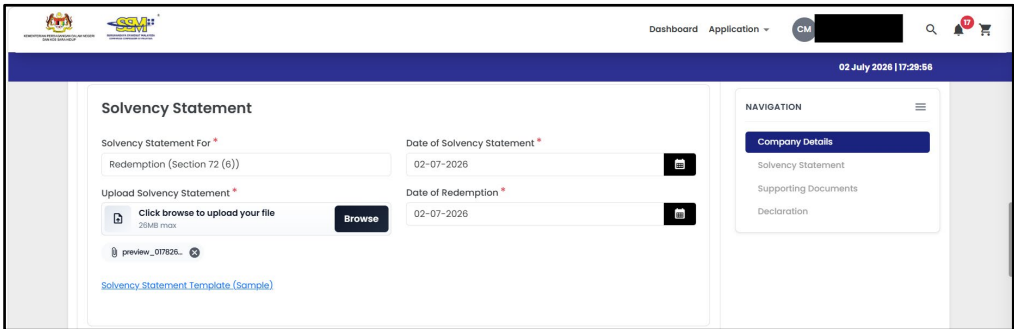
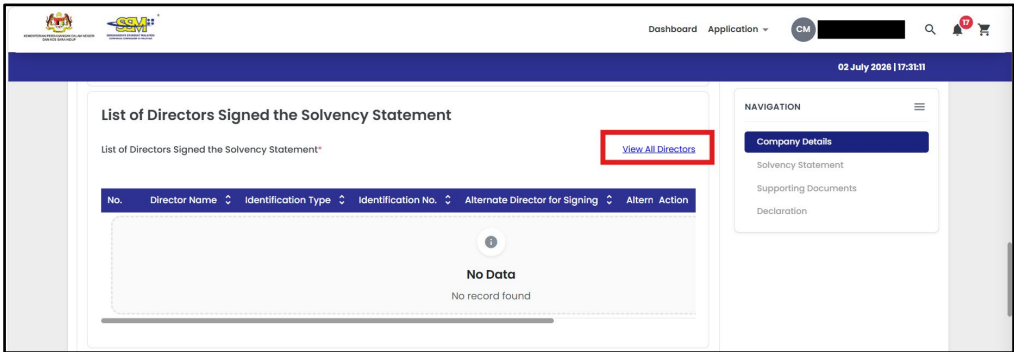
Field Num.	Description
	 CRS - AUTO-REGISTERED Notification of the Place Where Copies of Director's Service Contracts Are Kept or Any Change in the Place (Section 232(4)(a) or (b)) noreply.ssmcrs@ssm.com.my to uatmetestu@SSM4U2022041424977 Tuan/Puan, Perkara: Notification of the Place Where Copies of Director's Service Contracts Are Kept or Any Change in the Place (Section 232(4)(a) or (b)) Nama Entiti: SHUUN LUUN UNTURPRUSU SDN. BHD. No Pendaftaran: 196601007907 (157098-V) No Rujukan: CIU-CAU07072026000006 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Notification of the Place Where Copies of Director's Service Contracts Are Kept or Any Change in the Place (Section 232(4)(a) or (b)) telah diterima dan diuluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin

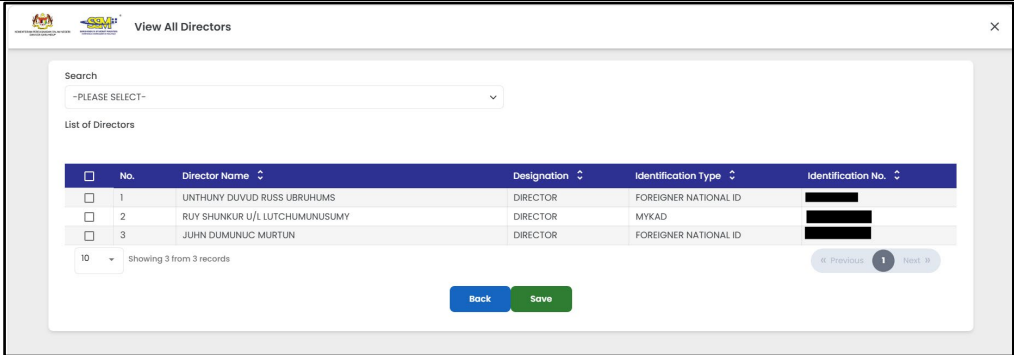
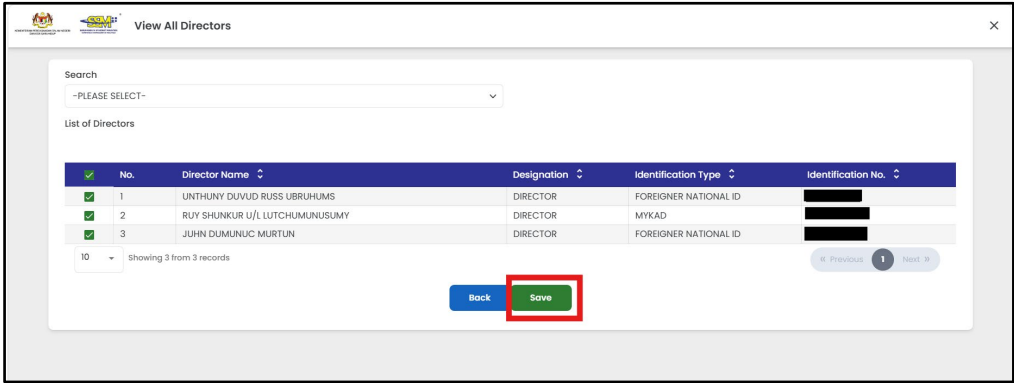
4 Solvency Statement

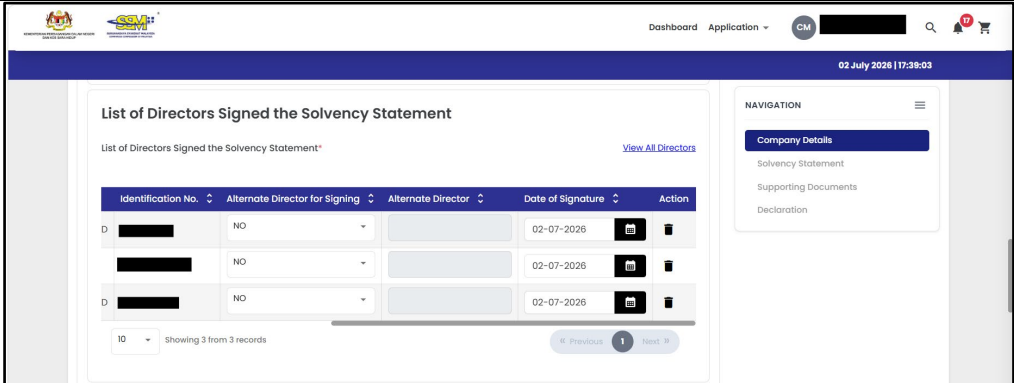
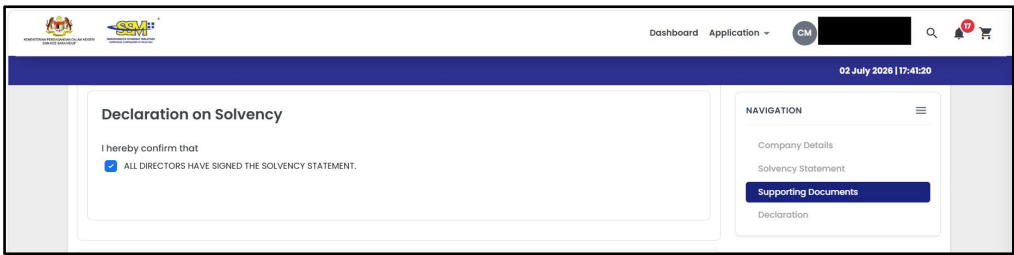
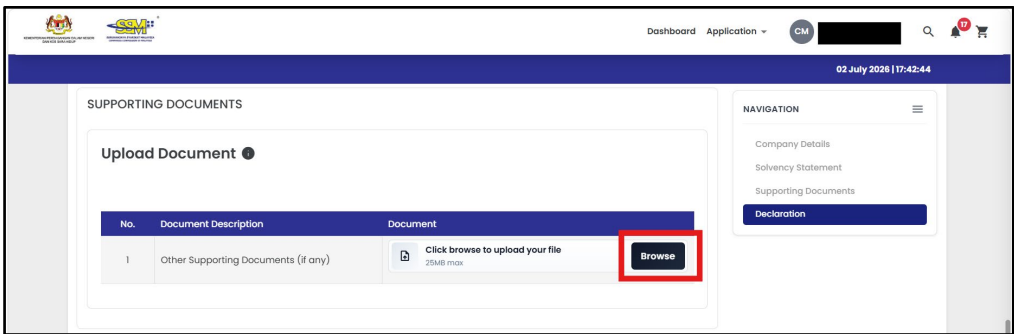
4.1 Notification of Solvency Statement – Redemption (Section 72 (6))

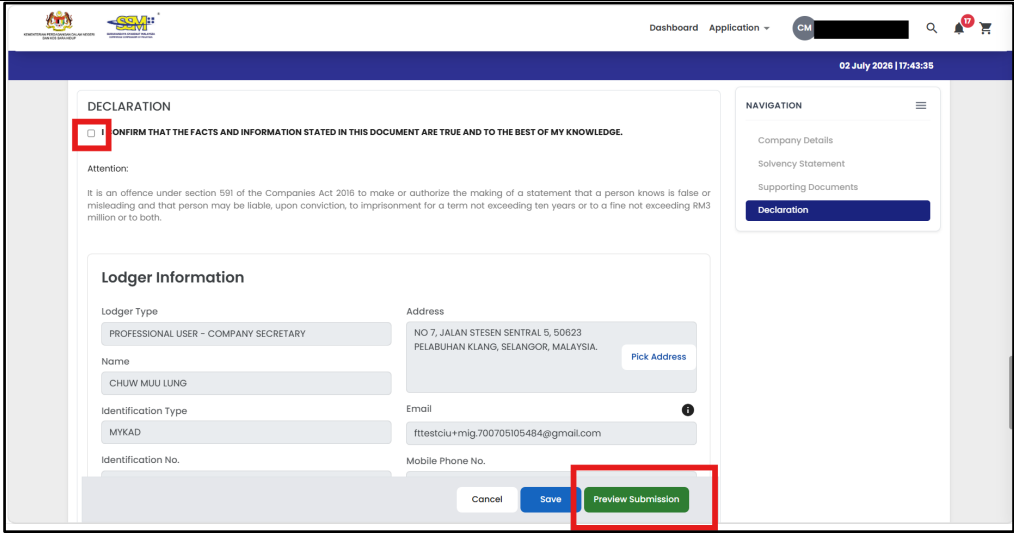
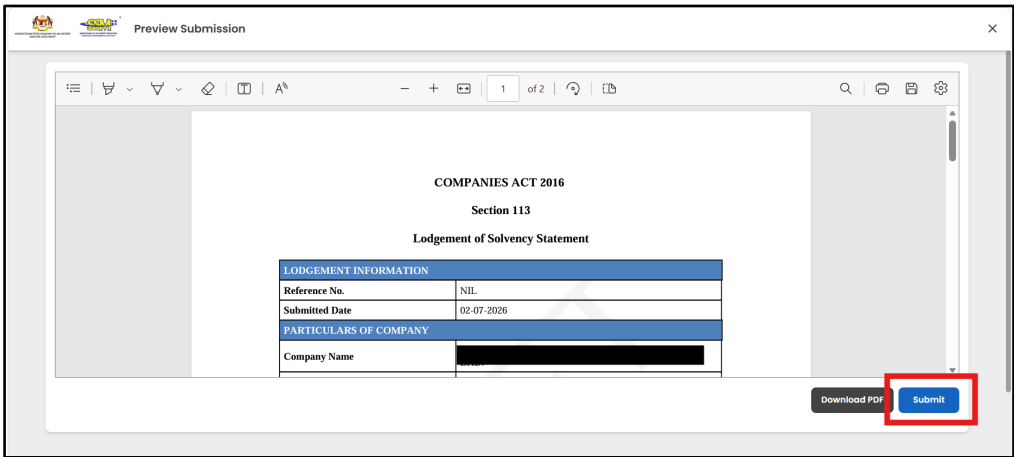
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Solvency Statement -> Lodgement of Solvency Statement (Section 113) 

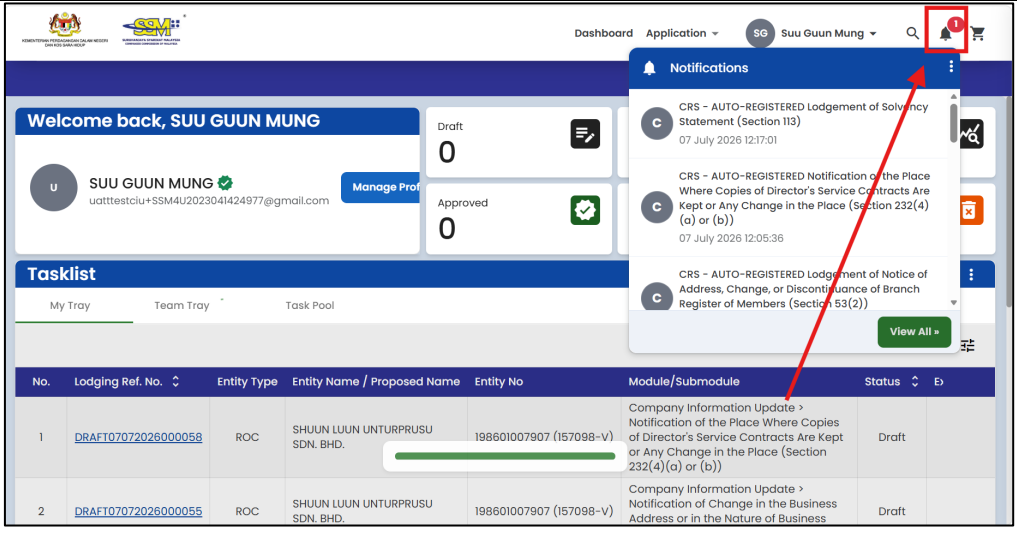
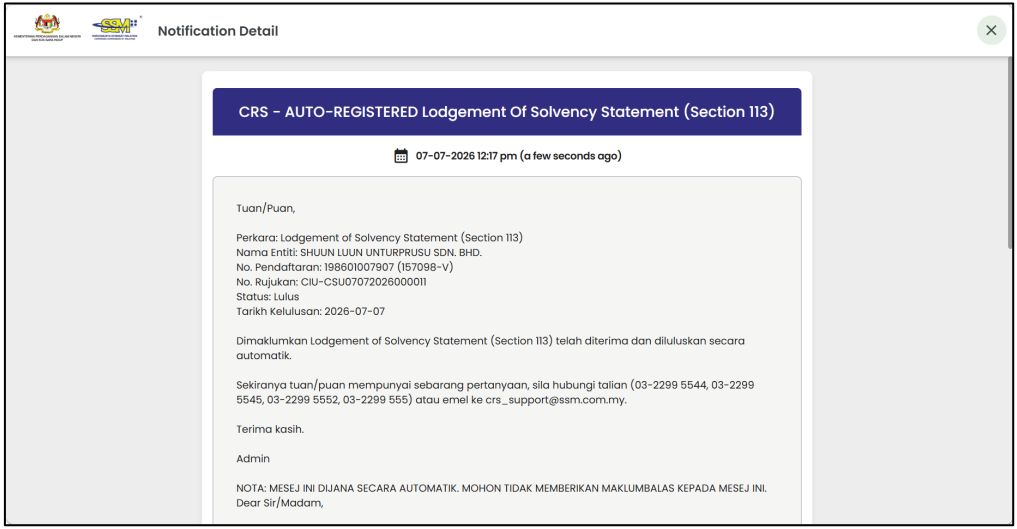
Field Num.	Description
3	The Lodgement of Solvency Statement (Section 113) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details section as below. 

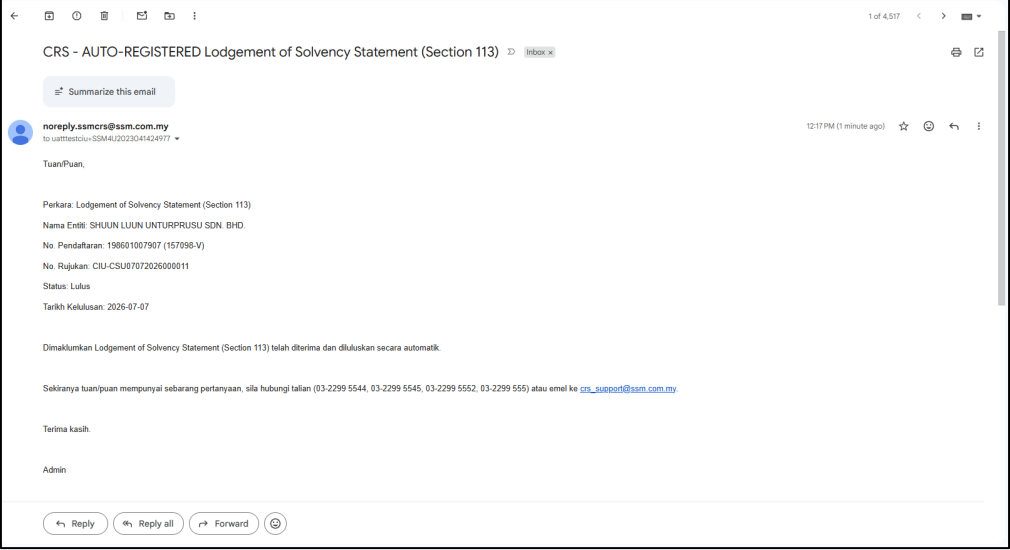
Field Num.	Description
5	In the Solvency Statement sub-section, the user is required to select "Redemption (Section 72(6))" from the "Solvency Statement For" dropdown list. Once the selection is made, the user must complete the following mandatory fields: 1. Upload Solvency Statement 2. Date of Solvency Statement 3. Date of Redemption Note: The user may click the "Solvency Statement Template (Sample)" hyperlink to view the sample as guidance. 
6	In the List of Directors Signed the Solvency Statement sub-section, the user needs to click "View all Directors" hyperlink.  System will redirect to screen "View All Directors" where all the Existing Directors in the company will be displayed.

Field Num.	Description
	
7	The user needs to select all the directors that have signed the Solvency Statement and click button "Save". The selected directors will appear under the List of Directors who signed the Solvency Statement. 
8	User is required to indicate whether the solvency statement is made by an Alternate Director. 1. Select Yes if the solvency statement is made by an Alternate Director and choose the Alternate Director's name from the column provided. 2. Select No if the solvency statement is not related to an Alternate Director. The user must also enter the Date of Signature. To remove an existing record, click the "Dustbin" icon.

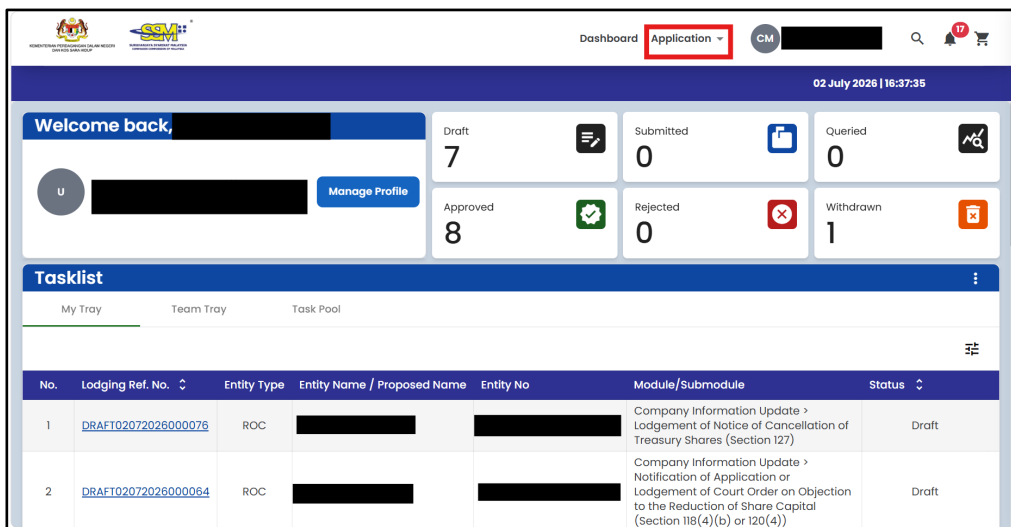
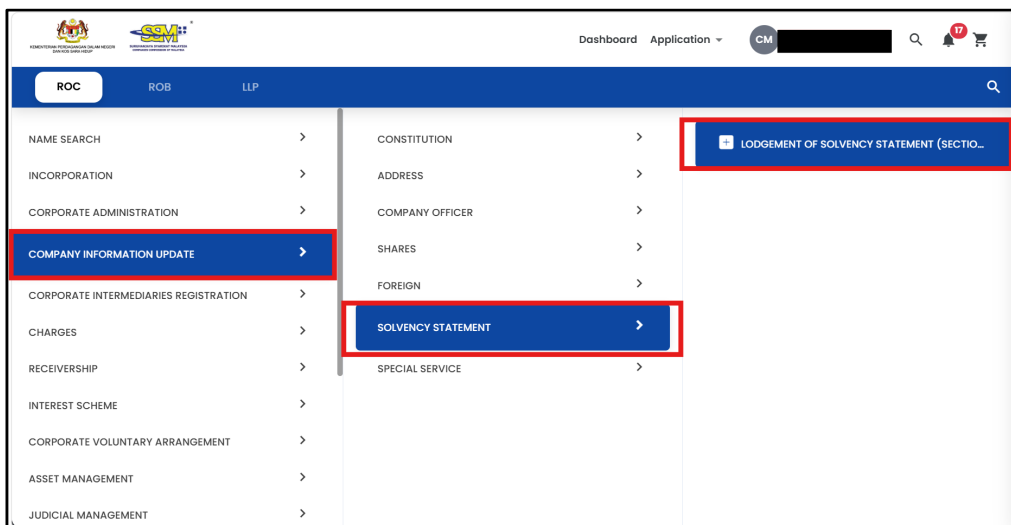
Field Num.	Description
	
9	The user needs to tick the checkbox "All directors have signed the solvency statement". 
10	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
11	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

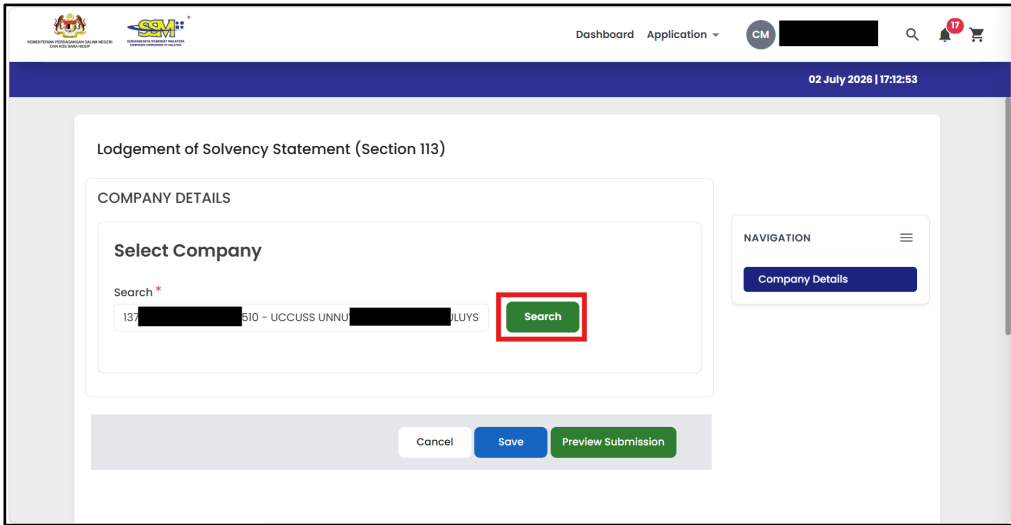
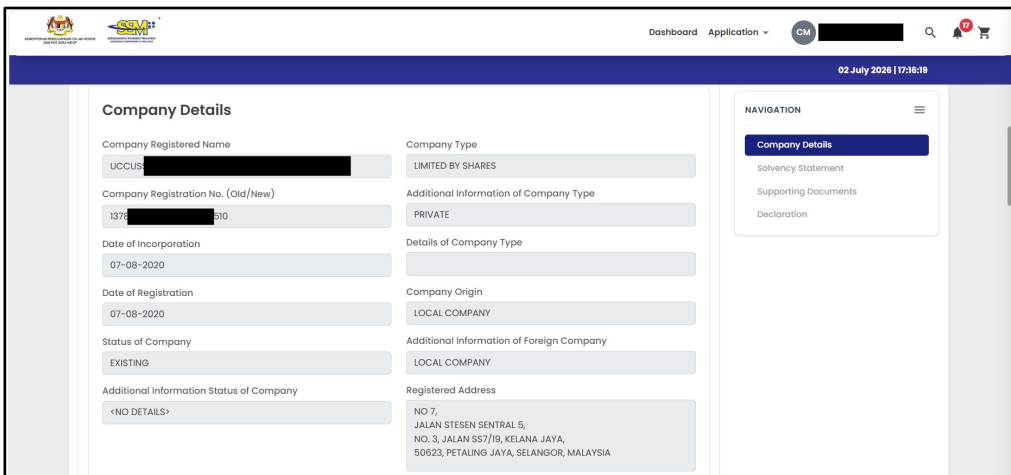
Field Num.	Description
	
12	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
13	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

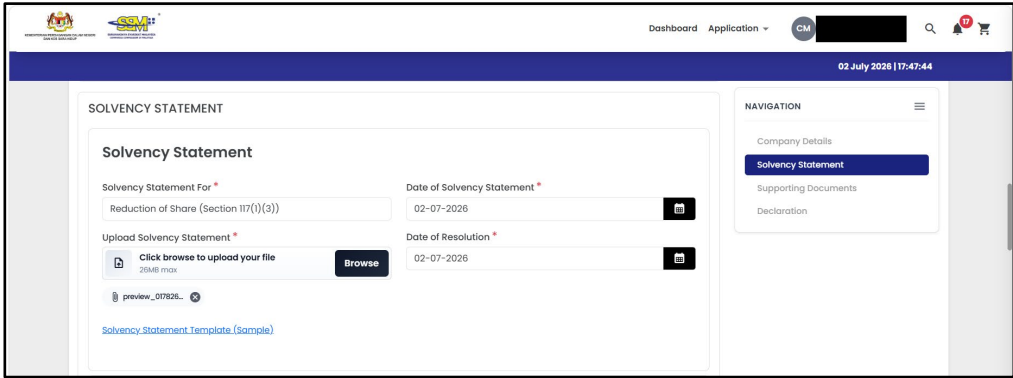
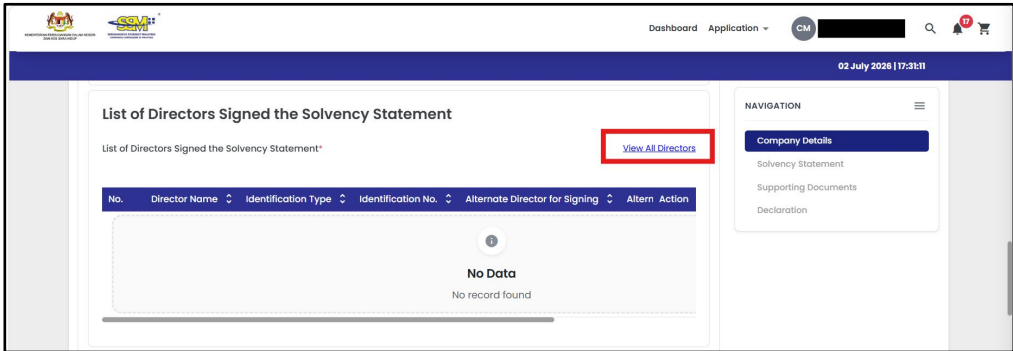
Field Num.	Description
	 The screenshot displays the SSM CRS External User Manual interface. At the top, there is a navigation bar with 'Dashboard', 'Application', and 'SG' (Suu Guun Mung) dropdown menus. A notification icon with a red '1' is highlighted in the top right corner. Below the navigation bar, the user is greeted with 'Welcome back, SUU GUUN MUNG' and their profile information. A 'Tasklist' section shows 'My Tray', 'Team Tray', and 'Task Pool'. A table lists lodgments with columns: No., Lodging Ref. No., Entity Type, Entity Name / Proposed Name, Entity No., Module/Submodule, and Status. Two lodgments are shown, both with a status of 'Draft'. A notification dropdown menu is open, showing three notifications related to 'CRS - AUTO-REGISTERED Lodgement of Solvency Statement (Section 113)' and 'CRS - AUTO-REGISTERED Notification of the Place Where Copies of Director's Service Contracts Are Kept or Any Change in the Place (Section 232(4)(a) or (b))'. A red arrow points to the notification icon in the top right corner.
	 The screenshot displays the 'Notification Detail' view. The notification is titled 'CRS - AUTO-REGISTERED Lodgement Of Solvency Statement (Section 113)' and is dated '07-07-2026 12:17 pm (a few seconds ago)'. The notification content includes the following details: - Tuan/Puan, - Perkara: Lodgement of Solvency Statement (Section 113) - Nama Entiti: SHUUN LUUN UNTURPRUSU SDN. BHD. - No. Pendaftaran: 198601007907 (157098-V) - No. Rujukan: CIU-CSU07072026000011 - Status: Lulus - Tarikh Kelulusan: 2026-07-07 Dimaklumkan Lodgement of Solvency Statement (Section 113) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam,

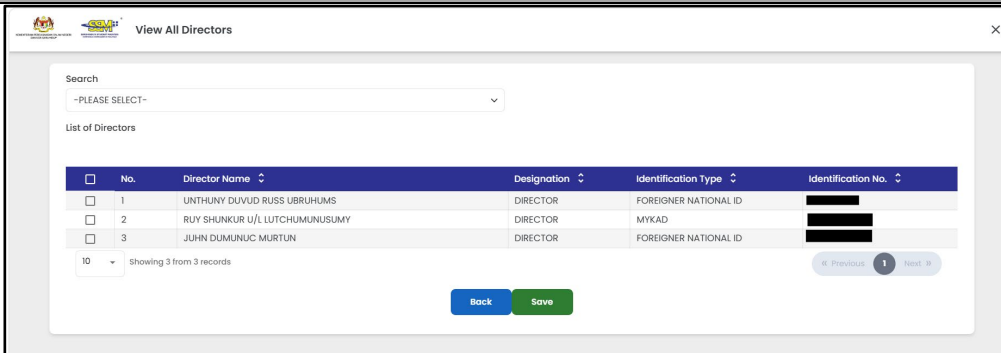
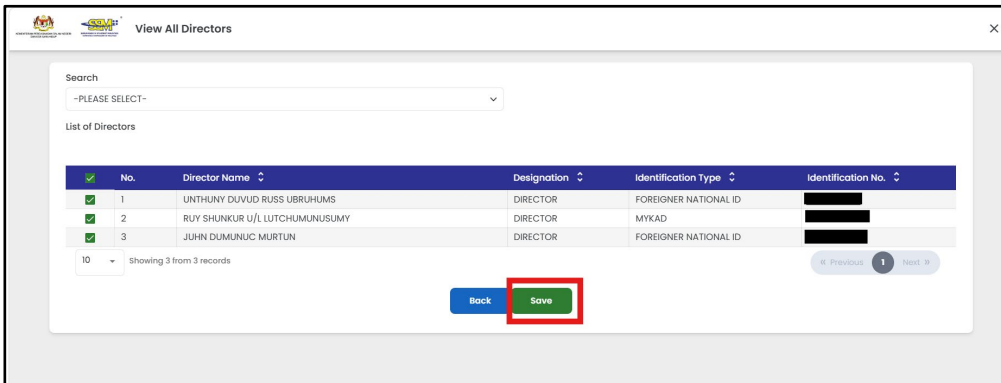
Field Num.	Description
	 The screenshot shows an email interface with the following content: Subject: CRS - AUTO-REGISTERED Lodgement of Solvency Statement (Section 113) From: noreply.ssmcrs@ssm.com.my To: uattestciu@SSM4U2023041424977 Body: Tuan/Puan, Perkara: Lodgement of Solvency Statement (Section 113) Nama Eniti: SHUJUN LUUN UNTURPRUSU SDN. BHD. No. Pendaftaran: 196601007907 (157096-V) No. Rujukan: CIU-CSU07072026000011 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Lodgement of Solvency Statement (Section 113) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_report@ssm.com.my Terima kasih. Admin

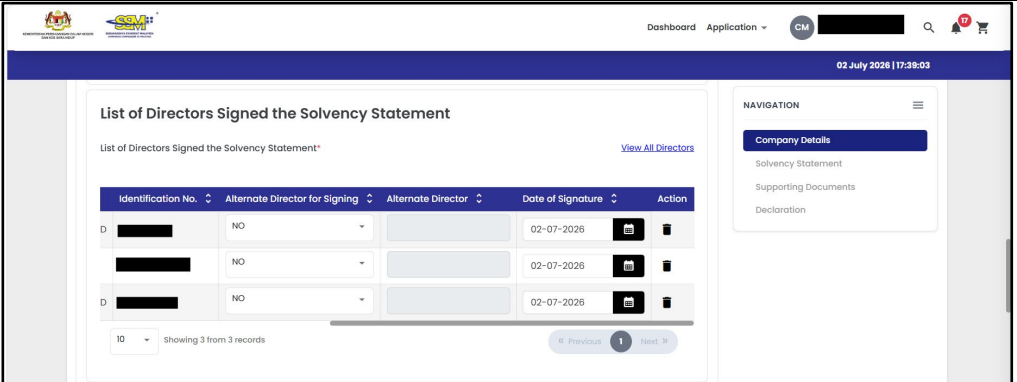
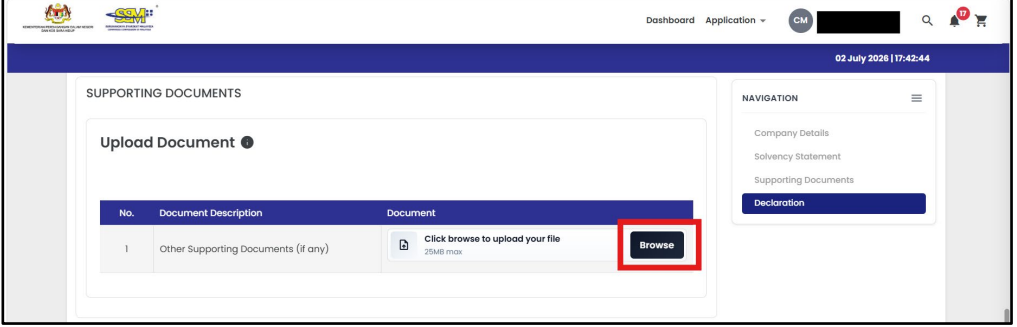
4.2 Notification of Solvency Statement – Reduction of Share (Section 117 (1) (3))

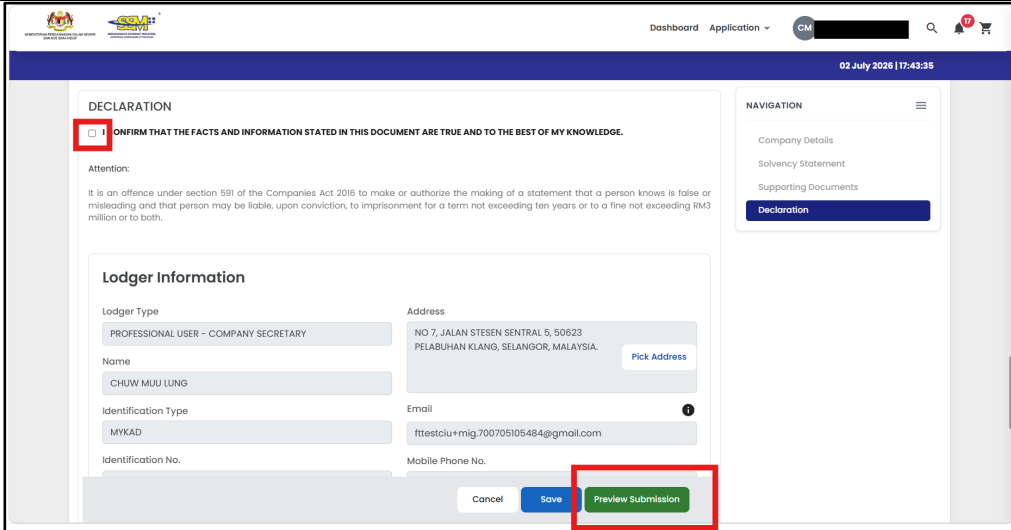
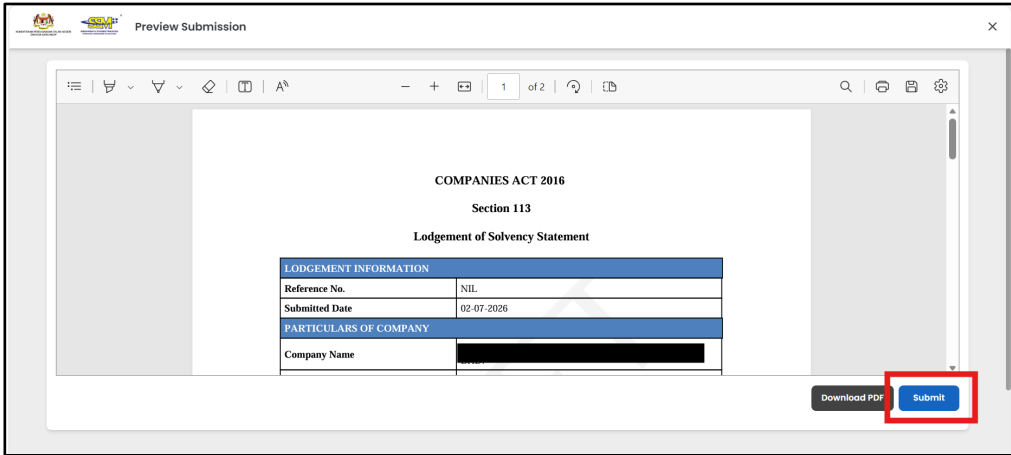
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update ->Solvency Statement> Lodgement of Solvency Statement (Section 113) 

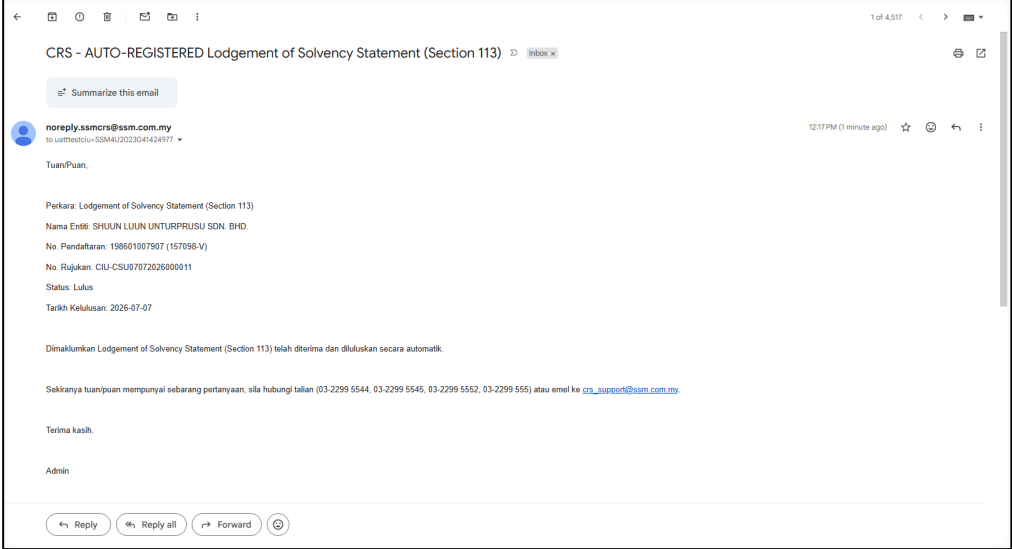
Field Num.	Description
3	The Lodgement of Solvency Statement (Section 113) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details section as below. 
5	In the Solvency Statement sub-section, the user is required to select "Reduction of Share (Section 117 (1) (3))" from the "Solvency

Field Num.	Description
	Statement For dropdown list. Once the selection is made, the user must complete the following mandatory fields: 1. Upload Solvency Statement 2. Date of Solvency Statement 3. Date of Resolution Note: The user may click the "Solvency Statement Template (Sample)" hyperlink to view the available upload template. 
6	In the List of Directors Signed the Solvency Statement subsection, The user needs to click on "View all Directors" hyperlink.  System will redirect to screen "View All Directors" where all the existing Directors in the company will be displayed.

Field Num.	Description
	
7	The user needs to select all the directors that have signed the Solvency Statement and click "Save". The selected directors will appear under the List of Directors who signed the Solvency Statement. 
8	User is required to indicate whether the solvency statement is made by an Alternate Director. 1. Select Yes if the solvency statement is made by an Alternate Director and choose the Alternate Director's name from the column provided. 2. Select No if the solvency statement is not related to an Alternate Director. The user must also enter the Date of Signature. To remove an existing record, click the "Dustbin" icon.

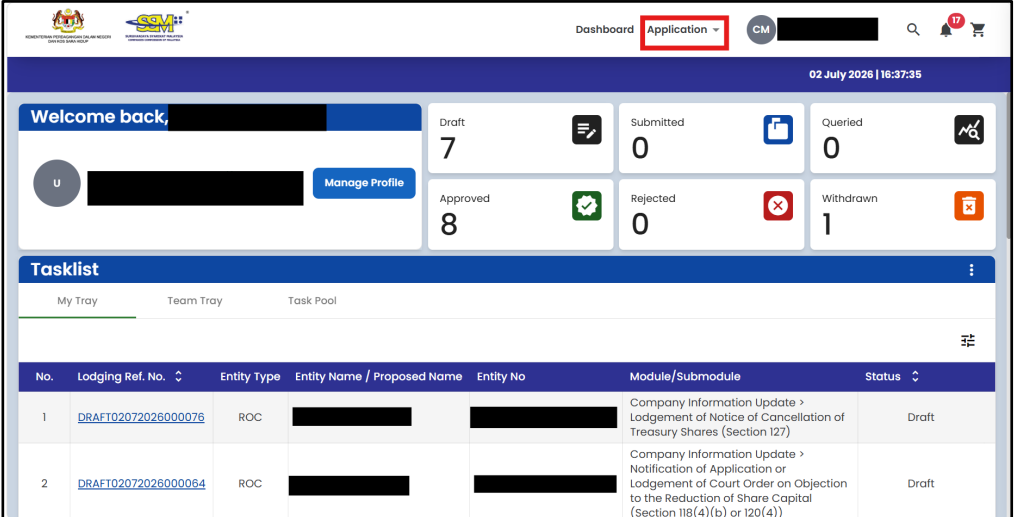
Field Num.	Description
	
9	The user needs to tick the checkbox "All directors have signed the solvency statement." 
10	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
11	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

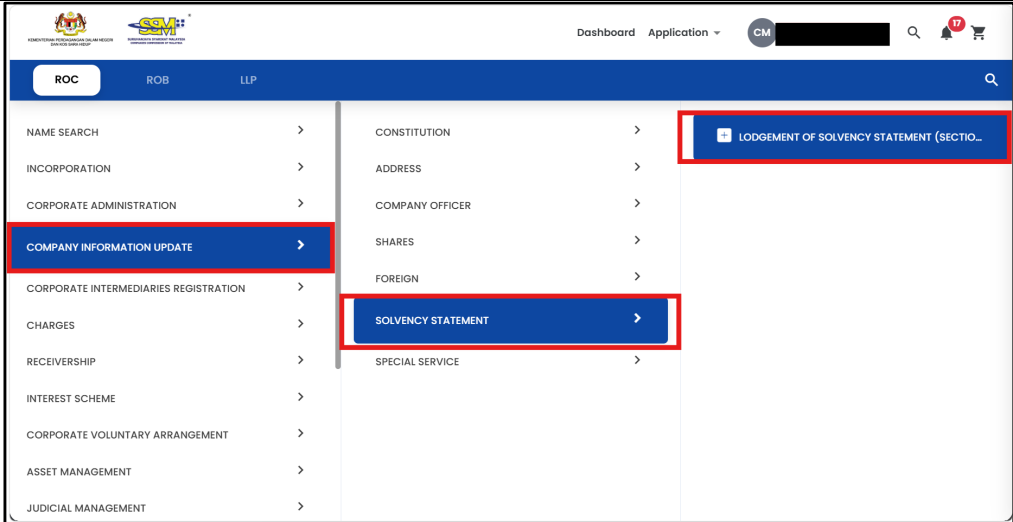
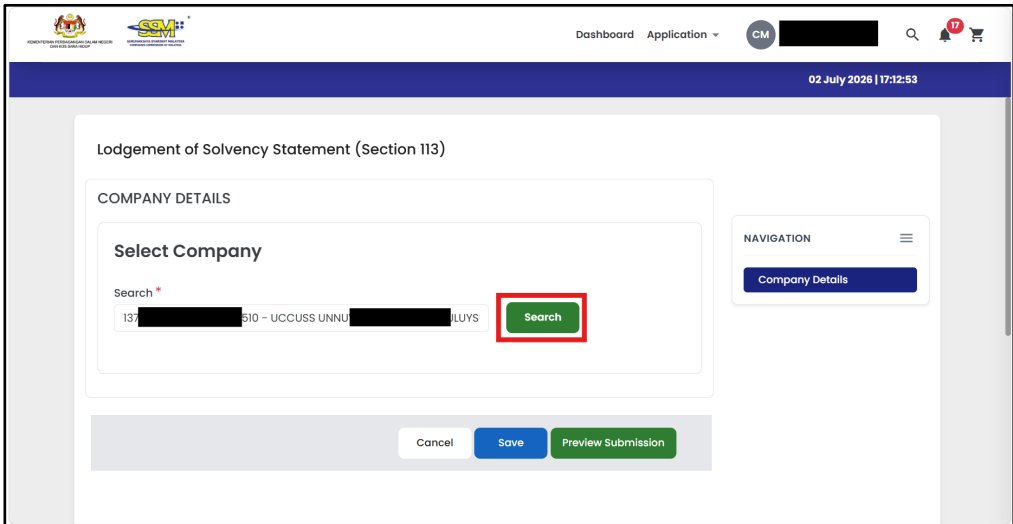
Field Num.	Description
	
12	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
13	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

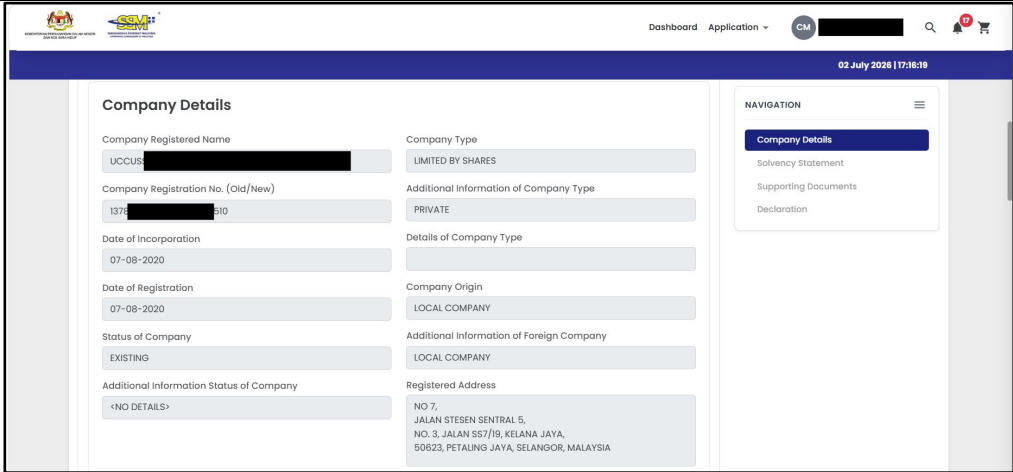
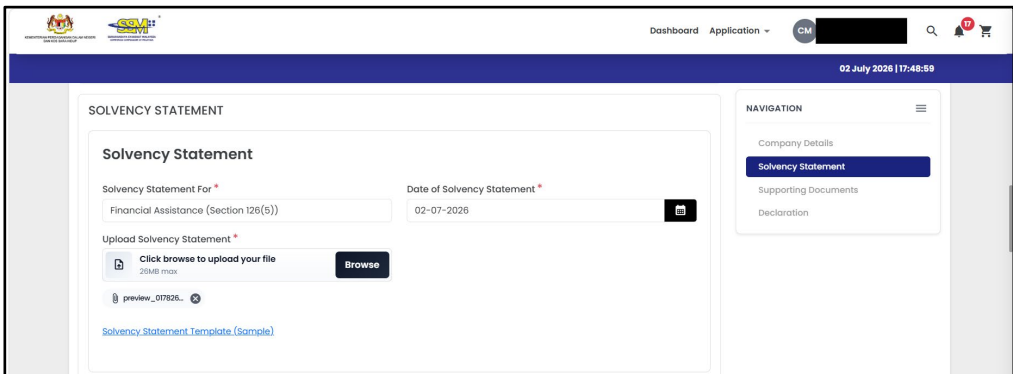
Field Num.	Description
	

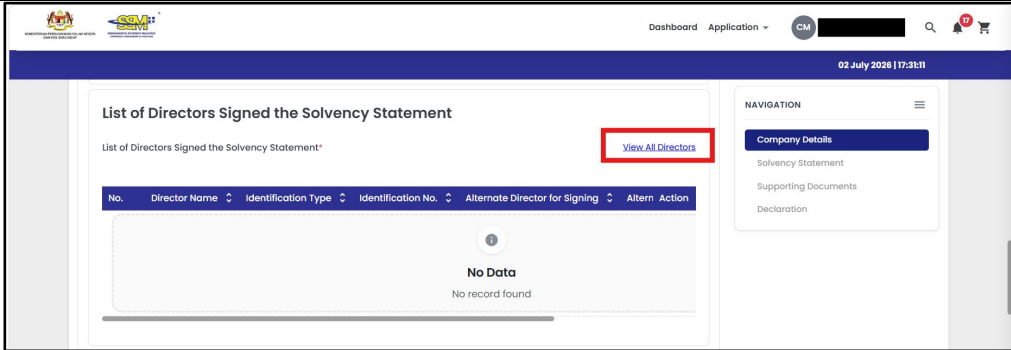
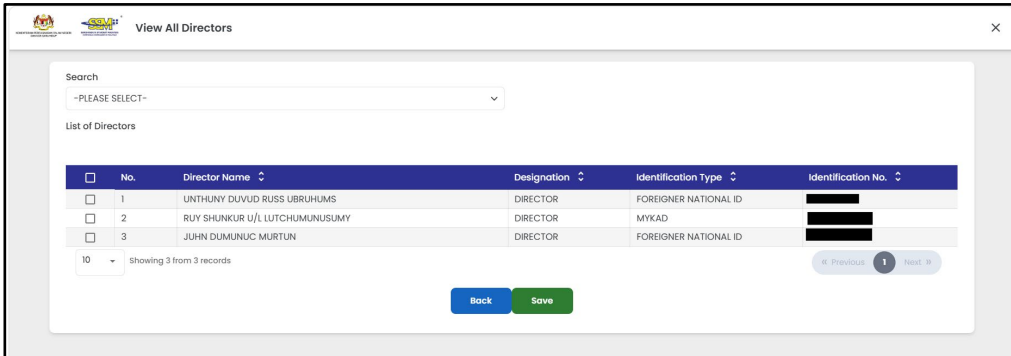
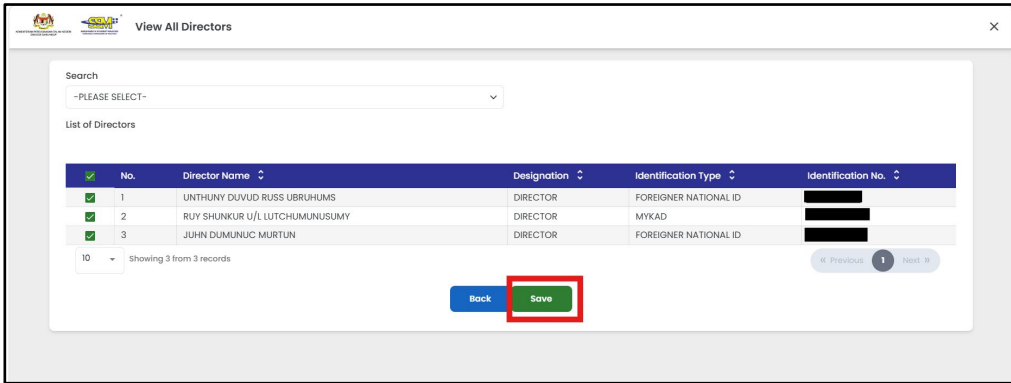
4.3 Notification of Solvency Statement – Financial Assistance (Section 126(5))

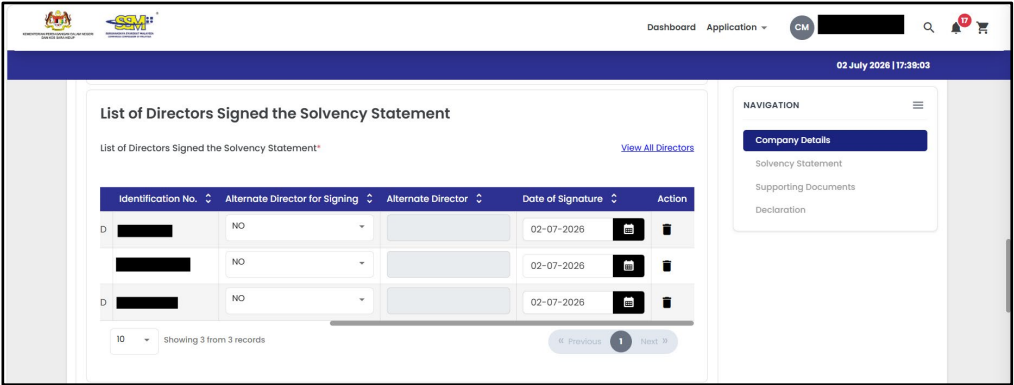
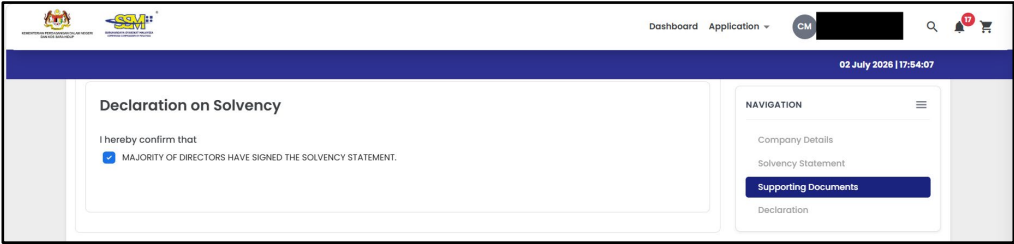
Note: The **Solvency Statement** under this section is only required at the **company's level**. However, the system allows this lodgement to be submitted as an optional filing, if required.

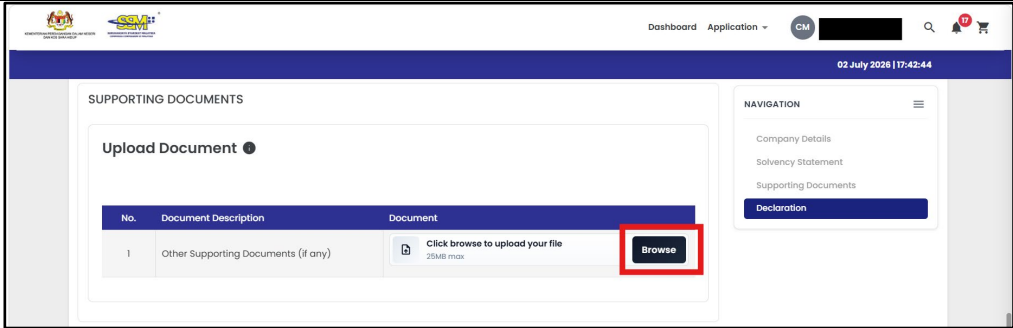
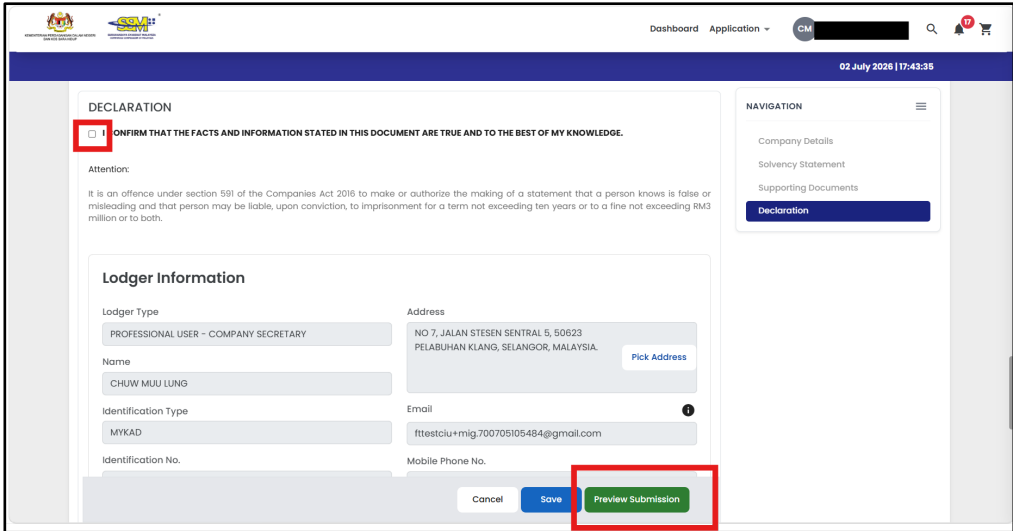
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Solvency Statement> Lodgement of Solvency Statement (Section 113)

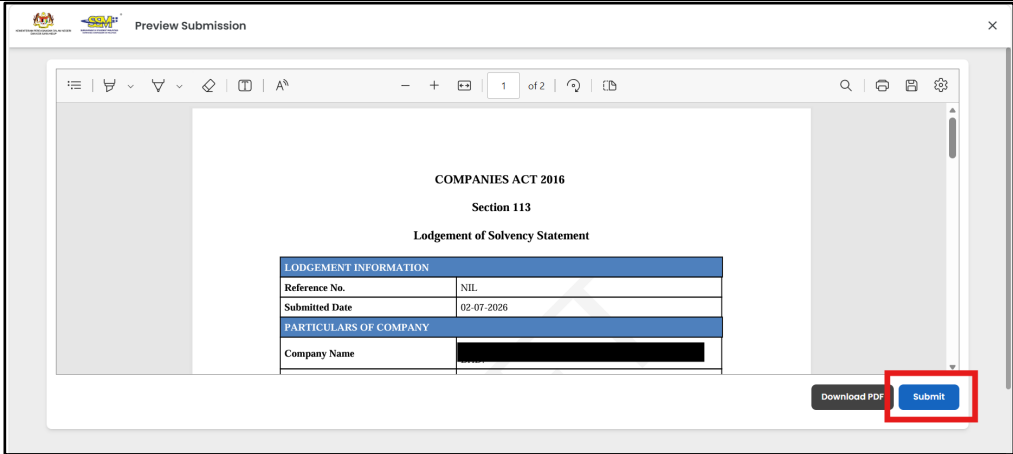
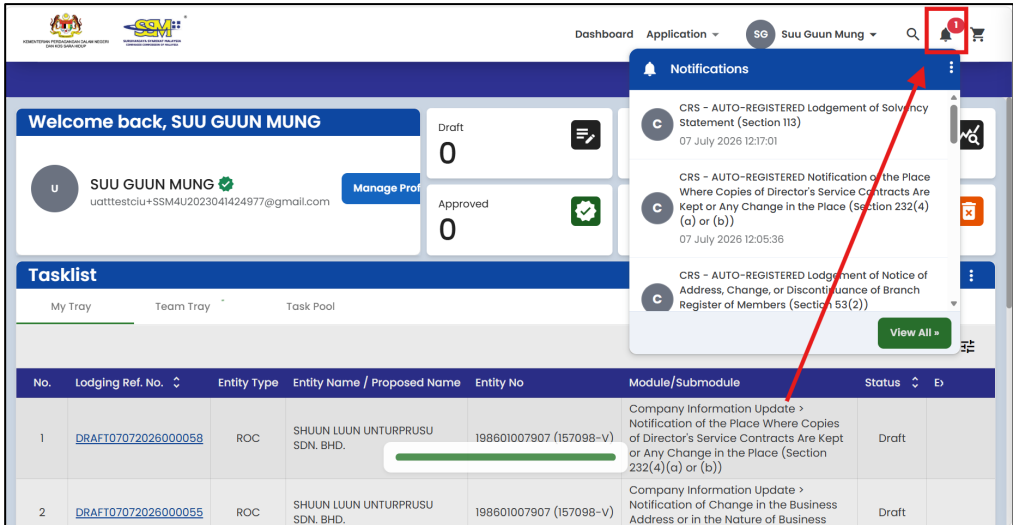
Field Num.	Description
	
3	The Lodgement of Solvency Statement (Section 113) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details section as below.

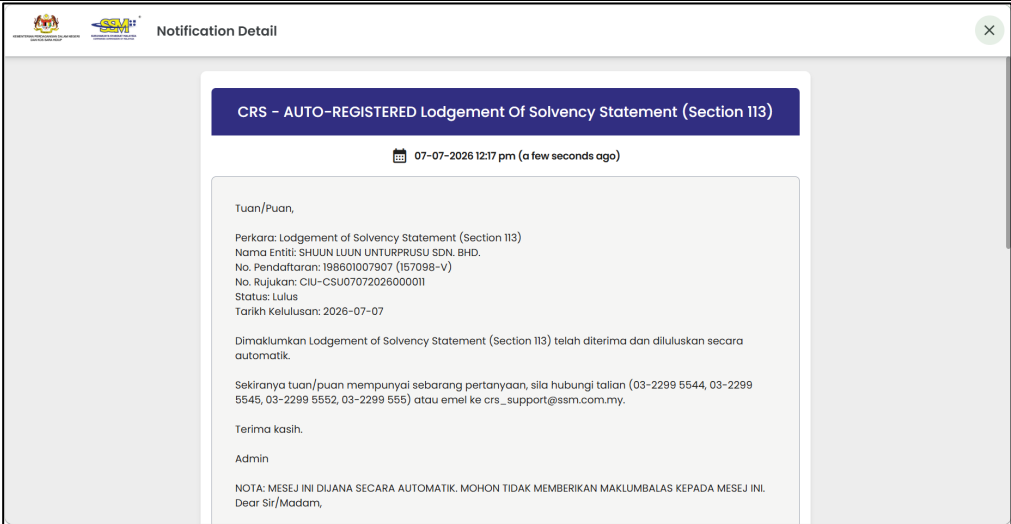
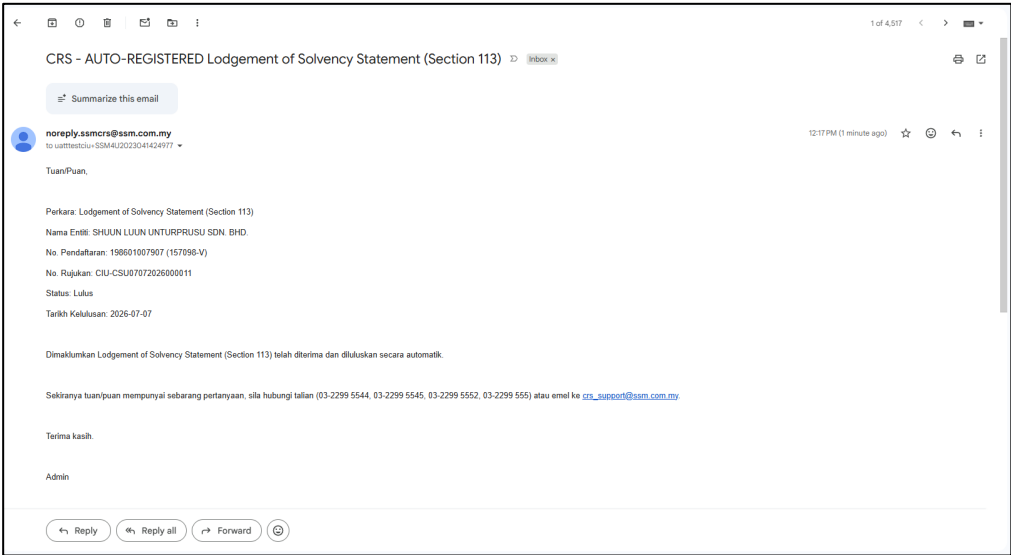
Field Num.	Description
	
5	In the Solvency Statement sub-section, the user is required to select “Financial Assistance (Section 126(5))” from the “Solvency Statement For” dropdown list. Once the selection is made, the user must complete the following mandatory fields: 1. Upload Solvency Statement 2. Date of Solvency Statement Note: The user may click the “Solvency Statement Template (Sample)” hyperlink to view the available upload template. 
6	In the List of Directors Signed the Solvency Statement sub-section, the user needs to click on “View all Directors” hyperlink.

Field Num.	Description
	 System will redirect to screen "View All Directors" where all the existing Directors in the company will be displayed. 
7	The user needs to select all the directors that have signed the Solvency Statement and click "Save". The selected directors will appear under the List of Directors who signed the Solvency Statement. 
8	User is required to indicate whether the solvency statement is made by an Alternate Director.

Field Num.	Description
	1. Select Yes if the solvency statement is made by an Alternate Director and choose the Alternate Director's name from the column provided. 2. Select No if the solvency statement is not related to an Alternate Director. The user must also enter the Date of Signature. To remove an existing record, click the "Dustbin" icon. 
9	The user needs to tick the checkbox "Majority of Directors have signed the solvency statement". 
10	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

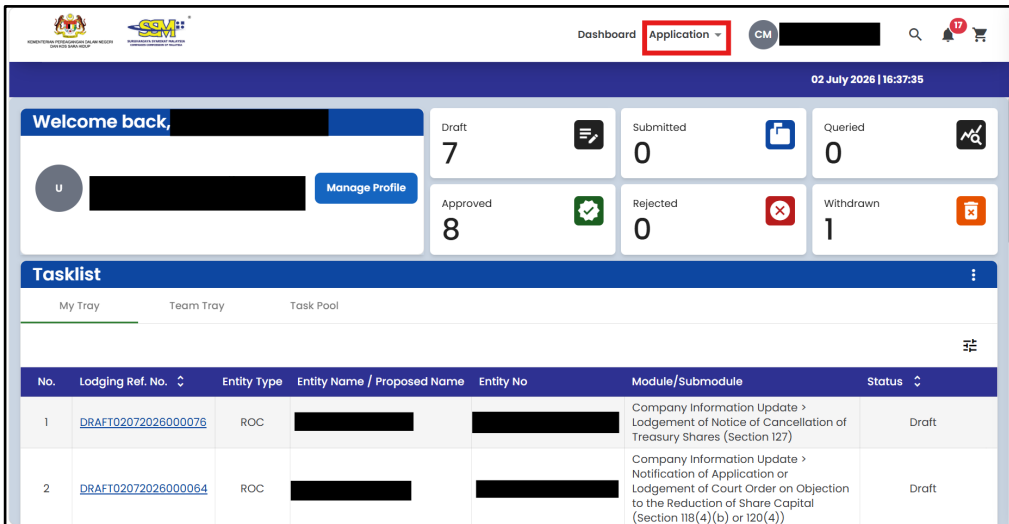
Field Num.	Description
	 Note: This section is optional.
11	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
12	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

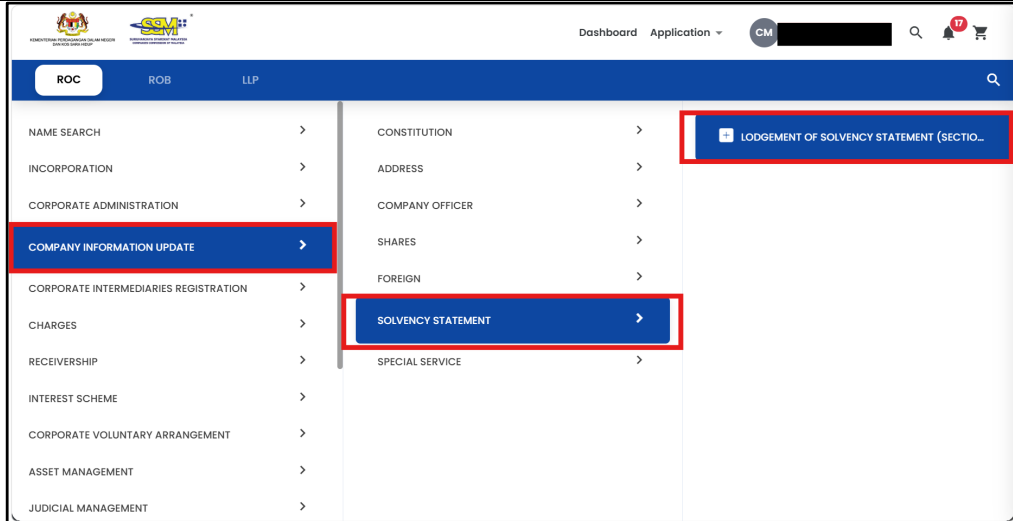
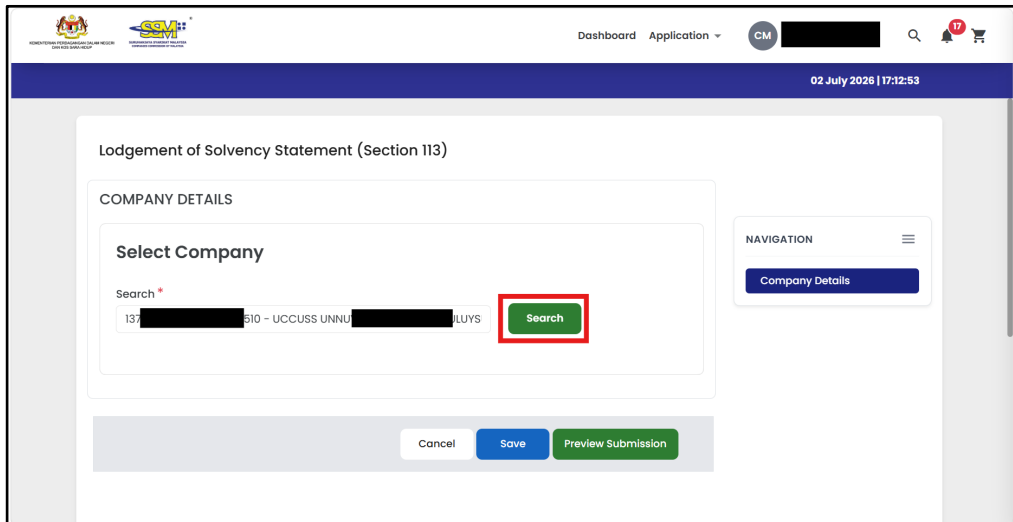
Field Num.	Description
	
13	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

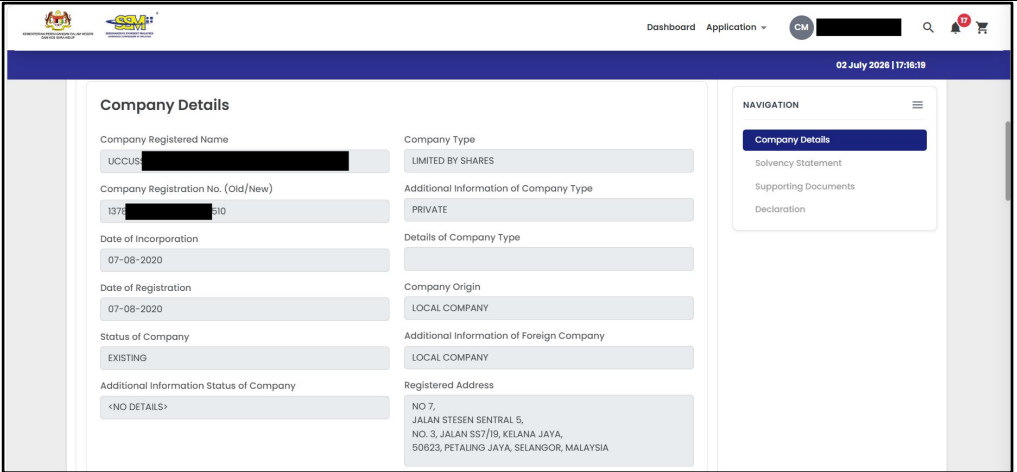
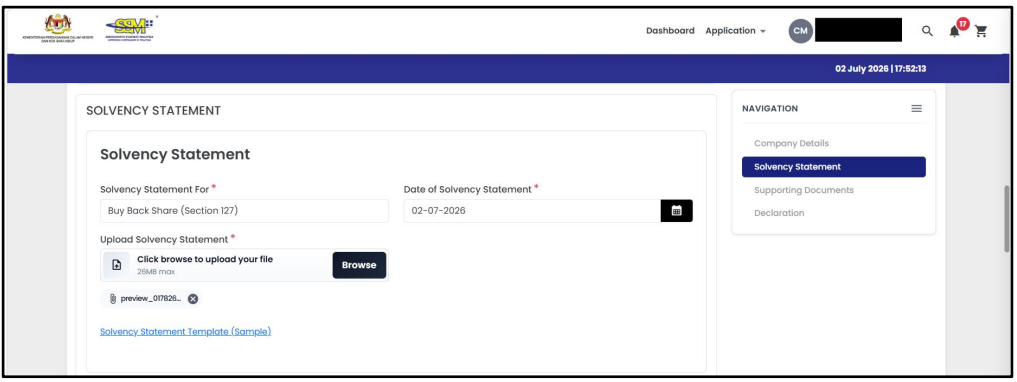
Field Num.	Description
	 

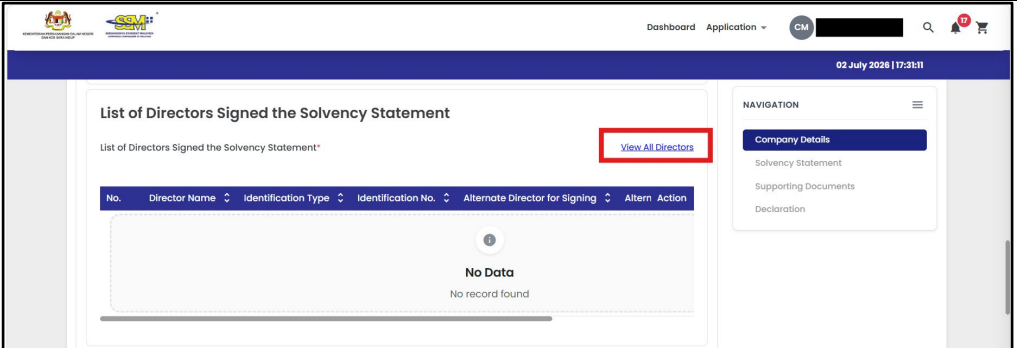
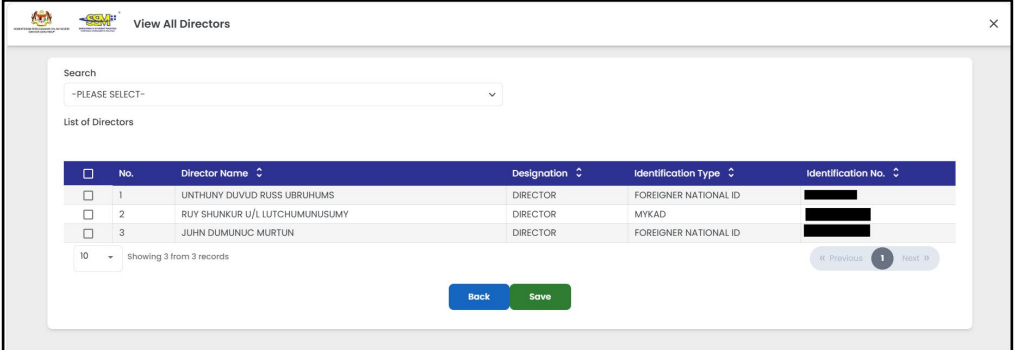
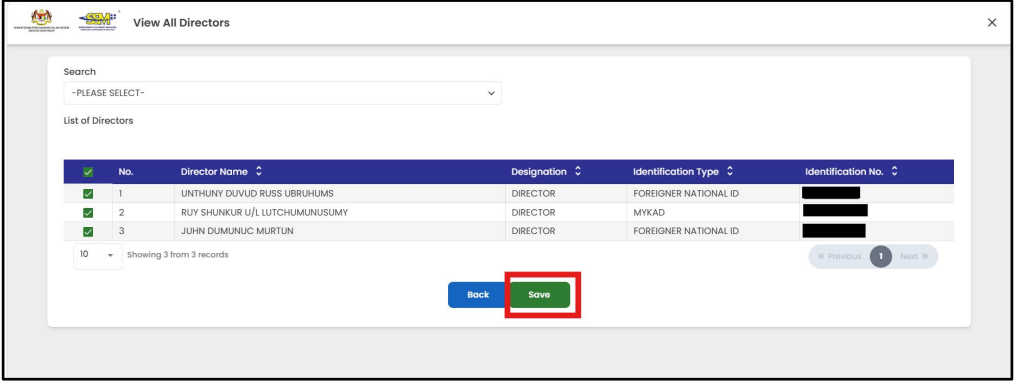
4.4 Notification of Solvency Statement – Buy Back Share (Section 127)

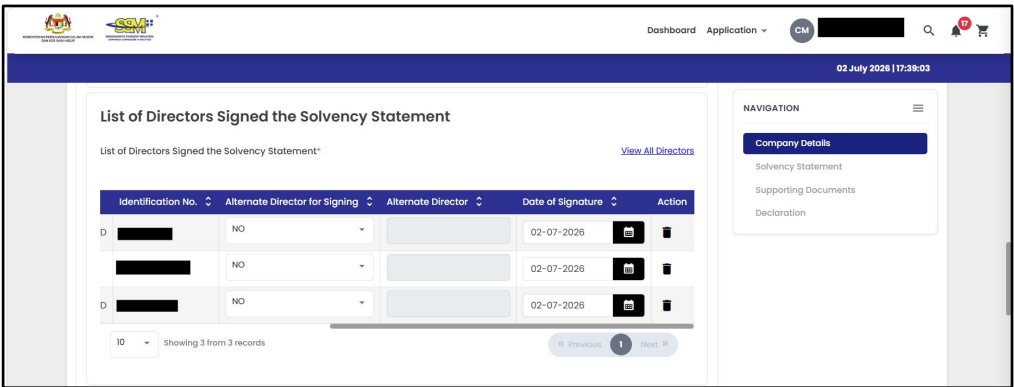
Note: The **Solvency Statement** under this section is only required at the **company's level**. However, the system allows this lodgement to be submitted as an optional filing, if required.

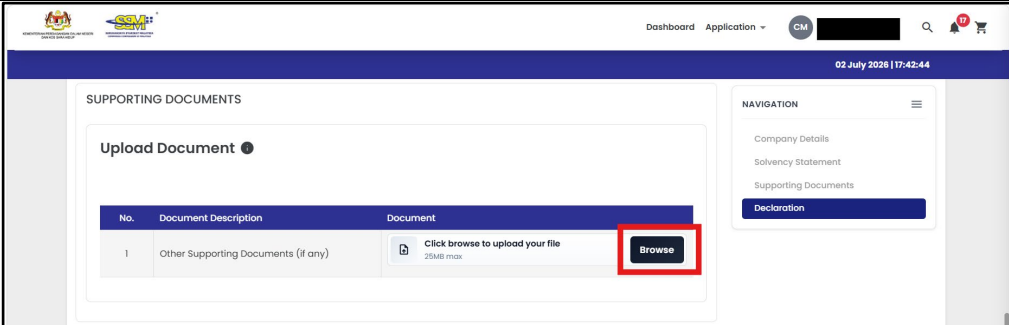
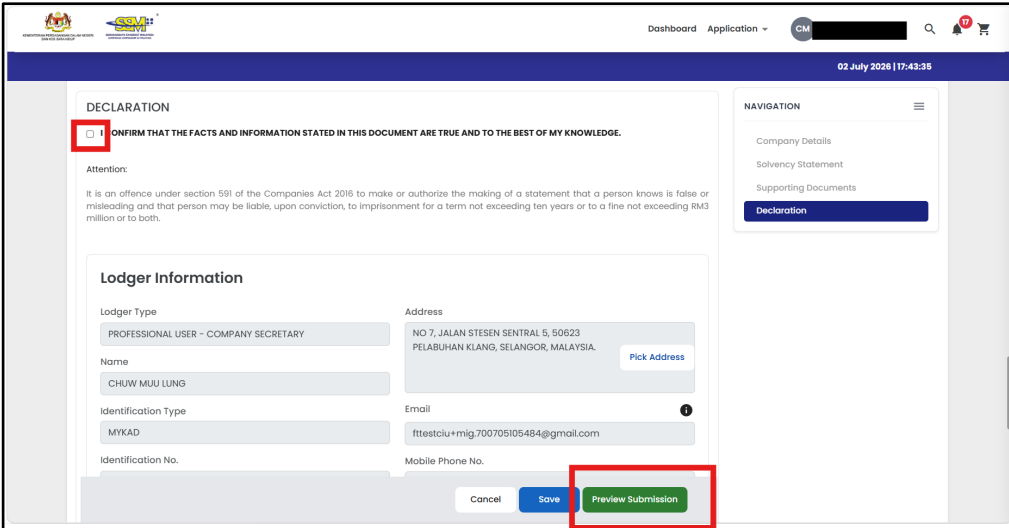
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Solvency Statement> Lodgement of Solvency Statement (Section 113)

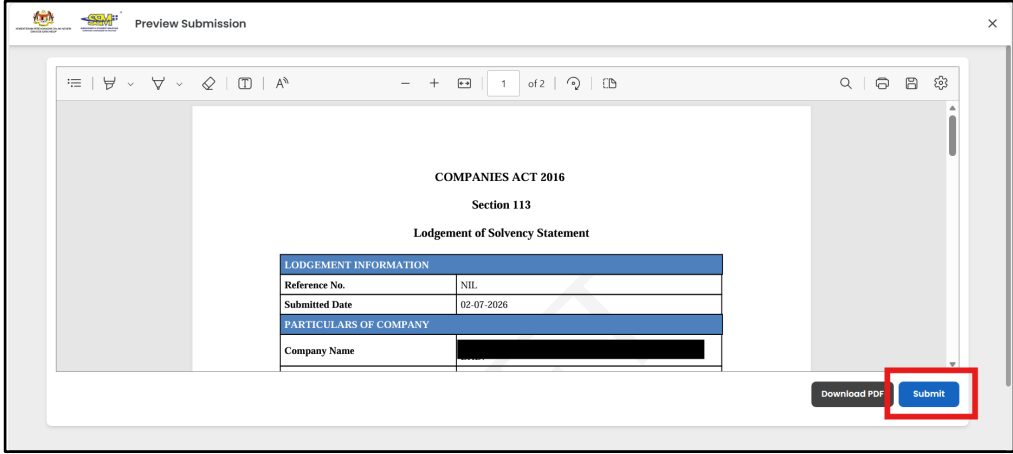
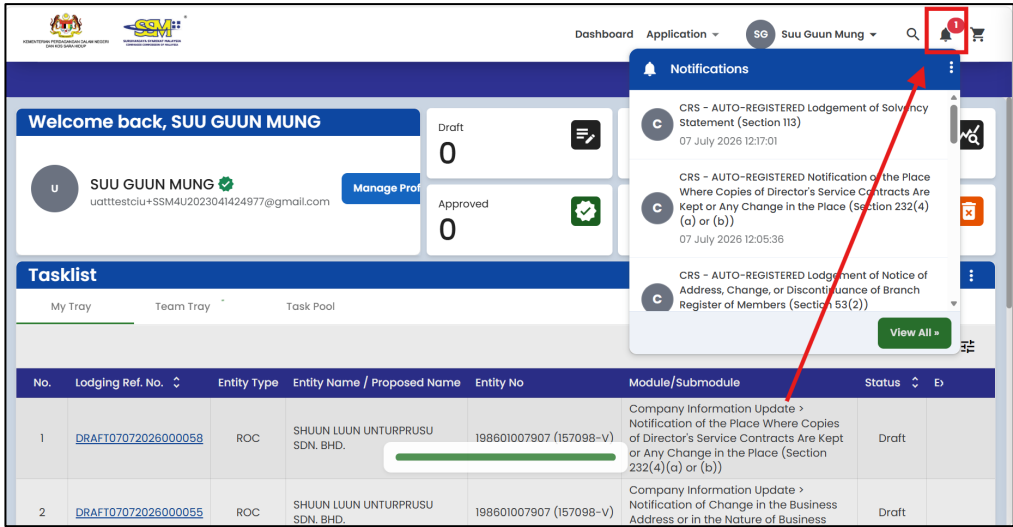
Field Num.	Description
	
3	The Lodgement of Solvency Statement (Section 113) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details section as below.

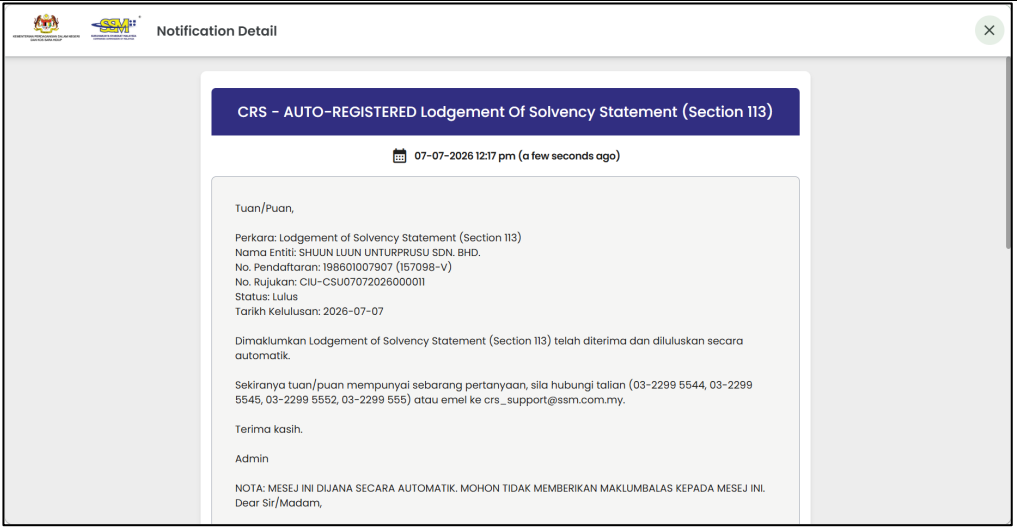
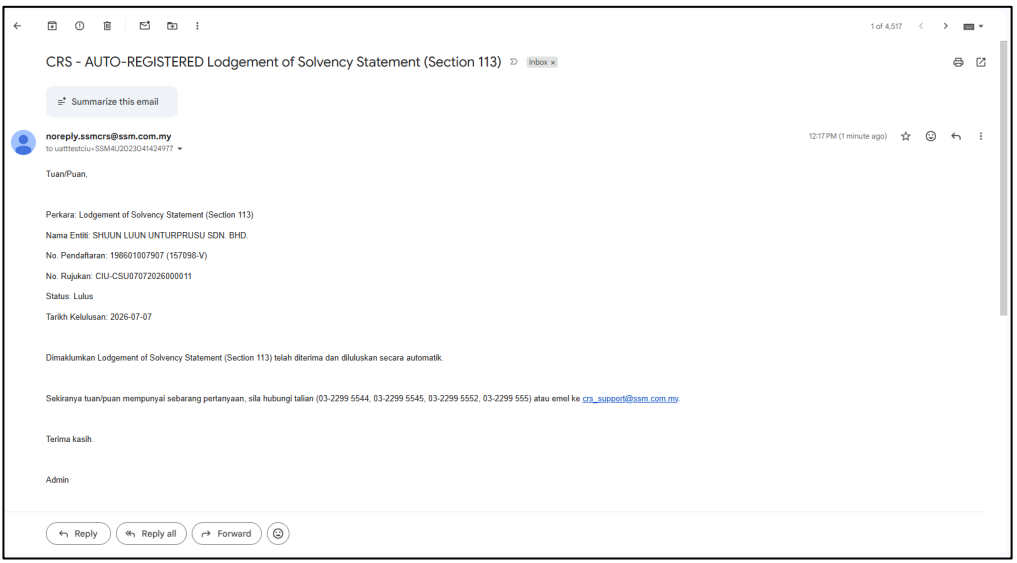
Field Num.	Description
	
5	In the Solvency Statement sub-section, the user is required to select "Buy Back Share (Section 127)" from the "Solvency Statement For" dropdown list. Once the selection is made, the user must complete the following mandatory fields: 1. Upload Solvency Statement 2. Date of Solvency Statement Note: The user may click the "Solvency Statement Template (Sample)" hyperlink to view the available upload template. 
6	In the List of Directors Signed the Solvency Statement sub-section, the user needs to click on "View all Directors" hyperlink.

Field Num.	Description
	 System will redirect to screen "View All Directors" where all the existing Directors in the company will be displayed. 
7	The user needs to select all the directors that have signed the Solvency Statement and click "Save". The selected directors will appear under the List of Directors who signed the Solvency Statement. 
8	User is required to indicate whether the solvency statement is made by an Alternate Director.

Field Num.	Description
	1. Select Yes if the solvency statement is made by an Alternate Director and choose the Alternate Director's name from the column provided. 2. Select No if the solvency statement is not related to an Alternate Director. The user must also enter the Date of Signature. To remove an existing record, click the "Dustbin" icon. 
9	The user needs to tick the checkbox "Majority of Directors have signed the solvency statement". 
10	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

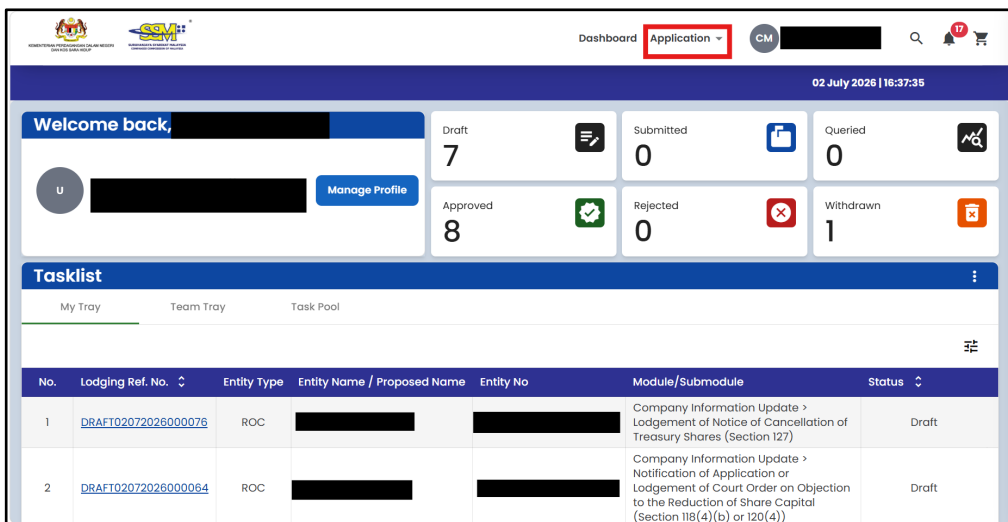
Field Num.	Description
	 Note: This section is optional.
11	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
12	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

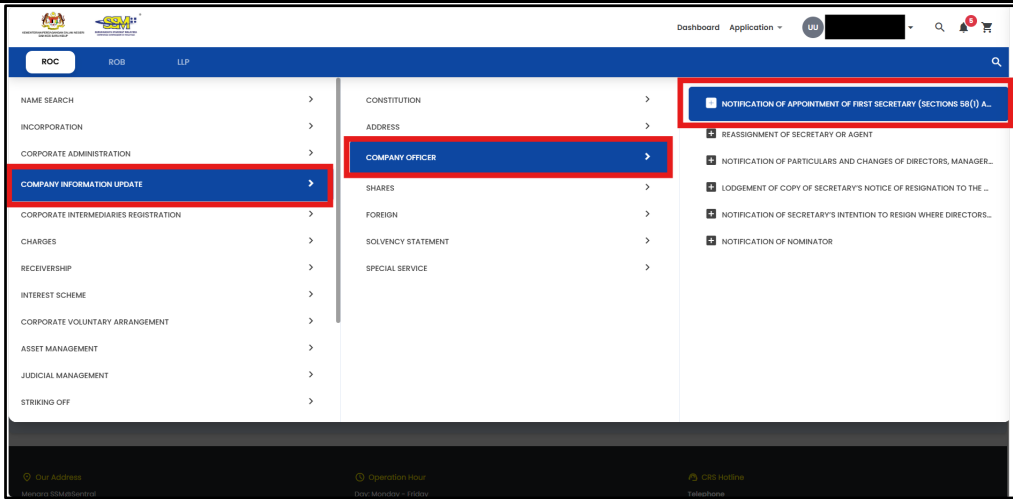
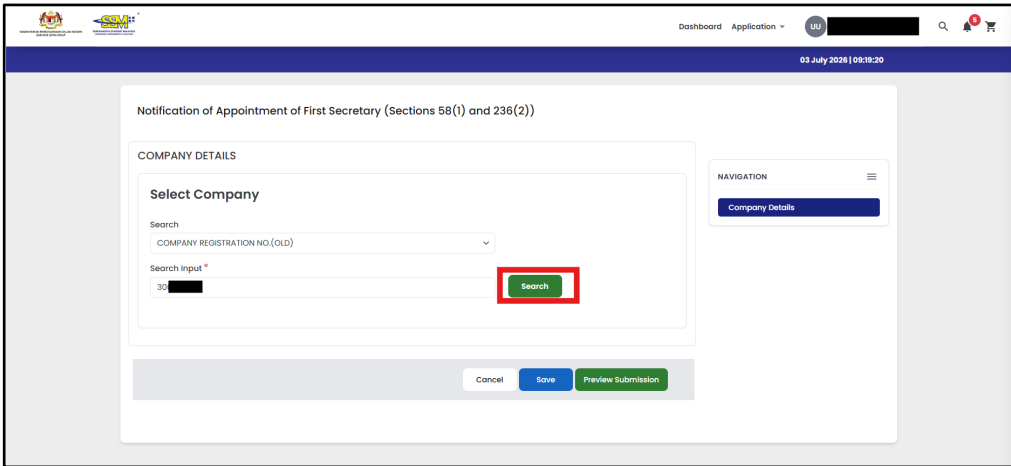
Field Num.	Description
	
13	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

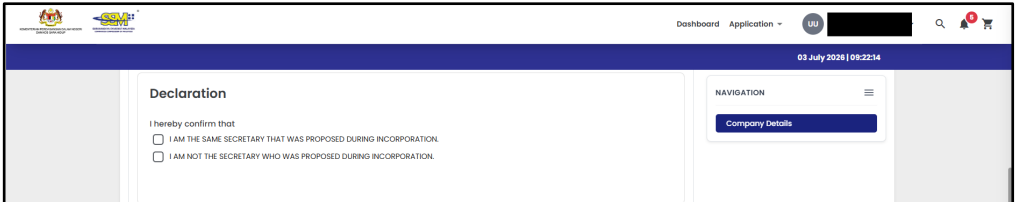
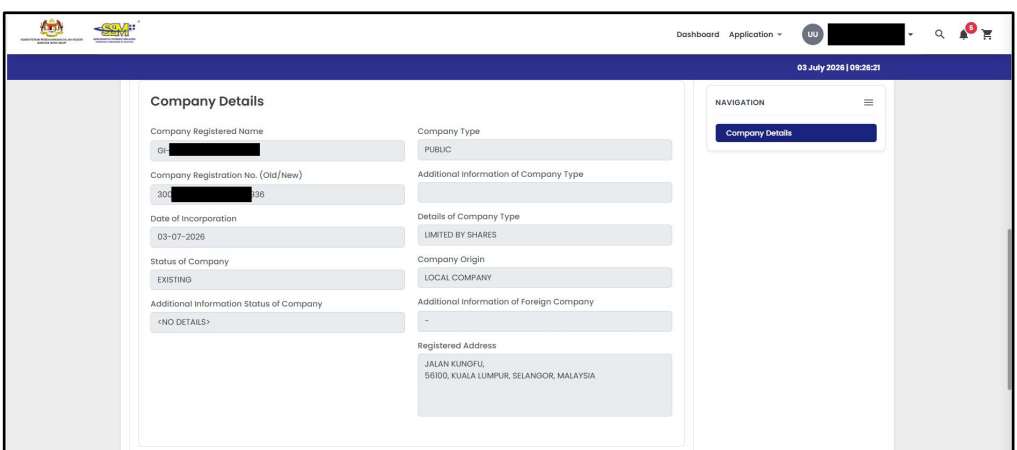
Field Num.	Description
	 Notification Detail CRS – AUTO-REGISTERED Lodgement Of Solvency Statement (Section 113) 07-07-2026 12:17 pm (a few seconds ago) Tuan/Puan, Perkara: Lodgement of Solvency Statement (Section 113) Nama Entiti: SHUUN LUUN UNTURPRUSU SDN. BHD. No. Pendaftaran: 198601007907 (157098-V) No. Rujukan: CIU-CSU07072026000011 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Lodgement of Solvency Statement (Section 113) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam,
	 CRS - AUTO-REGISTERED Lodgement of Solvency Statement (Section 113) Summarize this email noreply.ssmcrs@ssm.com.my to uatmtstcrs@SSM4U32033041424917 12:17 PM (1 minute ago) Tuan/Puan, Perkara: Lodgement of Solvency Statement (Section 113) Nama Entiti: SHUUN LUUN UNTURPRUSU SDN. BHD. No. Pendaftaran: 198601007907 (157098-V) No. Rujukan: CIU-CSU07072026000011 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Lodgement of Solvency Statement (Section 113) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin Reply Reply all Forward

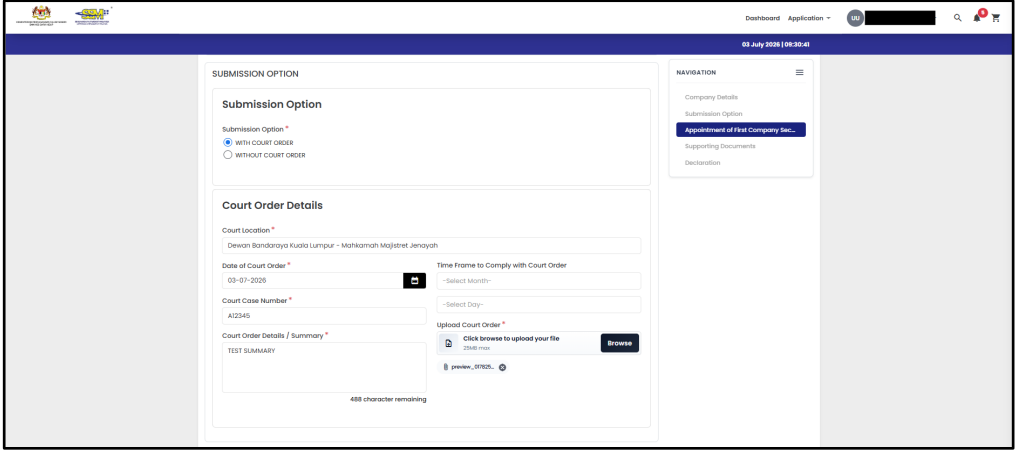
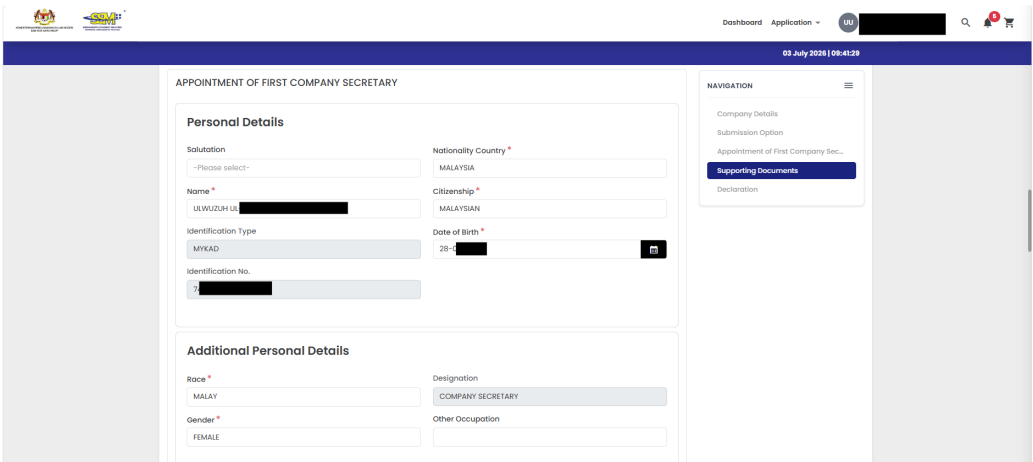
5 Company Officer

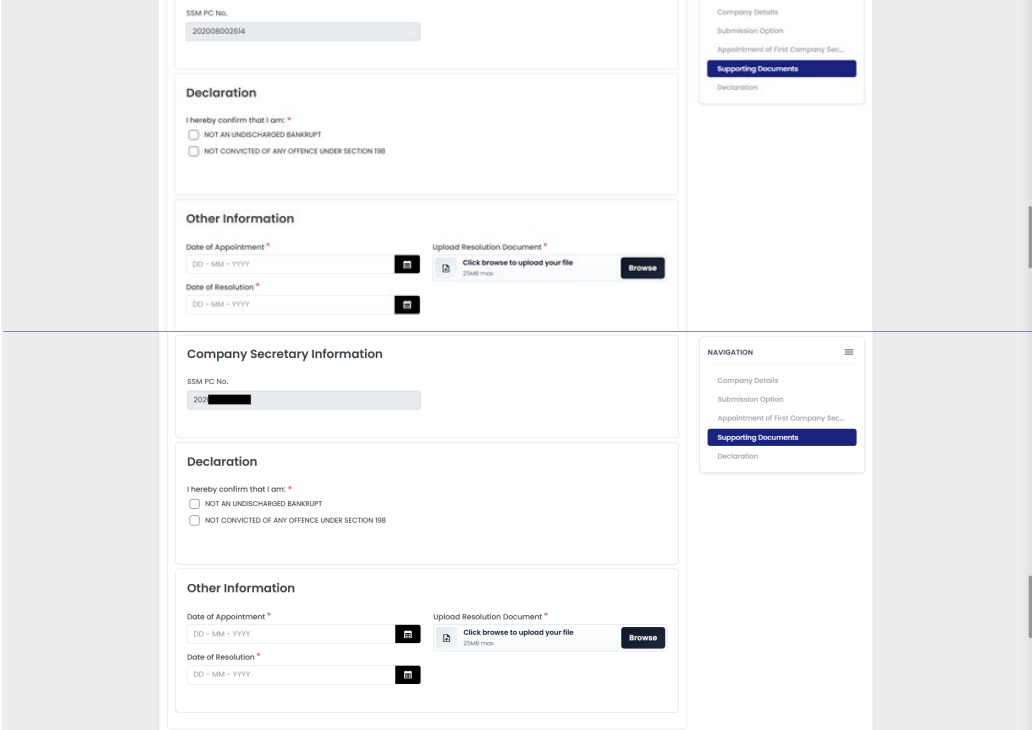
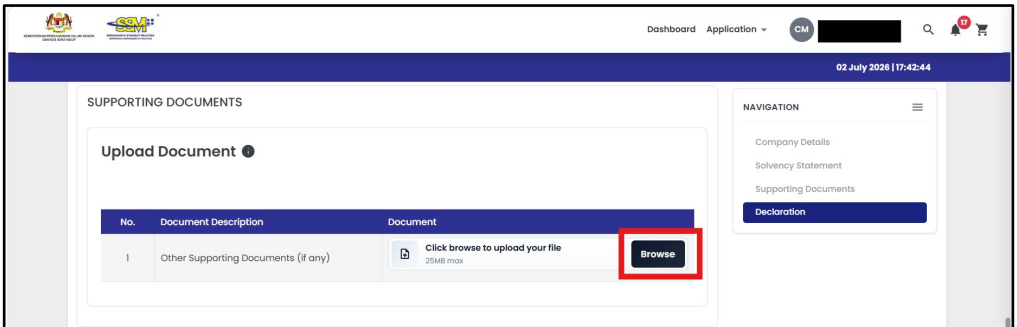
5.1 Notification of Appointment of First Secretary (Sections 58(1) and 236(2))

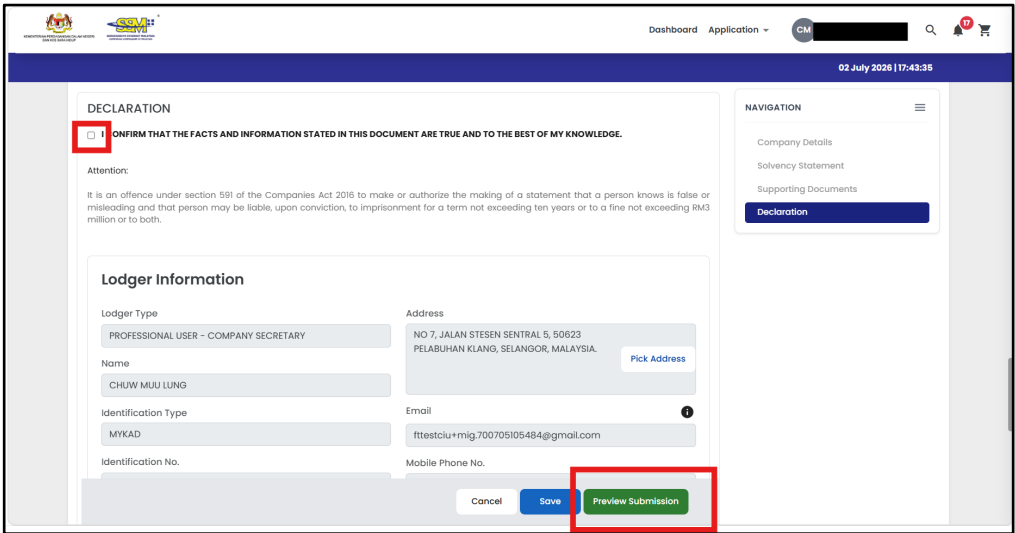
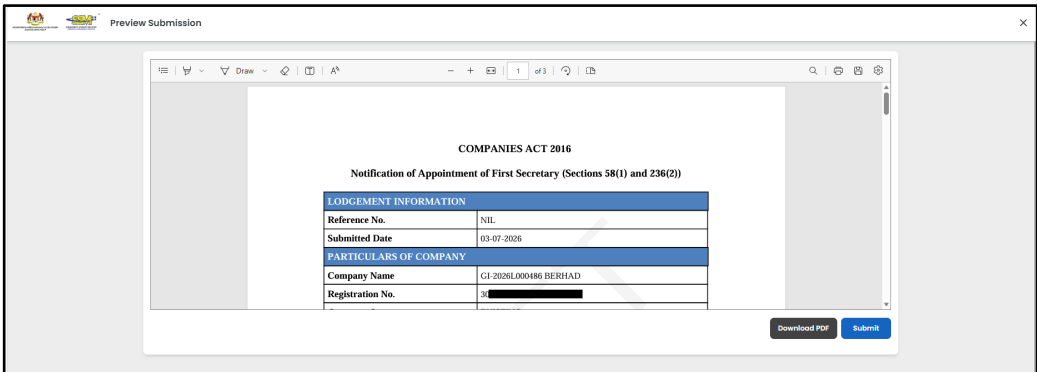
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Company Officer > Notification of Appointment of First Secretary (Sections 58(1) and 236(2))

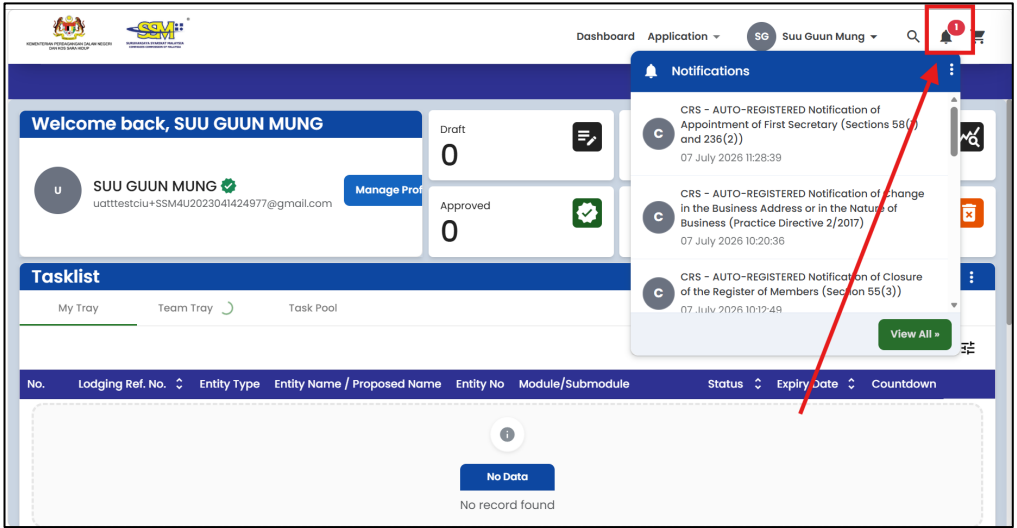
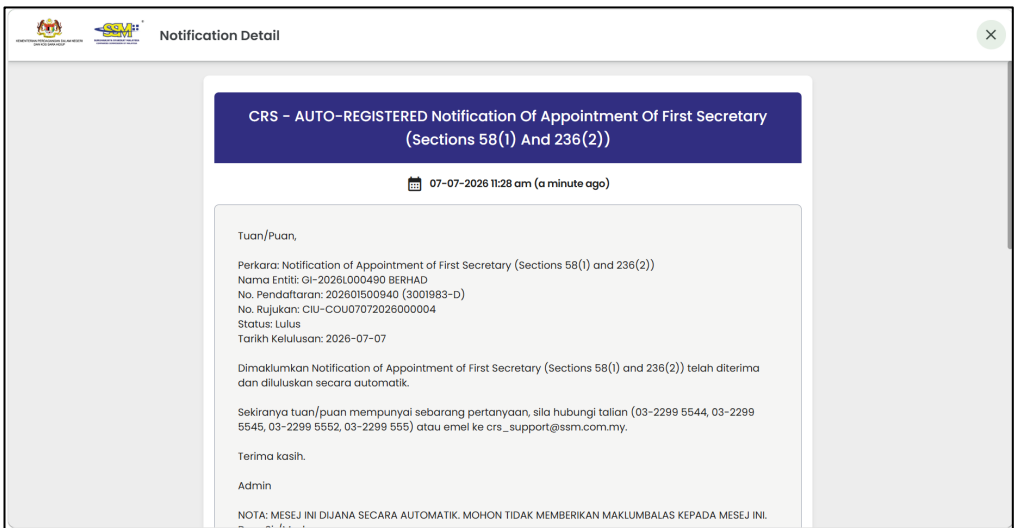
Field Num.	Description
	
3	Notification of Appointment of First Secretary (Sections 58(1) and 236(2)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and no CoSec yet appointed. After entering the required information, click the Search button. 

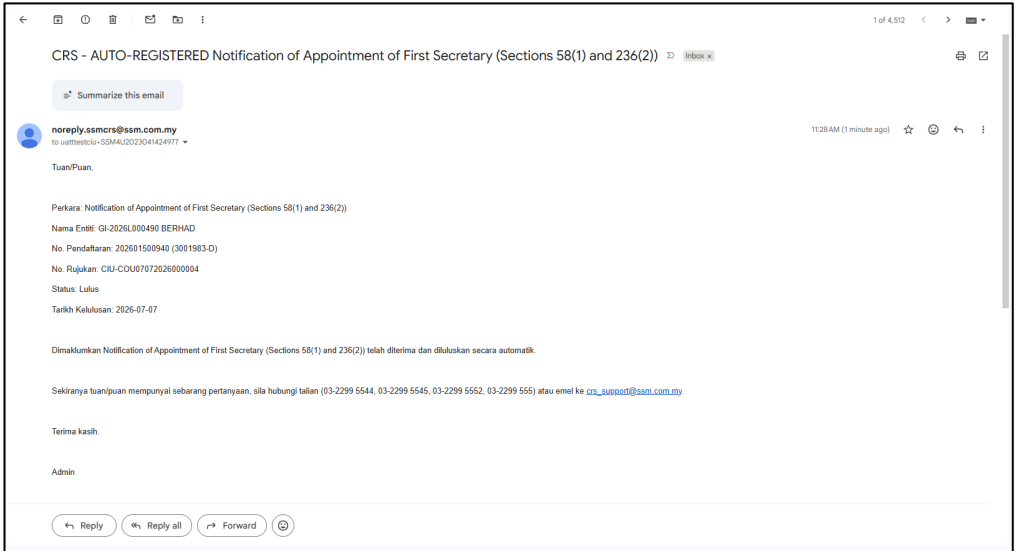
Field Num.	Description
4	System will display Section Declaration, and user is required to select the checkbox. 1. If the user is the Company Secretary that is proposed during incorporation, tick "I am the same secretary that was proposed during incorporation". 2. If the user is not the Company Secretary that is proposed during incorporation, tick "I am not the secretary who was proposed during incorporation". 
5	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
6	The user is required to select a Submission Option for the lodgement. 1. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.

Field Num.	Description
	 Note: The Time Frame to Comply with Court Order field is optional. If the user selects "Without Court Order", no fields are required to be filled in. 
7	System will display section "Appointment of First Company Secretary". User is required to fill all mandatory fields. 

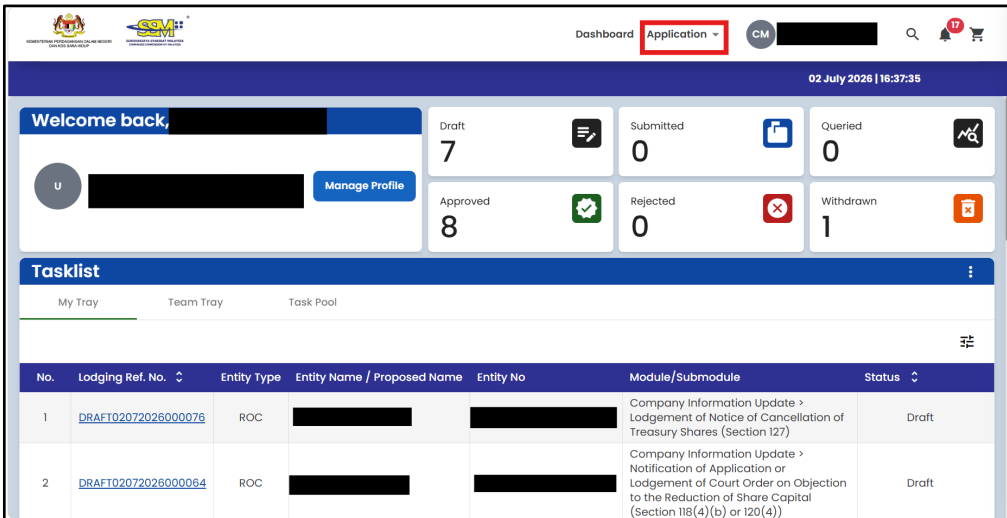
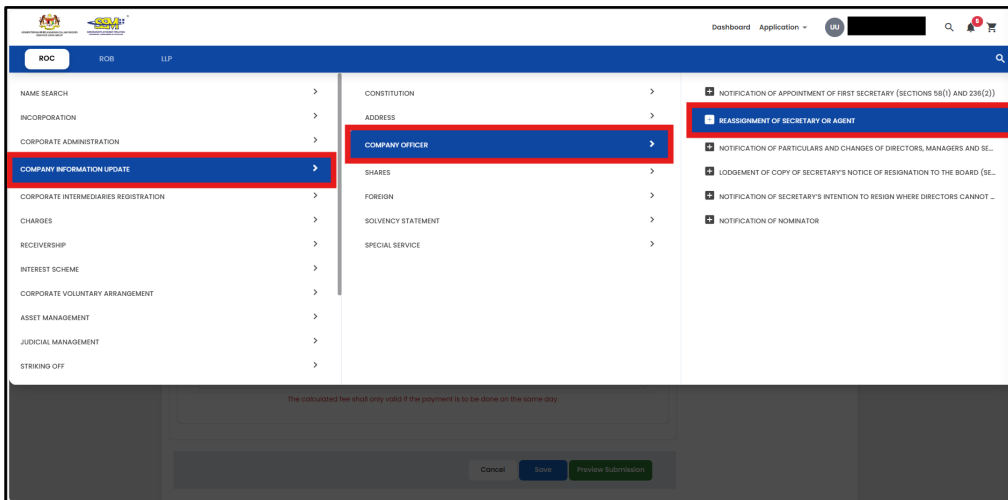
Field Num.	Description
	
8	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.

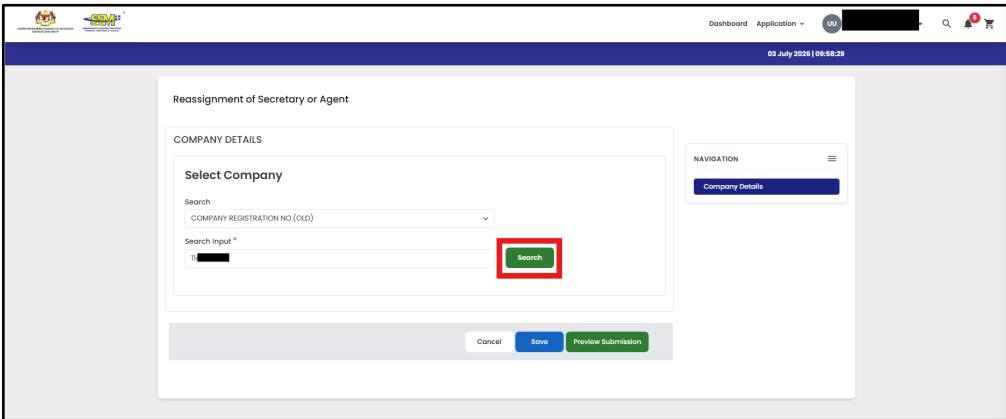
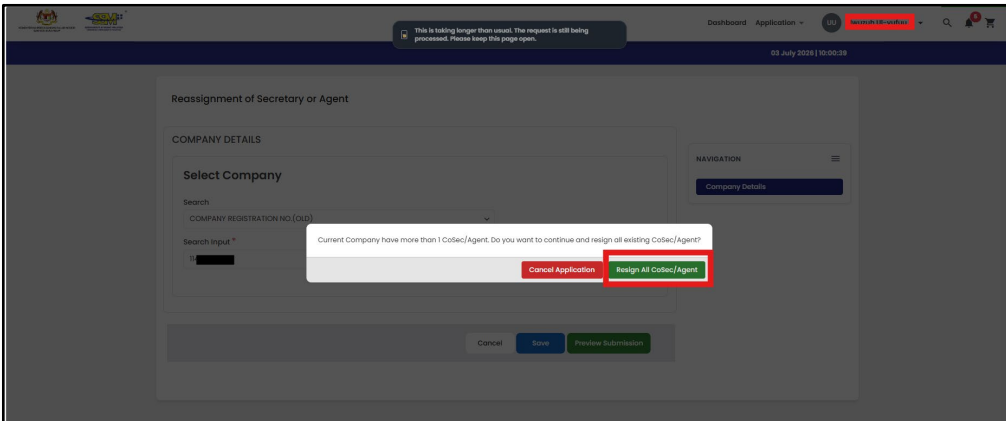
Field Num.	Description
9	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
10	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
11	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

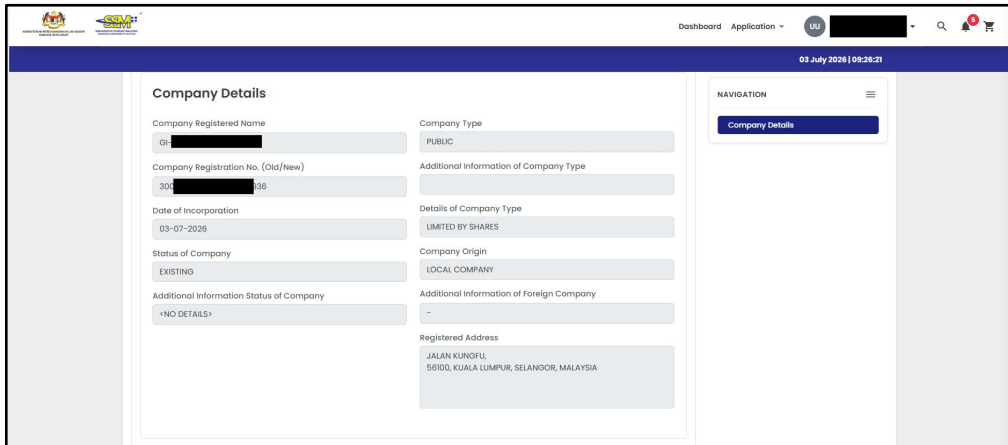
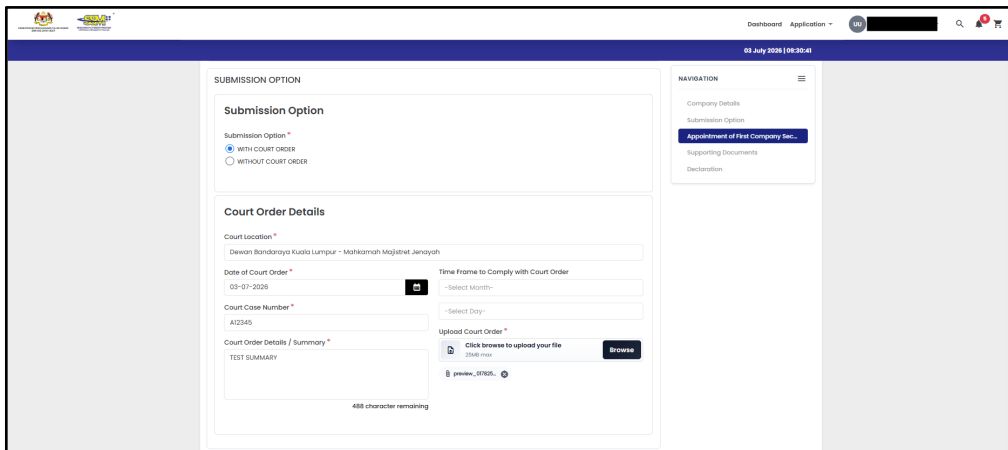
Field Num.	Description
	 The screenshot shows the SSM dashboard for user SUU GUUN MUNG. A notification pop-up is visible on the right side, listing three notifications related to CRS. A red box highlights the notification icon in the top right corner of the dashboard, and a red arrow points to it.
	 The screenshot shows the 'Notification Detail' window. The notification title is 'CRS - AUTO-REGISTERED Notification Of Appointment Of First Secretary (Sections 58(1) And 236(2))'. The notification was received on 07-07-2026 at 11:28 am. The content of the notification is as follows: Tuan/Puan, Perkara: Notification of Appointment of First Secretary (Sections 58(1) and 236(2)) Nama Entiti: GI-2026L000490 BERHAD No. Pendaftaran: 202601500940 (3001983-D) No. Rujukan: CIU-COU07072026000004 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Notification of Appointment of First Secretary (Sections 58(1) and 236(2)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI.

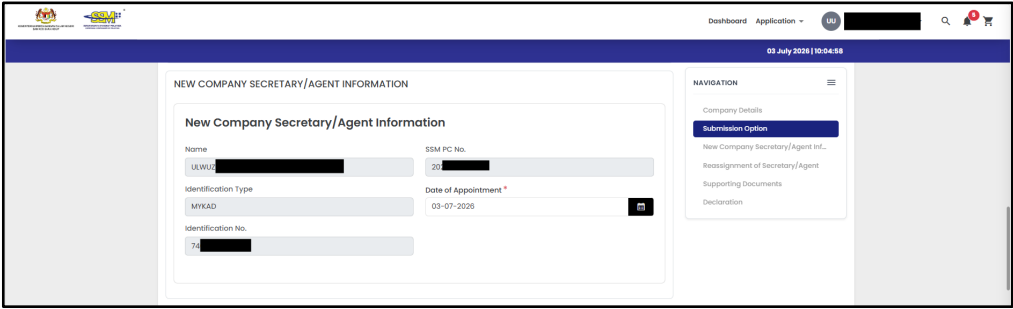
Field Num.	Description
	 The screenshot shows an email interface with the subject "CRS - AUTO-REGISTERED Notification of Appointment of First Secretary (Sections 58(1) and 236(2))". The email is from noreply.ssmcrs@ssm.com.my to uafteetolu+SSMAJ2023041424977. The body of the email contains the following information: Perkara: Notification of Appointment of First Secretary (Sections 58(1) and 236(2)) Nama Entiti: GI-2026L000490 BERNIAD No. Pendaftaran: 202601500940 (3001983-D) No. Rujukan: CIU-COU07072026000004 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Notification of Appointment of First Secretary (Sections 58(1) and 236(2)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin

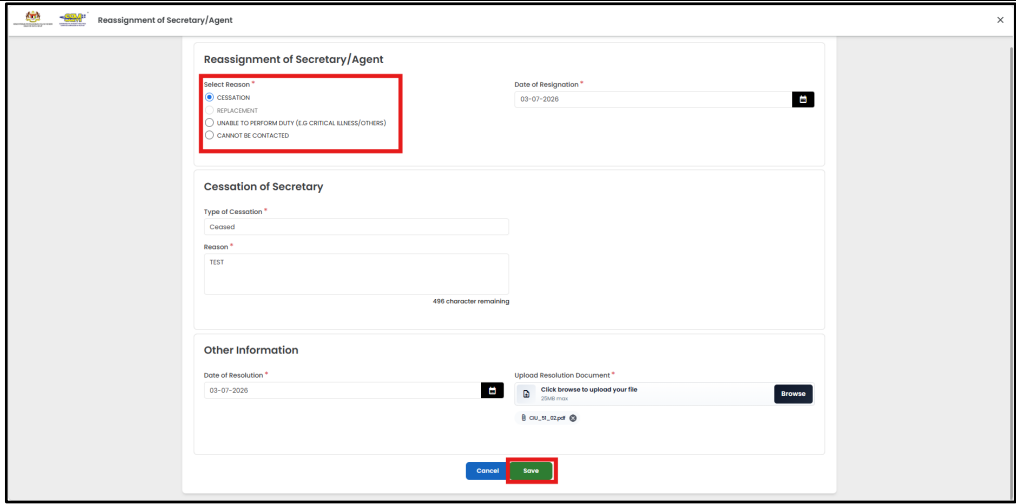
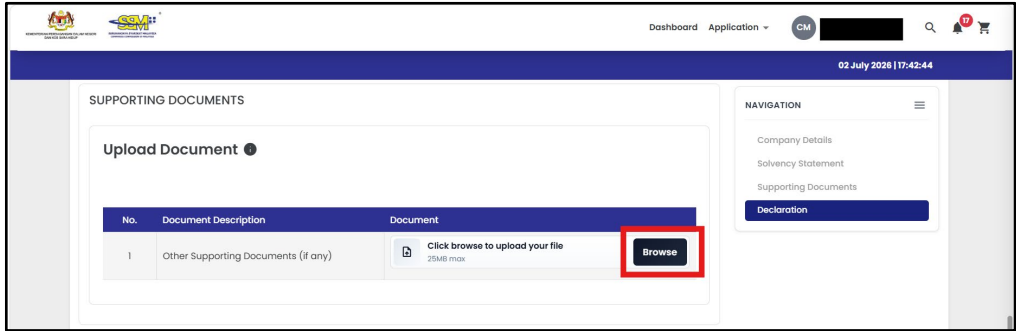
5.2 Reassignment of Secretary or Agent

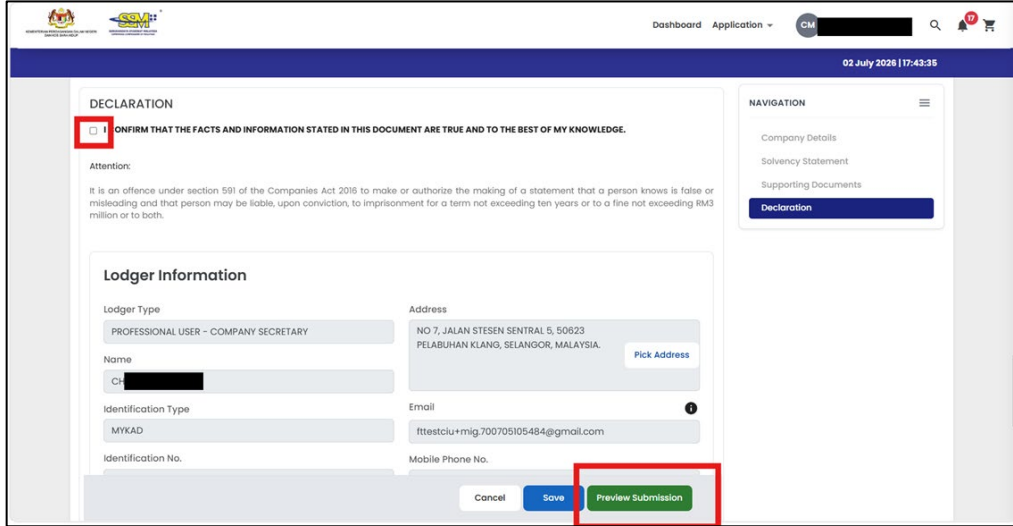
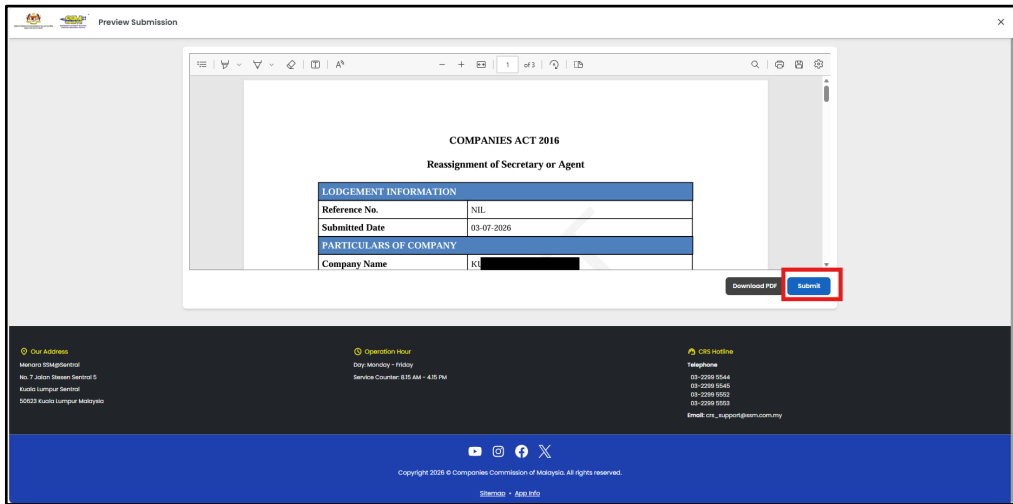
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Company Officer > Reassignment of Secretary or Agent. 
3	Reassignment of Secretary or Agent form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected

Field Num.	Description
	company is "Existing" status and Company can be either "Local" or "Foreign". After entering the required information, click the Search button.  Note: If the searched company is having more than one (1) Company Secretary/Agent, system will prompt pop-up "Current Company have more than 1 CoSec/Agent. Do you want to continue and resign all existing CoSec/Agent?" and user is required to click button "Resign All CoSec/Agent" to proceed. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is

Field Num.	Description
	correct. 
5	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in.

Field Num.	Description
	
6	System will display section "New Company Secretary/Agent Information". Select Date of Appointment for new CoSec or Agent. 
7	System will display section "Reassignment of Secretary/Agent". The user needs to click "Action" for all listed CoSec or Agent in table.  After click "Action", the system will redirect user to screen "Reassignment of CoSec/Agent". Select reason and filled all mandatory fields. Then click "Save".

Field Num.	Description
	
8	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
9	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

Field Num.	Description
	
10	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
11	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement and the status of lodgement will be "Pending Approval".

**Field
Num.**

Description

The screenshot shows the SSM dashboard for user SUU GUUN MUNG. A notification pop-up is visible, titled 'Notifications', listing three items. The first item, 'CRS - RECEIVED Reassignment of Secretary or Agent - CIU-COU07072026000005', is highlighted with a red box and an arrow. Below the dashboard, a table lists the details of the notification.

No.	Lodging Ref. No.	Entity Type	Entity Name / Proposed Name	Entity No	Module/Submodule	Status
1	DRAFT070720260000058	ROC	SHUUN LUUN UNTURPRUSU SDN. BHD.	198601007907 (157098-V)	Company Information Update > Notification of the Place Where Copies of Director's Service Contracts Are Kept or Any Change in the Place (Section 232(4)(a) or (b))	Draft
2	CIU-COU07072026000005	ROC	CURDUULS SDN. BHD.	202201015789 (1461486-X)	Company Information Update > Reassignment of Secretary or Agent	Pending Af

The 'Notification Detail' window displays the following information:

CRS - RECEIVED Reassignment Of Secretary Or Agent - CIU-COU07072026000005

07-07-2026 12:30 pm (a minute ago)

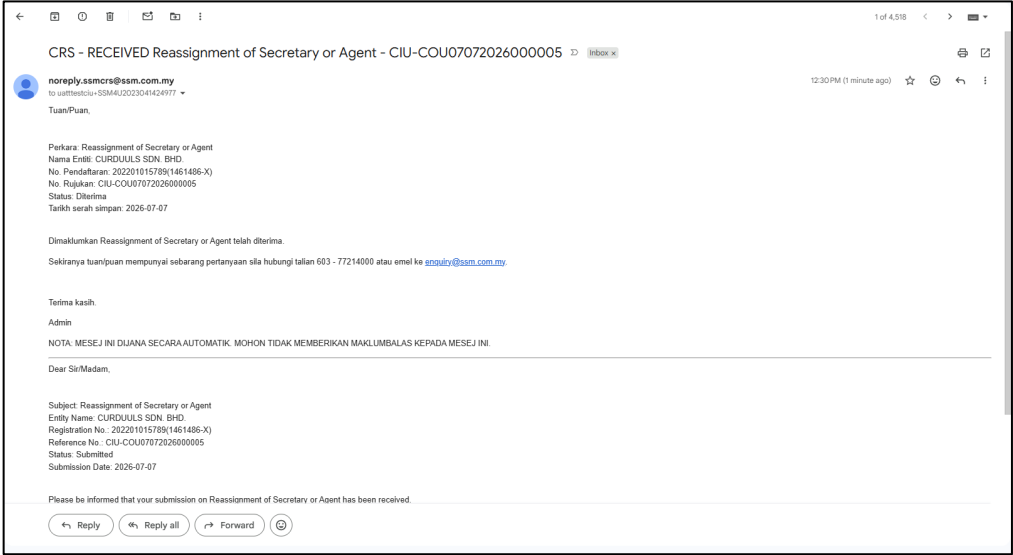
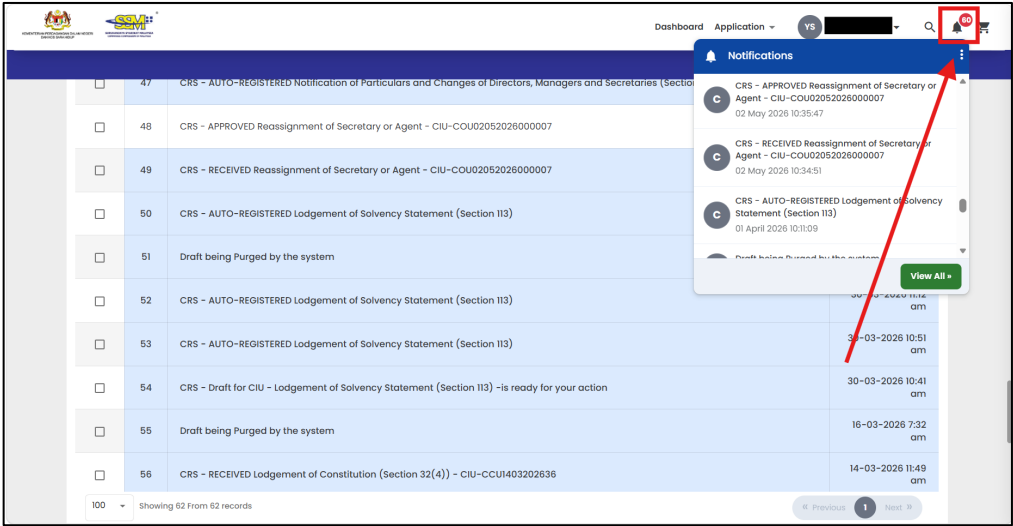
Tuan/Puan,

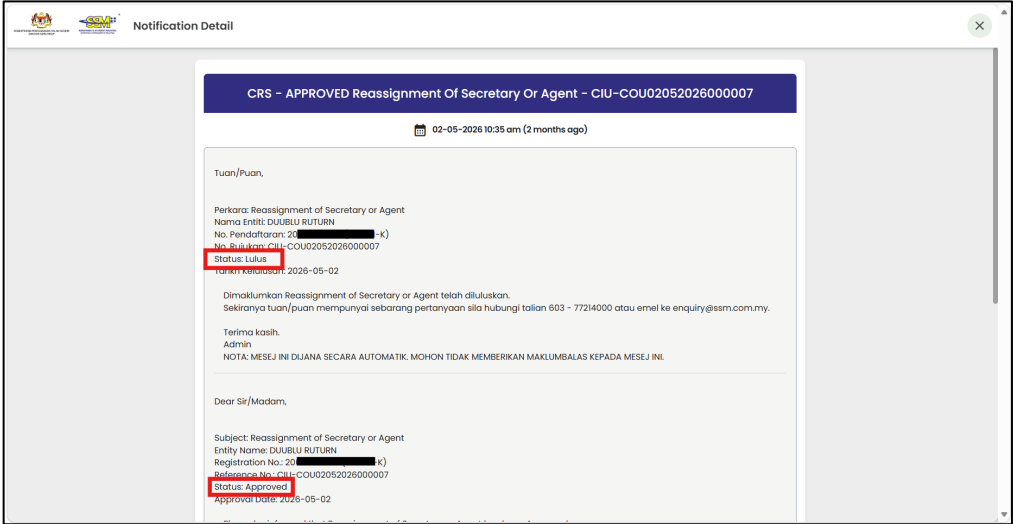
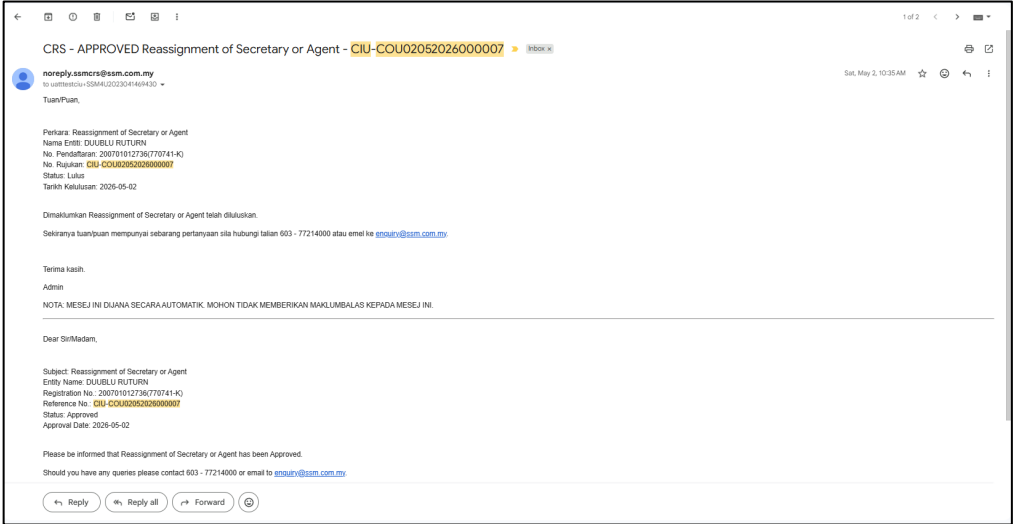
Perkara: Reassignment of Secretary or Agent
 Nama Entiti: CURDUULS SDN. BHD.
 No. Pendaftaran: 202201015789(1461486-X)
 No. Rujukan: CIU-COU07072026000005
 Status: Diterima
 Tarikh serah simpan: 2026-07-07

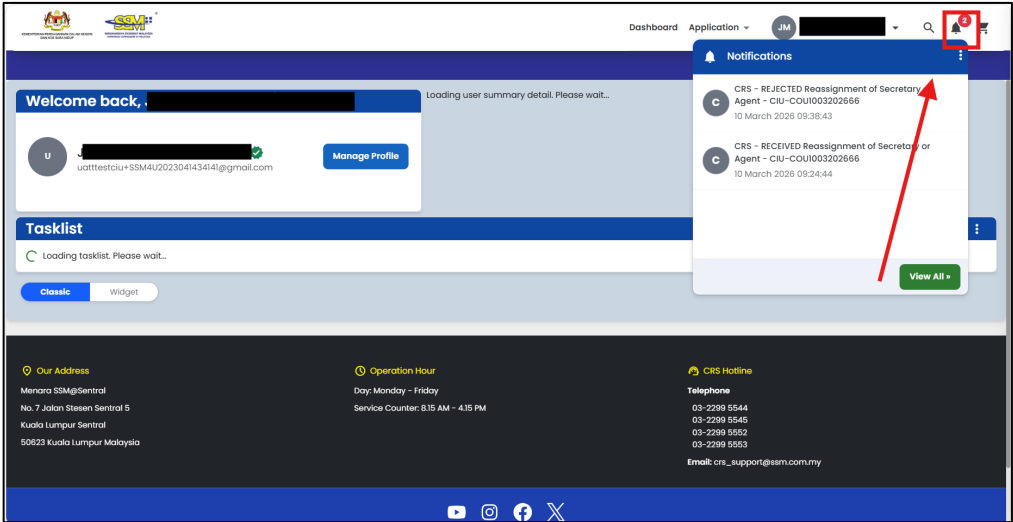
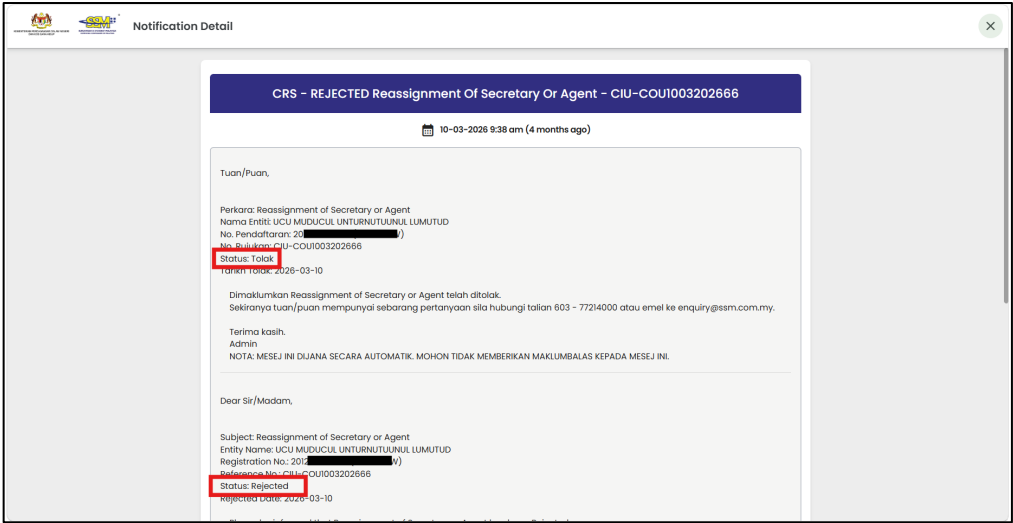
Dimaklumkan Reassignment of Secretary or Agent telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my.

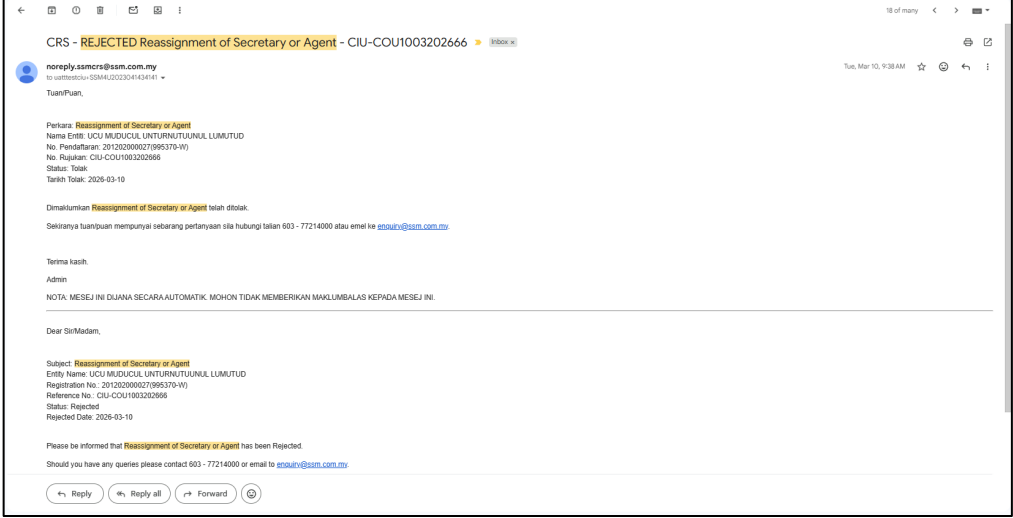
Terima kasih,
 Admin
 NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI.

Dear Sir/Madam,

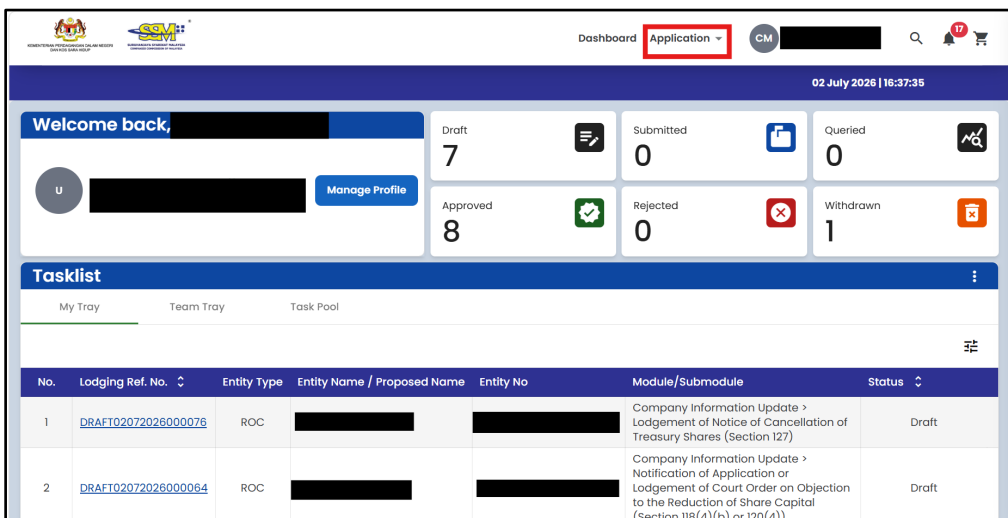
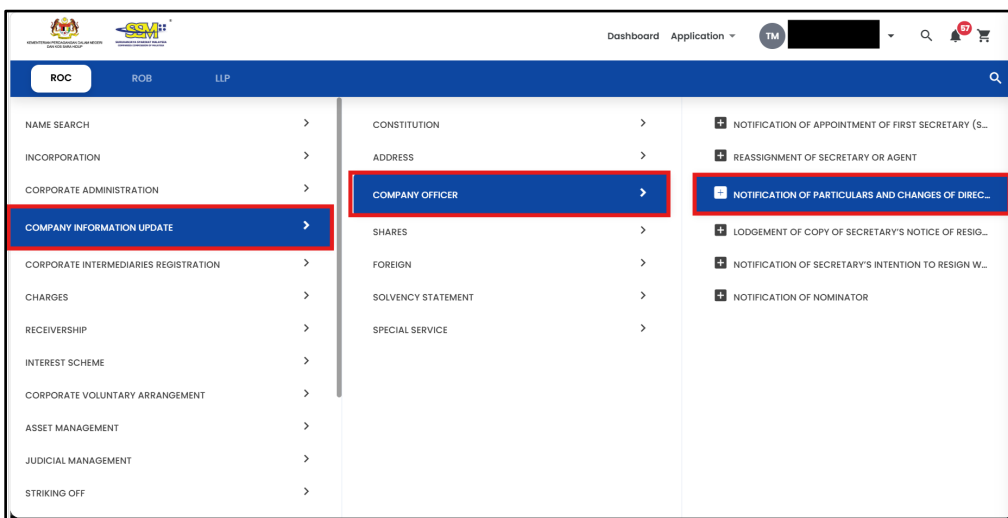
Field Num.	Description
	 Note: For these services, the submission will be reviewed by SSM Officer and user will receive system and email notification once SSM Officer Approves or Rejects the submission. 1. If RAC is Approved. 

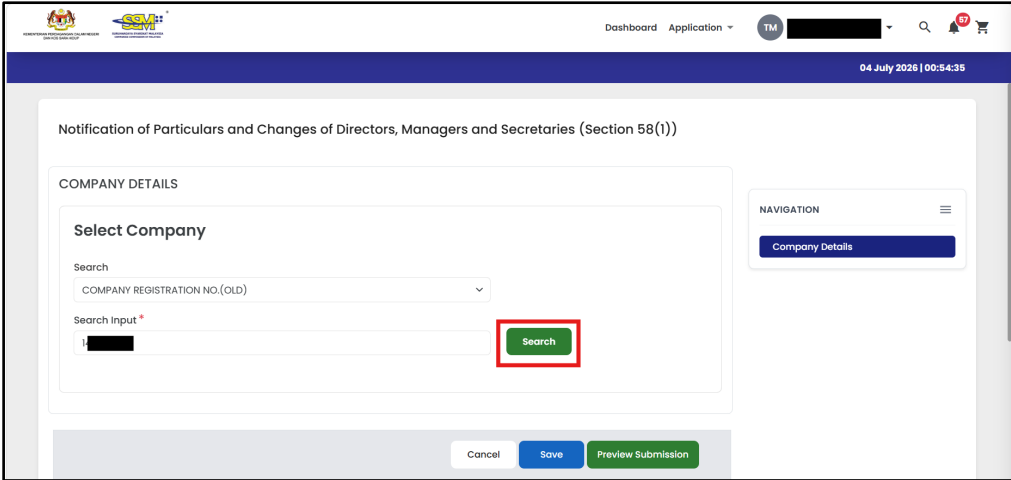
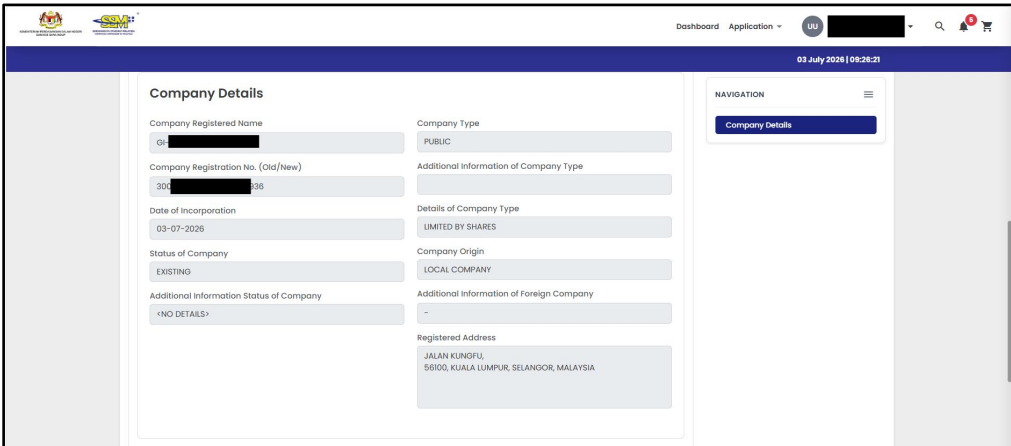
Field Num.	Description
	 

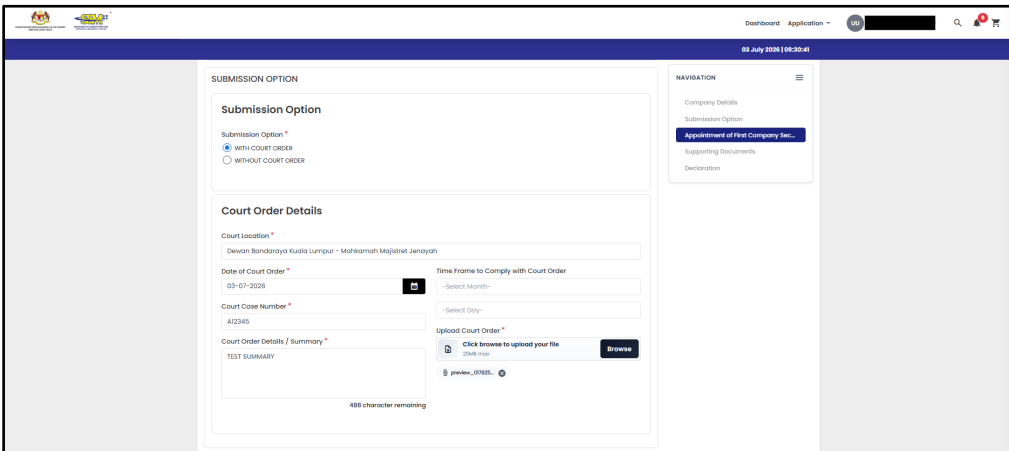
Field Num.	Description
	2. If RAC is Rejected.  

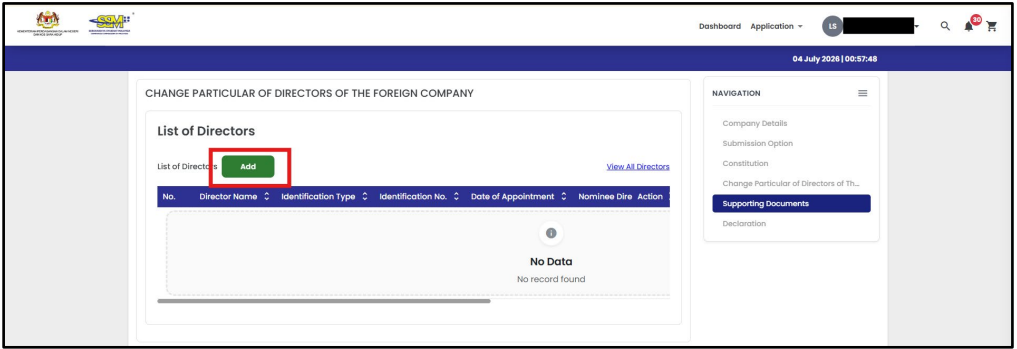
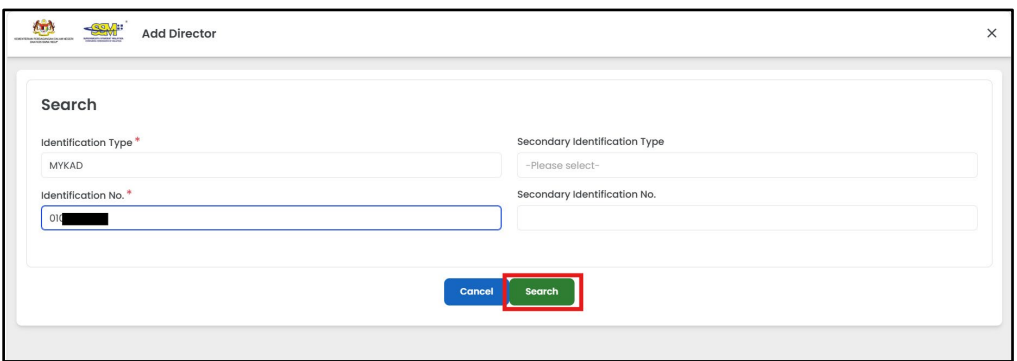
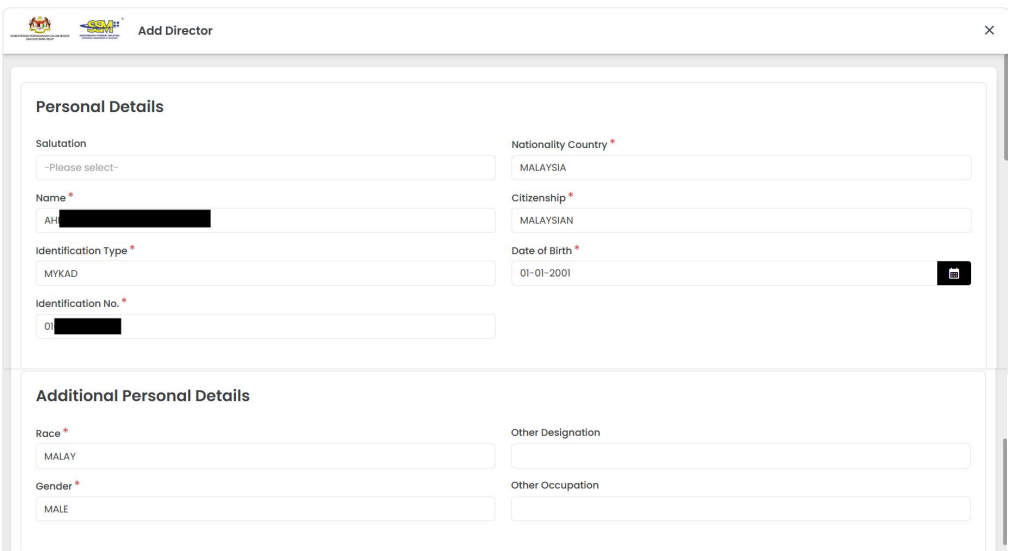
Field Num.	Description
	 The screenshot shows an email interface with the following content: CRS - REJECTED Reassignment of Secretary or Agent - CIU-COU1003202666 noreply.ssmcrs@ssm.com.my to uathtedcu@SSM10202041434141 Tuan/Puan, Pertara: Reassignment of Secretary or Agent Nama Entiti: UCU MADUCUL UNUTURNUTUUNUL LUMUTUD No. Pendaftaran: 2012020000270995370-V0 No. Rujukan: CIU-COU1003202666 Status: Tolak Tarikh Tolak: 2026-03-10 Dimaklumkan Reassignment of Secretary or Agent telah ditolak. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Reassignment of Secretary or Agent Entity Name: UCU MADUCUL UNUTURNUTUUNUL LUMUTUD Registration No.: 2012020000270995370-V0 Reference No.: CIU-COU1003202666 Status: Rejected Rejected Date: 2026-03-10 Please be informed that Reassignment of Secretary or Agent has been Rejected. Should you have any queries please contact 603 - 77214000 or email to enquiry@ssm.com.my Buttons at the bottom: Reply, Reply all, Forward, and a circular icon.

5.3 Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1))

Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Company Officer > Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1)). 

Field Num.	Description
3	Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" status and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 

Field Num.	Description
5	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 
6	System will display section Director where it is having sub-section List of Directors. - If user wants to add New Director to the company, please refer to Item 6a. - If user wants to make an Update to Existing Director, please refer to Item 6b. - If user wants to make a Ceased Existing Director, please refer to Item 6c. - If user wants to add New Alternate Director to the company, please refer to Item 6d.

Field Num.	Description
	5. If user wants to Update Alternate Director, please refer to Item 6e. 6. If user wants to Ceased Alternate Director, please refer to Item 6f.
6a	1. Users click "Add" at the section List of Directors.  2. Input all mandatory fields and click "Search".  3. Complete all mandatory fields and click "Save". 

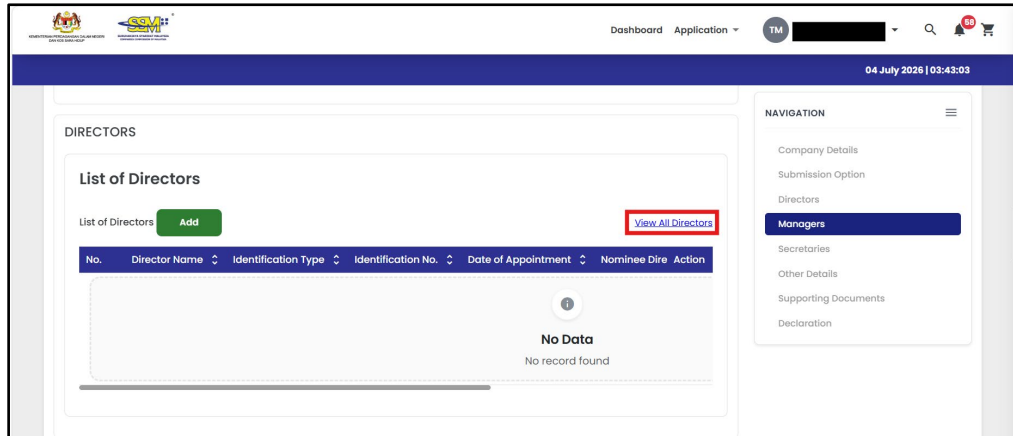
Field Num.	Description																										
	Contact Information ☒ LOCAL ADDRESS ☐ FOREIGN ADDRESS Residential Address * TETS DATA 1 Address Line 2 Address Line 3 Postcode * 05832 City * ALOR SETAR State * KEDAH Country * MALAYSIA ☒ LOCAL ADDRESS ☐ FOREIGN ADDRESS Service Address * SERADI23 Address Line 2 Address Line 3 Postcode * I5720 City * KOTA BHARU State * KELANTAN Country * MALAYSIA Phone Number * 0123456668 Email Address * test123@hmail.com Other Directorship Add <table border="1"> <thead> <tr> <th>No.</th> <th>Type of Company</th> <th>Company Registration No.</th> <th>Company Name</th> <th>Date of Appointment</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td colspan="6"> No Data No record found </td> </tr> </tbody> </table> Alternate Director Add <table border="1"> <thead> <tr> <th>No.</th> <th>Alternate Director Name</th> <th>Identification Type</th> <th>Identification No.</th> <th>Date of Appointment</th> <th>Nominee Alternate Director(s)</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td colspan="7"> No Data No record found </td> </tr> </tbody> </table> Declaration Does this Director has a Nominator? ☒ YES ☐ NO The company meets the minimum number of director & resides in Malaysia. ☐ YES ☒ NO This director & his alternate director (if any) has been undischarged bankrupt. * ☐ YES ☒ NO Other Information Date of Appointment * DD - MM - YYYY Upload Resolution Document * Click browse to upload your file 25MB max Browse Cancel Save	No.	Type of Company	Company Registration No.	Company Name	Date of Appointment	Action	No Data No record found						No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Alternate Director(s)	Action	No Data No record found						
No.	Type of Company	Company Registration No.	Company Name	Date of Appointment	Action																						
No Data No record found																											
No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Alternate Director(s)	Action																					
No Data No record found																											

Field Num.

Description

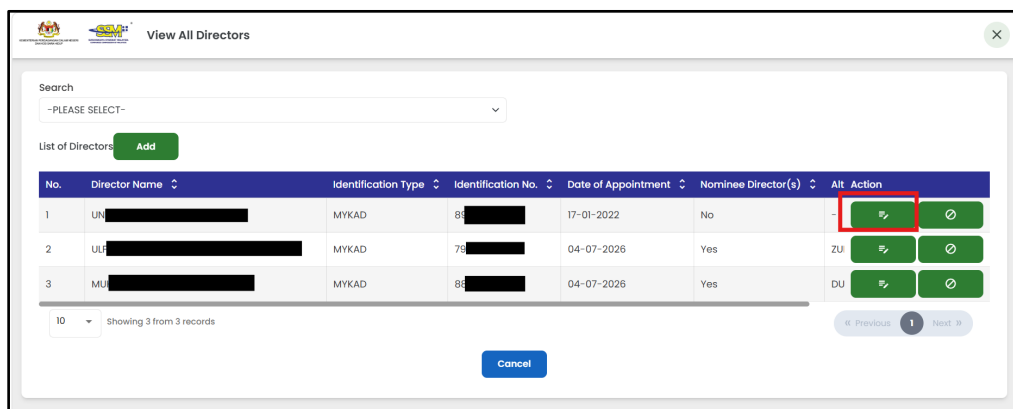
6b

1. The user click hyperlink **"View All Director"** at section **List of Directors**.

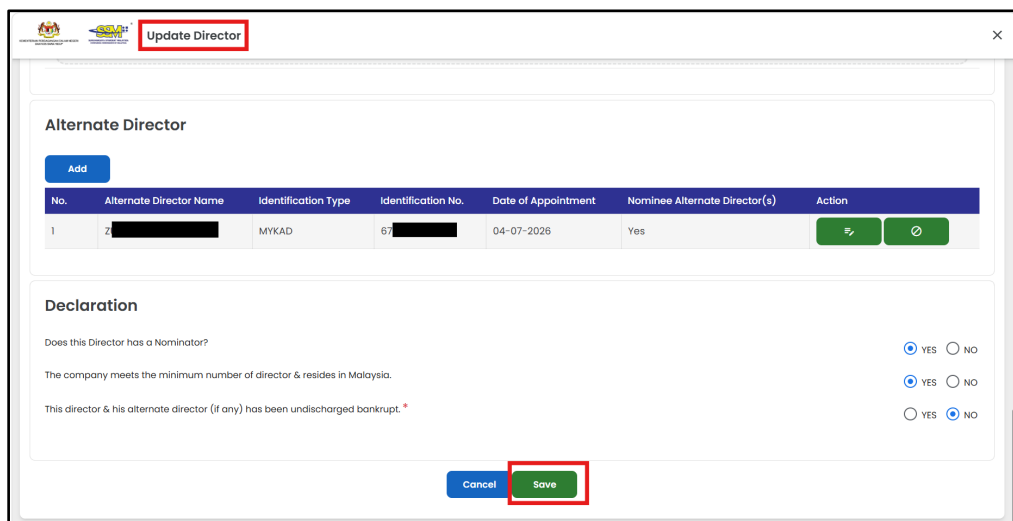


The screenshot shows the 'DIRECTORS' section of the SSM portal. Under the 'List of Directors' heading, there is an 'Add' button and a 'View All Directors' link highlighted with a red box. Below this is a table with columns: No., Director Name, Identification Type, Identification No., Date of Appointment, Nominee Dire, and Action. The table is currently empty, displaying 'No Data' and 'No record found'. A navigation sidebar on the right lists various options, with 'Managers' selected.

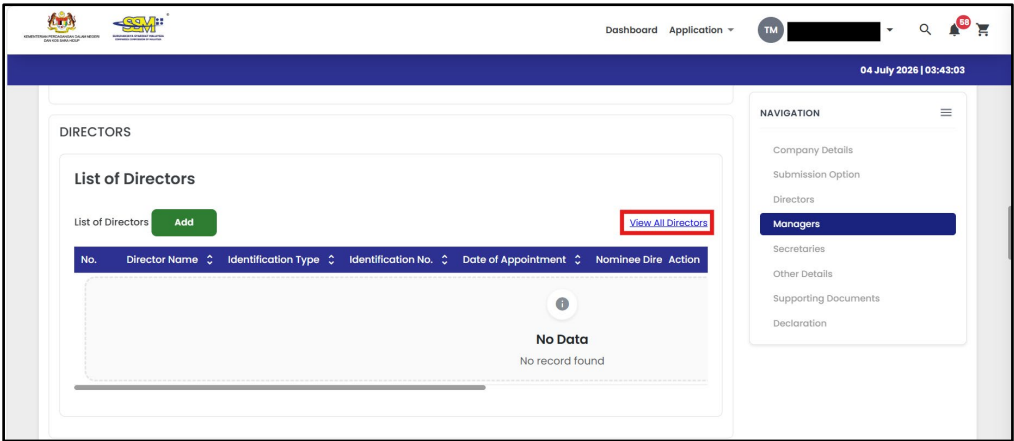
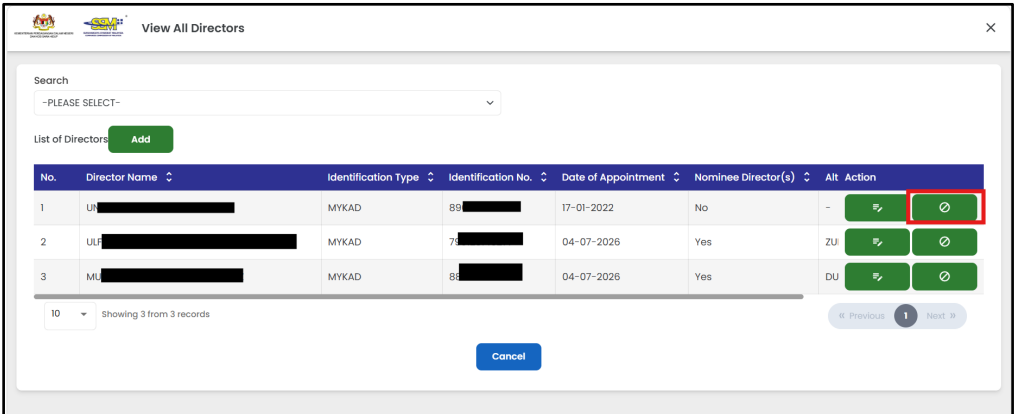
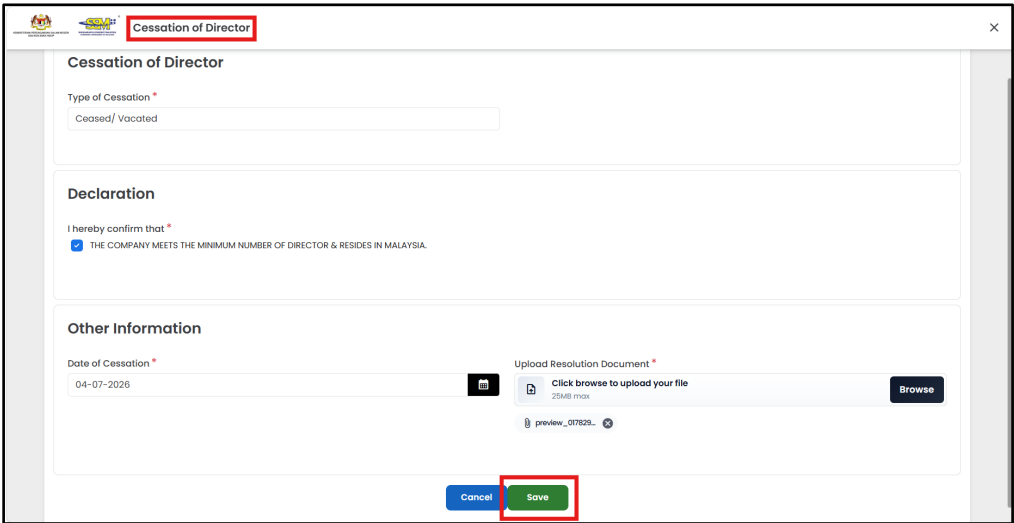
2. Click **"Edit"** and complete all mandatory fields. Click **"Save"**.

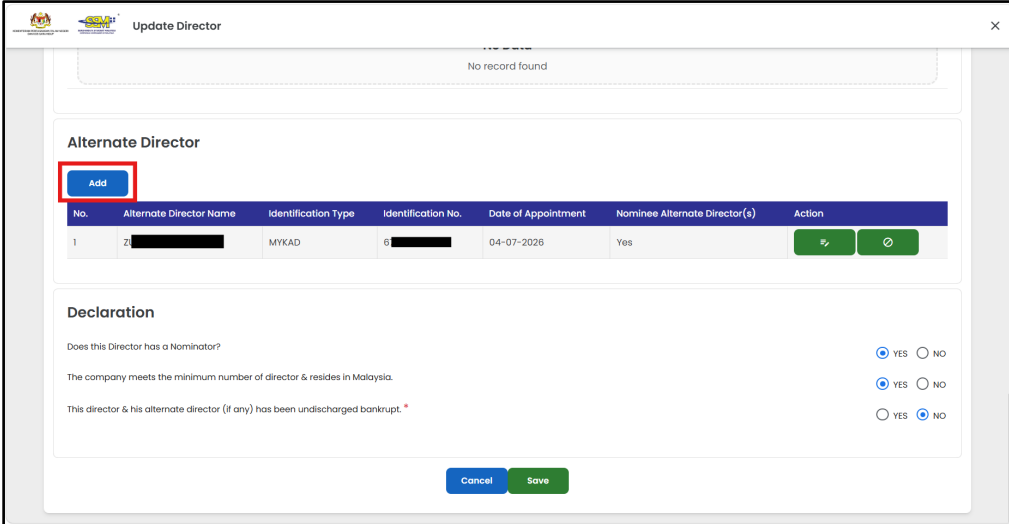
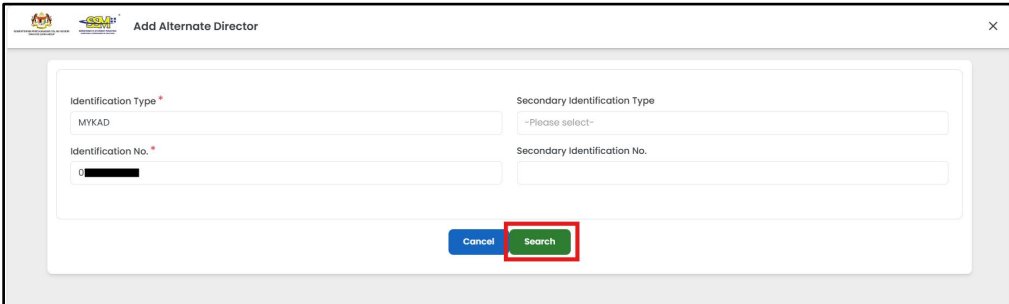


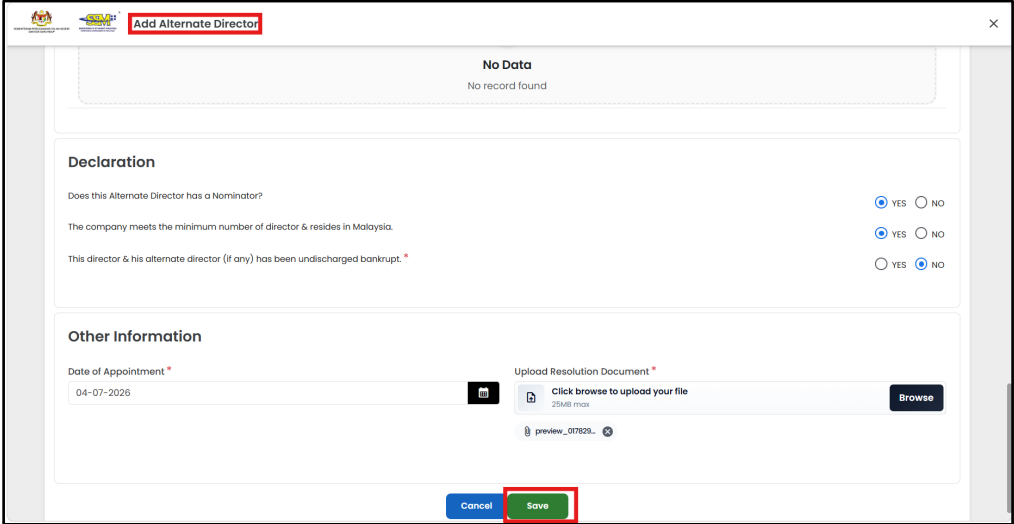
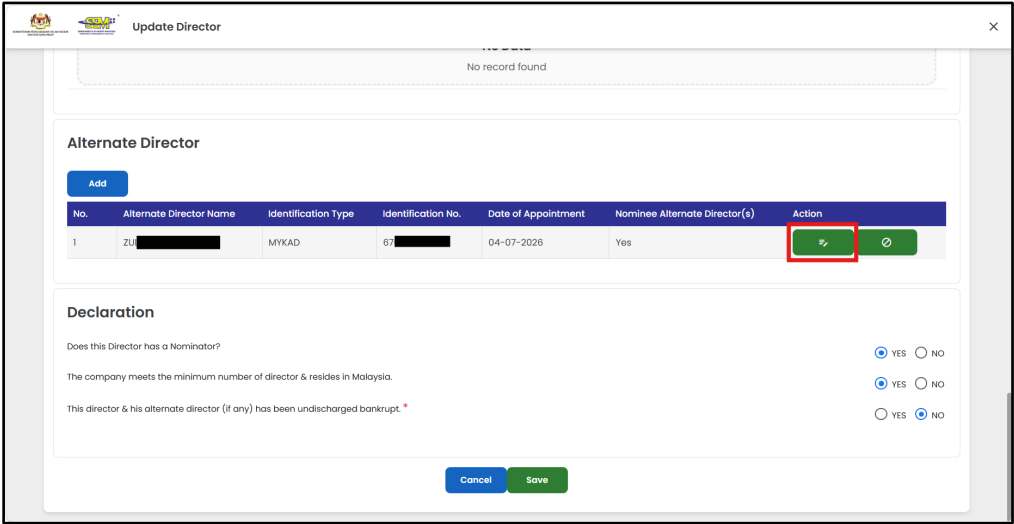
The screenshot shows the 'View All Directors' modal. It includes a search bar and a table of directors. The first director's 'Edit' button (represented by a pencil icon) is highlighted with a red box. The table has columns: No., Director Name, Identification Type, Identification No., Date of Appointment, Nominee Director(s), and Alt. Action. There are 3 records shown.

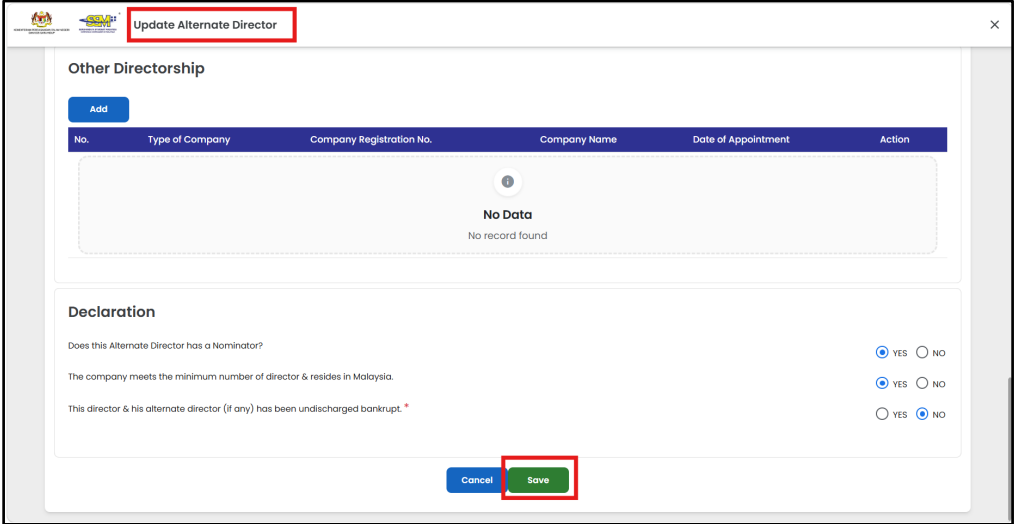
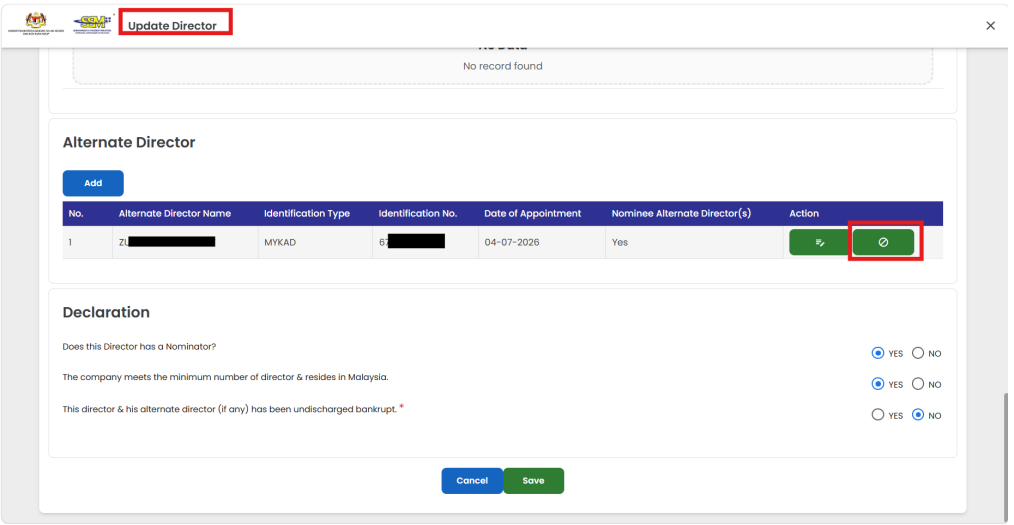


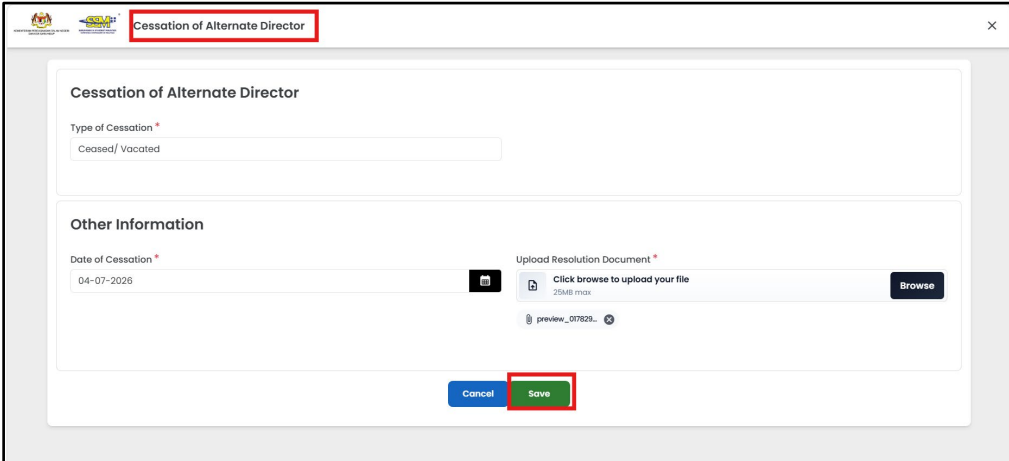
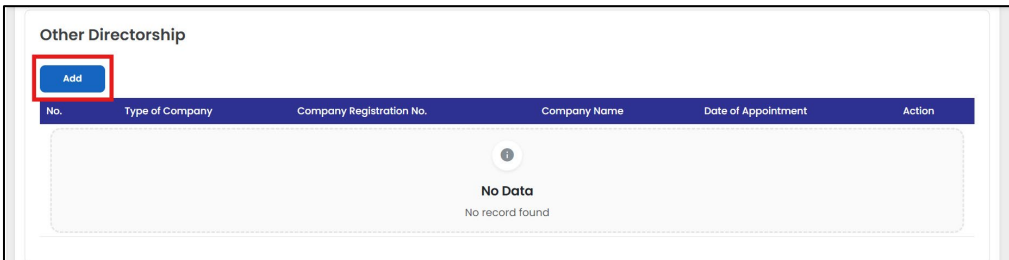
The screenshot shows the 'Update Director' modal. It contains an 'Alternate Director' section with an 'Add' button and a table with columns: No., Alternate Director Name, Identification Type, Identification No., Date of Appointment, Nominee Alternate Director(s), and Action. Below this is a 'Declaration' section with three questions and radio button options for 'YES' and 'NO'. The 'Save' button at the bottom right is highlighted with a red box.

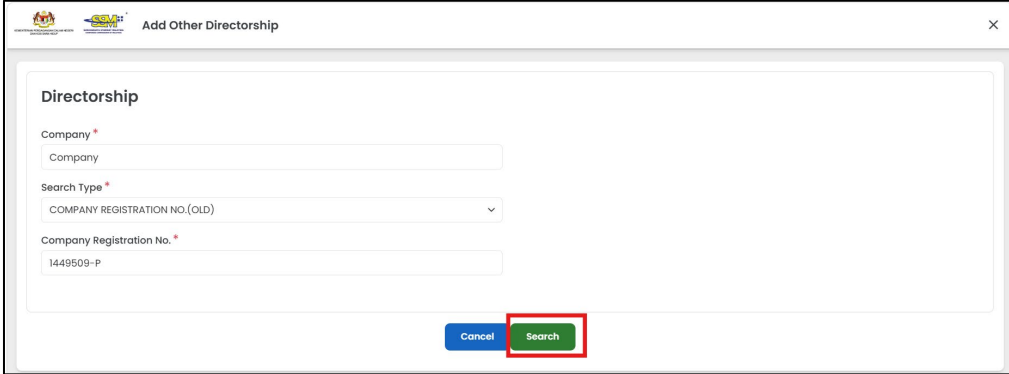
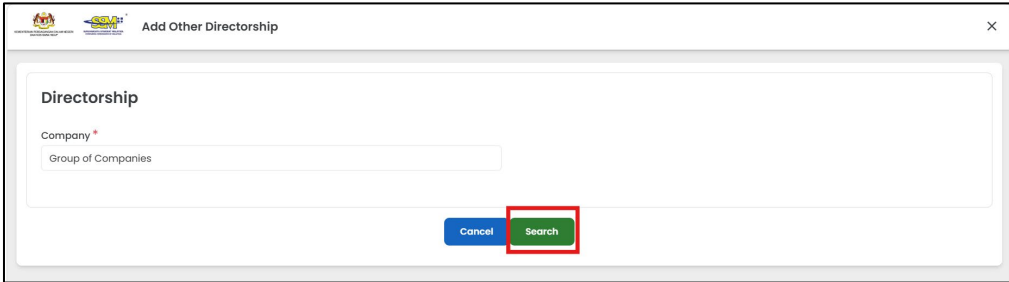
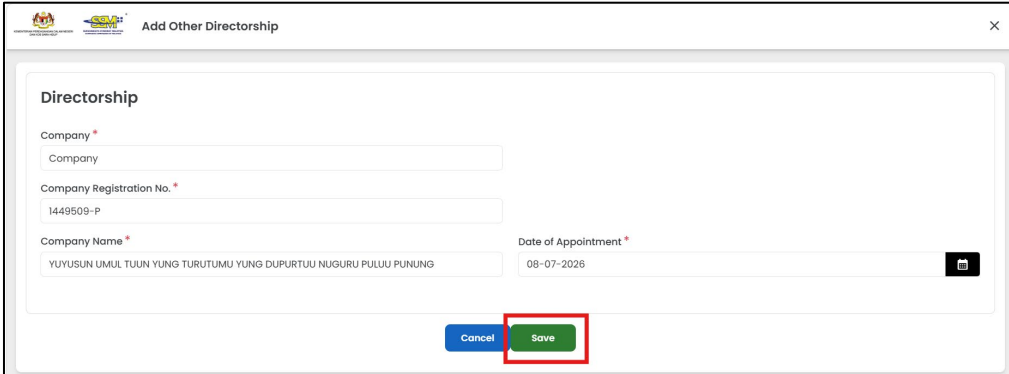
Field Num.	Description
6c	1. Users click hyperlink "View All Director" at List of Directors.  2. Click "Ceased" and complete all mandatory fields. Click "Save".  

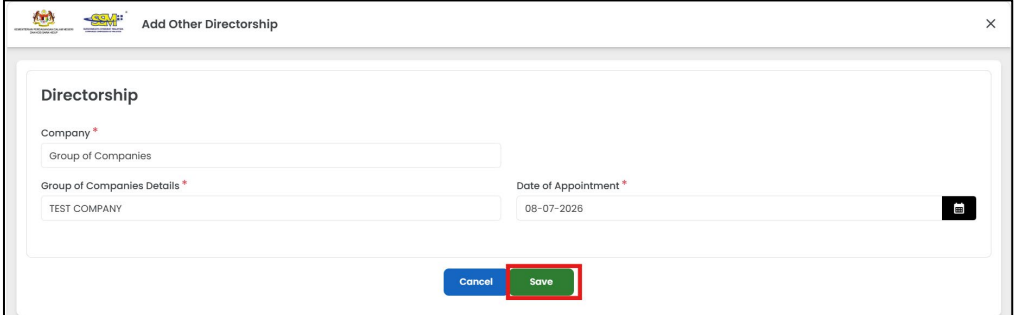
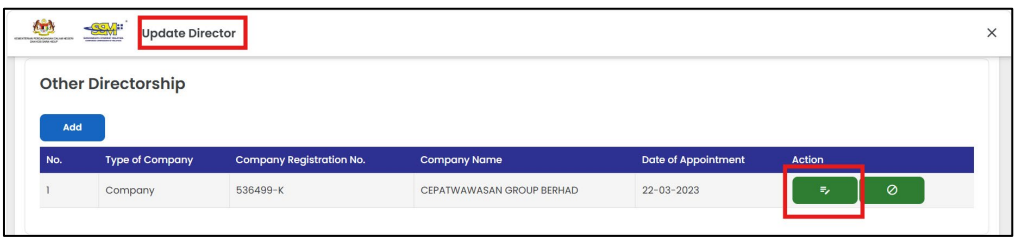
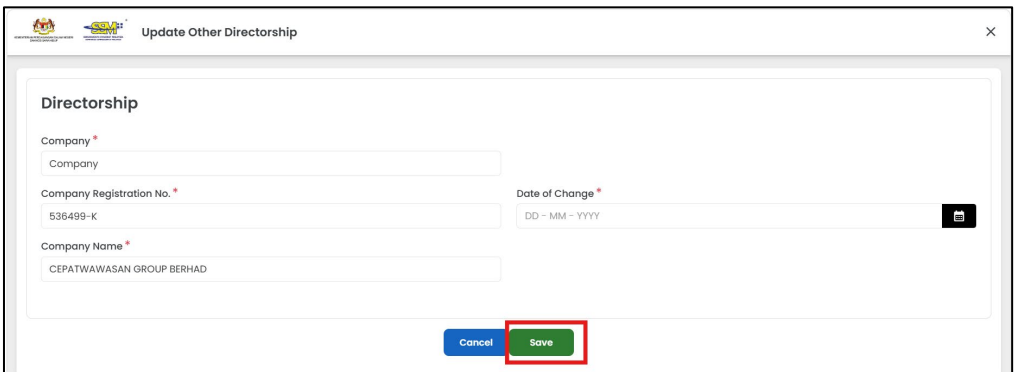
Field Num.	Description
6d	1. Users click "Add" at the screen Add Director/ Update Director.  2. Input all mandatory fields and click "Search".  3. Complete all mandatory fields and click "Save".

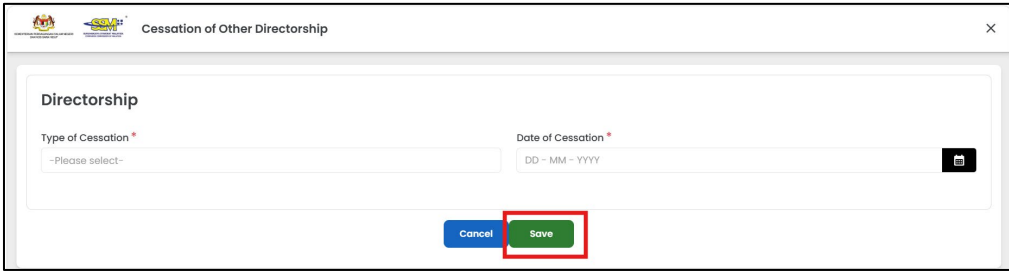
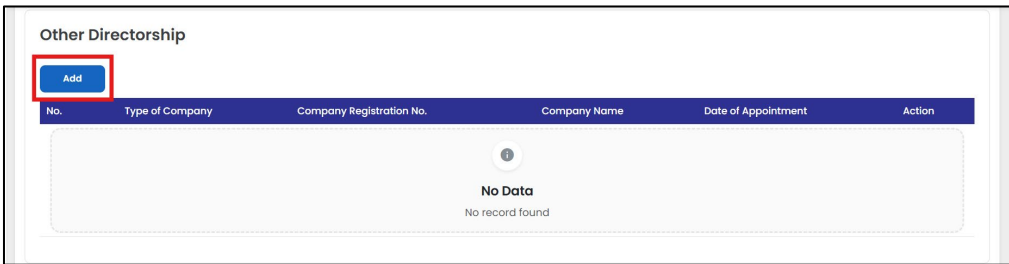
Field Num.	Description
	
6e	1. Users click "Update" at screen Update Director.  2. Complete all mandatory fields. Click "Save".

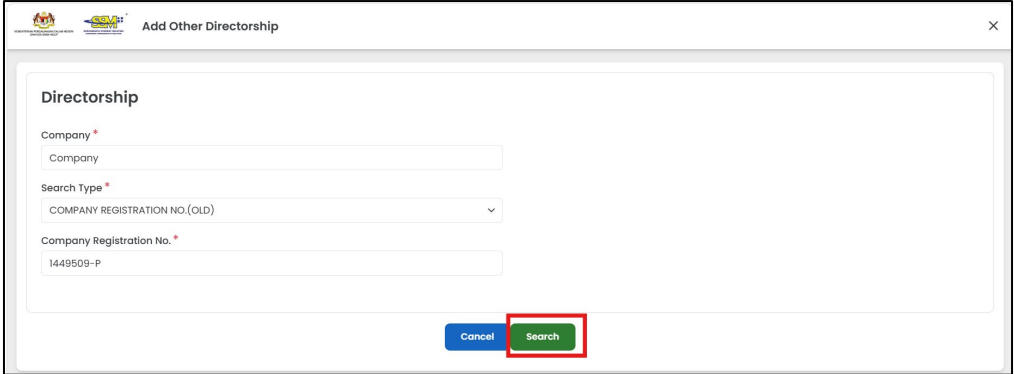
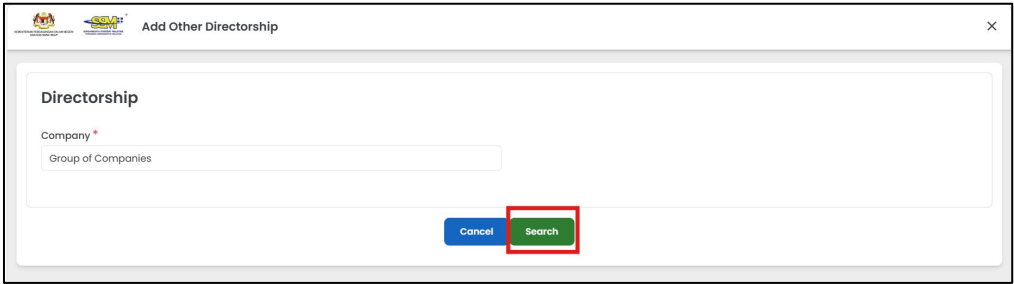
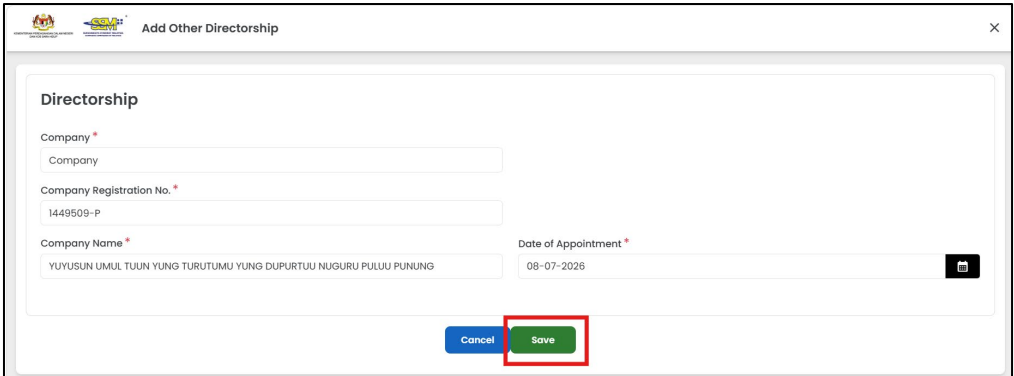
Field Num.	Description
	
6f	1. Users click "Ceased" at screen Update Director.  2. Complete all mandatory fields. Click "Save".

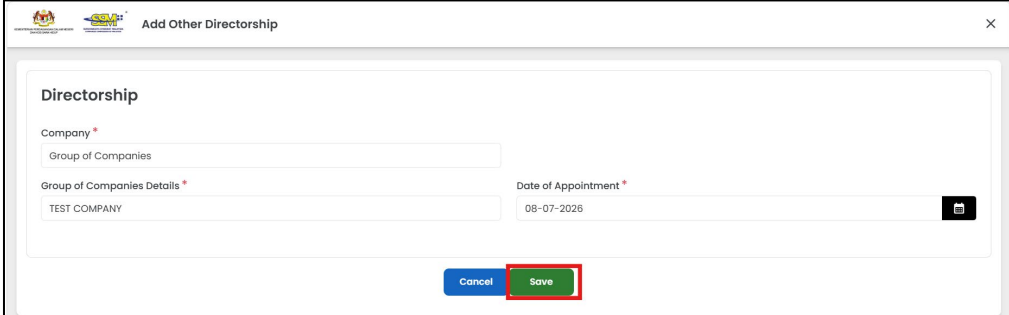
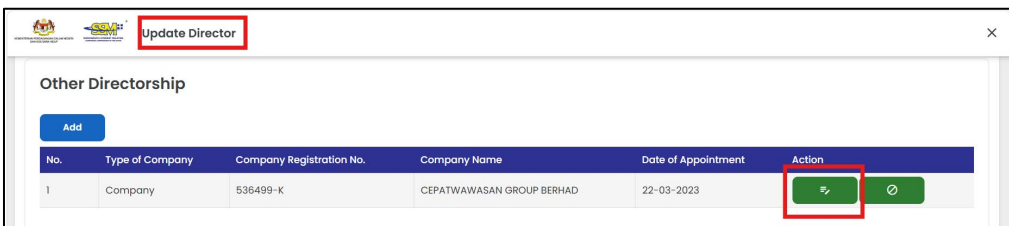
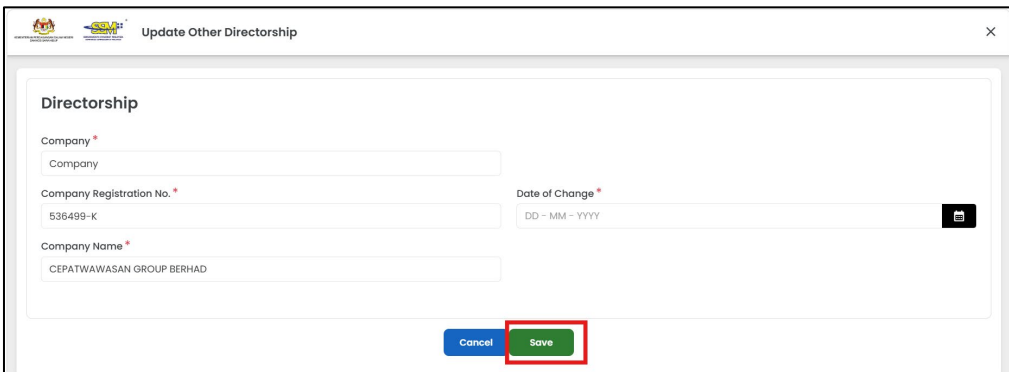
Field Num.	Description
	
7	If users want to add Other Directorship Details: 1. If users want to Add Other Directorship to Director, please refer to Item 7a. 2. If users want to Update Other Directorship for Director, please refer to Item 7b. 3. If users want to Ceased Other Directorship for Director, please refer to Item 7c. 4. If users want to Add Other Directorship to Alternate Director, please refer to Item 7d. 5. If users want to Update Other Directorship for Alternate Director, please refer to Item 7e. 6. If users want to Ceased Other Directorship for Alternate Director, please refer to Item 7f.
7a	Users click "Add" at the section Other Directorship at screen Add/Update Director. 

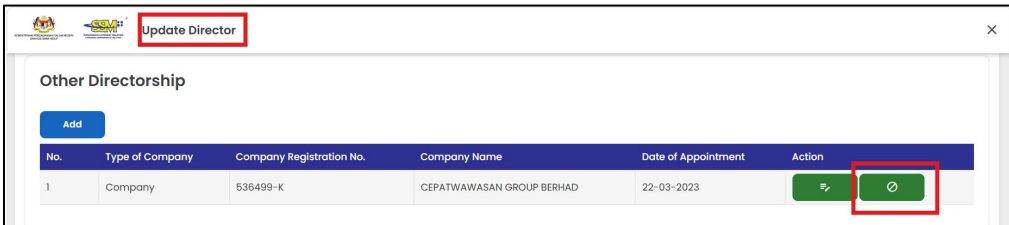
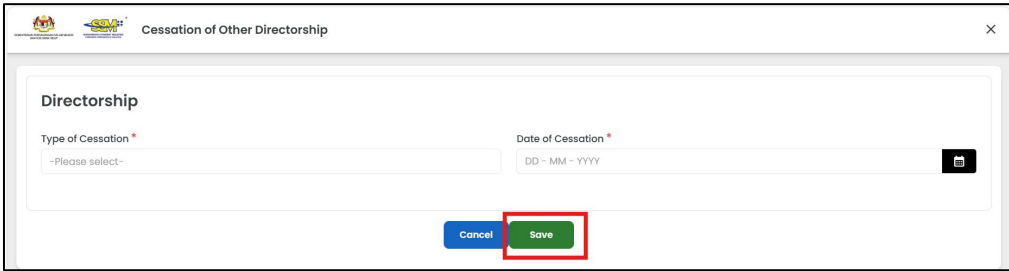
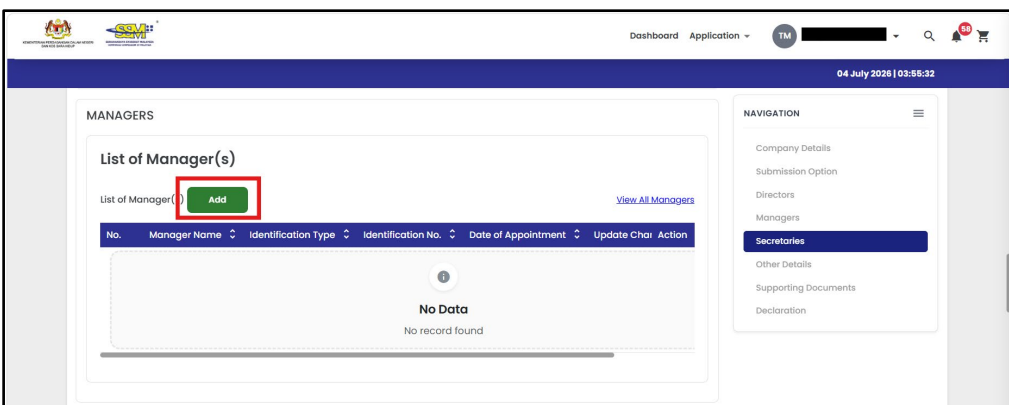
Field Num.	Description
	Users need to select type of company and required to complete all mandatory fields. Then, click "Search".   System will load information and user is required to complete all mandatory fields. Then click "Save". 

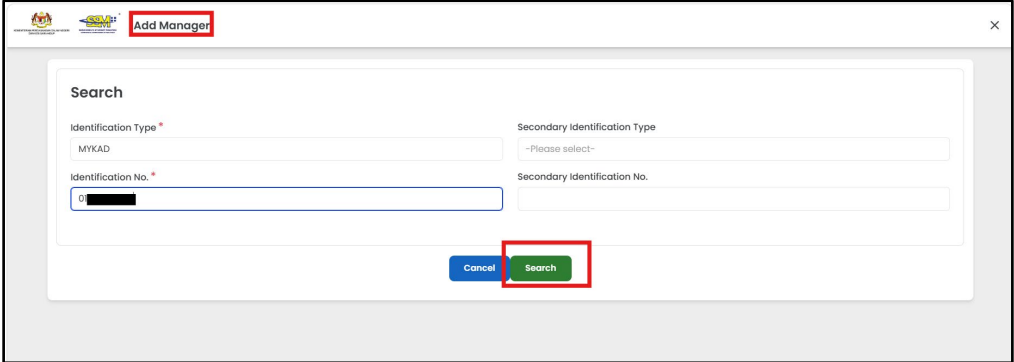
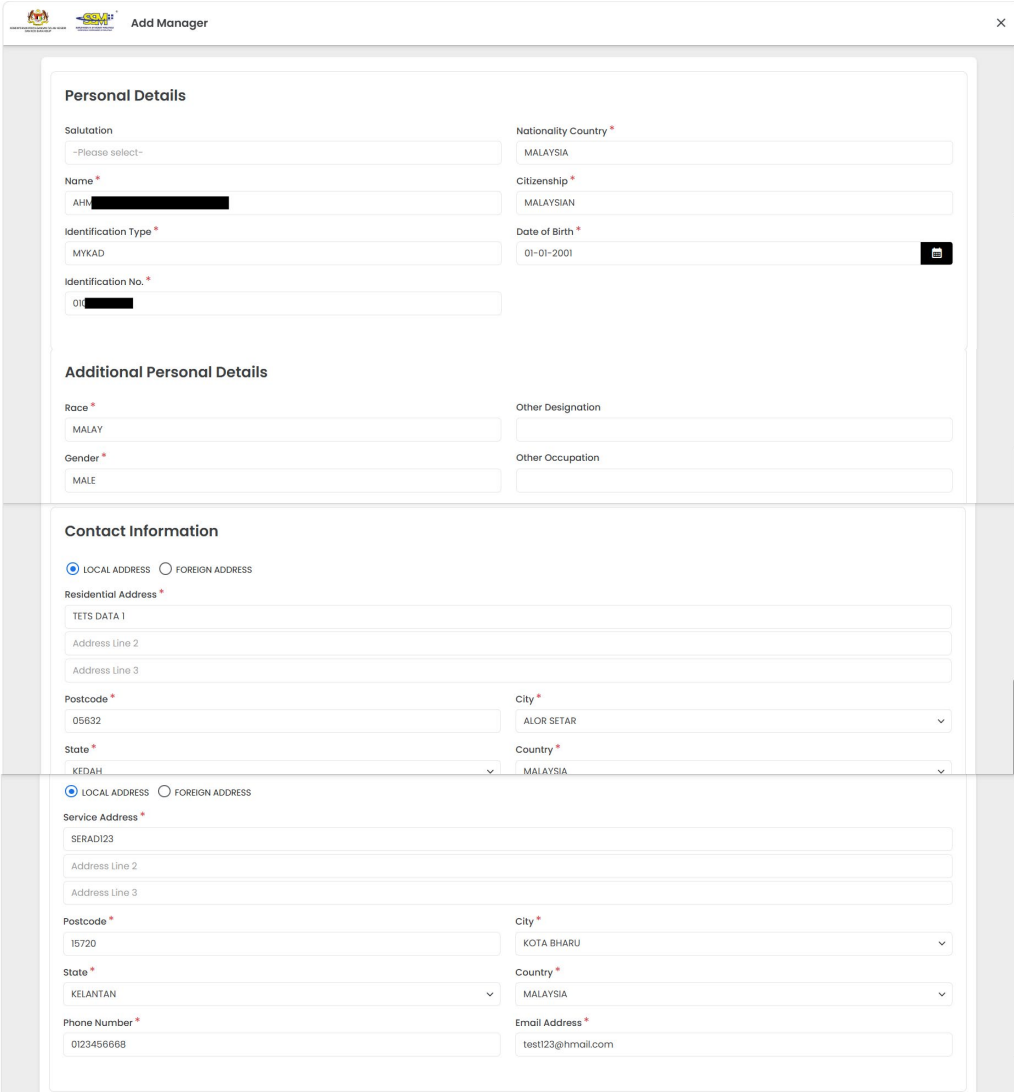
Field Num.	Description
	
7b	Users click "Update" at screen "Update Director".  Users need to update and are required to complete all mandatory fields. Then, click "Save". 

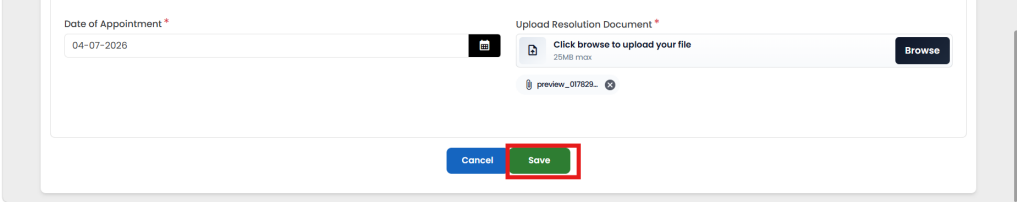
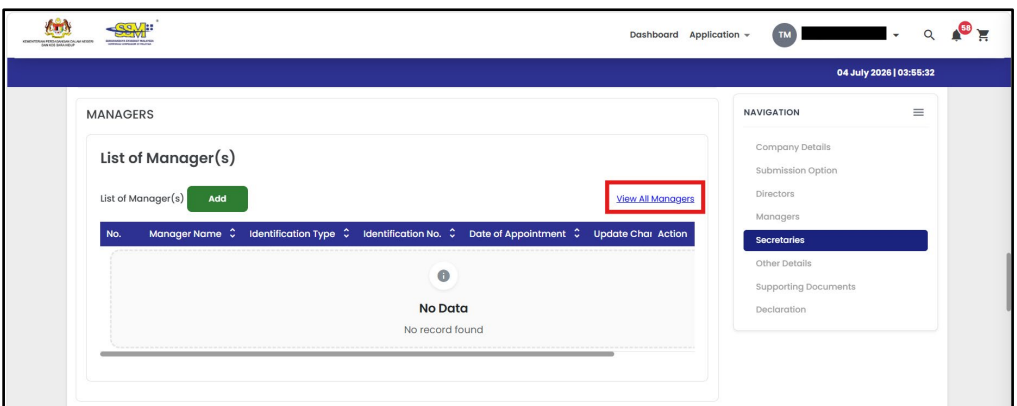
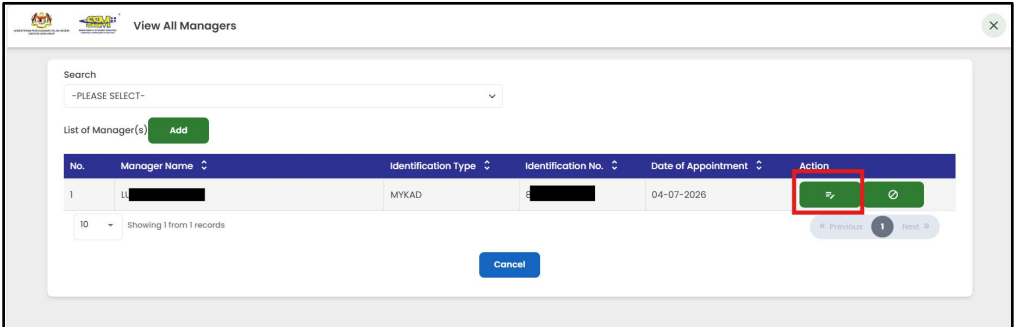
Field Num.	Description
7c	Users click "Ceased" at screen "Update Director".  Users need to select type of cessation and key in all mandatory fields. Then, click "Save". 
7d	Users click "Add" at section Other Directorship at screen Add/Update Alternate Director.  Users need to select type of company and required to complete all mandatory fields. Then, click "Search".

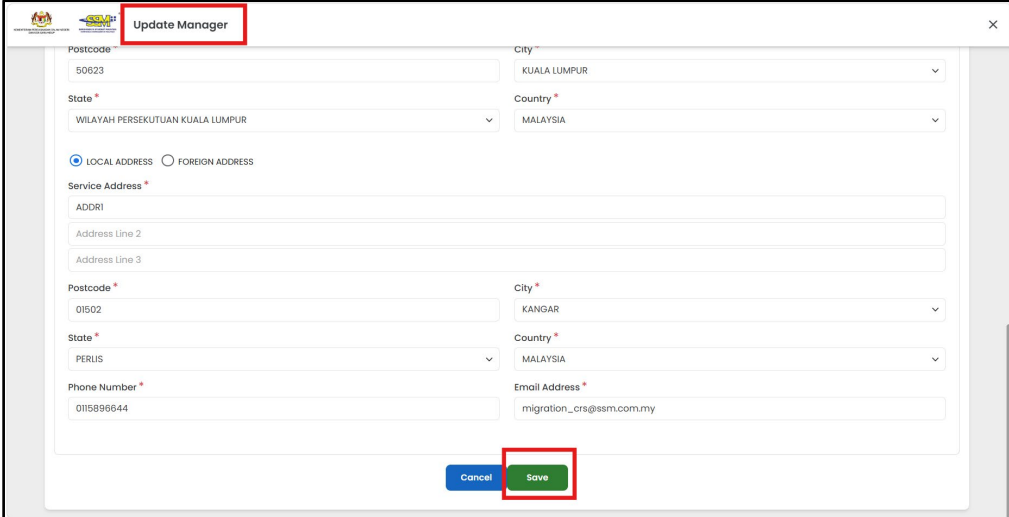
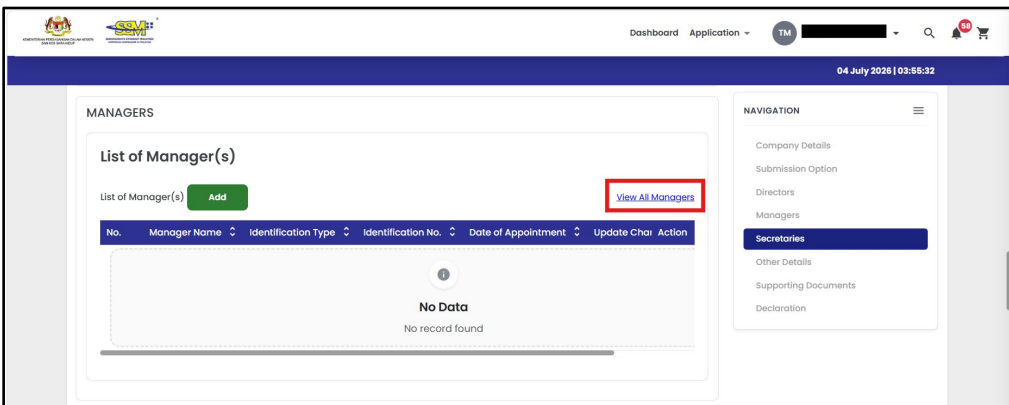
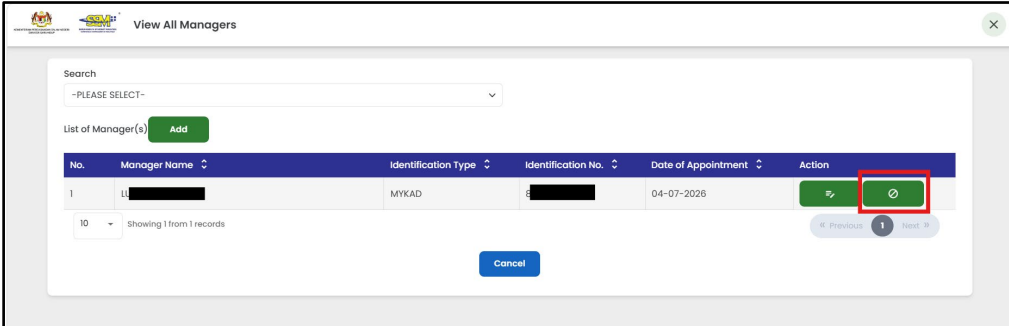
Field Num.	Description
	  System will load information and user is required to complete all mandatory fields. Then click "Save". 

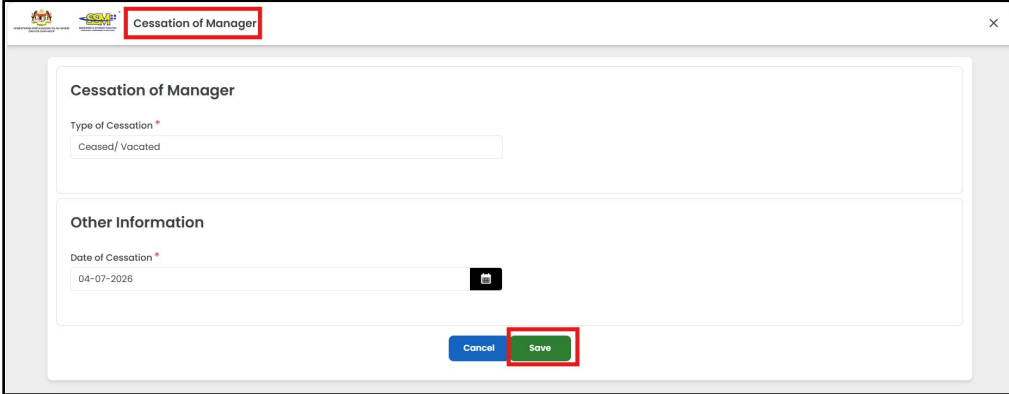
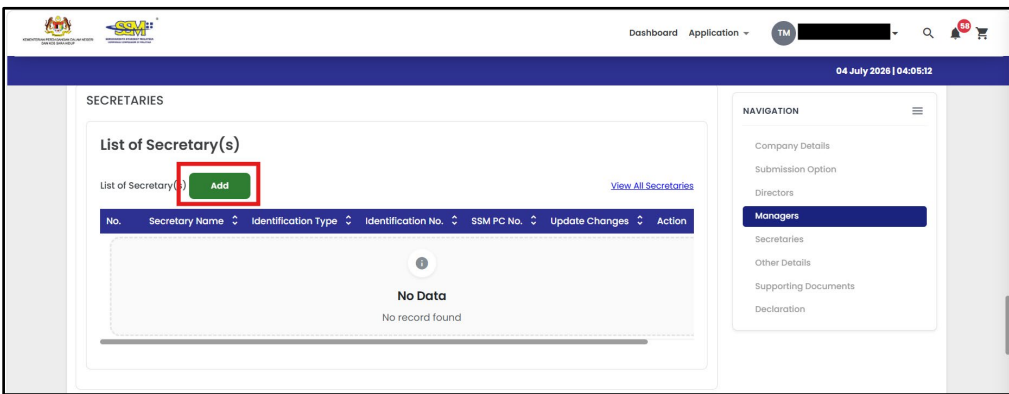
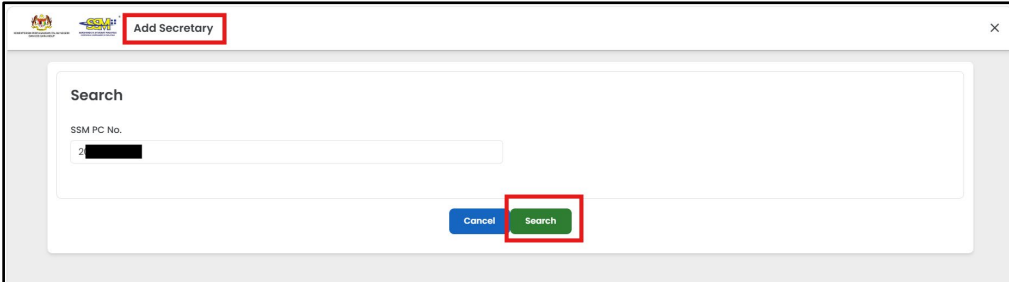
Field Num.	Description
	
7e	Users click button "Update" at screen "Update Alternate Director".  Users need to update and are required to complete all mandatory fields. Then, click "Save". 

Field Num.	Description
7f	Users click "Ceased" at screen "Update Alternate Director".  Users need to select type of cessation and key in all mandatory fields. Then, click "Save". 
8	System will display section Manager where it is having sub-section List of Manager(s). 1. If users want to add New Manager to the company, please refer to Item 8a. 2. If users want to make an update to Existing Manager, please refer to Item 8b. 3. If users want to Ceased Existing Manager, please refer to Item 8c.
8a	1. Users click "Add". 

Field Num.	Description
	2. Input all mandatory fields and click "Search".  3. Complete all mandatory fields and click "Save". 

Field Num.	Description
	
8b	1. Users click hyperlink "View All Managers".  2. Click on "Edit" and complete all mandatory fields. Click "Save". 

Field Num.	Description
	
8c	1. Users click hyperlink "View All Managers".  2. Click "Ceased" and complete all mandatory fields. Click "Save". 

Field Num.	Description
	
9	System will display section Secretaries where it is having sub-section List of Secretary(s). - If user want to add New CoSec to the company, please refer to Item 9a. - If user want to make an update to Existing CoSec, please refer to Item 9b. - If user want to Ceased Existing Cosec, please refer to Item 9c.
9a	- Users click "Add".  - Input all mandatory fields and click "Search".  - Complete all mandatory fields and click "Save".

Field Num.	Description
	 Add Secretary × Personal Details Salutation -- Please select -- Nationality Country * MALAYSIA Name * [REDACTED] Citizenship * MALAYSIAN Identification Type * MYKAD Date of Birth * 15-08-1977 Identification No. * [REDACTED]

Additional Personal Details

Race *
CHINESE

Other Designation

Gender *
MALE

Contact Information

LOCAL ADDRESS

Residential Address *
NO 1
TAMAN DAGANG
Address Line 3

Postcode *
32300

City *
PANGKOR

State *
PERAK

LOCAL ADDRESS

Office Address *
No 7
Jalan Stesen Sentral 5
Address Line 3

Postcode *
50623

City *
KUALA LUMPUR

State *
WILAYAH PERSEKUTUAN KUALA LUMPUR

Phone Number *
0123456789

Company Secretary Information

SSM PC No.
[REDACTED]

Declaration

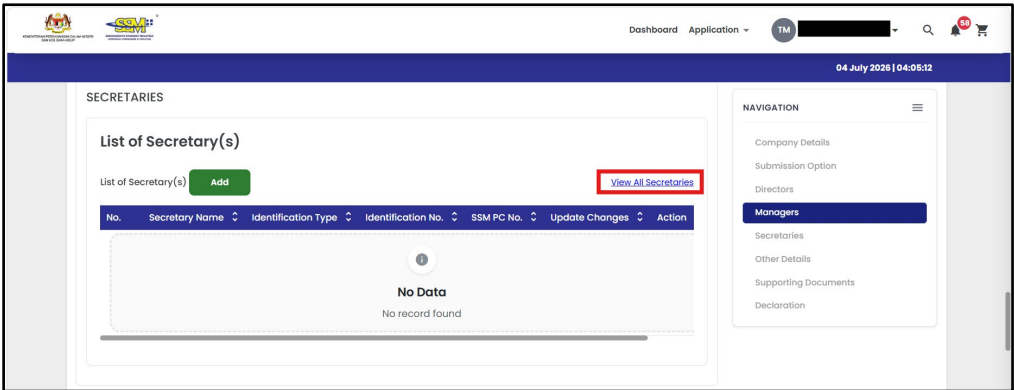
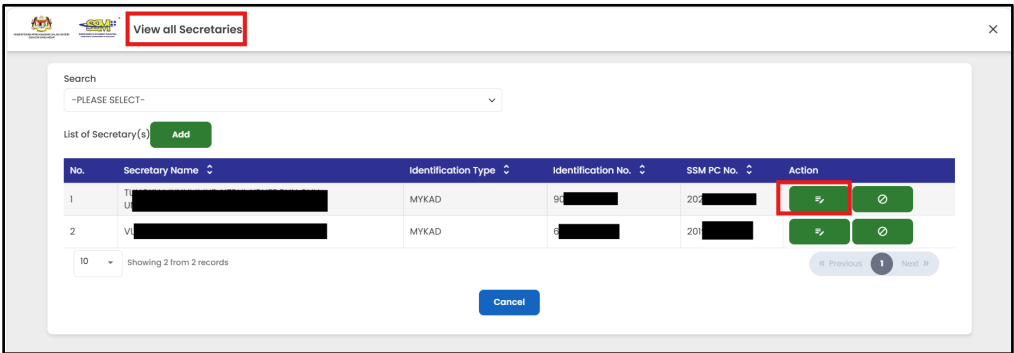
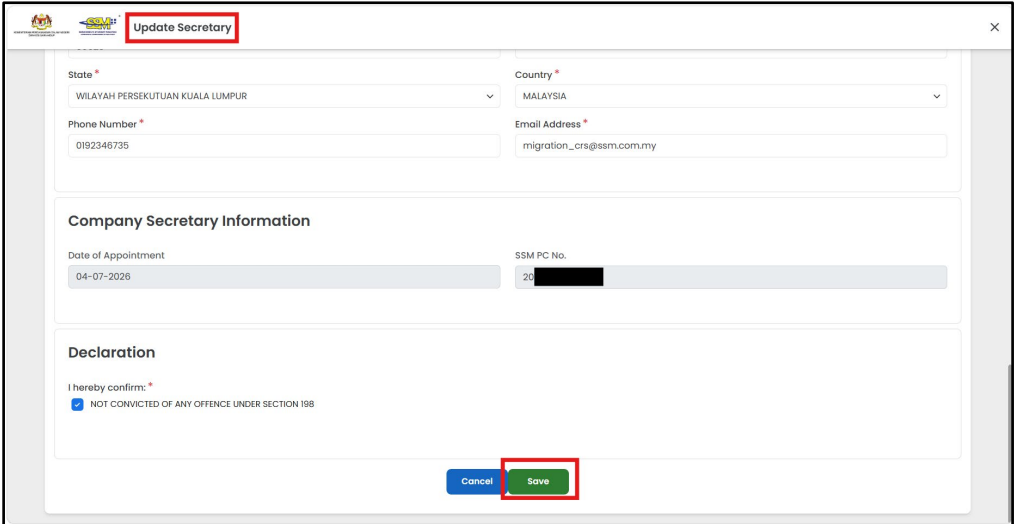
I hereby confirm: *
☒ NOT CONVICTED OF ANY OFFENCE UNDER SECTION 198

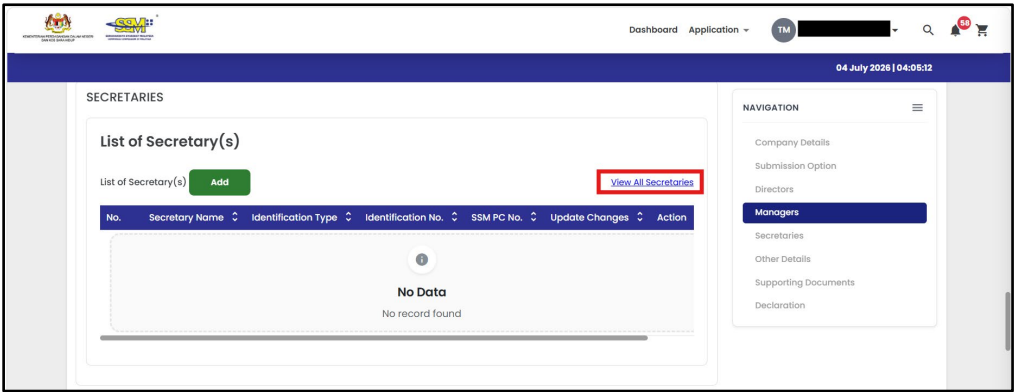
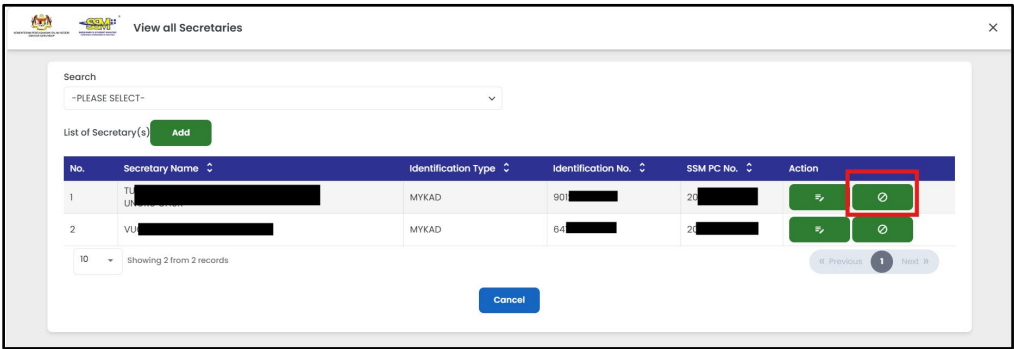
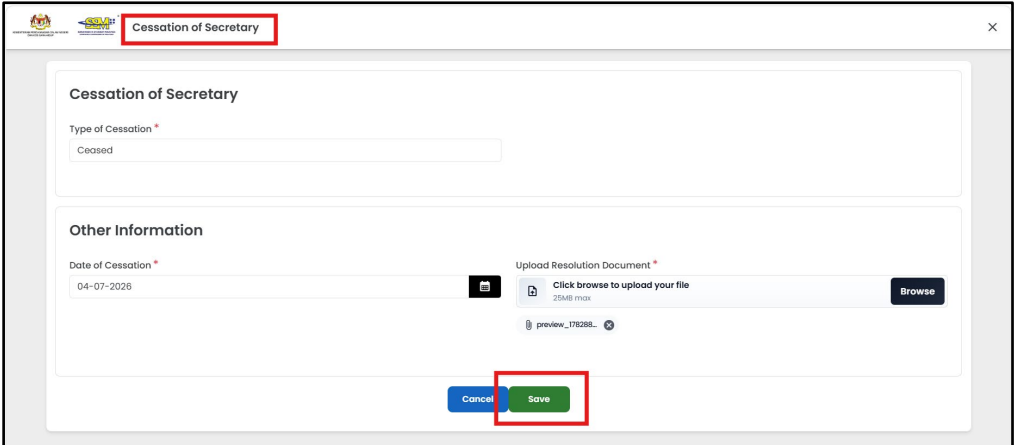
Other Information

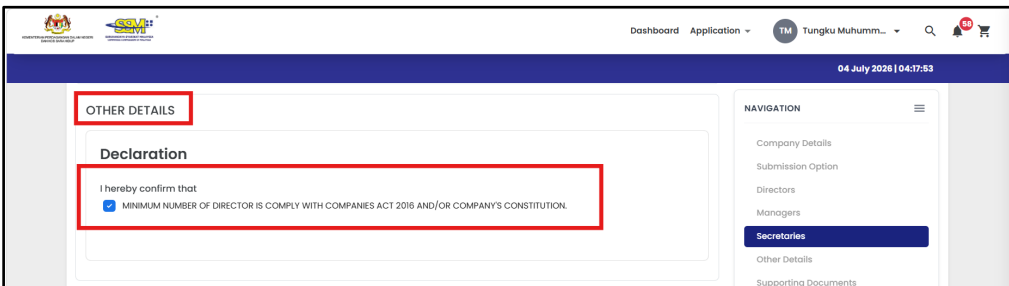
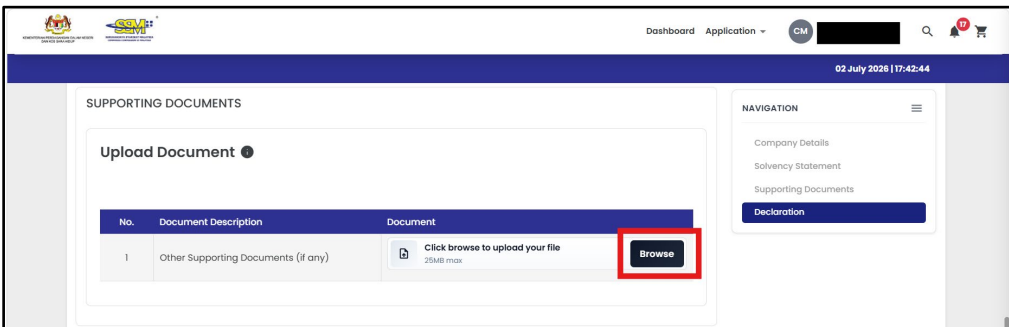
Date of Appointment *
08-07-2026

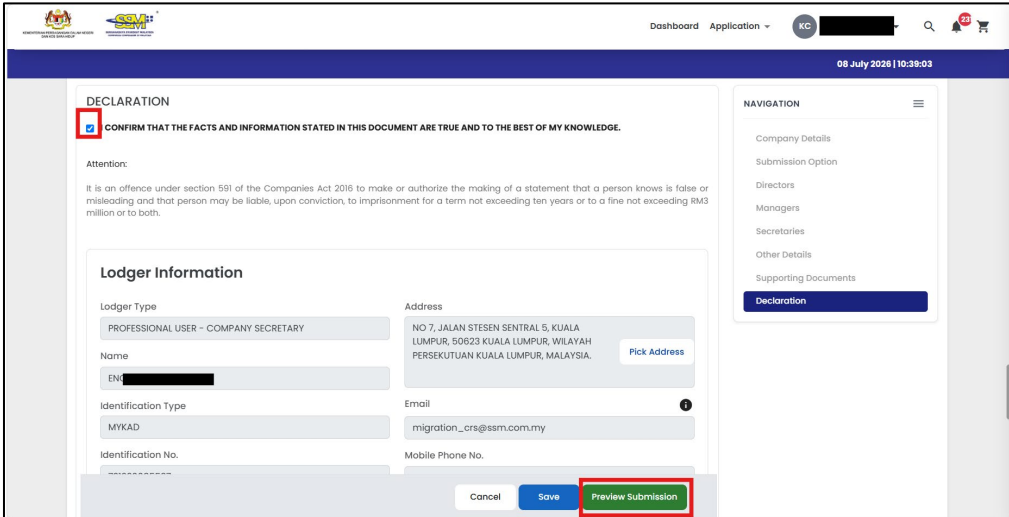
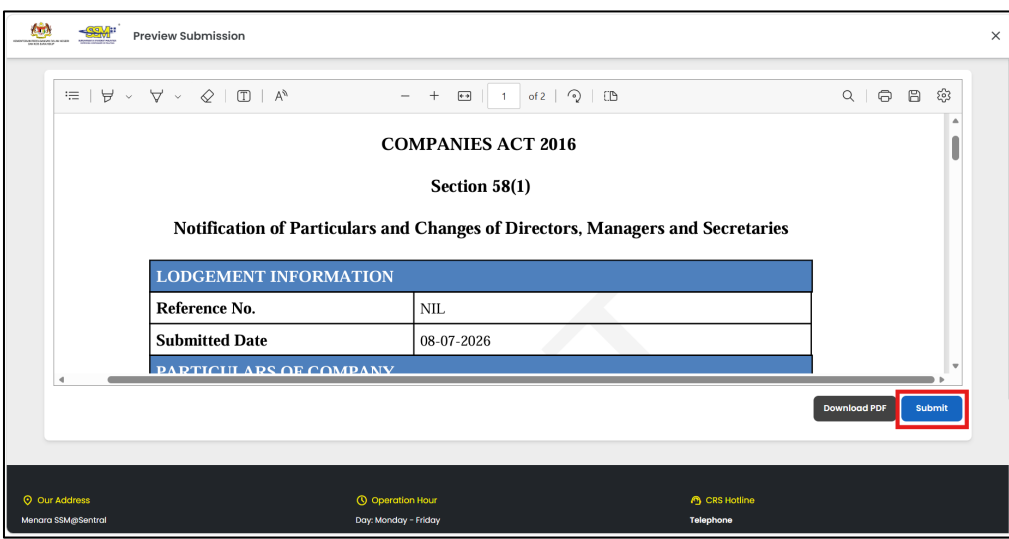
Upload Resolution Document *
Click browse to upload your file
20MB max
preview_07629

Cancel Save

Field Num.	Description
9b	1. Users click hyperlink "View All Secretaries".  2. Click "Edit" and complete all mandatory fields. Click "Save".  

Field Num.	Description
9c	1. Users click hyperlink "View All Secretaries".  2. Click "Ceased" and complete all mandatory fields. Click "Save".  

Field Num.	Description
10	Users need to tick Declaration "Minimum number of director is complied with Companies Act 2016 and/or Company's Constitution" at the Other Details section. 
11	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
12	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

Field Num.	Description
	
13	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
14	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

**Field
Num.**

Description

The screenshot displays the SSM CRS External User Manual interface. At the top, there is a dashboard header with the user's name 'KUN CHUU JUNG' and a notification icon. A notification pop-up is visible, showing a list of notifications. Below the dashboard, there is a 'Tasklist' section with a table of tasks. The table has columns for No., Lodging Ref. No., Entity Type, Entity Name / Proposed Name, Entity No., Module/Submodule, Status, Expiry Date, and Countday. The table contains 5 rows of data. Below the tasklist, there is a 'Notification Detail' section showing a notification from the SSM system regarding a notification of particulars and changes of directors, managers and secretaries (Section 58(1)).

No.	Lodging Ref. No.	Entity Type	Entity Name / Proposed Name	Entity No.	Module/Submodule	Status	Expiry Date	Countday
1	CIU-COU7042026000004	ROC	DUSU UKUDVULLU	199801007492 (463619-U)	Company Information Update > Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1))	Pending Approval		-
2	DRAFT17062026000099	ROC	CRUSCUNDU DUVULUMUNT	204079-D	Compound Creation Approval From Redlist Compound	Draft		-
3	DRAFT17042026000106	ROC	DUSU UKUDVULLU	463619-U	Compound Creation Approval From Redlist Compound	Draft		-
4	DRAFT17062026000155	ROC	CRUSCUNDU DUVULUMUNT	204079-D	Compound Creation Approval From Redlist Compound	Draft		-
5	EOT03032026000002	ROC	WUNSUMU SURUWUK PLUNTUTUUNS SDN. BHD.	200401015297 (653800-A)	Common Module > Extension Of Time > Application for Extension of Time (Section 609(2))	Pending Approval		-

Notification Detail

CRS - AUTO-REGISTERED Notification Of Particulars And Changes Of Directors, Managers And Secretaries (Section 58(1))

06-07-2026 10:54 am (a few seconds ago)

Tuan/Puan,

Perkara: Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1))
 Nama Entiti: KUM LUNG - KPD PLUNTUTUUNS SDN. BHD.
 No. Pendaftaran: 199701000891 (416387-H)
 No. Rujukan: CIU-COU8072026000001
 Status: Lulus
 Tarikh Kelulusan: 2026-07-08

Dimaklumkan Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1)) telah diterima dan diluluskan secara automatik.

Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 5555) atau emel ke crs_support@ssm.com.my.

Adakah anda ingin meneruskan Penyerahan untuk Pemberitahuan Pencalon?

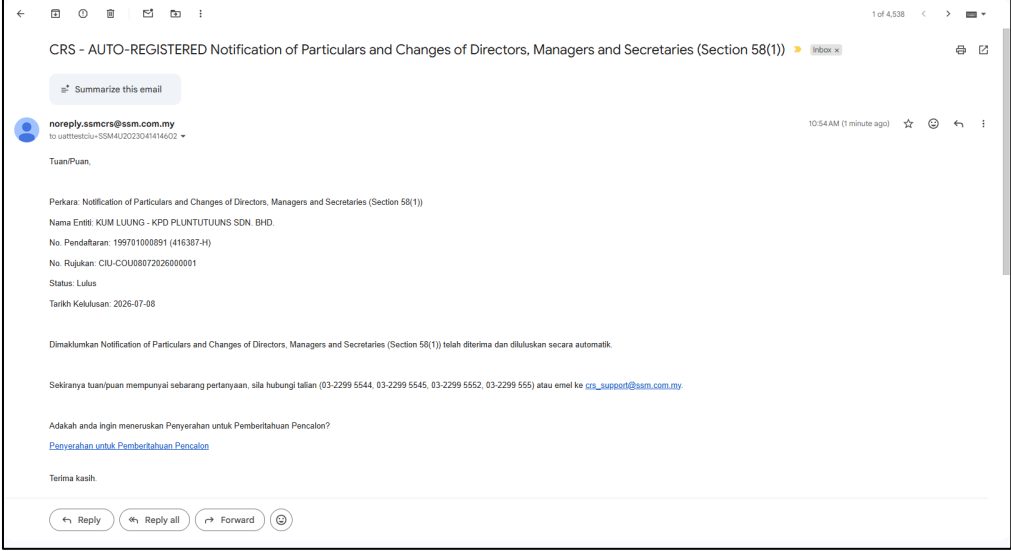
Penyerahan untuk Pemberitahuan Pencalon

Terima kasih.

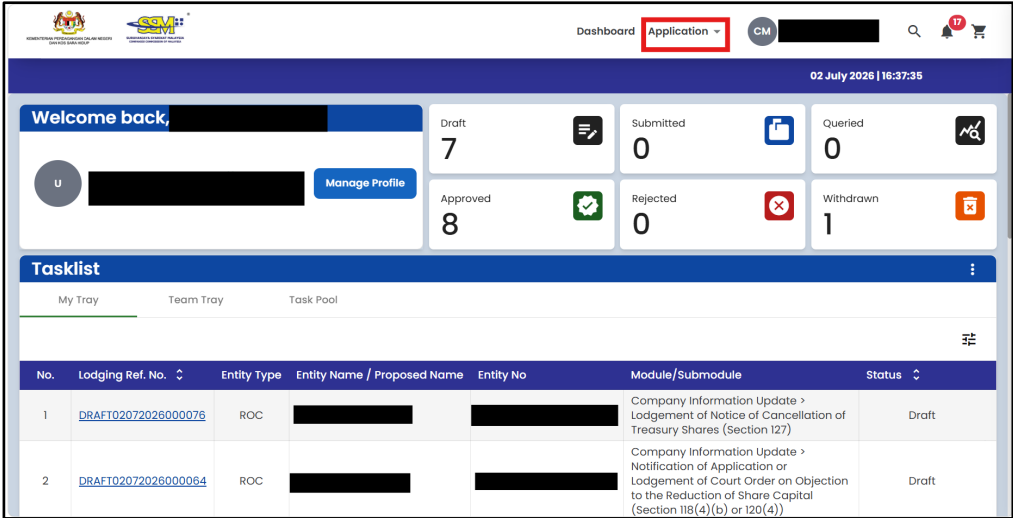
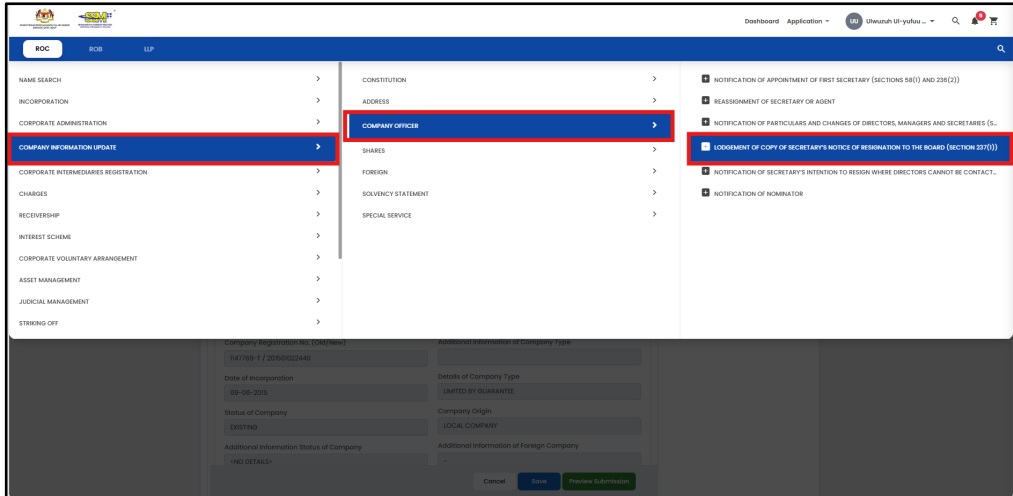
Admin

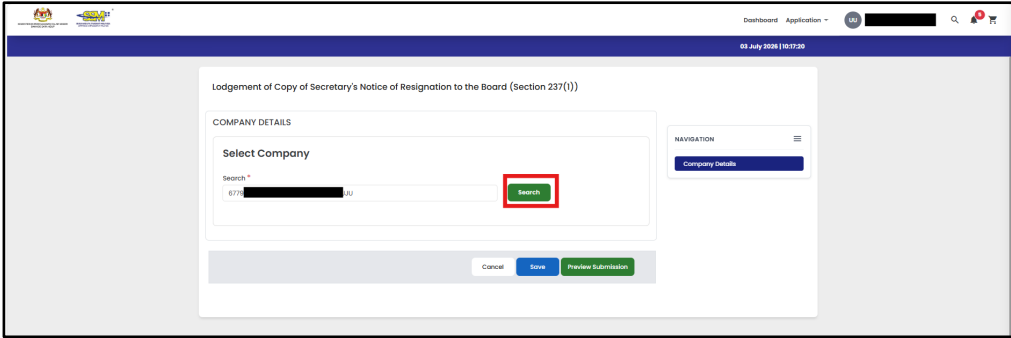
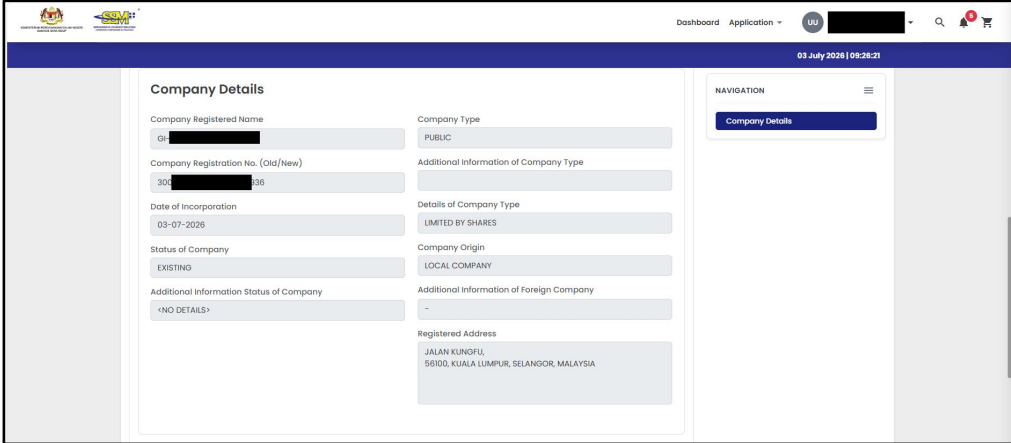
NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI.
 Dear Sir/Madam,

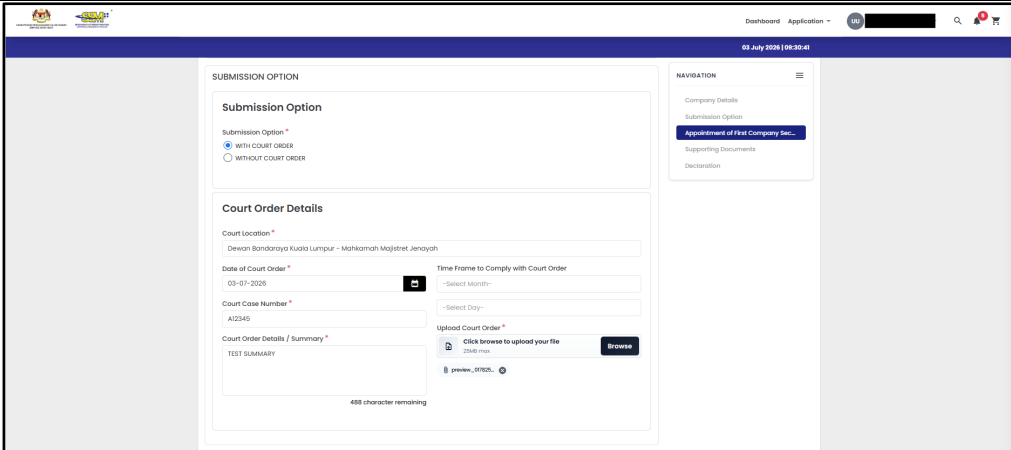
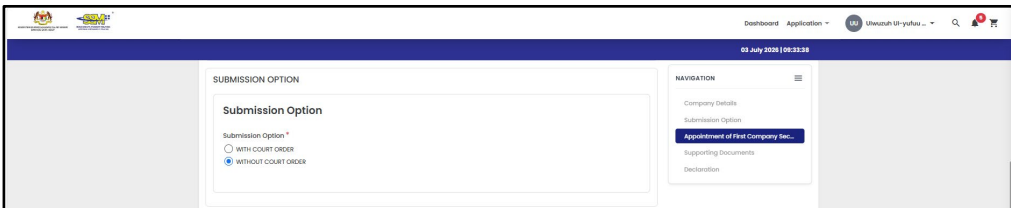
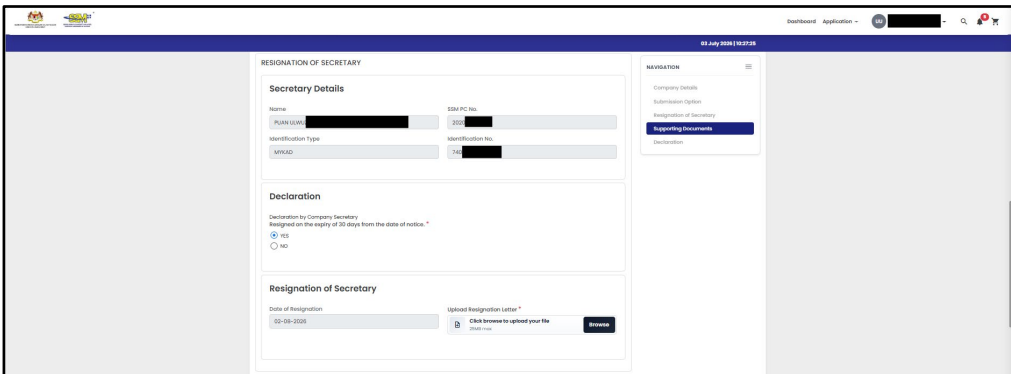
Subject: Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1))
 Entity Name: KUM LUNG - KPD PLUNTUTUUNS SDN. BHD.

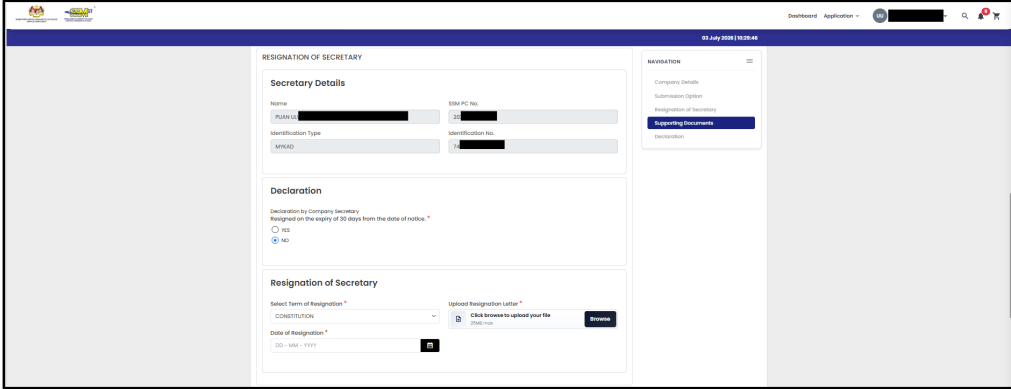
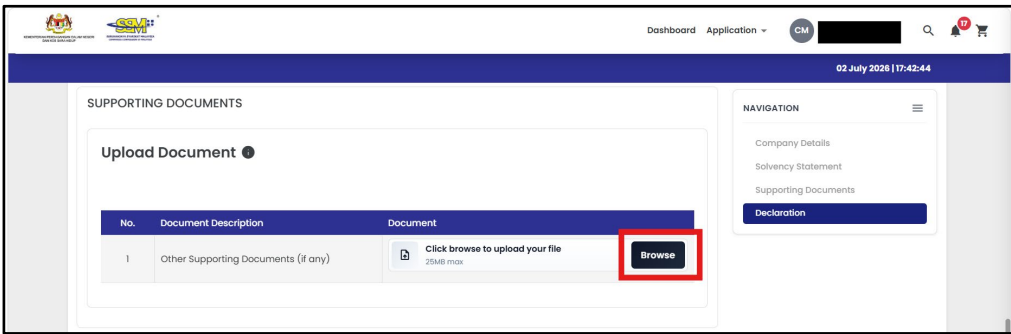
Field Num.	Description
	

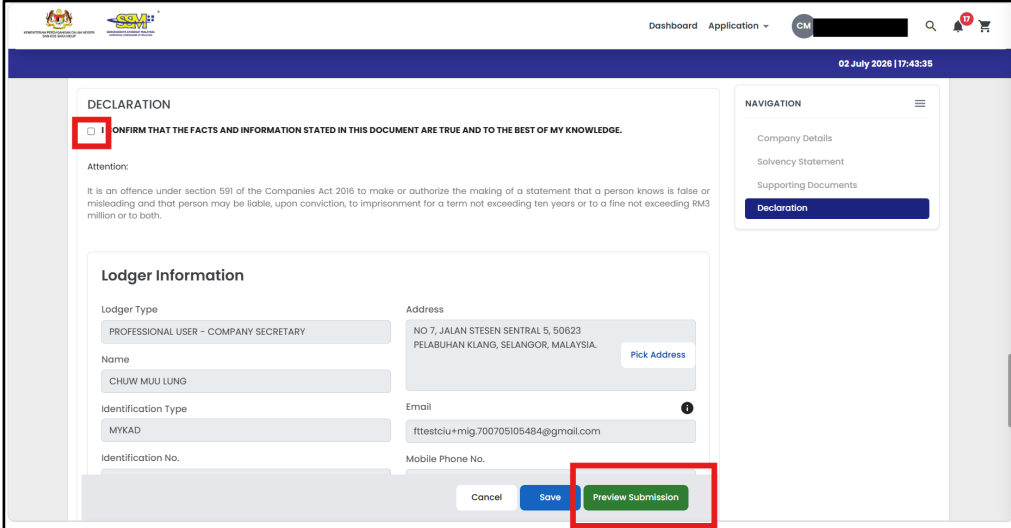
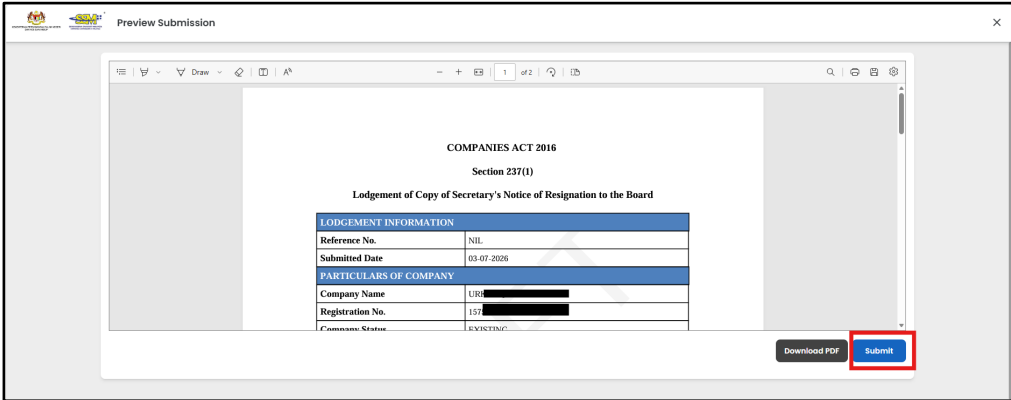
5.4 Resignation Of Secretary (Section 237(1))

Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Company Officer > Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1)). 

Field Num.	Description
3	Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number, or Company Name. Please ensure that the status of selected company is "Existing" status and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user is required to select a Submission Option for the lodgement. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.

Field Num.	Description
	 Note: The Time Frame to Comply with Court Order field is optional. If the user selects "Without Court Order", no fields are required to be filled in. 
6	System will display Resignation of Secretary section where there is a sub-section on Secretary Details, Declaration and Resignation of Secretary. User is required to complete all mandatory field. - If user select "Yes" for Resigned on the expiry of 30 days from the date of notice, user is required to upload Resignation Letter.  - If user select "No" for Resigned on the expiry of 30 days from the date of notice, user is required to select Term of Resignation, Date of Resignation and upload Resignation Letter.

Field Num.	Description
	
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

Field Num.	Description
	
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

**Field
Num.**

Description

The screenshot shows the SSM CRS External User Manual dashboard. At the top, there's a header with the SSM logo and navigation links. Below the header, there's a 'Welcome back, CHUUNG LUSU' message with a user profile and a 'Manage Profile' button. To the right, there are statistics for Draft (0), Submitted (0), Approved (0), and Rejected (0). Below this is a 'Tasklist' section with tabs for 'My Tray', 'Team Tray', and 'Task Pool'. The main content area displays a table of tasks. A red arrow points to a notification in the top right corner, which is titled 'CRS - RECEIVED Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1)) - CIU-COU21062026000001'.

No.	Lodging Ref. No.	Entity Type	Entity Name / Proposed Name	Entity No	Module/Submodule	Status	Expiry Date	Count
1	DRAFT070720260000076	ROC	GH-2026L000427 BERHAD	202601500867 (3001910-M)	Company Information Update > Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141) - Submission by Substantial Shareholder	Pending Submission	08-07-2026	0
2	CIU-COU210620260000001	ROC	PRUNCUPUL USLUMUC USSUT MUNUGUMUNT SDN. BHD.	199101007531 (217841-M)	Company Information Update > Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1))	Pending Approval		-
3	DRAFT070720260000070	ROC	GH-2026L000400 BERHAD	202601500836 (3001879-K)	Company Information Update > Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141) - Submission by CoSec	Draft	08-07-2026	0

The screenshot shows the 'Notification Detail' page. It displays the title 'CRS - RECEIVED Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1)) - CIU-COU21062026000001' and the date '21-06-2026 8:56 am (17 days ago)'. The main content is a letter addressed to 'Tuan/Puan' from the SSM, regarding the lodgement of a copy of the Secretary's Notice of Resignation to the Board (Section 237(1)) for the entity PRUNCUPUL USLUMUC USSUT MUNUGUMUNT. The letter includes details such as the entity name, registration number, and the date of lodgement. It also mentions that the lodgement has been received and that the user should contact the SSM for further information.

CRS - RECEIVED Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1)) - CIU-COU21062026000001

21-06-2026 8:56 am (17 days ago)

Tuan/Puan,

Perkara: Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1))
 Nama Entiti: PRUNCUPUL USLUMUC USSUT MUNUGUMUNT
 No. Pendaftaran: 199101007531(217841-M)
 No. Rujukan: CIU-COU210620260000001
 Status: Diterima
 Tarikh serah simpan: 2026-06-21

Dimaklumkan Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214200 atau emel ke enquiry@ssm.com.my.

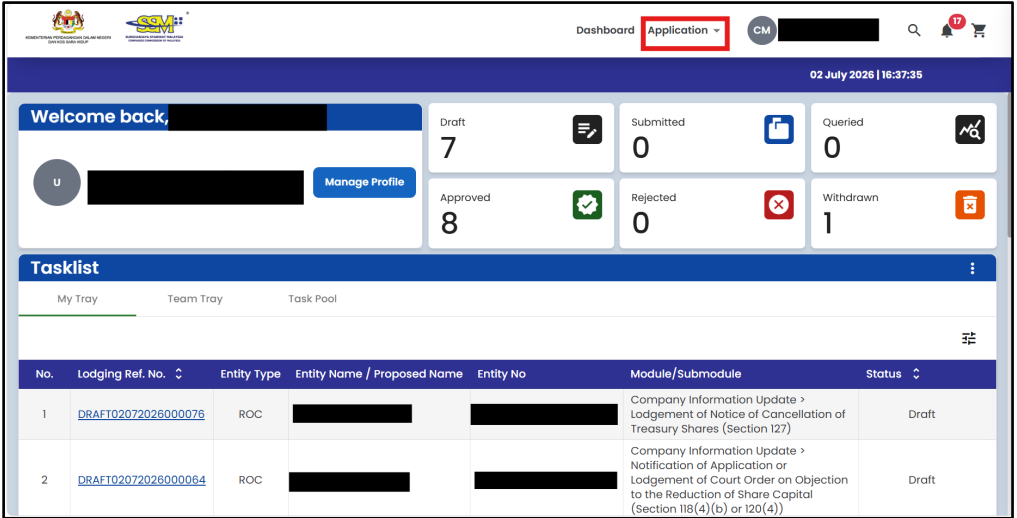
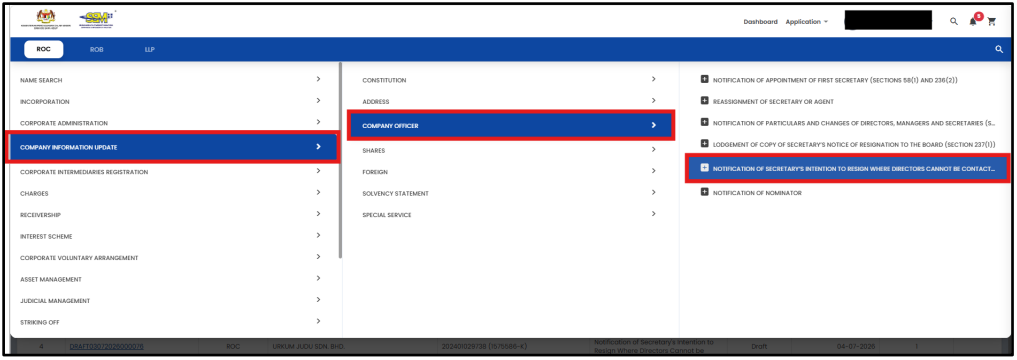
Terima kasih.
 Admin
 NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI.

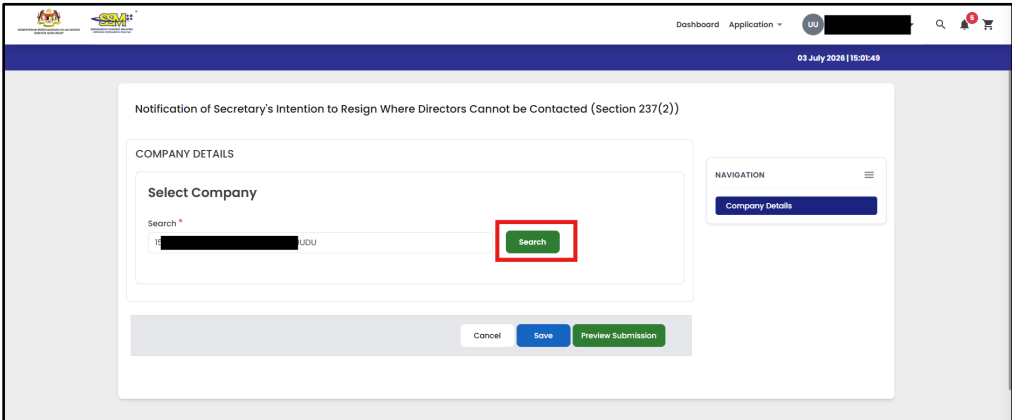
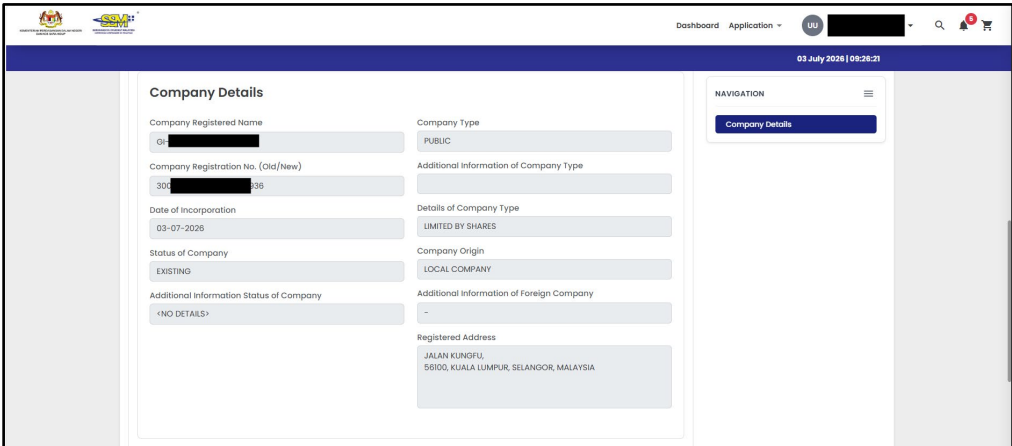
Dear Sir/Madam,

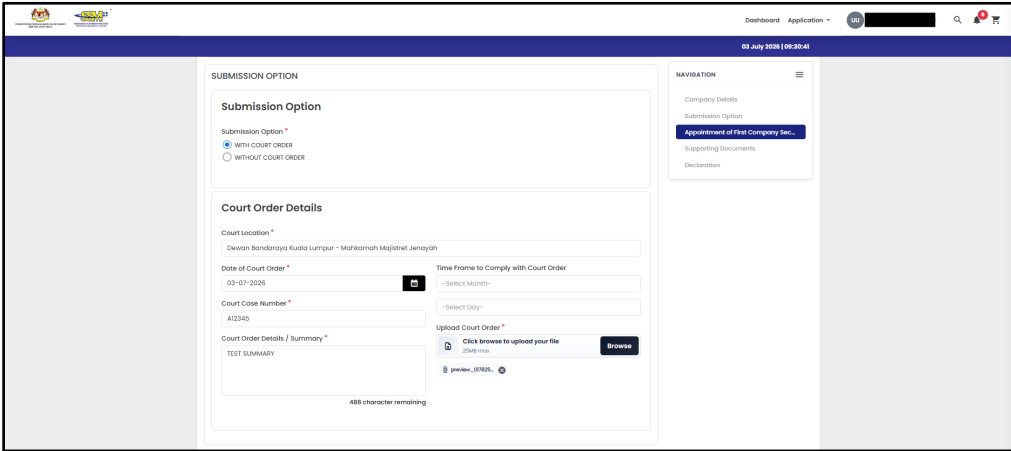
Subject: Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1))
 Entity Name: PRUNCUPUL USLUMUC USSUT MUNUGUMUNT
 Registration No.: 199101007531(217841-M)
 Reference No.: CIU-COU210620260000001
 Status: Submitted
 Submission Date: 2026-06-21

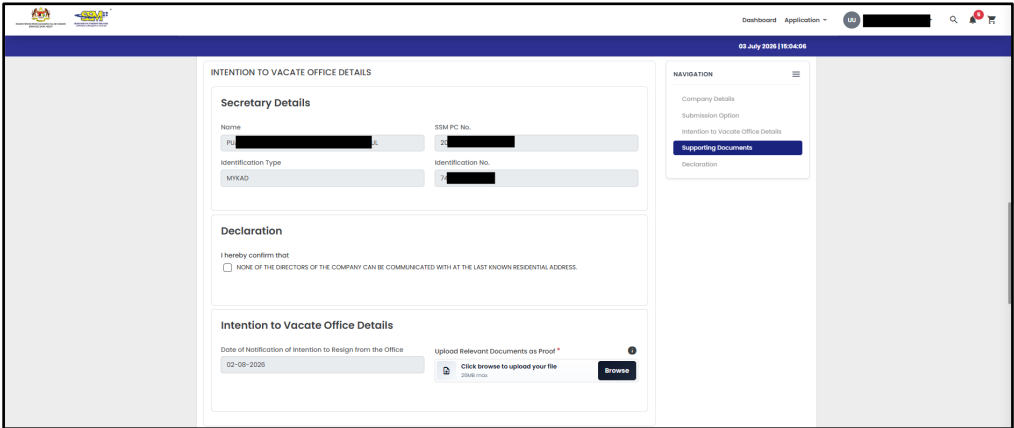
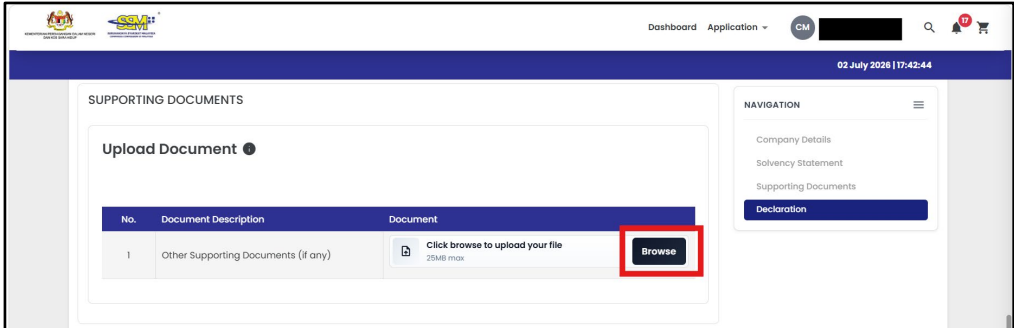
Field Num.	Description
	< : 3 of 3 < > ⌵ CRS - RECEIVED Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1)) - CIU-COU21062026000001 ▸ Inbox x Summarize this email noreply.ssmcrs@ssm.com.my to uattirestcu+SSMAJZQZ204I412815 ▾ Tuan/Puan, Sun, Jun 21, 8:56 AM ☆ ↺ ⓘ Parkara: Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1)) Nama Entiti: PRINCIPUL USLUMUC USSUT MUNUGUMUNT No Pendaftaran: 199101007531217041-M) No Rujukan: CIU-COU21062026000001 Status: Diterima Tarikh serah simpan: 2026-06-21 Dimaklumkan Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke anoulyt@ssm.com.my. Terima kasih, Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Copy of Secretary's Notice of Resignation to the Board (Section 237(1)) Entity Name: PRINCIPUL USLUMUC USSUT MUNUGUMUNT Registration No.: 199101007531217041-M) Reference No.: CIU-COU21062026000001 Status: Submitted Reply Reply all Forward

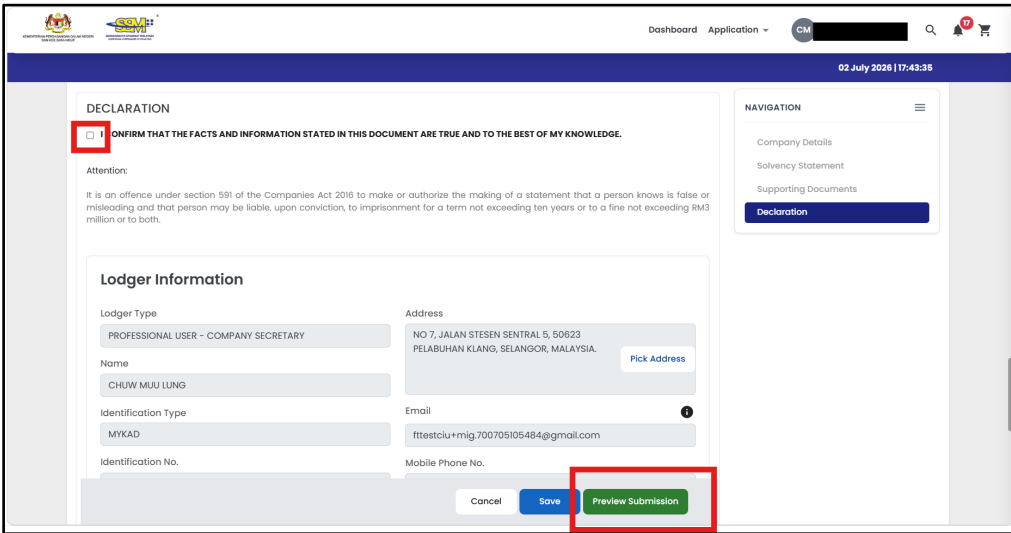
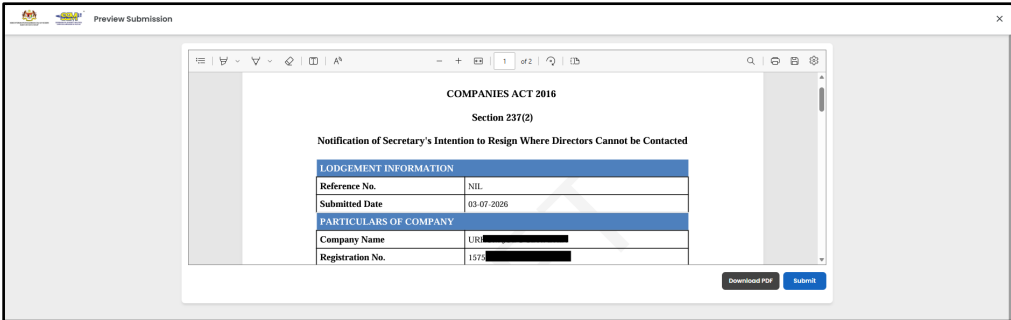
5.5 Notice Of Intention to Vacate the Office of Secretary (Section 237(2))

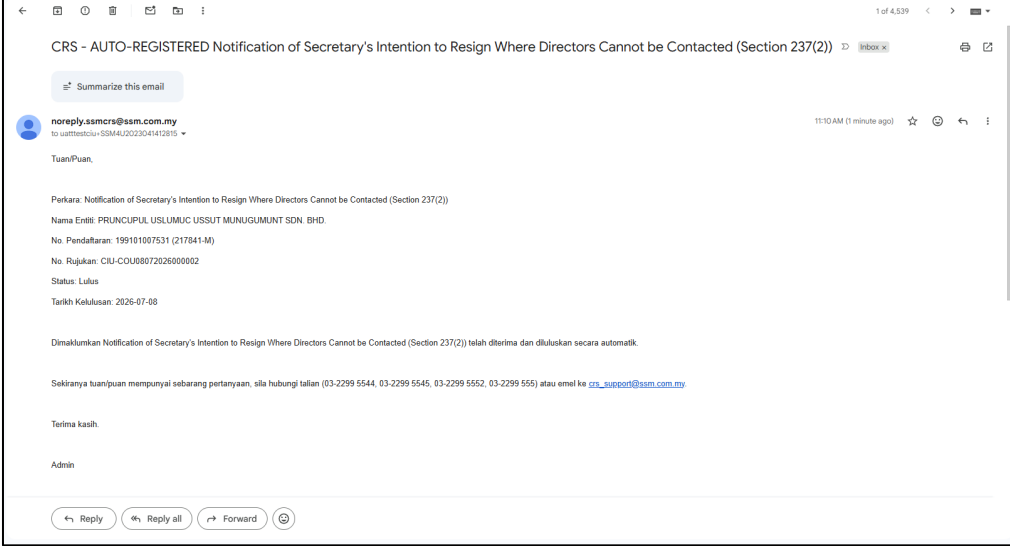
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Company Officer > Notification of Secretary's Intention to Resign Where Directors Cannot be Contacted (Section 237(2)). 
3	Notification of Secretary's Intention to Resign Where Directors Cannot be Contacted (Section 237(2)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number, or

Field Num.	Description
	Company Name. Please ensure that the status of selected company is "Existing" status and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 

Field Num.	Description
5	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 

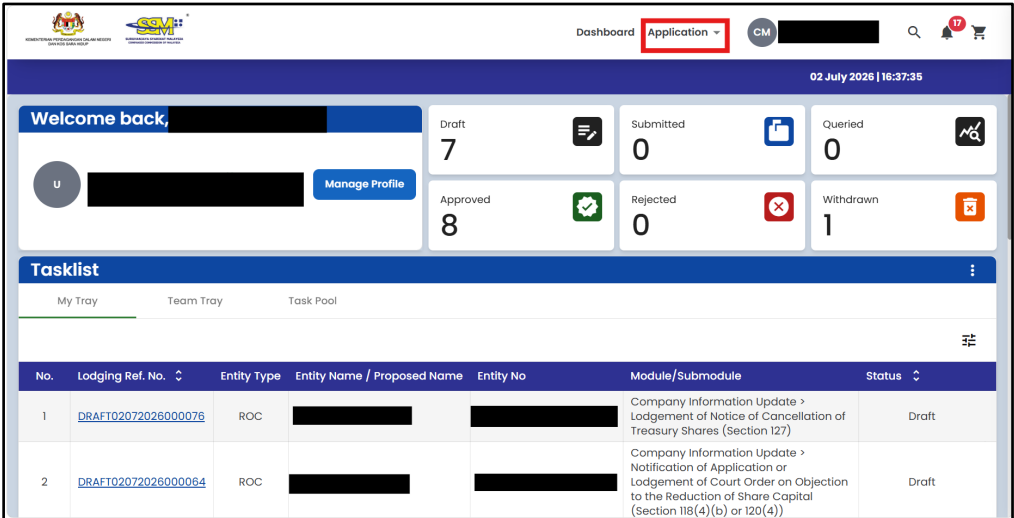
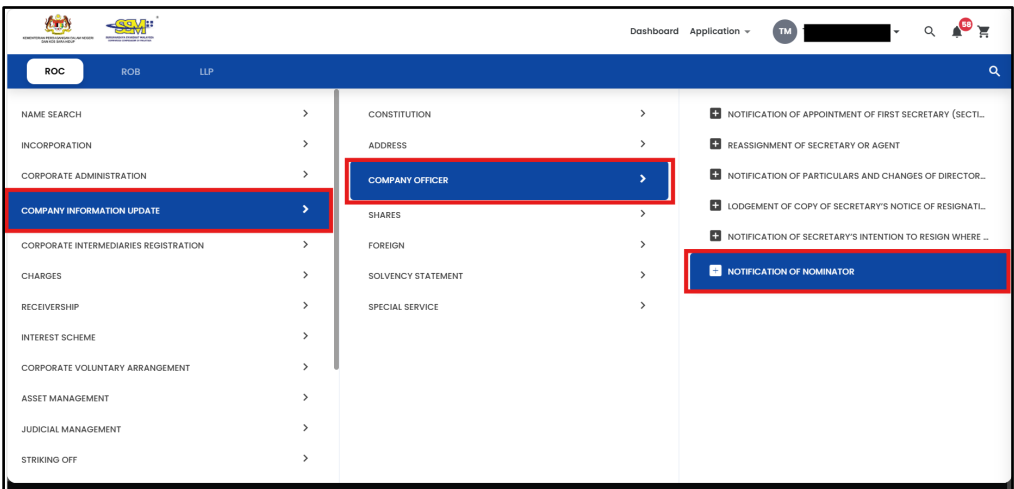
Field Num.	Description
6	System will display Intention to Vacate Office Details section where there is a sub-section on Secretary Details, Declaration and Intention to Vacate Office Details. User is required to complete all mandatory fields. 
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.

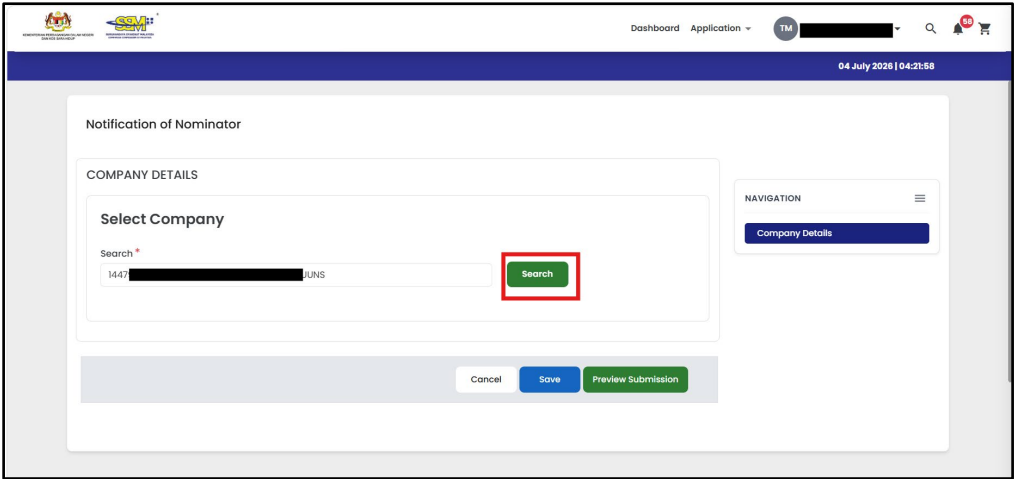
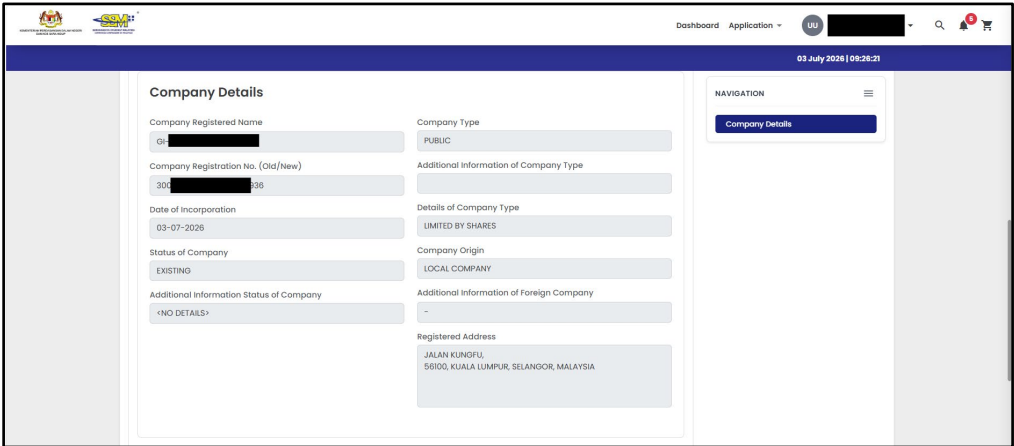
Field Num.	Description
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

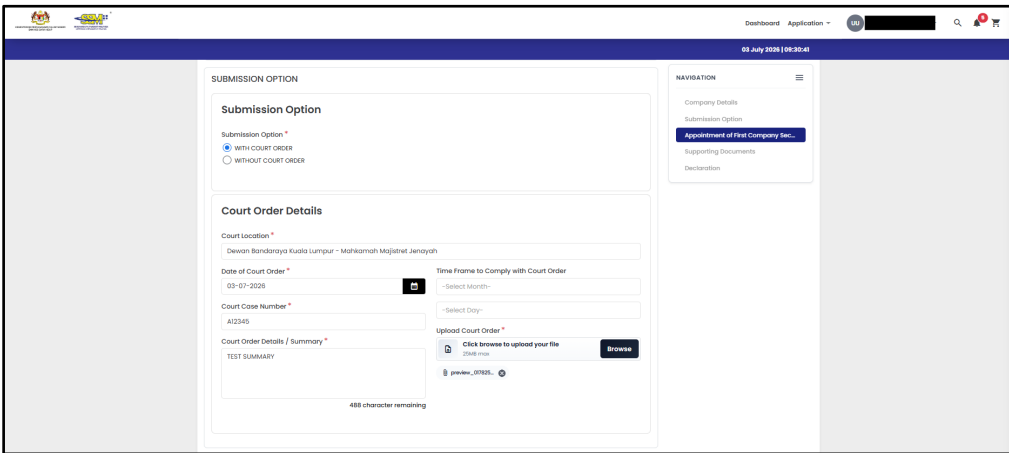
Field Num.	Description
	 CRS - AUTO-REGISTERED Notification of Secretary's Intention to Resign Where Directors Cannot be Contacted (Section 237(2)) Summarize this email noreply.smcrcs@ssm.com.my to uatstestci@SSM4J2023041412815 Tuan/Puan, Perkara: Notification of Secretary's Intention to Resign Where Directors Cannot be Contacted (Section 237(2)) Nama Entiti: PRUNCIPIUL USLUMUC USSUT MUNUGUMUNT SDN. BHD. No. Pendaftaran: 199101007531 (217841-M) No. Rujukan: CIU-COU08072026000002 Status: Lulus Tarikh Kelulusan: 2026-07-08 Dimaklumkan Notification of Secretary's Intention to Resign Where Directors Cannot be Contacted (Section 237(2)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 5555) atau emel ke crs_support@ssm.com.my Terima kasih. Admin Reply Reply all Forward

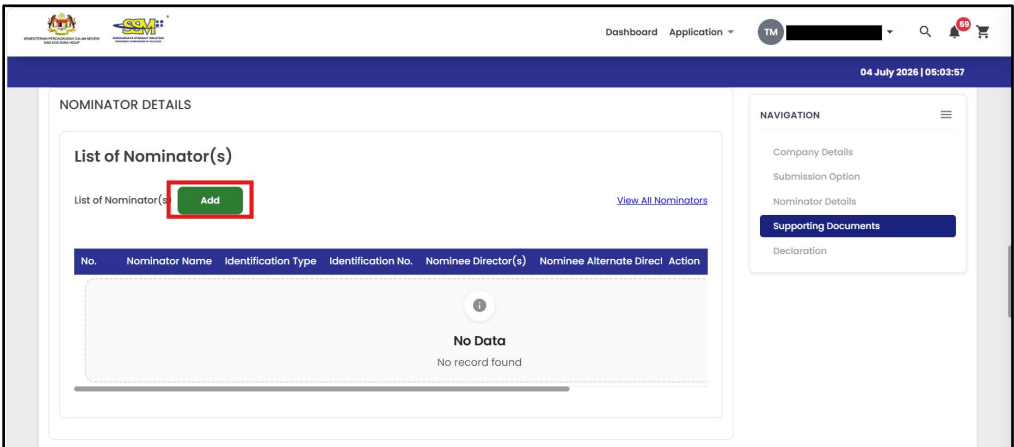
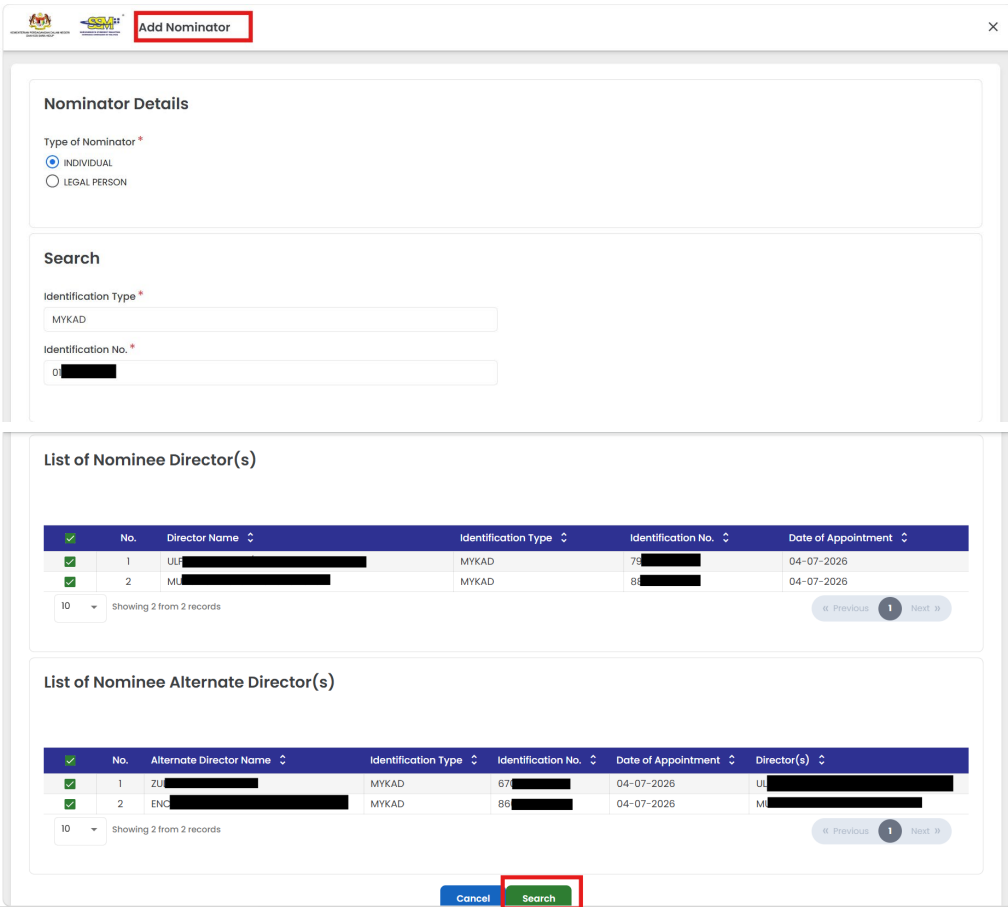
5.6 Notification of Nominator

Note: This service will be temporarily unavailable.

Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Company Officer > Notification of Nominator. 
3	Notification of Nominator form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or

Field Num.	Description
	Company Name. Please ensure that the status of selected company is "Existing" status and Type of Company should be "Local" or "Foreign". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 

Field Num.	Description
5	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 
6	Screen will display the "Nominator Details" section where there is a sub-section List of Nominator(s). - If user want to add New Nominator to the company, please refer to Item 6a. - If user want to make an update to Existing Nominator, please refer to Item 6b. - If user want to Ceased Existing Nominator, please refer to Item 6c.

Field Num.	Description
6a	1. If Type of Nominator=Individual a. User click "Add".  b. Input all mandatory fields and click "Search". 

**Field
Num.**

Description

c. Complete all mandatory fields and click **"Save"**.


Add Nominator
×

Personal Details

Salutation ~Please select~	Nationality Country * MALAYSIA
Name * AZ	Citizenship * NON-MALAYSIAN
Identification Type * MYKAD	Date of Birth * 01-01-2001
Identification No. * 01	

Additional Personal Details

Race * MALAY	Designation
Gender * MALE	Other Occupation

Contact Information

☐ LOCAL ADDRESS ☒ FOREIGN ADDRESS

Residential Address *

Address 1

Address 2

Address 3

Country *
~Please select~

Phone Number *

Email Address *

List of Nominee Director(s)

No.	Director Name	Identification Type	Identification No.	Date of Appointment	List of Nominator
1	ML	MYKAD	88	04-07-2026	-
2	ULF	MYKAD	790	04-07-2026	LU

10 Showing 2 from 2 records

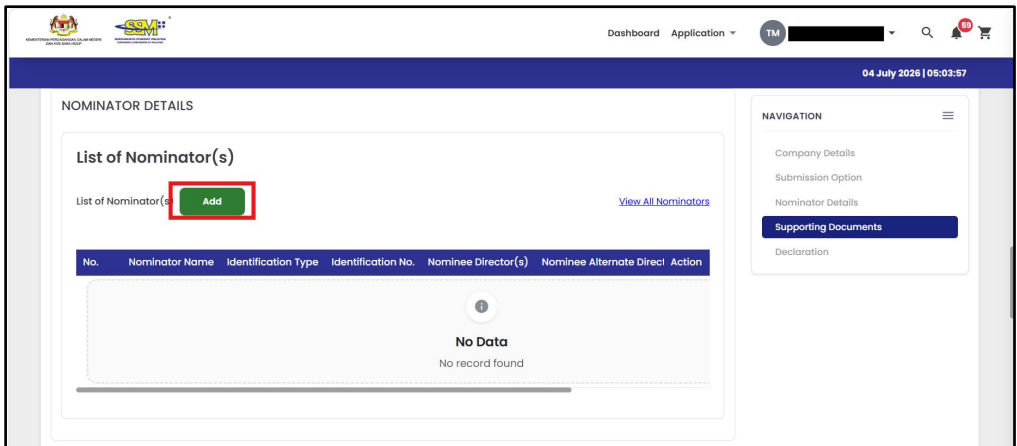
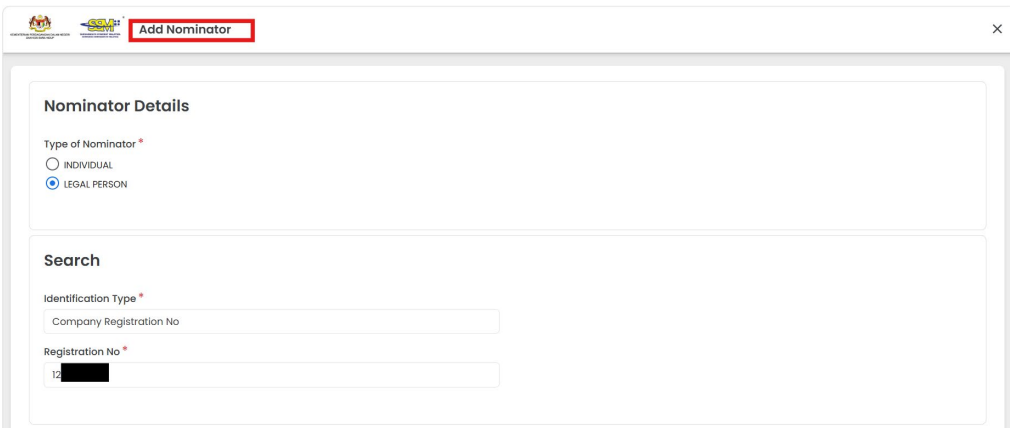
Previous 1 Next

List of Nominee Alternate Director(s)

No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	List of Nominator
1	ZULK	MYKAD	67	04-07-2026	-
2	ENC	MYKAD	8	04-07-2026	LU

10 Showing 2 from 2 records

Previous 1 Next

Field Num.	Description
	Other Information Date of Becoming Nominator * 04-07-2026  Date of Data Recorded * 04-07-2026  Cancel Save 2. If Type of Nominator=Legal Person a. Users click "Add".  b. Input all mandatory fields and click "Search". 

Field Num.	Description																																	
	<table border="1"> <thead> <tr> <th>No.</th> <th>Director Name</th> <th>Identification Type</th> <th>Identification No.</th> <th>Date of Appointment</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>ULF [REDACTED]</td> <td>MYKAD</td> <td>77 [REDACTED]</td> <td>04-07-2026</td> </tr> <tr> <td>2</td> <td>MUI [REDACTED]</td> <td>MYKAD</td> <td>88 [REDACTED]</td> <td>04-07-2026</td> </tr> </tbody> </table> Showing 2 from 2 records List of Nominee Alternate Director(s) <table border="1"> <thead> <tr> <th>No.</th> <th>Alternate Director Name</th> <th>Identification Type</th> <th>Identification No.</th> <th>Date of Appointment</th> <th>Director(s)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>ZUL [REDACTED]</td> <td>MYKAD</td> <td>670 [REDACTED]</td> <td>04-07-2026</td> <td>ULF [REDACTED]</td> </tr> <tr> <td>2</td> <td>ENC [REDACTED]</td> <td>MYKAD</td> <td>88 [REDACTED]</td> <td>04-07-2026</td> <td>MUI [REDACTED]</td> </tr> </tbody> </table> Showing 2 from 2 records Cancel Search c. Complete all mandatory fields and click "Save". Add Nominator Entity Details Entity Name * TL [REDACTED] J Identification Type * Company Registration No Registration No * IS [REDACTED] Date of Incorporation/Establishment 12-10-1984 Type of Legal Person * BODY CORPORATE Contact Information Entity Address * NO 12 TAMAN DAGANAG Address Line 3 Postcode * 12300 State * PULAU PINANG Phone Number * 01234567890 City * BUTTERWORTH Country * MALAYSIA Email Address * migration_crs@ssm.com.my	No.	Director Name	Identification Type	Identification No.	Date of Appointment	1	ULF [REDACTED]	MYKAD	77 [REDACTED]	04-07-2026	2	MUI [REDACTED]	MYKAD	88 [REDACTED]	04-07-2026	No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	Director(s)	1	ZUL [REDACTED]	MYKAD	670 [REDACTED]	04-07-2026	ULF [REDACTED]	2	ENC [REDACTED]	MYKAD	88 [REDACTED]	04-07-2026	MUI [REDACTED]
No.	Director Name	Identification Type	Identification No.	Date of Appointment																														
1	ULF [REDACTED]	MYKAD	77 [REDACTED]	04-07-2026																														
2	MUI [REDACTED]	MYKAD	88 [REDACTED]	04-07-2026																														
No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	Director(s)																													
1	ZUL [REDACTED]	MYKAD	670 [REDACTED]	04-07-2026	ULF [REDACTED]																													
2	ENC [REDACTED]	MYKAD	88 [REDACTED]	04-07-2026	MUI [REDACTED]																													

Field Num.	Description																																				
	List of Nominee Director(s) <table border="1"> <thead> <tr> <th>No.</th> <th>Director Name</th> <th>Identification Type</th> <th>Identification No.</th> <th>Date of Appointment</th> <th>List of Nominator</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>UI [REDACTED]</td> <td>MYKAD</td> <td>78 [REDACTED]</td> <td>04-07-2026</td> <td>LU [REDACTED]</td> </tr> <tr> <td>2</td> <td>MI [REDACTED]</td> <td>MYKAD</td> <td>8 [REDACTED]</td> <td>04-07-2026</td> <td>-</td> </tr> </tbody> </table> Showing 2 from 10 records List of Nominee Alternate Director(s) <table border="1"> <thead> <tr> <th>No.</th> <th>Alternate Director Name</th> <th>Identification Type</th> <th>Identification No.</th> <th>Date of Appointment</th> <th>List of Nominator</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>ZI [REDACTED]</td> <td>MYKAD</td> <td>67 [REDACTED]</td> <td>04-07-2026</td> <td>-</td> </tr> <tr> <td>2</td> <td>EN [REDACTED]</td> <td>MYKAD</td> <td>86 [REDACTED]</td> <td>04-07-2026</td> <td>LU [REDACTED]</td> </tr> </tbody> </table> Showing 2 from 10 records Other Information Date of Becoming Nominator * 04-07-2026 Date of Data Recorded * 04-07-2026 Cancel Save	No.	Director Name	Identification Type	Identification No.	Date of Appointment	List of Nominator	1	UI [REDACTED]	MYKAD	78 [REDACTED]	04-07-2026	LU [REDACTED]	2	MI [REDACTED]	MYKAD	8 [REDACTED]	04-07-2026	-	No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	List of Nominator	1	ZI [REDACTED]	MYKAD	67 [REDACTED]	04-07-2026	-	2	EN [REDACTED]	MYKAD	86 [REDACTED]	04-07-2026	LU [REDACTED]
No.	Director Name	Identification Type	Identification No.	Date of Appointment	List of Nominator																																
1	UI [REDACTED]	MYKAD	78 [REDACTED]	04-07-2026	LU [REDACTED]																																
2	MI [REDACTED]	MYKAD	8 [REDACTED]	04-07-2026	-																																
No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	List of Nominator																																
1	ZI [REDACTED]	MYKAD	67 [REDACTED]	04-07-2026	-																																
2	EN [REDACTED]	MYKAD	86 [REDACTED]	04-07-2026	LU [REDACTED]																																

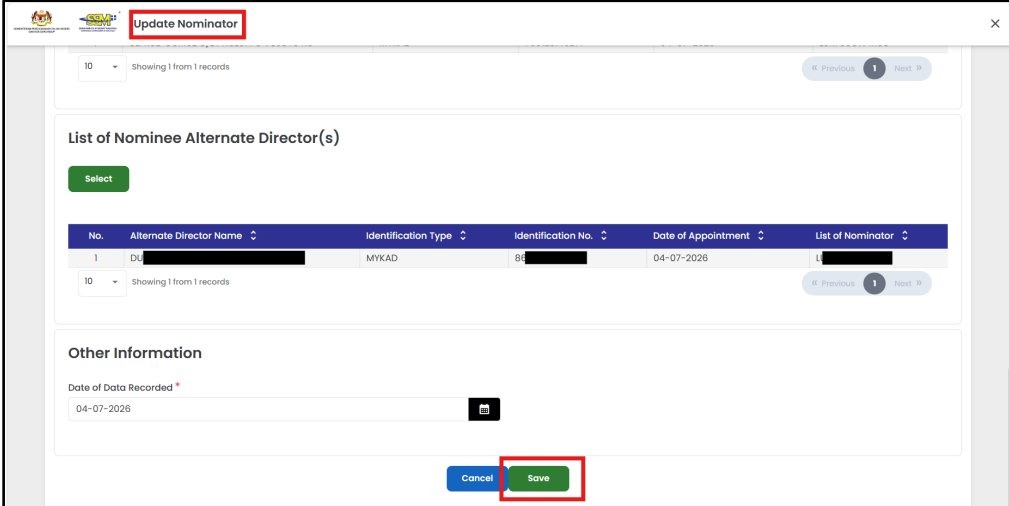
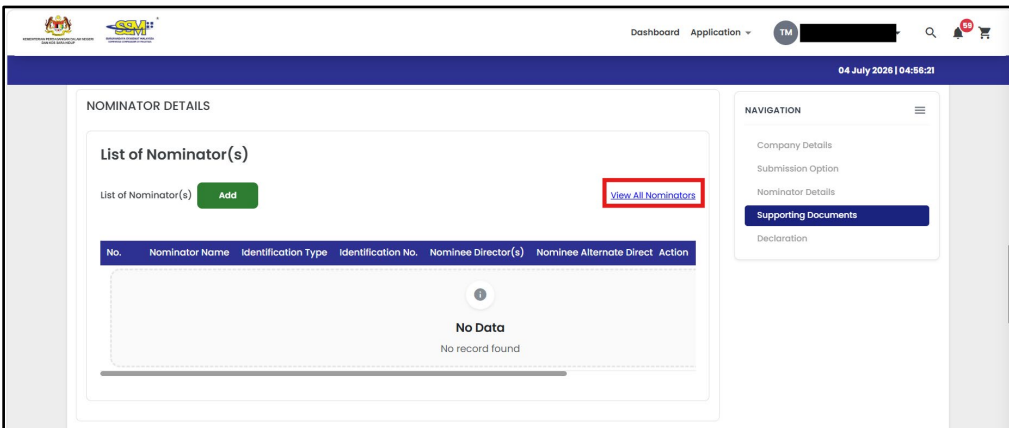
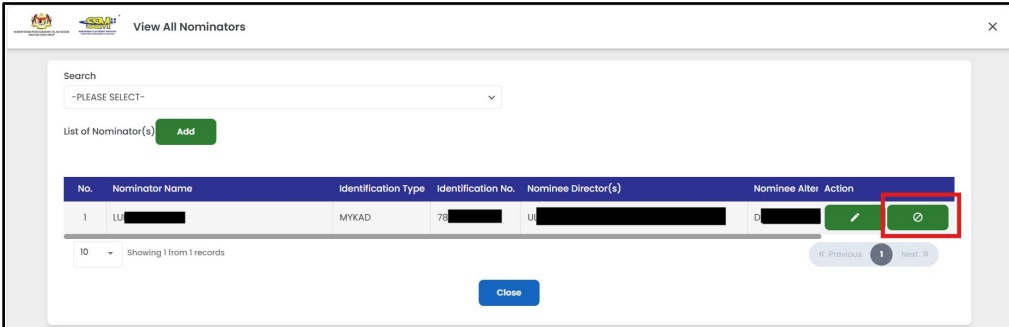
6b

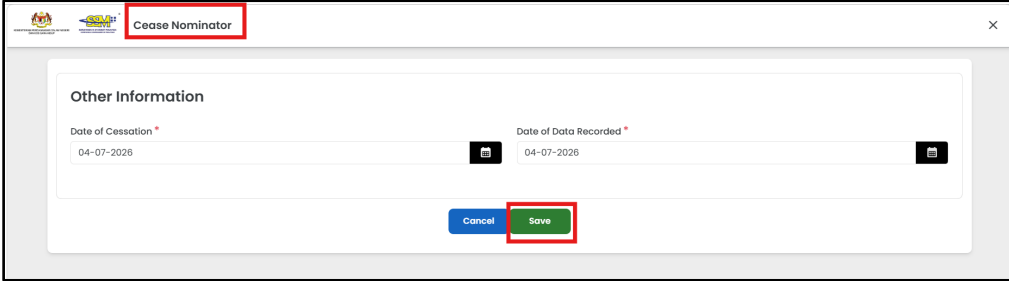
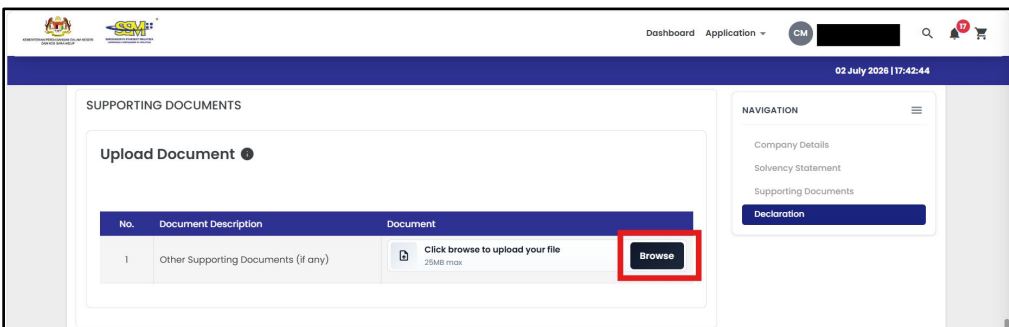
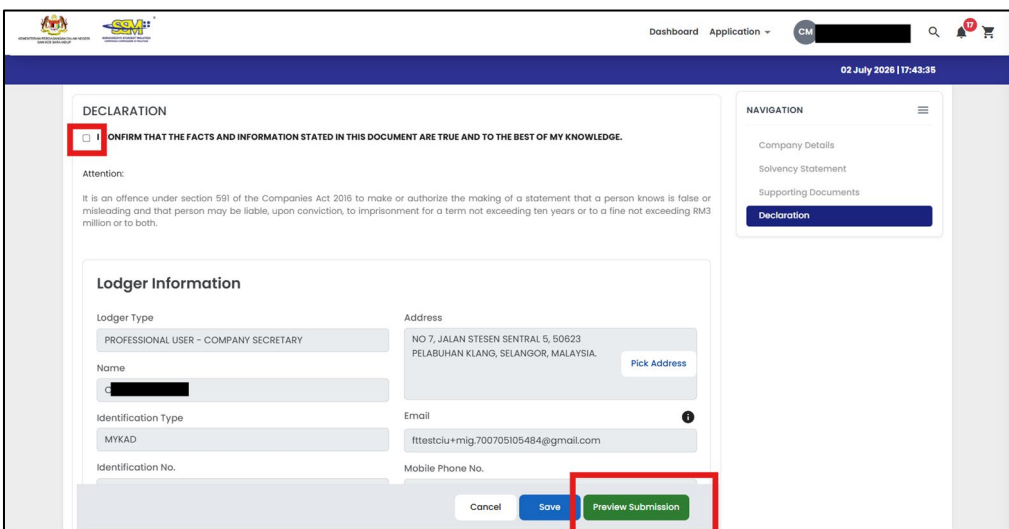
1. Users click hyperlink "View All Nominator".

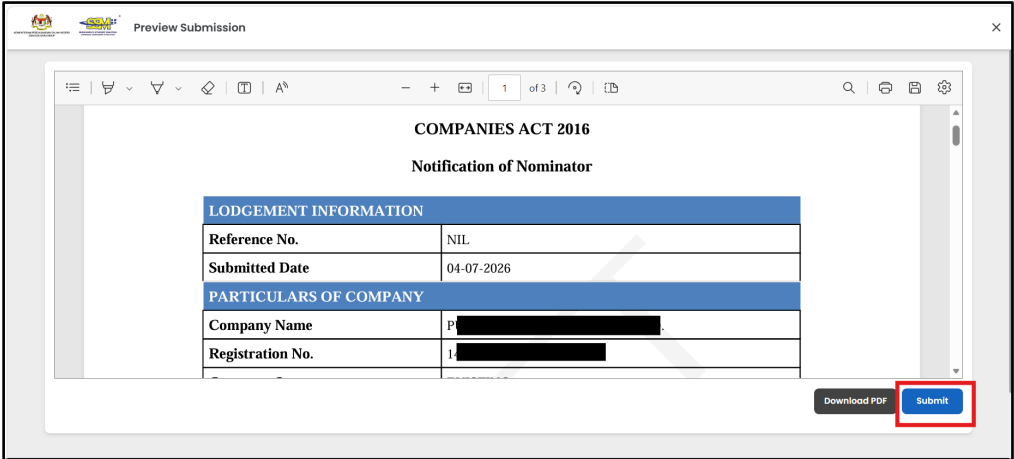
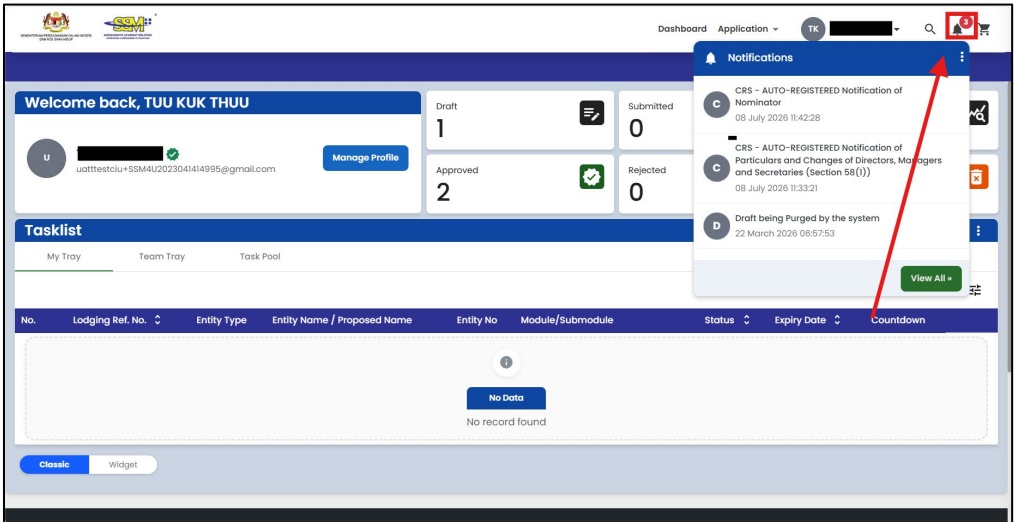
The screenshot shows the 'NOMINATOR DETAILS' page. On the right side, there is a 'NAVIGATION' menu with options: Company Details, Submission Option, Nominator Details, Supporting Documents, and Declaration. The 'Nominator Details' section is active. It contains a 'List of Nominator(s)' table with an 'Add' button and a 'View All Nominators' link highlighted with a red box. Below the table, it says 'No Data' and 'No record found'.

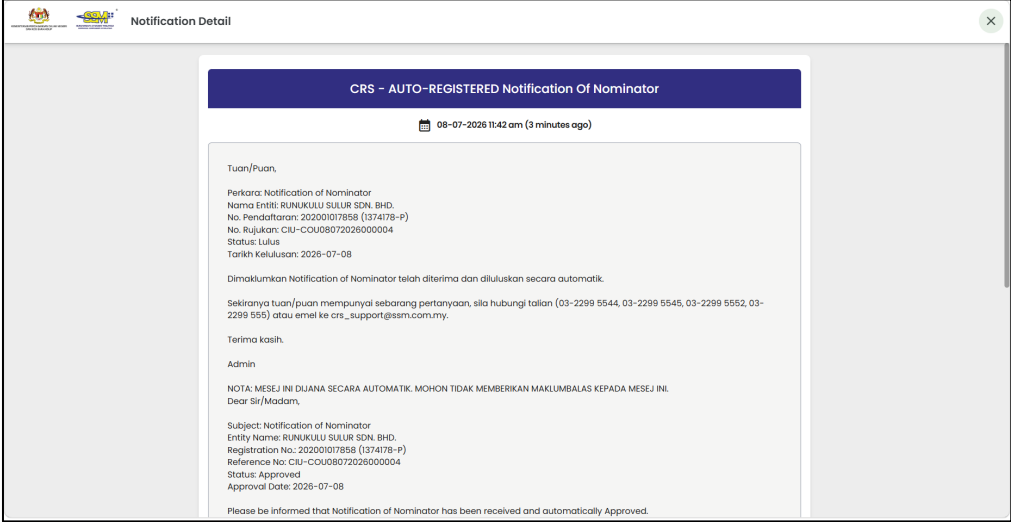
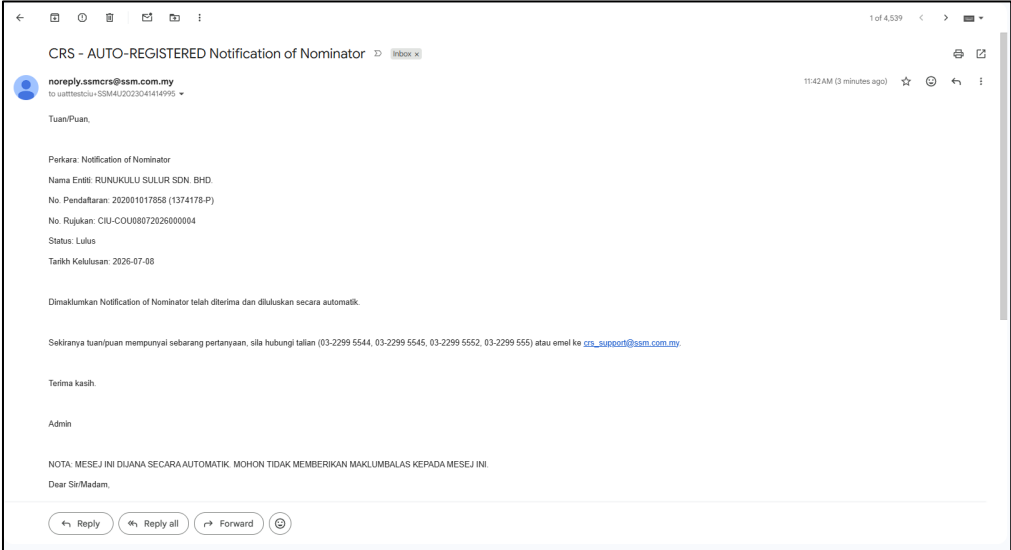
2. Click on button "Edit" and complete all mandatory field. Click button "Save".

The screenshot shows the 'View All Nominators' modal. It has a search bar with a dropdown menu. Below it is a 'List of Nominator(s)' table with an 'Add' button. The table has columns: No., Nominator Name, Identification Type, Identification No., Nominee Director(s), Nominee Alter, and Action. The first row shows a nominator with an 'Edit' button (pencil icon) highlighted with a red box. At the bottom, there is a 'Close' button.

Field Num.	Description
	
6c	1. Users click hyperlink "View All Nominator".  2. Click "Ceased" and complete all mandatory fields. Click "Save". 

Field Num.	Description
	
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 

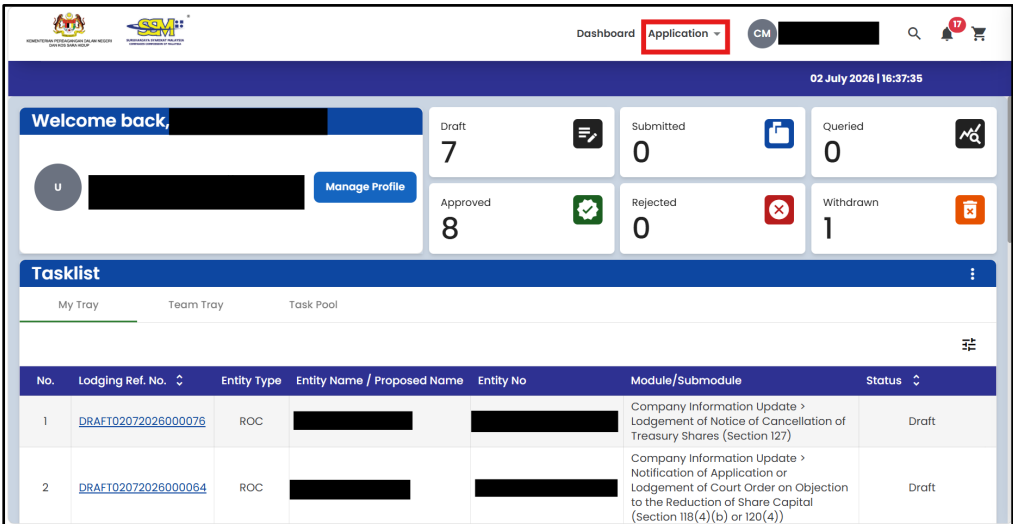
Field Num.	Description
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

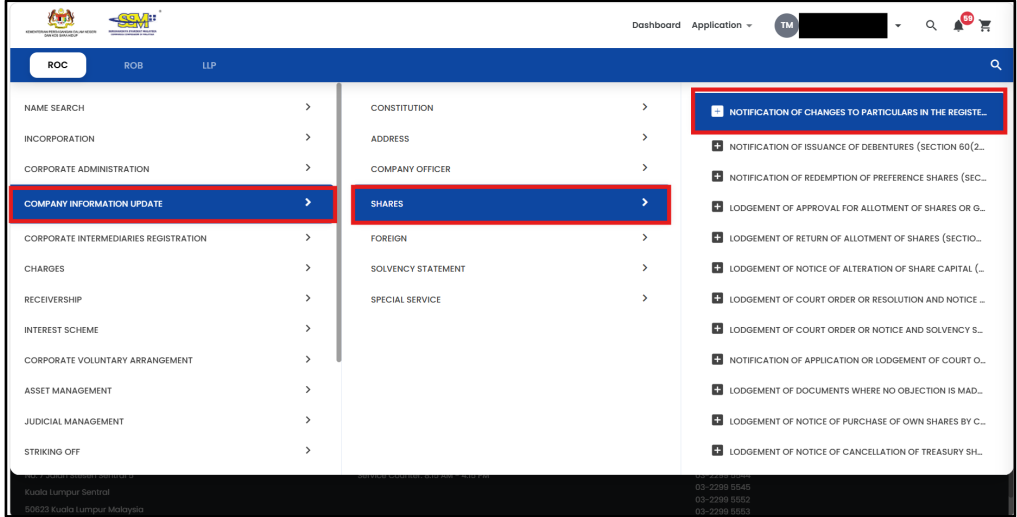
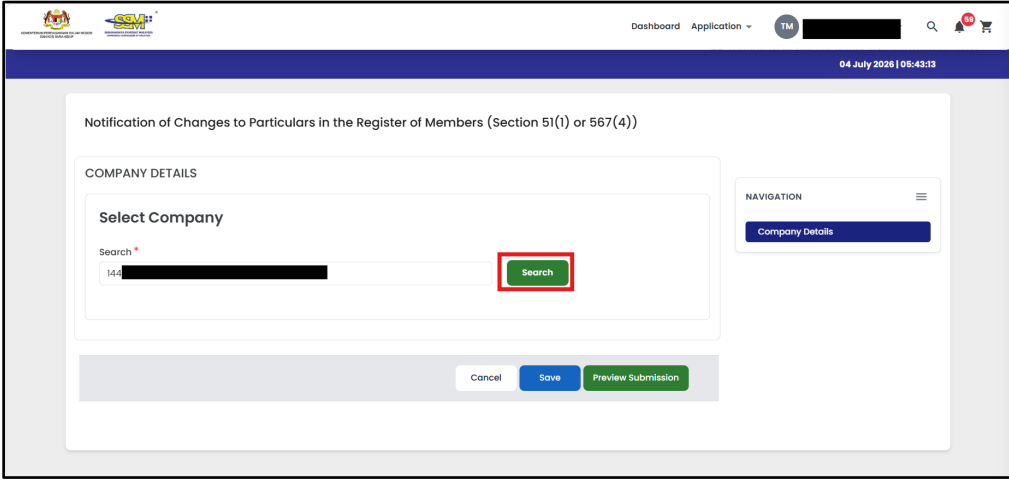
Field Num.	Description
	 

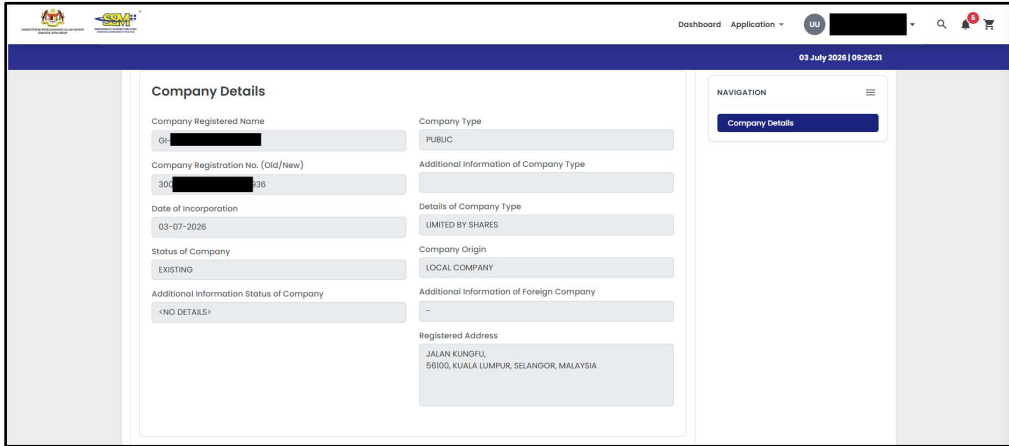
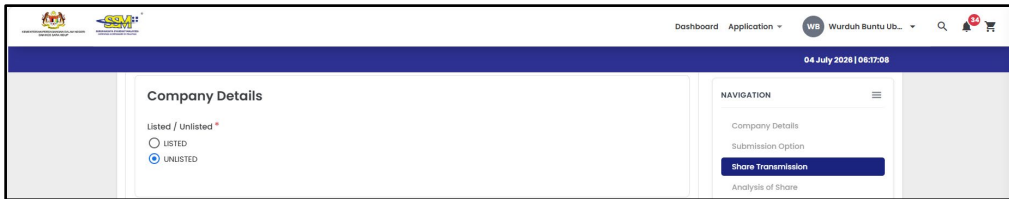
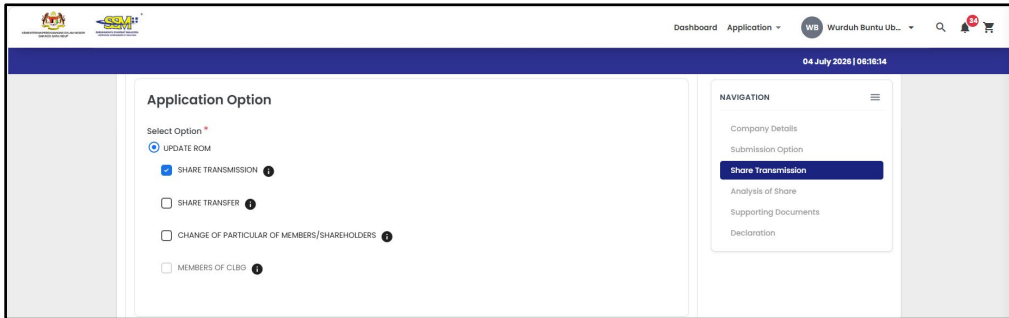
6 Shares

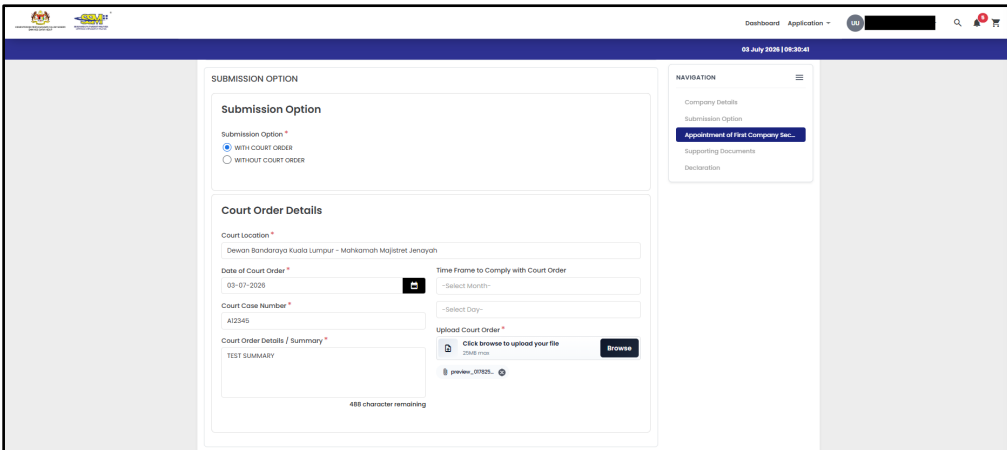
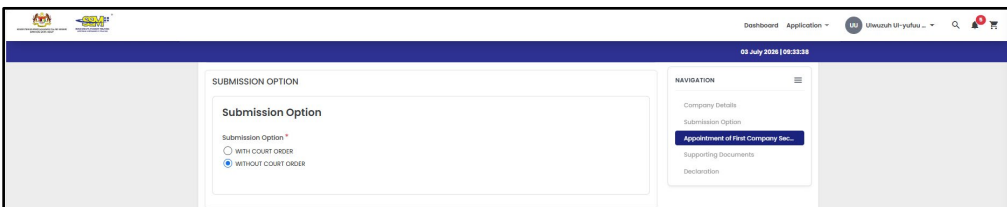
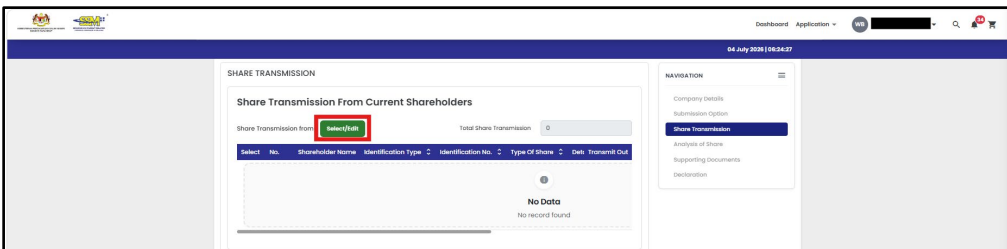
6.1 Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))

6.1.1 Share Transmission

Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))

Field Num.	Description
	
3	Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is

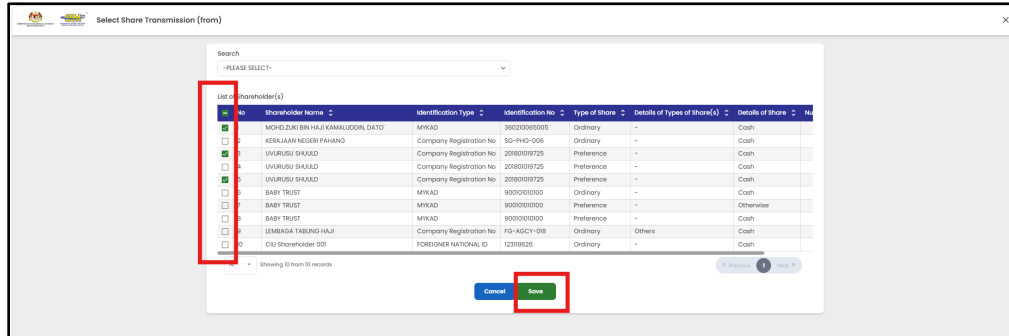
Field Num.	Description
	correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted.  Note: This sub-section will only display for Public Company.
7	At sub-section Application Details, user to tick the checkbox option "Share Transmission".  Note: This option only applicable for "Company Type=Private" and "Public Unlisted".
8	The user is required to select a Submission Option for the lodgement.

Field Num.	Description
	1. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. 1. If the user selects "Without Court Order", no fields are required to be filled in. 
9	Screen will display the section Share Transmission where there are sub-sections Share Transmission from Current Shareholders, Share Transmission to Shareholders, Share Transmission Summary and Other Information.
10	1. At sub-section Share Transmission from Current Shareholders, click "Select/Edit". 

Field Num.

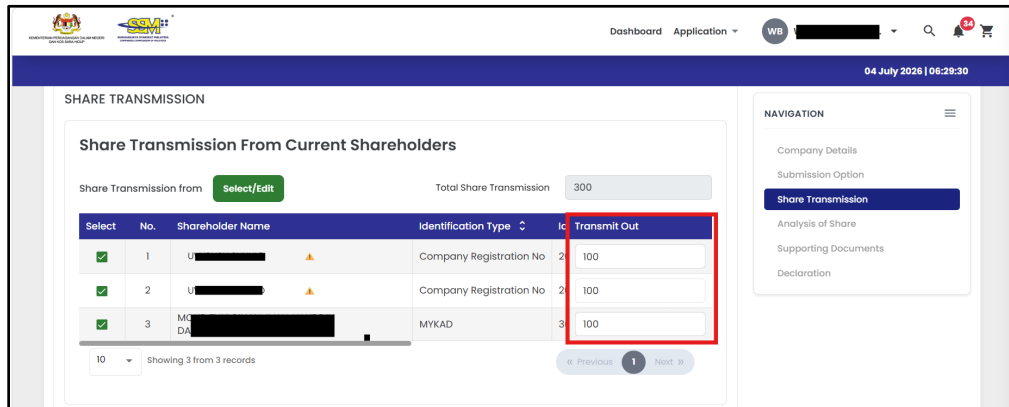
Description

2. Tick the checkbox for shareholder to transmit share from and click **"Save"**.



Select	Shareholder Name	Identification Type	Identification No	Type of Share	Details of Types of Share(s)	Details of Share
☒	MOKDZAKI BIN HALI KAMALUDIN, DATO	MYKAD	36020000000	Ordinary	-	Cash
☒	KERAJAAN NEGERI PAHANG	Company Registration No	50-PHD-006	Ordinary	-	Cash
☒	UVIRUSU SHAUD	Company Registration No	201801019725	Preference	-	Cash
☒	UVIRUSU SHAUD	Company Registration No	201801019725	Preference	-	Cash
☒	UVIRUSU SHAUD	Company Registration No	201801019725	Preference	-	Cash
☒	BABY TRUST	MYKAD	90000000000	Ordinary	-	Cash
☒	BABY TRUST	MYKAD	90000000000	Preference	-	Otherwise
☒	BABY TRUST	MYKAD	90000000000	Preference	-	Cash
☒	LEMBAGA TABUNG HALI	Company Registration No	FG-AGCY-018	Others	-	Cash
☒	CIU Shareholder 001	FOREIGNER NATIONAL ID	123181825	Ordinary	-	Cash

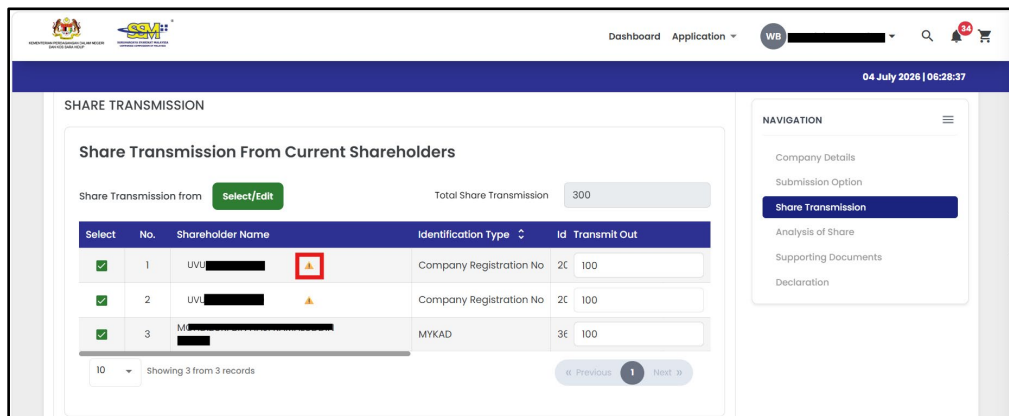
3. Input how many shares to be transmitted from each shareholder.



Share Transmission from **Select/Edit** Total Share Transmission 300

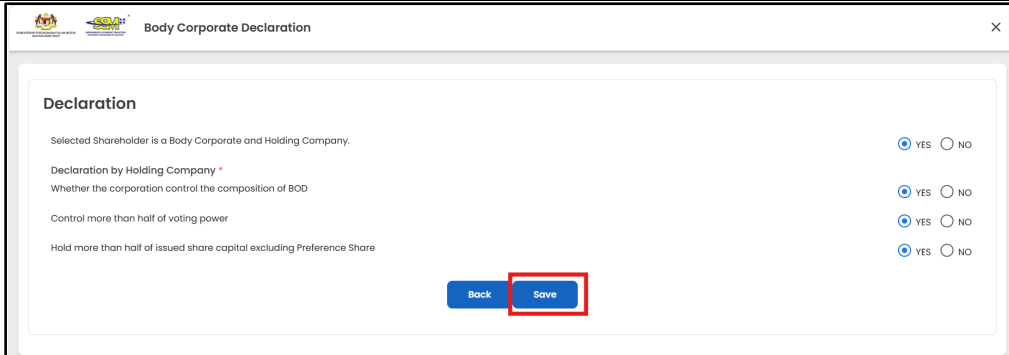
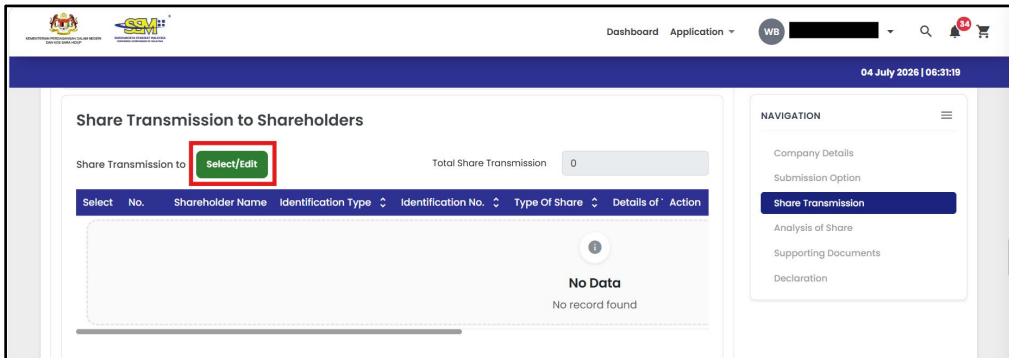
Select	No.	Shareholder Name	Identification Type	Id	Transmit Out
☒	1	UVIRUSU SHAUD	Company Registration No	2C	100
☒	2	UVIRUSU SHAUD	Company Registration No	2C	100
☒	3	MOKDZAKI BIN HALI KAMALUDIN, DATO	MYKAD	3E	100

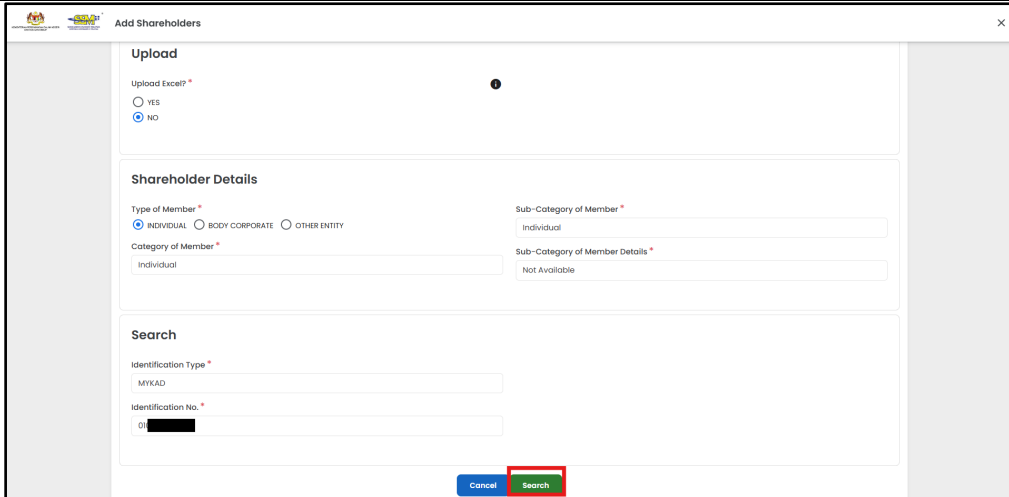
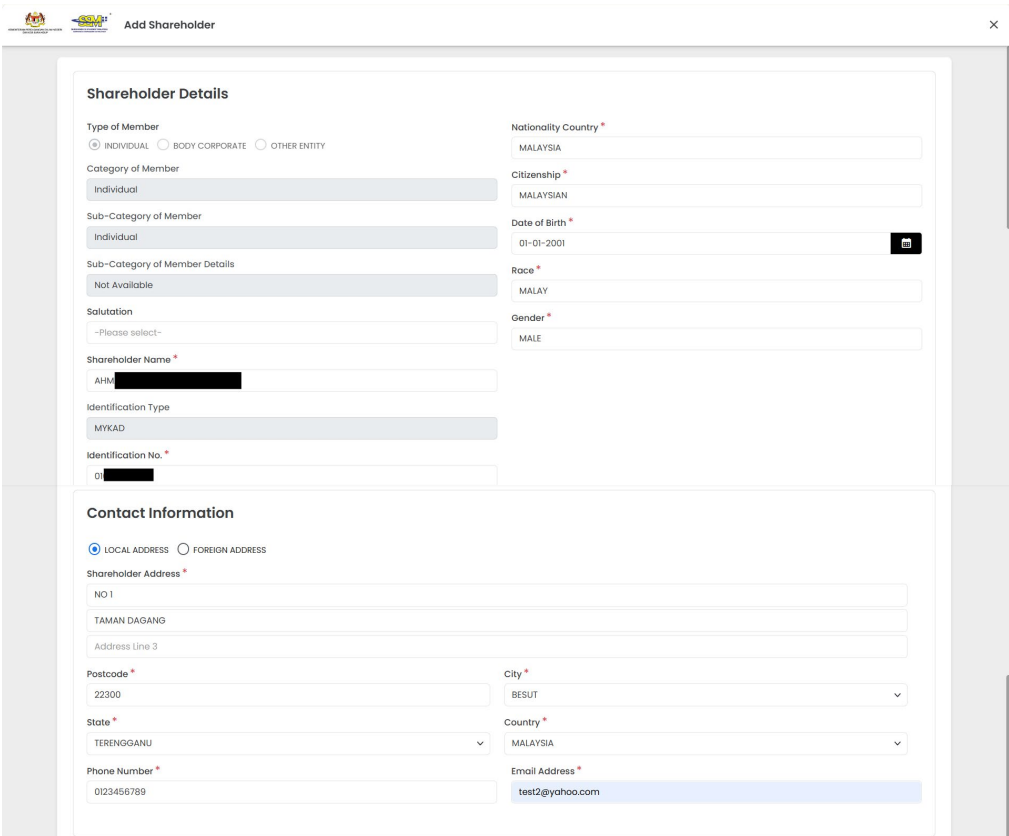
Note: If the shareholder is either Body Corporate or Other Entity, user is required to click the **"Warning"** symbol. User is required to update the **Declaration** section and click **"Save"**.

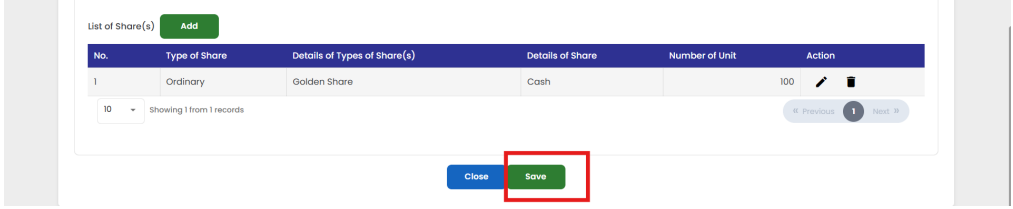
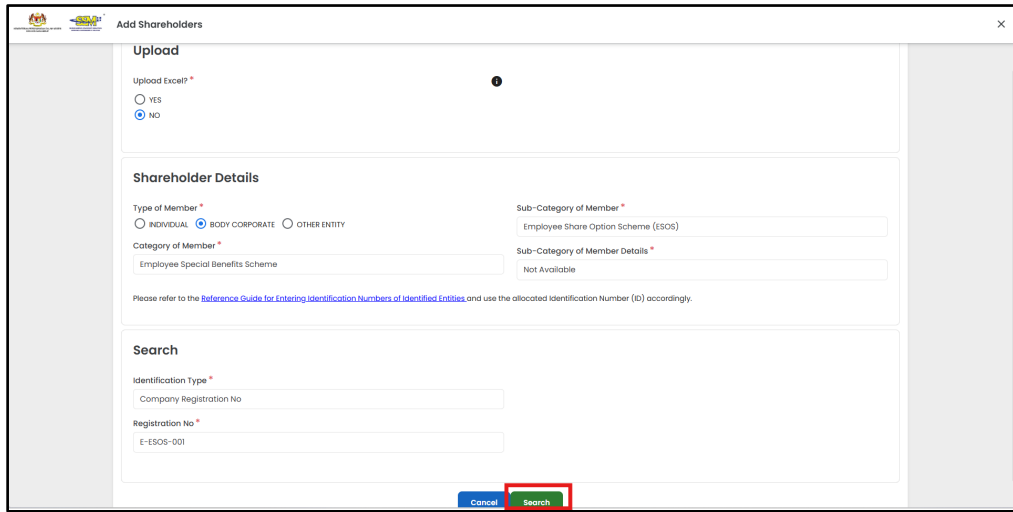
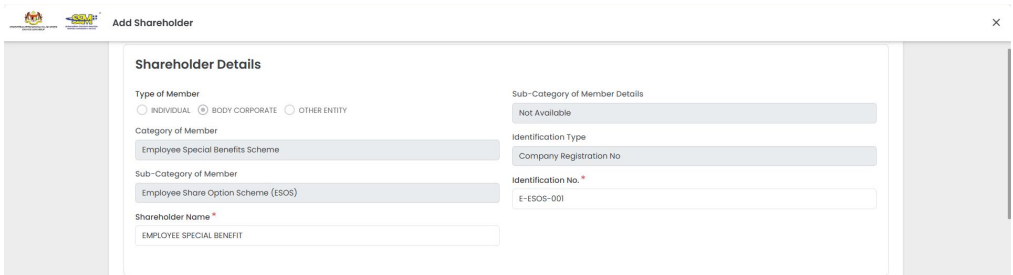


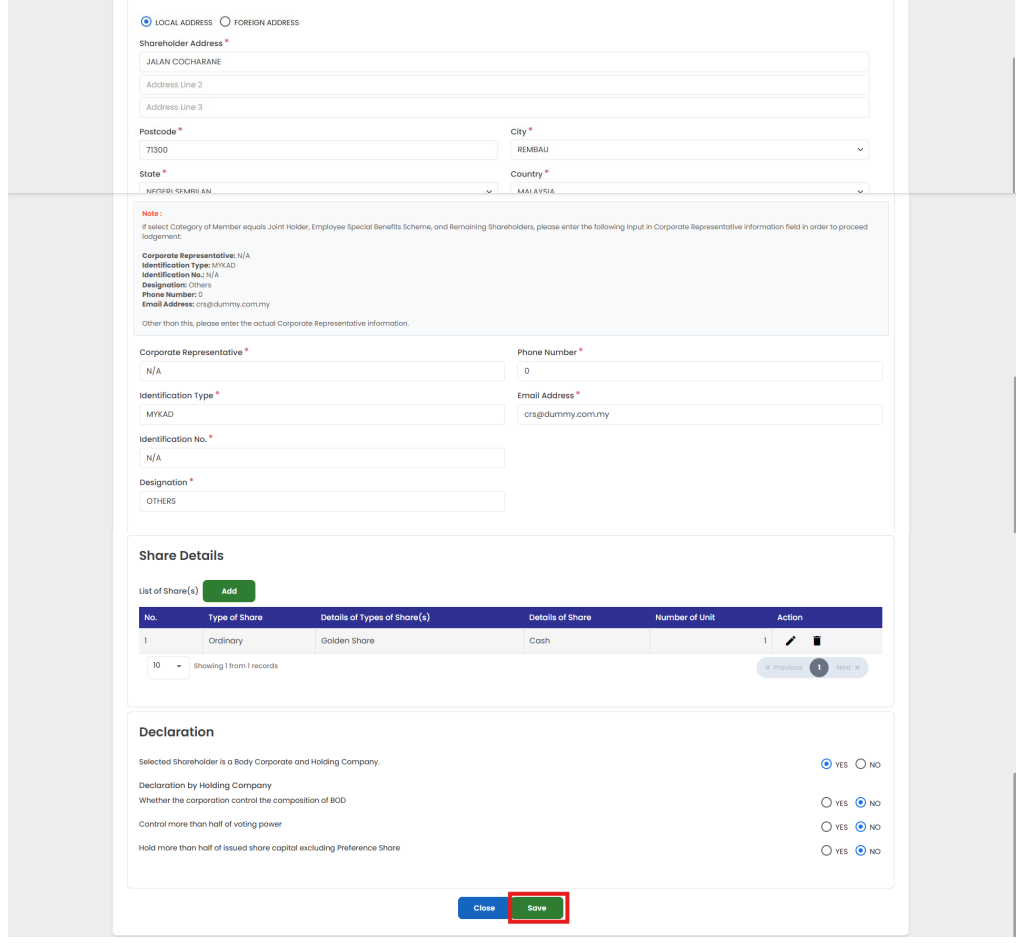
Share Transmission from **Select/Edit** Total Share Transmission 300

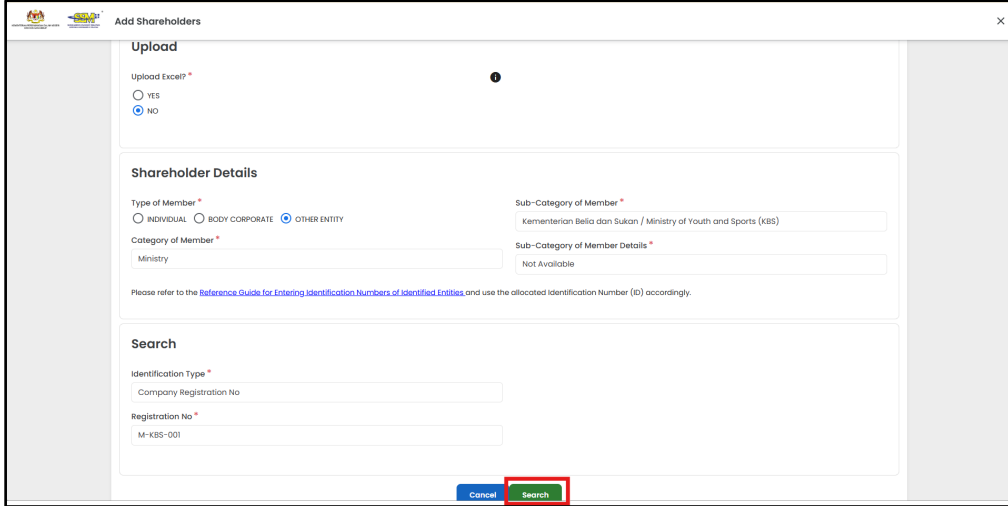
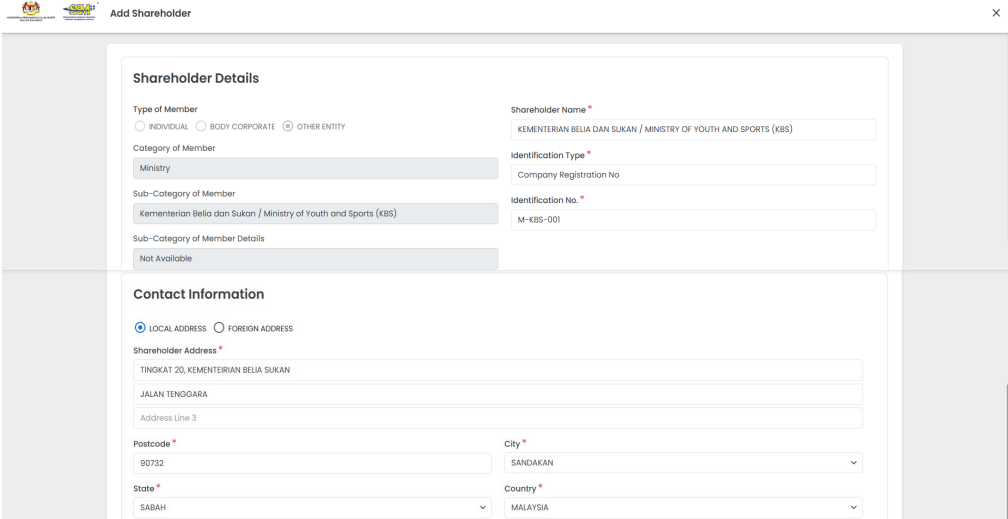
Select	No.	Shareholder Name	Identification Type	Id	Transmit Out
☒	1	UVIRUSU SHAUD 	Company Registration No	2C	100
☒	2	UVIRUSU SHAUD	Company Registration No	2C	100
☒	3	MOKDZAKI BIN HALI KAMALUDIN, DATO	MYKAD	3E	100

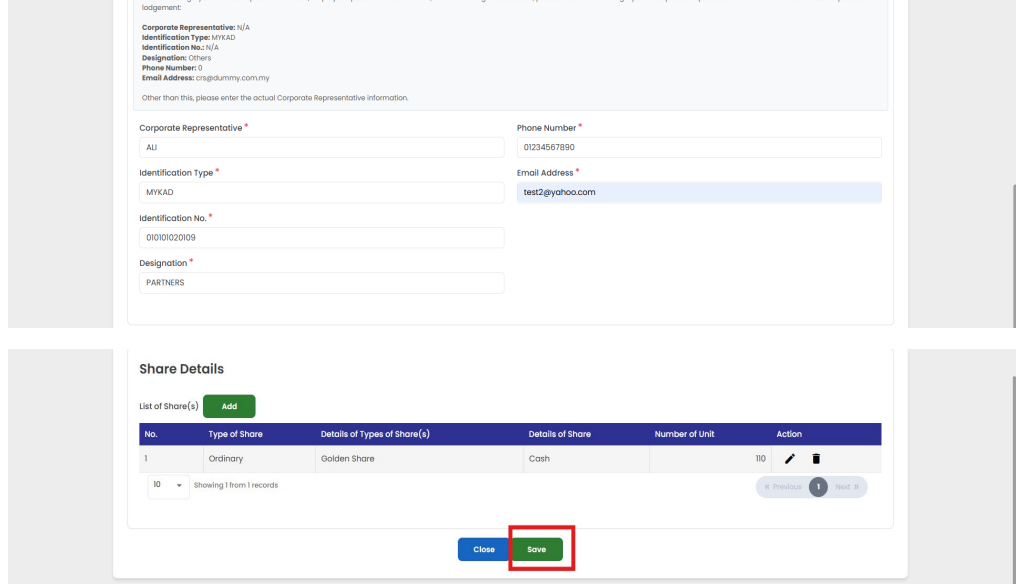
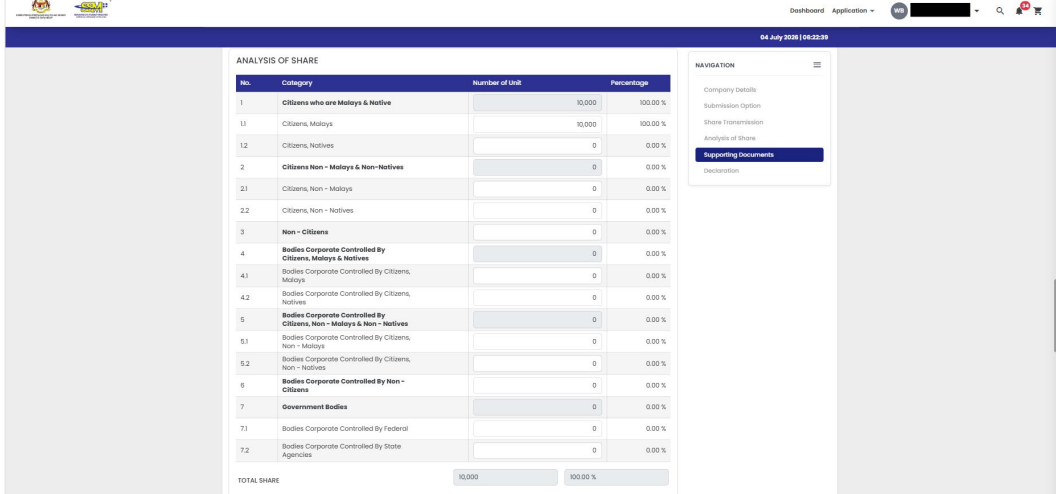
Field Num.	Description
	
11	1. At the sub-section Share Transmission to Shareholders, click "Select/Edit".  2. User can select to transmit to new shareholder or existing shareholder. Fill all mandatory fields and click "Save". - If user wants to add Type of Shareholder=Individual, please refer to 11a. - If user wants to add Type of Shareholder=Body Corporate, please refer to 11b. - If user wants to add Type of Shareholder=Other Entity, please refer to 11c.
11a	Users select Type of Shareholder=Individual. Then, user select Category of Shareholders, Sub-Category of Shareholders, Sub-Category of Shareholder Details, Identification Type and insert Identification Number. Once completed, click "Search".

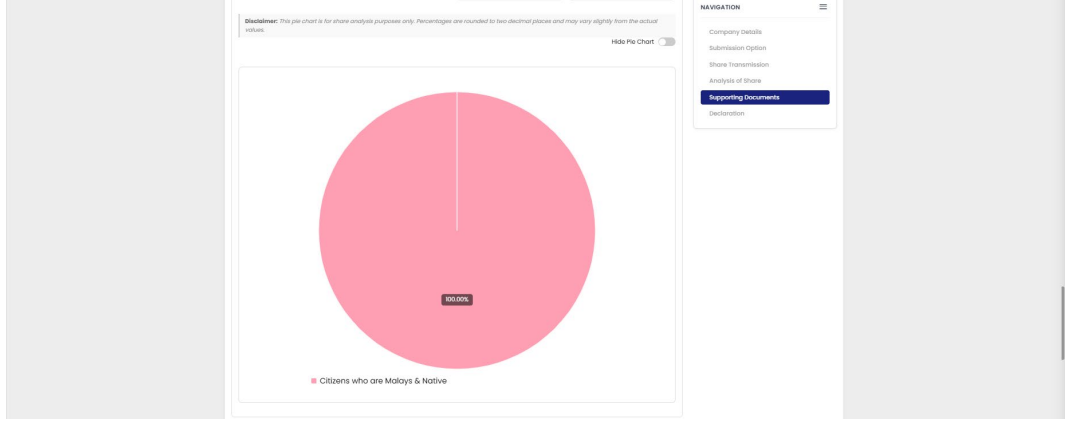
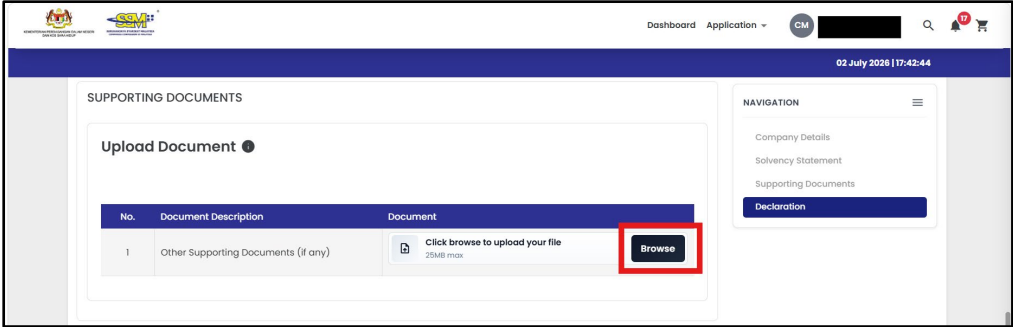
Field Num.	Description
	 User is required to complete all mandatory fields and click "Save". 

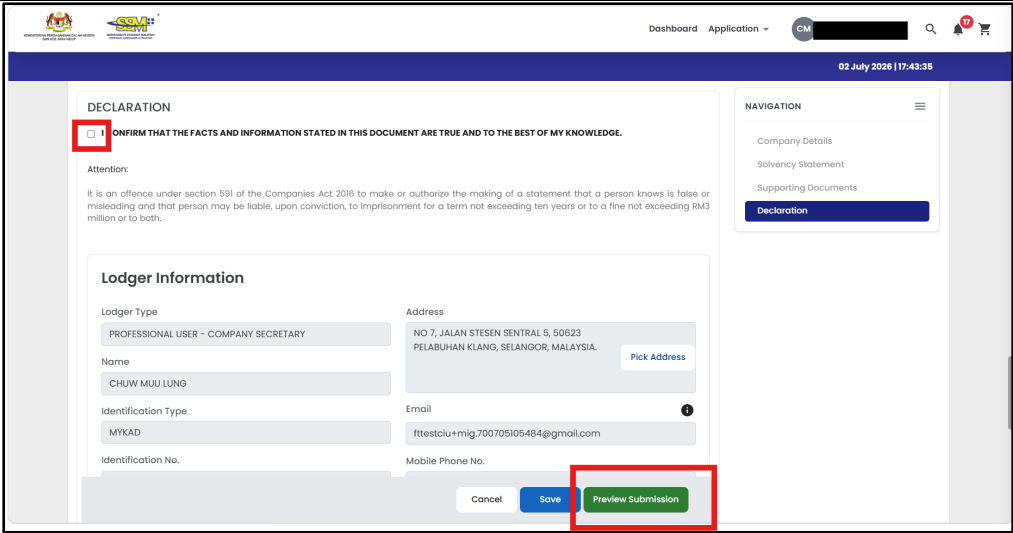
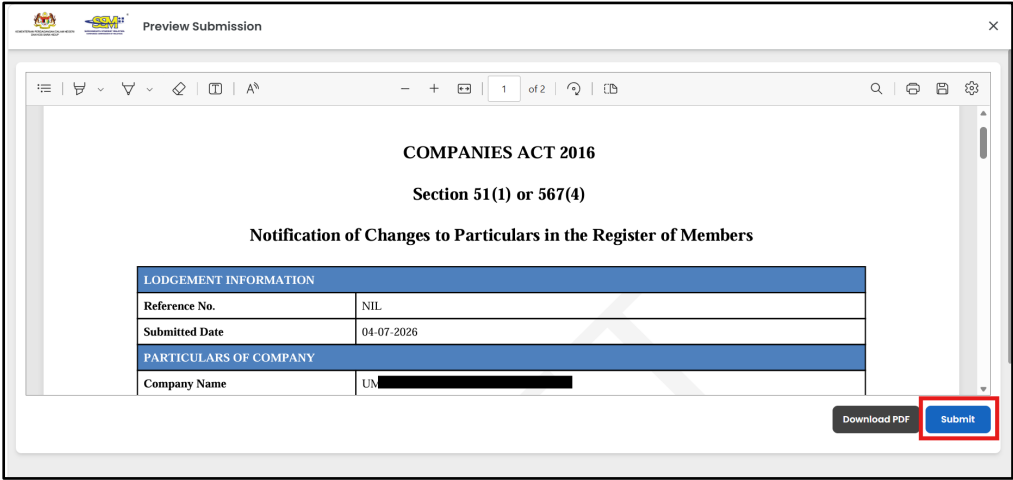
Field Num.	Description
	
11b	User selects Type of Shareholder=Body Corporate. Then, user selects Category of Shareholders, Sub-Category of Shareholders, Sub-Category of Shareholder Details, Identification Type and insert Identification Number. Once completed, click "Search".  Note: For ESOS and Remaining Shareholders, please refer to hyperlink "Reference Guide for Entering Identification Numbers of Identified Entities". User is required to complete all mandatory fields and click "Save". 

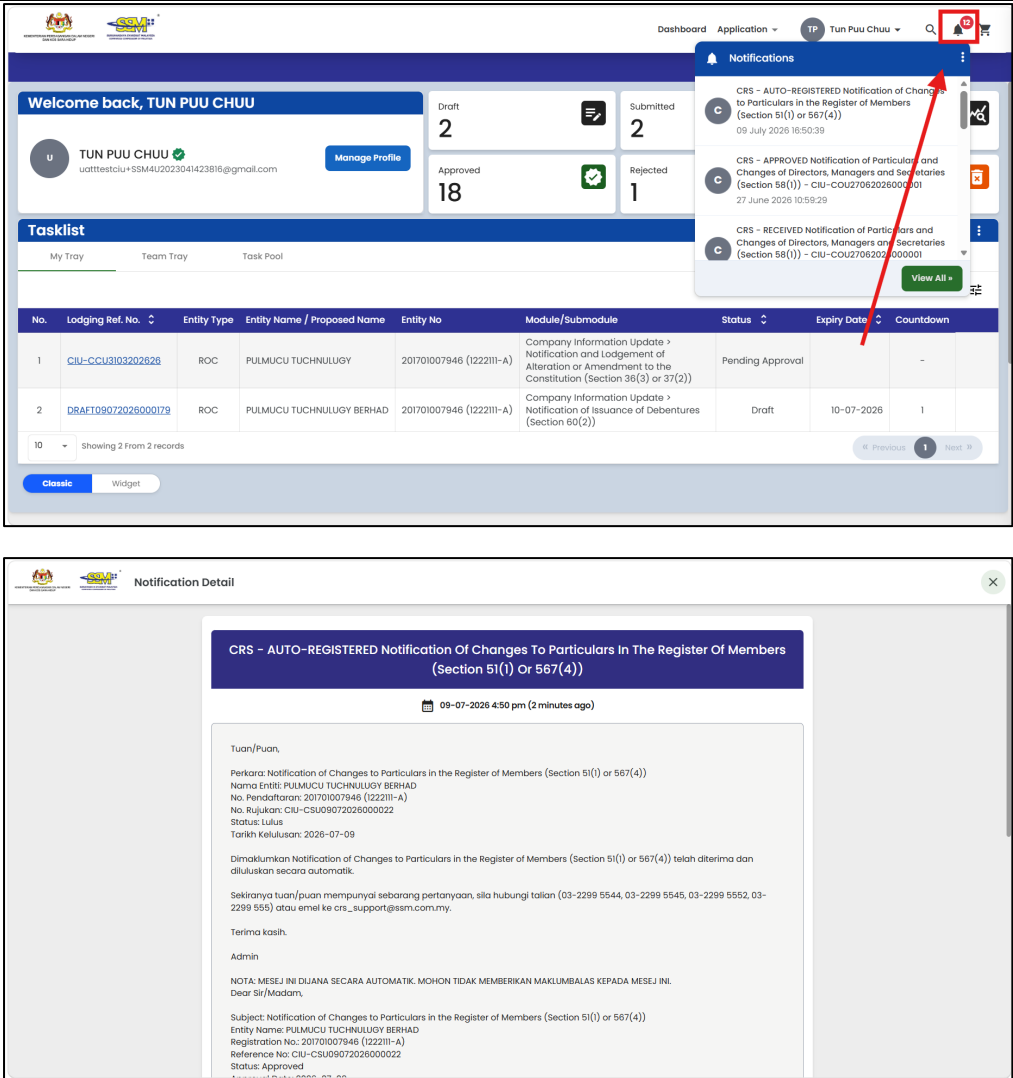
Field Num.	Description
	
11c	User selects Type of Shareholder=Other Entity. Then, user selects Category of Shareholders, Sub-Category of Shareholders, Sub-Category of Shareholder Details, Identification Type and insert Identification Number. Once completed, click "Search".

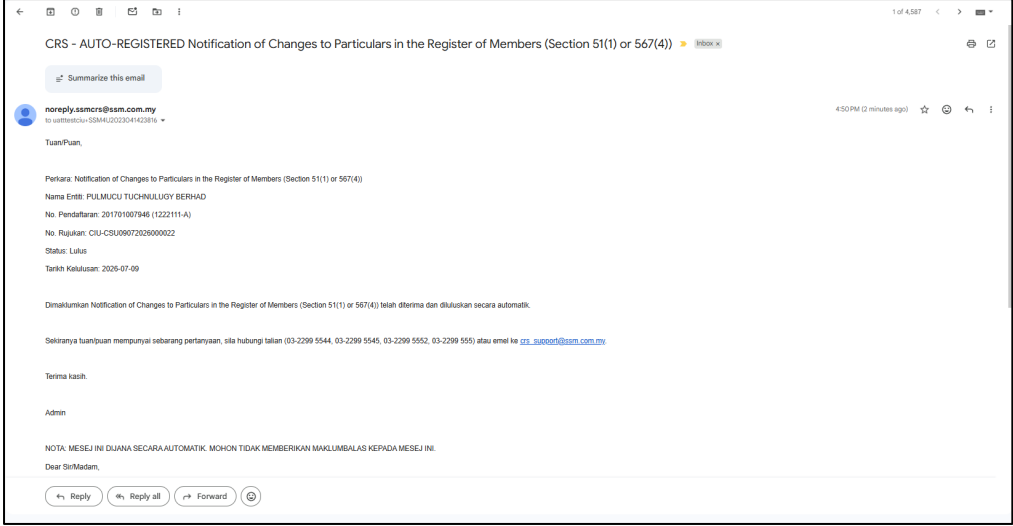
Field Num.	Description
	 Note: Please refer to the hyperlink "Reference Guide for Entering Identification Numbers of Identified Entities" for the Company Reg Number. User is required to complete all mandatory fields and click "Save". 

Field Num.	Description
	
12	At the sub-section Share Transmission Summary , system will display summary of Transactional Table .
13	User is required to select Date of Transmission of Share .
	
14	System will display the section Analysis of Share where user is required to fill in the value.
	

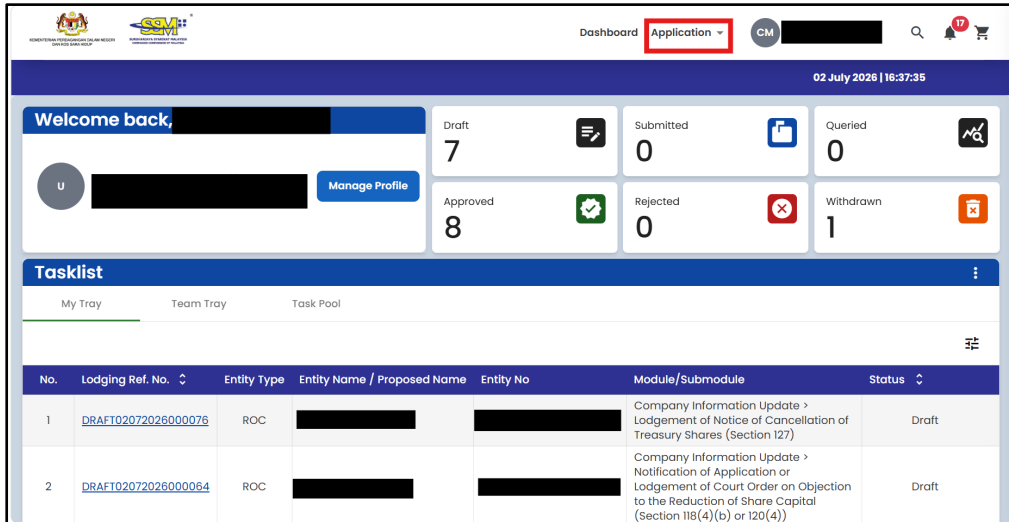
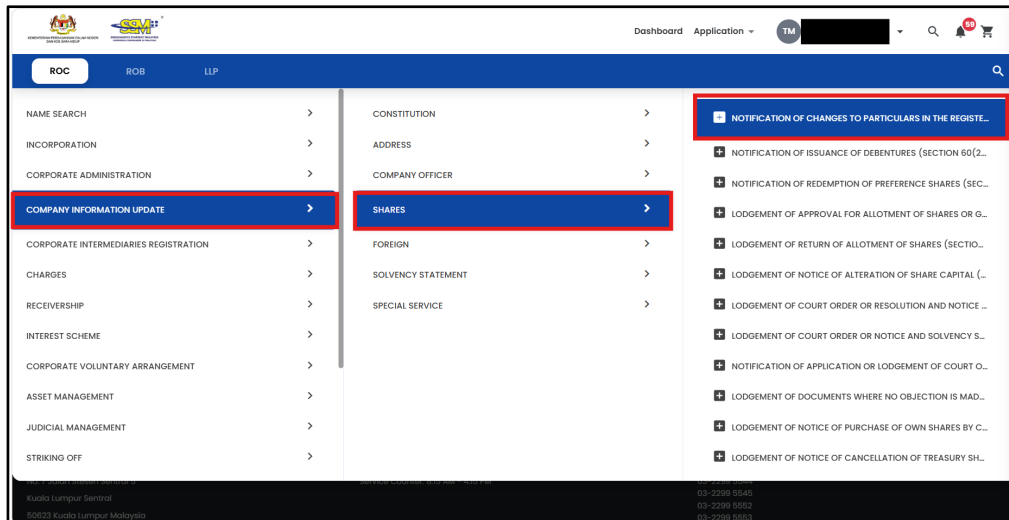
Field Num.	Description
	
15	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
16	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

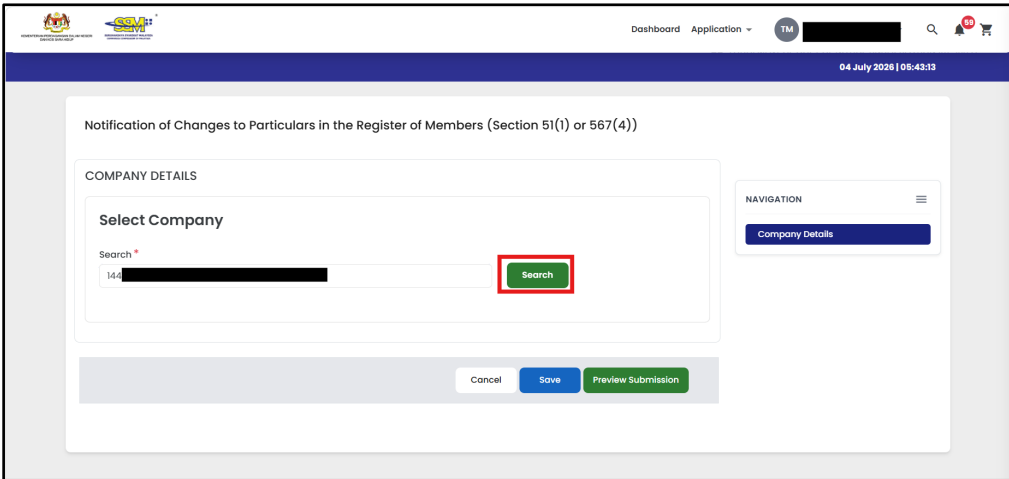
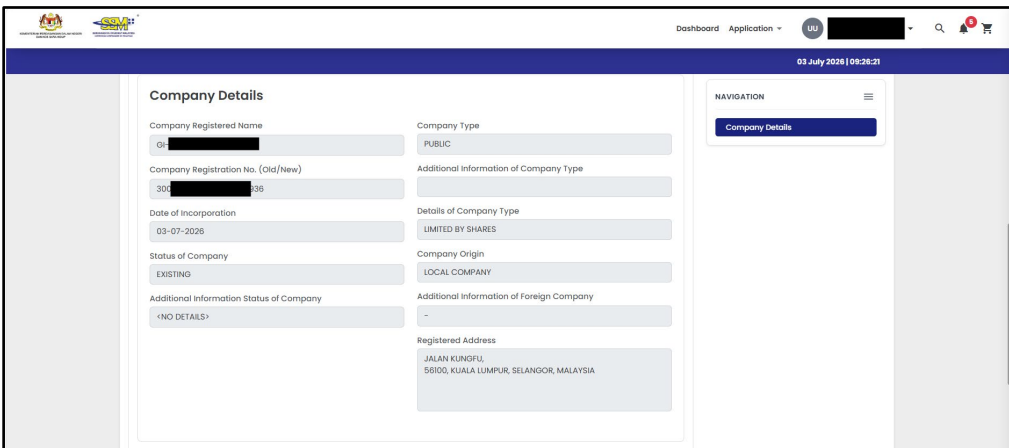
Field Num.	Description
	
17	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
18	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

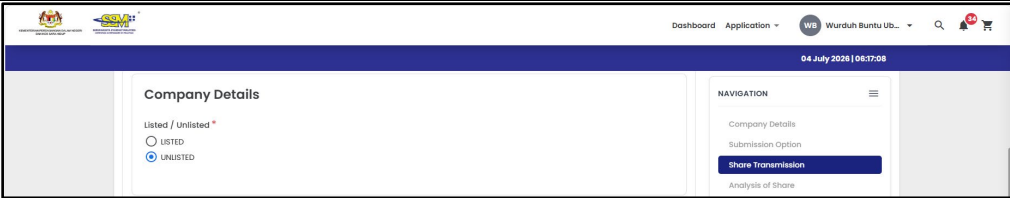
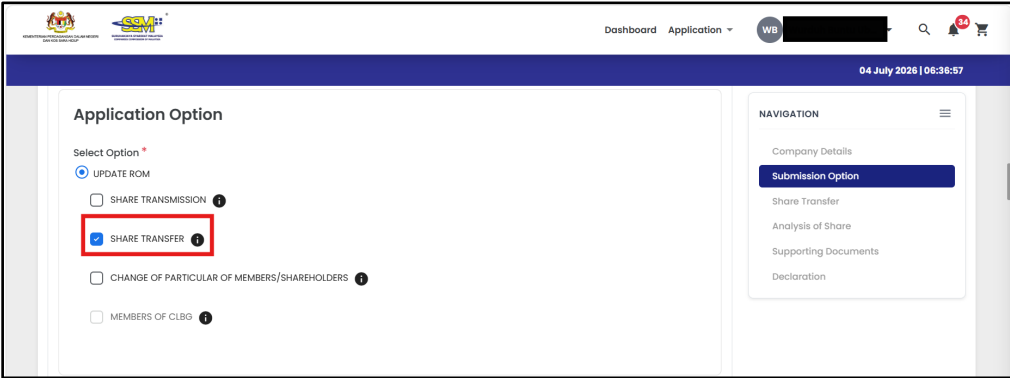
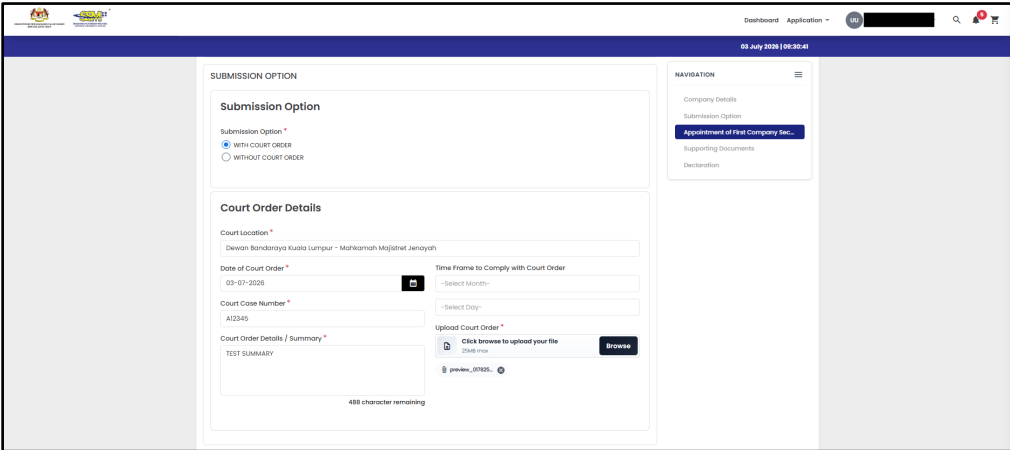
Field Num.	Description
	 The screenshot displays the SSM CRS External User Manual interface. The top section shows a dashboard with a welcome message for 'TUN PUU CHUU' and a tasklist. The tasklist table lists two records: a 'Draft' record (No. 1, Lodging Ref. No. CIU-CCU303202626, Entity Type ROC, Entity Name PULMUCU TUCHNULUGY, Entity No. 201701007946) and an 'Approved' record (No. 2, Lodging Ref. No. DRAFT09072026000179, Entity Type ROC, Entity Name PULMUCU TUCHNULUGY BERHAD, Entity No. 201701007946). A notification dropdown menu is open, showing three notifications: 'CRS - AUTO-REGISTERED Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))', 'CRS - APPROVED Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1)) - CIU-COU27062026000001', and 'CRS - RECEIVED Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1)) - CIU-COU27062026000001'. A red arrow points to the 'View All' button in the notification dropdown. Below the dashboard, the 'Notification Detail' view is shown, displaying the details of the 'CRS - AUTO-REGISTERED Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))' notification, including the date and time (09-07-2026 4:50 pm (2 minutes ago)) and the content of the notification.

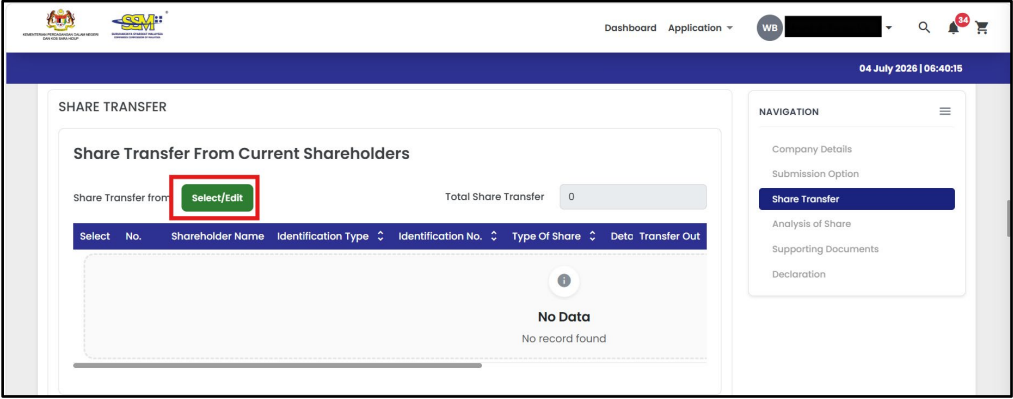
Field Num.	Description
	 The screenshot shows an email titled "CRS - AUTO-REGISTERED Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))". The email is from "noreply.ssmcrs@ssm.com.my" to "vattf@esclm-SSM4U202304423816". The content includes the following details: Perkara: Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) Nama Entiti: PULMUCU TUJUHULUDY BERNHAD No. Pendaftaran: 201701067946 (1221111-A) No. Rujukan: CRU-CSU09672620000022 Status: Lulus Tarikh Kelulusan: 2026-07-09 The email also states: "Dimaklumkan Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) telah diterima dan diuruskan secara automatik." and provides contact information for further assistance: "Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau email ke crs_support@ssm.com.my". At the bottom, it says: "Terima kasih. Admin" NOTE: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam,

6.1.2 Share Transfer

Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) 
3	Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) form will be displayed. The user may enter

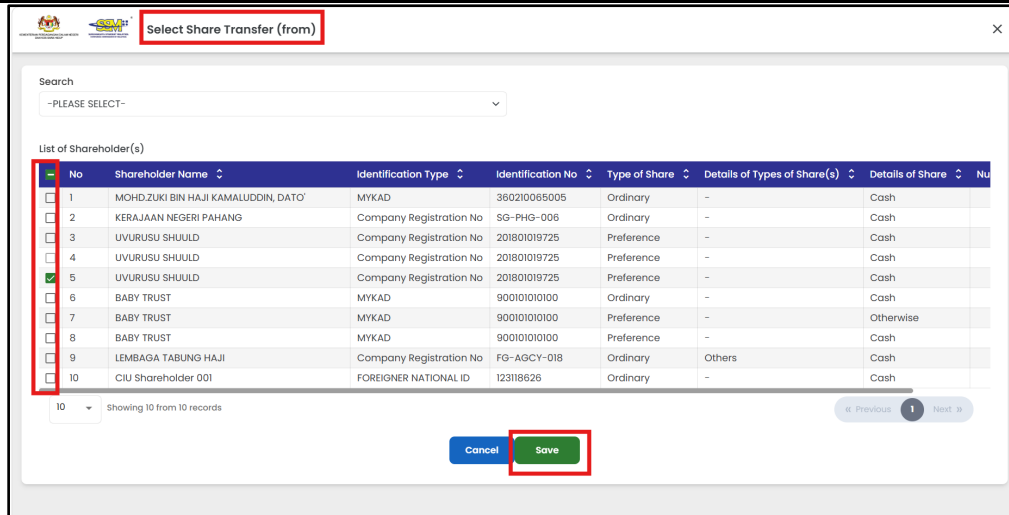
Field Num.	Description
	the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted.

Field Num.	Description
	 Note: This sub-section will only display for Public Company.
7	At the sub-section Application Details, user is required to tick the checkbox option "Share Transfer".  Note: This option only applicable for "Company Type=Private" and "Public Unlisted".
8	The user is required to select a Submission Option for the lodgement. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional.

Field Num.	Description
	1. If the user selects "Without Court Order", no fields are required to be filled in. 
9	Screen will display the section Share Transfer where there are sub-sections Share Transfer from Current Shareholders, Share Transfer to Shareholders, Share Transfer Summary and Other Information.
10	1. At the sub-section Share Transfer from Current Shareholders, click "Select/Edit".  2. Tick the checkbox for shareholder transfer share from and click "Save".

Field Num.

Description



Select Share Transfer (from)

Search: -PLEASE SELECT-

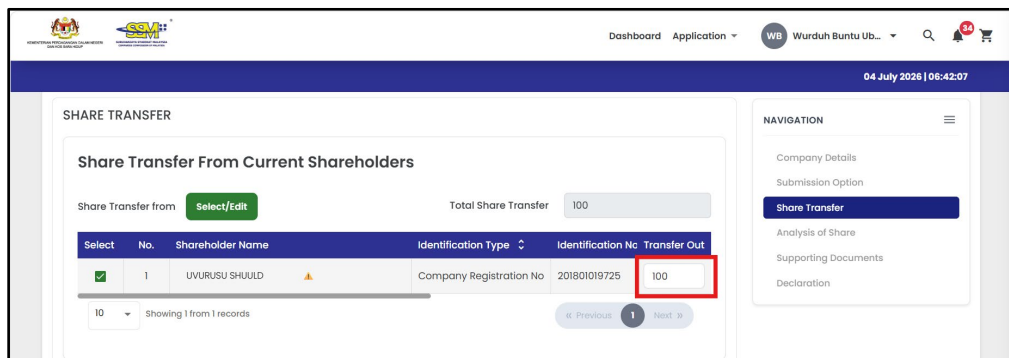
List of Shareholder(s)

No	Shareholder Name	Identification Type	Identification No	Type of Share	Details of Types of Share(s)	Details of Share	No
1	MOHDZUKI BIN HAJI KAMALUDDIN, DATO'	MYKAD	360210065005	Ordinary	-	Cash	
2	KERAJAAN NEGERI PAHANG	Company Registration No	SG-PHG-006	Ordinary	-	Cash	
3	UVURUSU SHUULD	Company Registration No	201801019725	Preference	-	Cash	
4	UVURUSU SHUULD	Company Registration No	201801019725	Preference	-	Cash	
5	UVURUSU SHUULD	Company Registration No	201801019725	Preference	-	Cash	
6	BABY TRUST	MYKAD	900101010100	Ordinary	-	Cash	
7	BABY TRUST	MYKAD	900101010100	Preference	-	Otherwise	
8	BABY TRUST	MYKAD	900101010100	Preference	-	Cash	
9	LEMBAGA TABUNG HAJI	Company Registration No	FG-AGCY-018	Ordinary	Others	Cash	
10	CIU Shareholder 001	FOREIGNER NATIONAL ID	123118626	Ordinary	-	Cash	

Showing 10 from 10 records

Cancel Save

3. Input how many shares to be transferred from each shareholder.



SHARE TRANSFER

Share Transfer From Current Shareholders

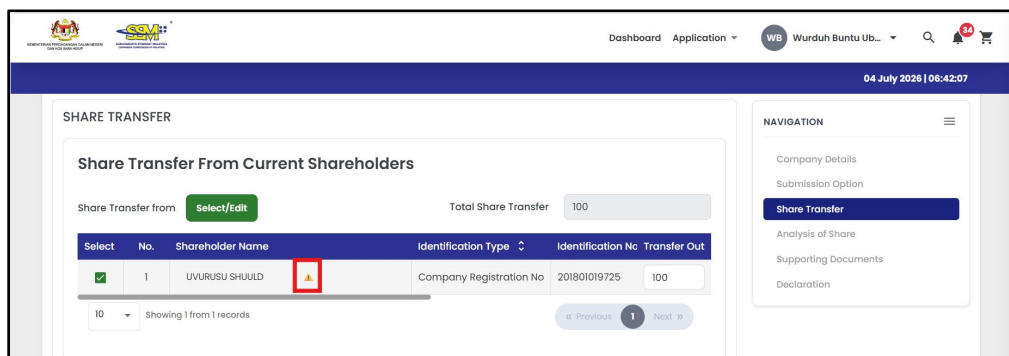
Share Transfer from: Select/Edit Total Share Transfer: 100

Select	No.	Shareholder Name	Identification Type	Identification No	Transfer Out
☒	1	UVURUSU SHUULD	Company Registration No	201801019725	100

Showing 1 from 1 records

Previous 1 Next

Note: If the shareholder is either **Body Corporate** or **Other Entity**, user is required to click on **"Warning"** Symbol. User is required to update the **Declaration** box and click **"Save"**.



SHARE TRANSFER

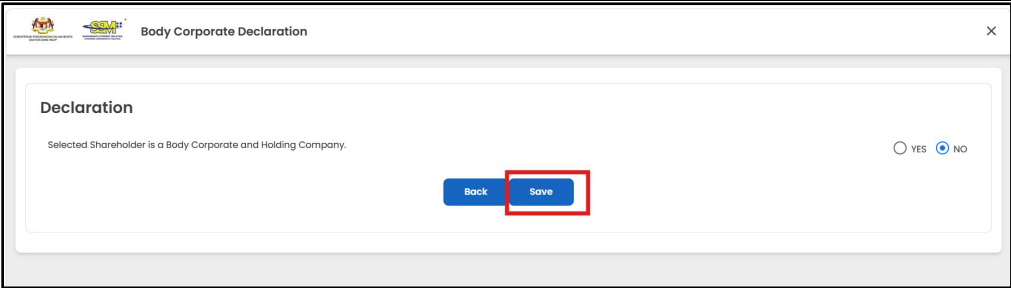
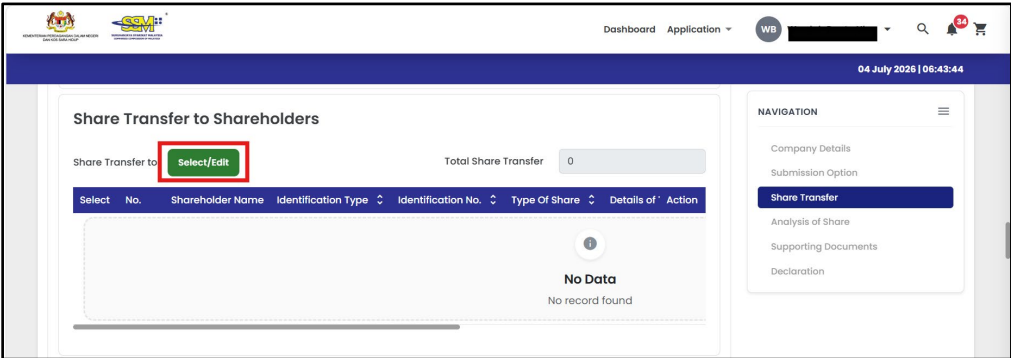
Share Transfer From Current Shareholders

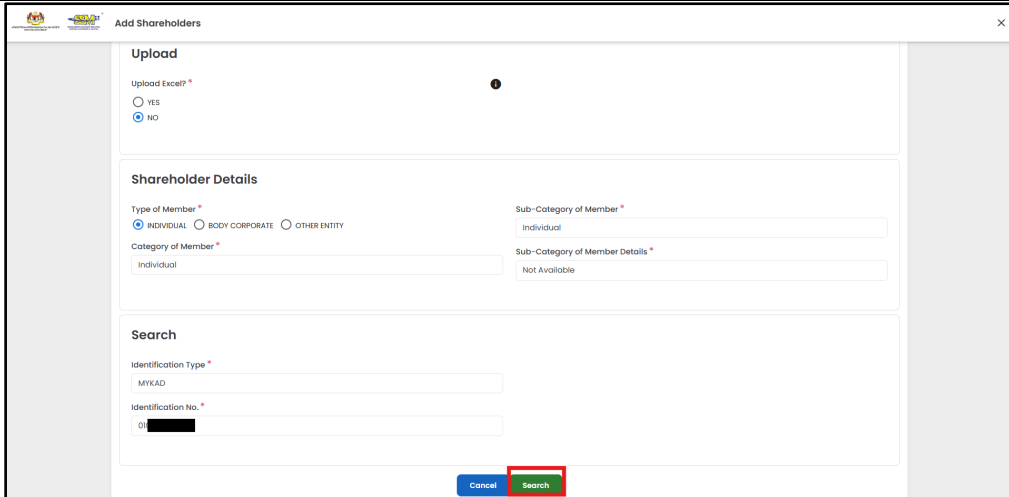
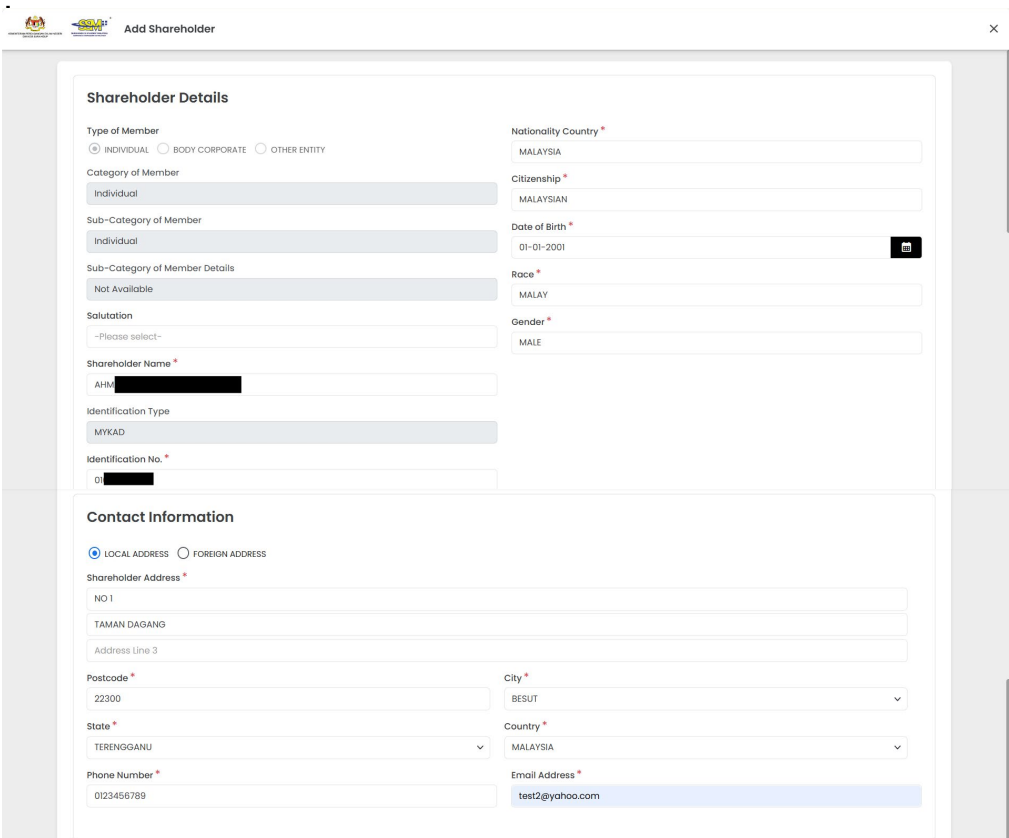
Share Transfer from: Select/Edit Total Share Transfer: 100

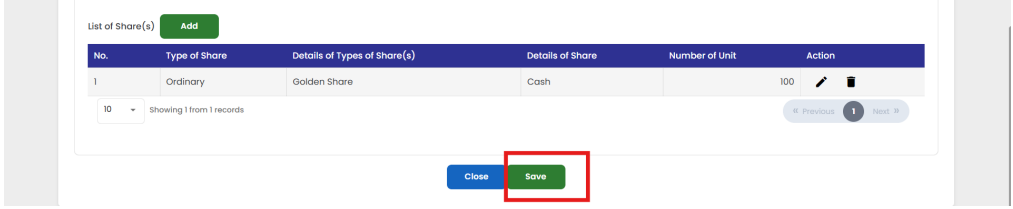
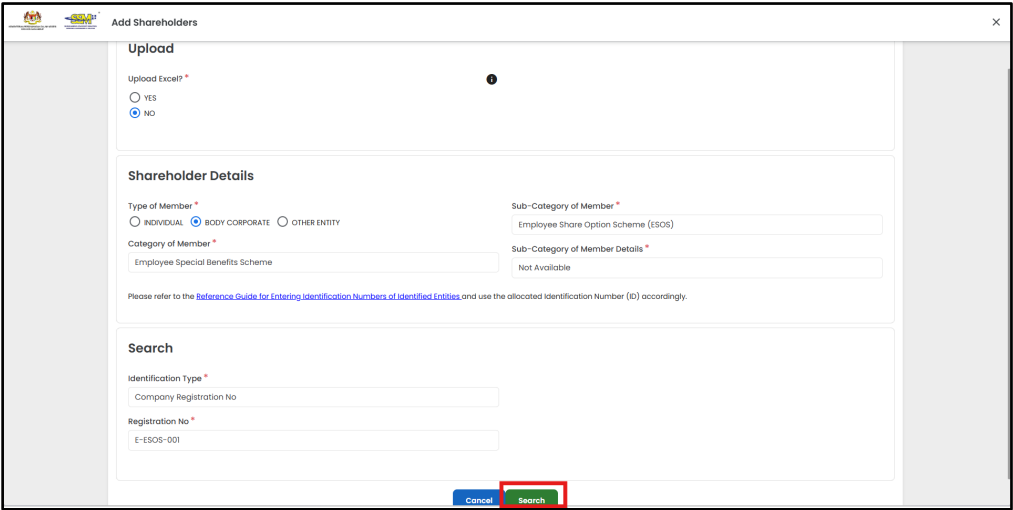
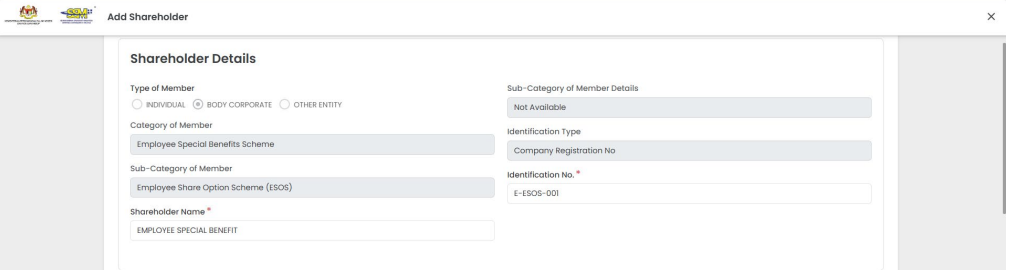
Select	No.	Shareholder Name	Identification Type	Identification No	Transfer Out
☒	1	UVURUSU SHUULD	Company Registration No	201801019725	100

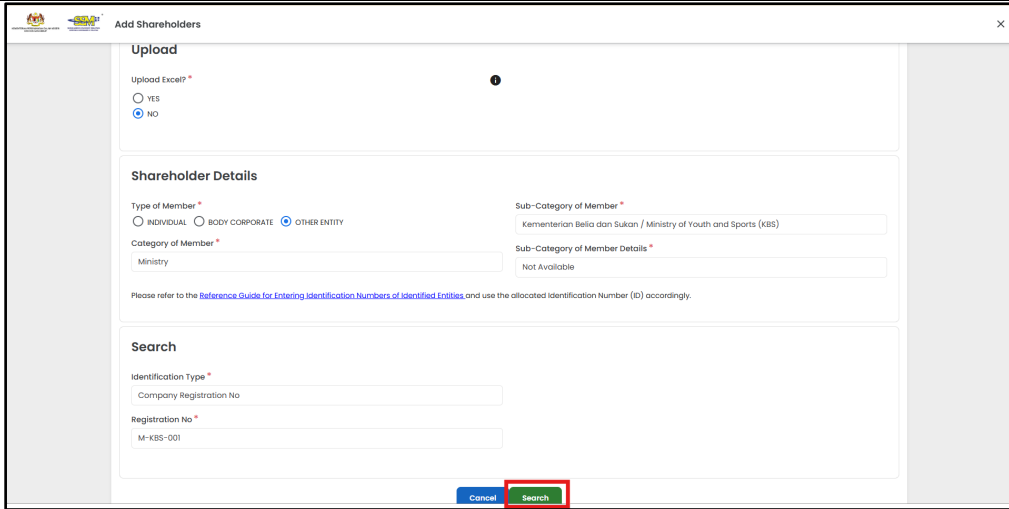
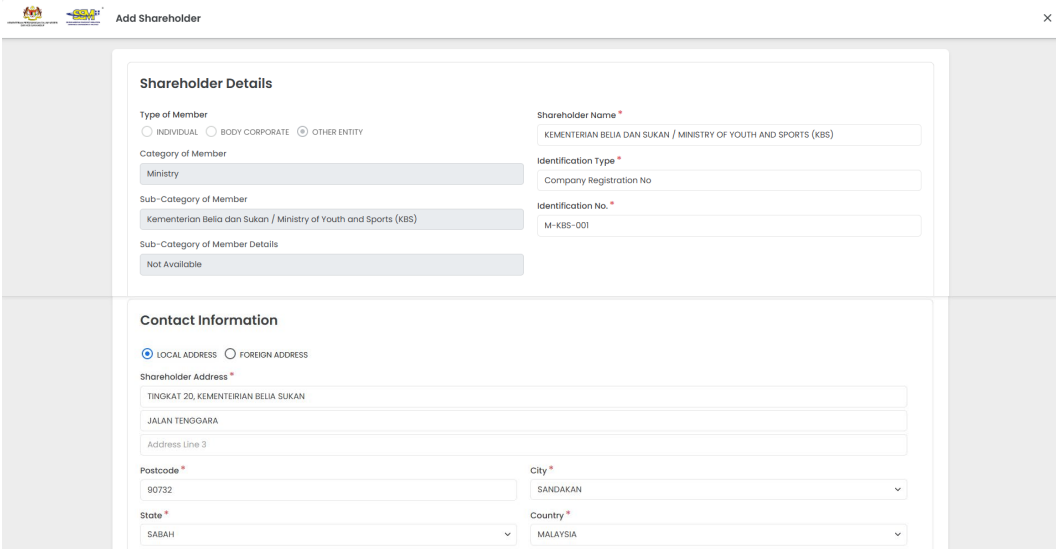
Showing 1 from 1 records

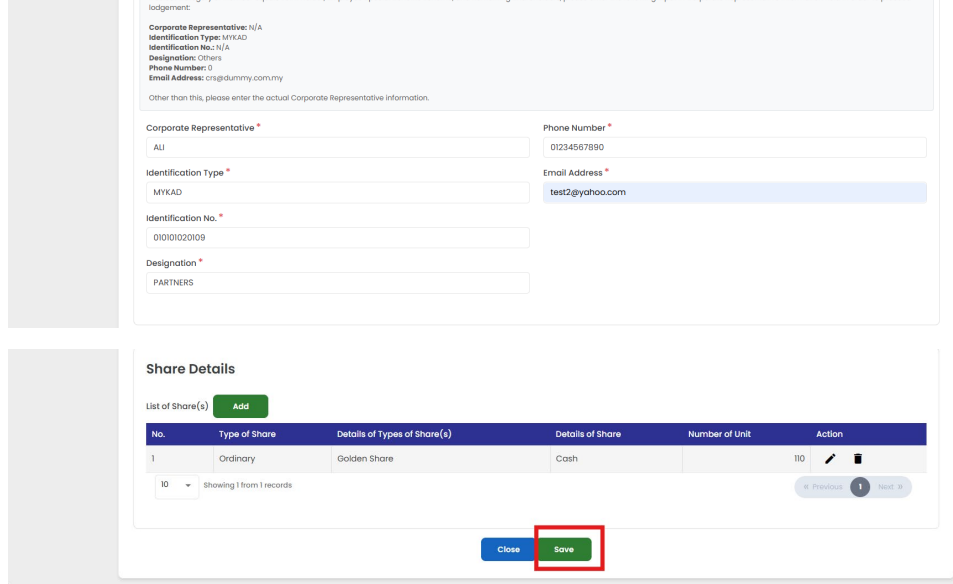
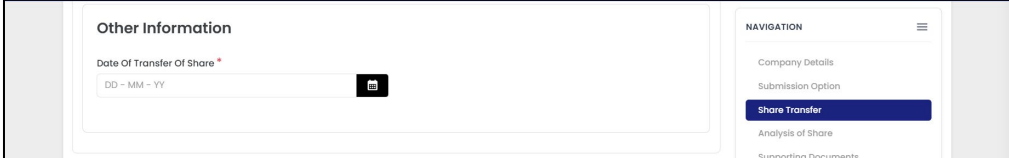
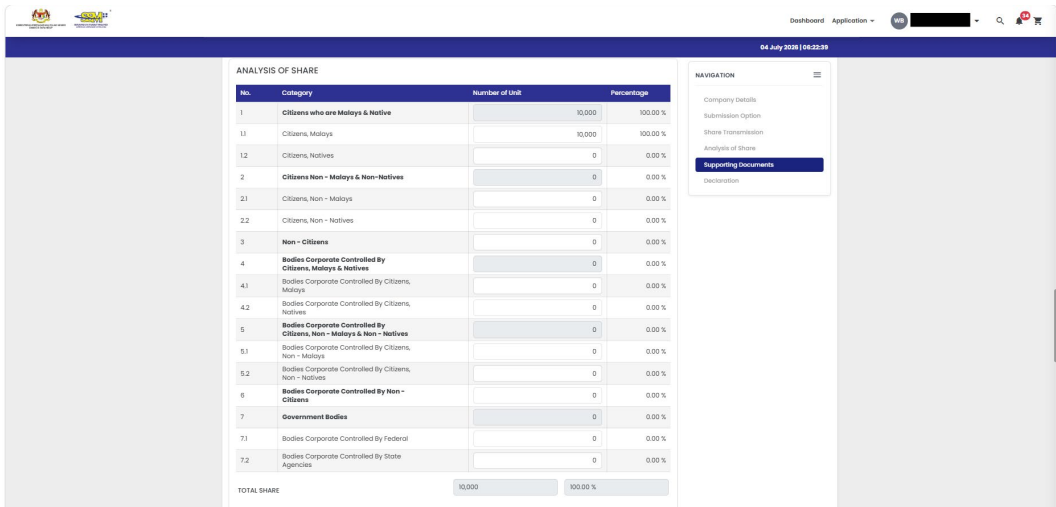
Previous 1 Next

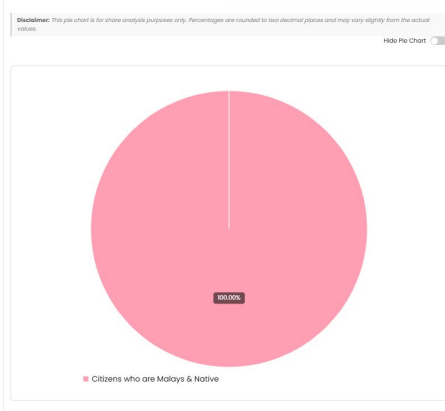
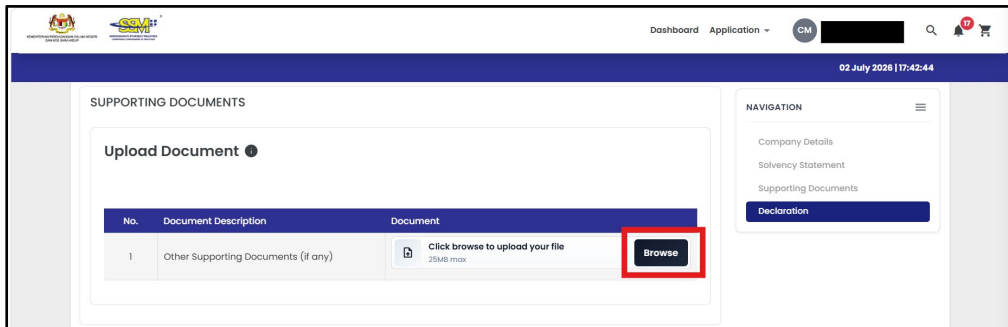
Field Num.	Description
	
11	1. At the sub-section Share transfer to Shareholders, click "Select/Edit".  2. User can select to transfer to new shareholder or existing shareholder. Fill all mandatory fields and click "Save". - If user wants to add Type of Shareholder=Individual, please refer to 11a. - If user wants to add Type of Shareholder=Body Corporate, please refer to 11b. - If user wants to add Type of Shareholder=Other Entity, please refer to 11c.
11a	User selects Type of Shareholder=Individual. Then, user selects Category of Shareholders, Sub-Category of Shareholders, Sub-Category of Shareholder Details, Identification Type and insert Identification Number. Once completed, click "Search".

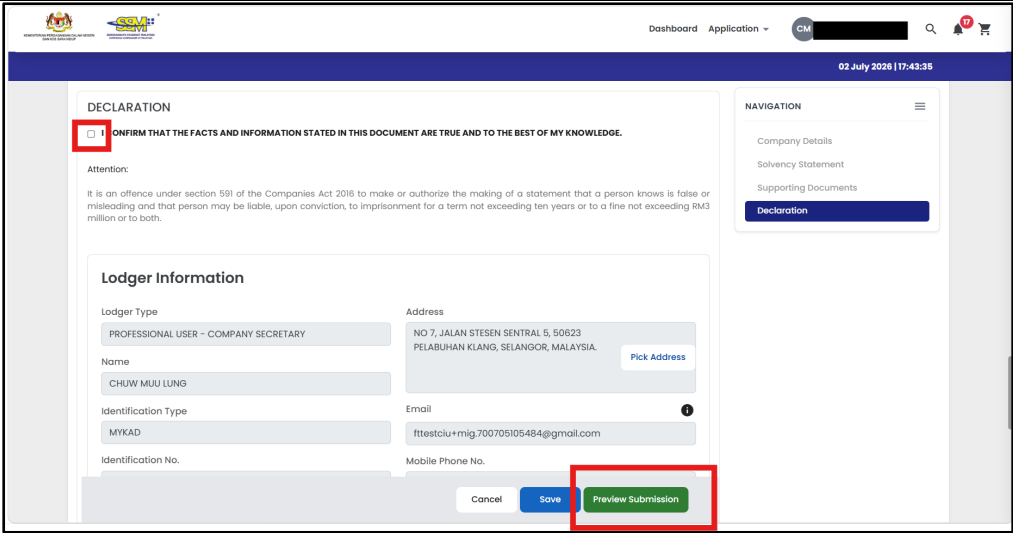
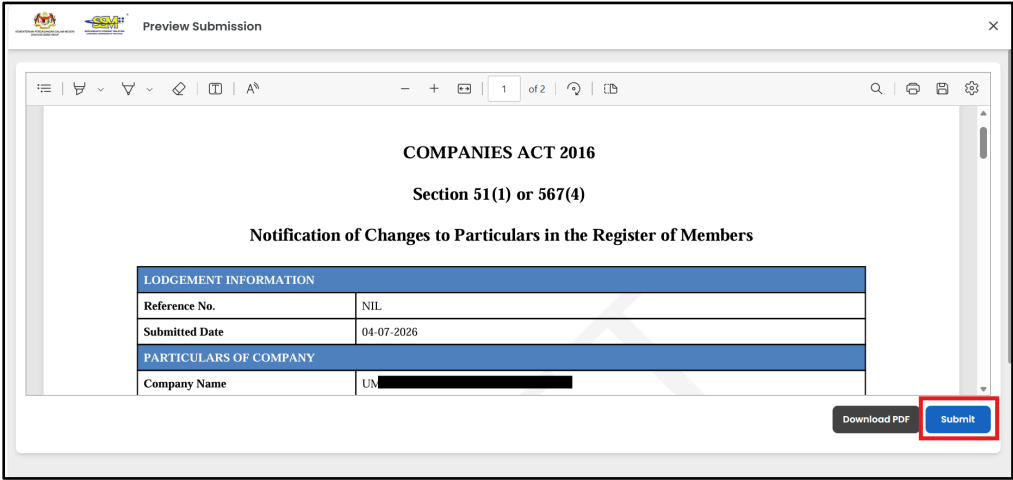
Field Num.	Description
	 User is required to complete all mandatory fields and click "Save". 

Field Num.	Description
	
11b	User selects Type of Shareholder=Body Corporate. Then, user selects Category of Shareholders, Sub-Category of Shareholders, Sub-Category of Shareholder Details, Identification Type and insert Identification Number. Once completed, click "Search".  Note: For ESOS and Remaining Shareholders, please refer to hyperlink "Reference Guide for Entering Identification Numbers of Identified Entities". User is required to complete all mandatory fields and click "Save". 

Field Num.	Description
	 Note: Please refer to hyperlink “Reference Guide for Entering Identification Numbers of Identified Entities” for the Company Reg Number. User is required to complete all mandatory fields and click “Save”. 

Field Num.	Description
	
12	At the sub-section Share Transfer Summary , system will display the summary of Transactional Table .
13	User is required to select Date of Transfer of Share .
	
14	System will display the section Analysis of Share where user is required to fill in the value.
	

Field Num.	Description
	 Note: For Private Company, system will prompt total current share if user enter incorrect value.
15	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
16	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

Field Num.	Description
	
17	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied then click "Submit" button. 
18	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

**Field
Num.**

Description

Dashboard Application **TP** Tun Puu Chuu

Welcome back, TUN PUU CHUU

Tasklist

No.	Lodging Ref. No.	Entity Type	Entity Name / Proposed Name	Entity No	Module/Submodule	Status	Expiry Date	Countdown
1	CIU-CCU303202828	ROC	PULMUCU TUCHNULUGY	201701007946 (1222111-A)	Company Information Update > Notification and Lodgement of Alteration or Amendment to the Constitution (Section 38(3) or 37(2))	Pending Approval		-
2	DRAFT09072026000179	ROC	PULMUCU TUCHNULUGY BERHAD	201701007946 (1222111-A)	Company Information Update > Notification of Issuance of Debentures (Section 60(2))	Draft	10-07-2026	1

Showing 2 From 2 records

Notification Detail

CRS - AUTO-REGISTERED Notification Of Changes To Particulars In The Register Of Members (Section 51(1) Or 567(4))

09-07-2026 4:50 pm (2 minutes ago)

Tuan/Puan,

Perkara: Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))

Nama Entri: PULMUCU TUCHNULUGY BERHAD

No. Pendaftaran: 201701007946 (1222111-A)

No. Rujukan: CIU-CSU09072026000022

Status: Lulus

Tarikh Kelulusan: 2026-07-09

Dimaklumkan Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) telah diterima dan diluluskan secara automatik.

Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 5553) atau email ke crs_support@ssm.com.my.

Terima kasih.

Admin

NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI.

Dear Sir/Madam,

Subject: Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))

Entity Name: PULMUCU TUCHNULUGY BERHAD

Registration No: 201701007946 (1222111-A)

Reference No: CIU-CSU09072026000022

Status: Approved

Notification Detail

CRS - AUTO-REGISTERED Notification Of Changes To Particulars In The Register Of Members (Section 51(1) Or 567(4))

09-07-2026 4:50 pm (2 minutes ago)

Tuan/Puan,

Perkara: Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))

Nama Entri: PULMUCU TUCHNULUGY BERHAD

No. Pendaftaran: 201701007946 (1222111-A)

No. Rujukan: CIU-CSU09072026000022

Status: Lulus

Tarikh Kelulusan: 2026-07-09

Dimaklumkan Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) telah diterima dan diluluskan secara automatik.

Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 5553) atau email ke crs_support@ssm.com.my.

Terima kasih.

Admin

NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI.

Dear Sir/Madam,

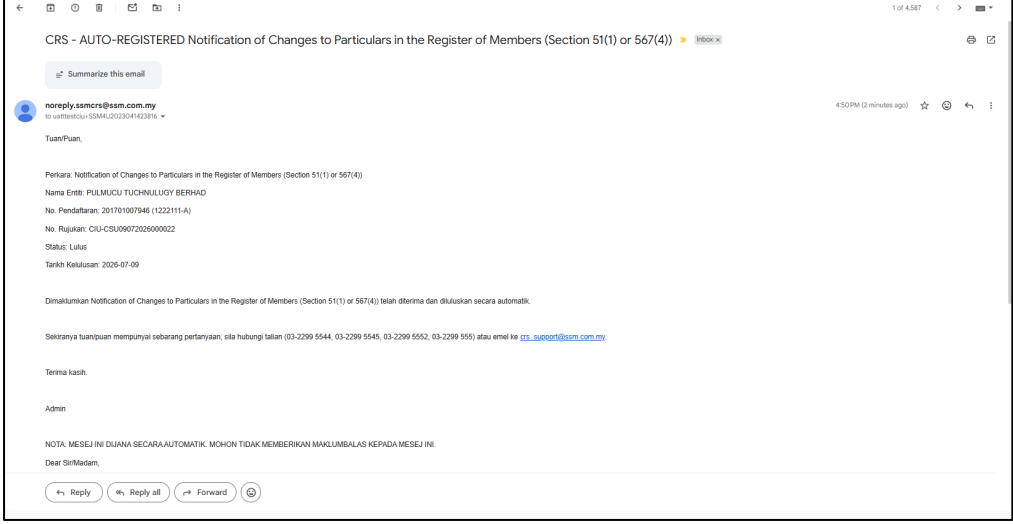
Subject: Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))

Entity Name: PULMUCU TUCHNULUGY BERHAD

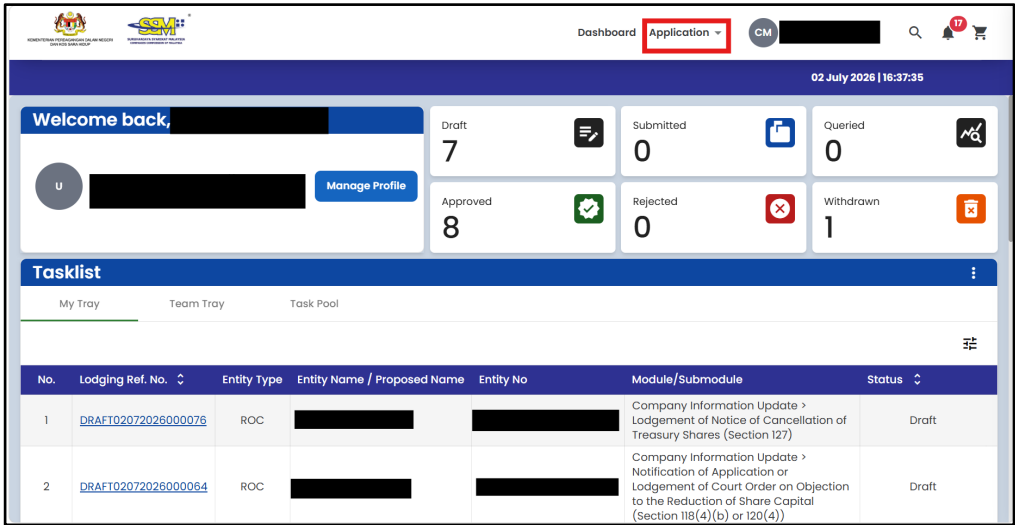
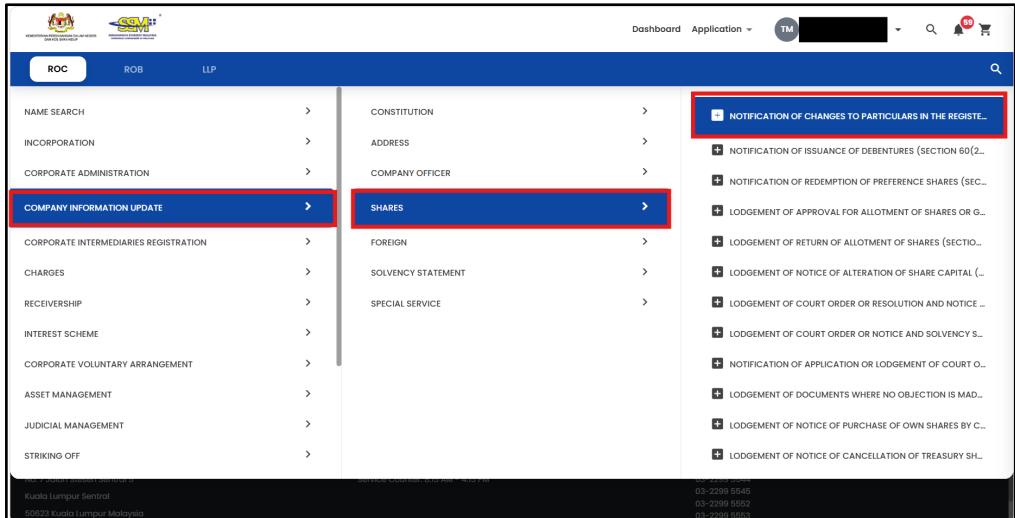
Registration No: 201701007946 (1222111-A)

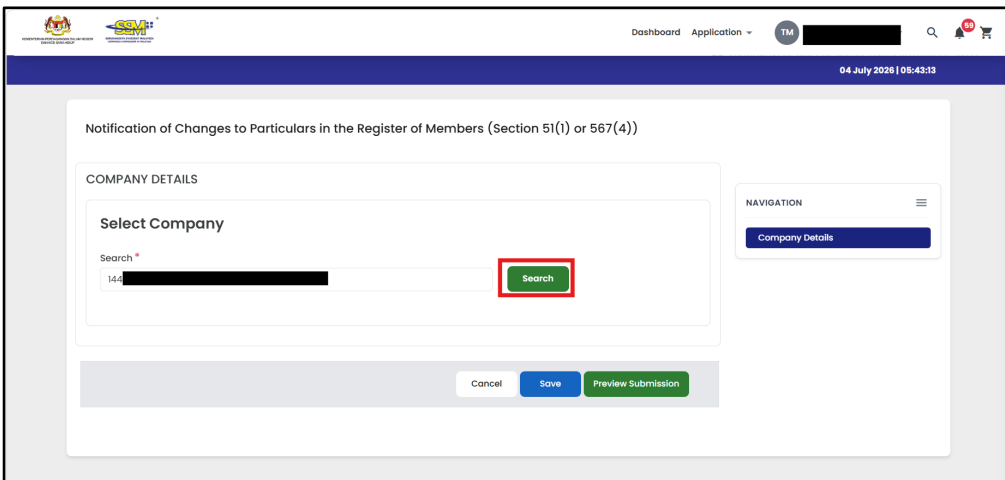
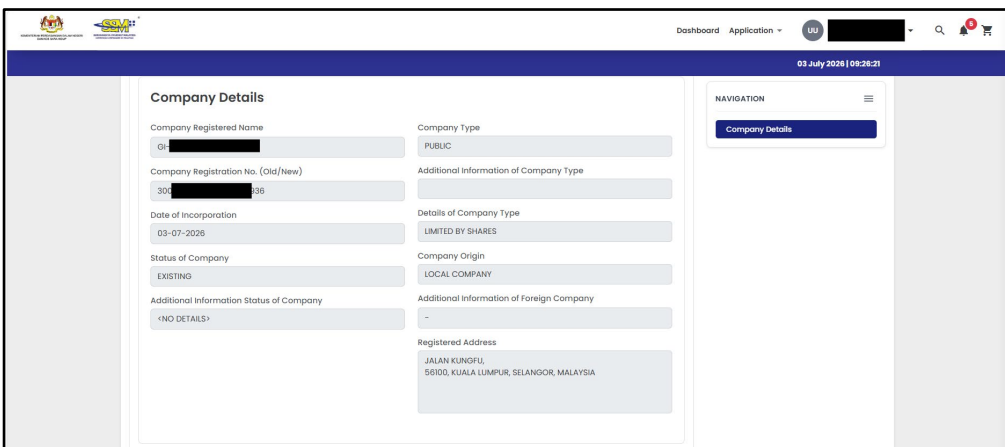
Reference No: CIU-CSU09072026000022

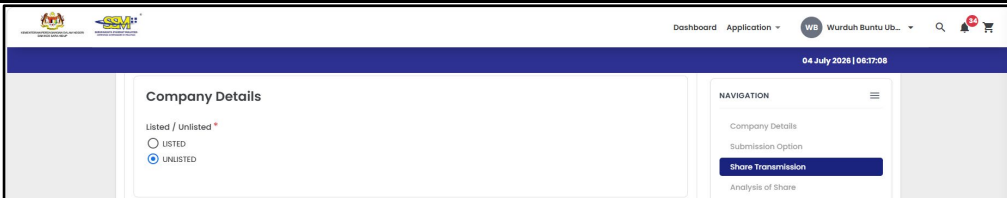
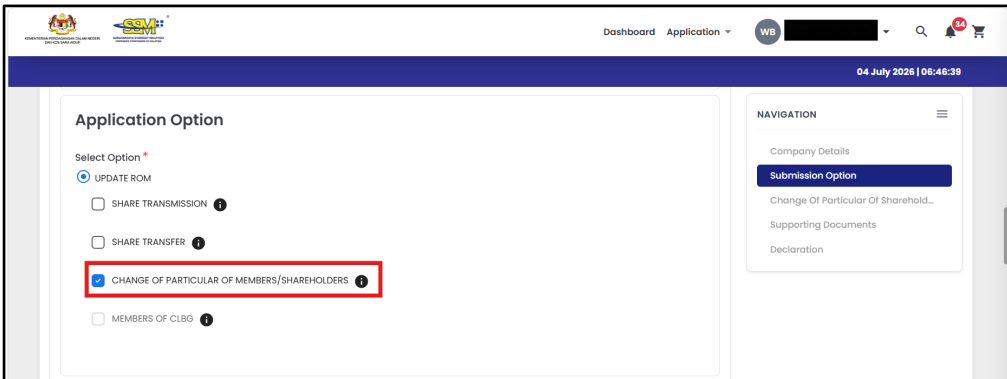
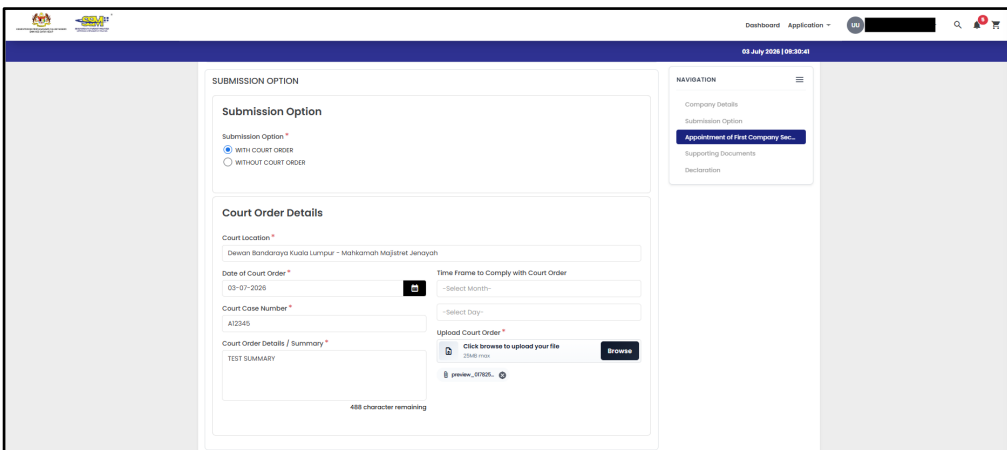
Status: Approved

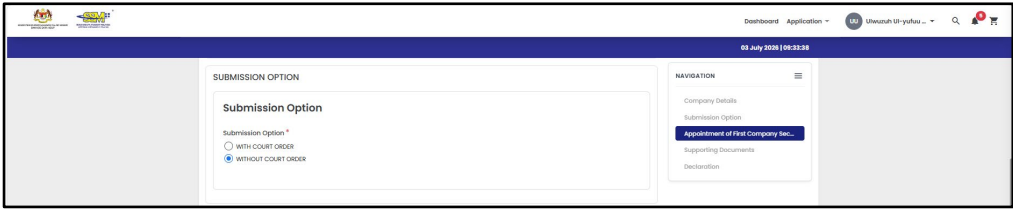
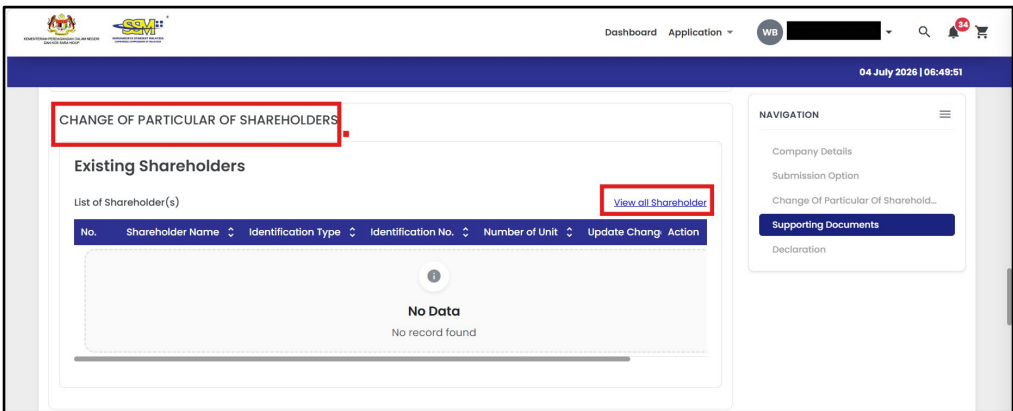
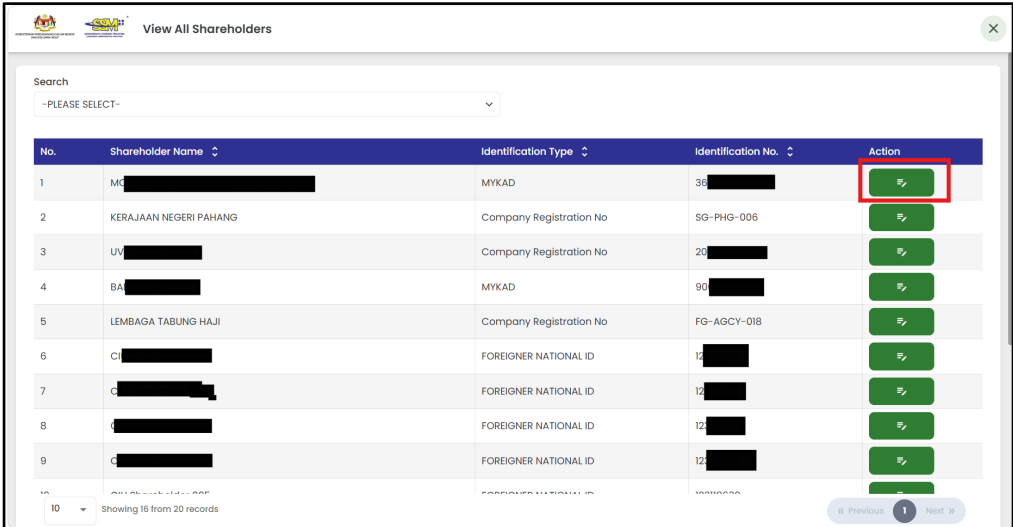
Field Num.	Description
	 CRS - AUTO-REGISTERED Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) Summarize this email noreply.ssmcrs@ssm.com.my to uatt@esolva-SSM4U2023041423816 Tuan/Puan, Perkara: Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) Nama Entiti: PULMUCU TUJUHULUDY BERNHAD No Pendaftaran: 201701067946 (1221111-A) No Rujukan: CRU-CSU096072620000022 Status: Lulus Tarikh Keklusian: 2026-07-09 Dimaklumkan Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) telah diterima dan diuruskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau email ke crs_support@ssm.com.my Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Reply Reply all Forward

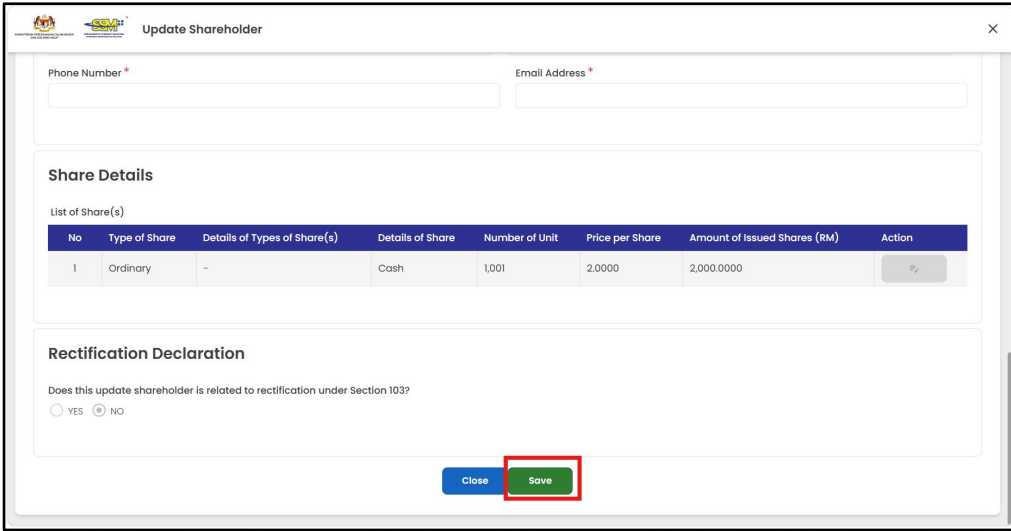
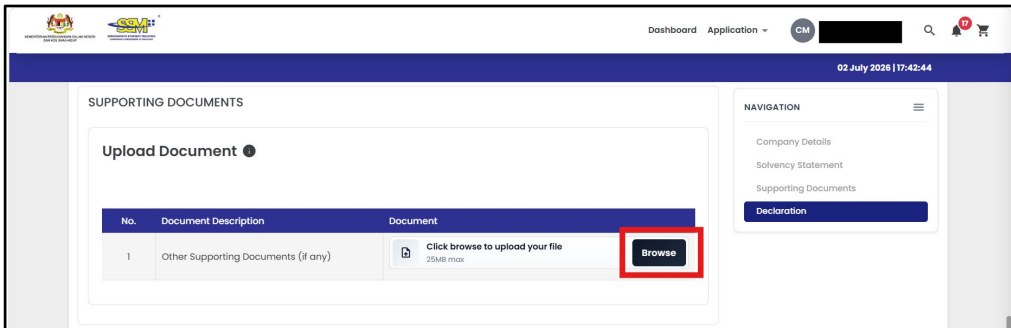
6.1.3 Change of Particular of Members/Shareholders

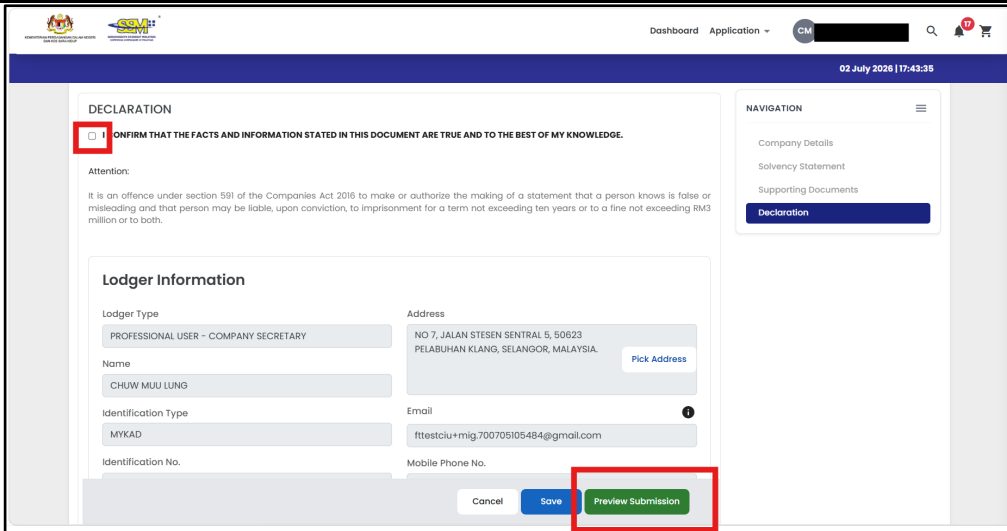
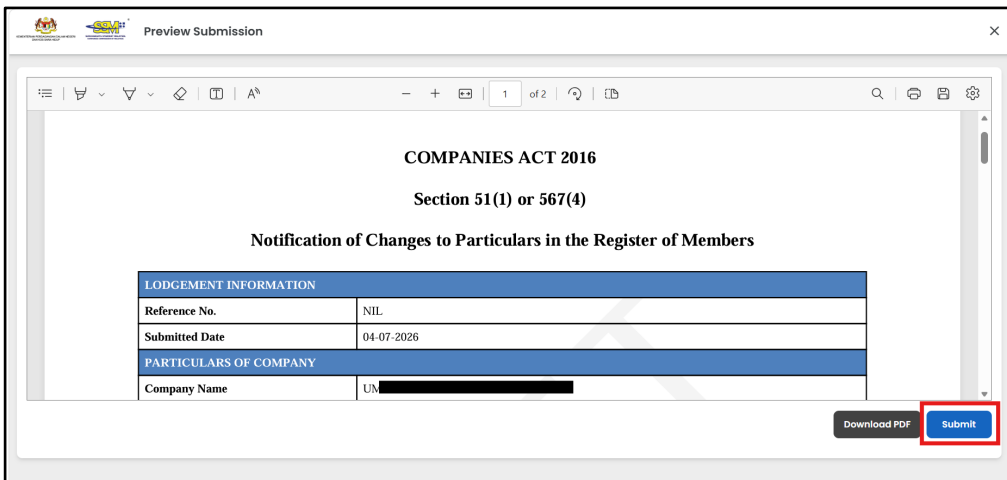
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) 

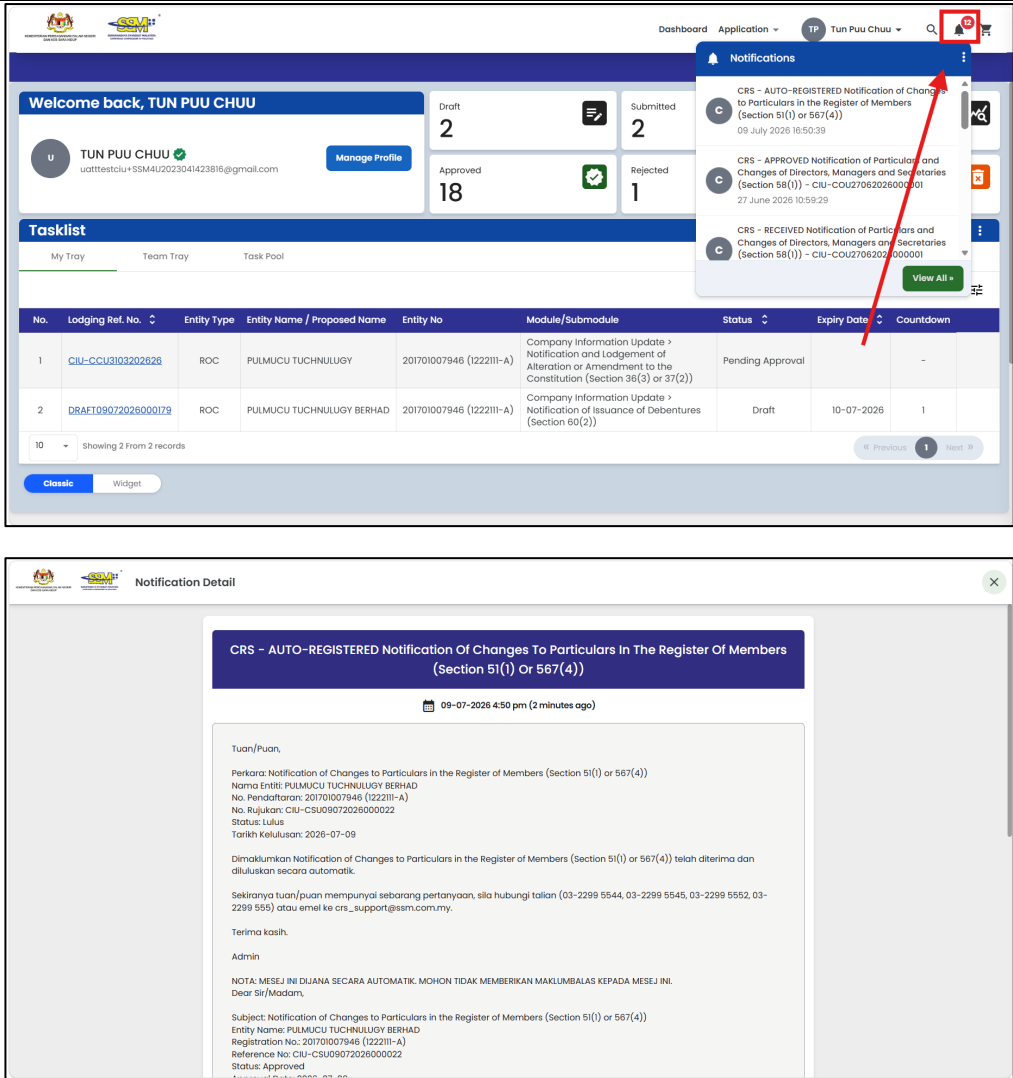
Field Num.	Description
3	Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing". After entering the required information, click the Search button. 
4	The system will automatically populate the company details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted.

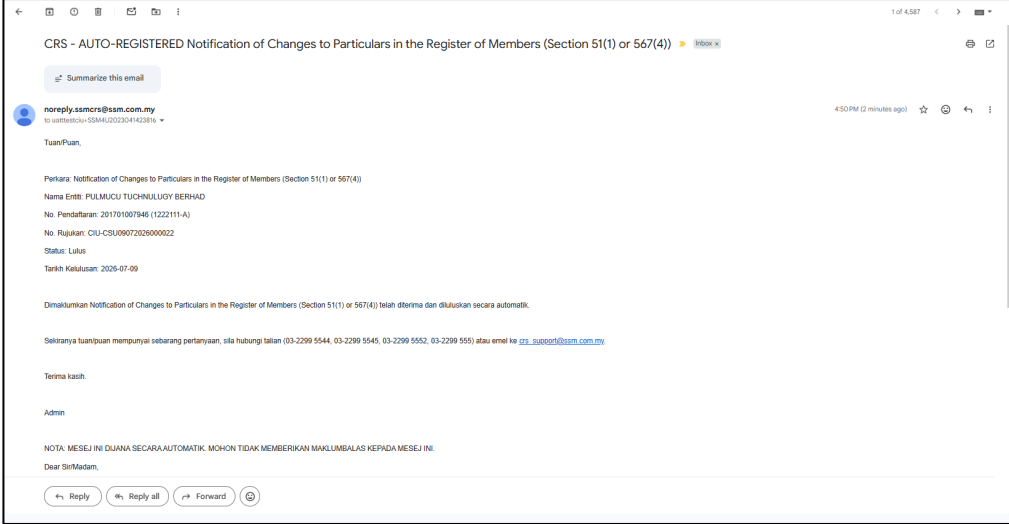
Field Num.	Description
	 Note: This sub-section will only display for Public Company.
7	At the sub-section Application Details, user is required to tick the checkbox option “Change of Particular of Members/Shareholders”.  Note: This option only applicable for “Company Type=Private & Public” and not applicable for “CLBG Company”.
8	The user is required to select a Submission Option for the lodgement. If the user selects “With Court Order”, the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document. 

Field Num.	Description
	Note: The Time Frame to Comply with Court Order field is optional. 1. If the user selects "Without Court Order", no fields are required to be filled in. 
9	Screen will display the section Change of Particular of Shareholders .
10	1. User is required to click hyperlink "View All Shareholder".  2. Click "Edit". 

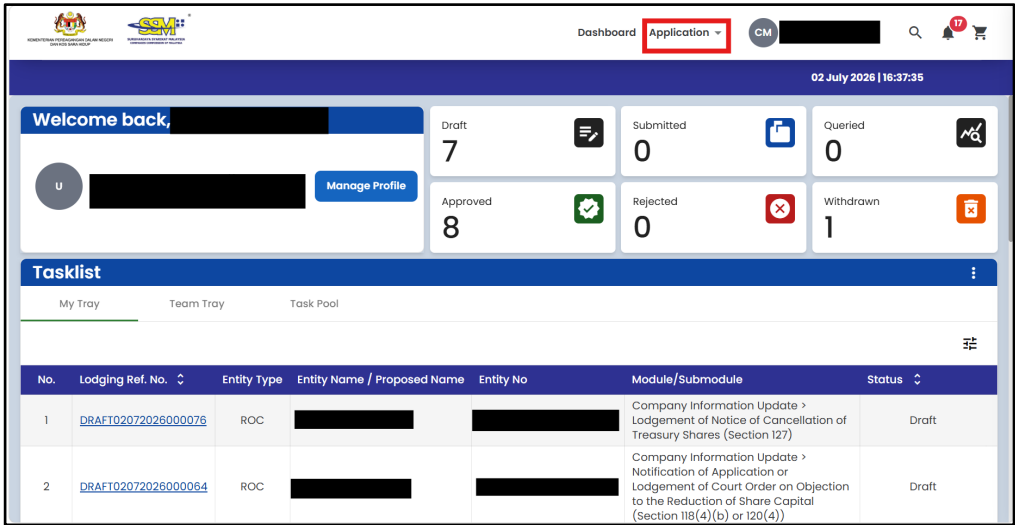
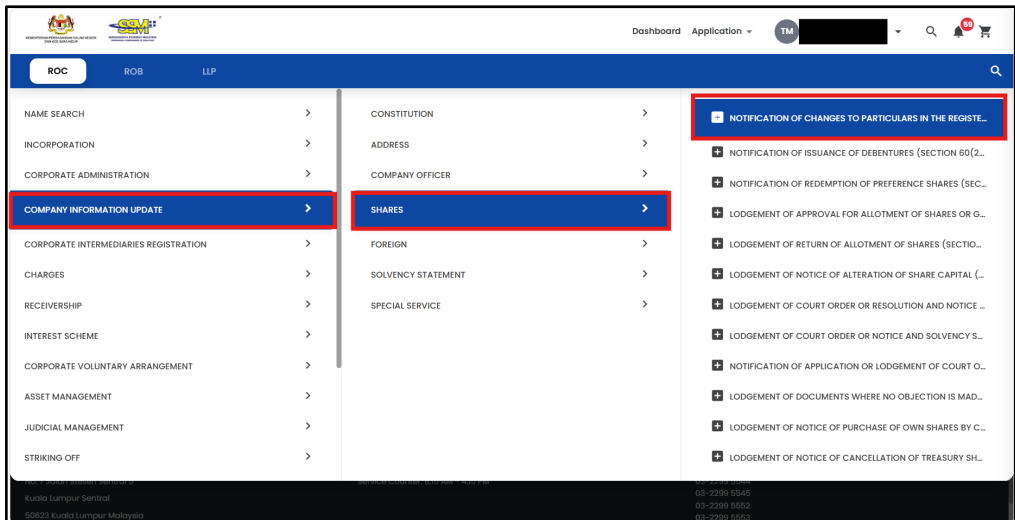
Field Num.	Description
	3. User is required to complete all mandatory fields and click "Save". 
11	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
12	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

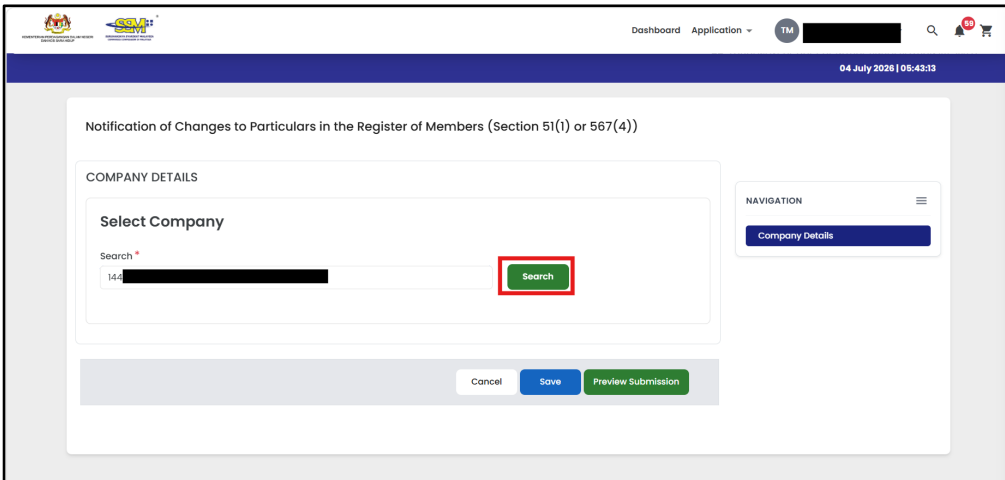
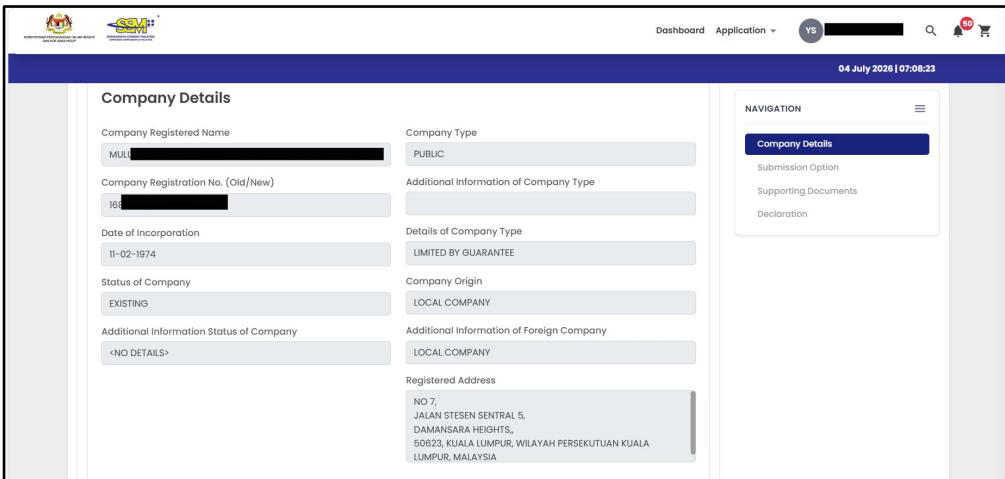
Field Num.	Description
	
13	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
14	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

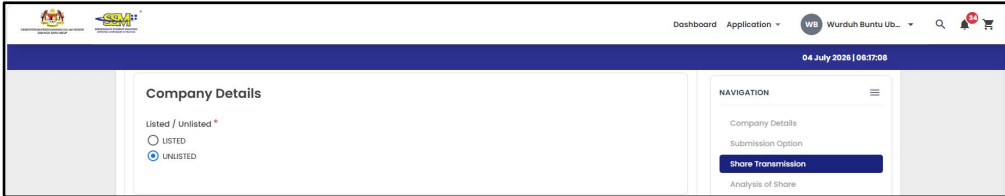
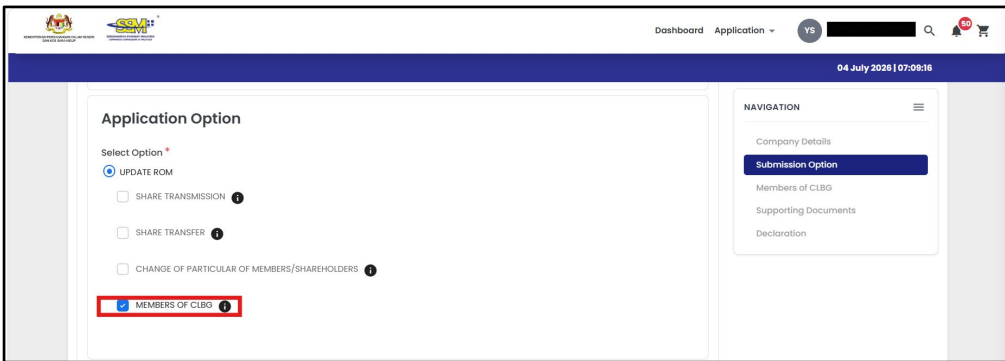
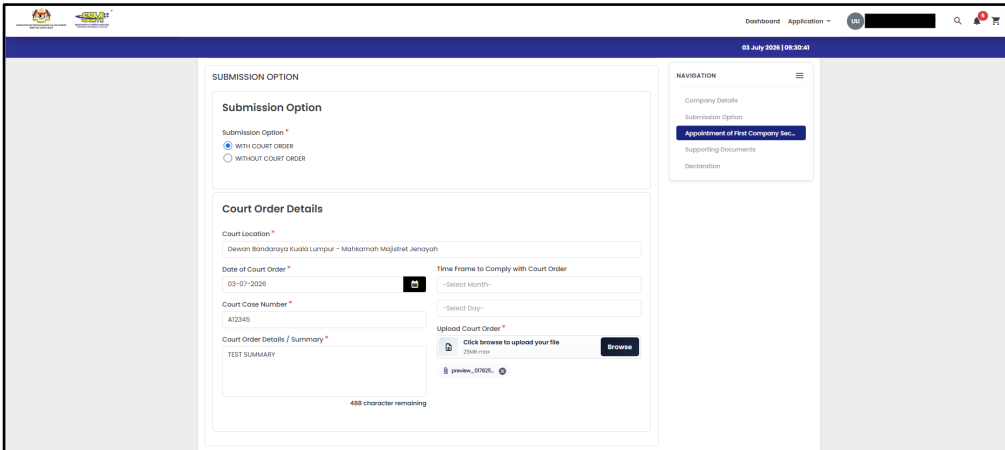
Field Num.	Description
	 The screenshot displays the SSM CRS External User Manual interface. The top navigation bar includes 'Dashboard', 'Application', and a user profile 'TP Tun Puu Chuu'. A 'Notifications' dropdown menu is open, showing three notifications: 'CRS - AUTO-REGISTERED Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))', 'CRS - APPROVED Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1)) - CIU-COU27062026000001', and 'CRS - RECEIVED Notification of Particulars and Changes of Directors, Managers and Secretaries (Section 58(1)) - CIU-COU27062026000001'. A red arrow points to the 'View All' button in the notifications menu. Below the notifications, the 'Tasklist' section shows a table with two records. The first record is for 'CIU-CCU3103202626' with a status of 'Pending Approval'. The second record is for 'DRAFT09072026000179' with a status of 'Draft'. The bottom section shows the 'Notification Detail' for the first notification, titled 'CRS - AUTO-REGISTERED Notification Of Changes To Particulars In The Register Of Members (Section 51(1) Or 567(4))'. The notification text states: 'Tuan/Puan, Perikara: Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) Nama Entiti: PULMUCU TUCHNULUGY BERHAD No. Pendaftaran: 201701007946 (1222111-A) No. Rujukan: CIU-CSU090720260000022 Status: Lulus Tarikh Kelulusan: 2026-07-09 Dimaklumkan Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 5553) atau email ke crs_support@ssm.com.my. Terima kasih. Admin'.

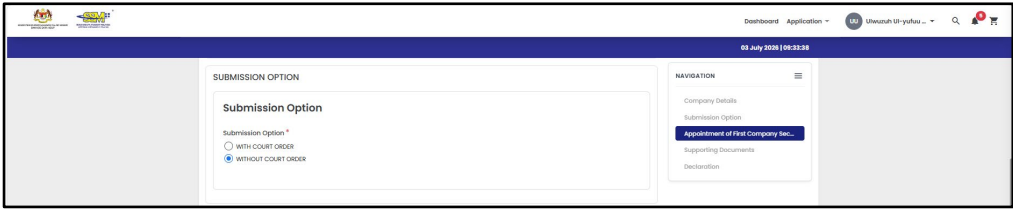
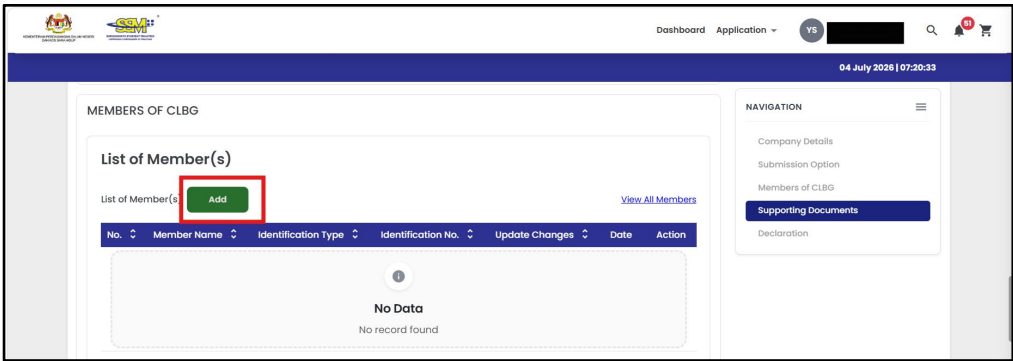
Field Num.	Description
	 The screenshot shows an email titled "CRS - AUTO-REGISTERED Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4))". The email is from noreply.ssmcrs@ssm.com.my to uattresccu@SSMAL2022041423816. The content includes details about a company named PULMUJU TUCHNULUQY BERNHAD, its registration number, and a notification of changes to its particulars. It also provides contact information for further assistance and a disclaimer that the message is automated.

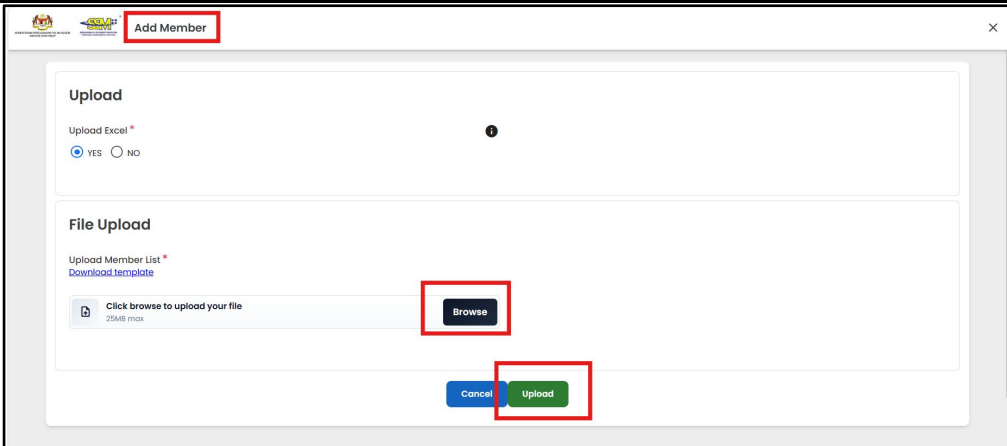
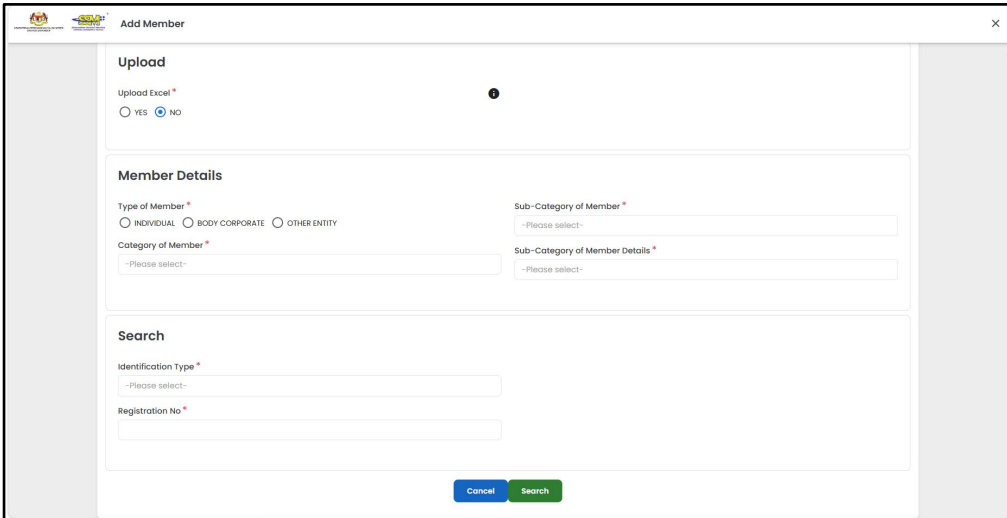
6.1.4 Member of CLBG

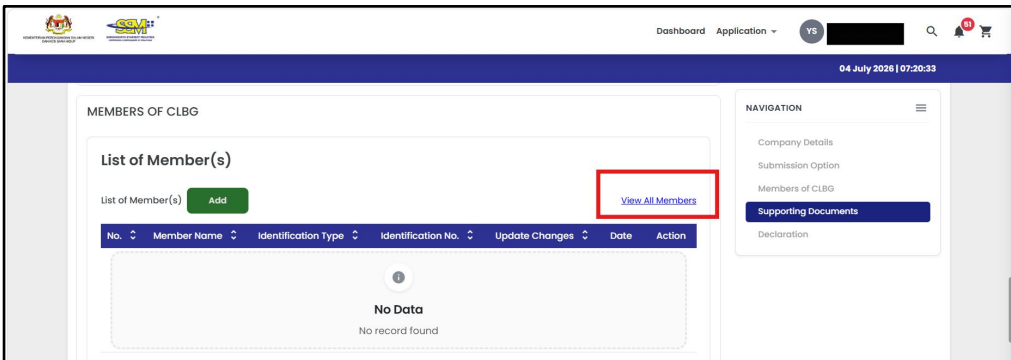
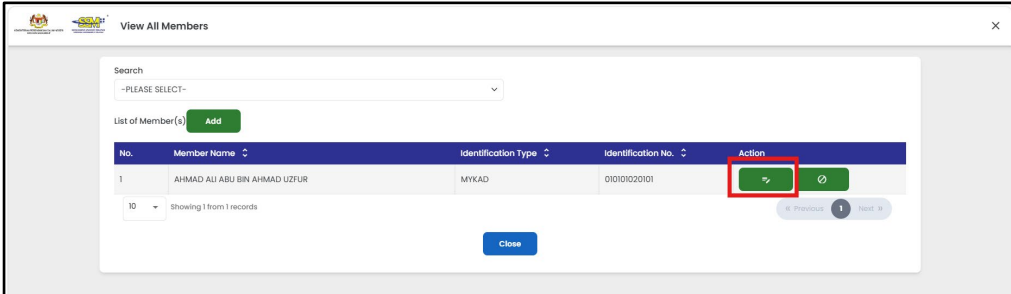
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) 

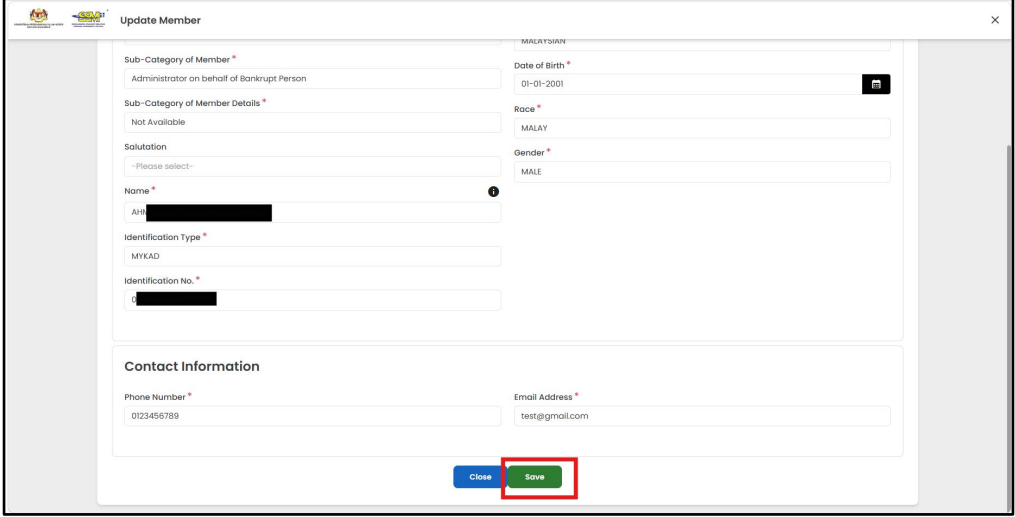
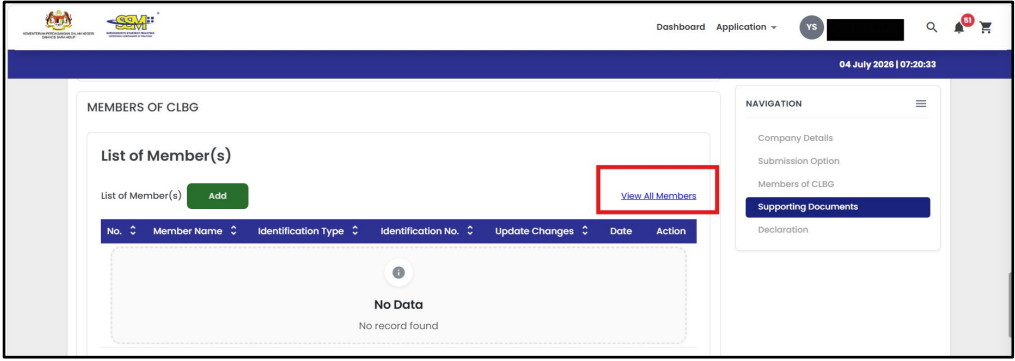
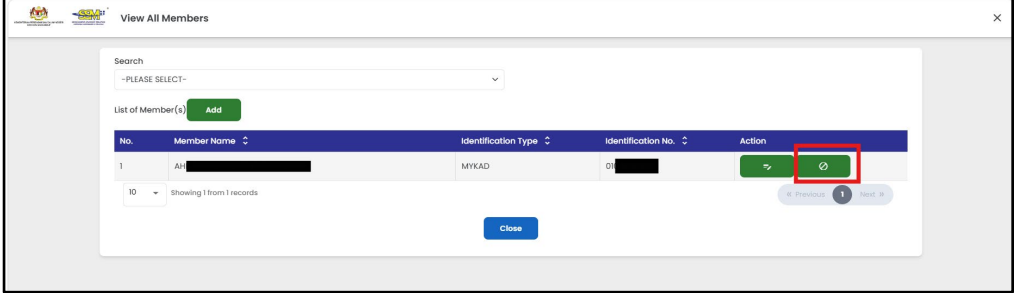
Field Num.	Description
3	Notification of Changes to Particulars in the Register of Members (Section 51(1) or 567(4)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number, or Company Name. Please ensure that the status of selected company is "Existing" and "Company type=CLBG". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.

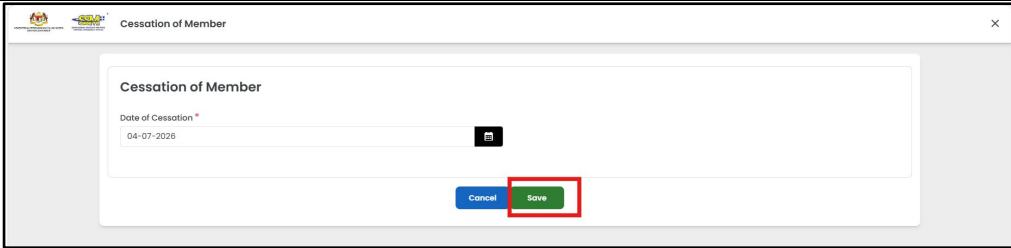
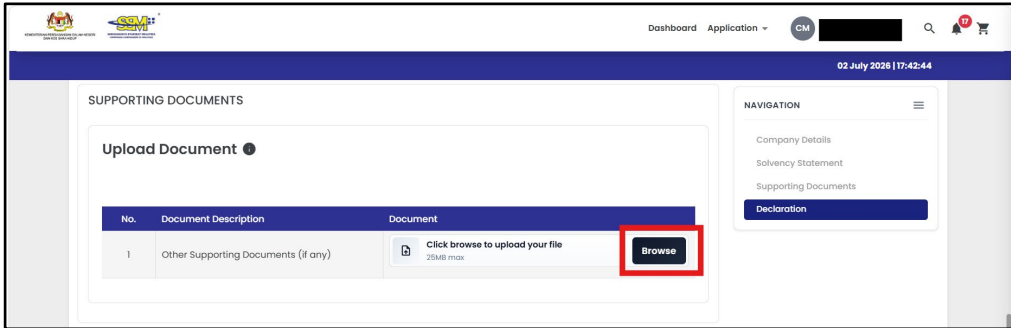
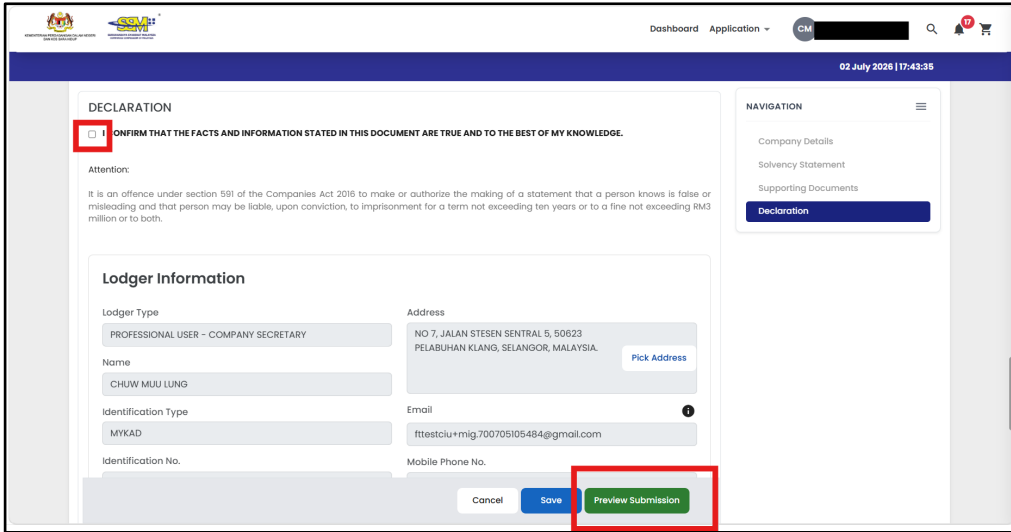
Field Num.	Description
6	At the sub-section Company Details, user is required to select Listed/Unlisted.  Note: This sub-section will only display for Public Company.
7	At the sub-section Application Details, user to tick the checkbox option "Member of CLBG".  Note: This option only applicable for "Company Type=CLBG" only.
8	The user is required to select Submission Option for the lodgement. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document. 

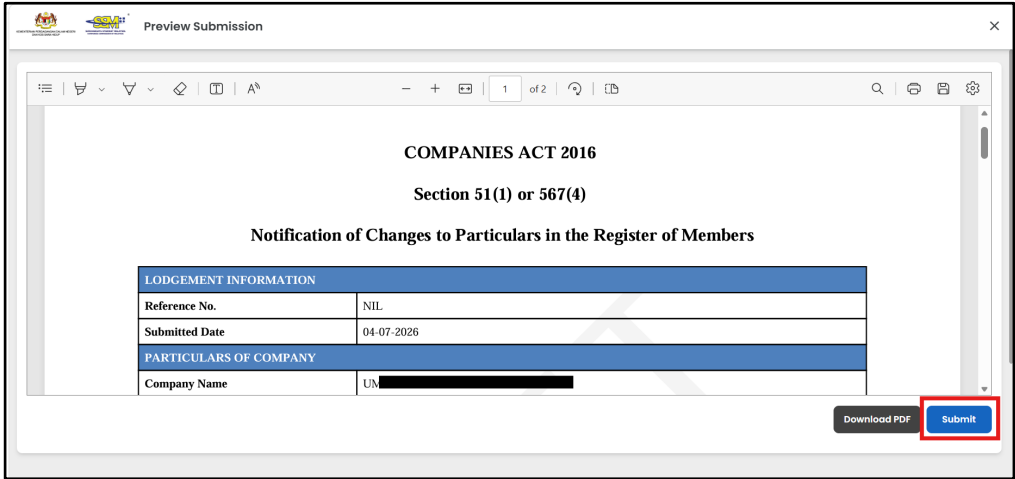
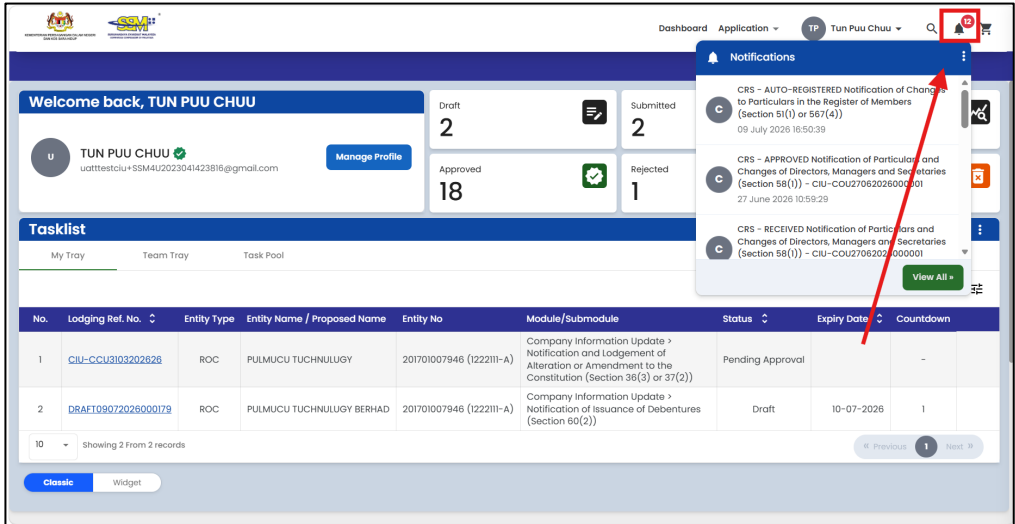
Field Num.	Description
	Note: The Time Frame to Comply with Court Order field is optional. 1. If the user selects "Without Court Order", no fields are required to be filled in. 
9	Screen will display the section Members of CLBG. 1. If user wants to add new member, please refer to item 9a. 2. If user wants to update existing CLBG Members, please refer to item 9b. 3. If user wants to Ceased existing CLBG Members, please refer to item 9c.
9a	Click "Add".  1. Click "Yes" if user wants to add via uploading excel function. User can download template from hyperlink "Download Template". Click "Browse" to upload the file and click button "Upload".

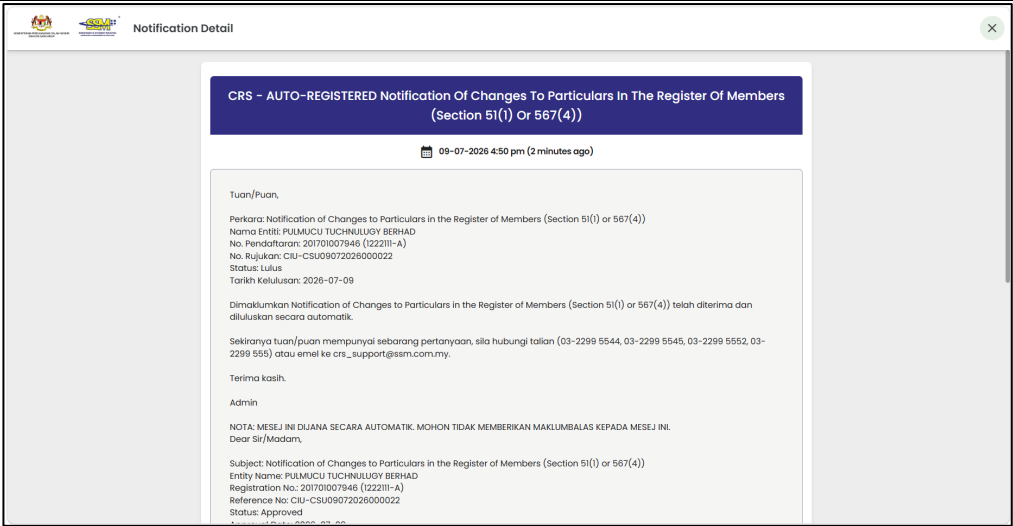
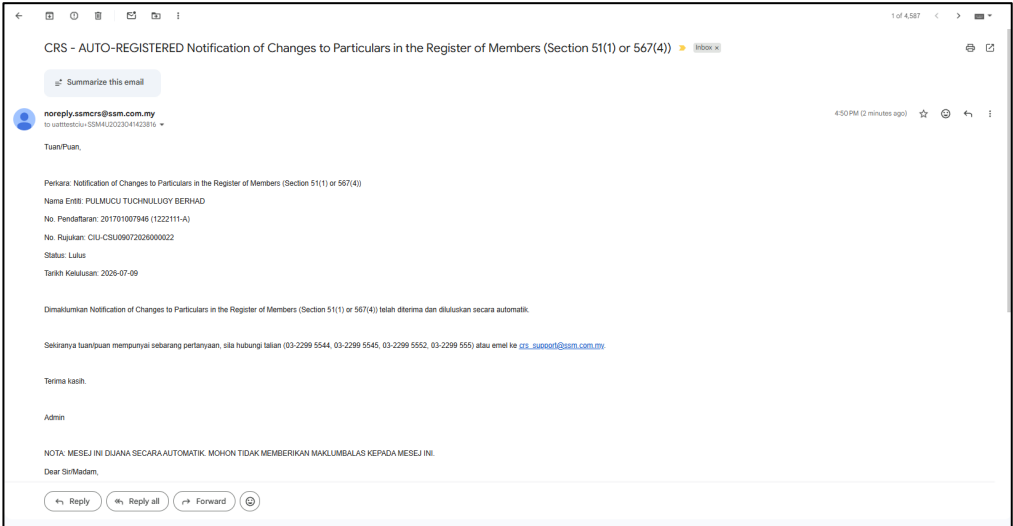
Field Num.	Description
	 2. Click "No" if user wants to add by via Search function. - If user wants to add Type of Member=Individual, please refer to item 9a.i. - If user wants to add Type of Member=Body Corporate, please refer to item 9a.ii. - If user wants to add Type of Member=Other Entity, please refer to item 9a.iii. 
9a.i	User selects Type of Member=Individual. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search". User is required to complete all mandatory fields and click "Save".

Field Num.	Description
9a.ii	User selects Type of Member=Body Corporate. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search". User is required to complete all mandatory fields and click "Save". Note: For ESOS and Remaining Shareholders, please refer to hyperlink "Reference Guide for Entering Identification Numbers of Identified Entities".
9a.iii	User selects Type of Member=Other Entity. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search". User is required to complete all mandatory fields and click "Save". Note: Please refer to hyperlink "Reference Guide for Entering Identification Numbers of Identified Entities" for the Company Reg Number.
9b	1. User is required to click on hyperlink "View All Members".  2. Click "Edit". 

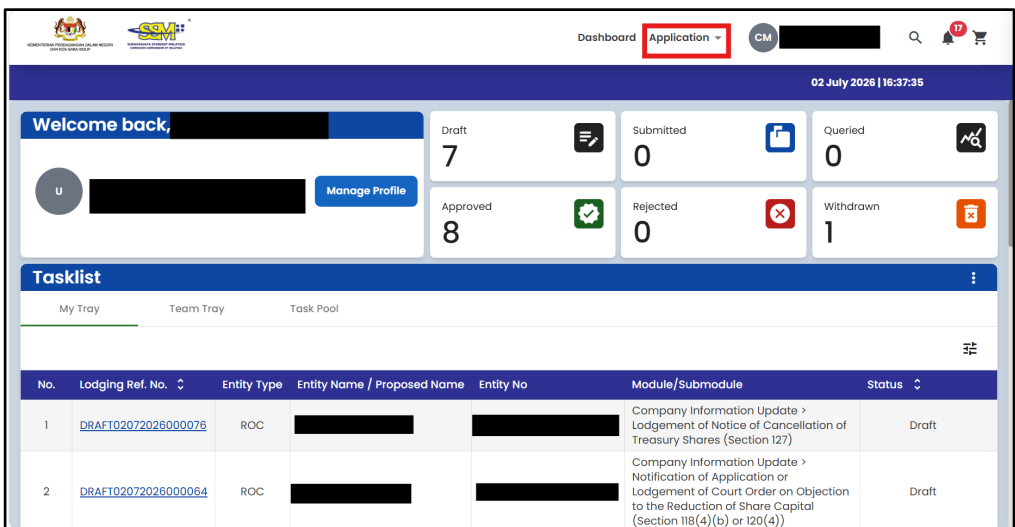
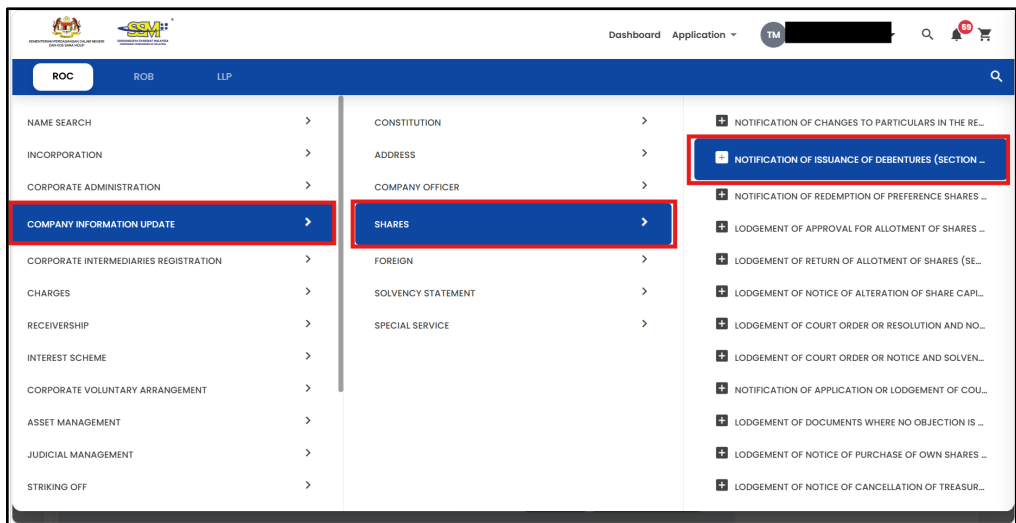
Field Num.	Description
	3. User to complete all mandatory fields and click "Save". 
9c	1. Click on hyperlink "View All Members".  2. Click "Ceased"  3. User completes all mandatory fields and click "Save".

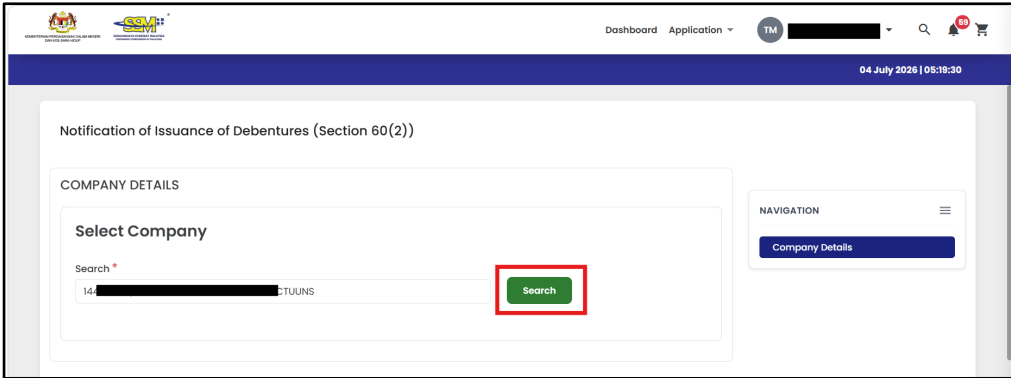
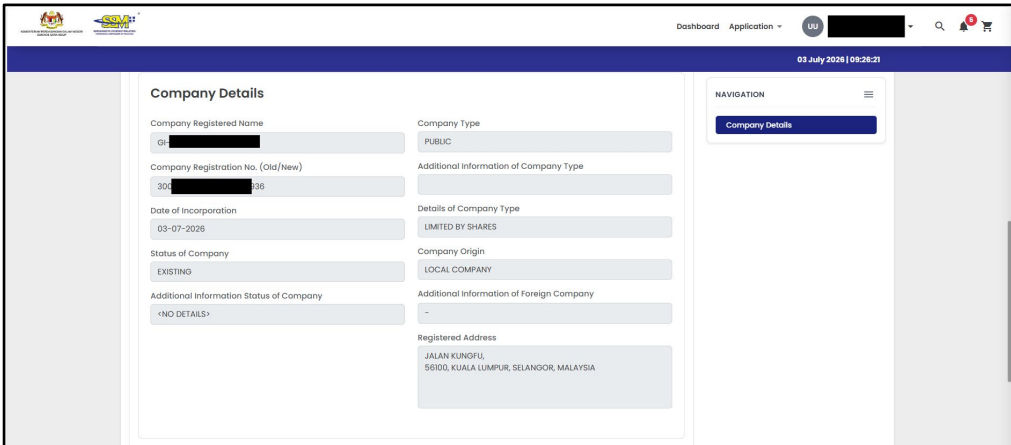
Field Num.	Description
	
10	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
11	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 

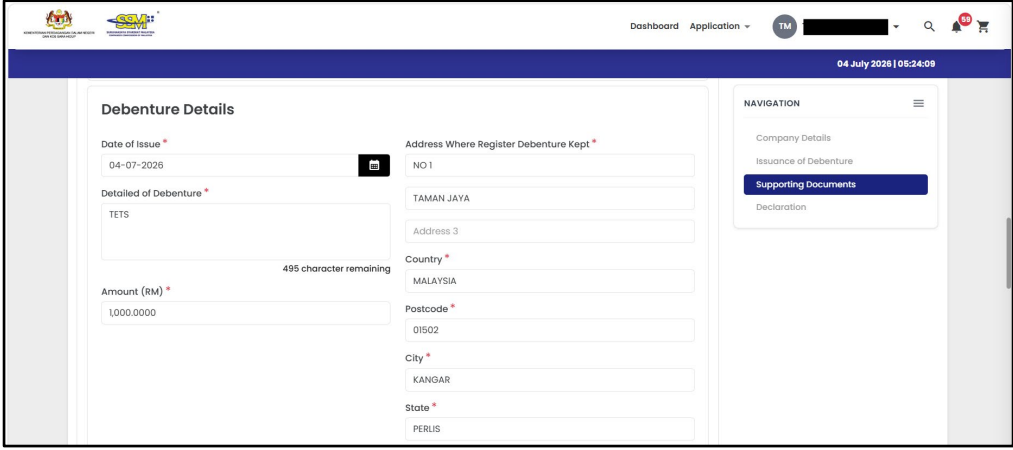
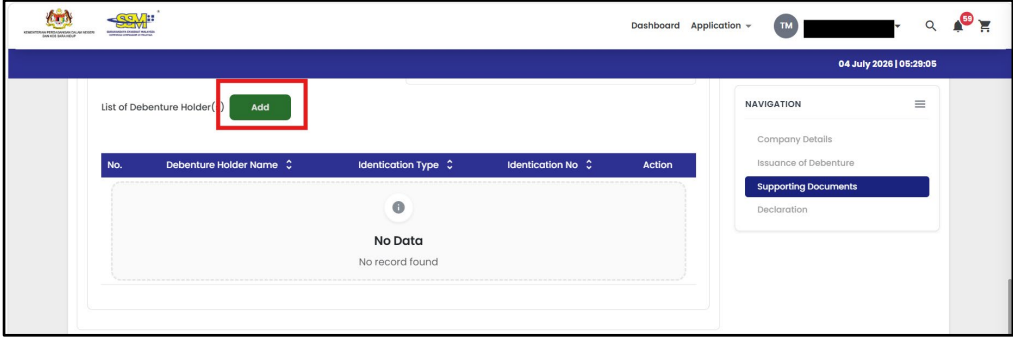
Field Num.	Description
12	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit" button. 
13	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

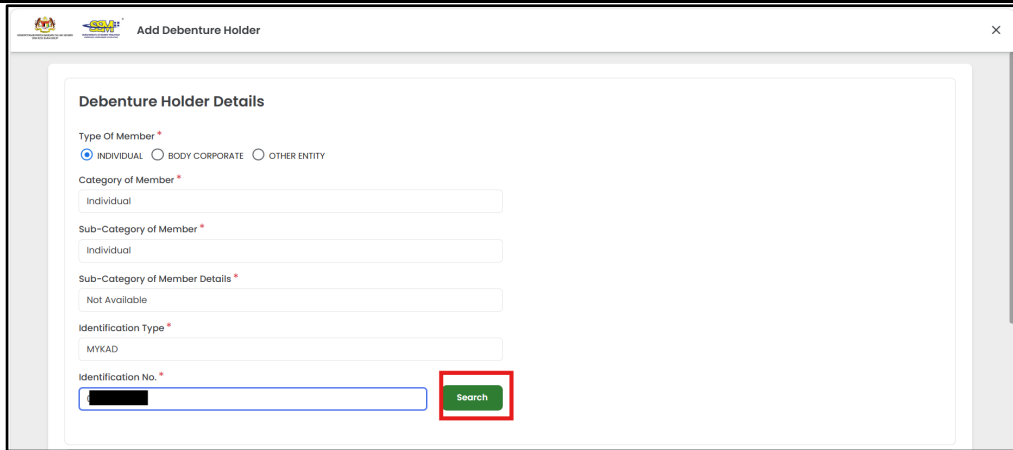
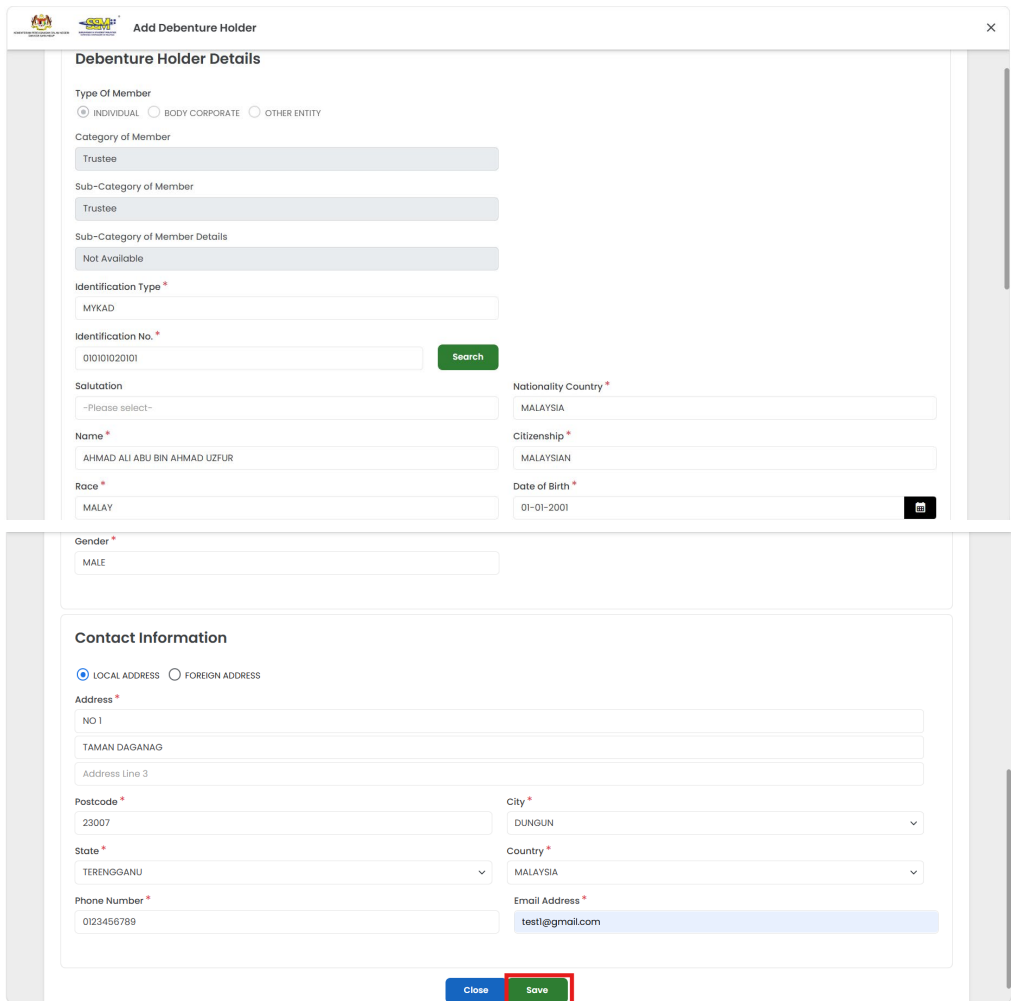
Field Num.	Description
	 

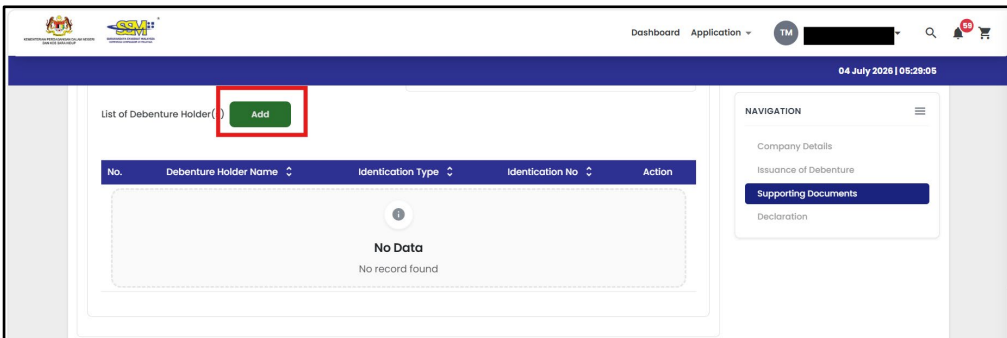
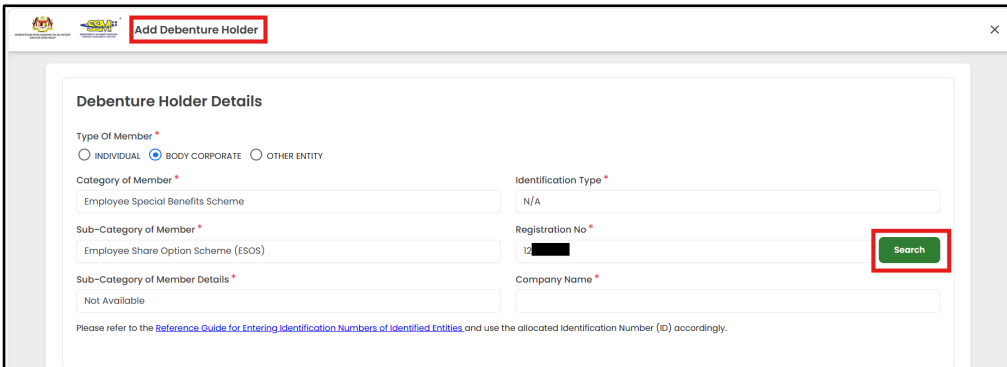
6.2 Notification of Issuance of Debentures (Section 60(2))

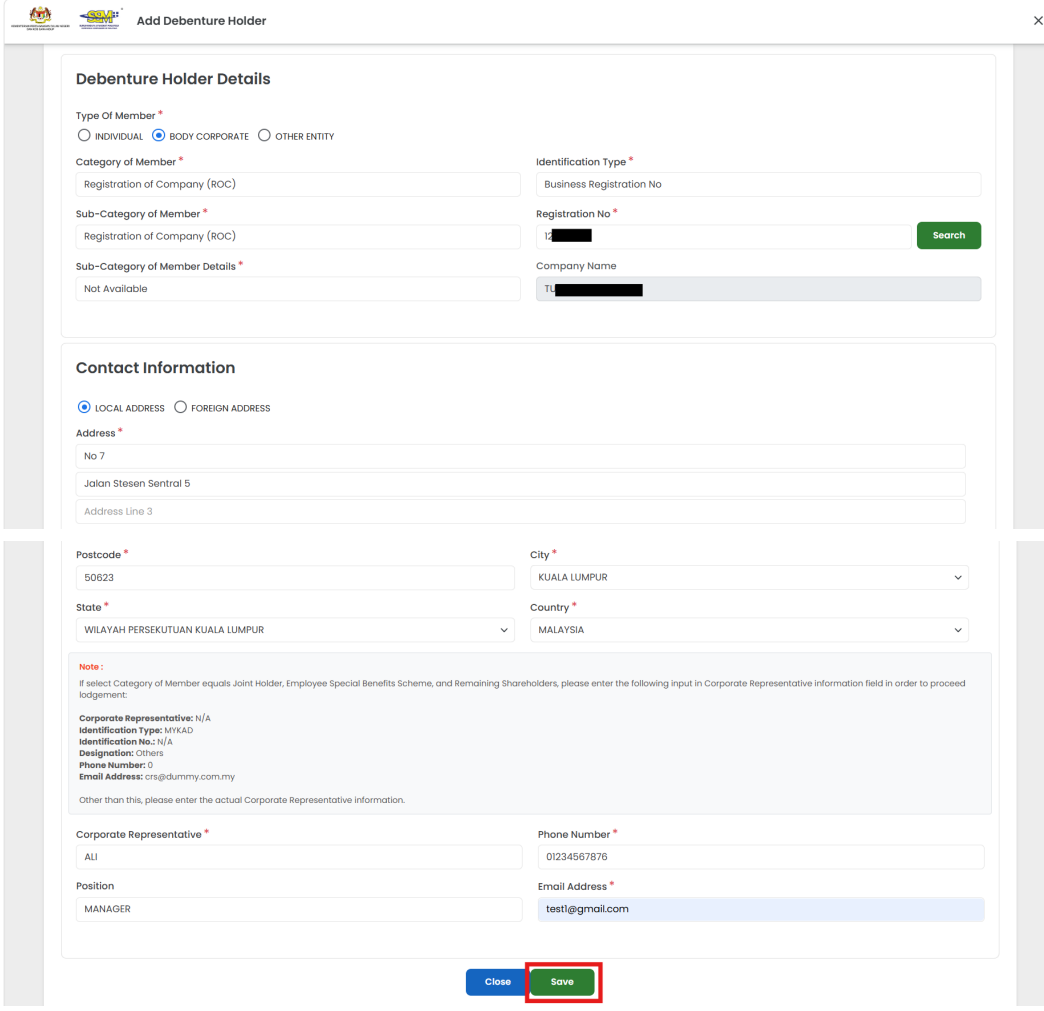
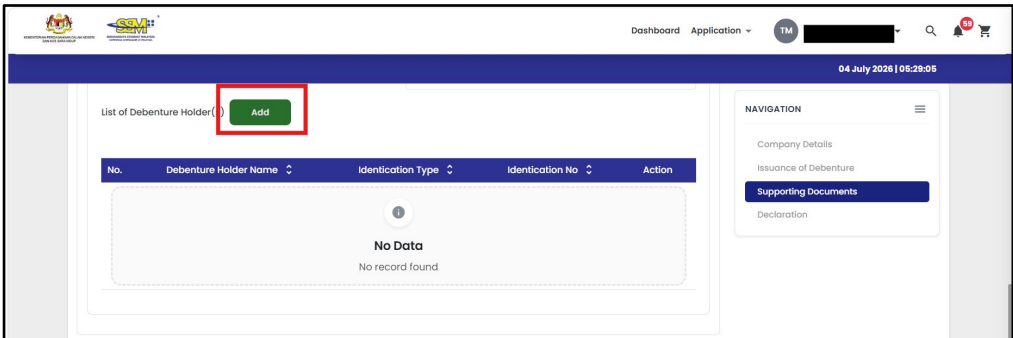
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Notification of Issuance of Debentures (Section 60(2)). 
3	Notification of Issuance of Debentures (Section 60(2)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the

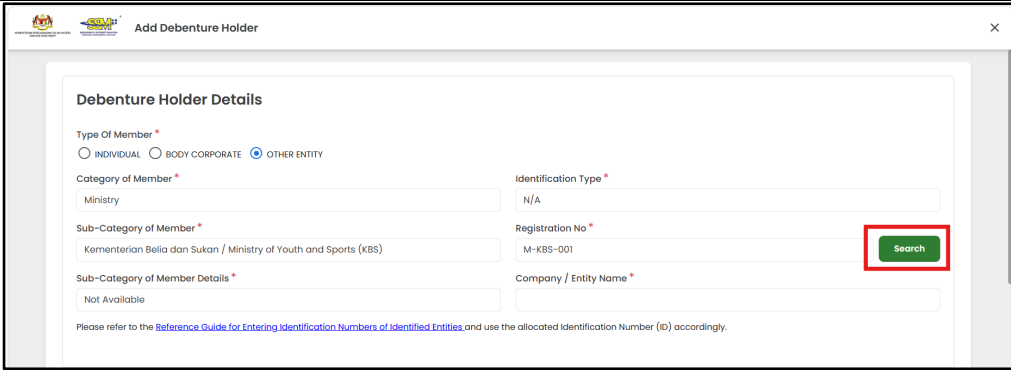
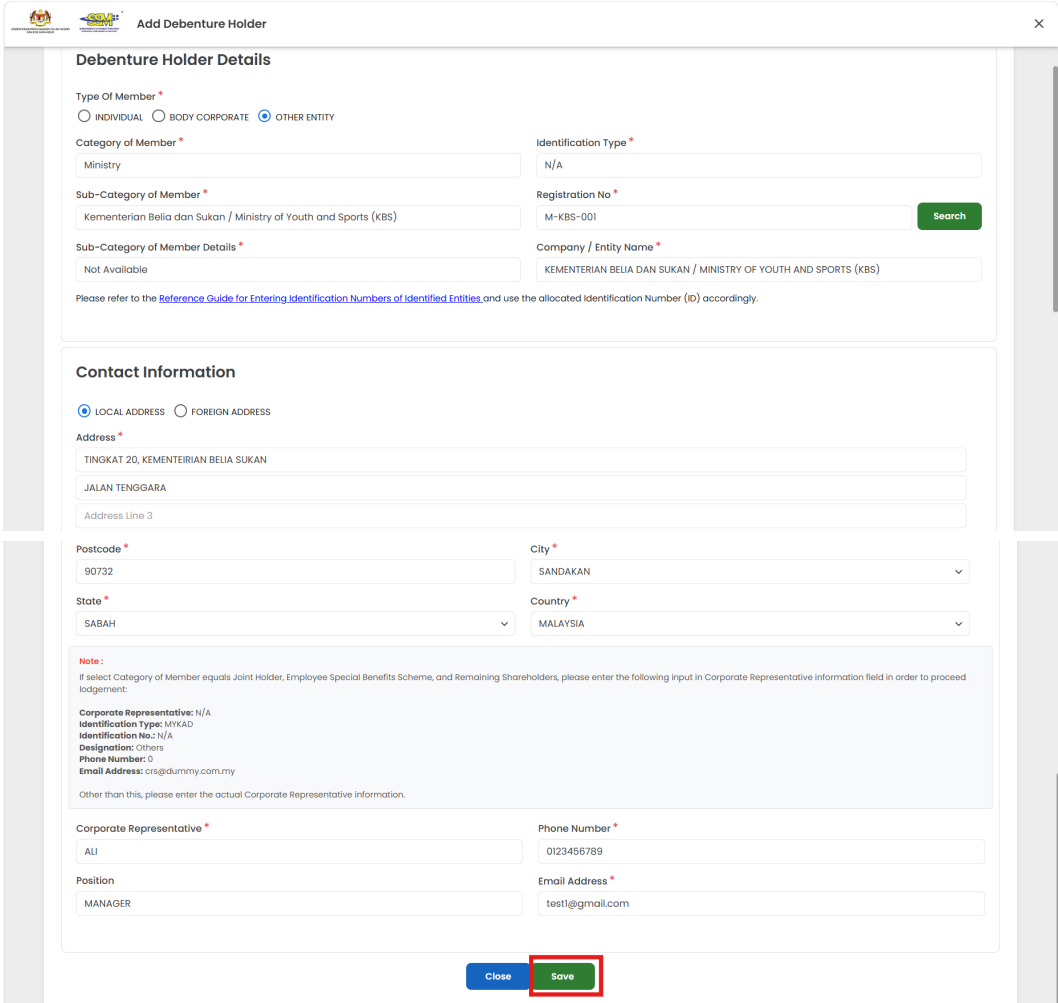
Field Num.	Description
	status of selected company is "Existing". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	System will display the section "Issuance of Debenture" where there are sub-sections Declaration and Debenture Details.
6	At the sub-section Company Details, user is required to tick declaration "The Company has declared the issuance of a debenture". 
7	At the sub-Section Debenture Details, user is required to complete all mandatory fields.

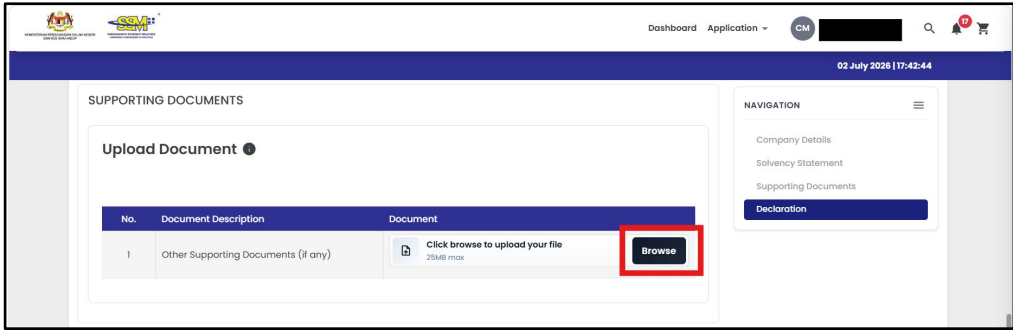
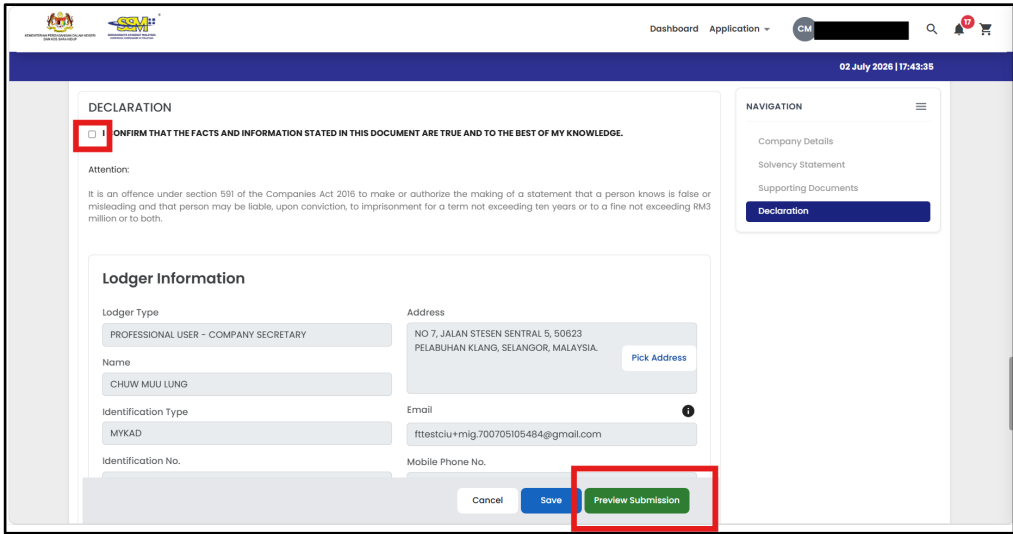
Field Num.	Description
	
8	User is required to add Debtenture Holders. Click "Add". 1. If user wants to add Type of Member=Individual, please refer to item 8a. 2. If user wants to add Type of Member=Body Corporate, please refer to item 8b. 3. If user wants to add Type of Member=Other Entity, please refer to item 8c. Note: User can add multiple type of member in one (1) lodgement.
8a	1. User selects Type of Member=Individual. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search". 

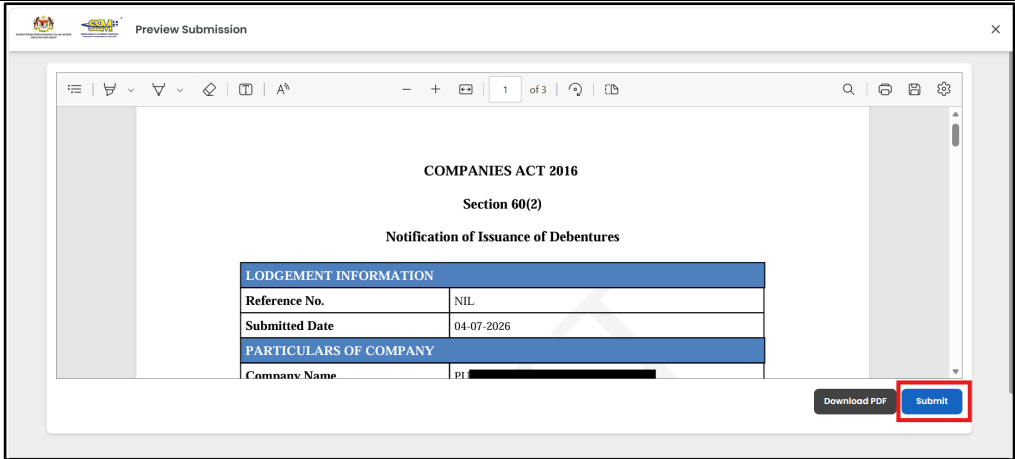
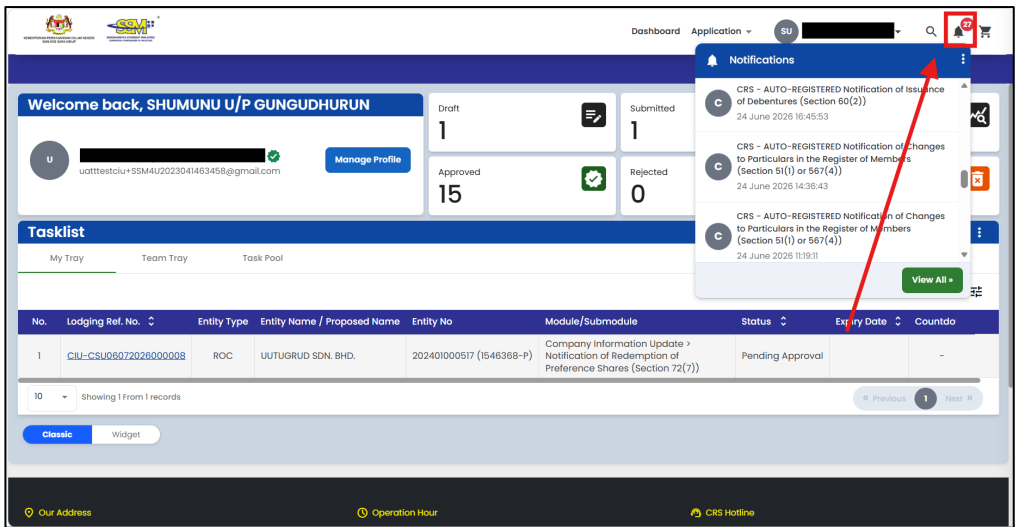
Field Num.	Description
	 Add Debenture Holder Debenture Holder Details Type Of Member * ☒ INDIVIDUAL ☐ BODY CORPORATE ☐ OTHER ENTITY Category of Member * Individual Sub-Category of Member * Individual Sub-Category of Member Details * Not Available Identification Type * MYKAD Identification No. * [REDACTED] Search 2. User is required to complete all mandatory fields and click "Save".  Add Debenture Holder Debenture Holder Details Type Of Member ☒ INDIVIDUAL ☐ BODY CORPORATE ☐ OTHER ENTITY Category of Member Trustee Sub-Category of Member Trustee Sub-Category of Member Details Not Available Identification Type * MYKAD Identification No. * 010101020101 Search Salutation -Please select- Name * AHMAD ALI ABU BIN AHMAD UZFUR Race * MALAY Gender * MALE Nationality Country * MALAYSIA Citizenship * MALAYSIAN Date of Birth * 01-01-2001  Contact Information ☒ LOCAL ADDRESS ☐ FOREIGN ADDRESS Address * NO 1 TAMAN DAGANAG Address Line 3 Postcode * 23007 City * DUNGUN State * TERENGGANU Country * MALAYSIA Phone Number * 0123456789 Email Address * test@gmail.com Close Save

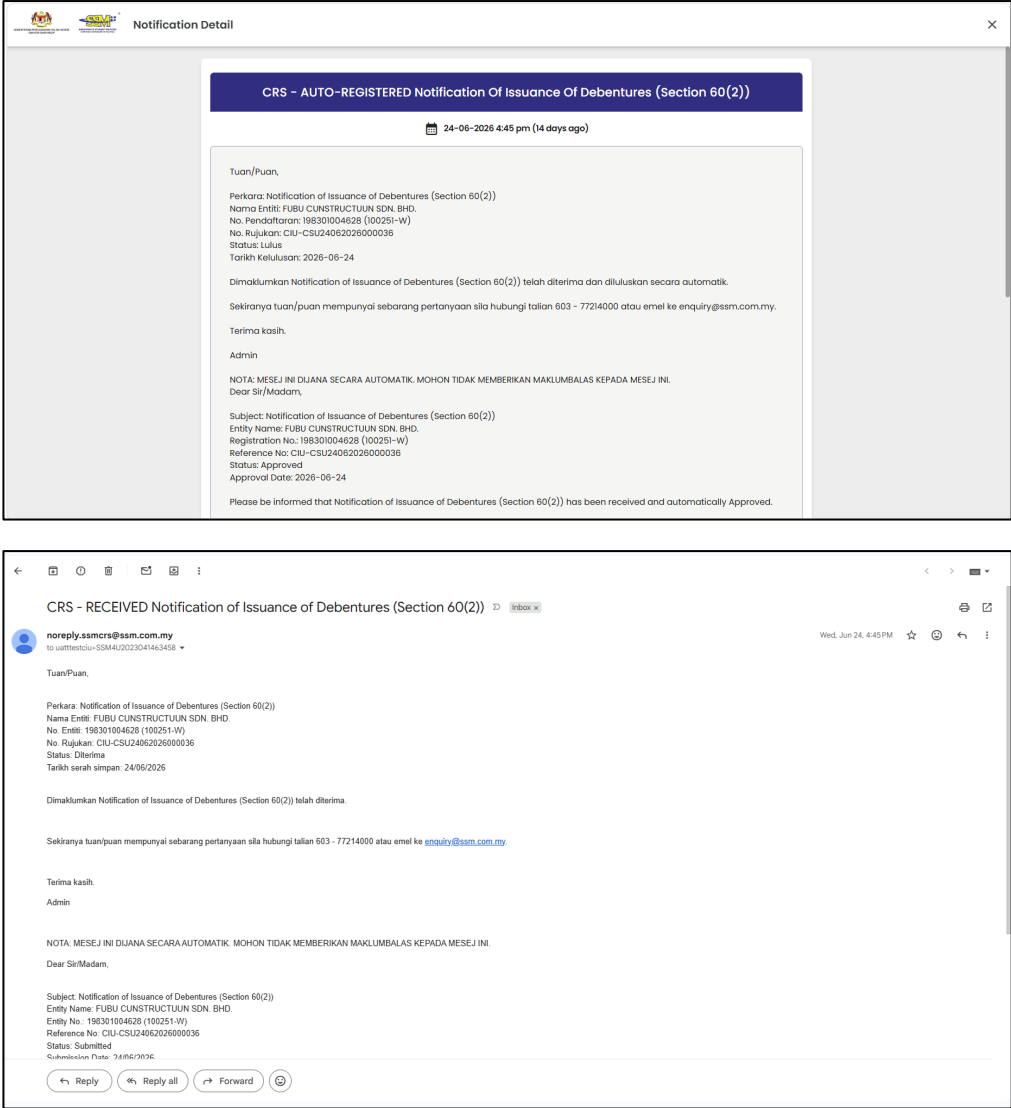
Field Num.	Description
8b	1. User selects Type of Member=Body Corporate. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search".   Note: For ESOS and Remaining Shareholders, please refers to hyperlink "Reference Guide for Entering Identification Numbers of Identified Entities". 2. User is required to complete all mandatory fields and click "Save".

Field Num.	Description
	
8c	1. User selects Type of Member=Other Entity. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search". 

Field Num.	Description
	 Note: Please refer to hyperlink “Reference Guide for Entering Identification Numbers of Identified Entities” for the Company Reg Number. 2. User is required to complete all mandatory fields and click button “Save”. 

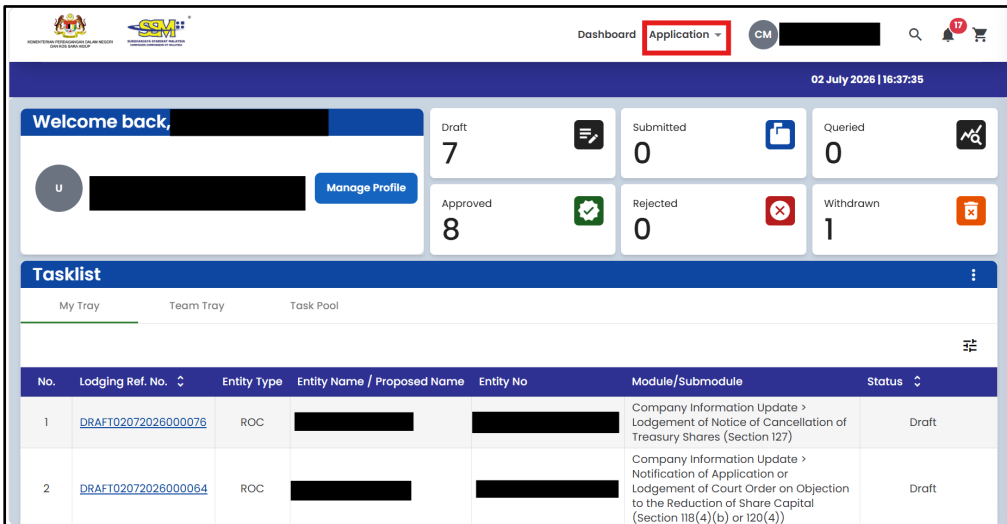
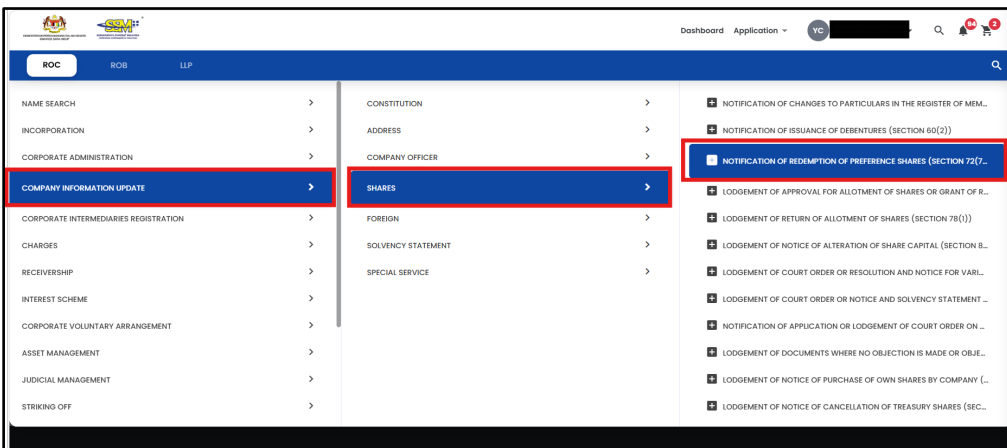
Field Num.	Description
9	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
10	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
11	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

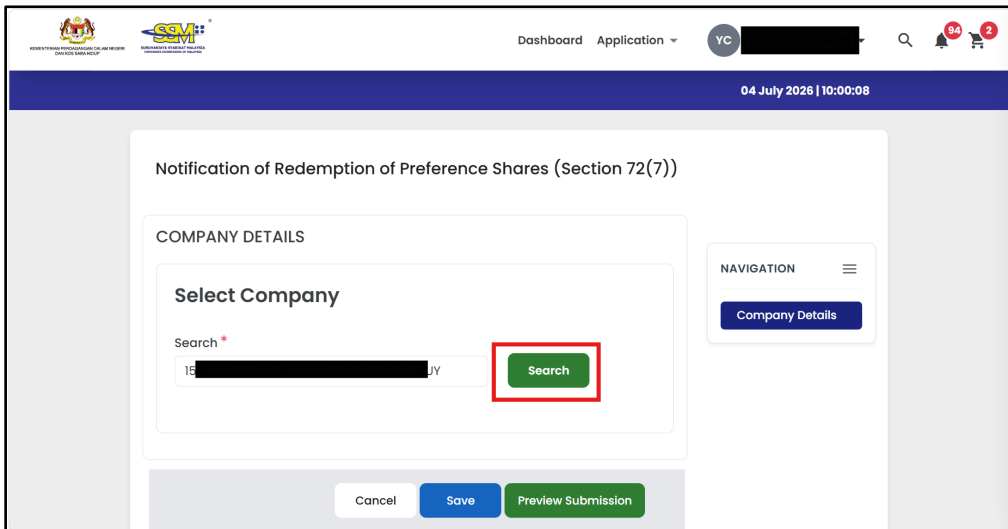
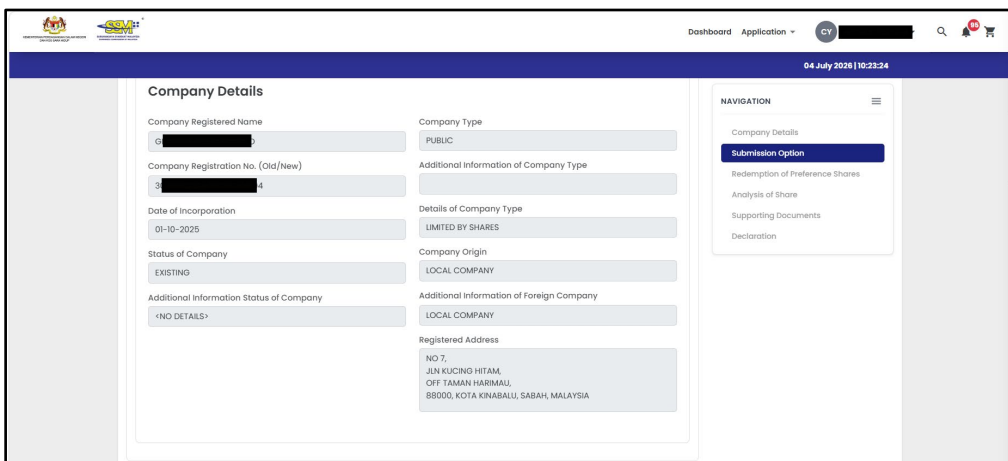
Field Num.	Description
	
12	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

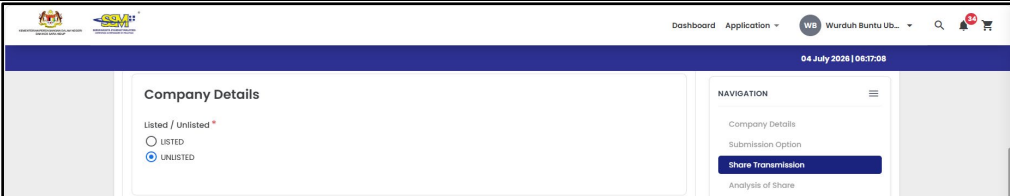
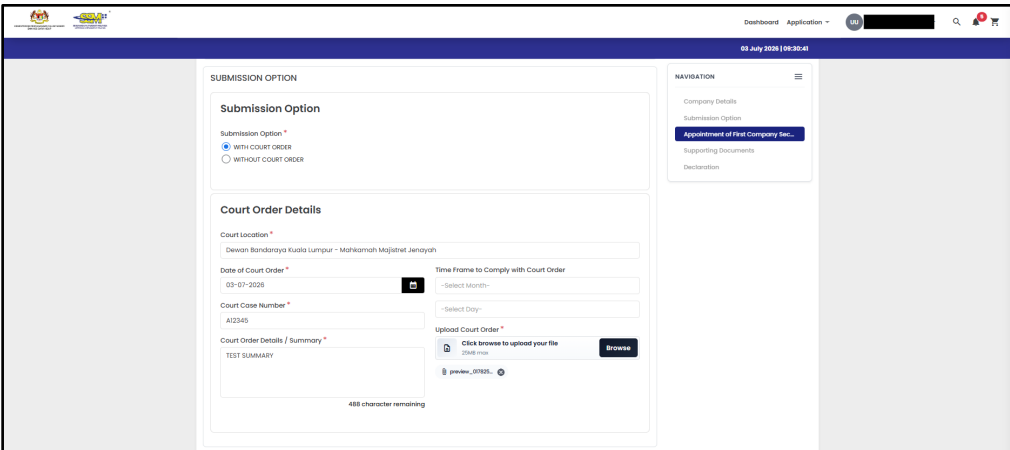
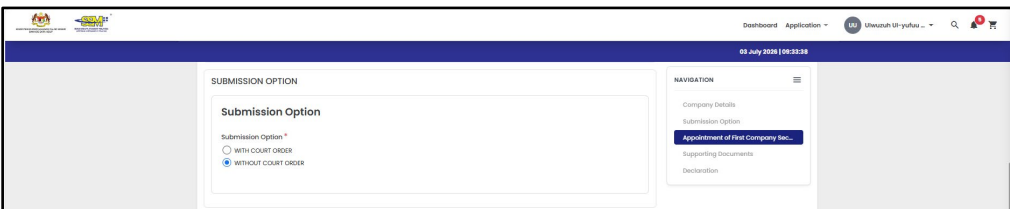
Field Num.	Description
	 The screenshot displays two parts of the user interface. The top part is a 'Notification Detail' window showing an 'AUTO-REGISTERED Notification Of Issuance Of Debentures (Section 60(2))' received on 24-06-2026 at 4:45 pm. The notification text informs the user that the notification has been received and automatically approved. The bottom part is an email interface showing the same notification as an email from 'noreply.ssmcrs@ssm.com.my' to 'uam@msicju-SSM4U202204163458'. The email content mirrors the notification text, including details about the entity 'FUBU CUNSTRUCTUUN SDN. BHD.' and the submission date '24/06/2026'.

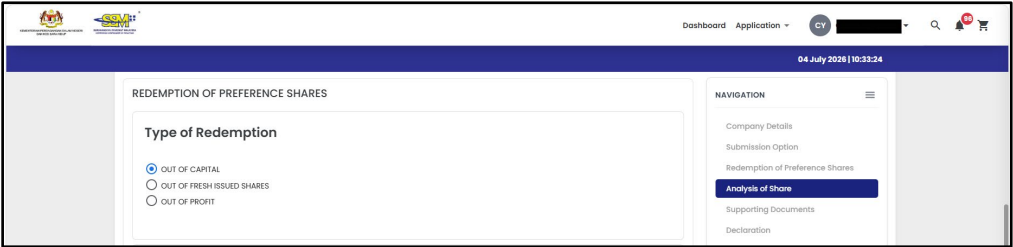
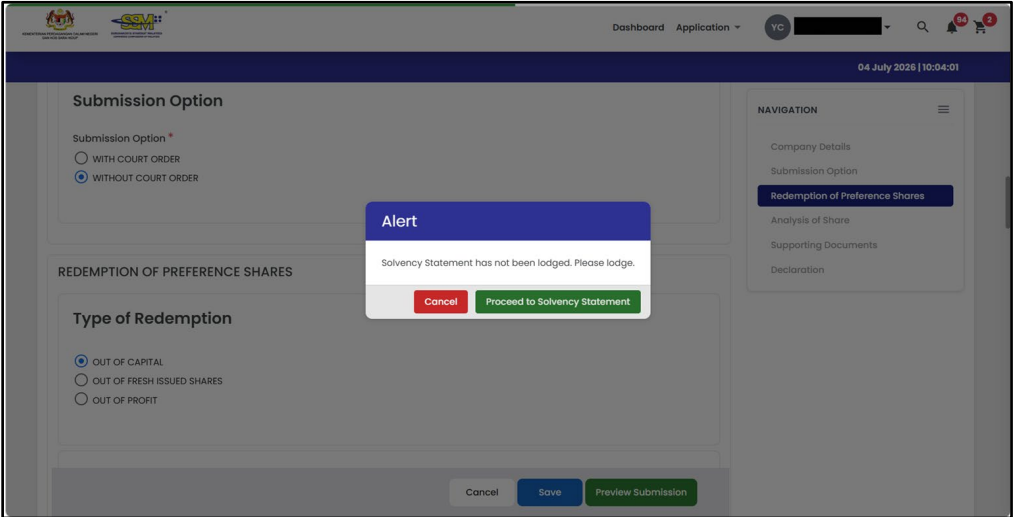
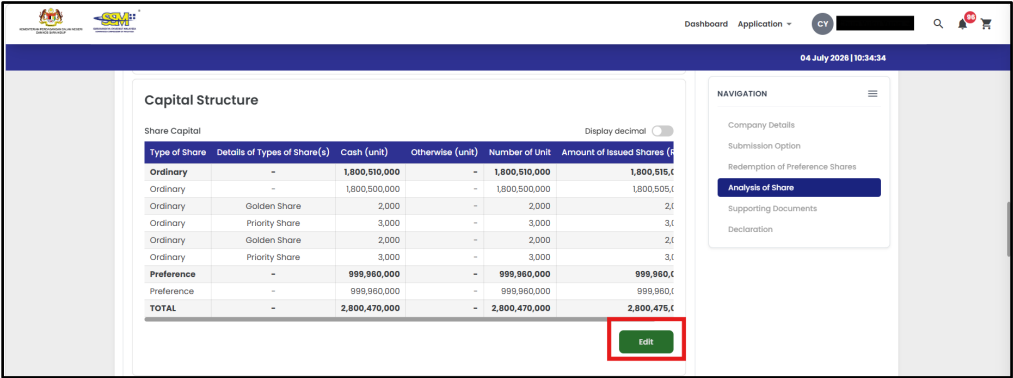
6.3 Notification of Redemption of Preference Shares (Section 72(7))

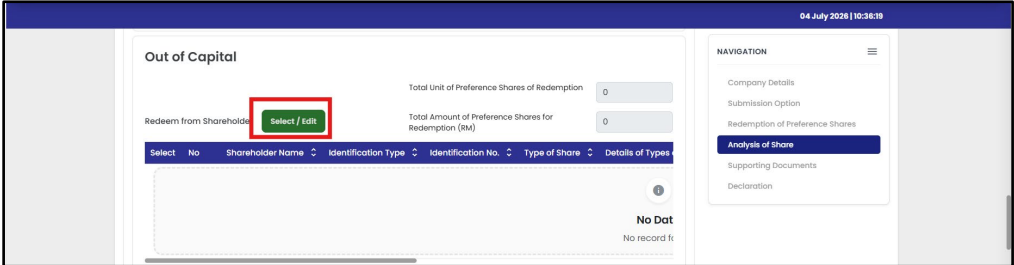
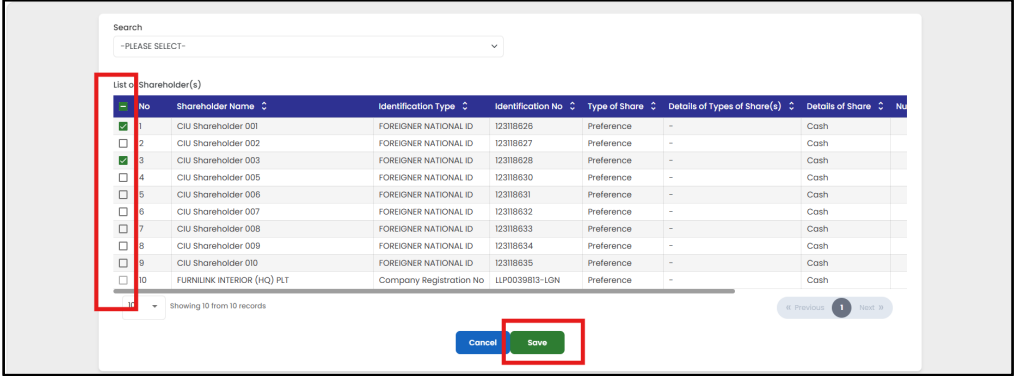
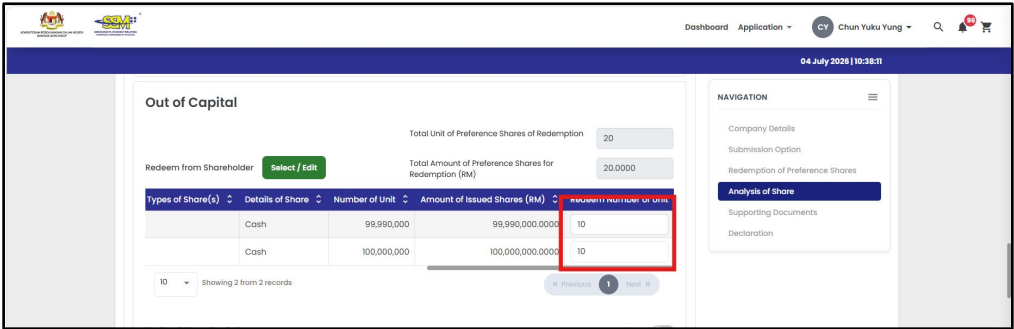
6.3.1 Option Out of Capital

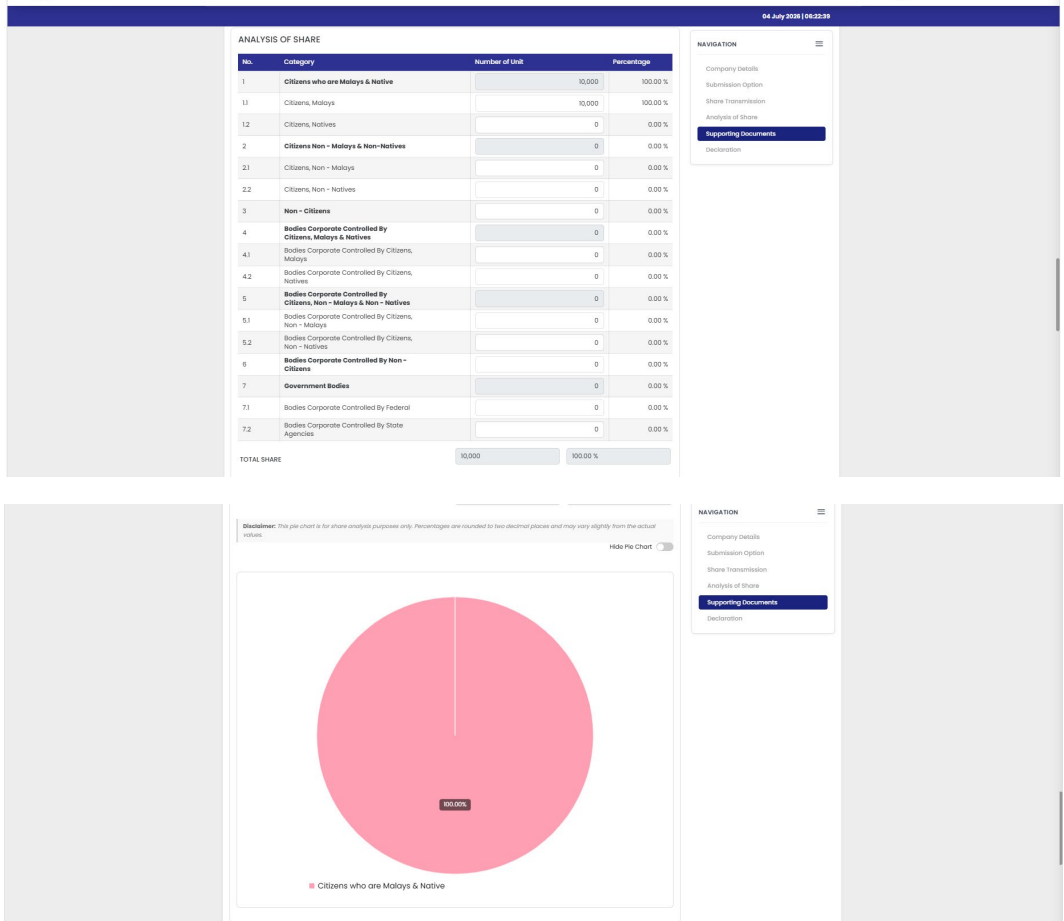
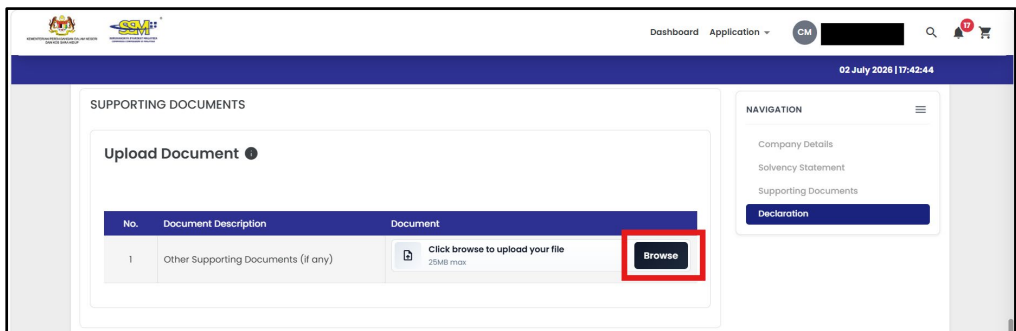
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Notification of Redemption of Preference Shares (Section 72(7)). 

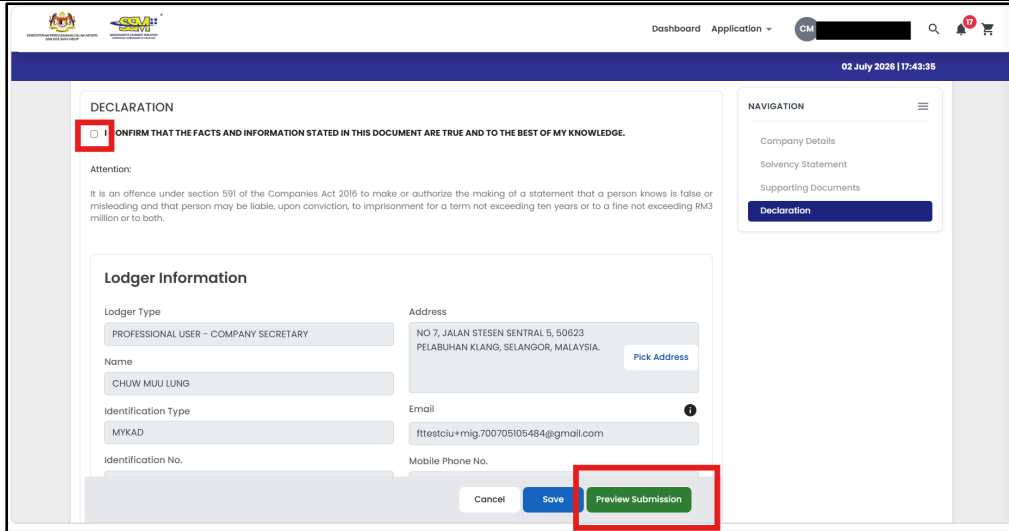
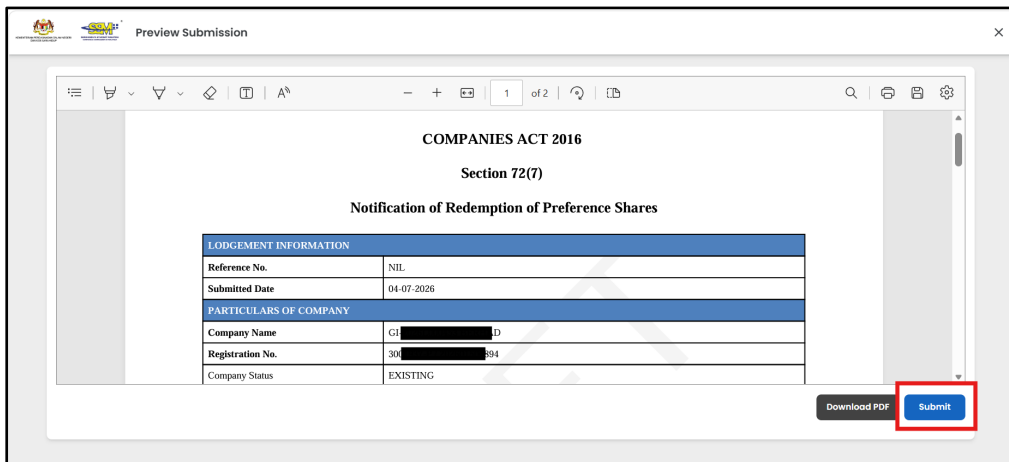
Field Num.	Description
3	Notification of Redemption of Preference Shares (Section 72(7)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number, or Company Name. Please ensure that the status of selected company is "Existing". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At them sub-section Company Details, user is required to select Listed/Unlisted.

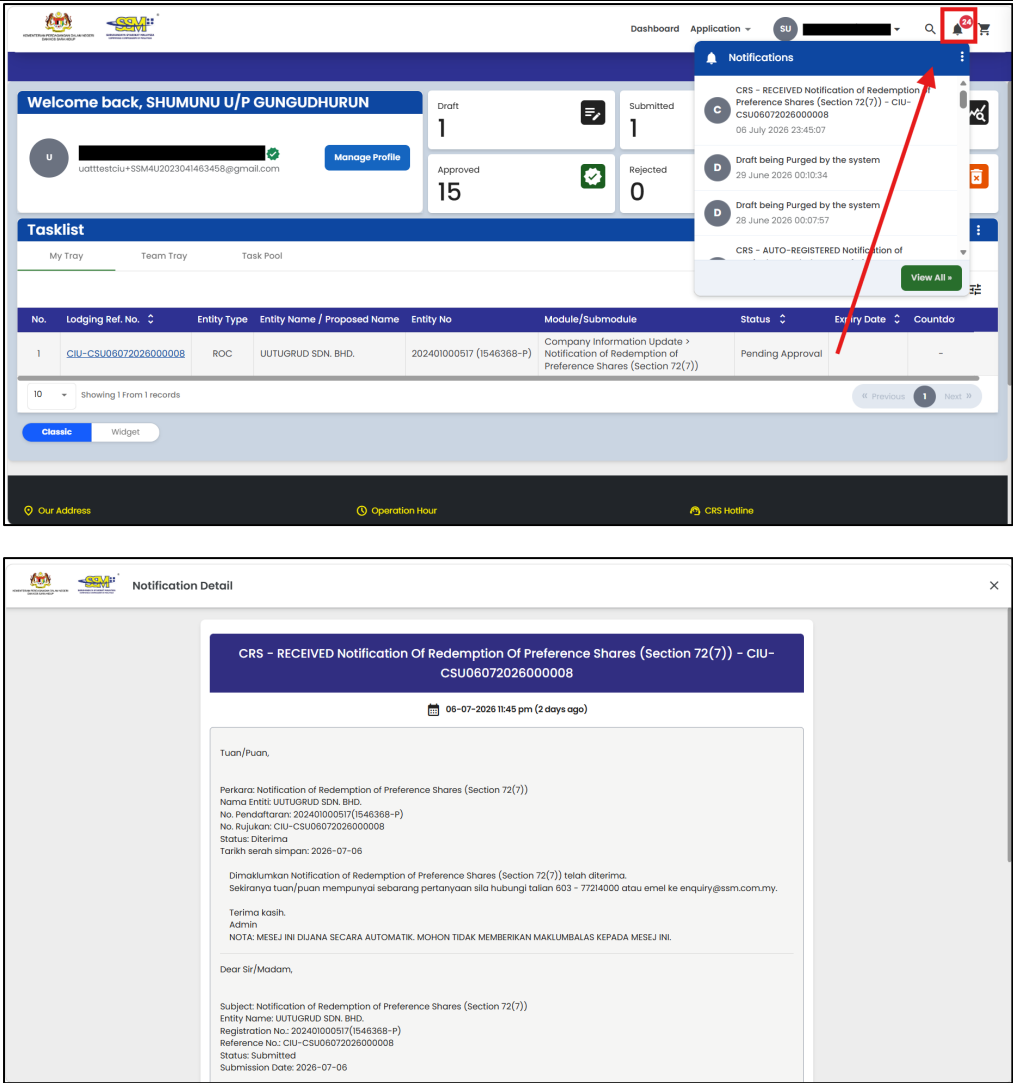
Field Num.	Description
	 Note: This sub-section will only display for Public Company.
7	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 

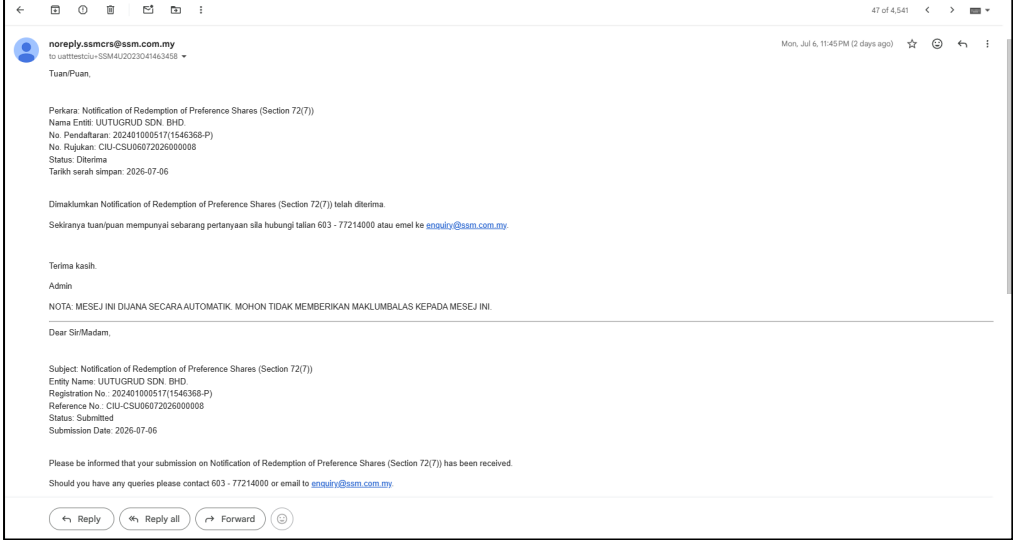
Field Num.	Description
8	1. At the section Redemption of Preferences Share, user to select the option Out of Capital.  Note: Option Out of Capital required Solvency Statement to proceed lodgement. If user did not lodge Solvency Statement, the system will blocked user from submission. 
9	At the section "Capital Structure", the system will display the Summary of Share for the company. User needs to click "Edit". 

Field Num.	Description
10	1. Click "Select/Edit"  2. Tick the selected shareholder and click "Save".  3. Enter the "Number of Units to be Redeemed" in the Redeem Number of Unit column. 
11	Enter "Date of Redemption". 
12	The system will display the section Analysis of Share where user is required to fill in the value.

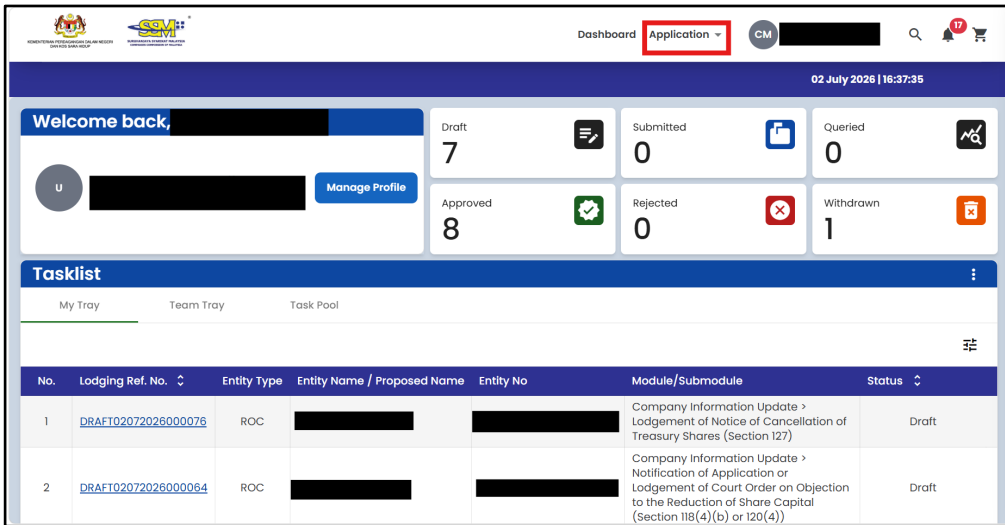
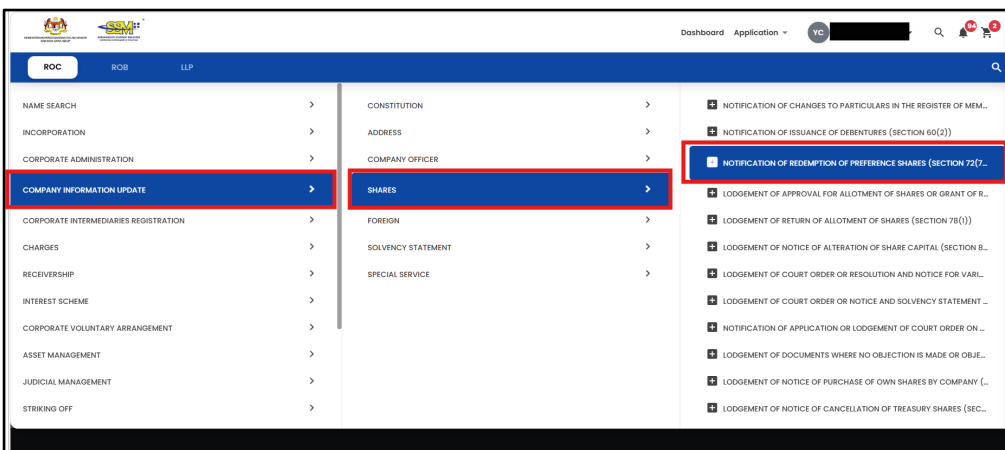
Field Num.	Description
	
13	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
14	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

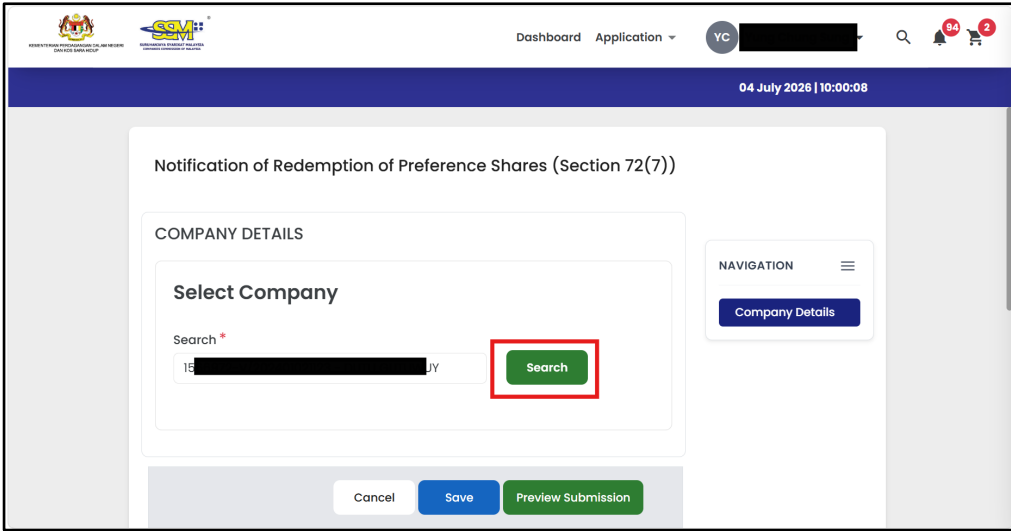
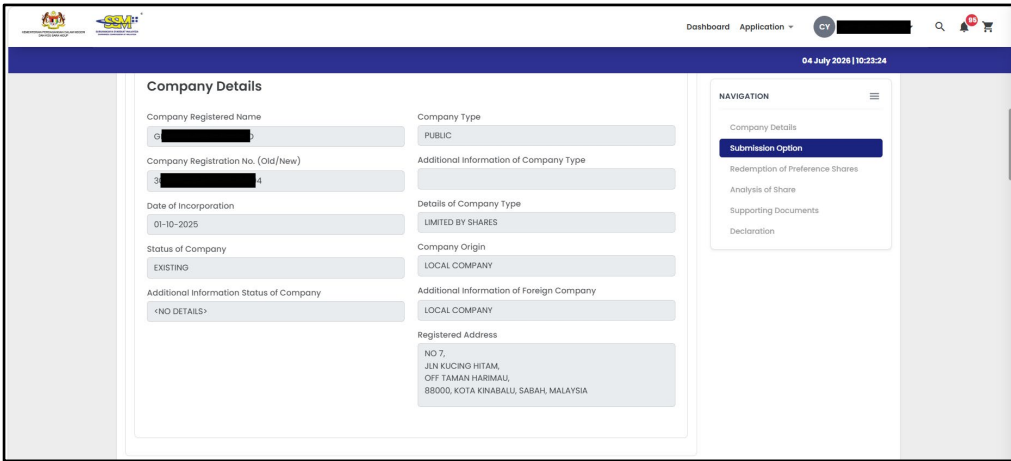
Field Num.	Description
	
15	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
16	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

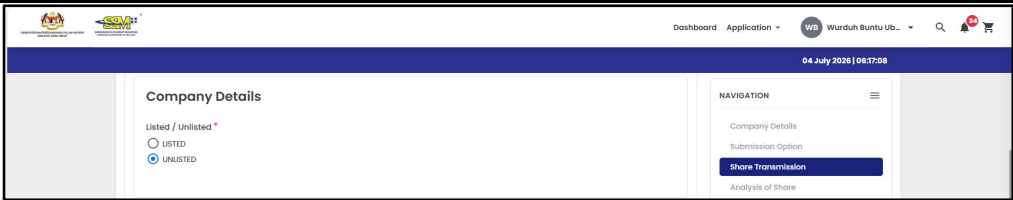
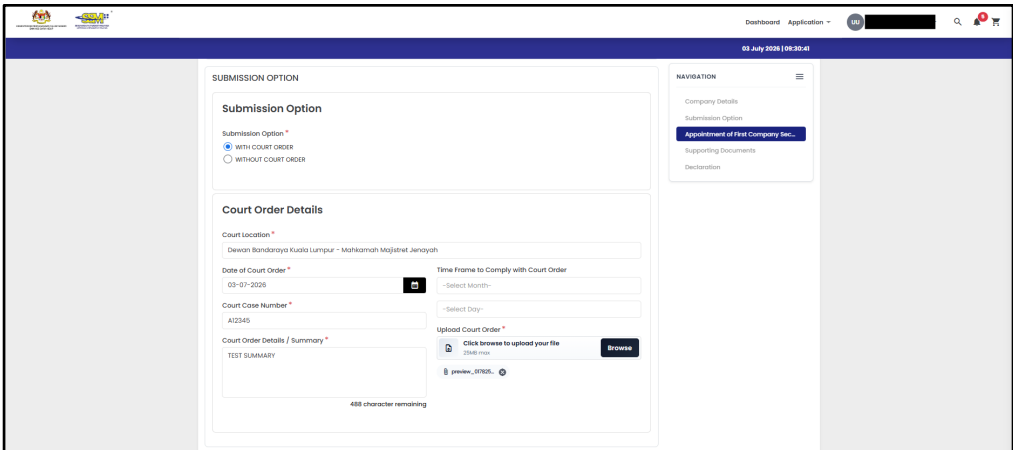
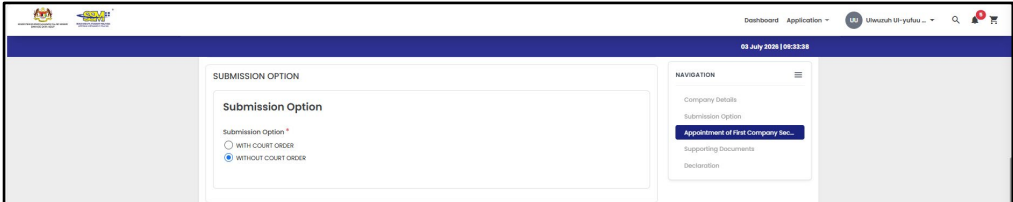
Field Num.	Description
	 The screenshot displays the CRS External User Manual interface. The top section shows a dashboard with a welcome message, user profile, and tasklist. A notification dropdown menu is open, showing a list of notifications. A red arrow points to the 'View All' button in the notification dropdown. Below the dashboard, a table lists the notifications. The first notification is 'CRS - RECEIVED Notification of Redemption of Preference Shares (Section 72(7)) - CIU-CSU06072026000008'. The table has columns: No., Lodging Ref. No., Entity Type, Entity Name / Proposed Name, Entity No., Module/Submodule, Status, Expiry Date, and Count. The notification is in 'Pending Approval' status. Below the table, there is a 'Notification Detail' section showing the details of the selected notification, including the subject, entity name, registration number, and submission date.

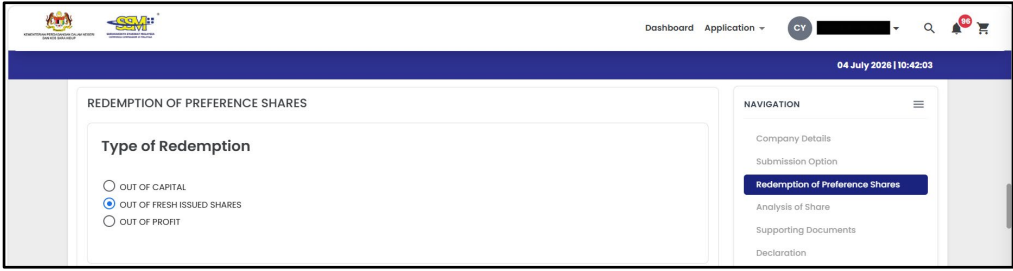
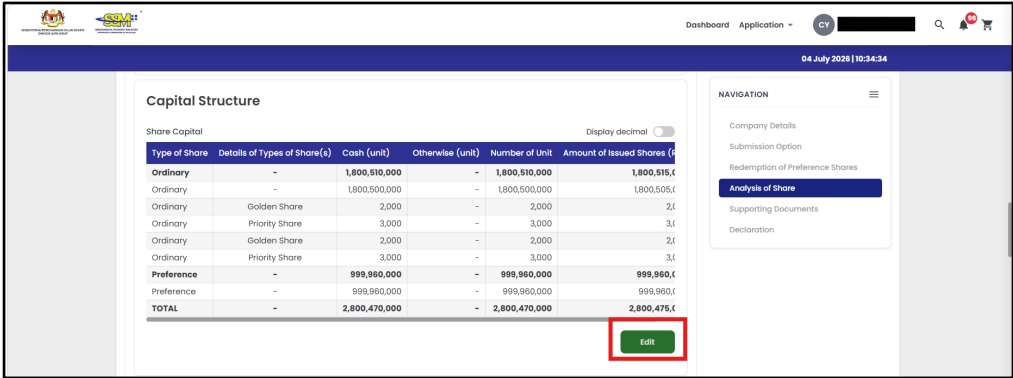
Field Num.	Description
	 The screenshot shows an email interface with the following content: From: noreply.ssmcrs@ssm.com.my To: uatttest@ssm.com.my Subject: Perkara: Notification of Redemption of Preference Shares (Section 72(7)) Entity Name: UUTUGRUUD SDN. BHD. No. Pendaftaran: 202401000517(1546368-P) No. Rujukan: CIU-CSU06072026000008 Status: Diterima Tarikh serah simpan: 2026-07-06 Dimaklumkan Notification of Redemption of Preference Shares (Section 72(7)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Notification of Redemption of Preference Shares (Section 72(7)) Entity Name: UUTUGRUUD SDN. BHD. Registration No.: 202401000517(1546368-P) Reference No.: CIU-CSU06072026000008 Status: Submitted Submission Date: 2026-07-06 Please be informed that your submission on Notification of Redemption of Preference Shares (Section 72(7)) has been received. Should you have any queries please contact 603 - 77214000 or email to enquiry@ssm.com.my.

6.3.2 Out of Fresh Issued Share

Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Notification of Redemption of Preference Shares (Section 72(7)). 
3	Notification of Redemption of Preference Shares (Section 72(7)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure

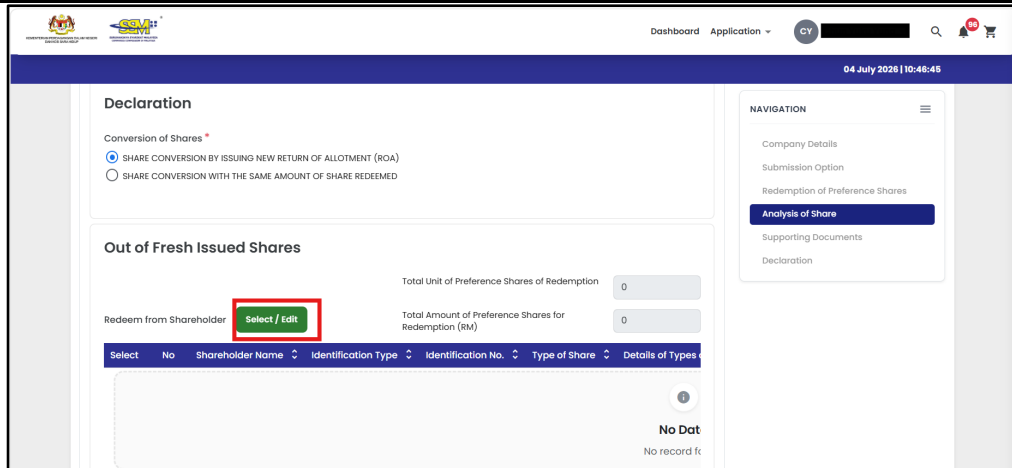
Field Num.	Description
	that the status of selected company is "Existing". After entering the required information, click Search. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted.

Field Num.	Description
	 Note: This sub-section will only display for Public Company.
7	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 

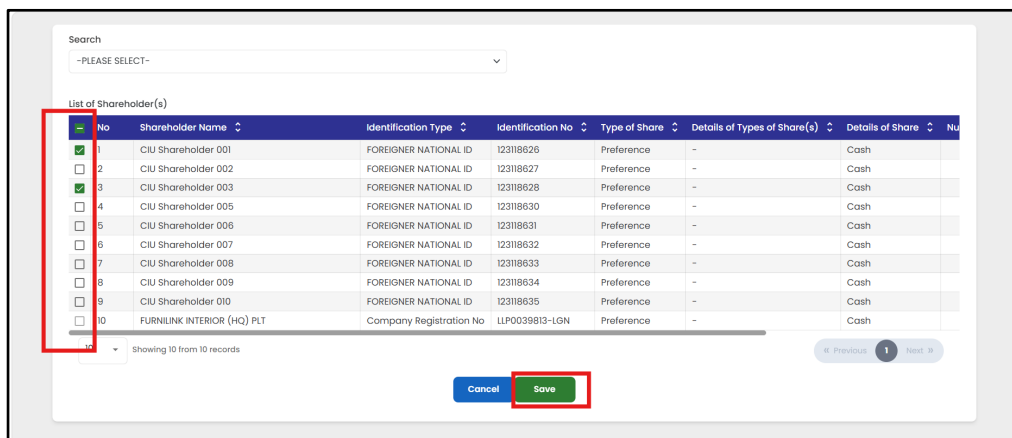
Field Num.	Description
8	At the section "Redemption of Preferences Share", user is required to select the option Out of Fresh Issued Share. 
9	At the section "Capital Structure", the system will display "Summary of Share for the company". User is required to click "Edit". 
10	User is required to select "Declaration for Conversion of Share". 1. If user selects Declaration "Share conversion by issuing new Return of Allotment (ROA)", please refer to 10a. 2. If user selects Declaration "Share conversion with the same amount of share redeemed", please refer to 10b.
10a	1. User selects Declaration "Share conversion by issuing new Return of Allotment (ROA)" and click "Select/Edit".

Field Num.

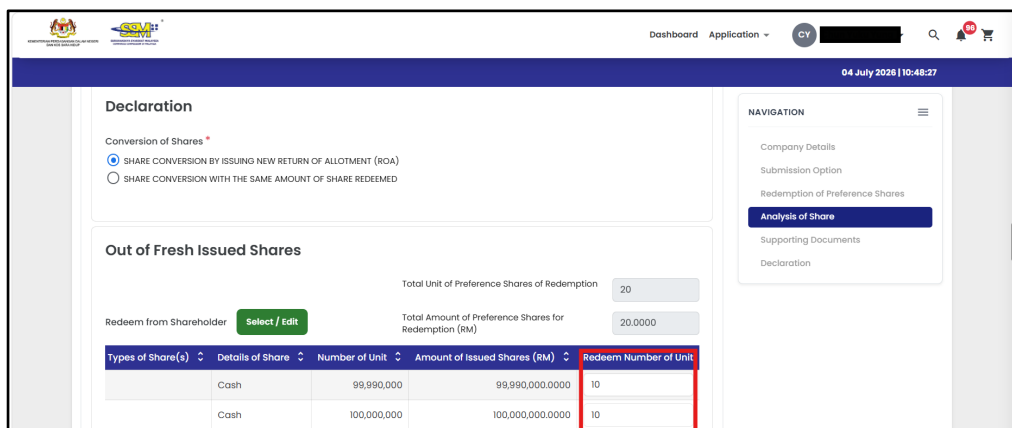
Description



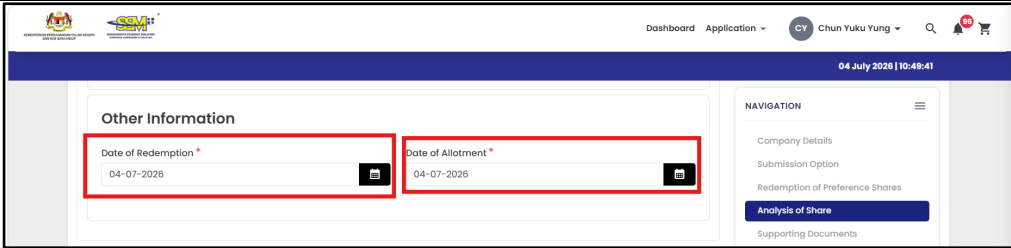
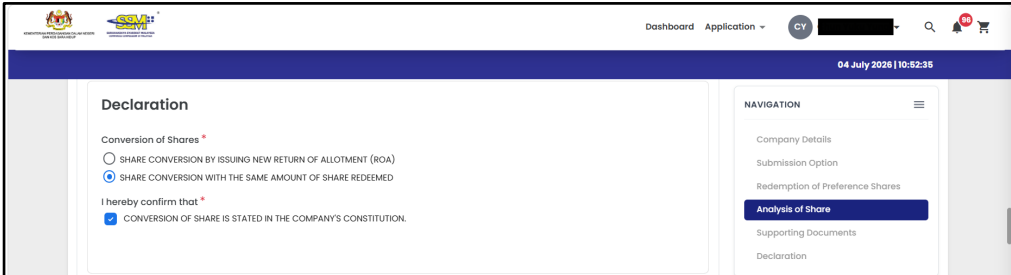
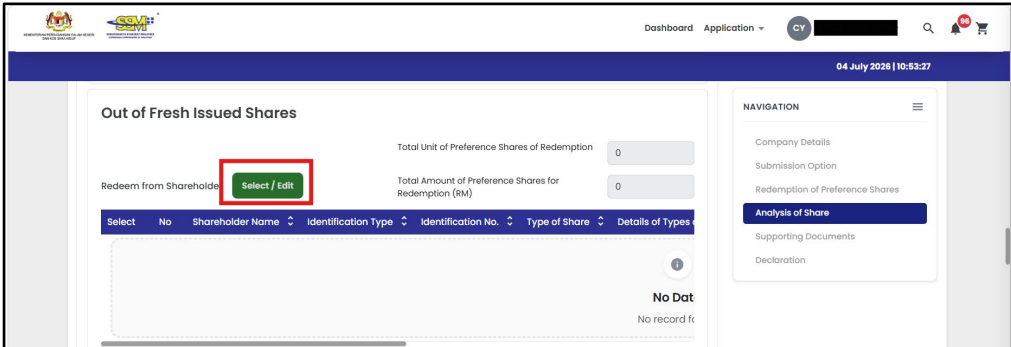
2. Tick the selected shareholders and click **"Save"**.



3. Insert how much is the **Redeem Number to Unit**.

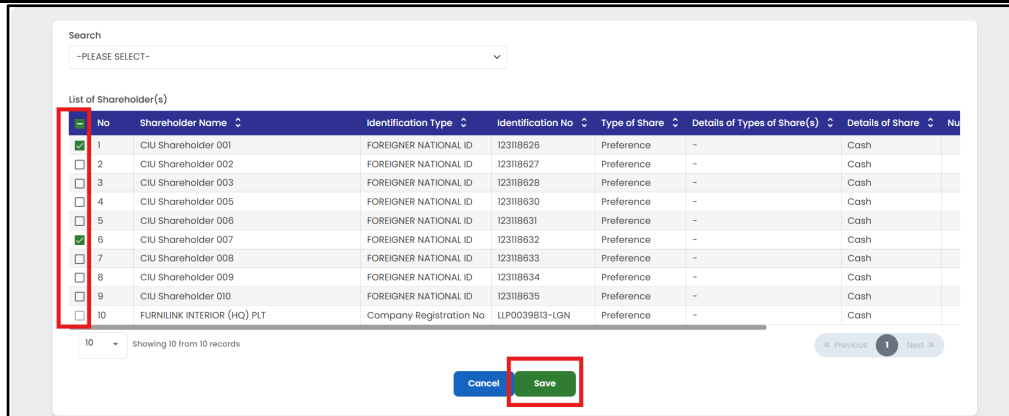


4. User is required to select **"Date of Redemption"** and **"Date of Allotment"**.

Field Num.	Description
	
10b	1. User is required to select Declaration "Share conversion with the same amount of share redeemed". Then, user is required to tick the checkbox "Conversion of share is stated in the company's constitution".  2. User is required to click "Select/Edit".  3. Tick the selected shareholders and click "Save".

Field Num.

Description



Search
-PLEASE SELECT-

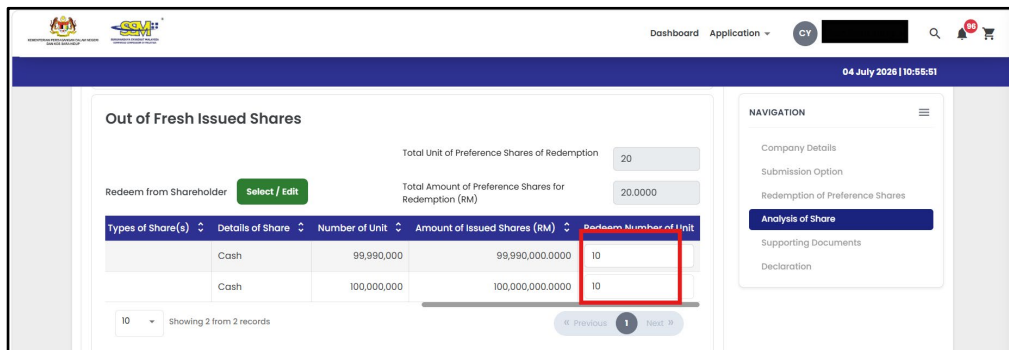
List of Shareholder(s)

No	Shareholder Name	Identification Type	Identification No	Type of Share	Details of Types of Share(s)	Details of Share	No
☒	1	CIU Shareholder 001	FOREIGNER NATIONAL ID	123118626	Preference	-	Cash
☐	2	CIU Shareholder 002	FOREIGNER NATIONAL ID	123118627	Preference	-	Cash
☐	3	CIU Shareholder 003	FOREIGNER NATIONAL ID	123118628	Preference	-	Cash
☐	4	CIU Shareholder 005	FOREIGNER NATIONAL ID	123118630	Preference	-	Cash
☐	5	CIU Shareholder 006	FOREIGNER NATIONAL ID	123118631	Preference	-	Cash
☒	6	CIU Shareholder 007	FOREIGNER NATIONAL ID	123118632	Preference	-	Cash
☐	7	CIU Shareholder 008	FOREIGNER NATIONAL ID	123118633	Preference	-	Cash
☐	8	CIU Shareholder 009	FOREIGNER NATIONAL ID	123118634	Preference	-	Cash
☐	9	CIU Shareholder 010	FOREIGNER NATIONAL ID	123118635	Preference	-	Cash
☐	10	FURNILINK INTERIOR (HQ) PLT	Company Registration No	LLP0039813-LGN	Preference	-	Cash

10 Showing 10 from 10 records

Cancel Save

4. Insert how much is the Redeem Number to Unit.



Dashboard Application CY 04 July 2026 | 10:55:51

Out of Fresh Issued Shares

Total Unit of Preference Shares of Redemption: 20

Total Amount of Preference Shares for Redemption (RM): 20,000

Redeem from Shareholder: Select / Edit

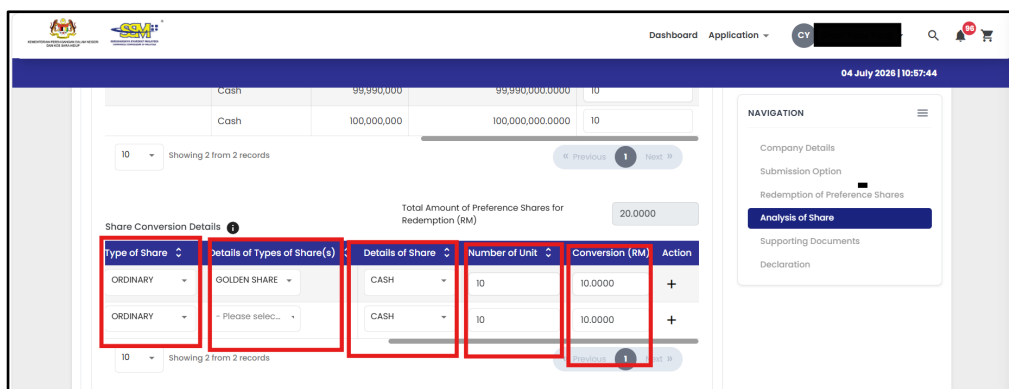
Types of Share(s)	Details of Share	Number of Unit	Amount of Issued Shares (RM)	Redeem Number of Unit
Cash	99,990,000	99,990,000.0000	10	
Cash	100,000,000	100,000,000.0000	10	

10 Showing 2 from 10 records

Previous 1 Next

NAVIGATION
Company Details
Submission Option
Redemption of Preference Shares
Analysis of Share
Supporting Documents
Declaration

5. Insert value at Share Conversion Details.



Dashboard Application CY 04 July 2026 | 10:57:44

Share Conversion Details

Total Amount of Preference Shares for Redemption (RM): 20,000

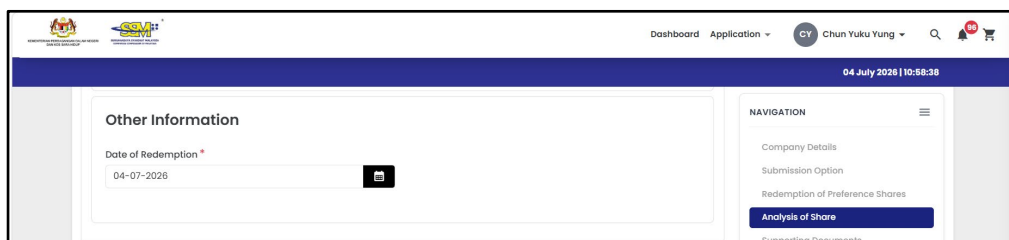
Type of Share	Details of Types of Share(s)	Details of Share	Number of Unit	Conversion (RM)	Action
ORDINARY	GOLDEN SHARE	CASH	10	10.0000	+
ORDINARY	- Please select...	CASH	10	10.0000	+

10 Showing 2 from 2 records

Previous 1 Next

NAVIGATION
Company Details
Submission Option
Redemption of Preference Shares
Analysis of Share
Supporting Documents
Declaration

6. Insert Date of Redemption.



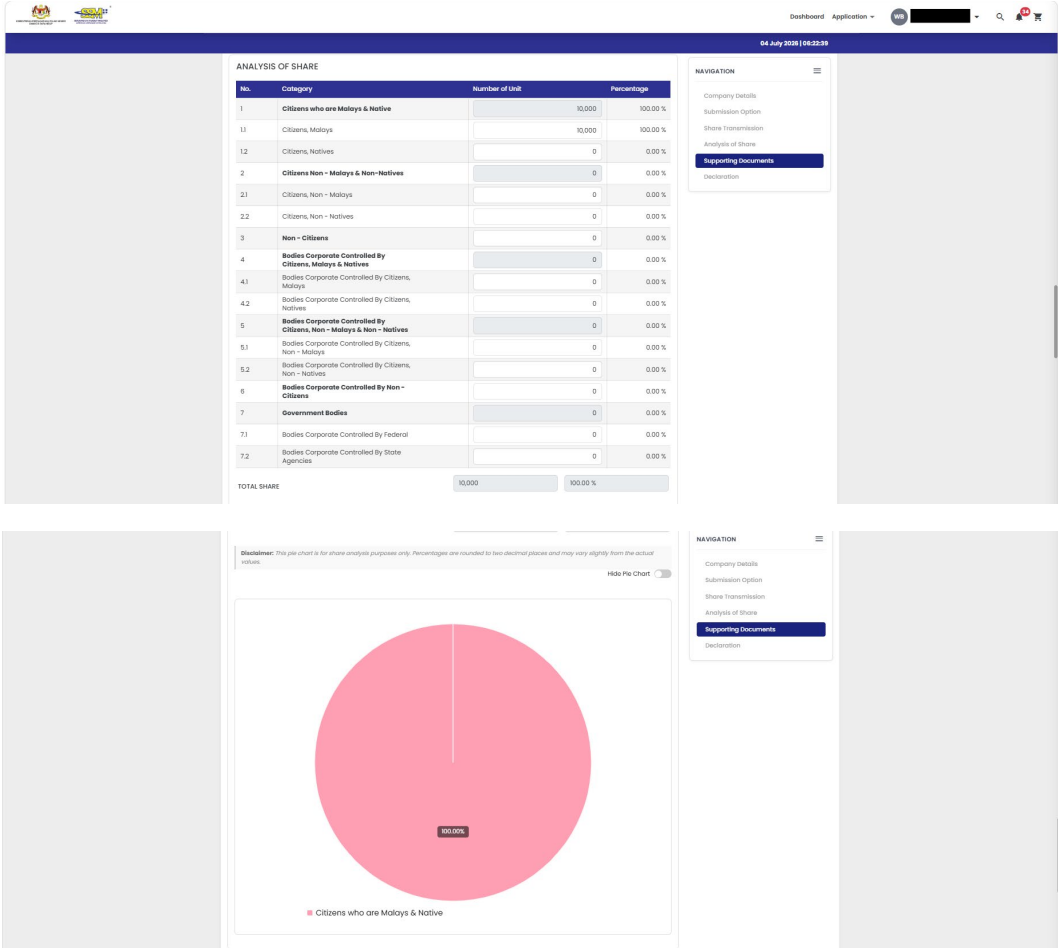
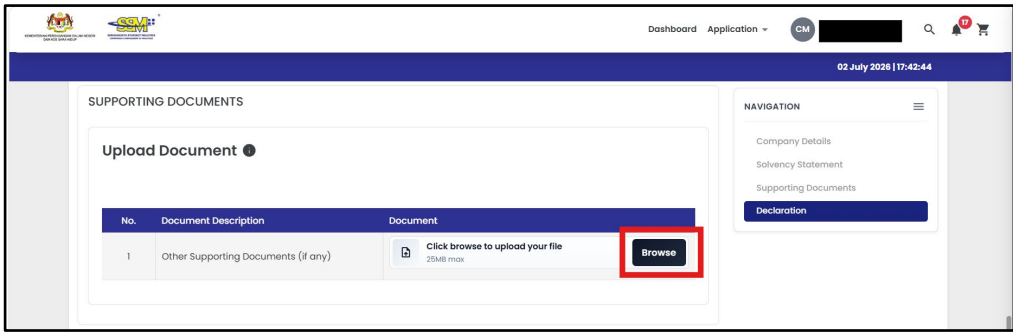
Dashboard Application CY Chun Yuku Yung 04 July 2026 | 10:58:38

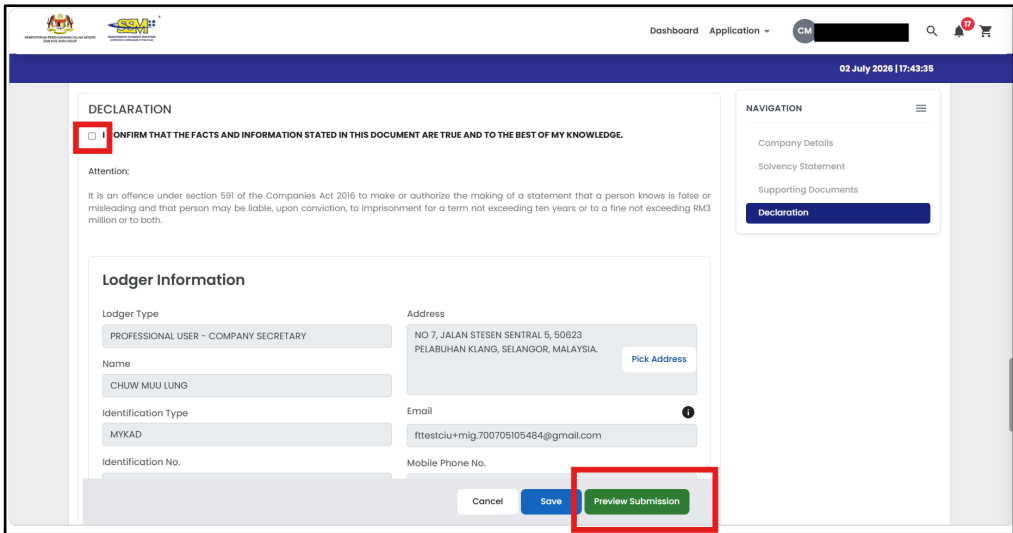
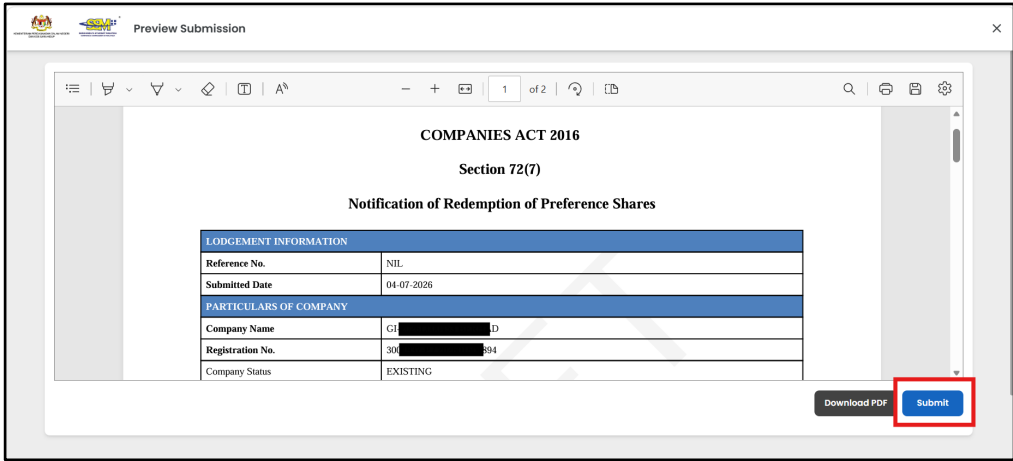
Other Information

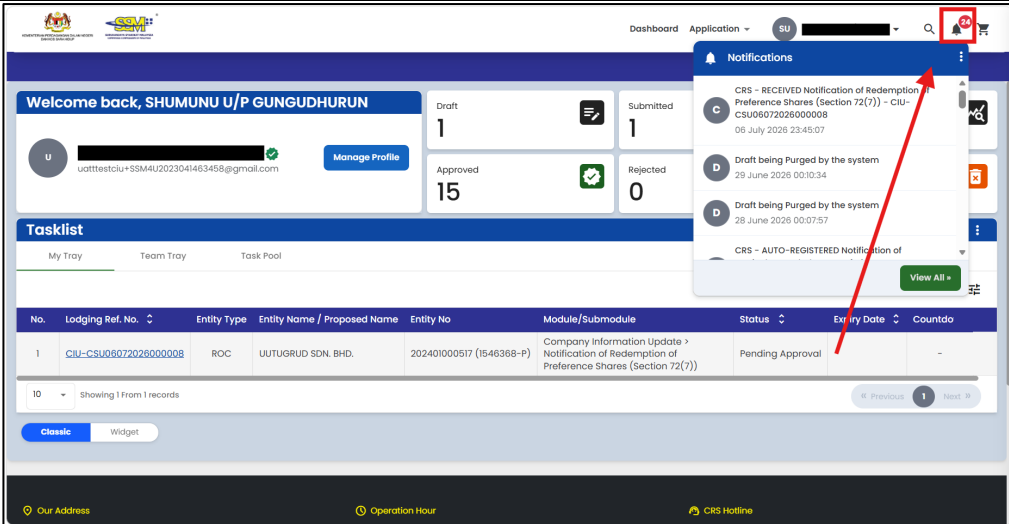
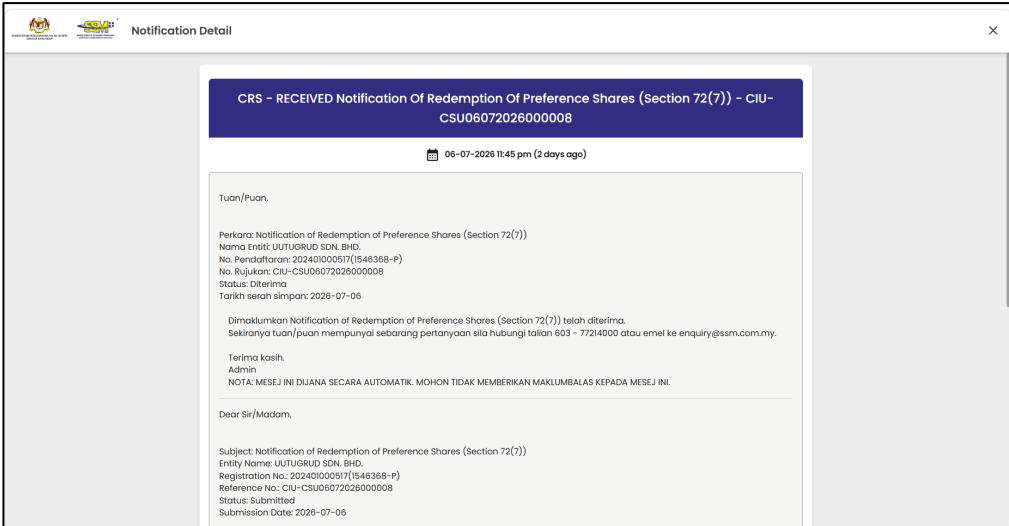
Date of Redemption *

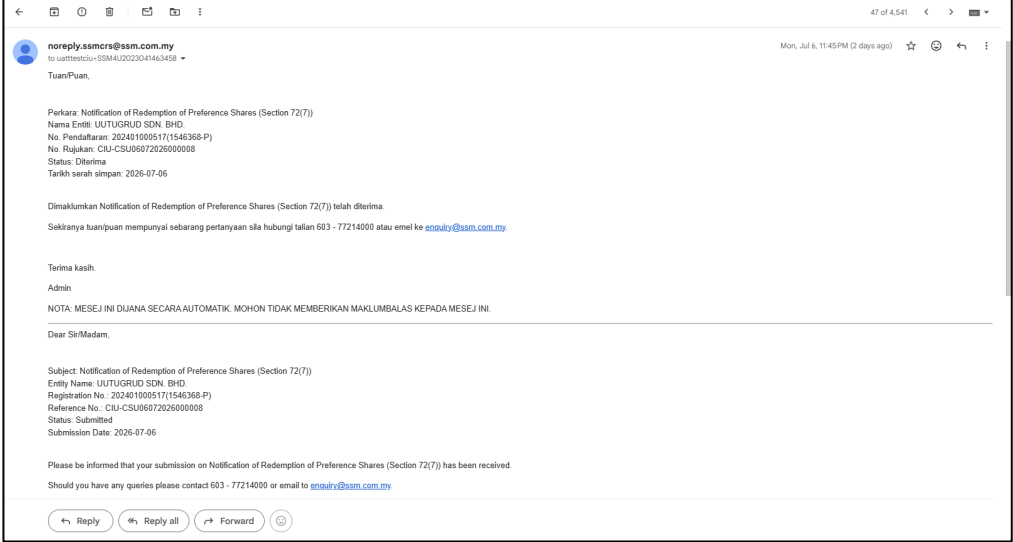
04-07-2026

NAVIGATION
Company Details
Submission Option
Redemption of Preference Shares
Analysis of Share
Supporting Documents

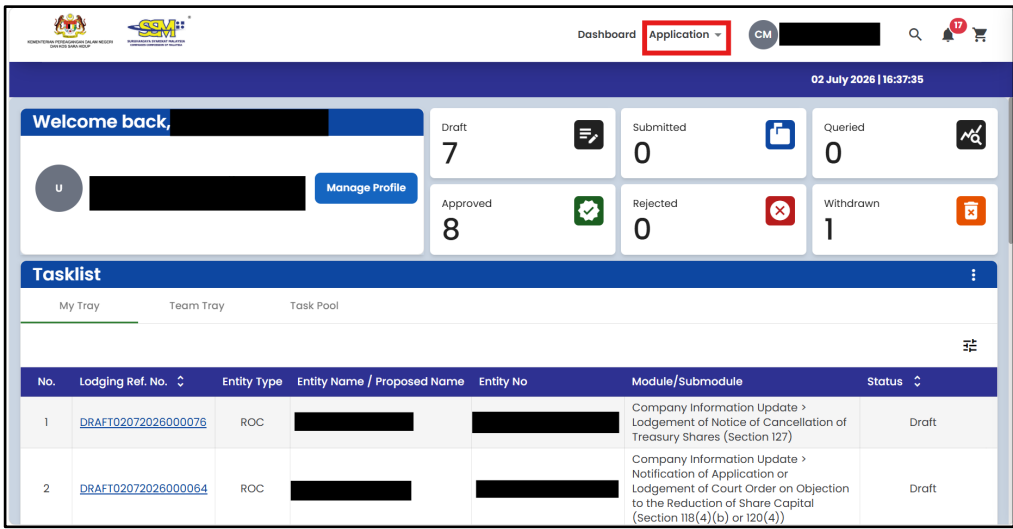
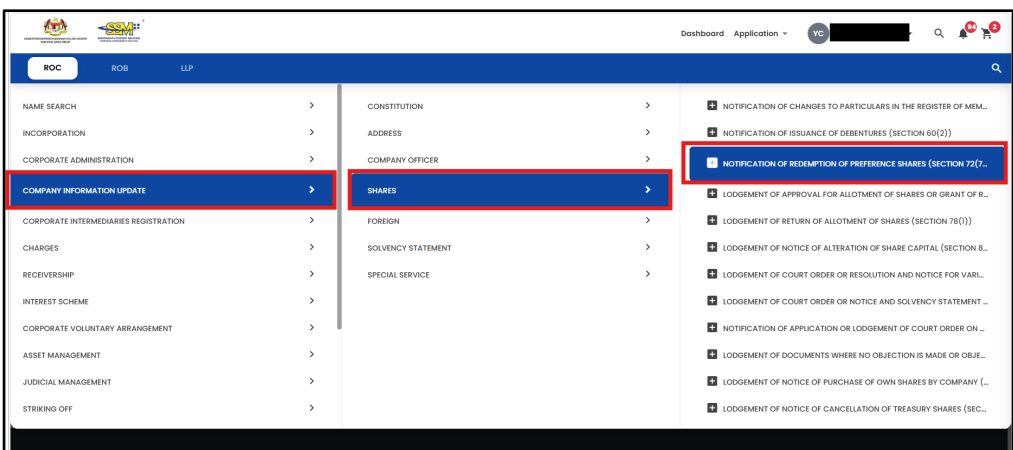
Field Num.	Description
11	System will display the section Analysis of Share where user is required to fill in the value. 
12	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.

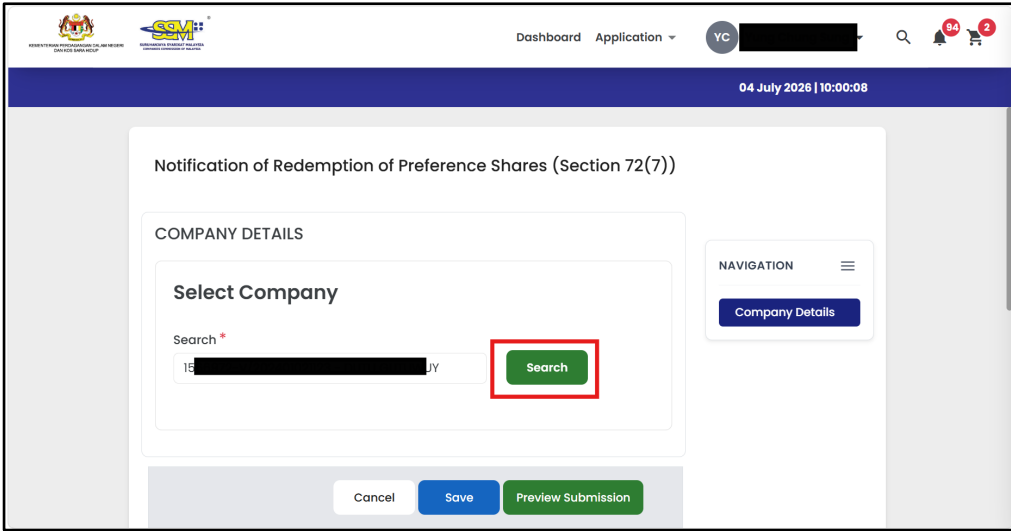
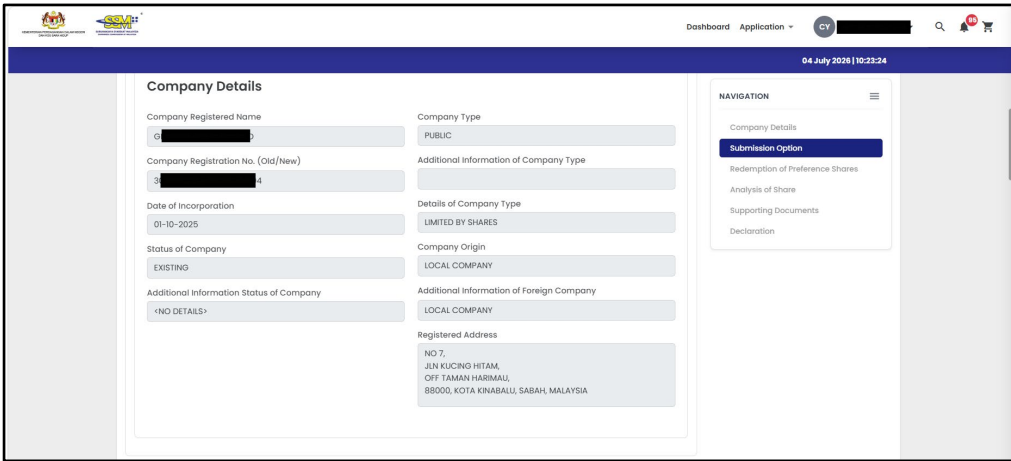
Field Num.	Description
13	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
14	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
15	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

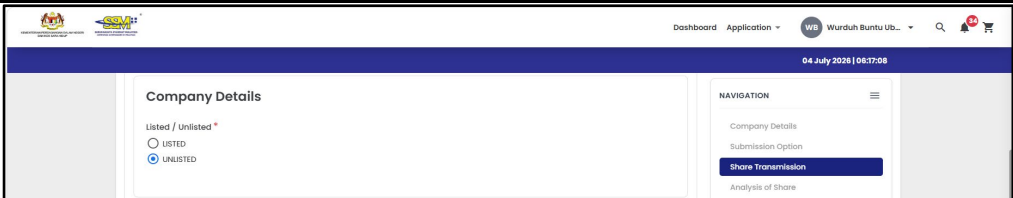
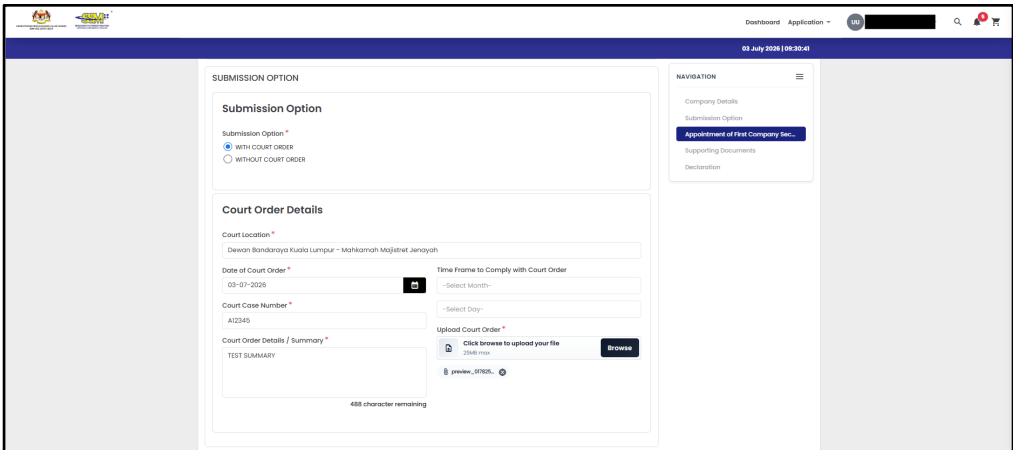
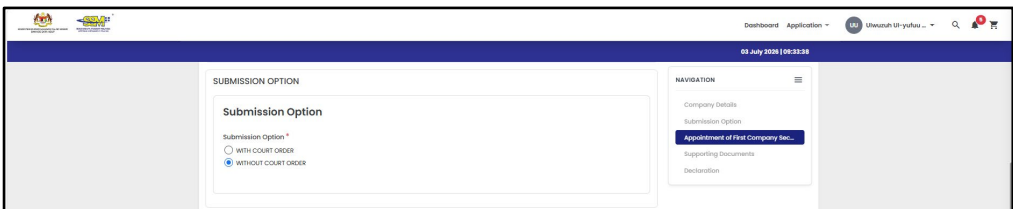
Field Num.	Description
	 The screenshot displays the SSM dashboard for user SHUMUNU U/P GUNGUDHURUN. It includes a welcome message, a tasklist, and a table of company information updates. A notification pop-up is visible in the top right corner, indicating a received notification for the redemption of preference shares. A red arrow points to the notification icon in the top right corner of the dashboard.
	 The screenshot shows the 'Notification Detail' page for the notification 'CRS - RECEIVED Notification of Redemption of Preference Shares (Section 72(7)) - CIU-CSU06072026000008'. It includes the subject, entity name (UUTUGRUUD SDN. BHD.), and submission date (06-07-2026 11:45 pm (2 days ago)).

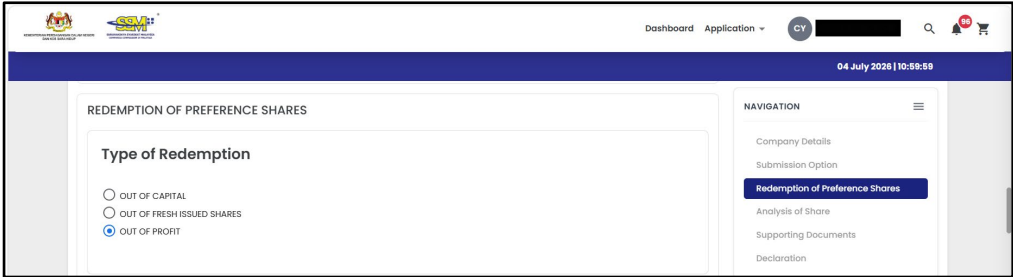
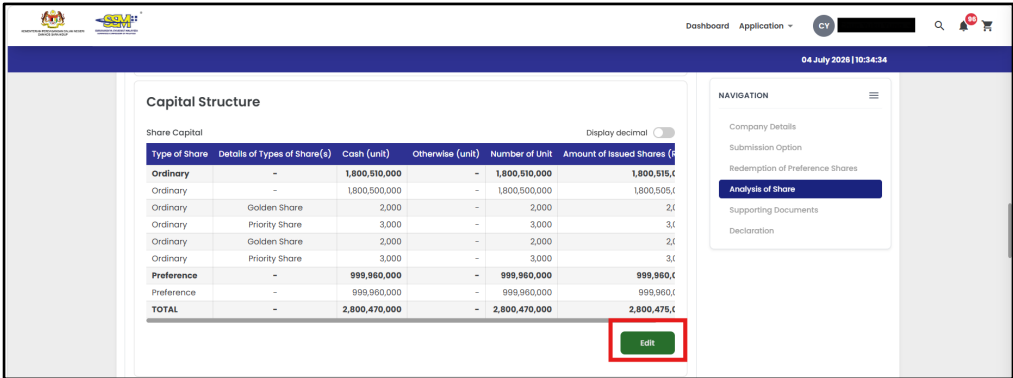
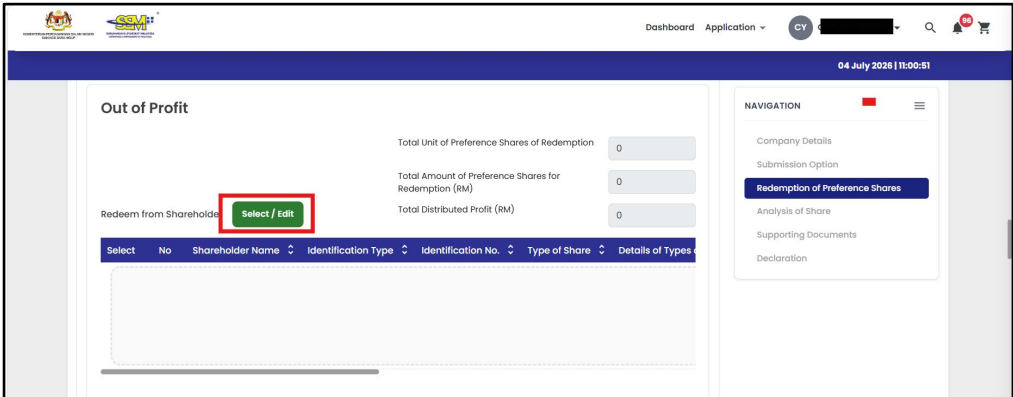
Field Num.	Description
	

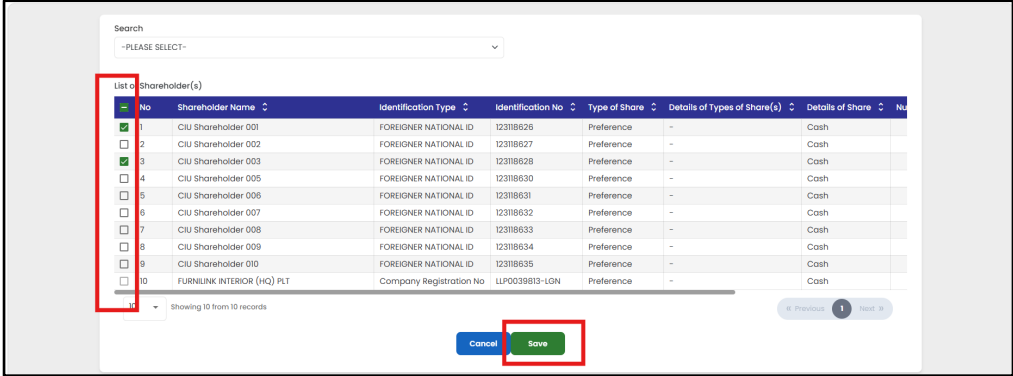
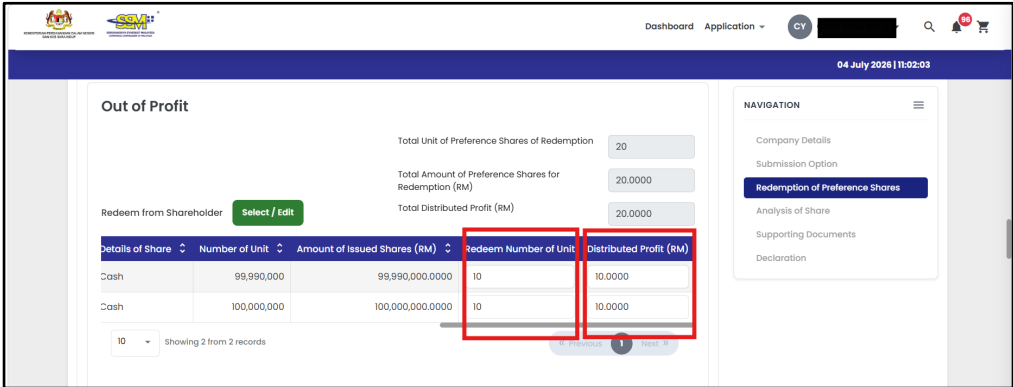
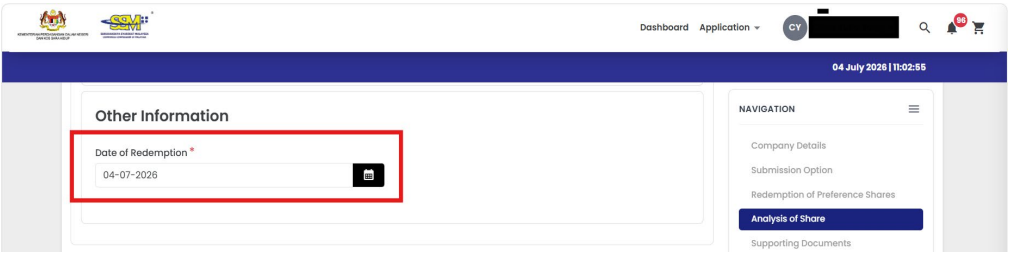
6.3.3 Out Of Profit

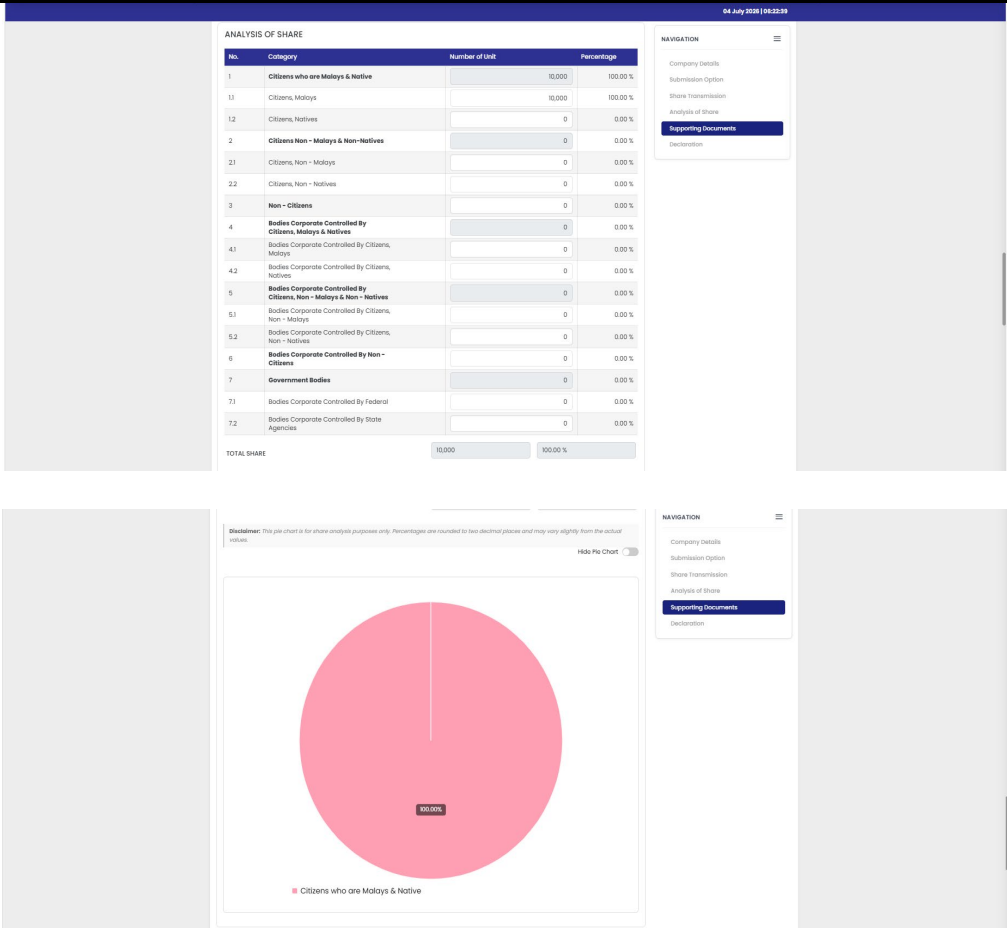
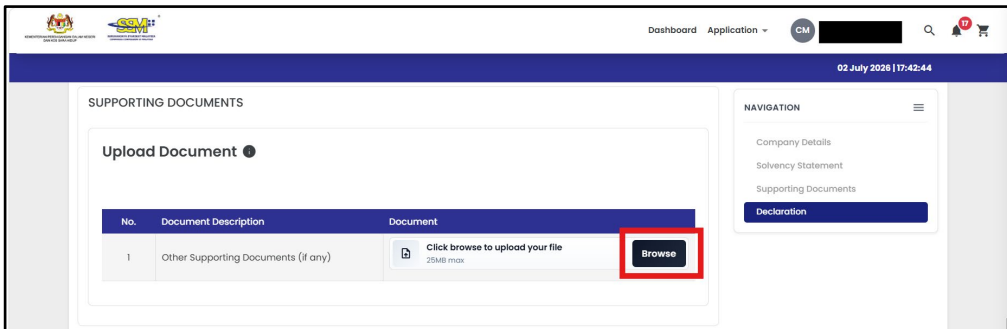
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Notification of Redemption of Preference Shares (Section 72(7)). 
3	Notification of Redemption of Preference Shares (Section 72(7)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure

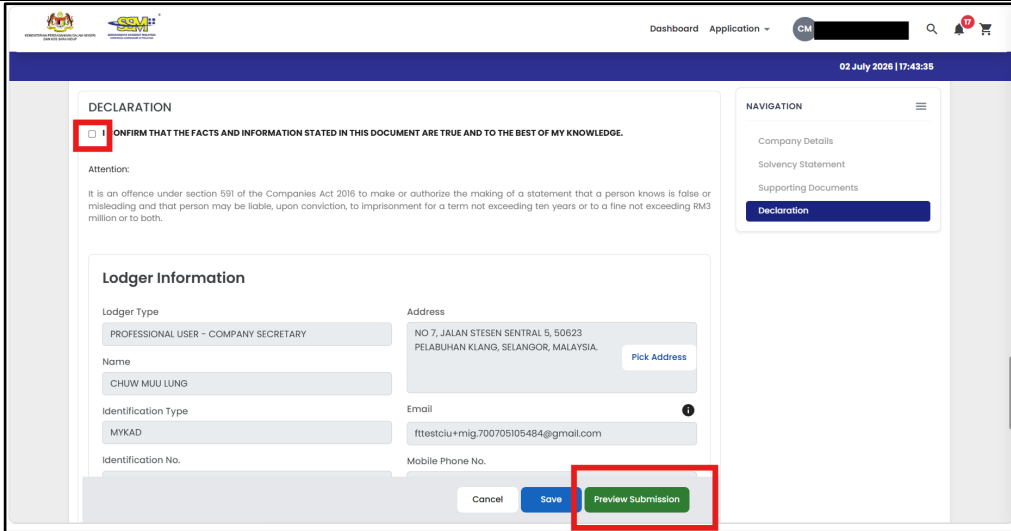
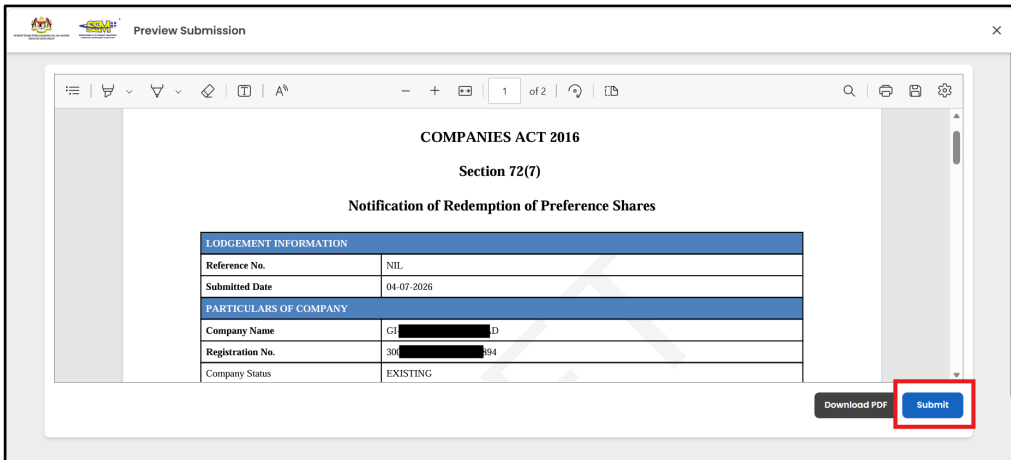
Field Num.	Description
	that the status of selected company is "Existing". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted.

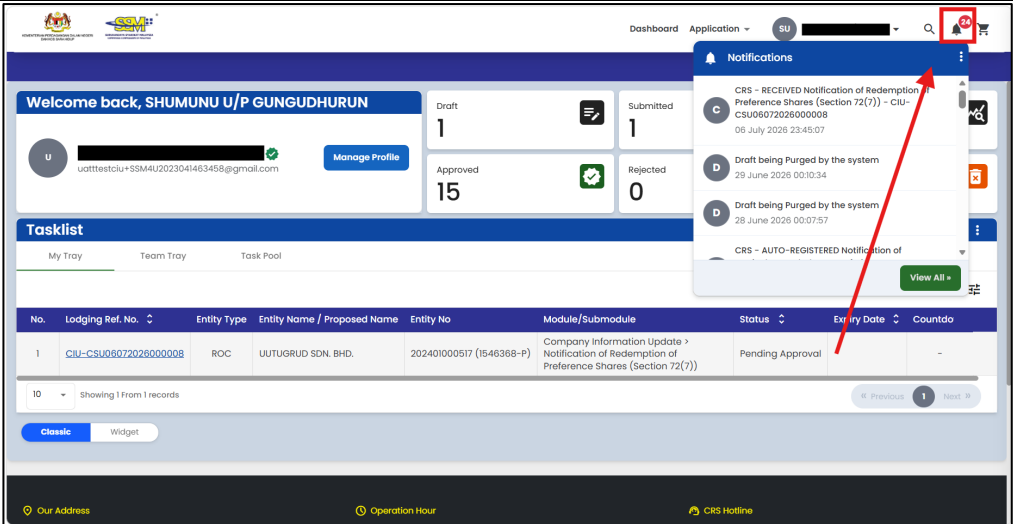
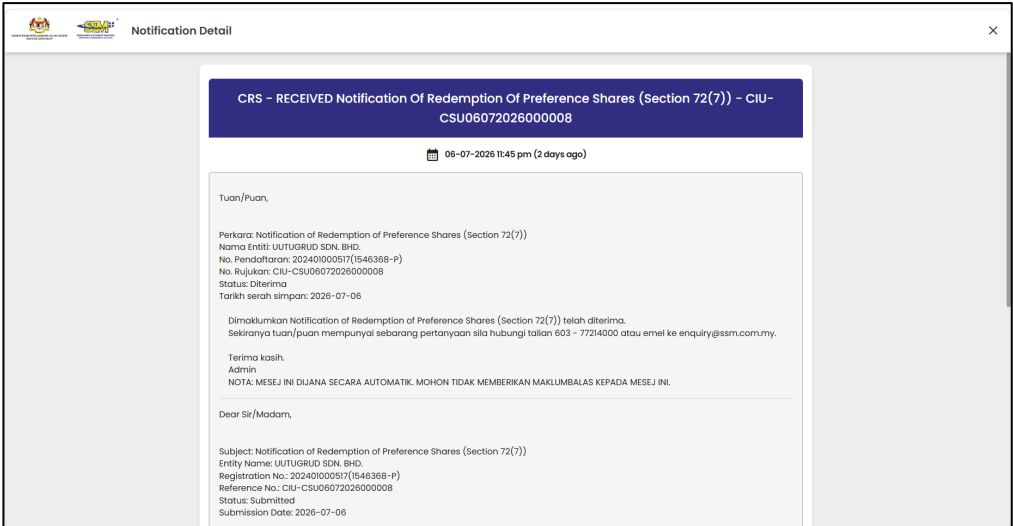
Field Num.	Description
	 Note: This sub-section will only display for Public Company.
7	The user is required to select a Submission Option for the lodgement. 2. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. 1. If the user selects "Without Court Order", no fields are required to be filled in. 

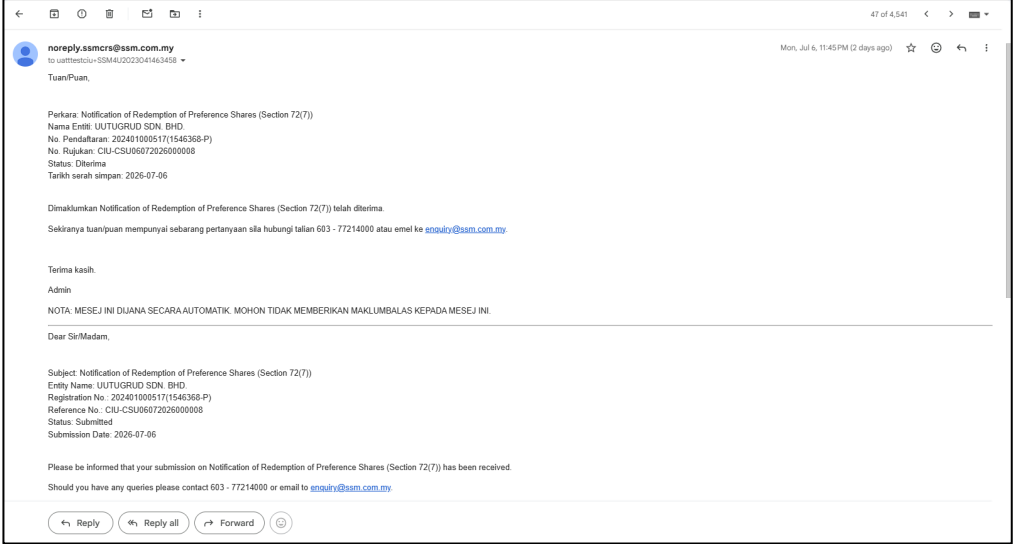
Field Num.	Description
8	At the section Redemption of Preferences Share, user select the option Out of Profit. 
9	At the section "Capital Structure", the system will display Summary of Share for the company. User is required to click "Edit". 
10	1. Click "Select/Edit"  2. Tick the selected shareholder and click "Save".

Field Num.	Description
	 3. Insert the amount of the Distributed Profit. 
11	Enter Date of Redemption. 
12	System will display the section Analysis of Share where user is required to fill in the value.

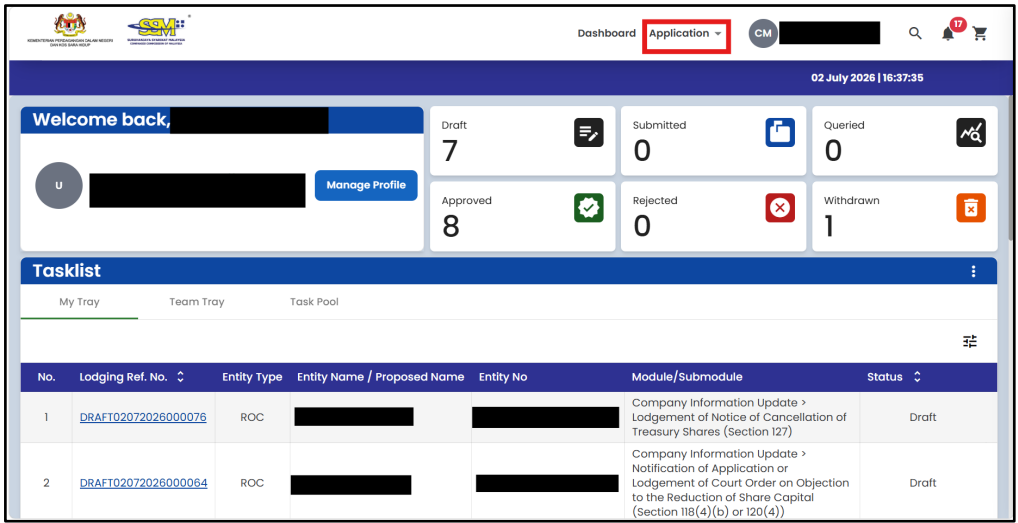
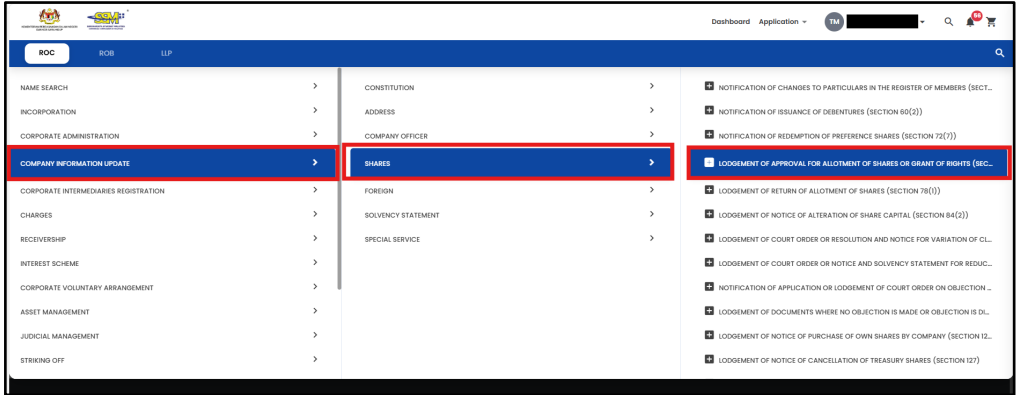
Field Num.	Description
	
13	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
14	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

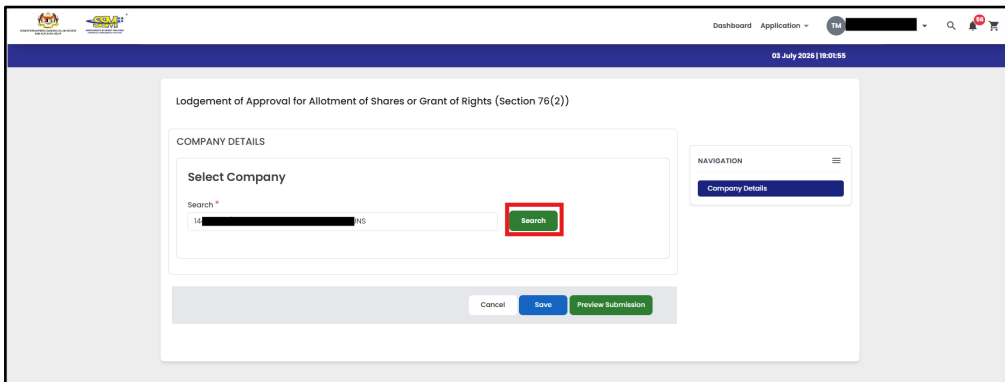
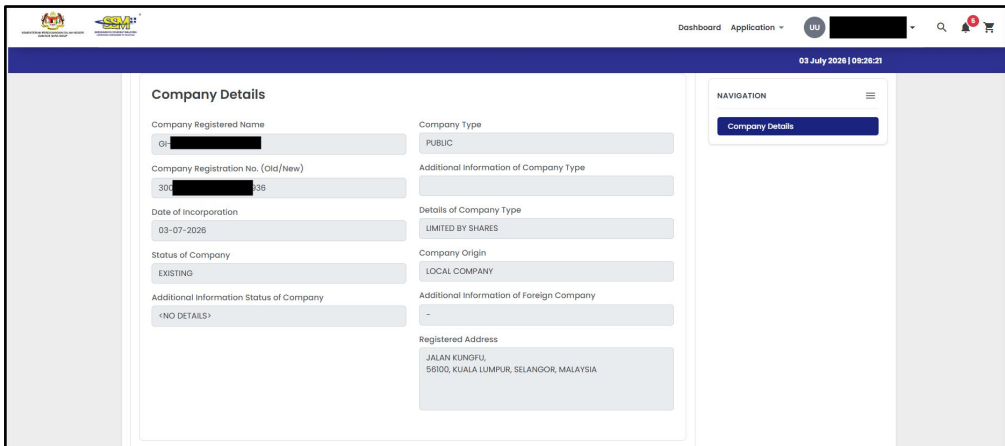
Field Num.	Description
	
15	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
16	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

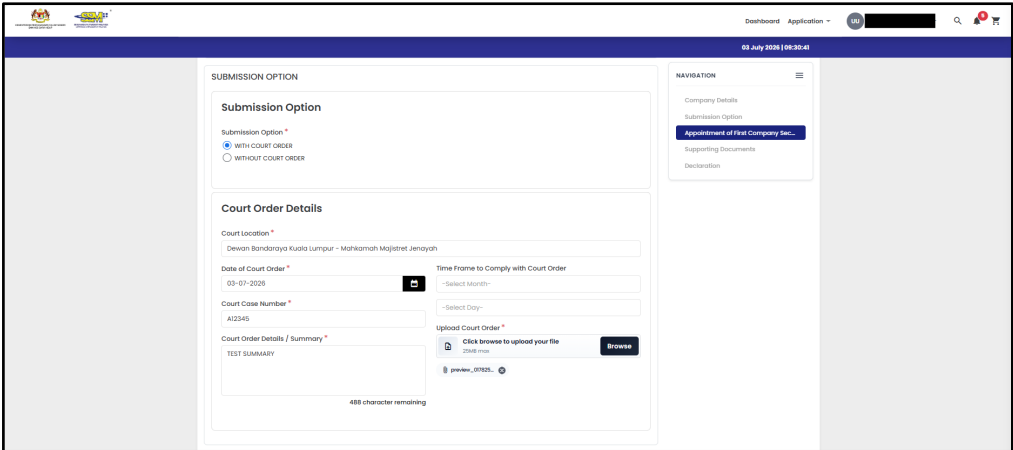
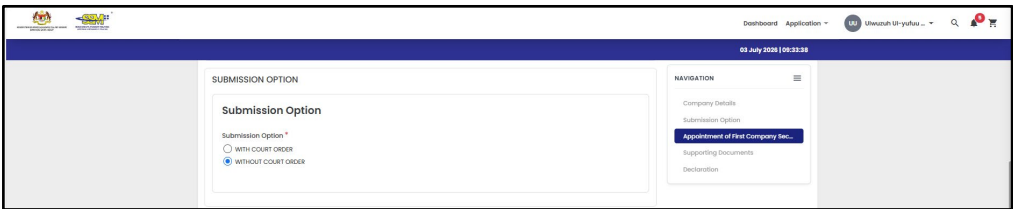
Field Num.	Description
	 The screenshot shows the SSM dashboard for user SHUMUNU U/P GÜNGÜDHURUN. The dashboard includes a welcome message, a tasklist, and a table of company information updates. A notification pop-up is visible in the top right corner, indicating a received notification for the redemption of preference shares. A red arrow points to the notification icon in the top right corner of the dashboard.
	 The screenshot shows the 'Notification Detail' page for the notification 'CRS - RECEIVED Notification of Redemption of Preference Shares (Section 72(7)) - CIU-CSU06072026000008'. The notification was received on 06-07-2026 at 11:45 pm (2 days ago). The notification text is as follows: Tuan/Puan, Perkara: Notification of Redemption of Preference Shares (Section 72(7)) Nama Entiti: UUTUGRUUD SDN. BHD. No. Pendaftaran: 202401000517(1546368-P) No. Rujukan: CIU-CSU06072026000008 Status: Diterima Tarikh serah simpan: 2026-07-06 Dinaklumkan Notification of Redemption of Preference Shares (Section 72(7)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Notification of Redemption of Preference Shares (Section 72(7)) Entity Name: UUTUGRUUD SDN. BHD. Registration No.: 202401000517(1546368-P) Reference No.: CIU-CSU06072026000008 Status: Submitted Submission Date: 2026-07-06

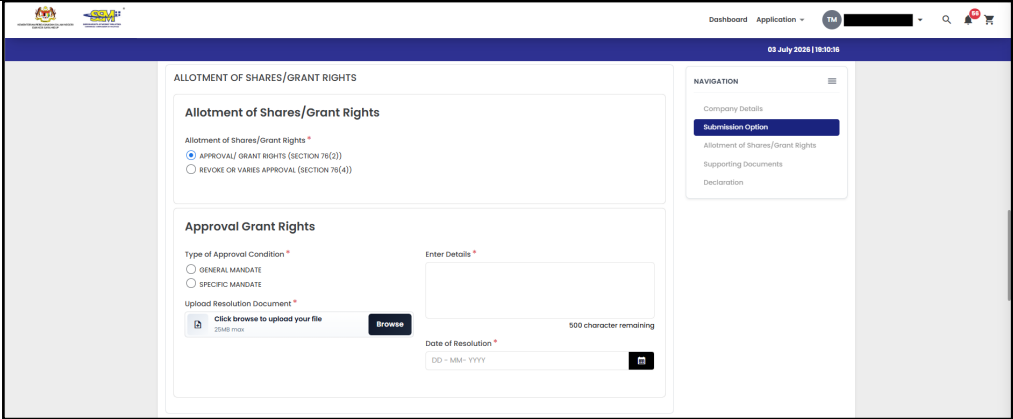
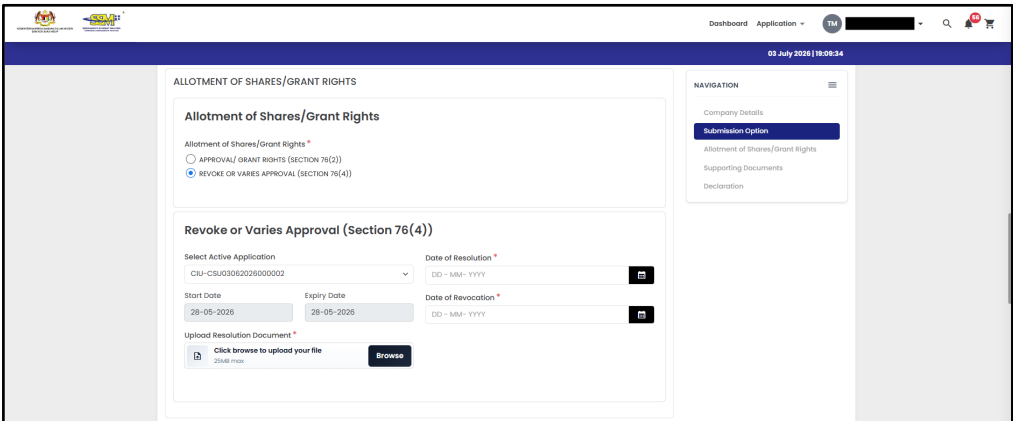
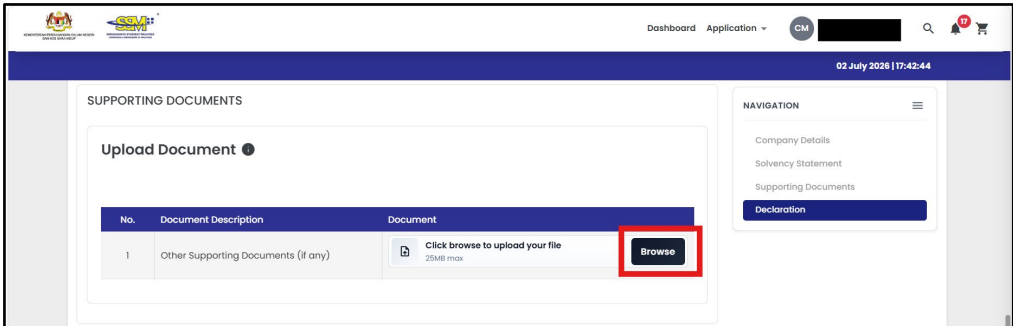
Field Num.	Description
	

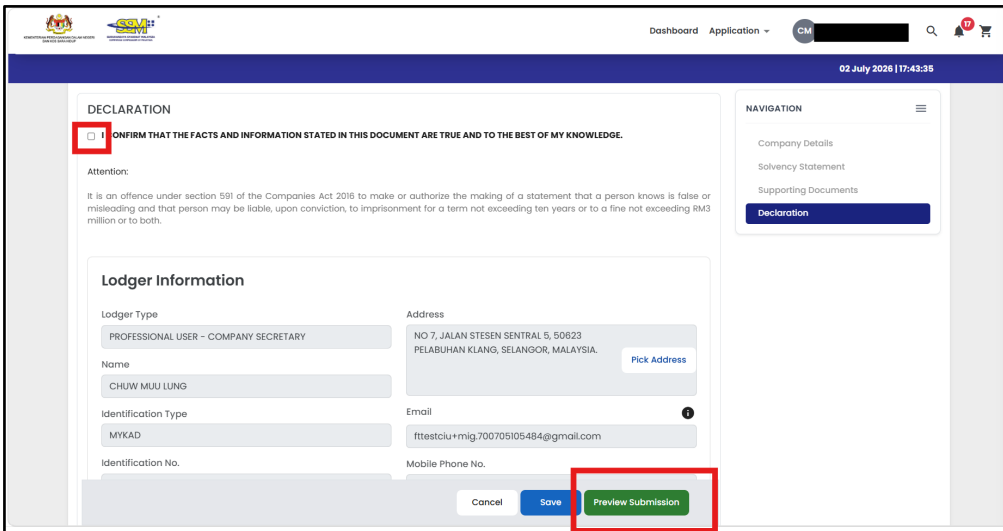
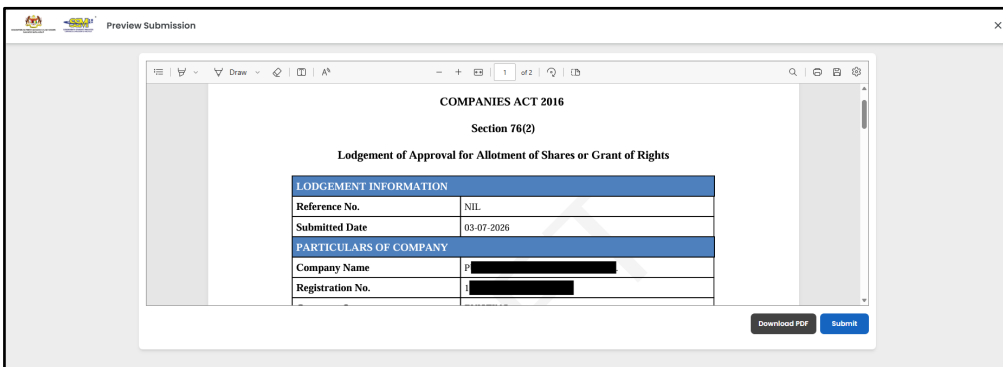
6.4 Lodgement of Approval for Allotment of Shares or Grant of Rights (Section 76(2))

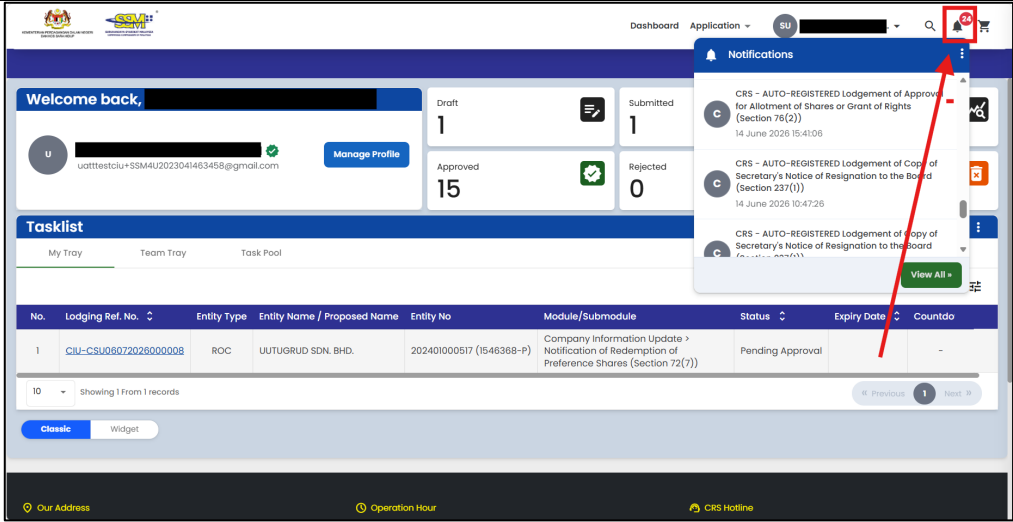
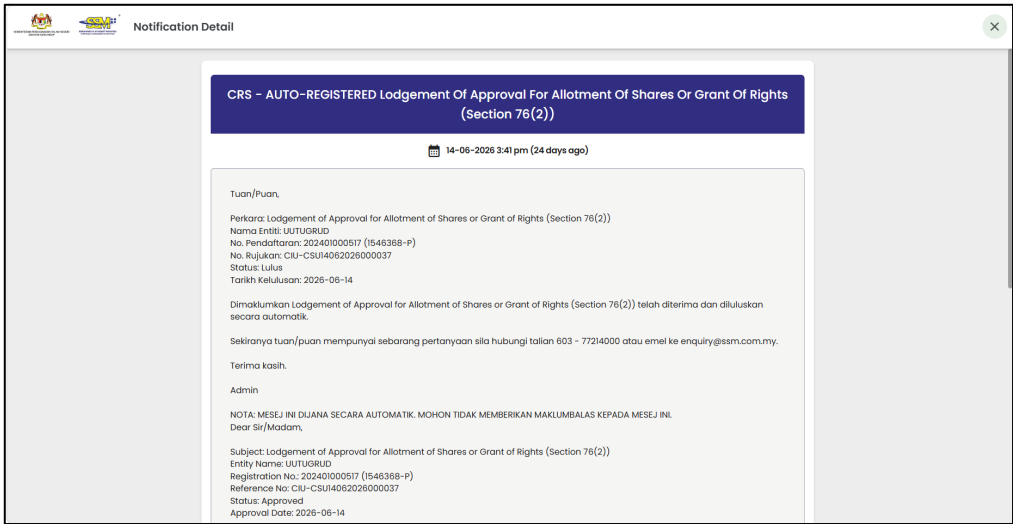
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Shares > Lodgement of Approval for Allotment of Shares or Grant of Rights (Section 76(2)). 

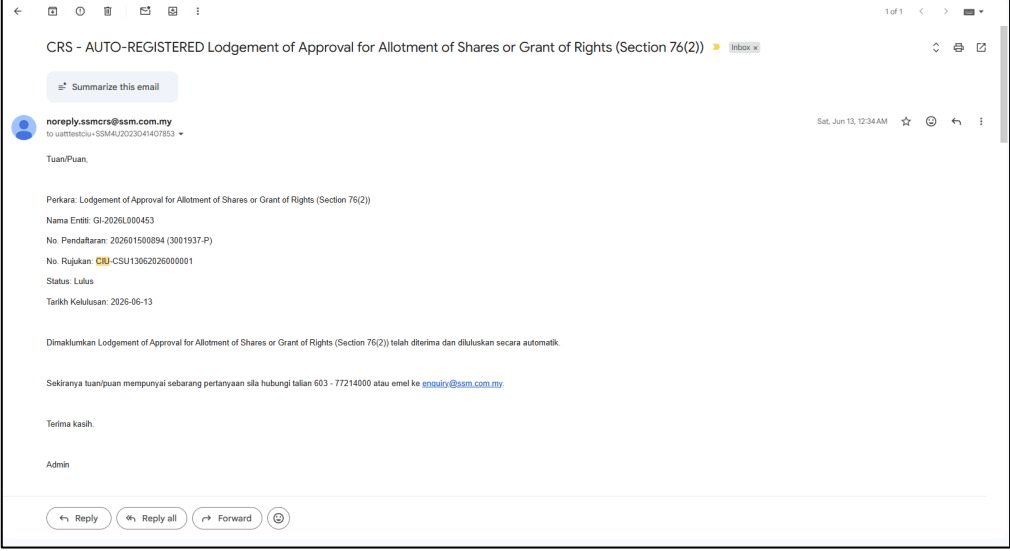
Field Num.	Description
3	Lodgement of Approval for Allotment of Shares or Grant of Rights (Section 76(2)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number, or Company Name. Please ensure that the status of selected company is "Existing" status and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user is required to select a Submission Option for the lodgement. 1. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court

Field Num.	Description
	Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. If the user selects "Without Court Order", no fields are required to be filled in. 
6	The user is required to select Type of Application for the lodgement: - If user selects option "Approval/ Grant Rights (Section 76(2))", please refer to item 6a. - If user selects option "Revoke or Varies Approval (Section 76(4))", please refer to item 6b.
6a	Screen will display section "Approval Grant Right" and user is required to complete all mandatory fields.

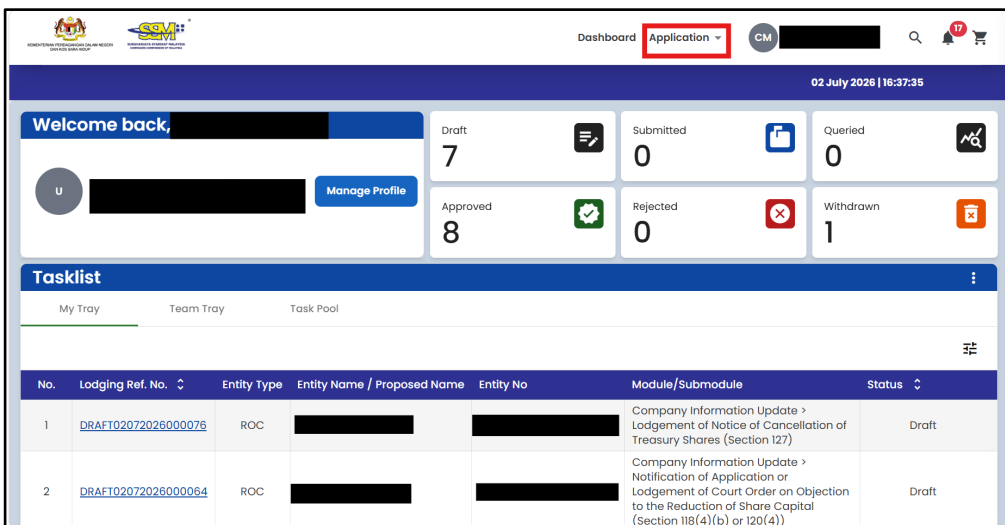
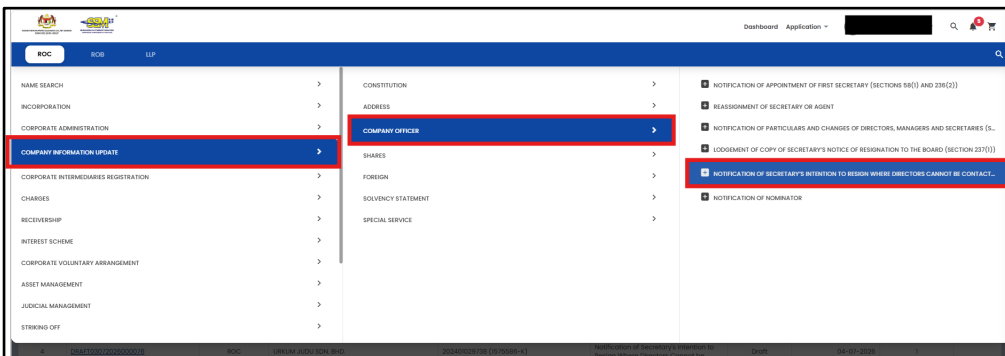
Field Num.	Description
	
6b	Screen will display the section "Revoke or Varies Approval (Section 76(4))" and user is required to complete all mandatory fields. 
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.

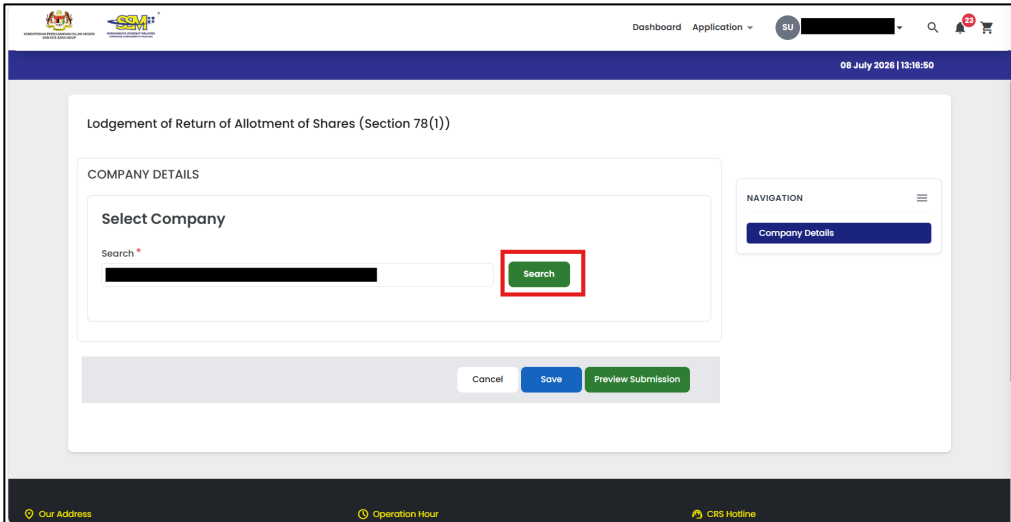
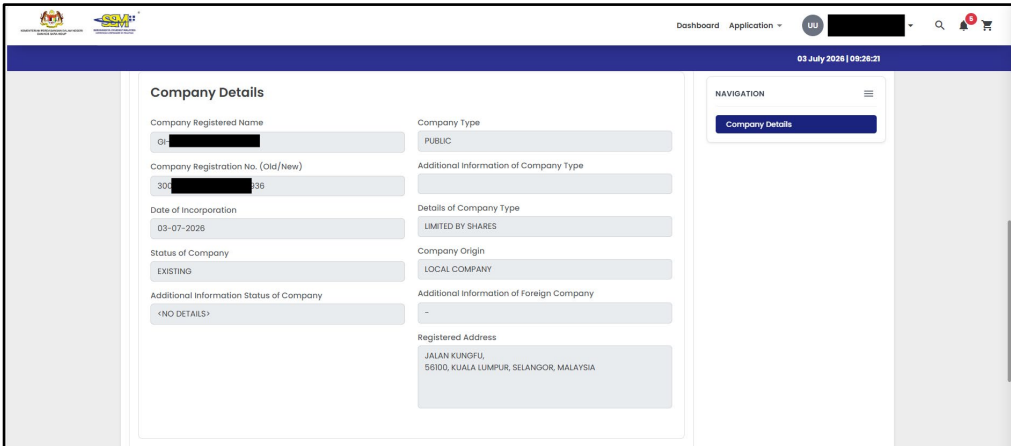
Field Num.	Description
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

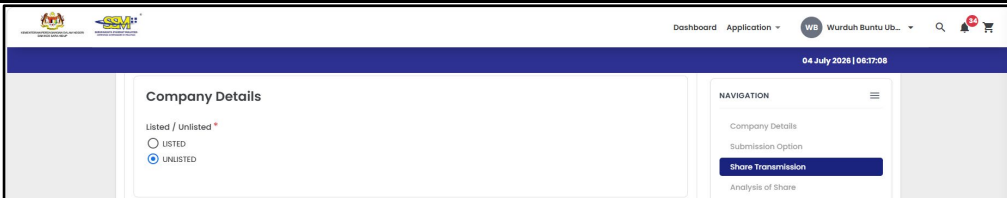
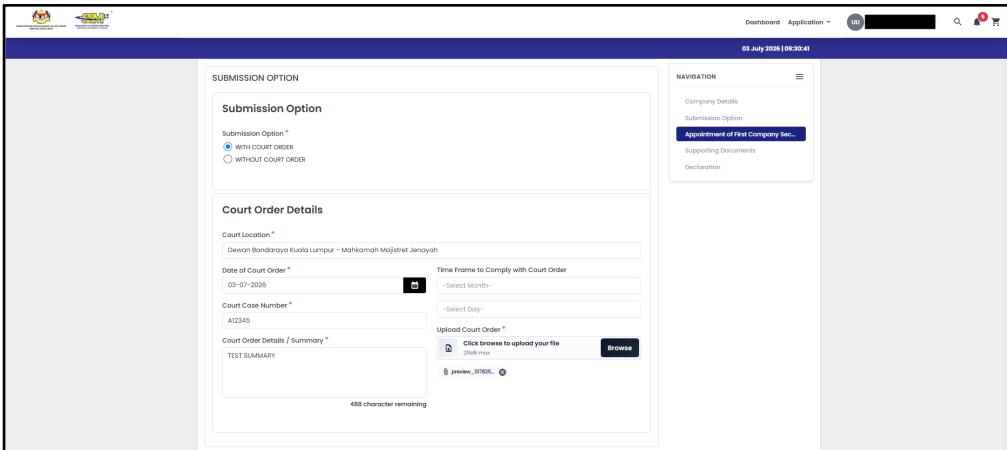
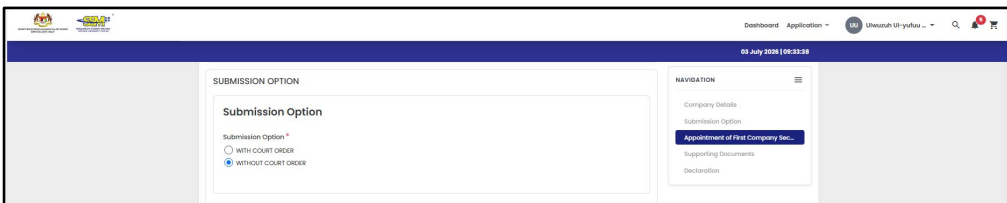
Field Num.	Description
	 The screenshot shows the SSM dashboard with a notification pop-up. The notification is titled "CRS - AUTO-REGISTERED Lodgement of Approval For Allotment of Shares or Grant of Rights (Section 76(2))" and is dated 14 June 2026 15:41:06. The dashboard also displays a tasklist with one item: "CRS - AUTO-REGISTERED Lodgement of Approval For Allotment of Shares or Grant of Rights (Section 76(2))".
	 The screenshot shows the "Notification Detail" page for the same notification. The notification is titled "CRS - AUTO-REGISTERED Lodgement of Approval For Allotment of Shares or Grant of Rights (Section 76(2))" and is dated 14-06-2026 3:41 pm (24 days ago). The notification body contains the following text: Tuan/Puan, Perkara Lodgement of Approval for Allotment of Shares or Grant of Rights (Section 76(2)) Nama Entiti: UUTUGRUD No. Pendaftaran: 202401000517 (1546368-P) No. Rujukan: CIU-CSU14062026000037 Status: Lulus Tarikh Kelulusan: 2026-06-14 Dimaklumkan Lodgement of Approval for Allotment of Shares or Grant of Rights (Section 76(2)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Approval for Allotment of Shares or Grant of Rights (Section 76(2)) Entity Name: UUTUGRUD Registration No.: 202401000517 (1546368-P) Reference No: CIU-CSU14062026000037 Status: Approved Approval Date: 2026-06-14

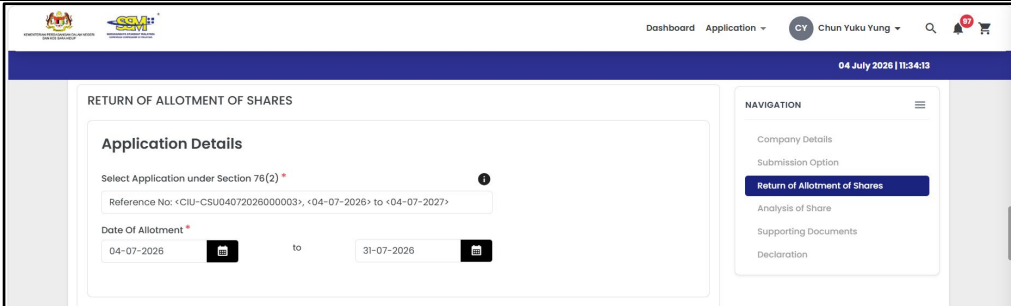
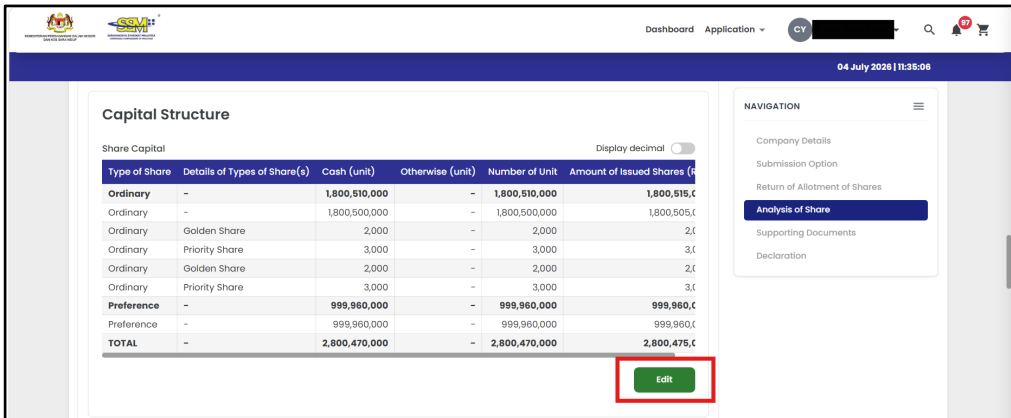
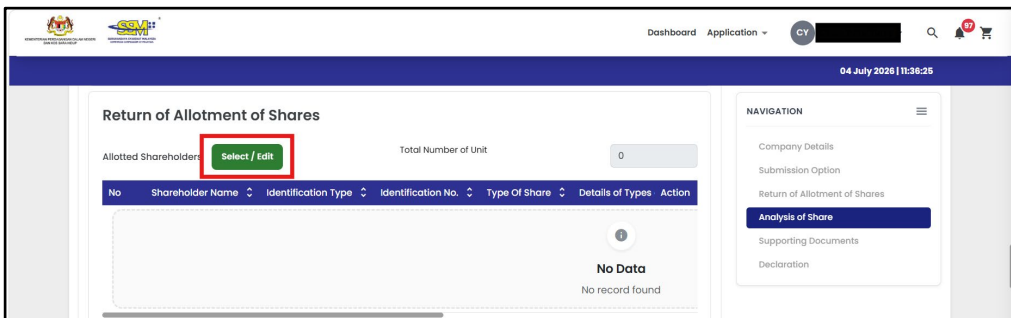
Field Num.	Description
	 CRS - AUTO-REGISTERED Lodgement of Approval for Allotment of Shares or Grant of Rights (Section 76(2)) Summarize this email noreply.ssmcrs@ssm.com.my to uatthetec@ssm.com.my (3001937-P) Tuan/Puan, Perkara: Lodgement of Approval for Allotment of Shares or Grant of Rights (Section 76(2)) Nama Entiti: GI-2026L000453 No. Pendaftaran: 202601500894 (3001937-P) No. Rujukan: CIU-CSU13062026000001 Status: Lulus Tarikh Kelulusan: 2026-06-13 Dinakutkan Lodgement of Approval for Allotment of Shares or Grant of Rights (Section 76(2)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my Terima kasih. Admin Reply Reply all Forward

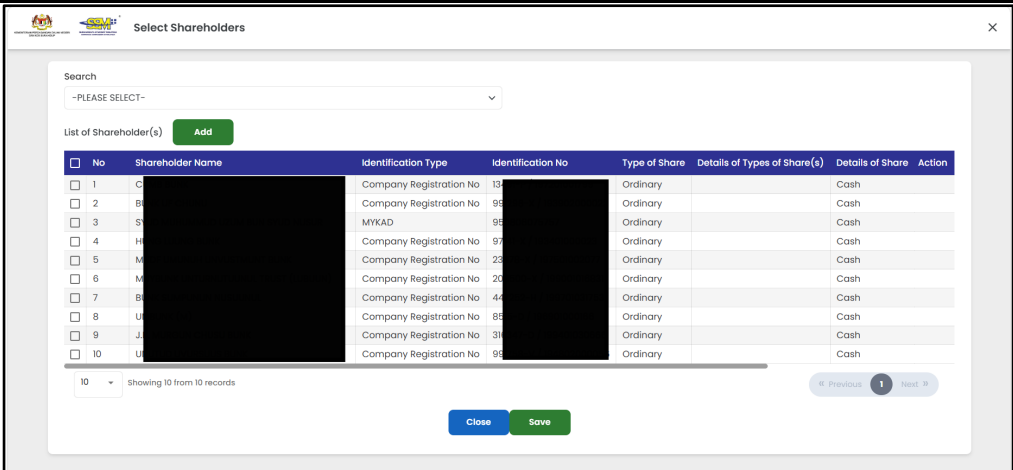
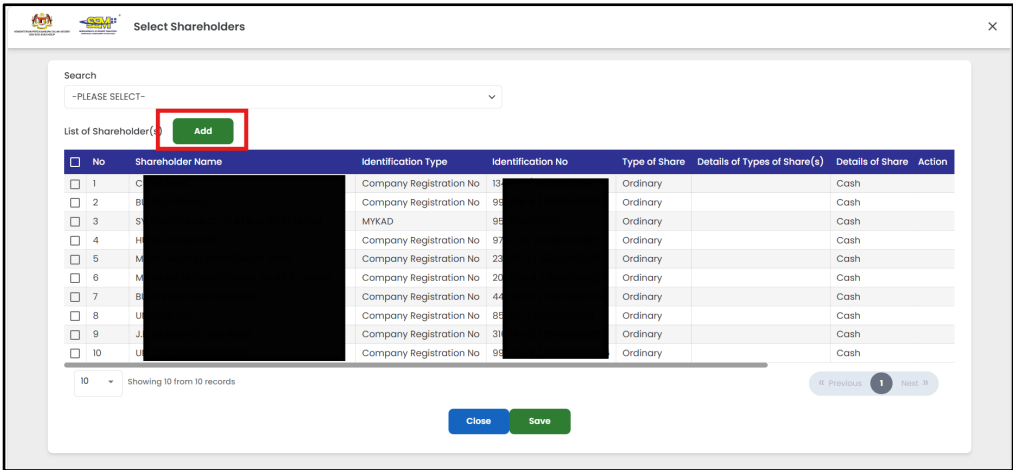
6.5 Lodgement of Return of Allotment of Shares (Section 78(1))

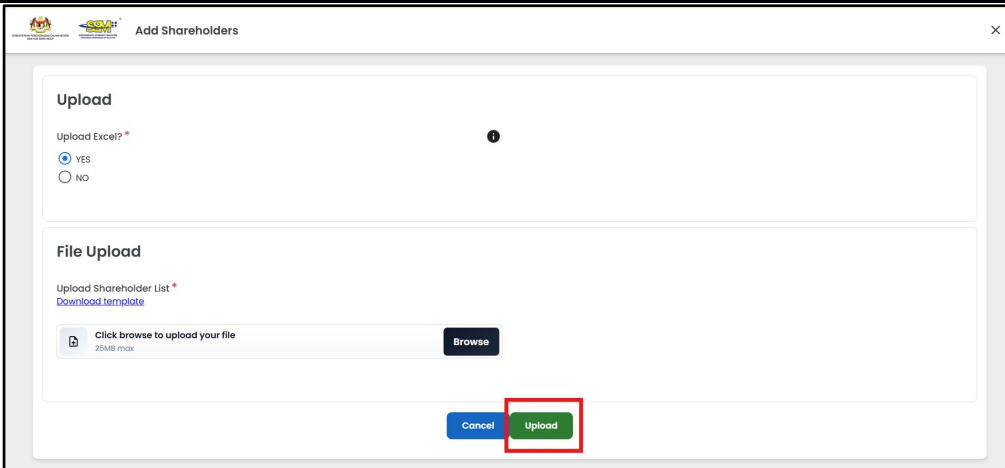
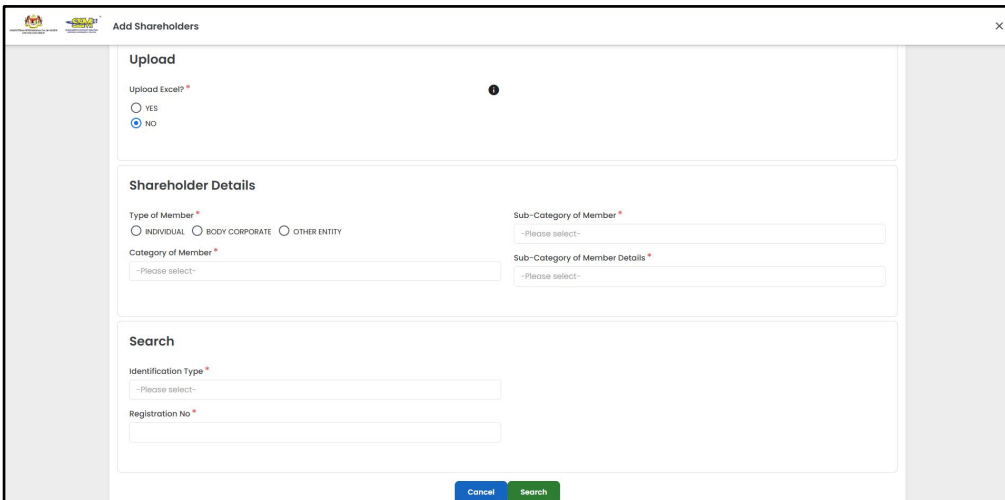
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	The user needs to Click on Application -> Register of Company (ROC) -> Company Information Update -> Shares > Lodgement of Return of Allotment of Shares (Section 78(1)) 
3	Lodgement of Return of Allotment of Shares (Section 78(1)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number, or Company Name. Please ensure that the status of selected company is "Existing" status and Type of

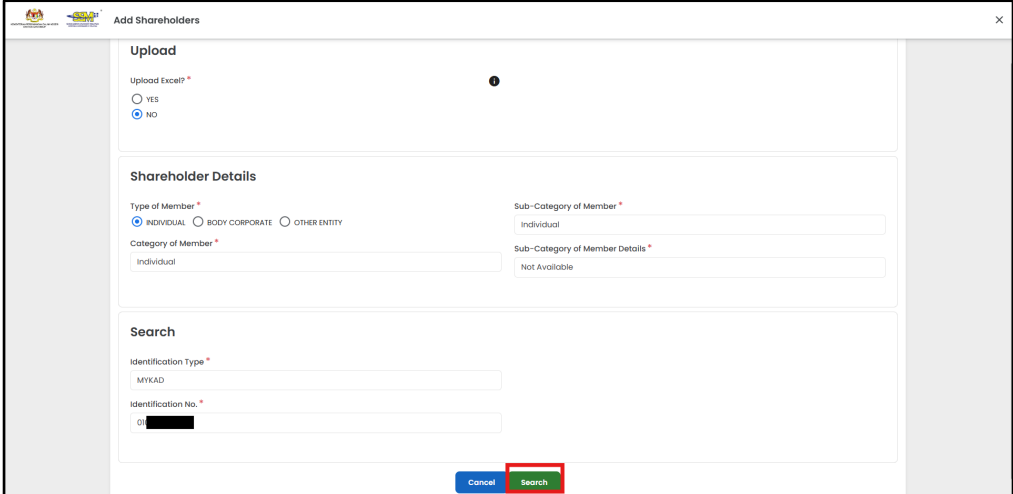
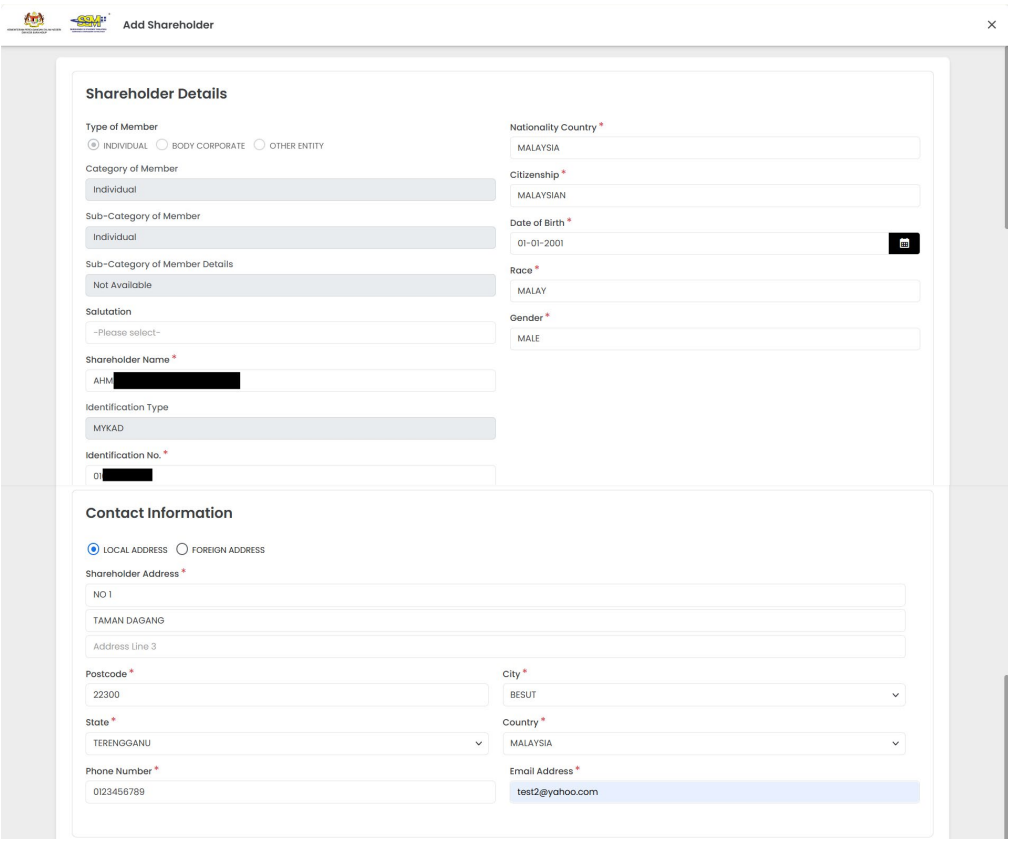
Field Num.	Description
	Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted.

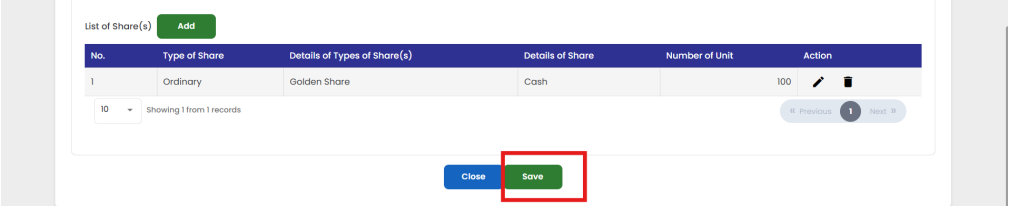
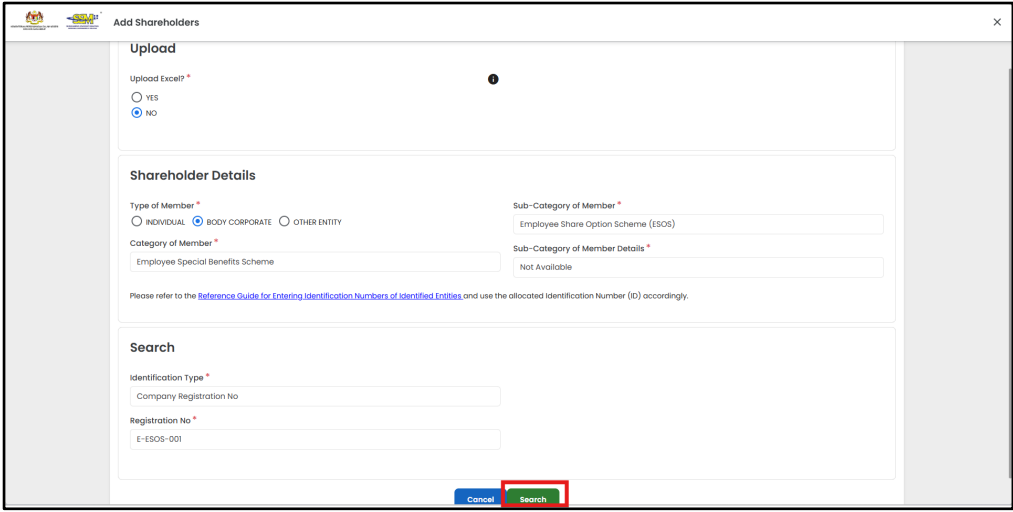
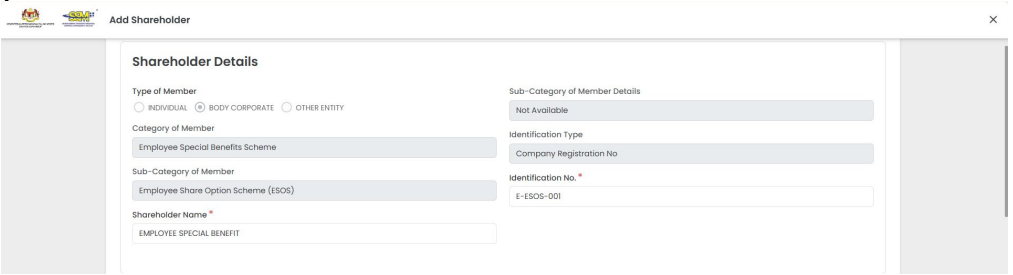
Field Num.	Description
	 Note: This sub-section will only display for Public Company.
7	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary, and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 
8	User is required to select Approved Application under Section 76(2) and Date of Allotment.

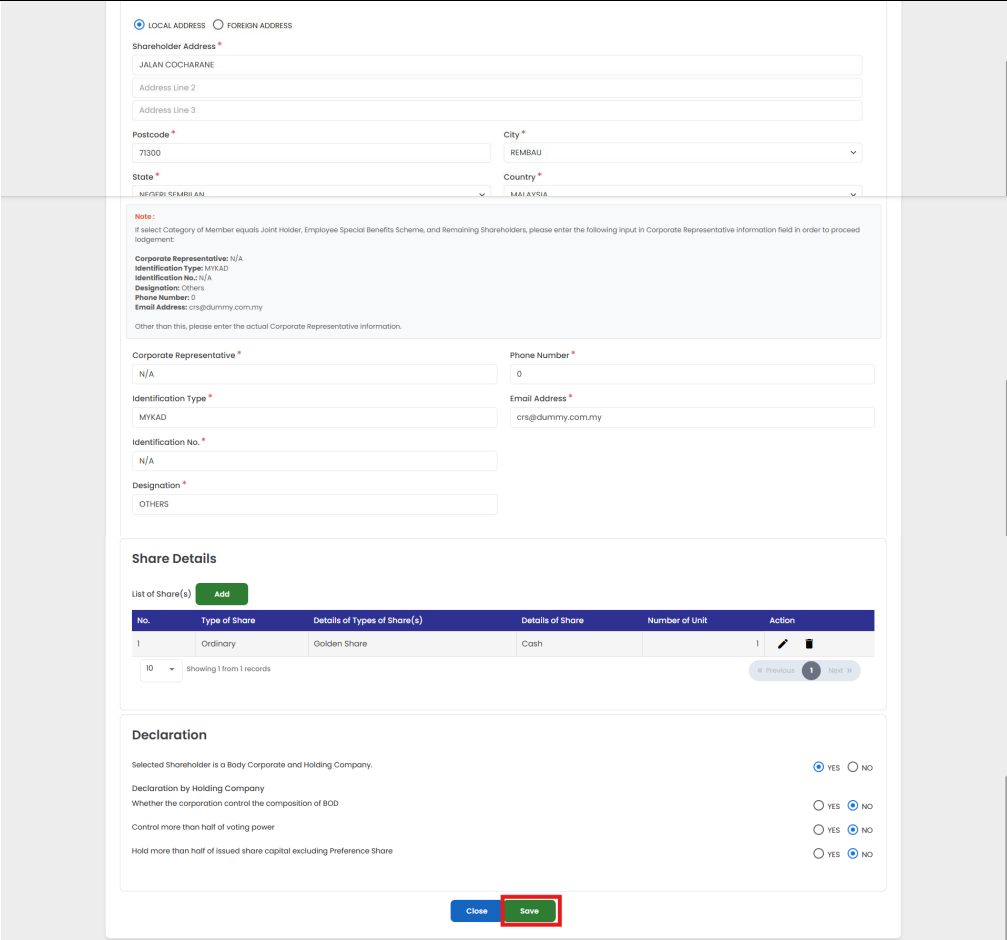
Field Num.	Description
	 Note: If there is only one (1) approved application under section 76(2), the system will auto populate the reference number.
9	At section "Capital Structure", the system will display the Summary of Share for the company. User is required to click "Edit". 
10	Click "Select/ Edit". 
11	System will display screen "Select Shareholders".

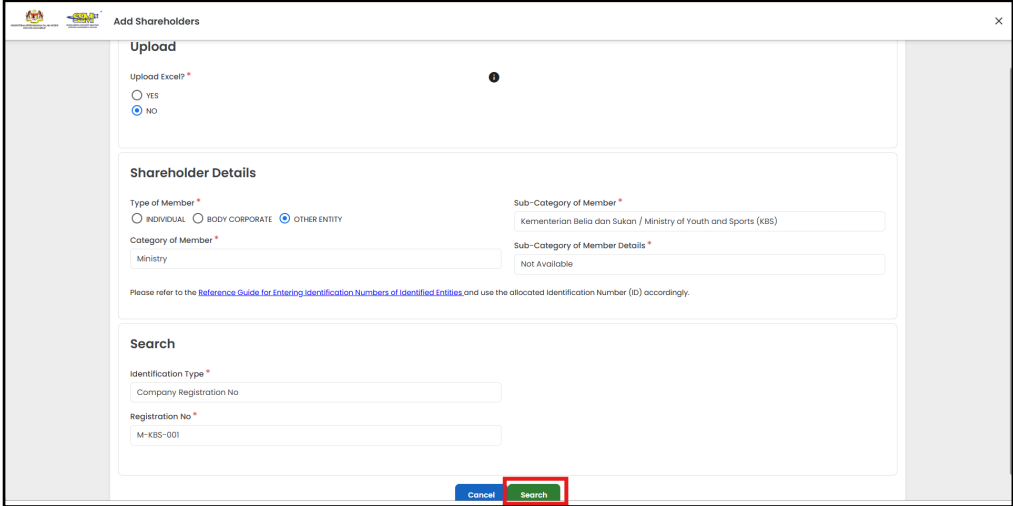
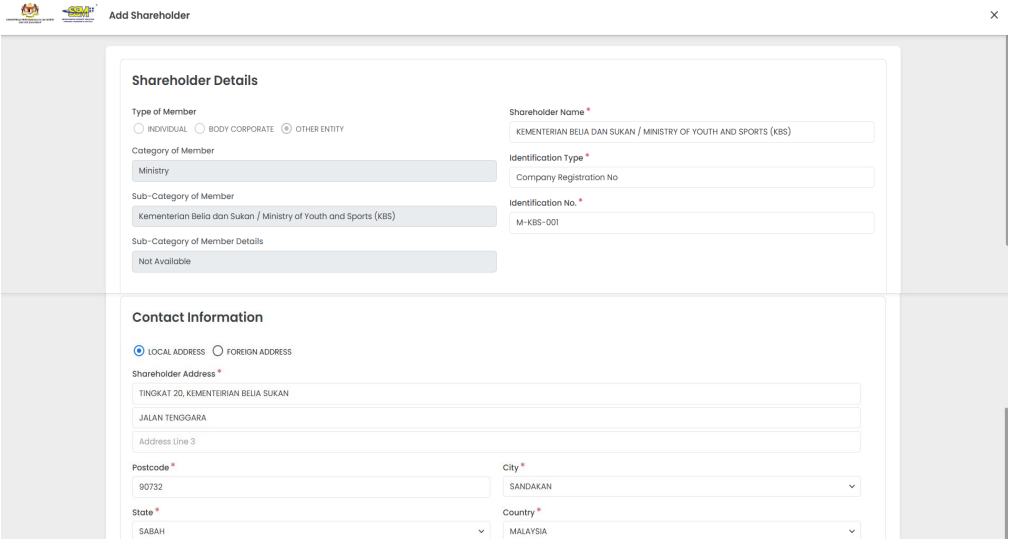
Field Num.	Description
	 - If user wants to Add new shareholder, please refer to item 11a. - If user wants to Add Different Share Type for Existing Shareholders, please refer to item 11b.
11a	Click "Add".  Click "Yes" if user wants to add via uploading excel. User needs to upload the excel file, then click "Upload" and wait for the upload process to complete.

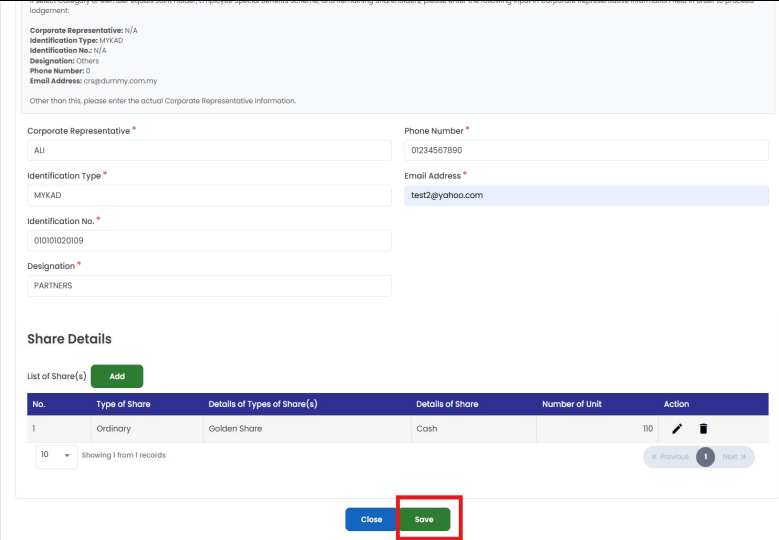
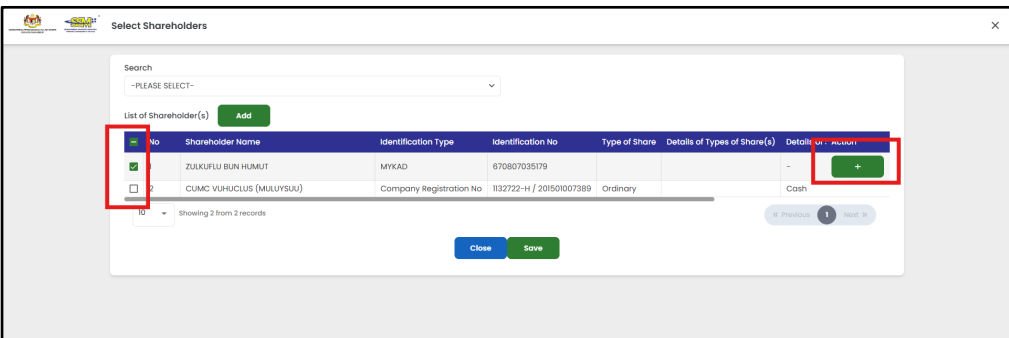
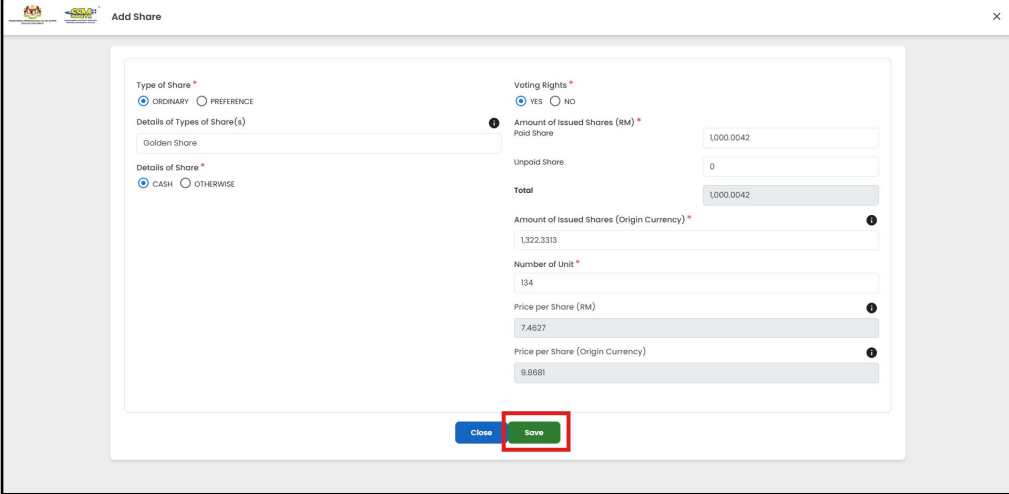
Field Num.	Description
	 2. Click "No" if user wants to add by via Search function. - If user wants to add Type of Member=Individual, please refer item to 11a.i. - If user wants to add Type of Member=Body Corporate, please refer item to 11a.ii. - If user wants to add Type of Member=Other Entity, please refer item to 11a.iii. 
11a.i	User selects Type of Member=Individual. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. After finish, click "Search".

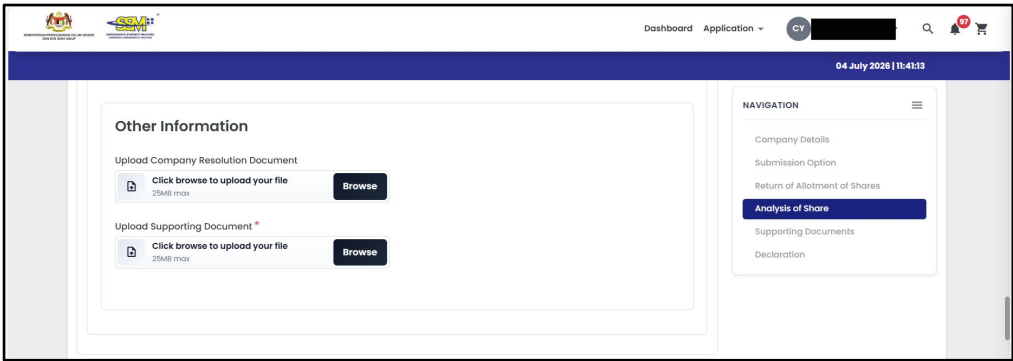
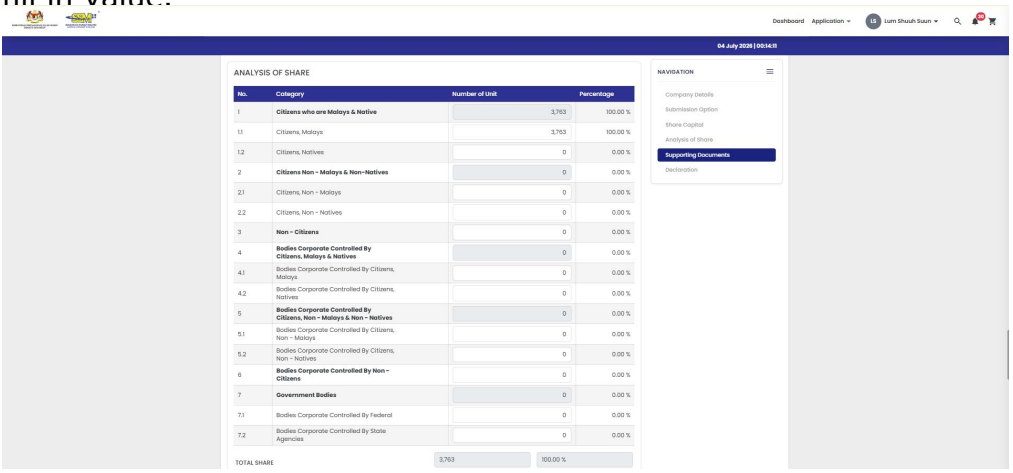
Field Num.	Description
	 User is required to complete all mandatory fields and click "Save". 

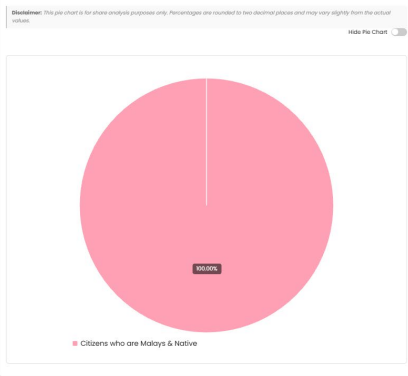
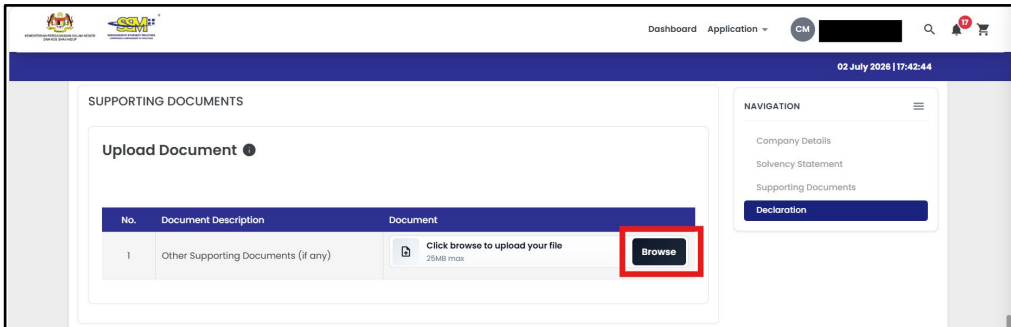
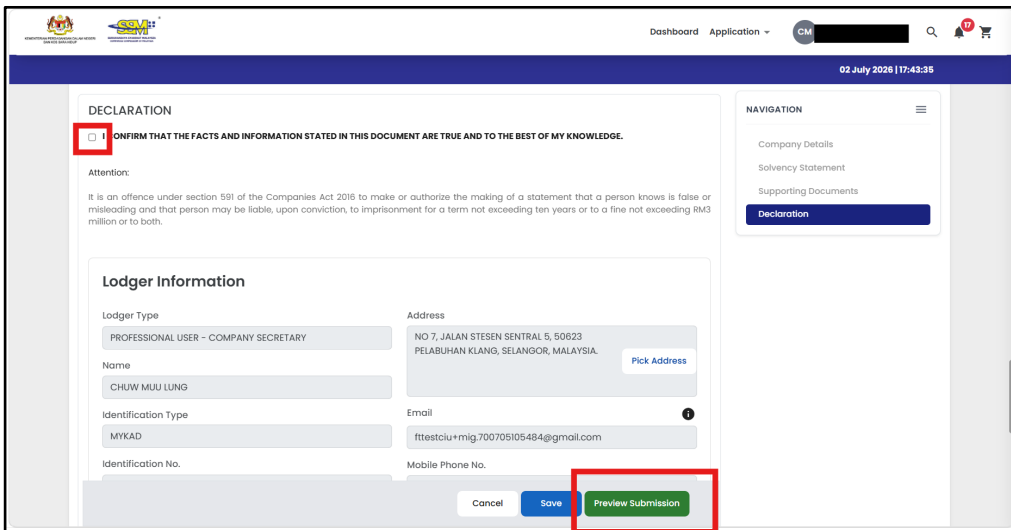
Field Num.	Description
	
11a.ii	User selects Type of Member=Body Corporate. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click “Search”.  Note: For ESOS and Remaining Shareholders, please refer to hyperlink “Reference Guide for Entering Identification Numbers of Identified Entities”. User is required to complete all mandatory fields and click “Save”. 

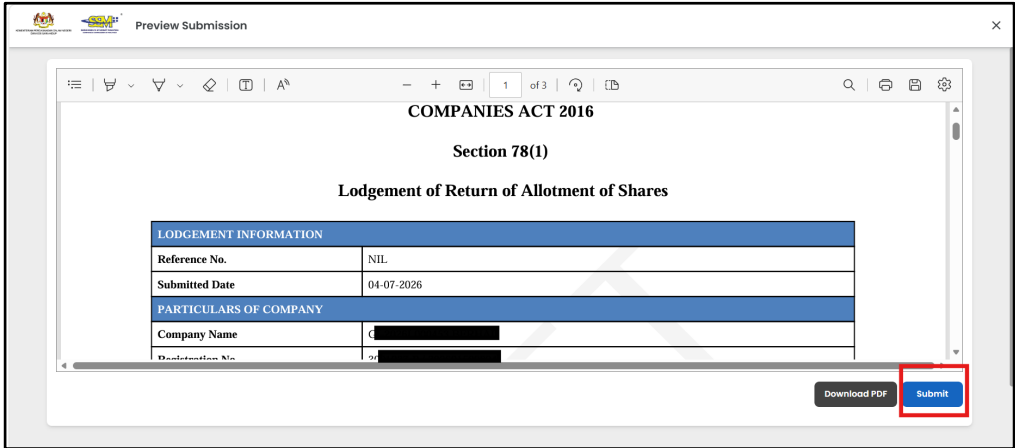
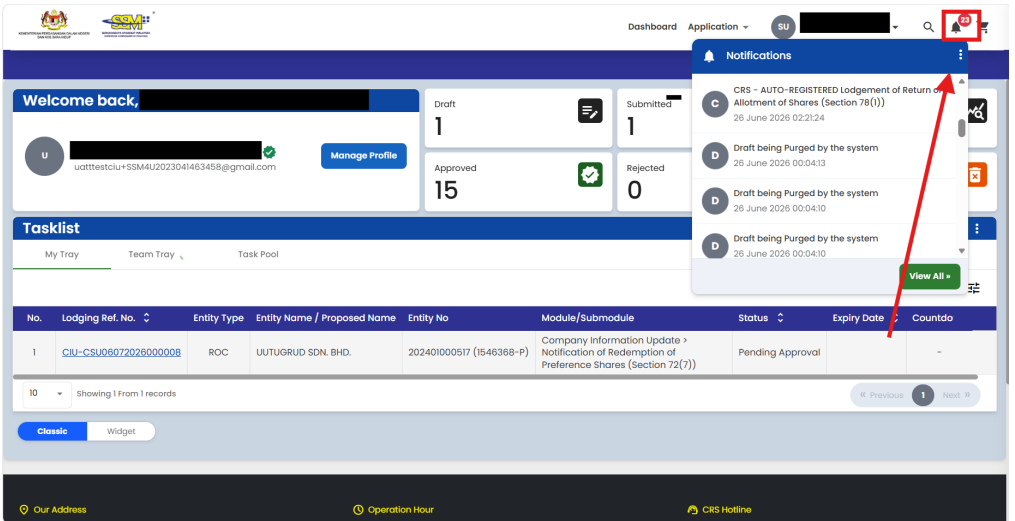
Field Num.	Description
	
11a.iii	User selects Type of Member=Other Entity. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search".

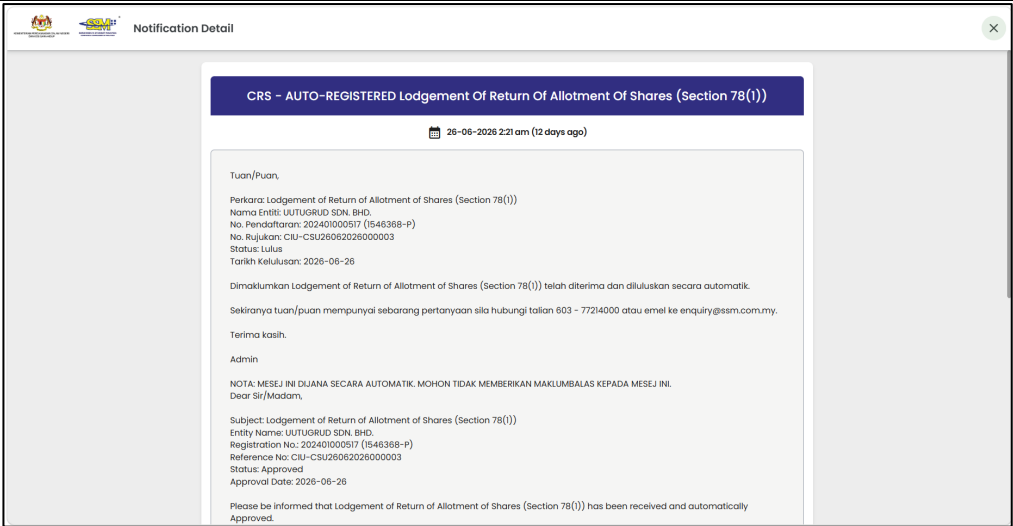
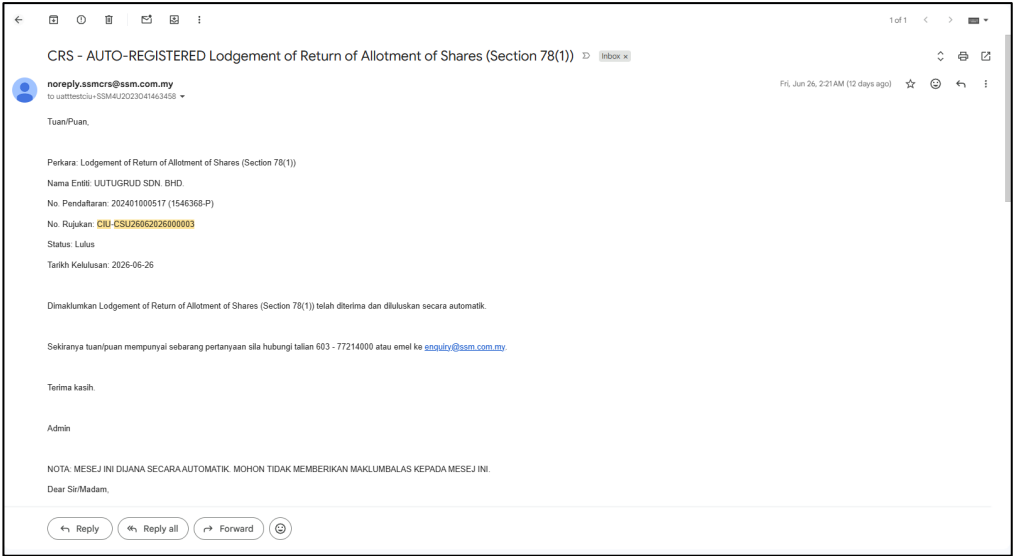
Field Num.	Description
	 Note: Please refer to hyperlink “Reference Guide for Entering Identification Numbers of Identified Entities” for the Company Reg Number. User is required to complete all mandatory fields and click “Save”. 

Field Num.	Description
	
11b	User is required to tick the checkbox for selected shareholder. Click button "+" and user is required to complete all mandatory fields and click "Save".  

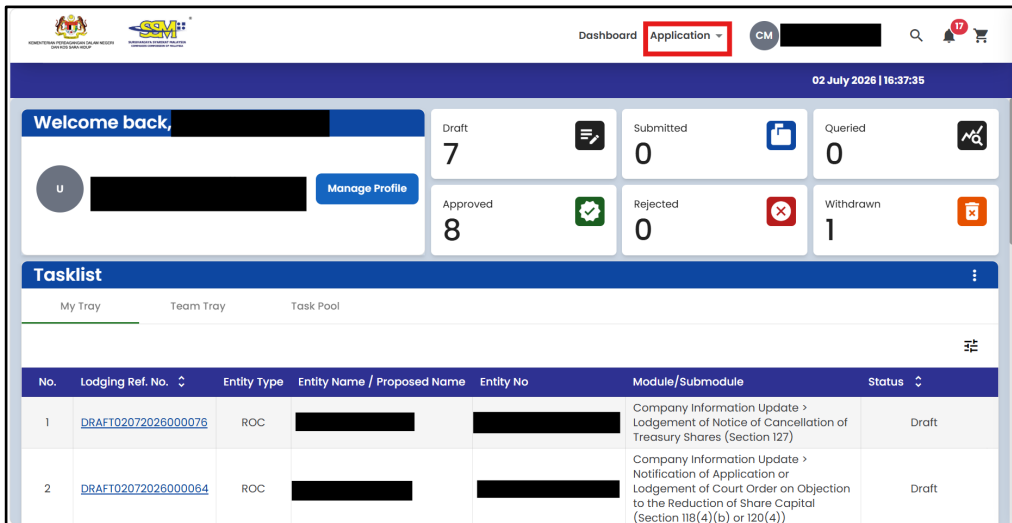
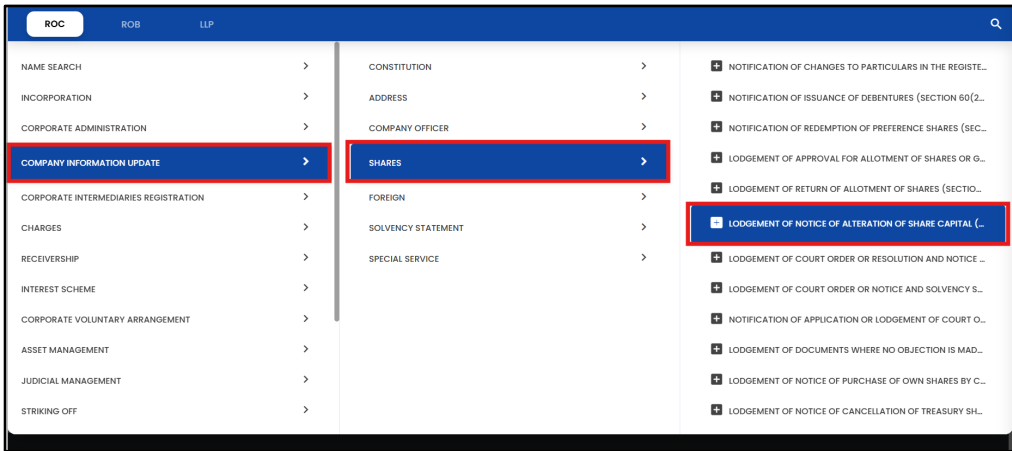
Field Num.	Description
12	The user can upload Company Resolution Document and supporting Document. 1. If newly added shareholder only has Details of Share=Cash, both document will be optional. 2. If newly added shareholder only has Details of Share=Otherwise, Supporting Document will be Mandatory. 
13	System will display section Analysis of Share where user is required to fill in value. 

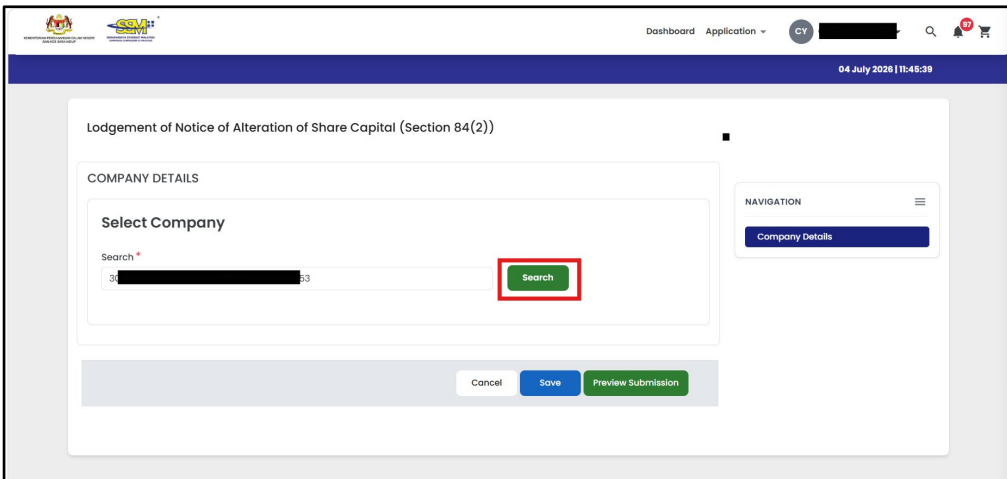
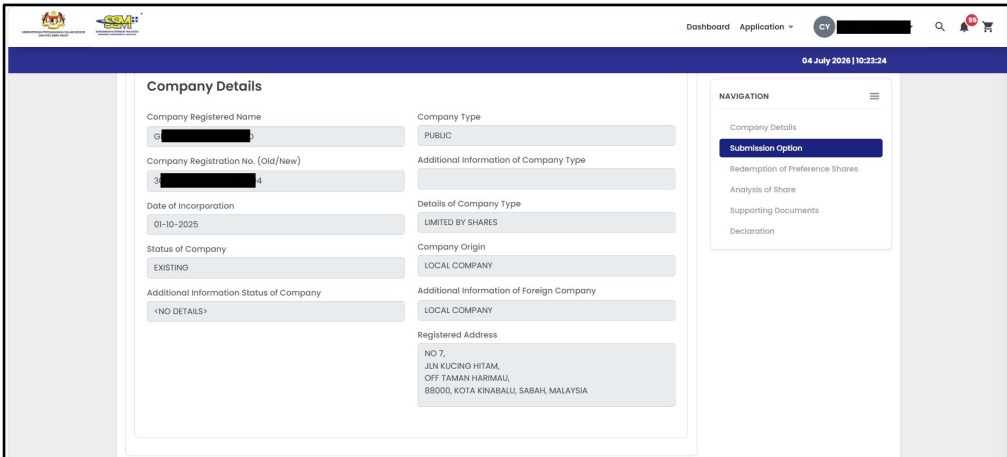
Field Num.	Description
	
14	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
15	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 

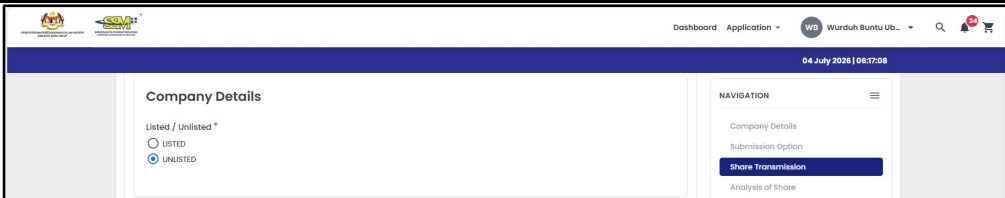
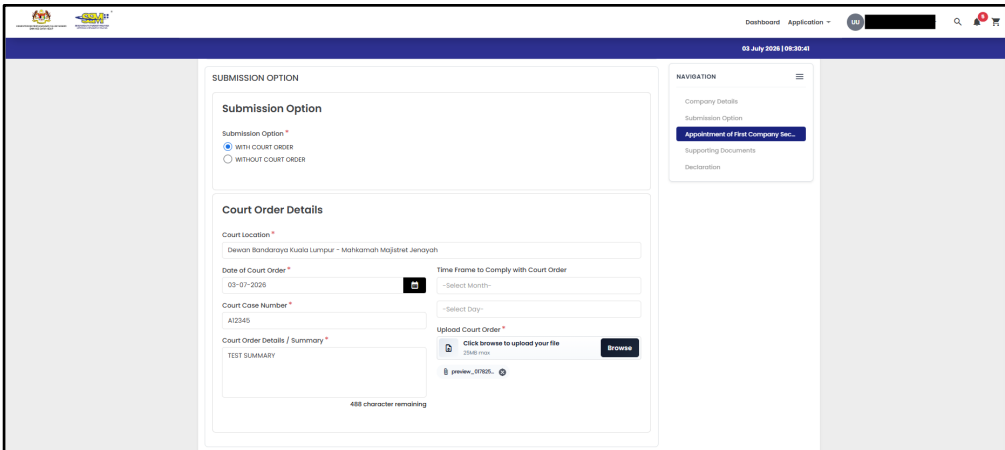
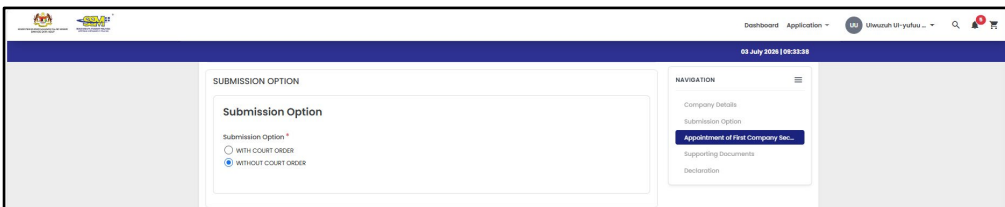
Field Num.	Description
16	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
17	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

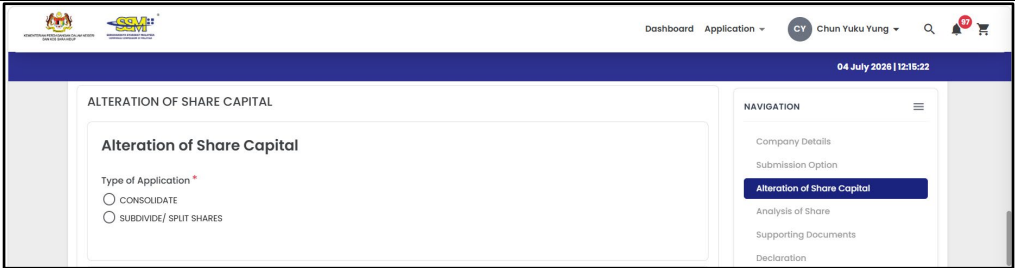
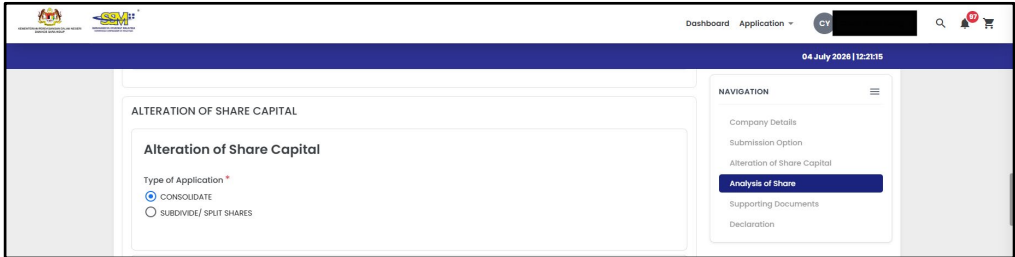
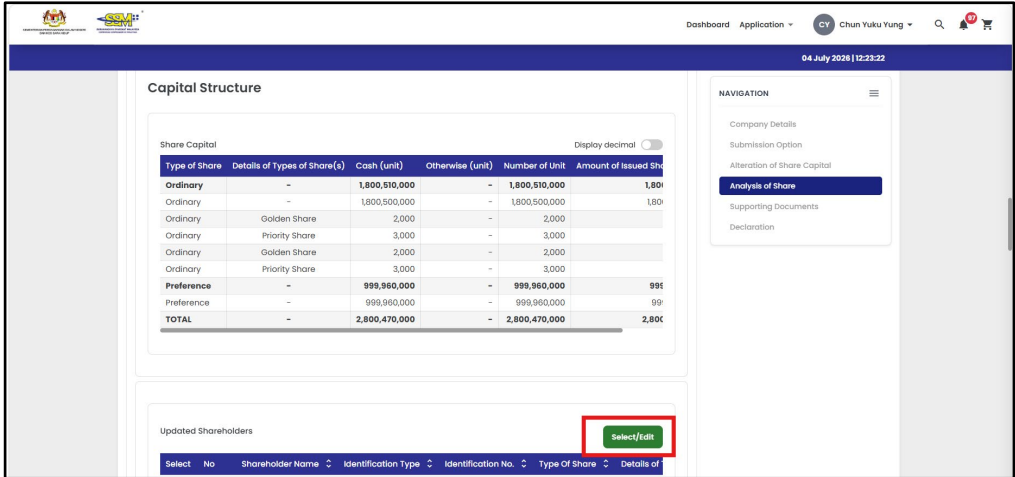
Field Num.	Description
	 

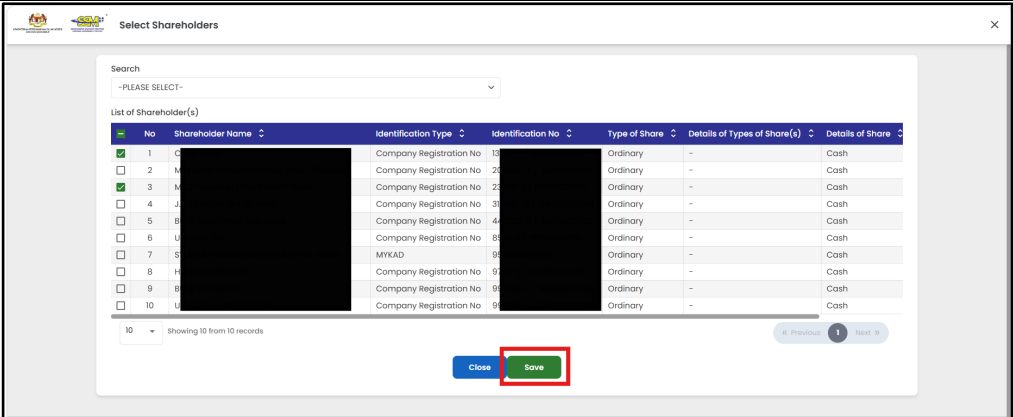
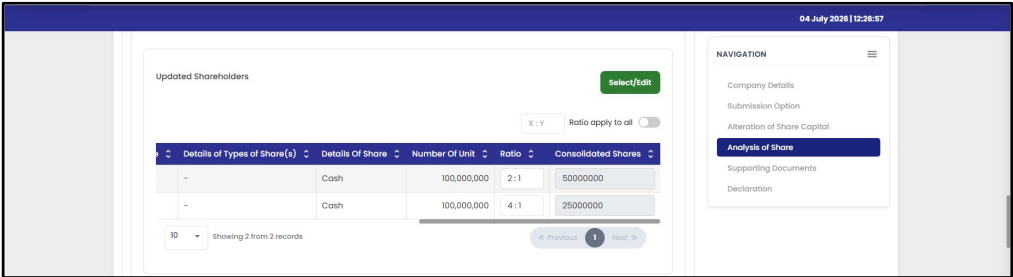
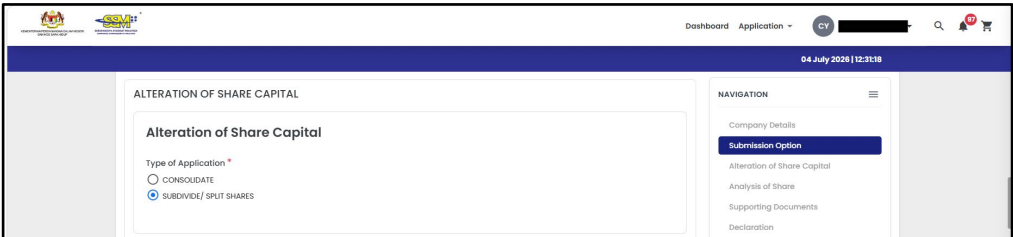
6.6 Lodgement of Notice of Alteration of Share Capital (Section 84(2))

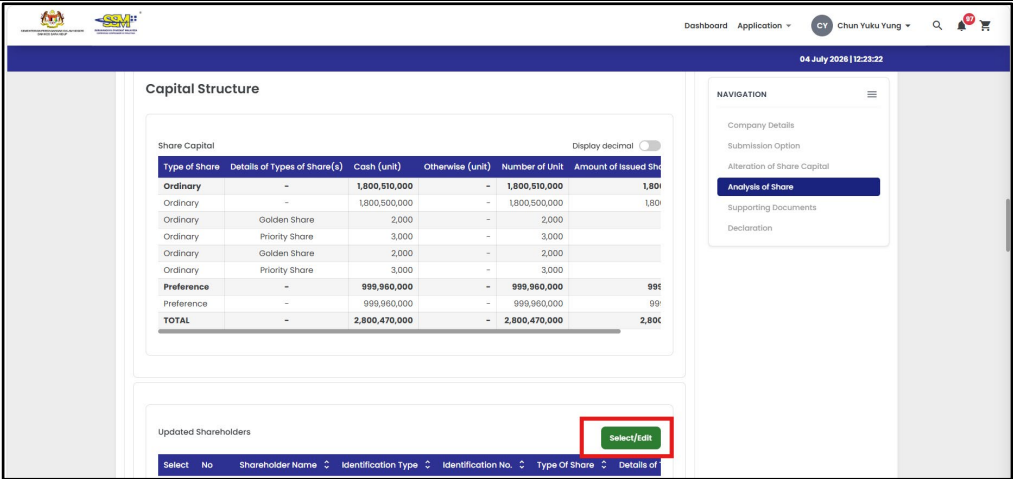
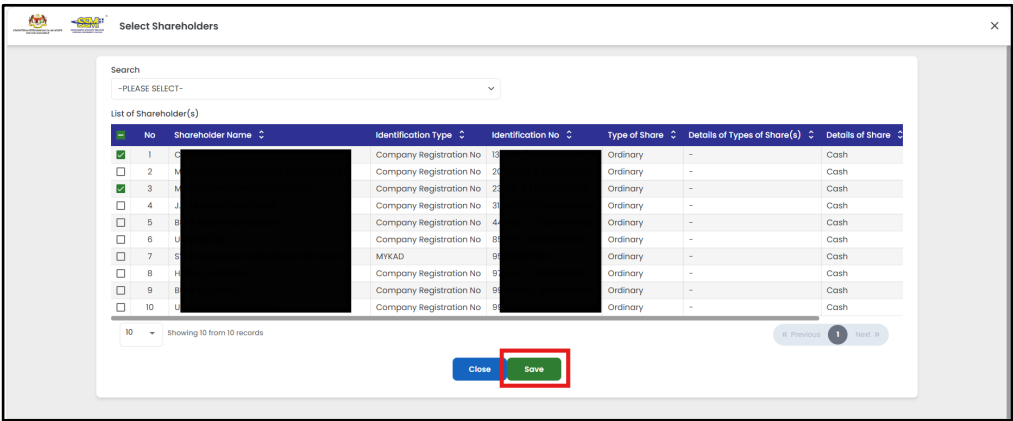
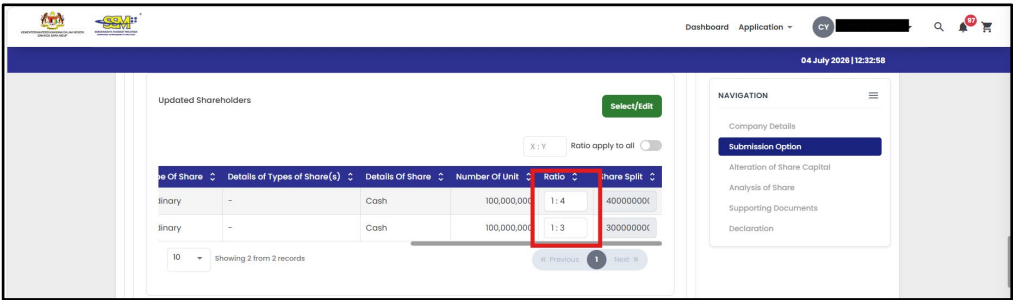
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares> Lodgement of Notice of Alteration of Share Capital (Section 84(2)). 
3	Lodgement of Notice of Alteration of Share Capital (Section 84(2)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name.

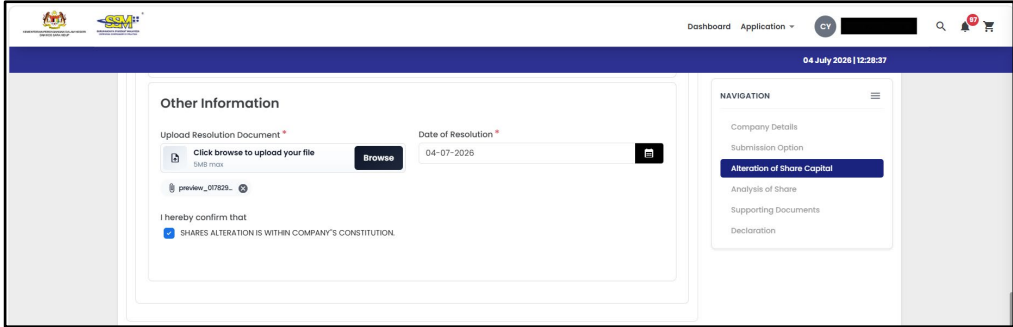
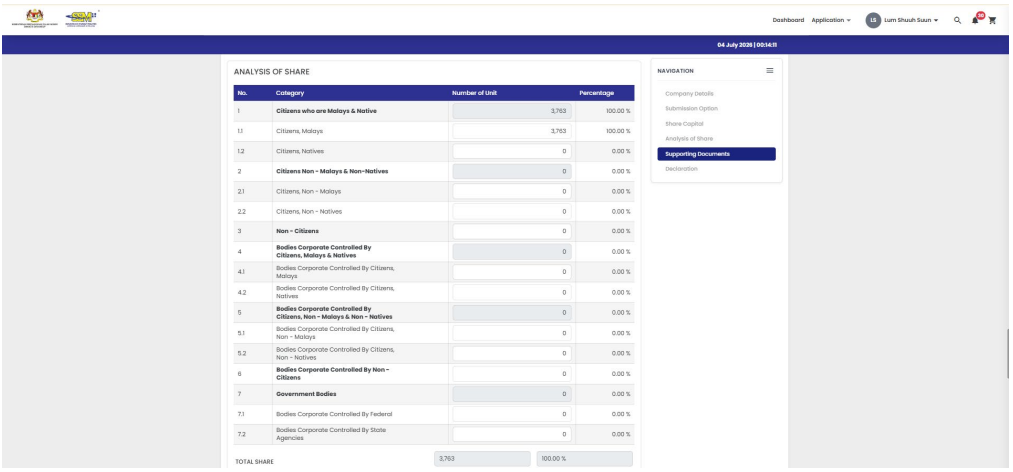
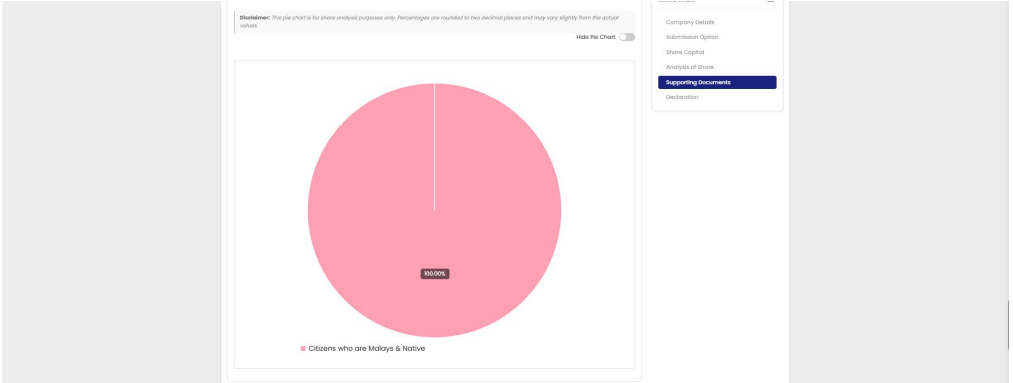
Field Num.	Description
	Please ensure that the status of selected company is "Existing" and Type of Company should be "Local". After entering the required information, click Search. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted.

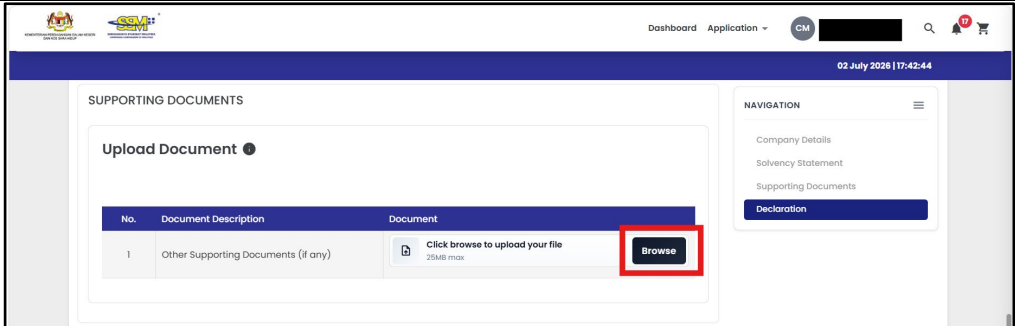
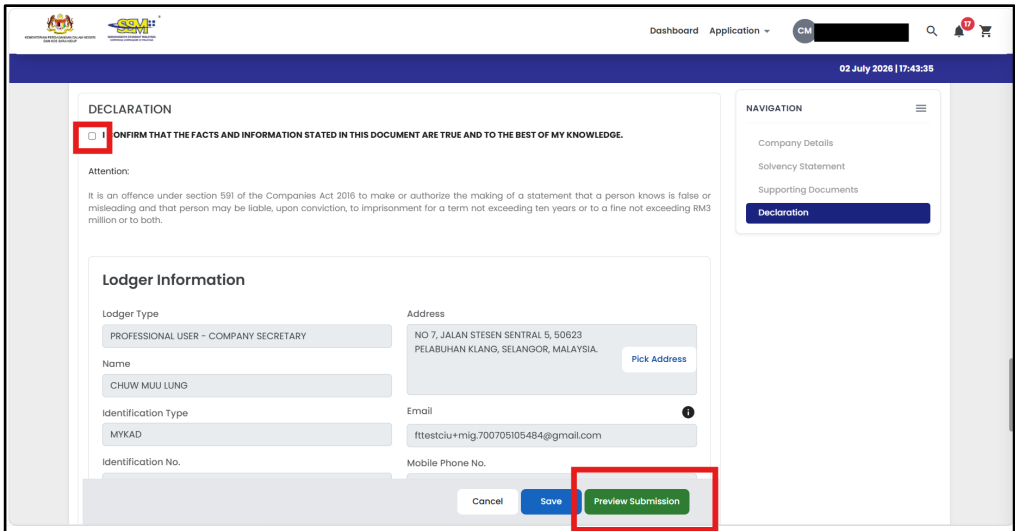
Field Num.	Description
	 Note: This sub-section will only display for Public Company.
7	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 
8	System will display the section "Alteration of Share Capital" where user is required to select the types of Applications to be lodged.

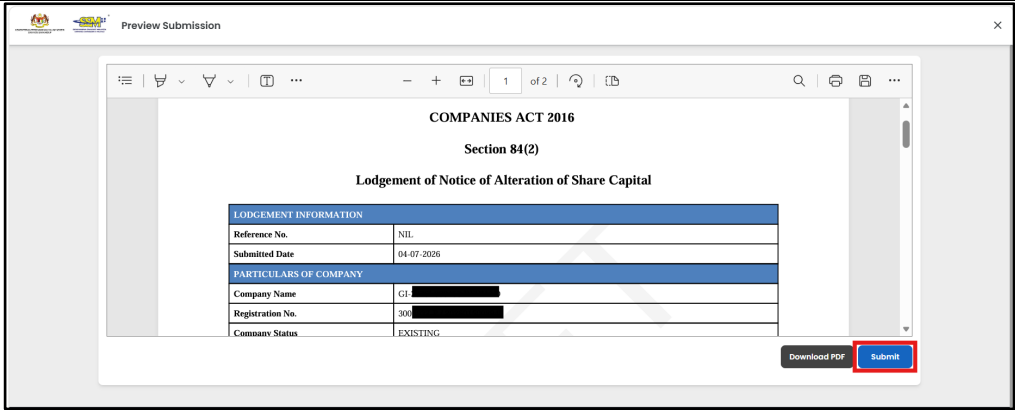
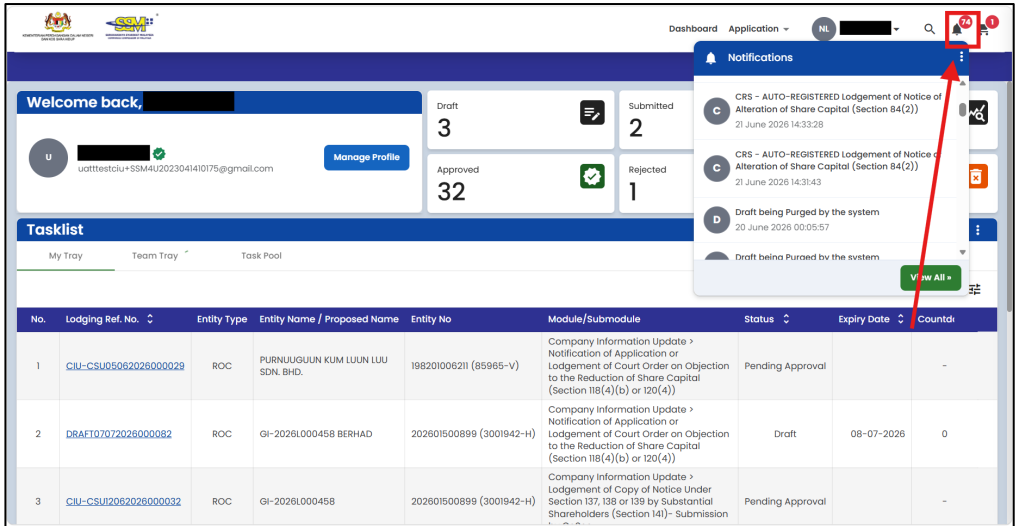
Field Num.	Description
	 1. If user want to select option "Consolidate", please refer to item 8a. 2. If user want to select option "Subdivide/Split Share", please refer to item 8b.
8a	1. User to select option "Consolidate".  2. Click "Select/ Edit".  3. Tick the selected shareholder and click "Save".

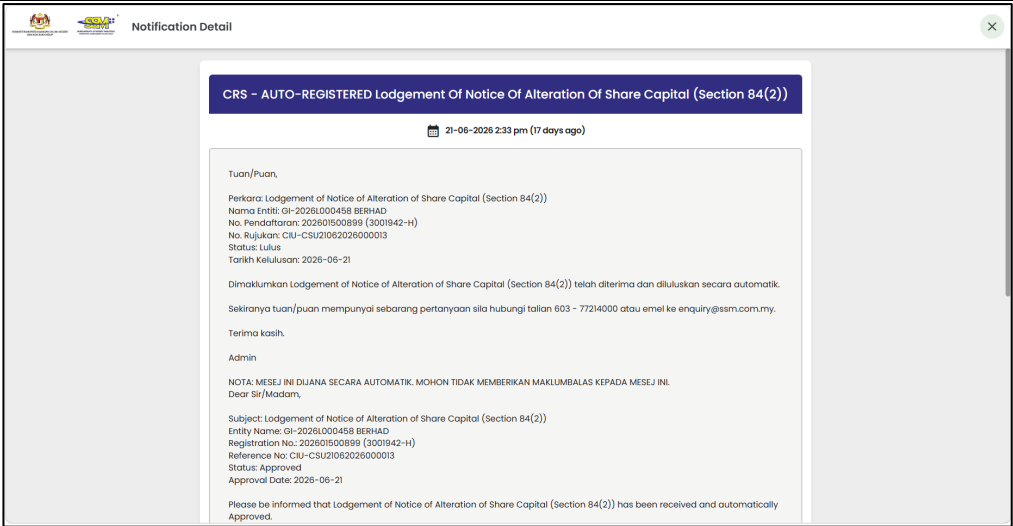
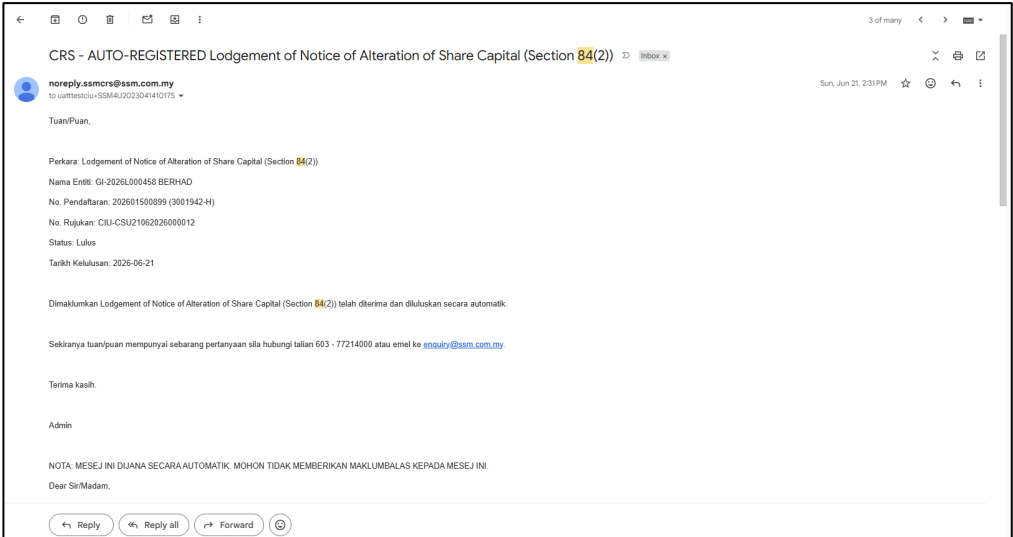
Field Num.	Description
	 4. Input Ratio. Value X must be more than Y.  5. Verified Value at Table Updated Share Capital reduced correctly.
8b	1. User to select option "Subdivide/Split Share".  2. Click "Select/ Edit".

Field Num.	Description
	 3. Tick the selected shareholder and click "Save".  4. Input Ratio. Value X must be less than Y.  5. Verified Value at Table Updated Share Capital increase correctly.
9	At the section "Other Information", user is required to: 1. Upload Resolution Document 2. Select Date of Resolution.

Field Num.	Description
	3. Tick the checkbox for "Shares Alteration is within Company's Constitution". 
10	System will display the section Analysis of Share where user is required to fill in value.  
11	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

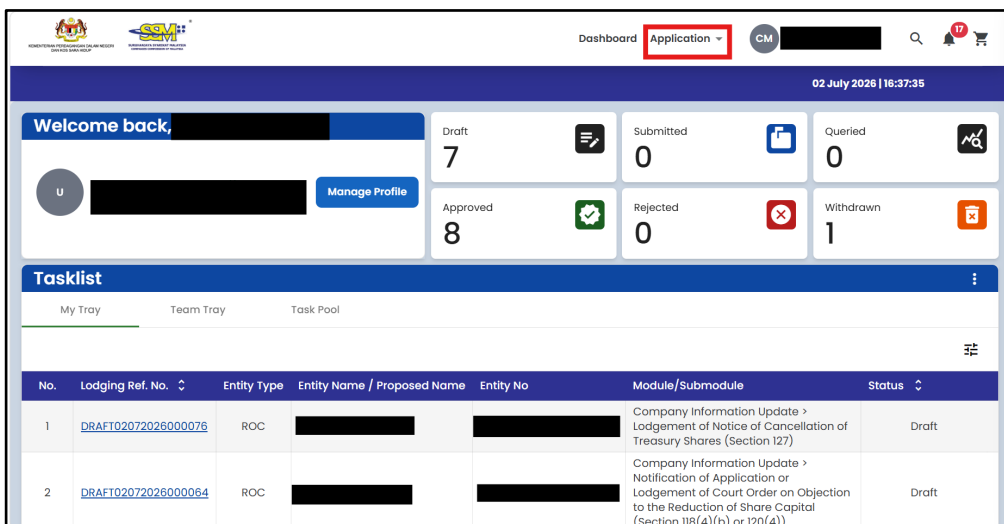
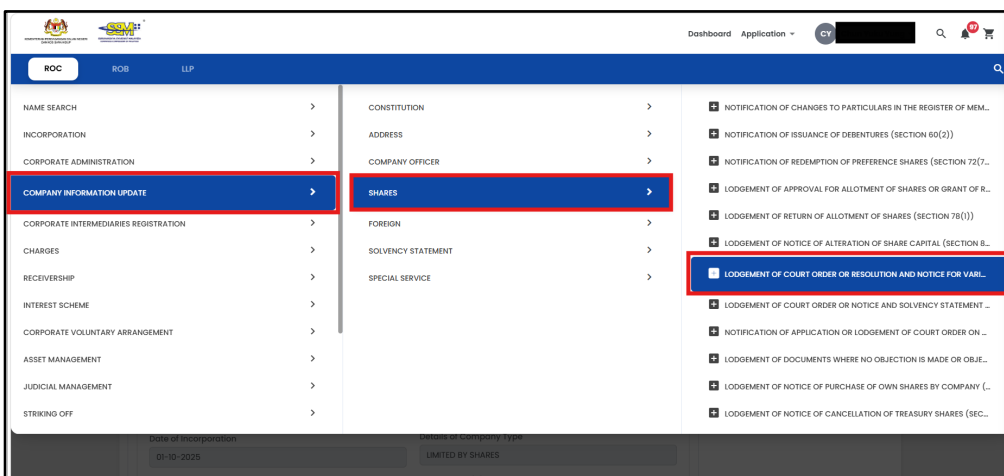
Field Num.	Description
	 Note: This section is optional.
12	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
13	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

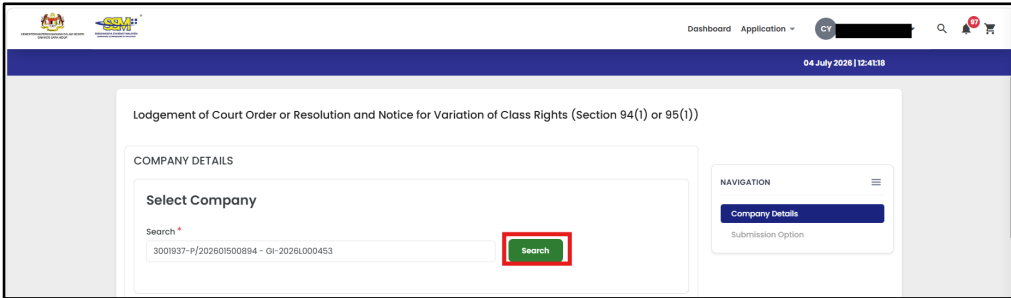
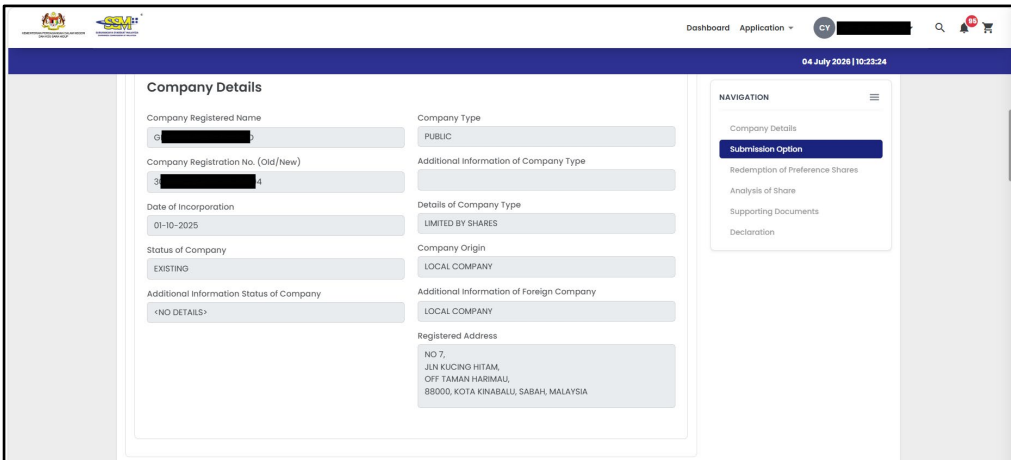
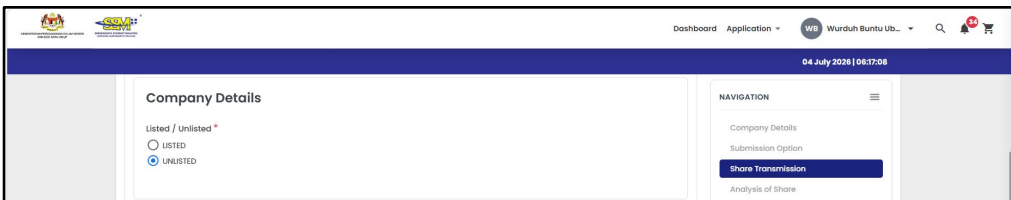
Field Num.	Description
	
14	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

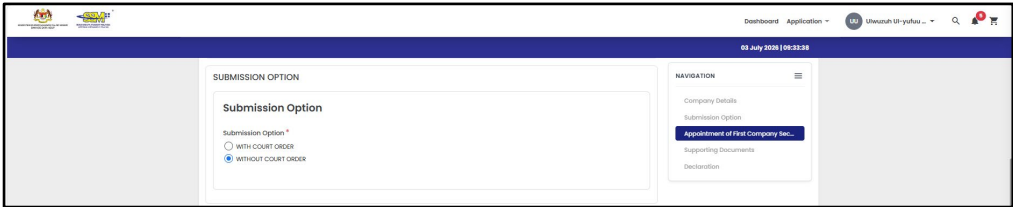
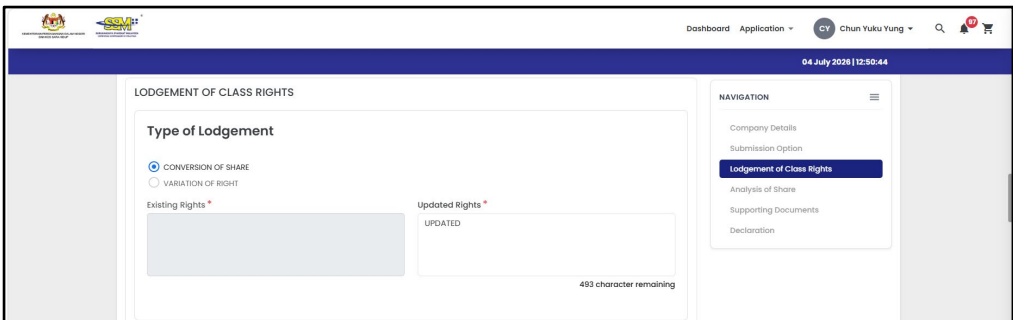
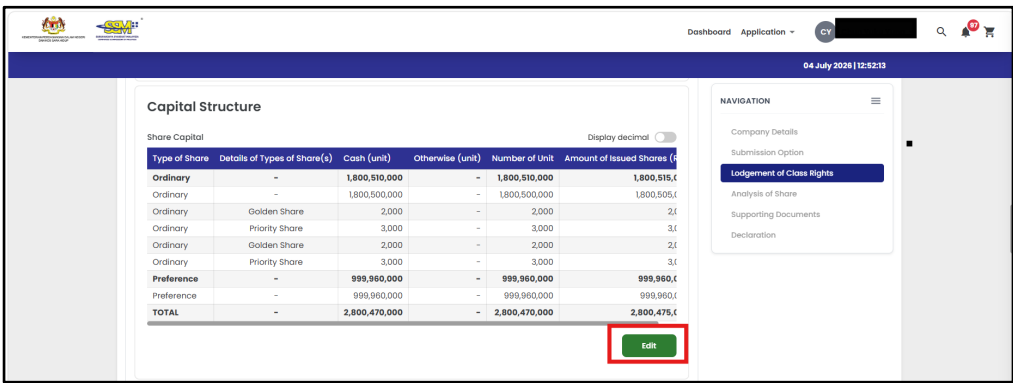
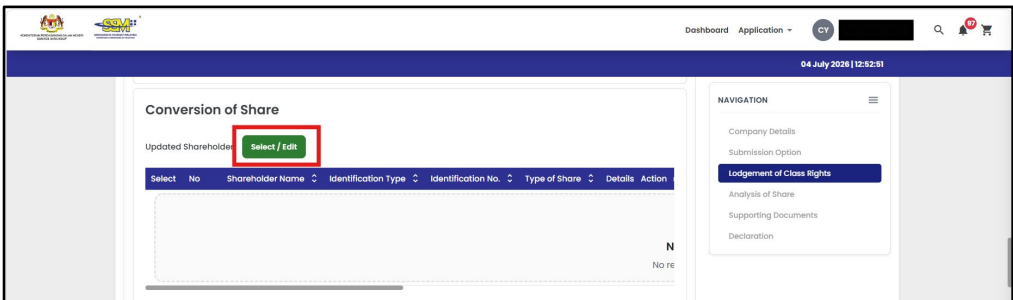
Field Num.	Description
	 

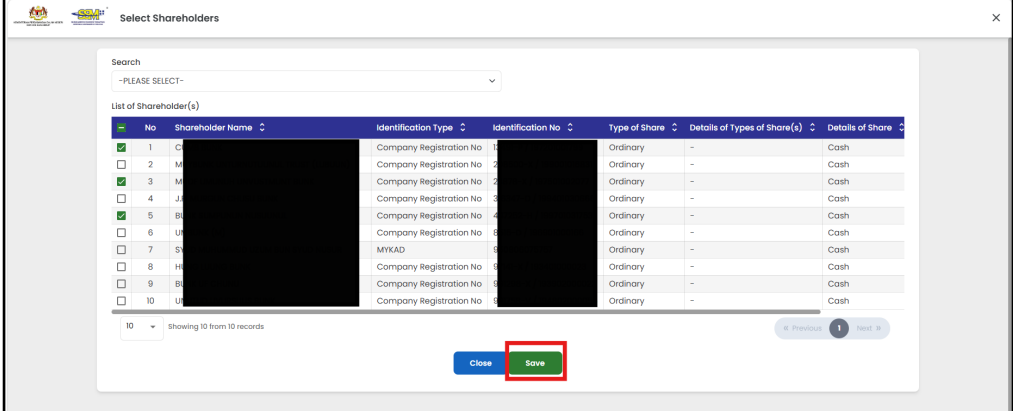
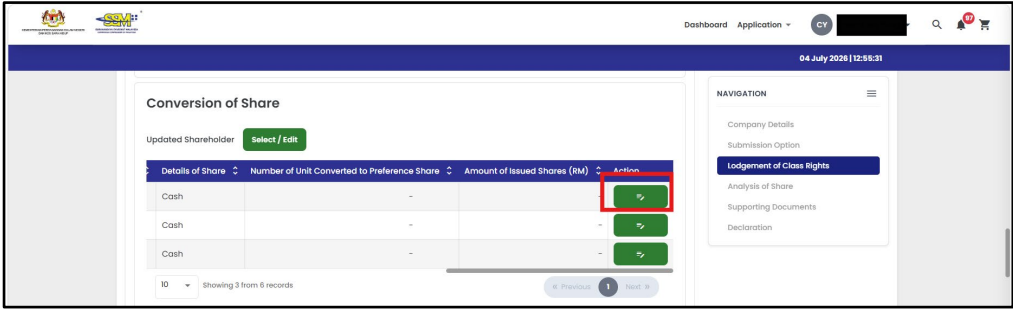
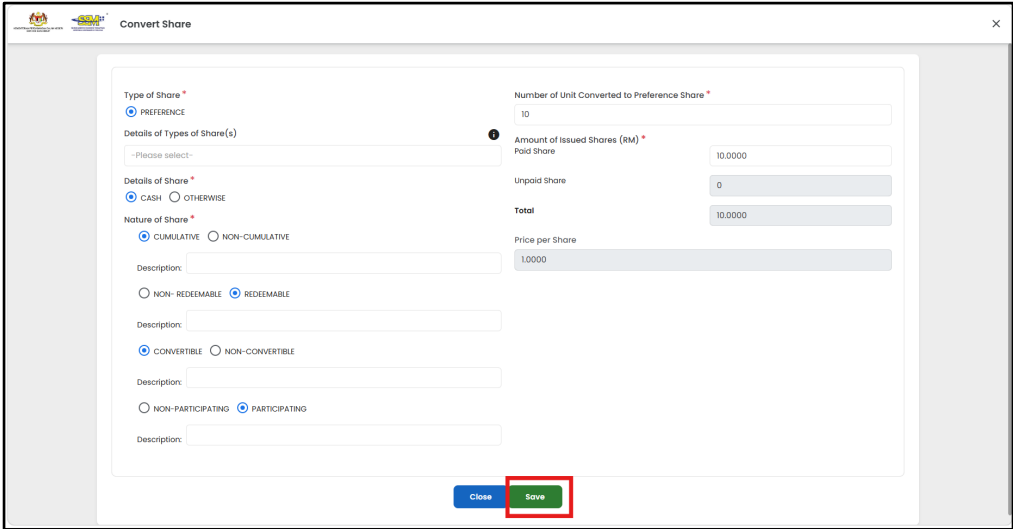
6.7 Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1))

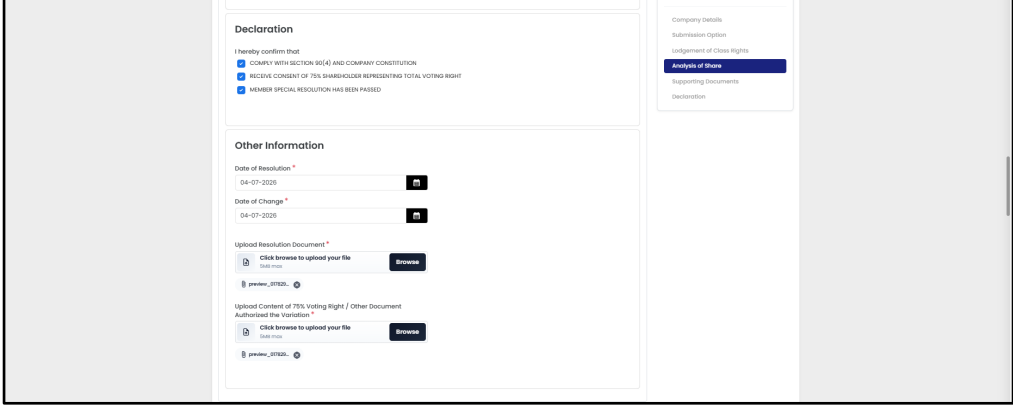
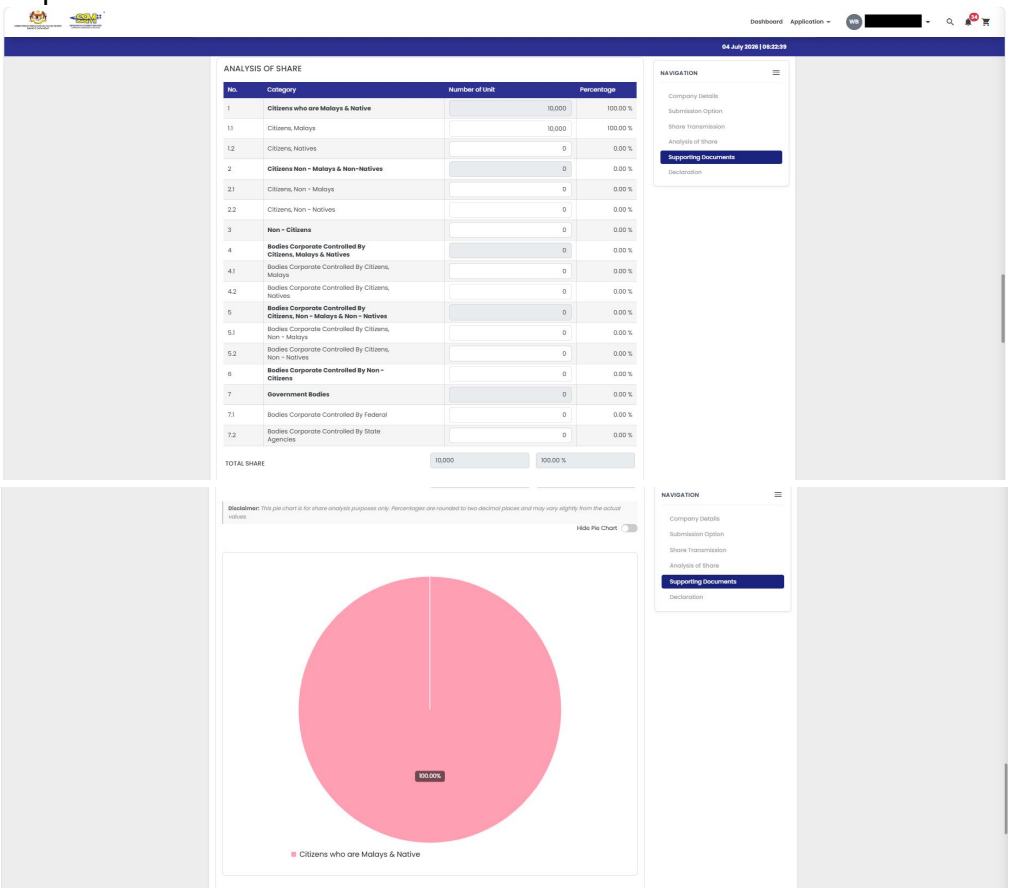
6.7.1 Conversion of Share

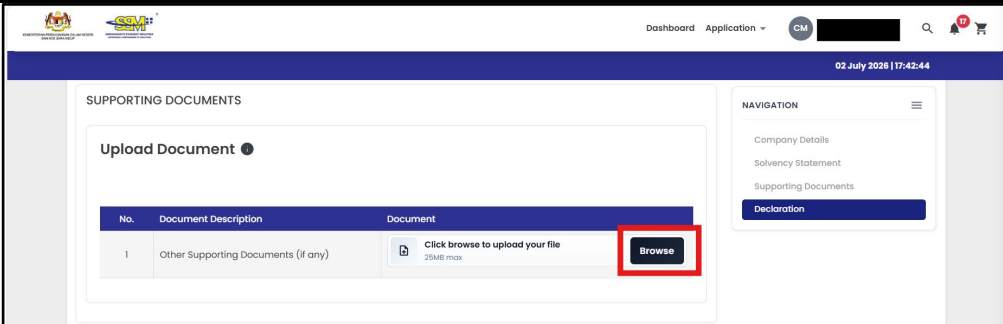
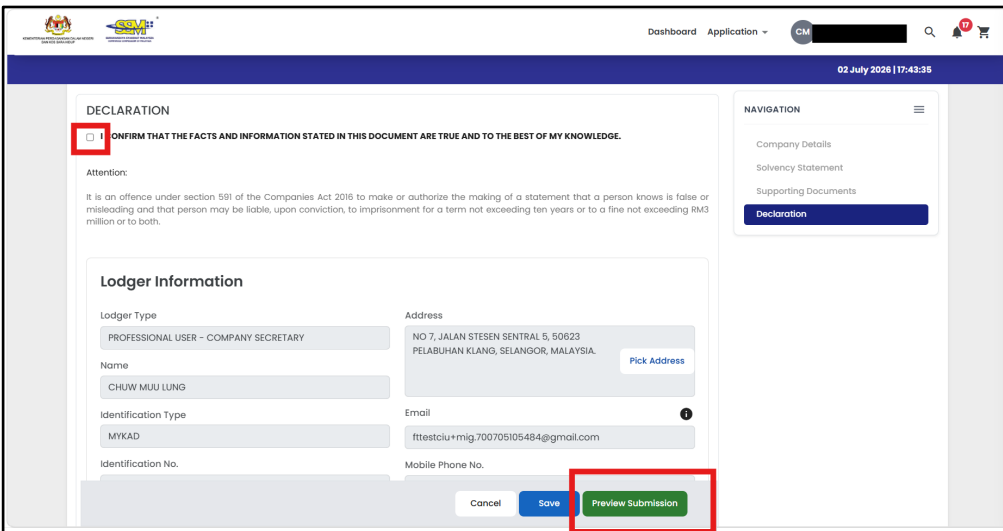
Field Num.	Description
1	After a successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares> Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)). 

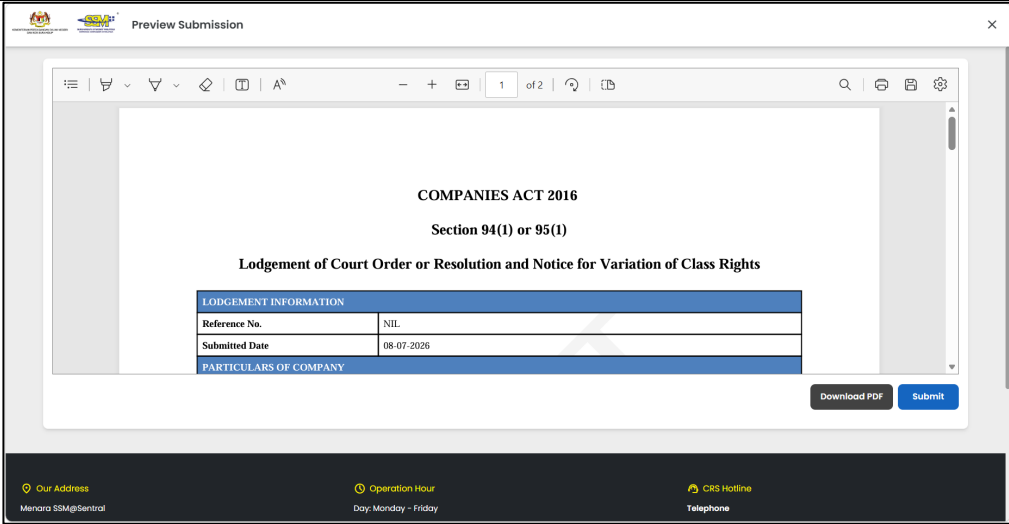
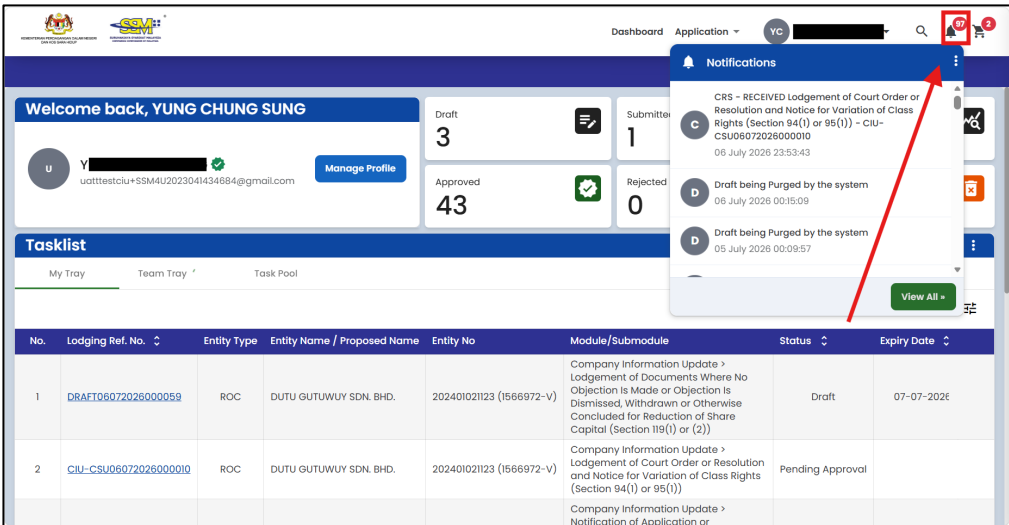
Field Num.	Description
3	Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted. 

Field Num.	Description
	Note: This sub-section will only display for Public Company.
7	Select Submission Option "Without Court Order" for the lodgement. 
8	User "Type of Lodgement=Conversion of Share" and user is required to fill in the field "Updated Rights". 
9	1. Click "Edit".  2. Click "Select/Edit".  3. Tick the selected shareholder and click "Save".

Field Num.	Description
	 4. Click "Edit" at the column "Action"  5. Click "Save" 
10	User is required to complete all mandatory fields at the section "Declaration" and "Other Information" .

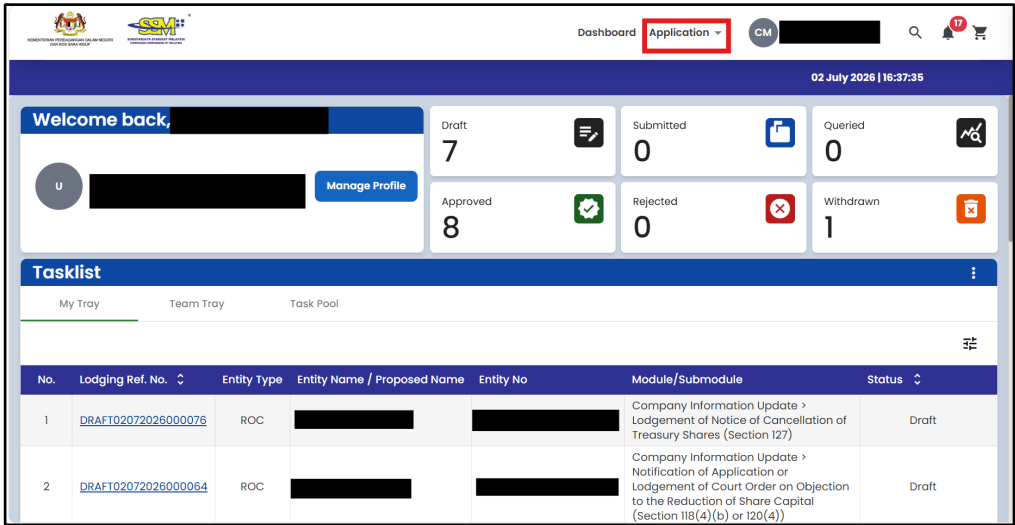
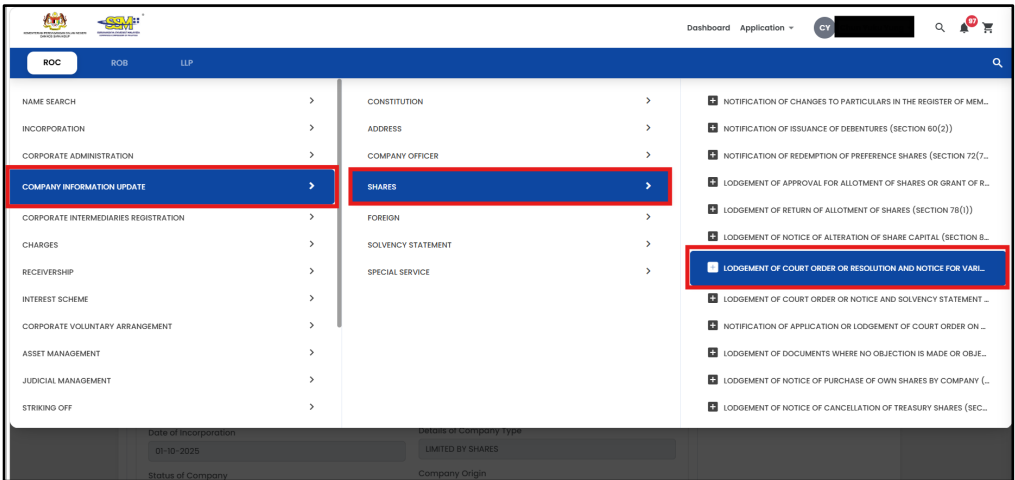
Field Num.	Description
	 The screenshot shows the 'Declaration' section where the user confirms compliance with Section 90(4) and the company constitution, and the 'Other Information' section where the user provides the date of resolution and change, and uploads the resolution document and the 75% voting right document.
11	System will display the section Analysis of Share where user is required to fill in the value.  The screenshot displays the 'ANALYSIS OF SHARE' section. It features a table with columns for No., Category, Number of Unit, and Percentage. The table lists various categories of shareholders, including Citizens who are Malays & Native, Citizens, Non-Malays, Non-Citizens, and Government Bodies. A pie chart at the bottom shows the distribution of shares, with a legend indicating 'Citizens who are Malays & Native'.
12	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

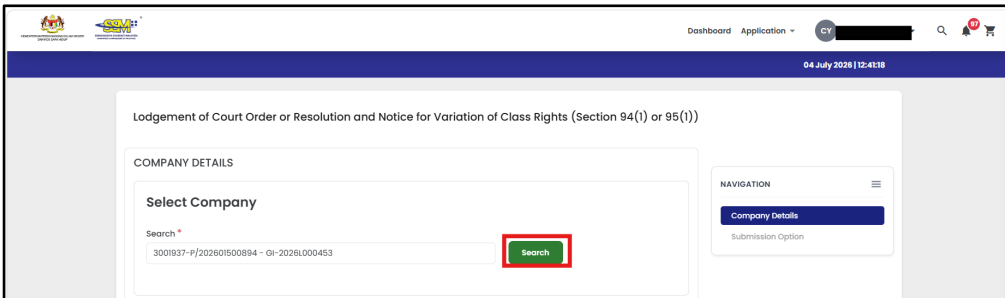
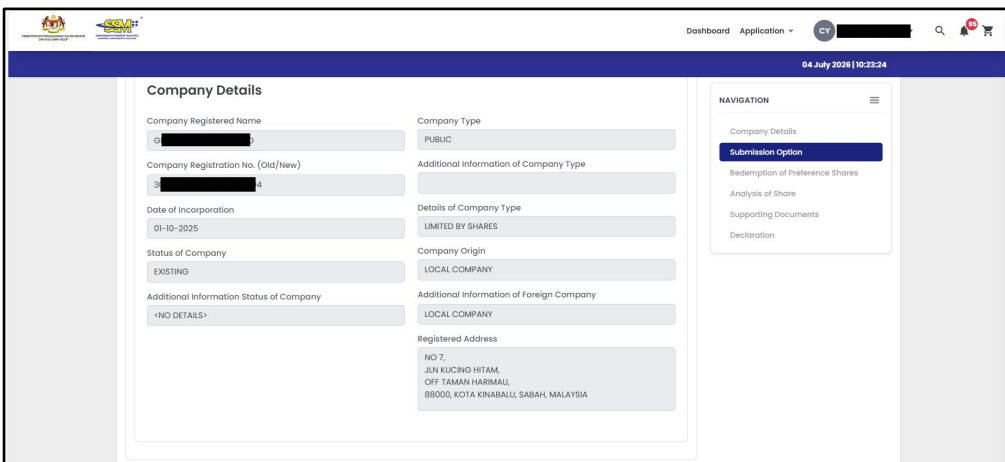
Field Num.	Description
	 Note: This section is optional.
13	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
14	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

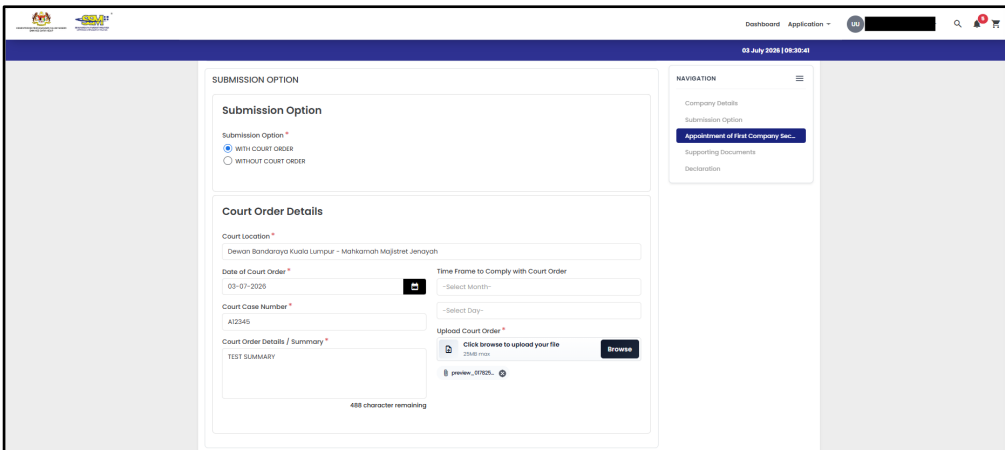
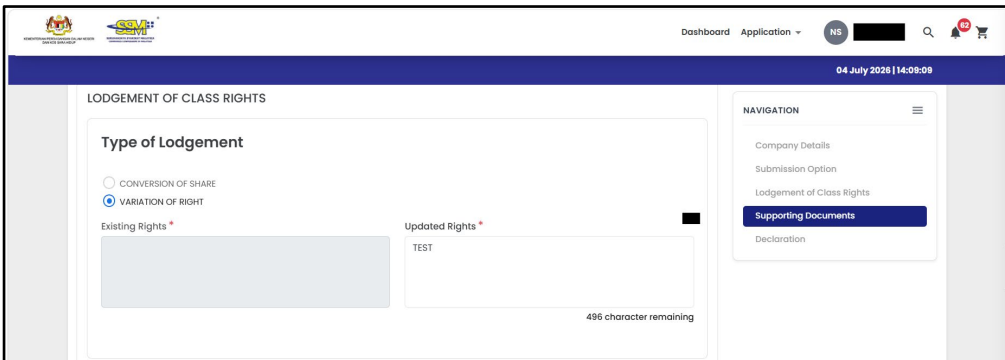
Field Num.	Description
	
15	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

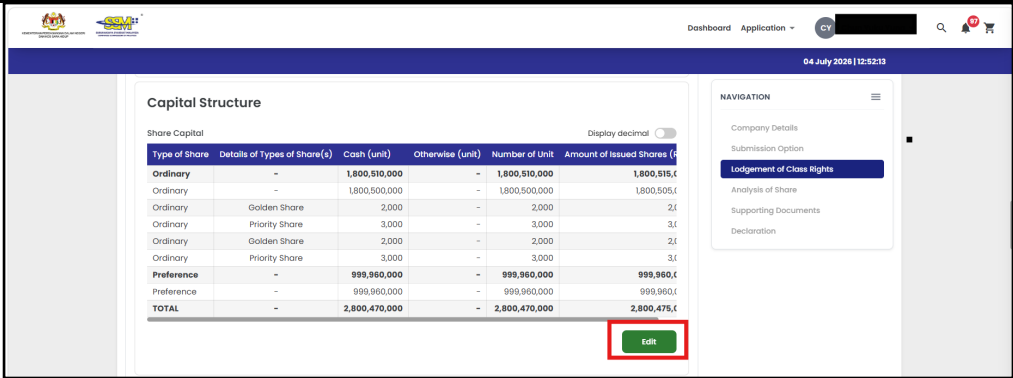
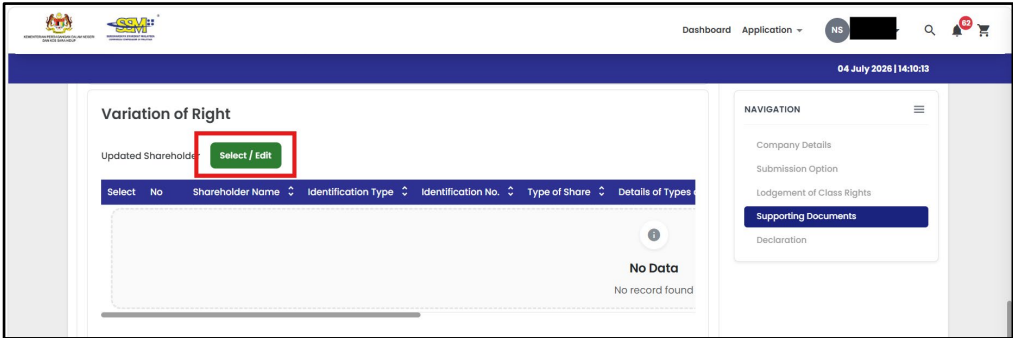
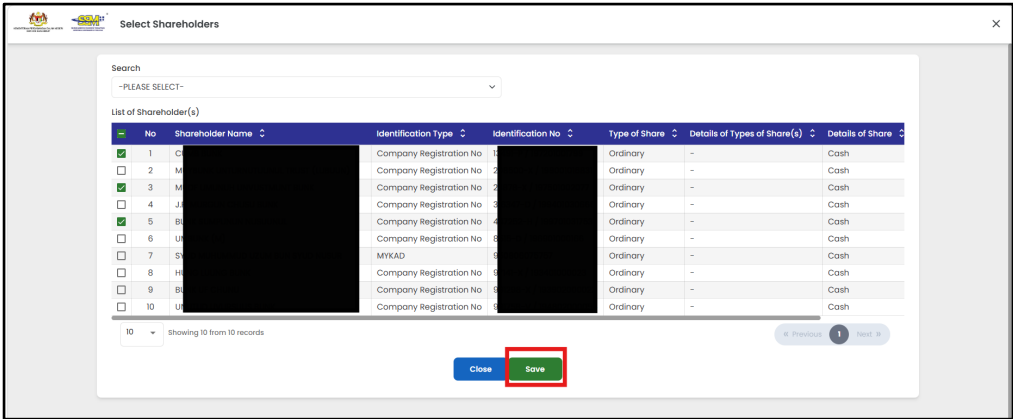
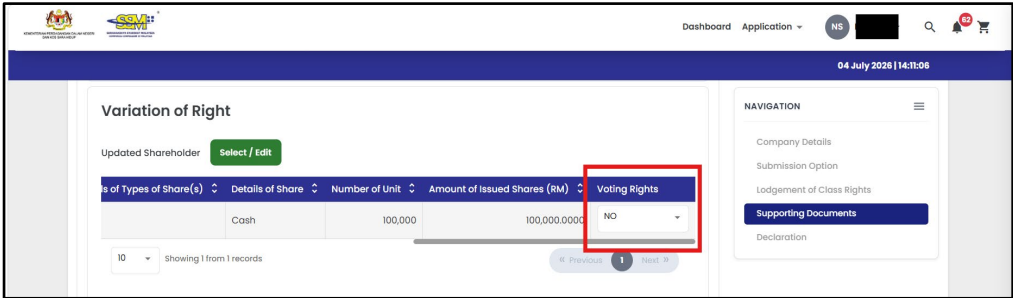
Field Num.	Description
	  Notification Detail ✕ CRS - RECEIVED Lodgement Of Court Order Or Resolution And Notice For Variation Of Class Rights (Section 94(1) Or 95(1)) - CIU-CSU06072026000010 📅 06-07-2026 11:53 pm (21 hours ago) Tuan/Puan, Perkara: Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) Nama Entiti: DUTU GUTUWUY SDN. BHD. No. Pendaftaran: 20240102123(1566972-V) No. Rujukan: CIU-CSU06072026000010 Status: Diterima Tarikh serah simpan: 2026-07-06 Dimaklumkan Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) Entity Name: DUTU GUTUWUY SDN. BHD. Registration No: 20240102123(1566972-V)
	← 📧 🔍 🗑️ ✉️ 📧 📧 1 of 40 ✕ 🔍 📧 CRS - RECEIVED Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) - CIU-CSU06072026000010 📧 Inbox 📧 Summarize this email 👤 noreply.ssm@ssm.com.my to: summat@ssm.com 35840/2023041434684 Mon, Jul 6, 11:53 PM (21 hours ago) ☆ 🌐 ↶ ⋮ Tuan/Puan, Perkara: Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) Nama Entiti: DUTU GUTUWUY SDN. BHD. No. Pendaftaran: 20240102123(1566972-V) No. Rujukan: CIU-CSU06072026000010 Status: Diterima Tarikh serah simpan: 2026-07-06 Dimaklumkan Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) Entity Name: DUTU GUTUWUY SDN. BHD. Registration No: 20240102123(1566972-V) ↶ Reply ↶ Reply all ➡ Forward 🗑️

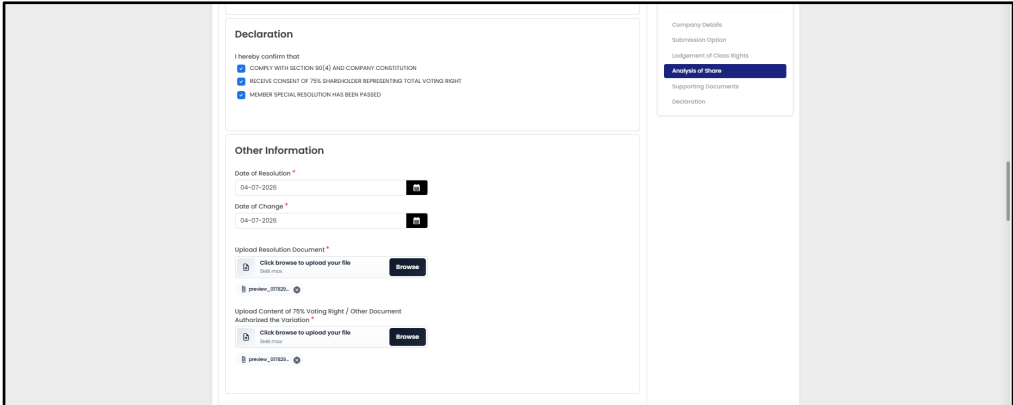
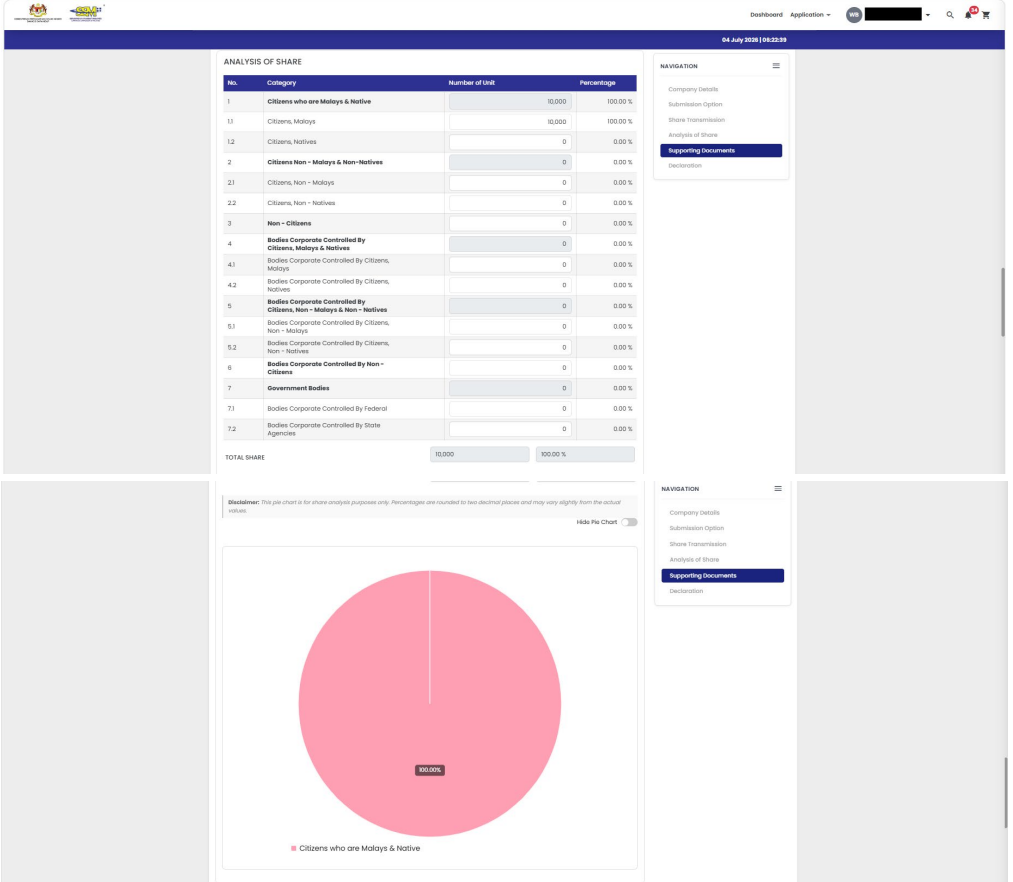
6.7.2 Variation of Right

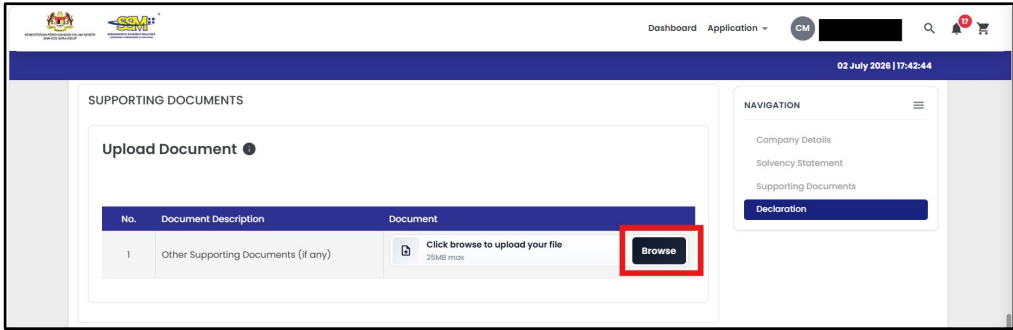
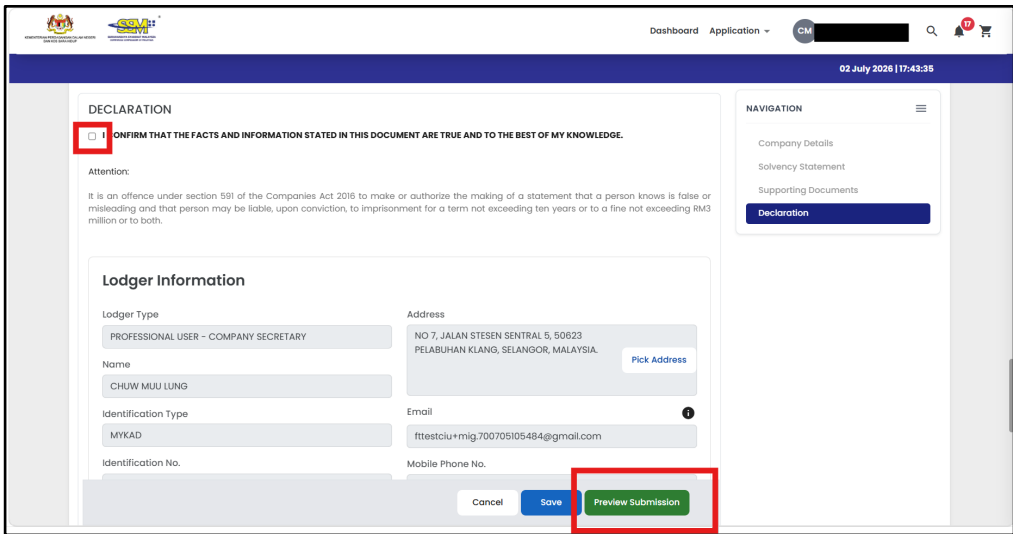
Field Num.	Description
1	After a successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares> Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)). 
3	Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) form will be displayed. The user

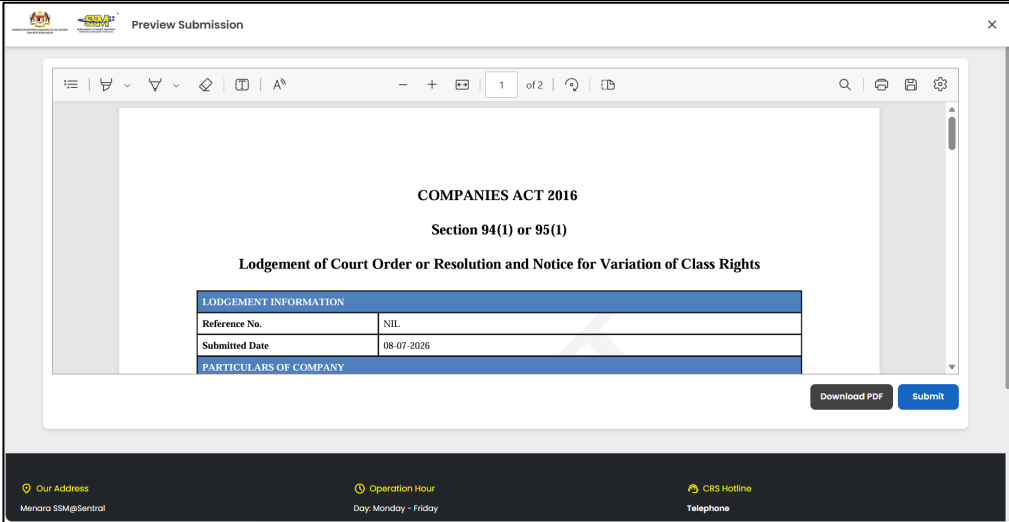
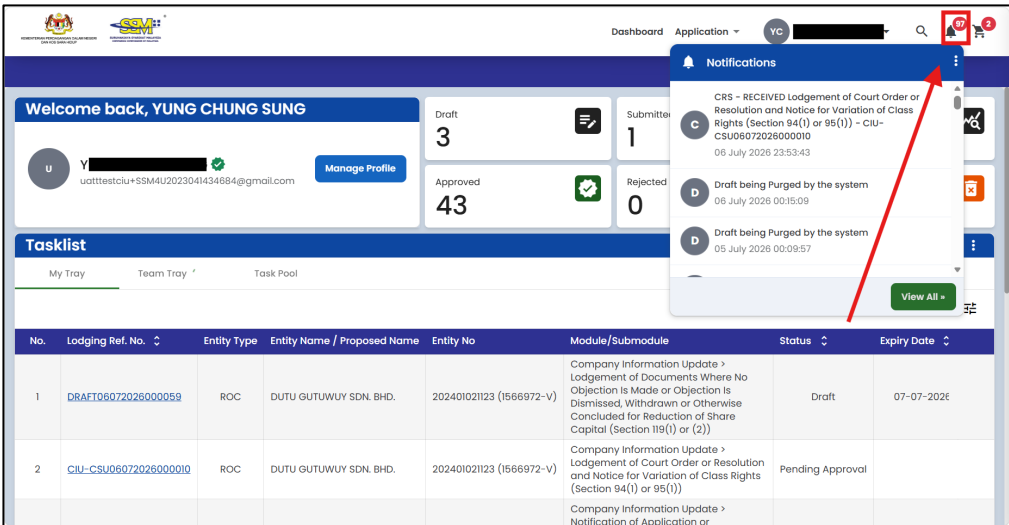
Field Num.	Description
	may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of the selected company is "Existing" and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted.  Note: This sub-section will only display for Public Company.

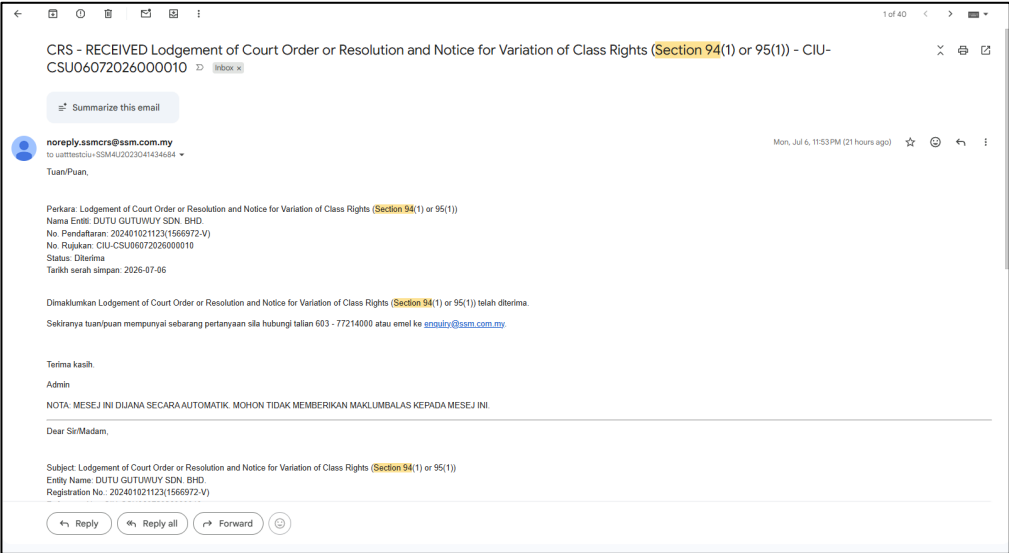
Field Num.	Description
7	Select Submission Option "With Court Order" for the lodgement. User must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional.
	User is required to tick declaration "This lodgement of court order is pursuant of Section 94". 
8	User Type of Lodgement="Variation of Right" and is required to fill in the "Updated Rights". 
9	1. Click "Edit"

Field Num.	Description
	 2. Click "Select/Edit"  3. Tick the selected shareholder and click "Save"  4. Make changes at the column "Voting Right" 

Field Num.	Description
10	User is required to complete all mandatory fields at the sections Declaration and Other Information. 
11	System will display the section Analysis of Share where user is required to fill in the value. 

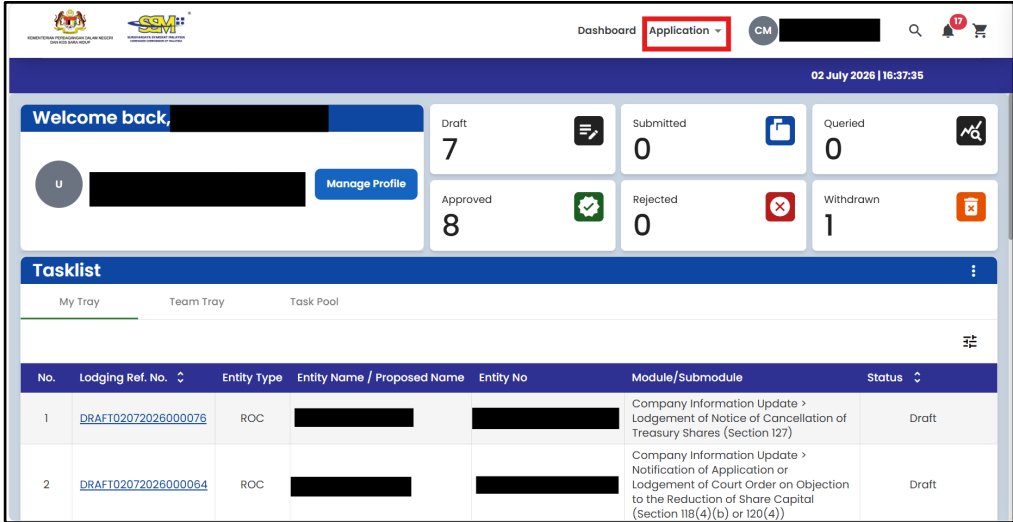
Field Num.	Description
12	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
13	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
14	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

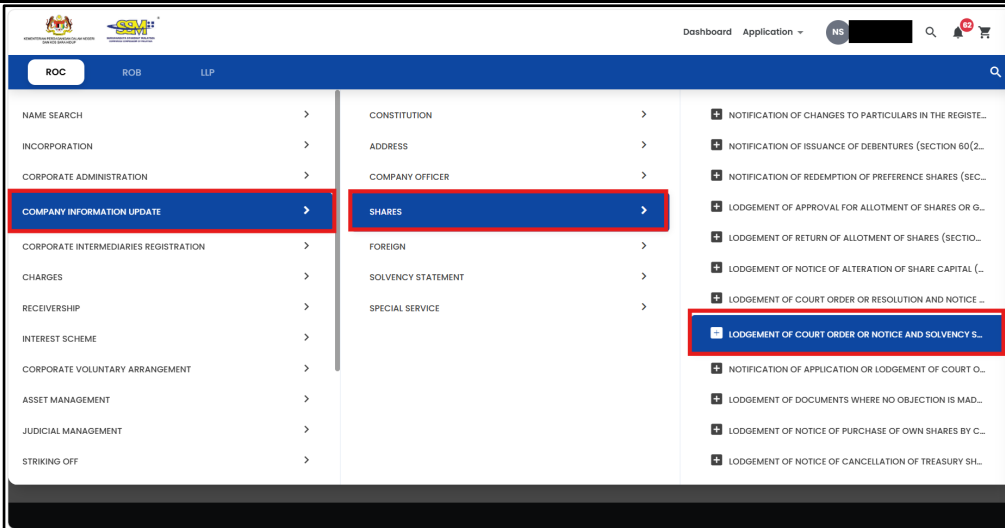
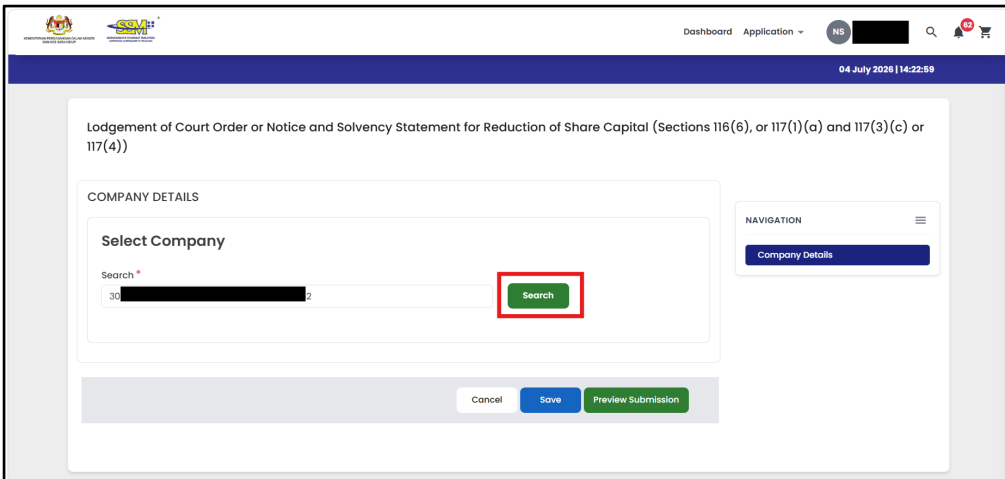
Field Num.	Description
	
15	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

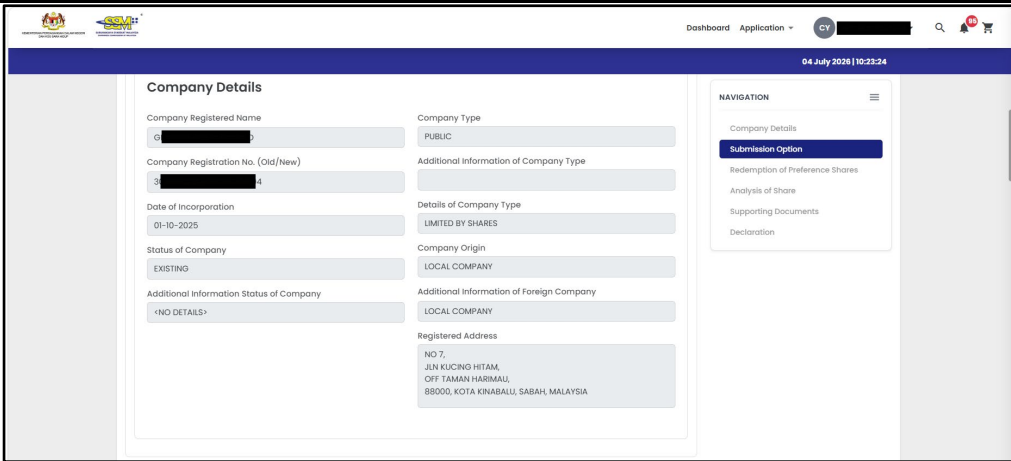
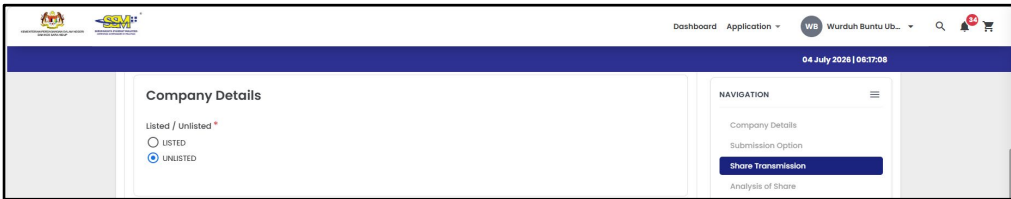
Field Num.	Description
	 Notification Detail  CRS - RECEIVED Lodgement Of Court Order Or Resolution And Notice For Variation Of Class Rights (Section 94(1) Or 95(1)) - CIU-CSU06072026000010  06-07-2026 11:53 pm (21 hours ago) Tuan/Puan, Perkara: Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) Nama Entiti: DUTU GUTUWUY SDN. BHD. No. Pendaftaran: 202401021123(1566972-V) No. Rujukan: CIU-CSU06072026000010 Status: Diterima Tarikh serah simpan: 2026-07-06 Dimaklumkan Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Section 94(1) or 95(1)) Entity Name: DUTU GUTUWUY SDN. BHD. Registration No.: 202401021123(1566972-V) 

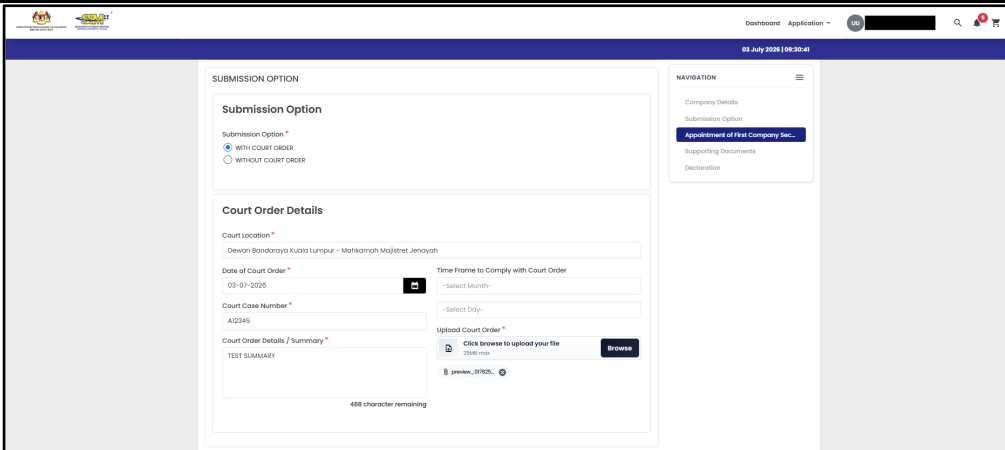
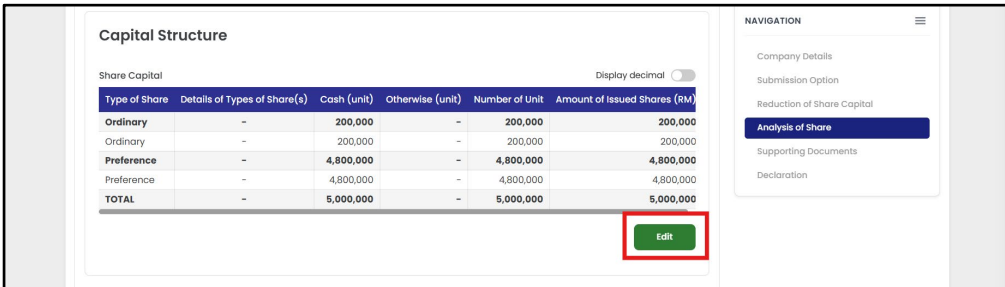
6.8 Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4))

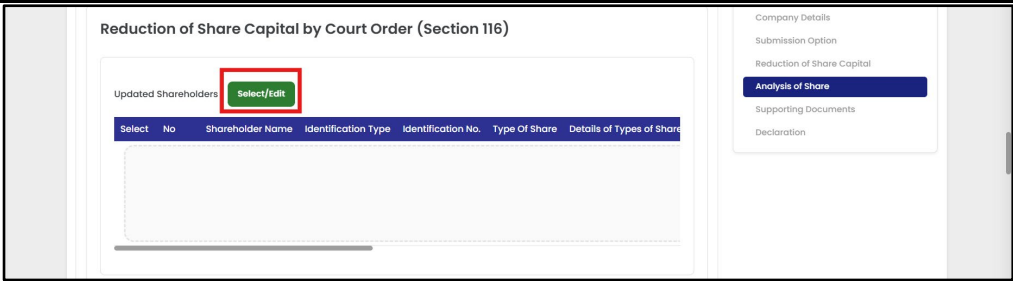
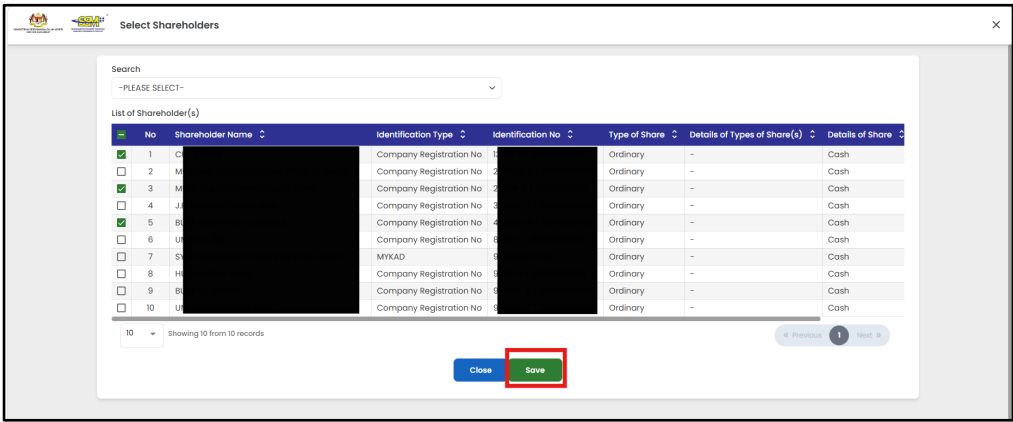
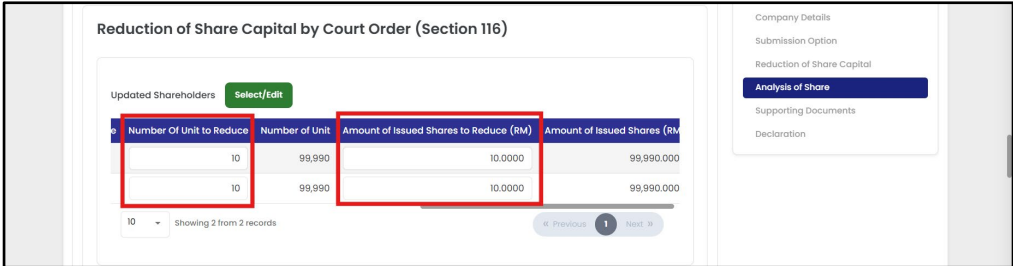
6.8.1 Reduction of Share Capital by Court Order (Section 116)

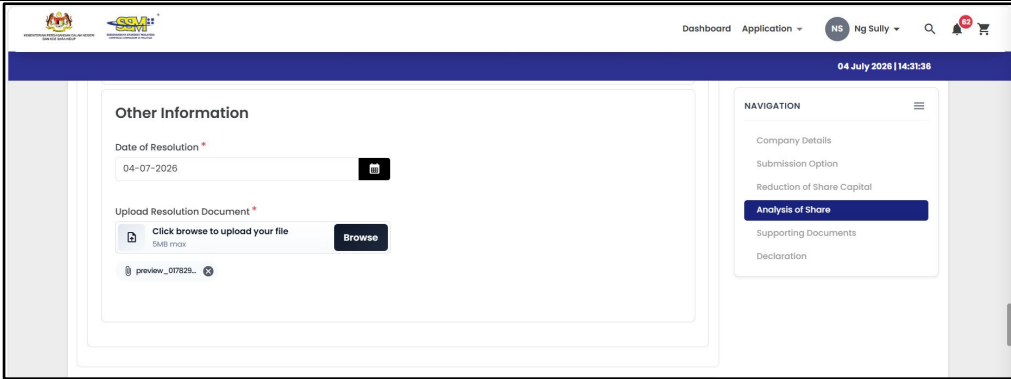
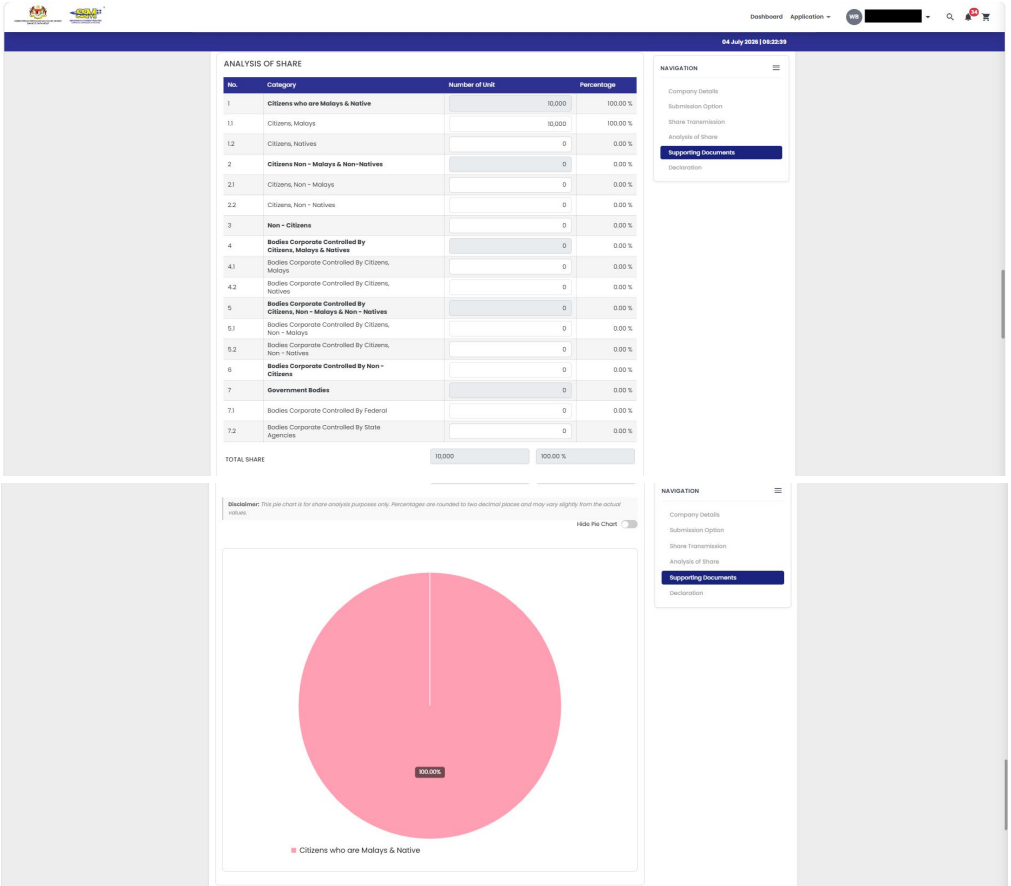
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)).

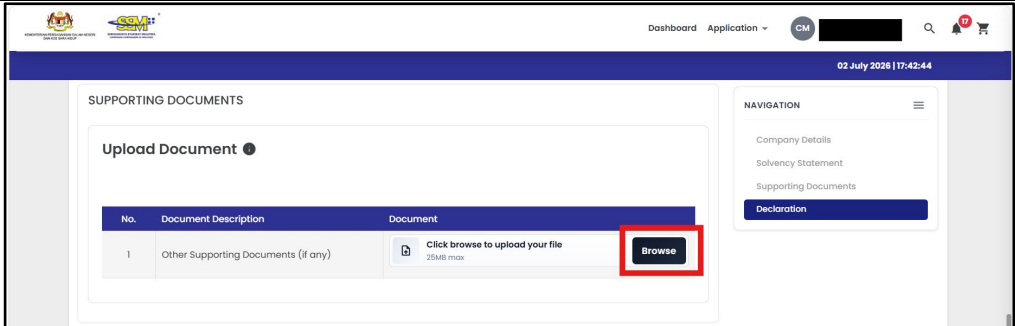
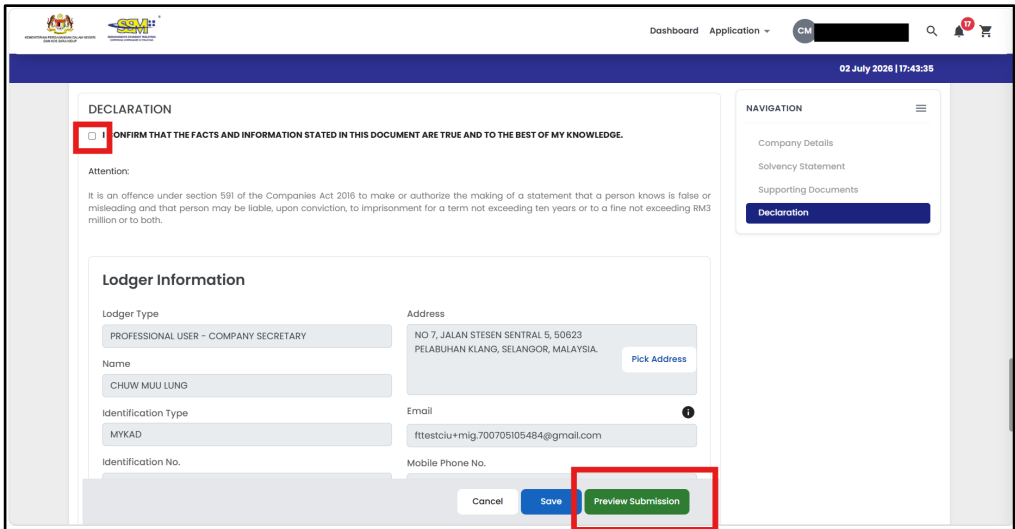
Field Num.	Description
	
3	Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct.

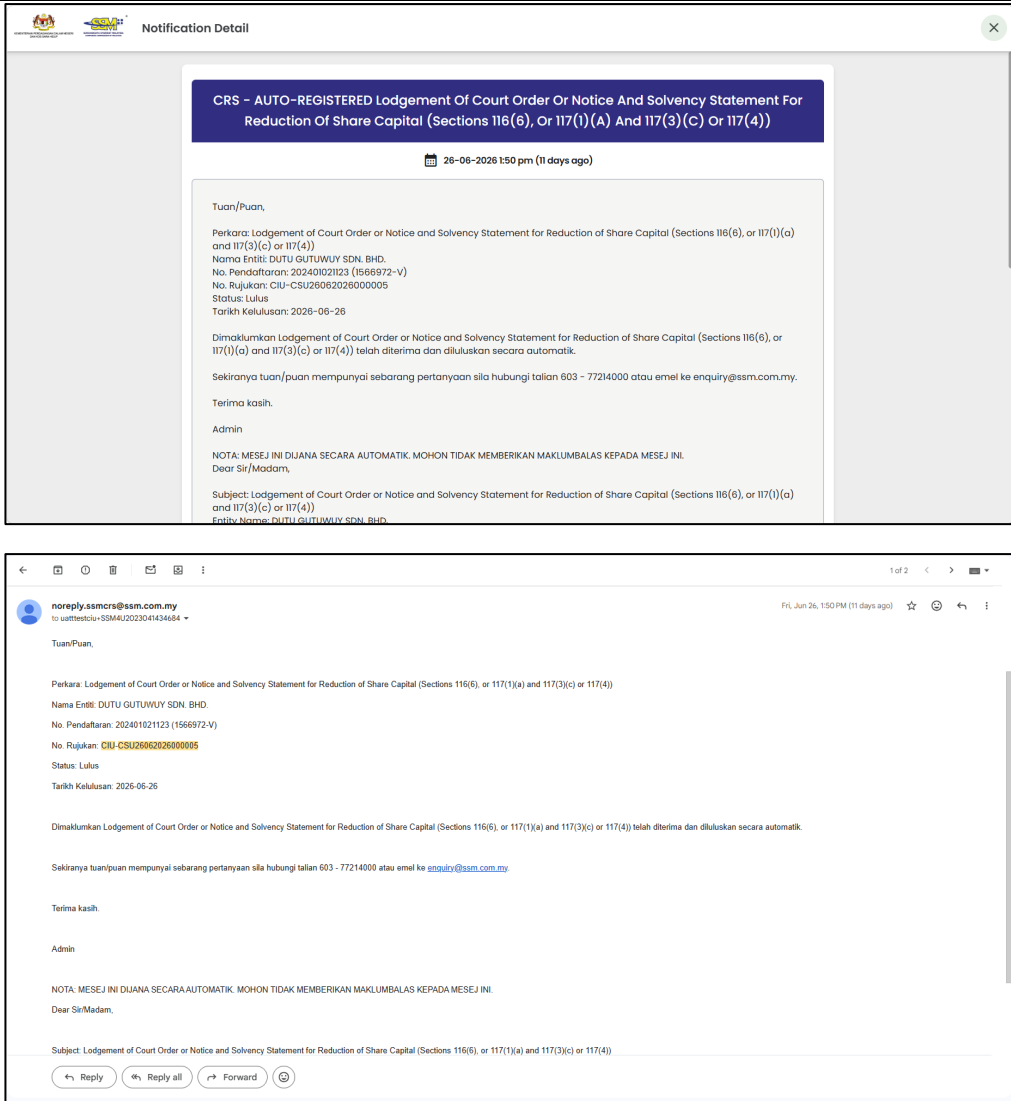
Field Num.	Description
	
5	Screen will display the section Submission Option where there are sub-sections Company Details , Application Option and Submission Option .
6	At the sub-section Company Details, user is required to select Listed/Unlisted.  Note: This sub-section will only display for Public Company.
7	Select Submission Option "With Court Order" for the lodgement. User must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.

Field Num.	Description
	 Note: The Time Frame to Comply with Court Order field is optional.
8	Select the option "Reduction of Share Capital by Court Order (Section 116)". 
9	1. System will display the section "Capital Structure" where user is required to click "Edit".  2. Click "Select/Edit"

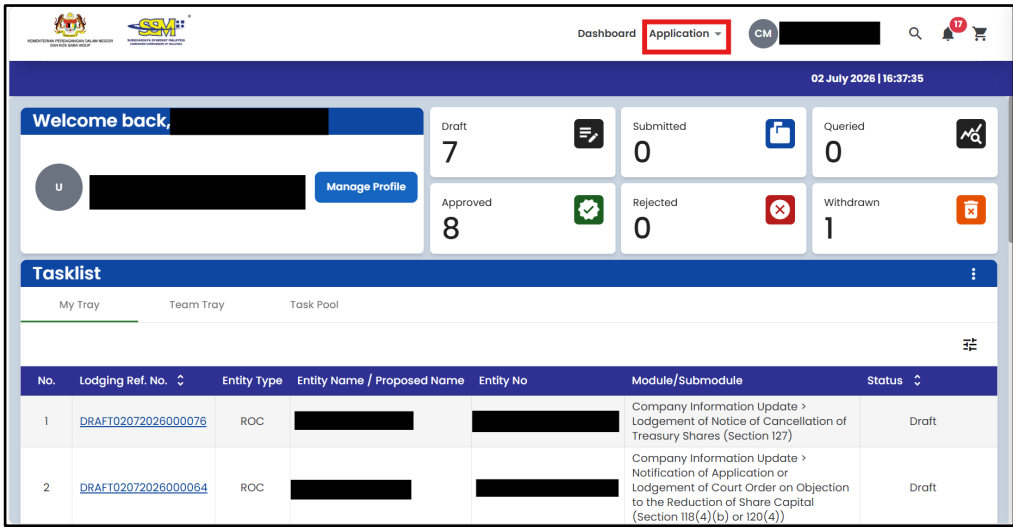
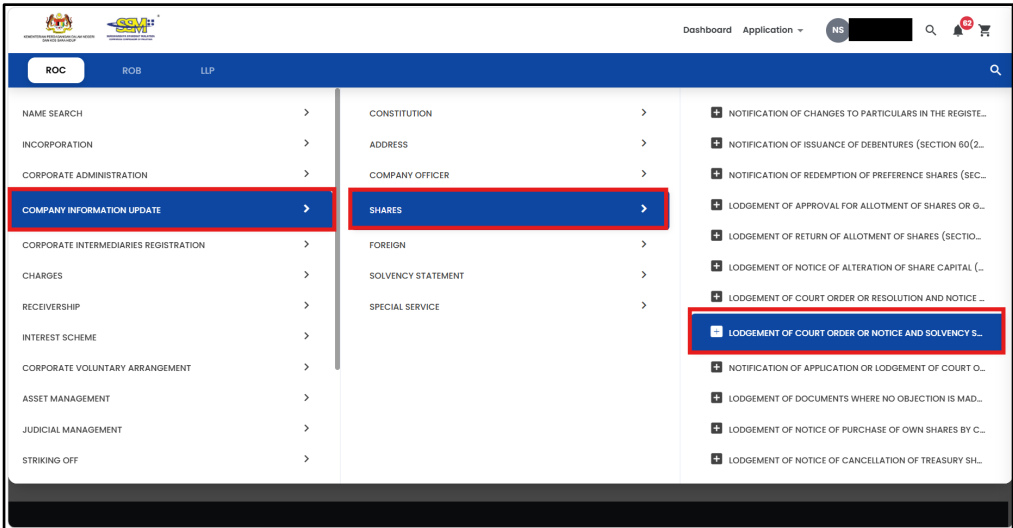
Field Num.	Description
	Reduction of Share Capital by Court Order (Section 116)  3. Tick the selected shareholder and click "Save"  4. Input value at the fields "Number Unit to Reduce" and "Amount of Issued Share to Reduce". 
10	User is required to select Date of Resolution and Upload Resolution Document .

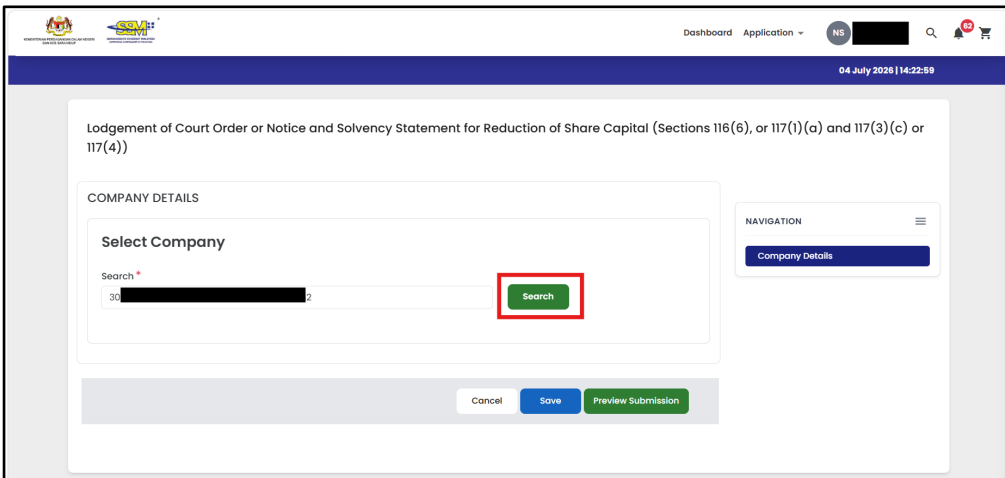
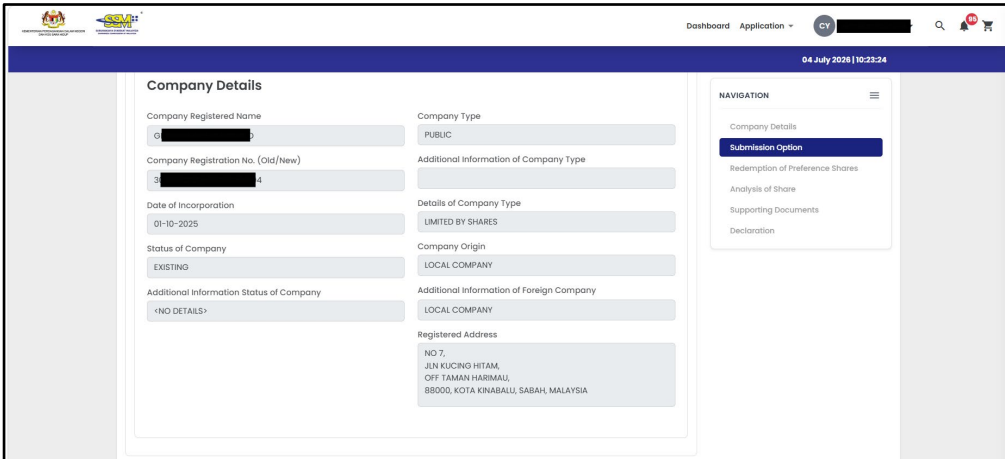
Field Num.	Description
	
11	System will display the section Analysis of Share where user is required to fill in the value. 
12	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

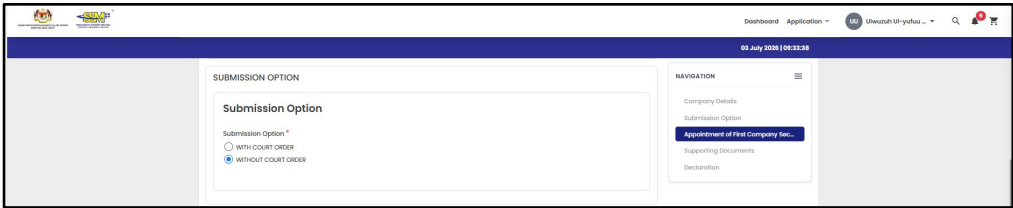
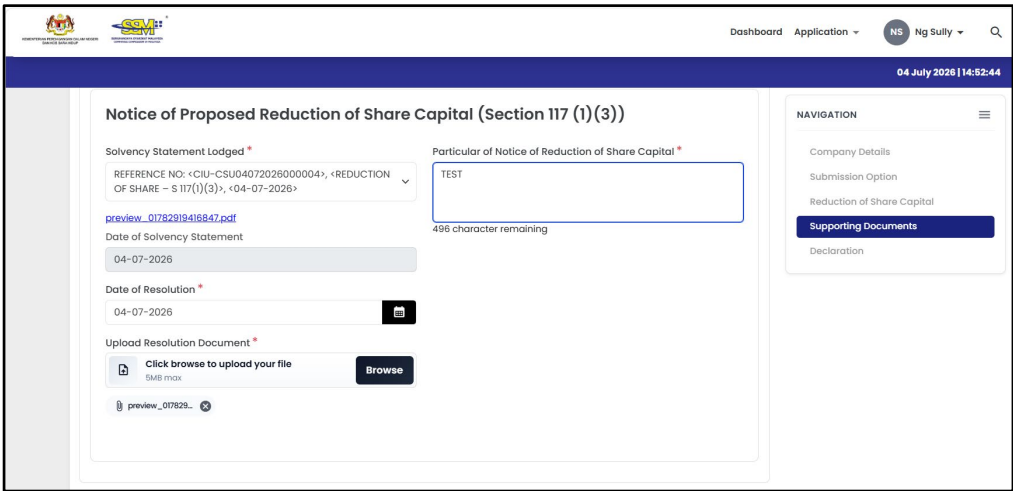
Field Num.	Description
	 Note: This section is optional.
13	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
14	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

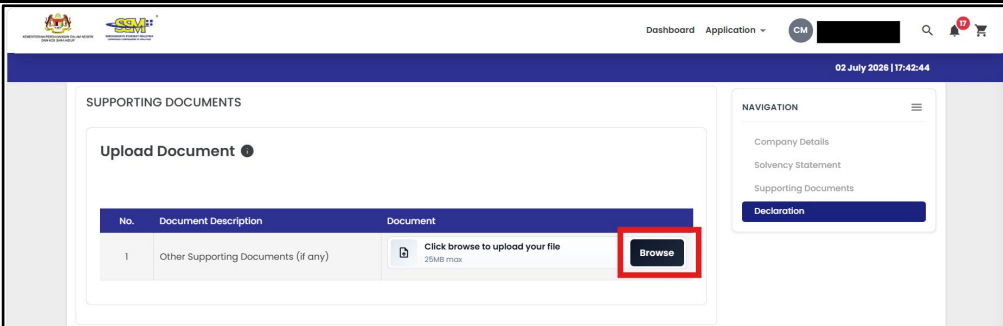
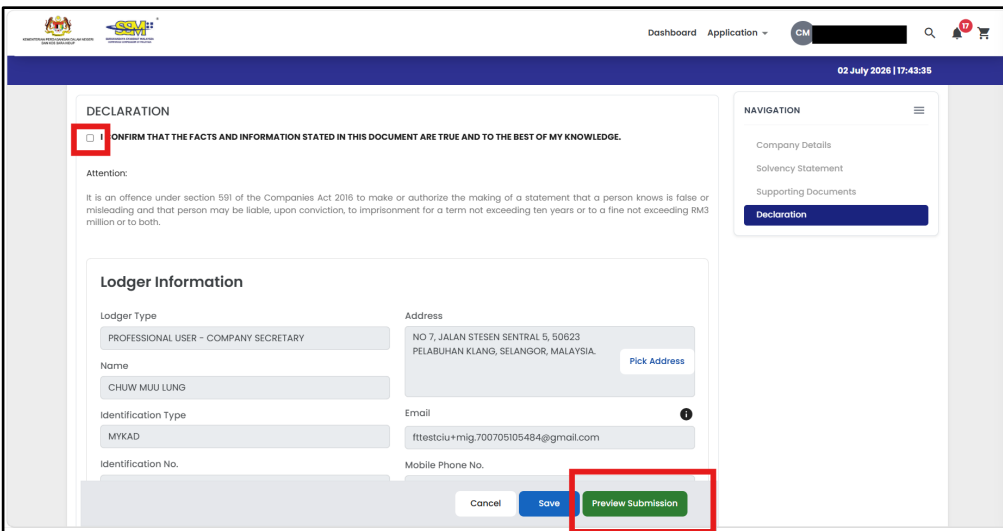
Field Num.	Description
	 The screenshot displays two parts of the user interface. The top part is a 'Notification Detail' window from SSM. It features a blue header with the text: 'CRS - AUTO-REGISTERED Lodgement Of Court Order Or Notice And Solvency Statement For Reduction Of Share Capital (Sections 116(6), Or 117(1)(A) And 117(3)(C) Or 117(4))'. Below this, it shows a timestamp '26-06-2026 1:50 pm (11 days ago)'. The main body of the notification contains the following text: 'Tuan/Puan, Perkara: Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) Nama Entiti: DUTU GUTUWUY SDN. BHD. No. Pendaftaran: 202401021123 (1566972-V) No. Rujukan: CIU-CSU26062026000005 Status: Lulus Tarikh Kelulusan: 2026-06-26 Dimaklumkan Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau email ke enquiry@ssm.com.my. Terima kasih. Admin. NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) Entity Name: DUTU GUTUWUY SDN. BHD.' The bottom part of the screenshot shows an email interface with the same content as the notification, including the sender 'noreply.ssmcrs@ssm.com.my' and the subject line.

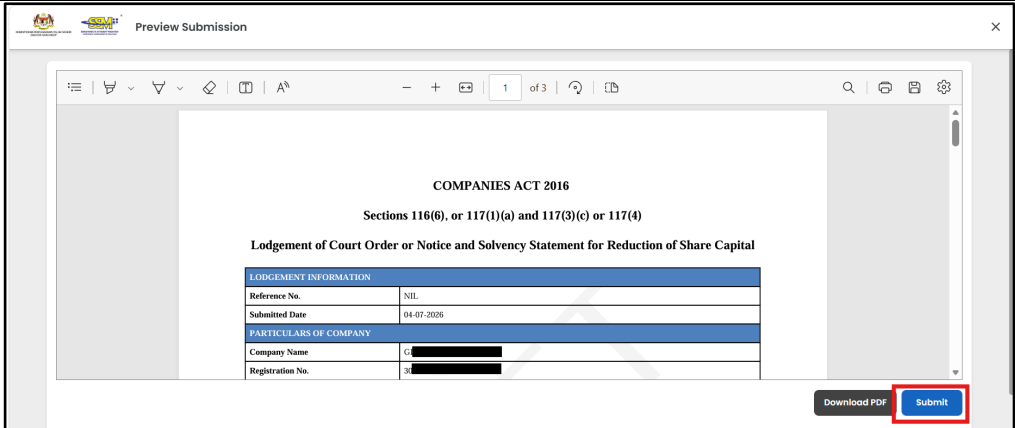
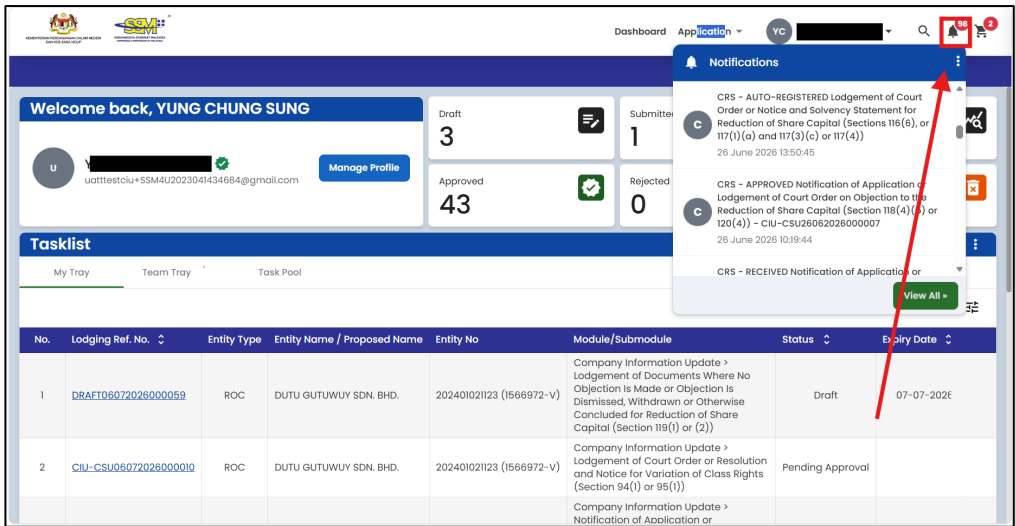
6.8.2 Notice of Proposed Reduction of Share Capital (Section 117 (1)(3))

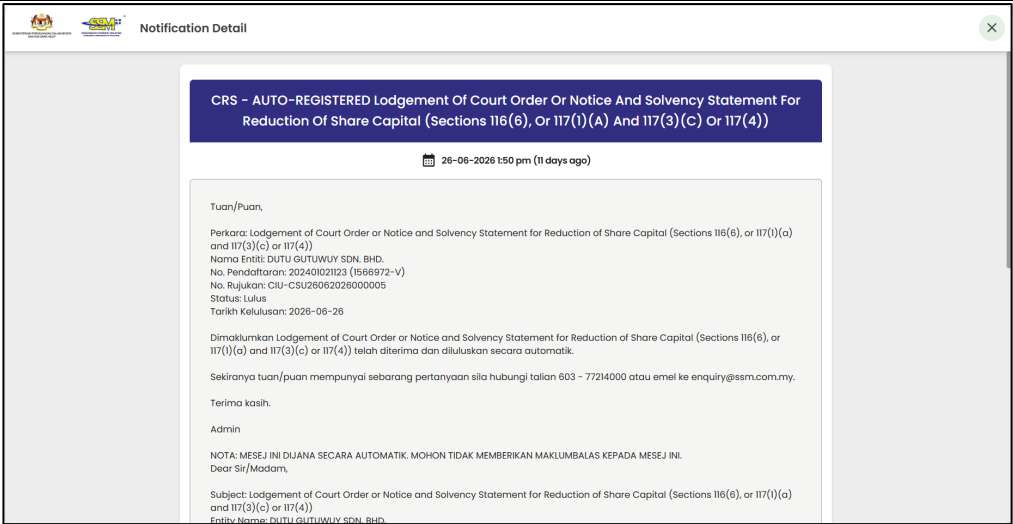
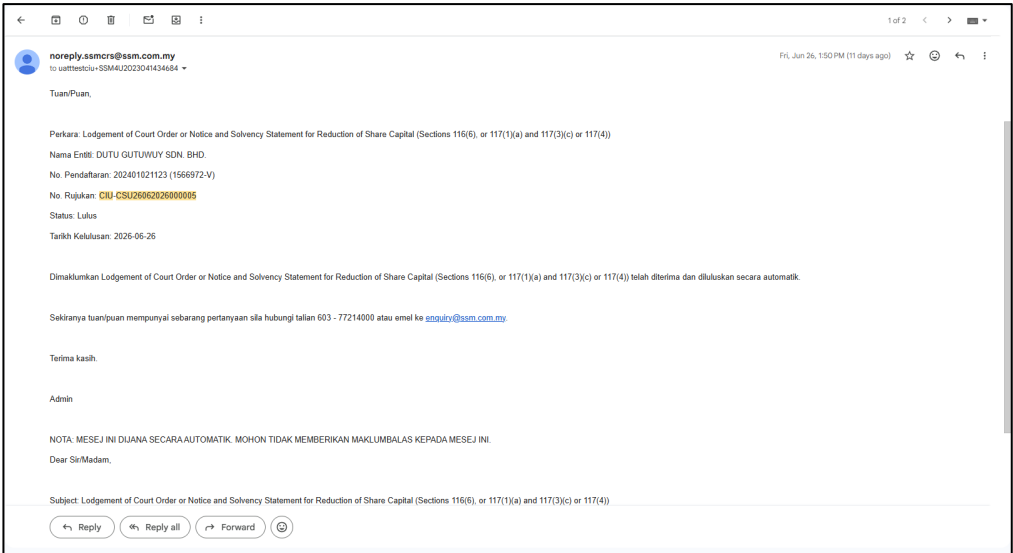
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)). 

Field Num.	Description
3	Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted.

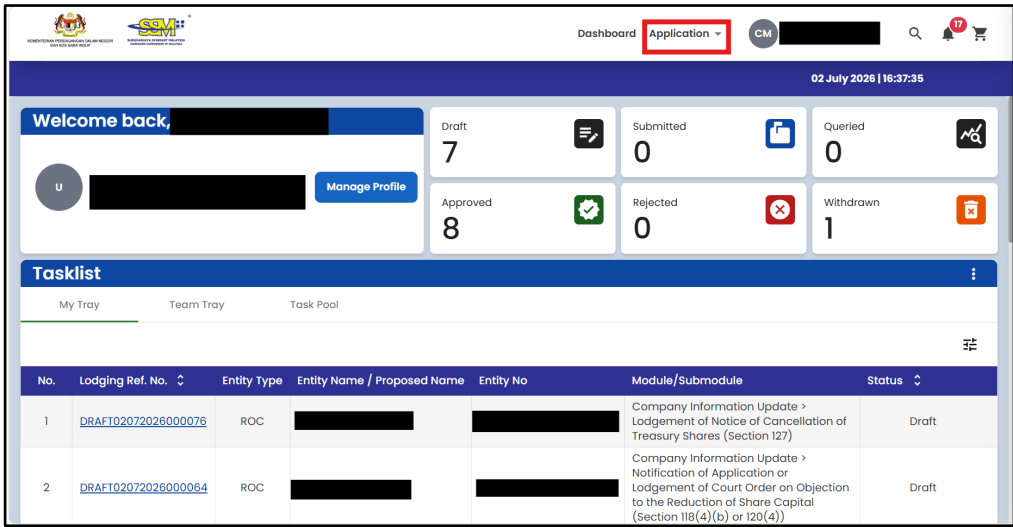
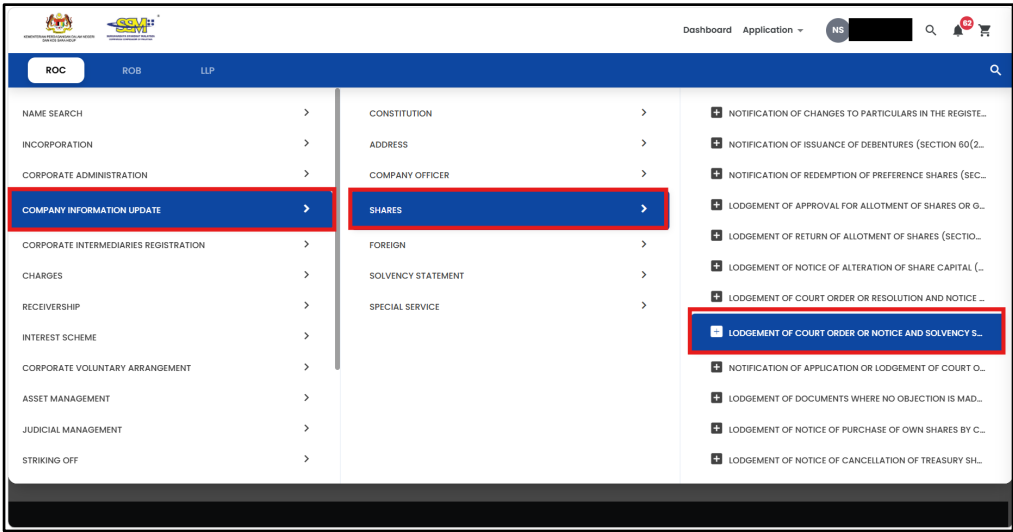
Field Num.	Description
	 Note: This sub-section will only display for Public Company.
7	Select Submission Option “Without Court Order” for the lodgement. 
8	Select the option “Notice of Proposed Reduction of Share Capital (Section 117 (1)(3))”. 
9	User is required to complete all mandatory fields. 
10	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

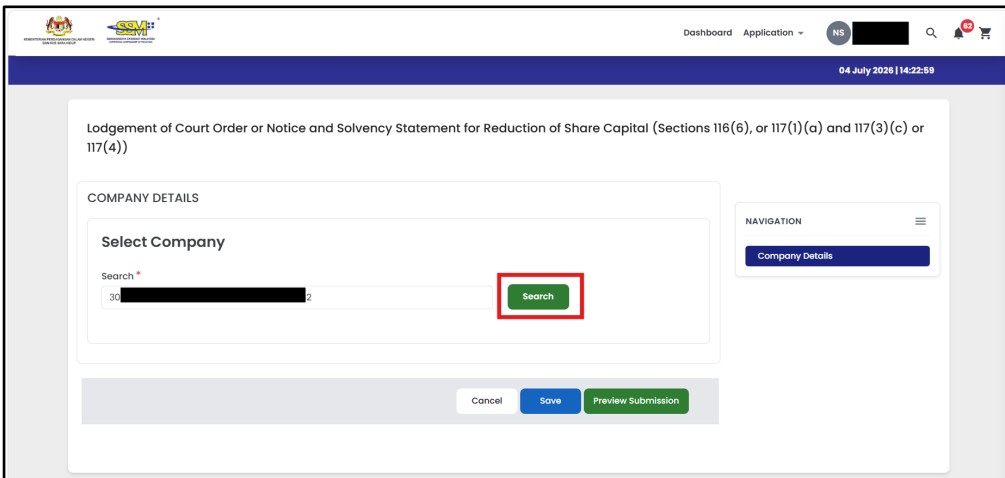
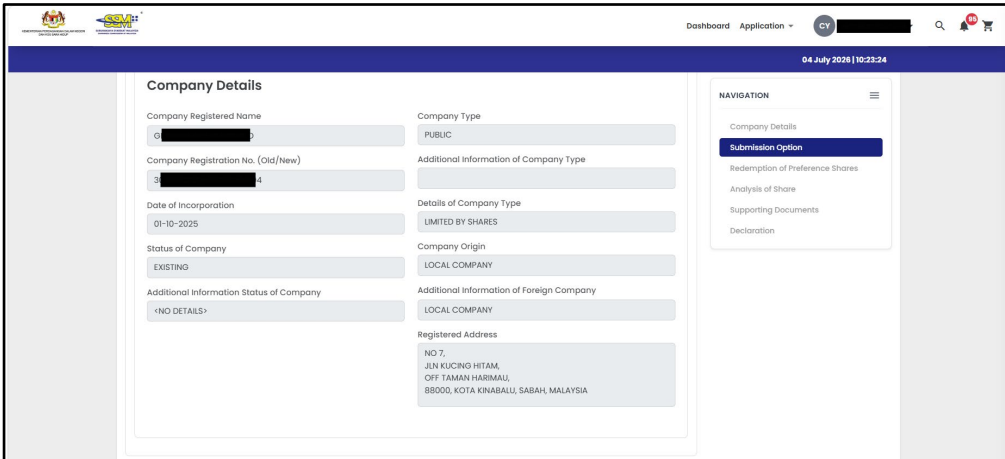
Field Num.	Description
	 Note: This section is optional.
11	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
12	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

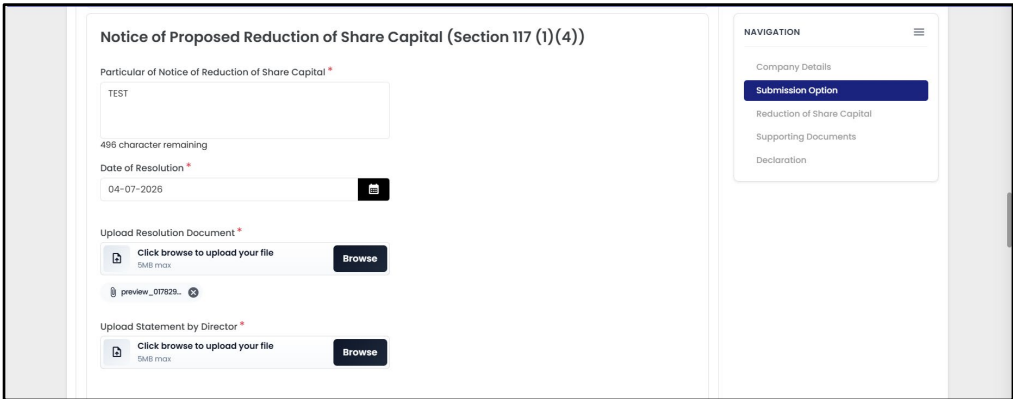
Field Num.	Description
	
13	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

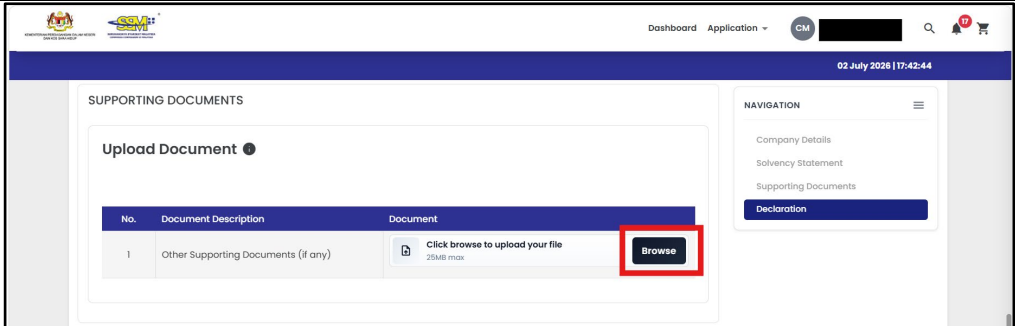
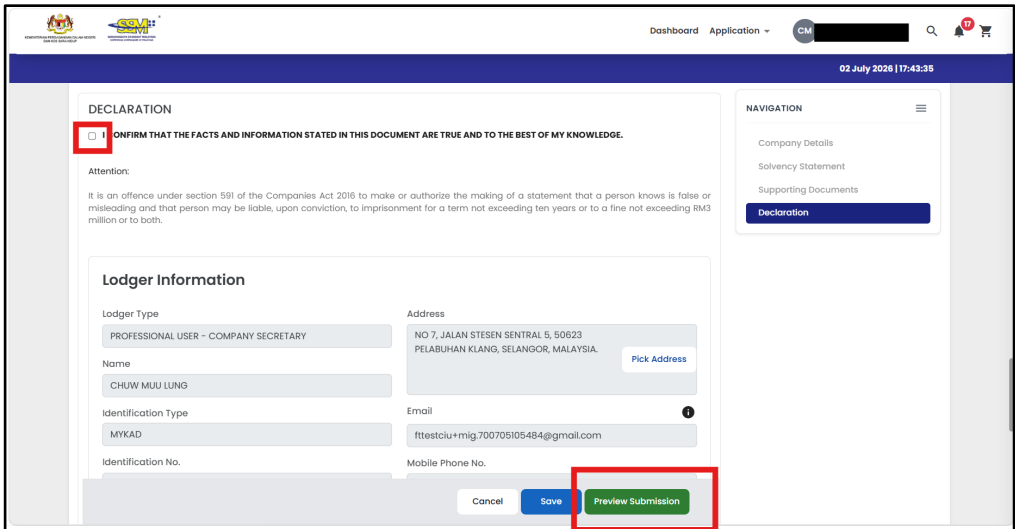
Field Num.	Description
	 Notification Detail CRS - AUTO-REGISTERED Lodgement Of Court Order Or Notice And Solvency Statement For Reduction Of Share Capital (Sections 116(6), Or 117(1)(A) And 117(3)(C) Or 117(4)) 26-06-2026 1:50 pm (11 days ago) Tuan/Puan, Perkara: Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) Nama Entiti: DUTU GUTUWUY SDN. BHD. No. Pendaftaran: 202401021123 (1566972-V) No. Rujukan: CIU-CSU26062026000005 Status: Lulus Tarikh Kelulusan: 2026-06-26 Dimaklumkan Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau email ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) Entity Name: DUTU GUTUWUY SDN. BHD.
	 1 of 2 Fri, Jun 26, 1:50 PM (11 days ago) noreply.ssmcrs@ssm.com.my To: uathtestci@SSM4L2023041434684 Tuan/Puan, Perkara: Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) Nama Entiti: DUTU GUTUWUY SDN. BHD. No. Pendaftaran: 202401021123 (1566972-V) No. Rujukan: CIU-CSU26062026000005 Status: Lulus Tarikh Kelulusan: 2026-06-26 Dimaklumkan Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau email ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) Reply Reply all Forward

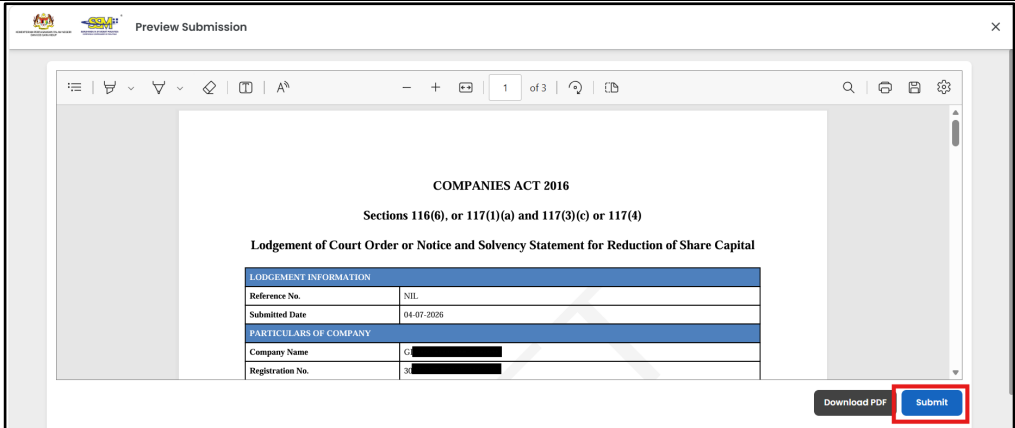
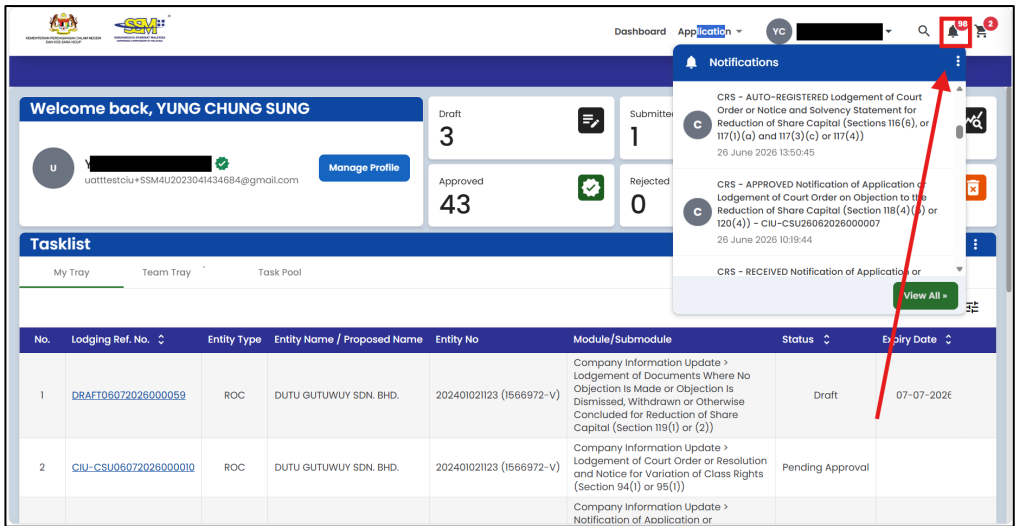
6.8.3 Notice of Proposed Reduction of Share Capital (Section 117 (1)(4))

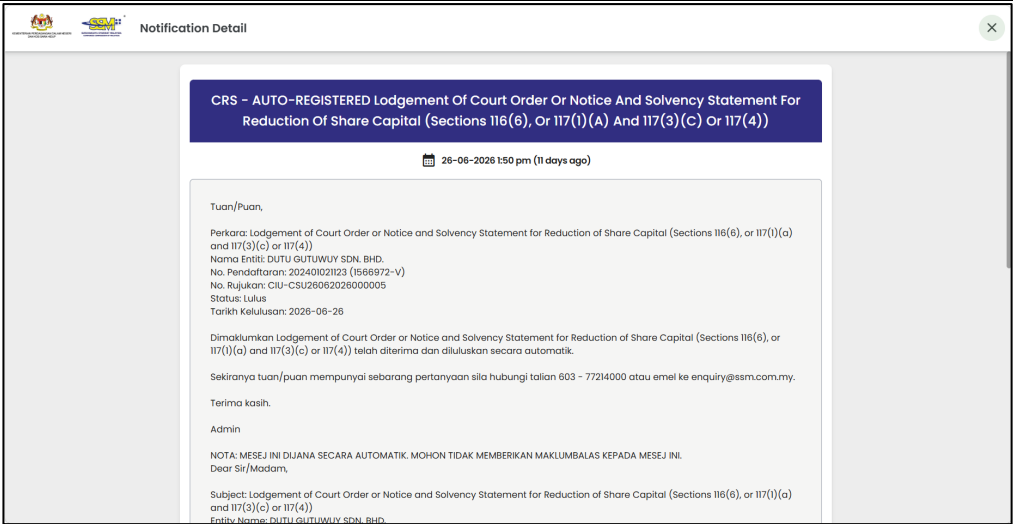
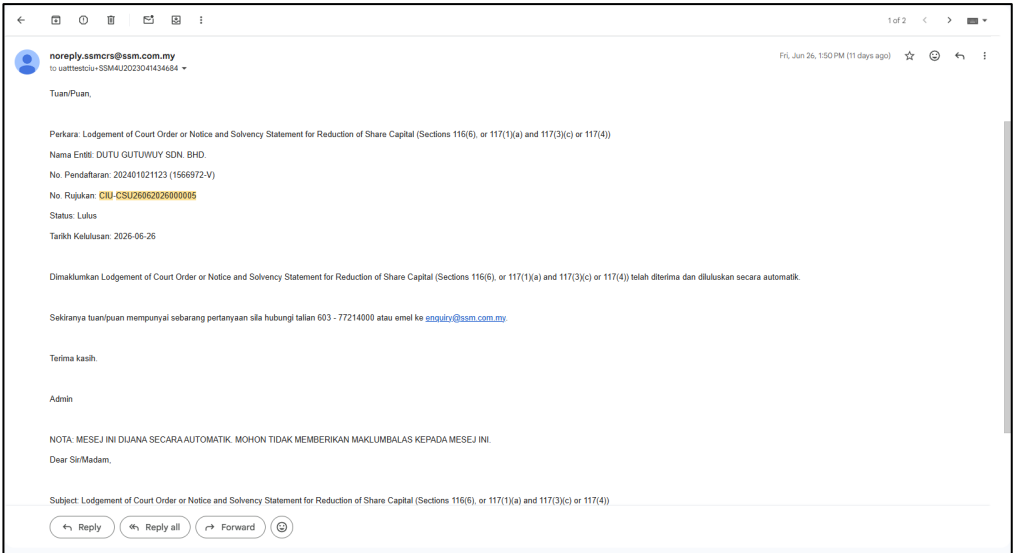
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)). 

Field Num.	Description
3	Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	Screen will display the Section Submission Option where there are sub-sections Company Details, Application Option and Submission Option.
6	At the sub-section Company Details, user is required to select Listed/Unlisted.

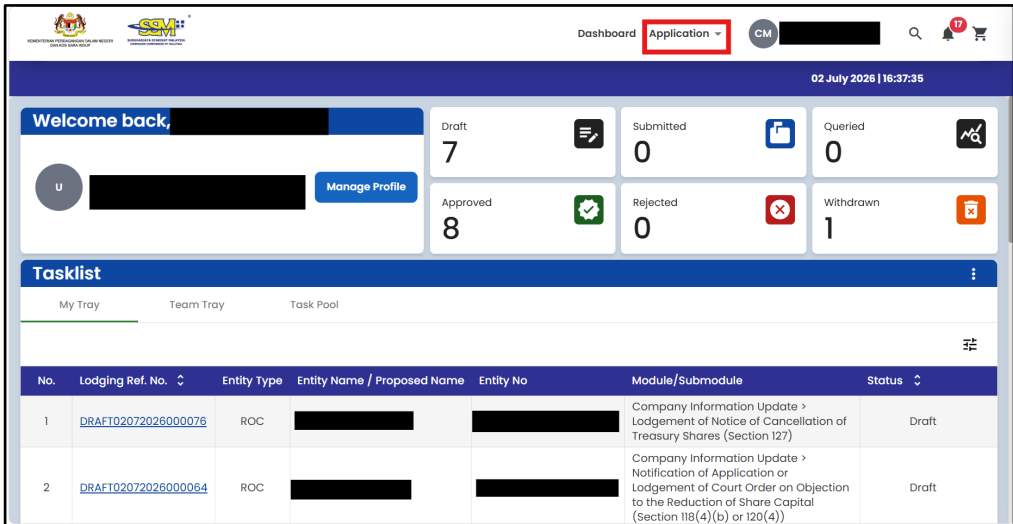
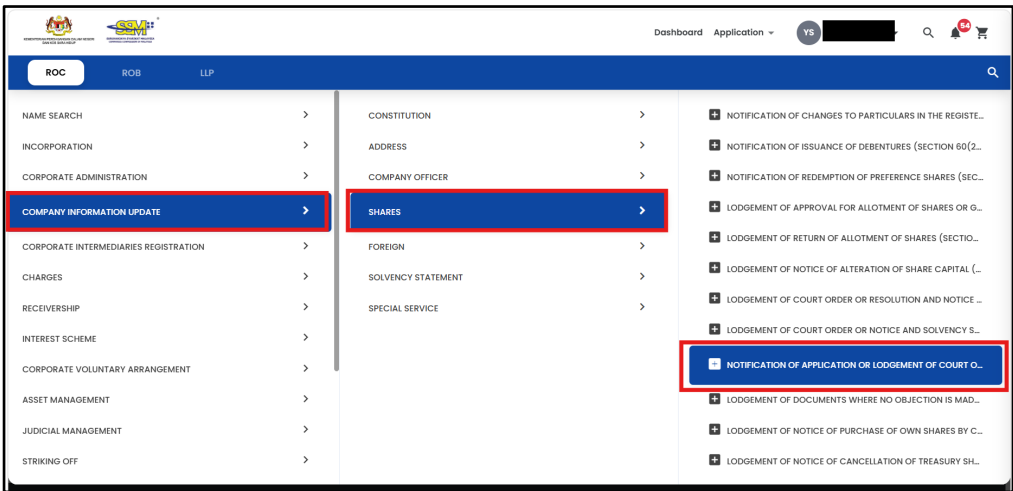
Field Num.	Description
	 Note: This sub-section will only display for Public Company.
7	Select Submission Option "Without Court Order" for the lodgement. 
8	Select the option "Notice of Proposed Reduction of Share Capital (Section 117 (1)(4))". 
9	User is required to complete all mandatory fields. 
10	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

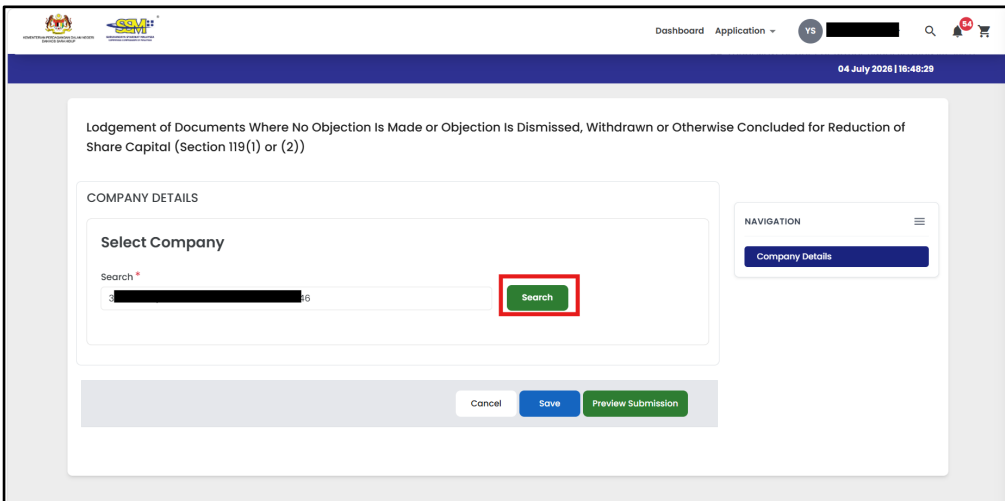
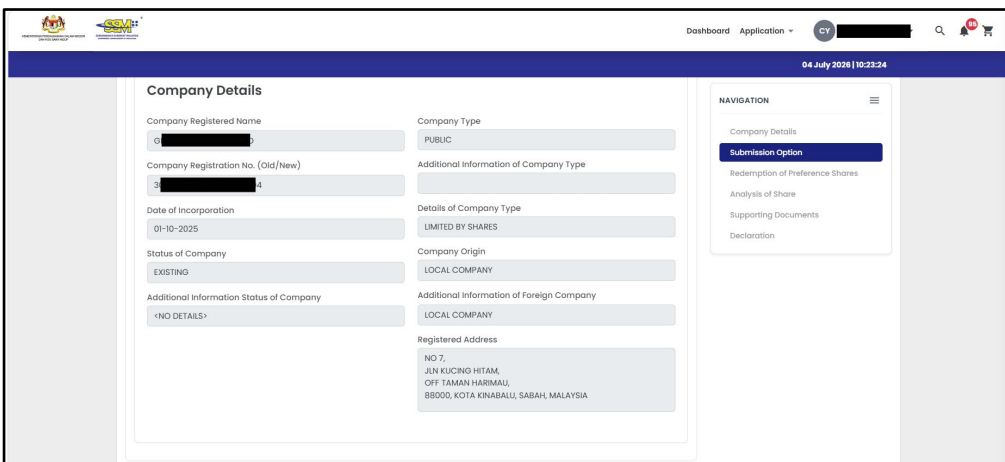
Field Num.	Description
	 Note: This section is optional.
11	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
12	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

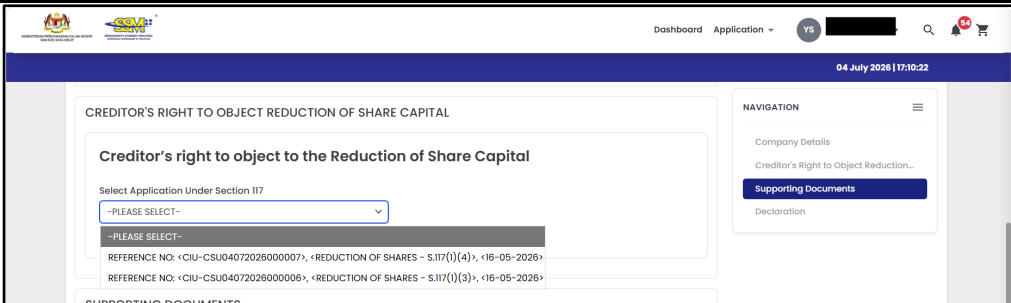
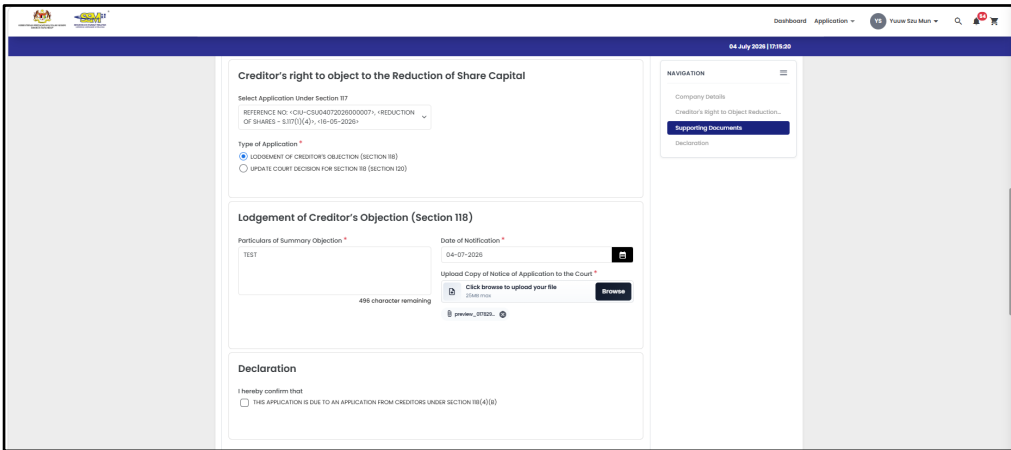
Field Num.	Description
	
13	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

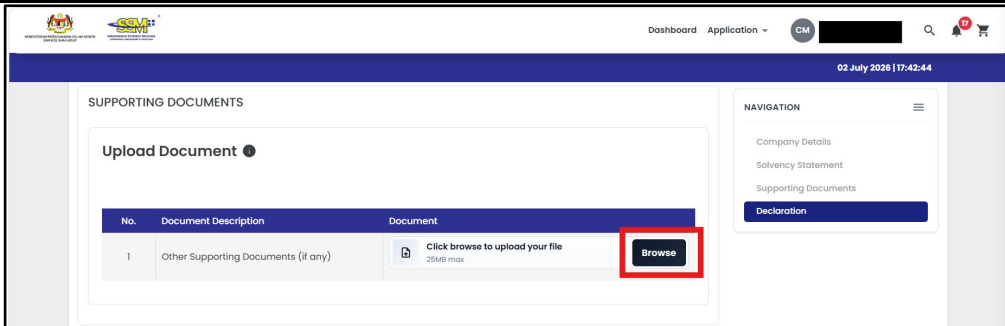
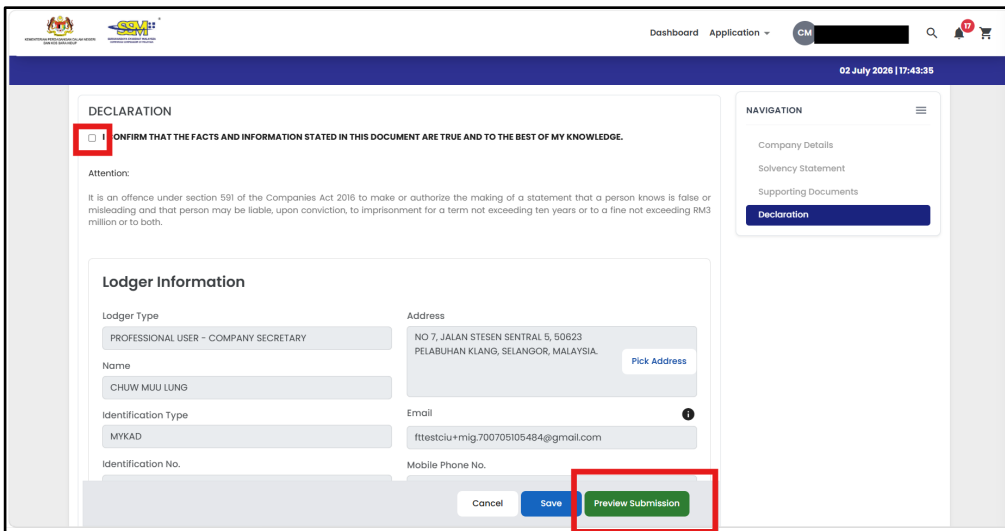
Field Num.	Description
	 Notification Detail CRS - AUTO-REGISTERED Lodgement Of Court Order Or Notice And Solvency Statement For Reduction Of Share Capital (Sections 116(6), Or 117(1)(A) And 117(3)(C) Or 117(4)) 26-06-2026 1:50 pm (11 days ago) Tuan/Puan, Perkara: Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) Nama Entiti: DUTU GUTUWUY SDN. BHD. No. Pendaftaran: 202401021123 (1566972-V) No. Rujukan: CIU-CSU26062026000005 Status: Lulus Tarikh Kelulusan: 2026-06-26 Dimaklumkan Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau email ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) Entity Name: DUTU GUTUWUY SDN. BHD.
	 1 of 2 Fri, Jun 26, 1:50 PM (11 days ago) noreply.ssmcrs@ssm.com.my To: uatthet@ssmcrs@ssm.com.my Tuan/Puan, Perkara: Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) Nama Entiti: DUTU GUTUWUY SDN. BHD. No. Pendaftaran: 202401021123 (1566972-V) No. Rujukan: CIU-CSU26062026000005 Status: Lulus Tarikh Kelulusan: 2026-06-26 Dimaklumkan Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau email ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Sections 116(6), or 117(1)(a) and 117(3)(c) or 117(4)) Reply Reply all Forward

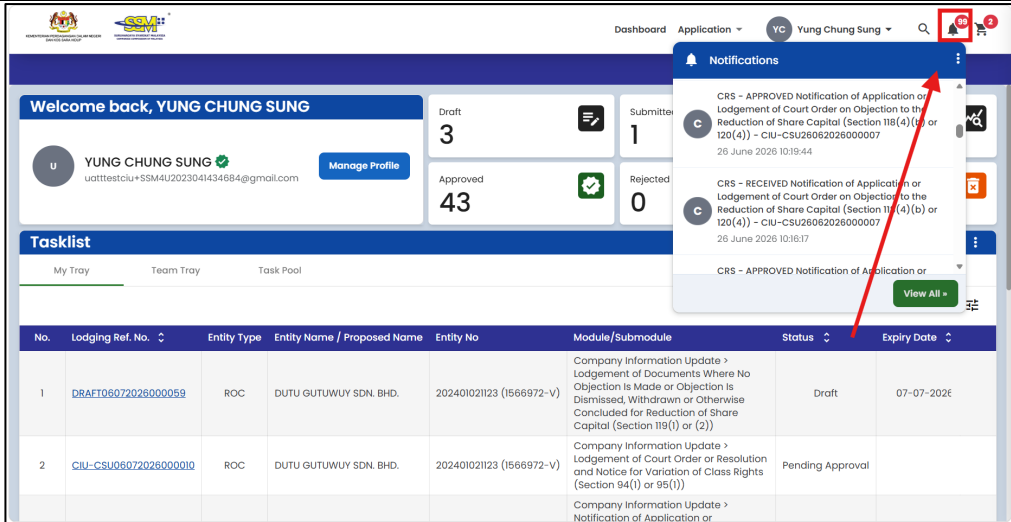
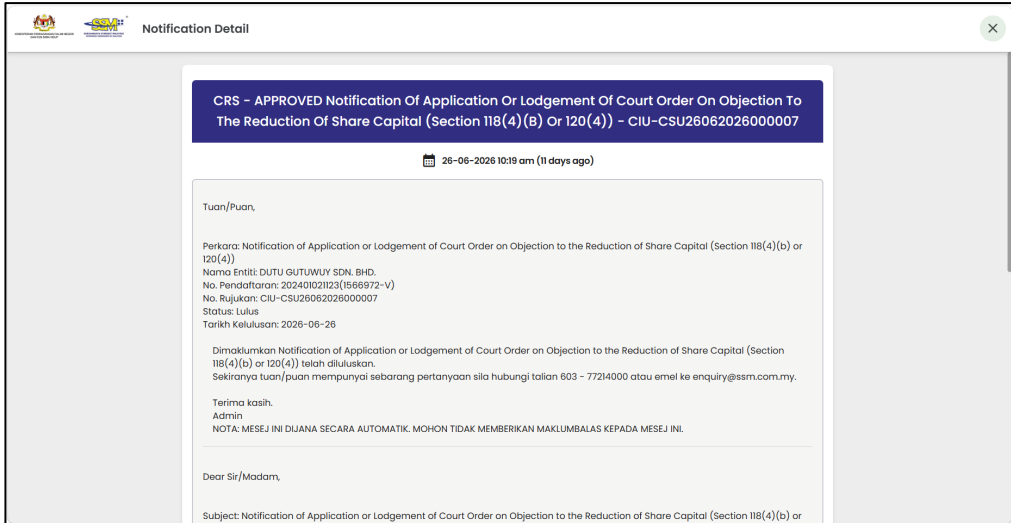
6.9 Notification of Application or Lodgement of Court Order on Objection to the Reduction of Share Capital (Section 118(4)(b) or 120(4))

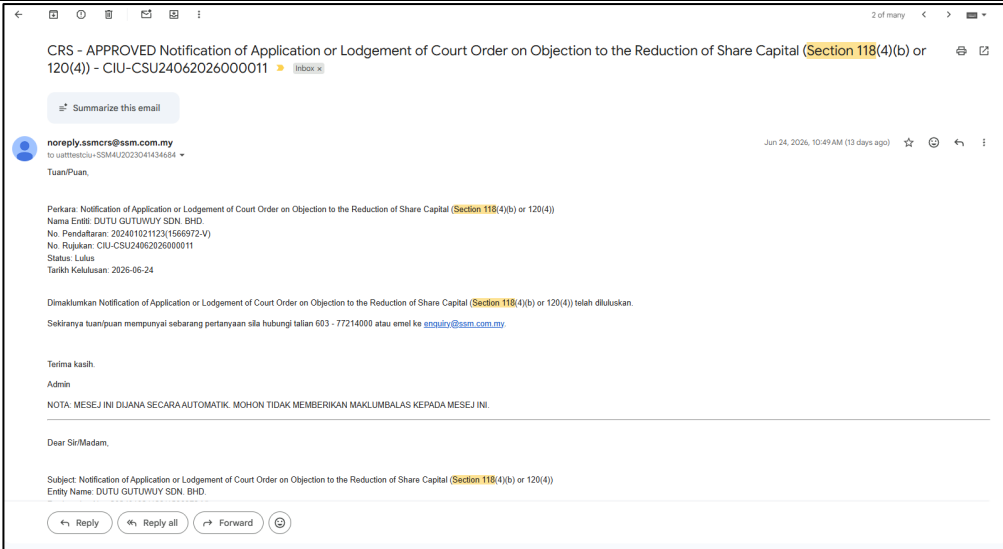
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Notification of Application or Lodgement of Court Order on Objection to the Reduction of Share Capital (Section 118(4)(b) or 120(4)) 

Field Num.	Description
3	Notification of Application or Lodgement of Court Order on Objection to the Reduction of Share Capital (Section 118(4)(b) or 120(4)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	System will display the Section "Creditor's right to object to the Reduction of Share Capital" where user is required to select Application Under Section 117.

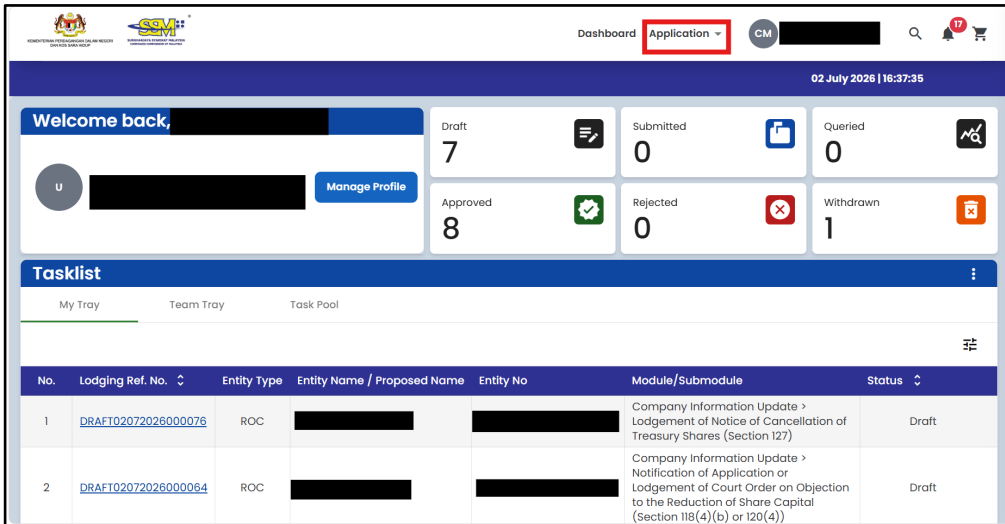
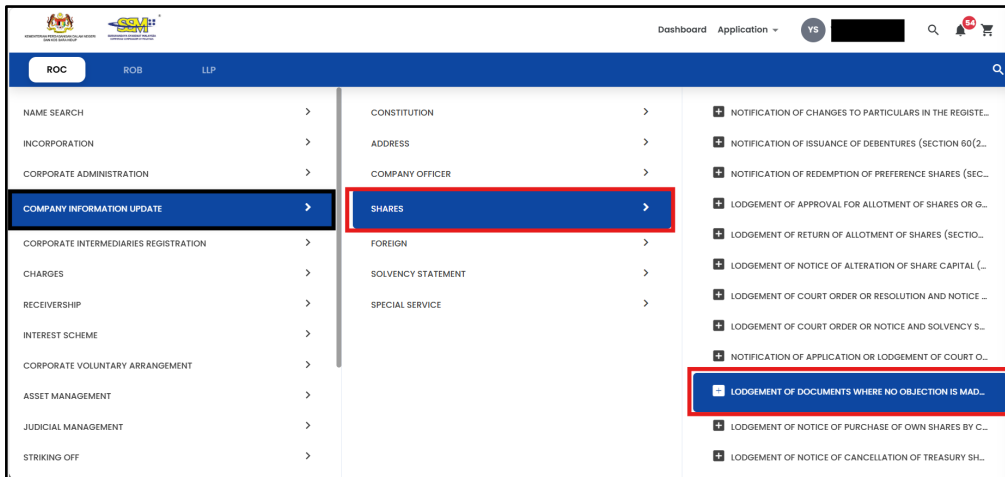
Field Num.	Description
	
6	User is required to select what type of application to be lodged. 1. If user want to lodge "Lodgement of Creditor's Objection (Section 118)", please refer to item 6a. 2. If user want to lodge "Update Court Decision for Section 118 (Section 120)", please refer to item 6b. Note: Section 120 continues flow from section 118. After Court Decision have been received, user need to update Section 120 immediately.
6a	User selects the option "Lodgement of Creditor's Objection (Section 118)". User is required to complete all mandatory fields. 
6b	User selects the option "Update Court Decision for Section 118 (Section 120)". User is required to complete all mandatory fields.
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

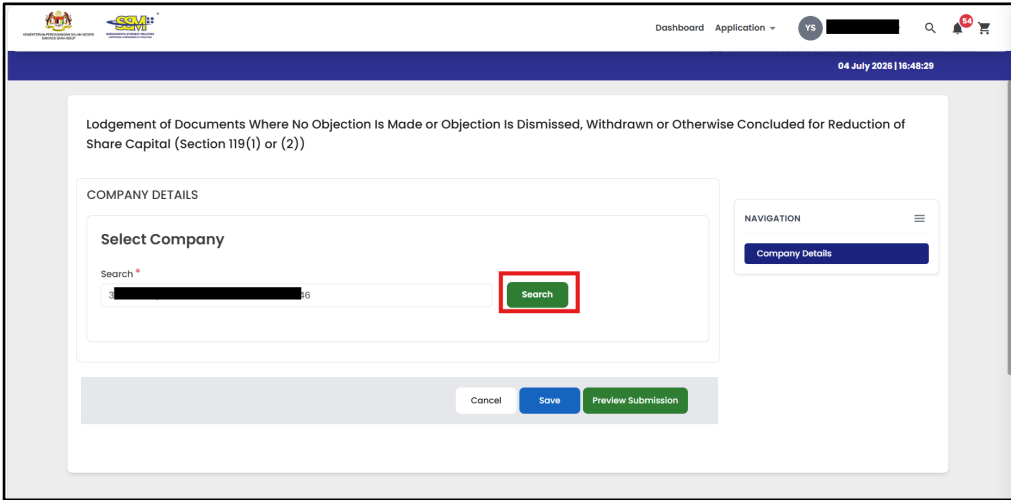
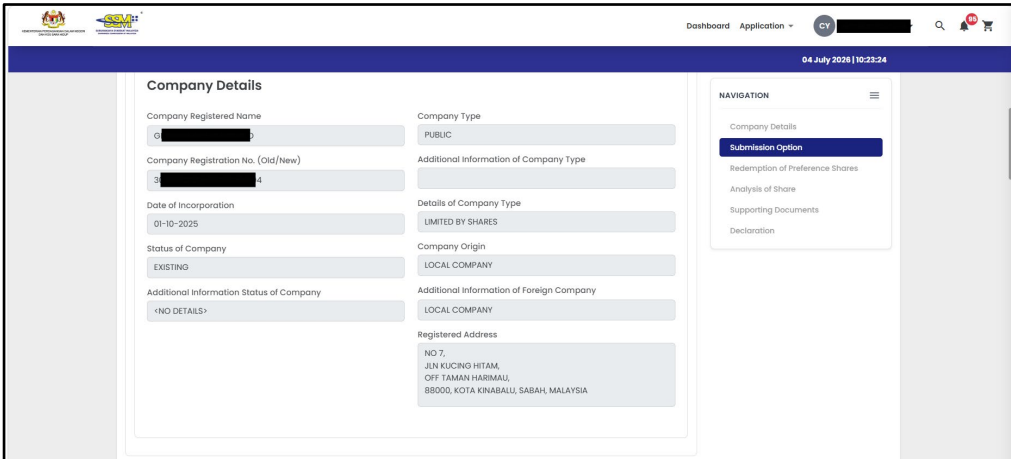
Field Num.	Description
	 Note: This section is optional.
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit" button.
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

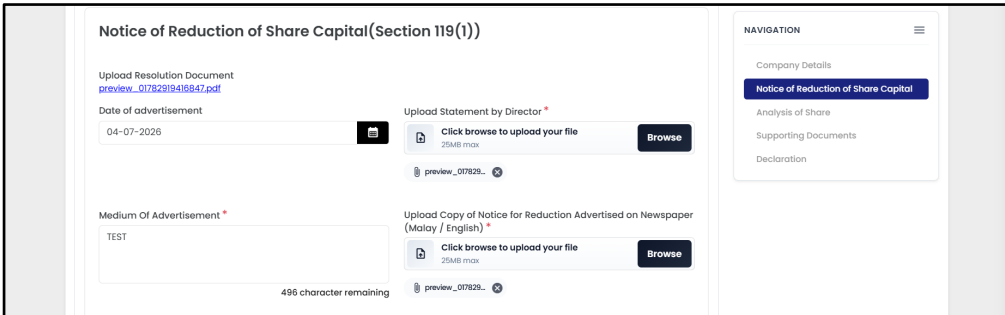
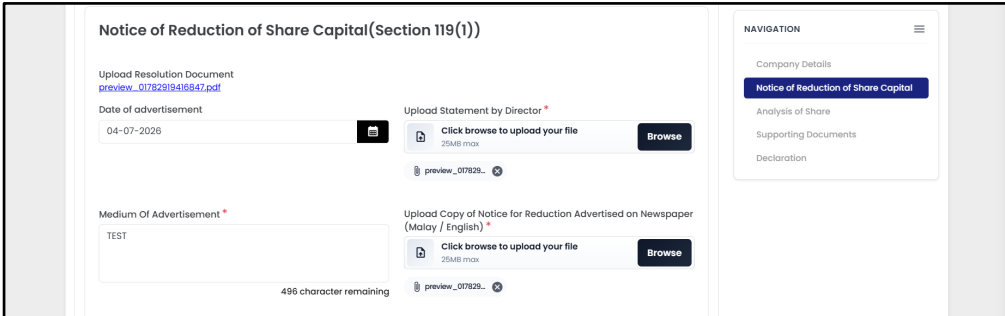
Field Num.	Description
	 The screenshot displays the user dashboard for Yung Chung Sung. It includes a welcome message, a tasklist, and a table of applications. A notification pop-up is visible in the top right corner, showing details of an approved notification of application or lodgement of court order on objection to the reduction of share capital. A red arrow points to the notification icon in the top right corner of the dashboard.
	 The screenshot displays the Notification Detail page. It shows the notification title, date, and time. The notification is addressed to Tuan/Puan and contains details about the application or lodgement of court order on objection to the reduction of share capital. The notification is dated 26-06-2026 10:19 am (11 days ago).

Field Num.	Description
	 The screenshot shows an email titled "CRS - APPROVED Notification of Application or Lodgement of Court Order on Objection to the Reduction of Share Capital (Section 118(4)(b) or 120(4)) - CIU-CSU24062026000011". The email is from noreply.ssmcrs@ssm.com.my and is dated Jun 24, 2026, 10:49 AM. The content of the email includes: Perkara: Notification of Application or Lodgement of Court Order on Objection to the Reduction of Share Capital (Section 118(4)(b) or 120(4)) Nama Entiti: DUTU GUTUWUUY SDN. BHD. No. Pendaftaran: 202401021123(1566972-V) No. Rujukan: CIU-CSU24062026000011 Status: Lulus Tarikh Kelulusan: 2026-06-24 Dimaklumkan Notification of Application or Lodgement of Court Order on Objection to the Reduction of Share Capital (Section 118(4)(b) or 120(4)) telah diluluskan. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau email ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Notification of Application or Lodgement of Court Order on Objection to the Reduction of Share Capital (Section 118(4)(b) or 120(4)) Entity Name: DUTU GUTUWUUY SDN. BHD.

6.10 Lodgement of Documents Where No Objection Is Made or Objection Is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2))

Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Lodgement of Documents Where No Objection Is Made or Objection Is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2)) 

Field Num.	Description
3	Lodgement of Documents Where No Objection Is Made or Objection Is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	System will display the section "Notice of Reduction of Share Capital" where user is required to select Application Under Section 117.

Field Num.	Description
	 1. If submission is coming from the section 117(1)(3), screen will load Section 119(1).  2. If submission is coming from the section 117(1)(4), screen will load Section 119(1).  3. If submission is coming from the section 120, screen will load Section 119(2).
6	System will display the section "Capital Structure" where user is required to click "Edit" .

**Field
Num.**

Description

Capital Structure

Share Capital Display decimal ☐

Type of Share	Details of Types of Share(s)	Cash (unit)	Otherwise (unit)	Number of Unit	Amount of Issued Shares (RM)
Ordinary	-	200,000	-	200,000	200,000
Ordinary	-	200,000	-	200,000	200,000
Preference	-	4,800,000	-	4,800,000	4,800,000
Preference	-	4,800,000	-	4,800,000	4,800,000
TOTAL	-	5,000,000	-	5,000,000	5,000,000

Edit

1. Click **"Select/Edit"**.

Updated Capital Structure

Updated Shareholder **Select / Edit**

Select	No	Shareholder Name	Identification Type	Identification No.	Type Of Share	Details of Types
☐	1					
☐	2					
☐	3					
☐	4					
☐	5					
☐	6					
☐	7					
☐	8					
☐	9					
☐	10					

2. Tick the selected shareholder and click **"Save"**.

Select Shareholders

Search: -PLEASE SELECT-

List of Shareholder(s)

No	Shareholder Name	Identification Type	Identification No.	Type of Share	Details of Types of Share(s)	Details of Share
☒	1	Company Registration No.	1	Ordinary	-	Cash
☐	2	Company Registration No.	2	Ordinary	-	Cash
☒	3	Company Registration No.	2	Ordinary	-	Cash
☐	4	Company Registration No.	3	Ordinary	-	Cash
☒	5	Company Registration No.	4	Ordinary	-	Cash
☐	6	Company Registration No.	5	Ordinary	-	Cash
☐	7	MYKAD	6	Ordinary	-	Cash
☐	8	Company Registration No.	7	Ordinary	-	Cash
☐	9	Company Registration No.	8	Ordinary	-	Cash
☐	10	Company Registration No.	9	Ordinary	-	Cash

Showing 10 from 10 records

Save

3. Input value at the fields **"Number Unit to Reduce"** and **"Amount of Issued Share to Reduce"**.

Updated Capital Structure

Updated Shareholder **Select / Edit**

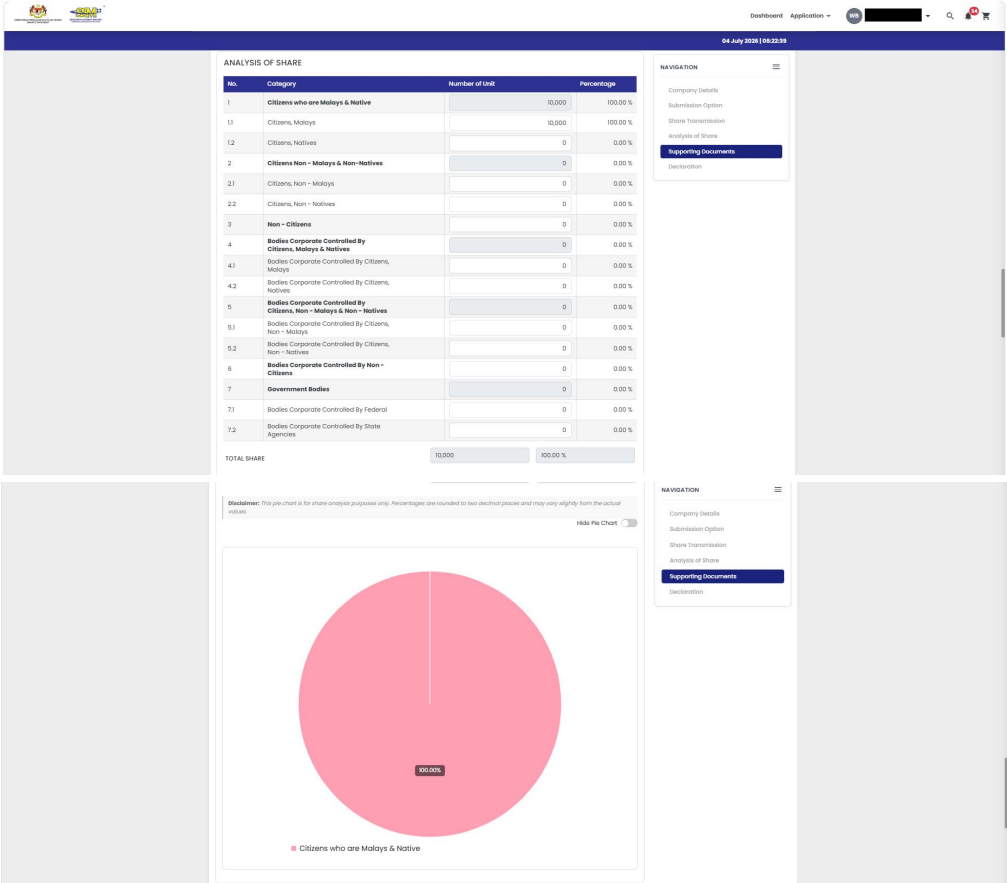
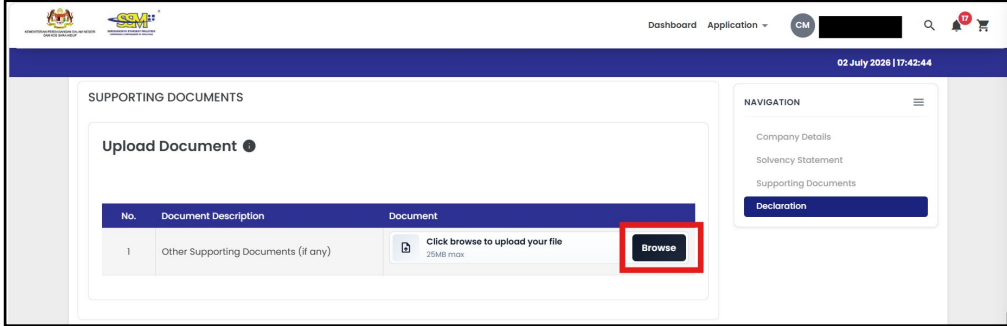
Number of Unit to Reduce	Number of Unit	Amount of Issued Shares to Reduce (RM)	Amount of Issued Shares (RM)
1	99,999,999	4.0000	99,999,996.0000
2	199,999,998	3.0000	99,999,997.0000

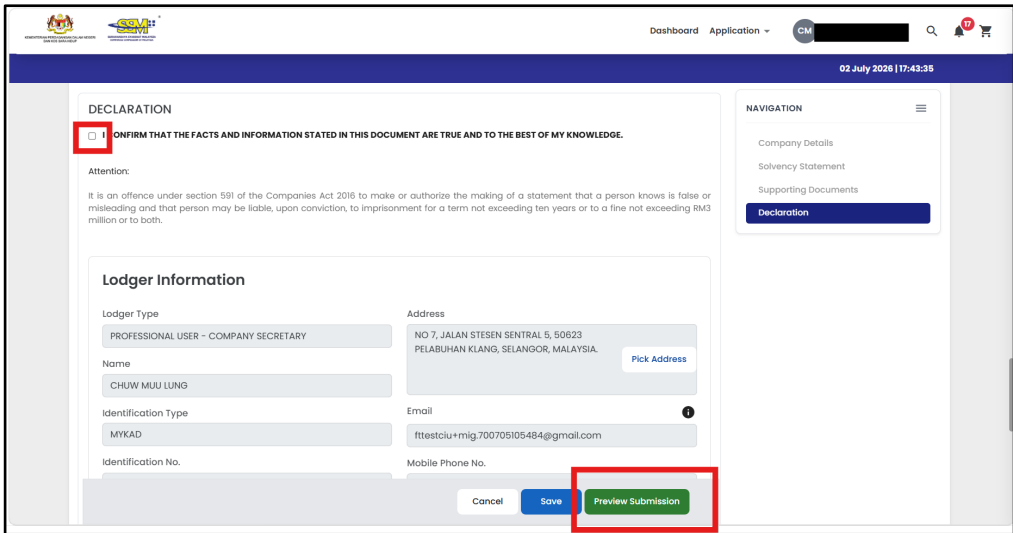
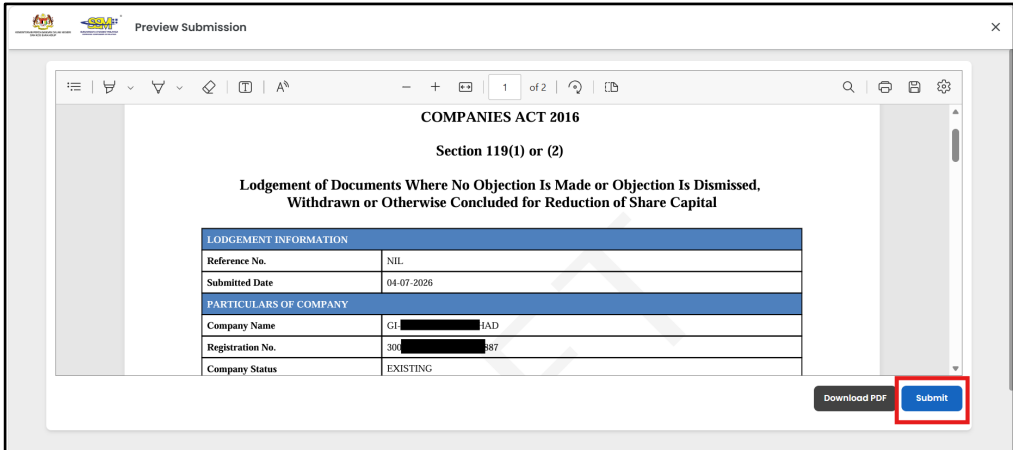
Showing 2 from 2 records

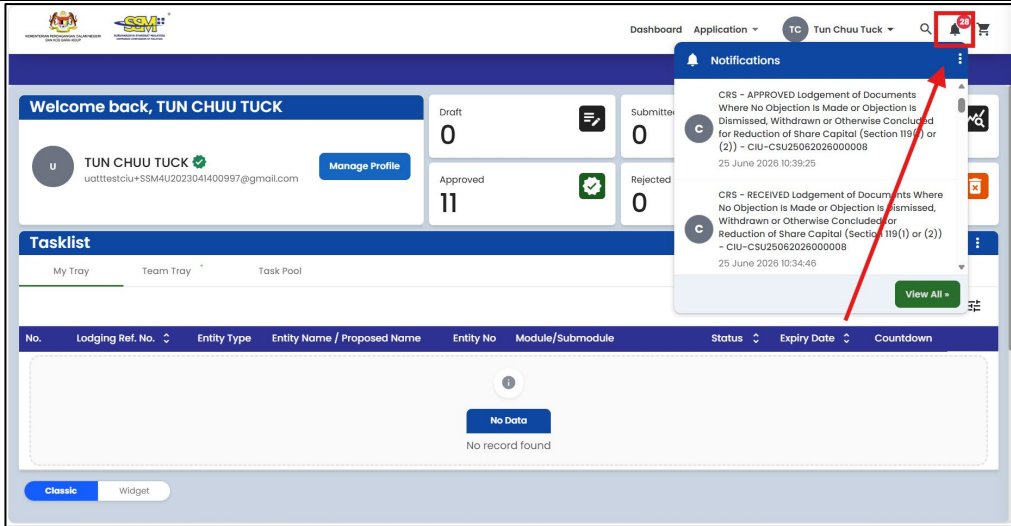
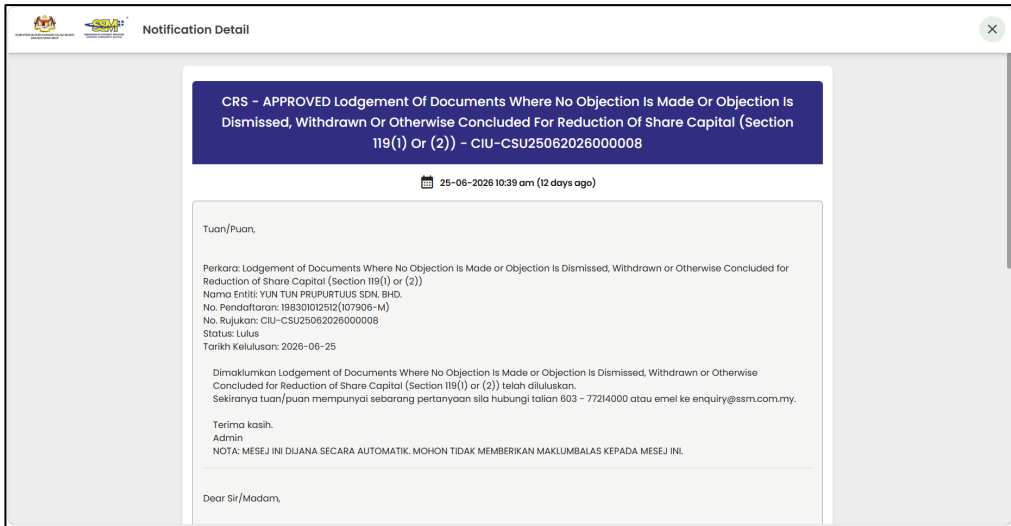
Updated Share Capital

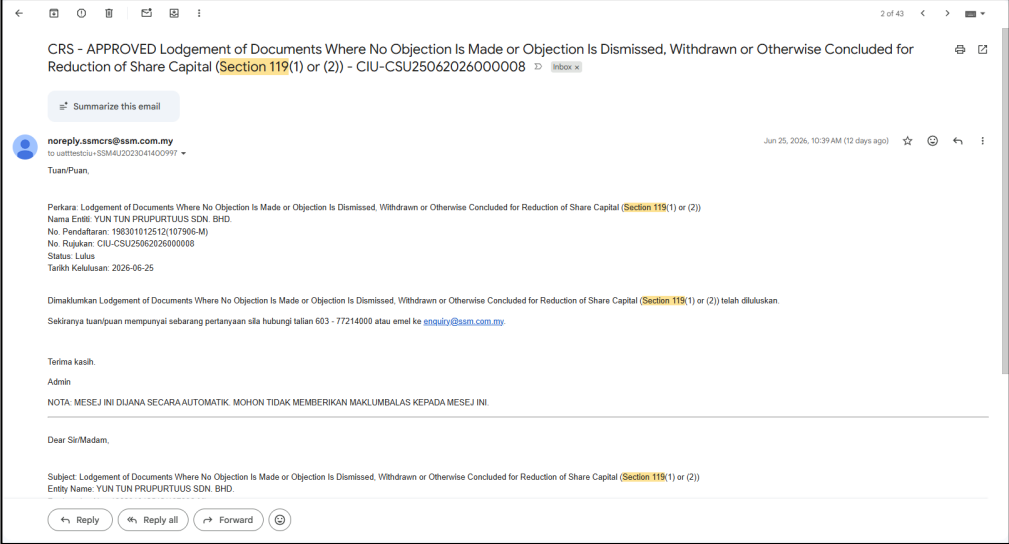
Display decimal ☐

Type of Share	Details of Types of Share(s)	Cash (unit)	Otherwise (unit)	Number of Unit	Amount of Issued Shares (RM)
Ordinary	-	1,000,199,997	-	1,000,199,997	800,199,997
Ordinary	-	1,000,199,997	-	1,000,199,997	800,199,997
TOTAL	-	1,000,199,997	-	1,000,199,997	800,199,997

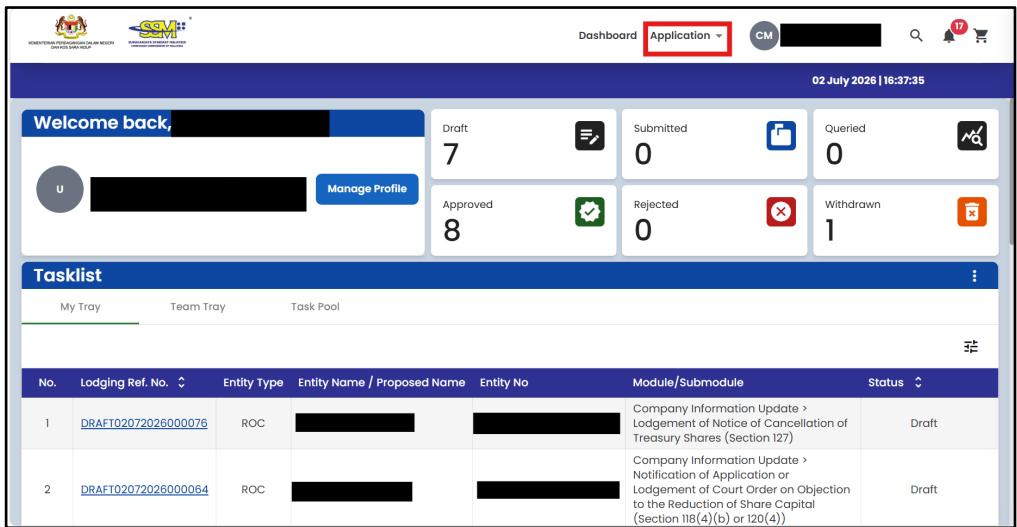
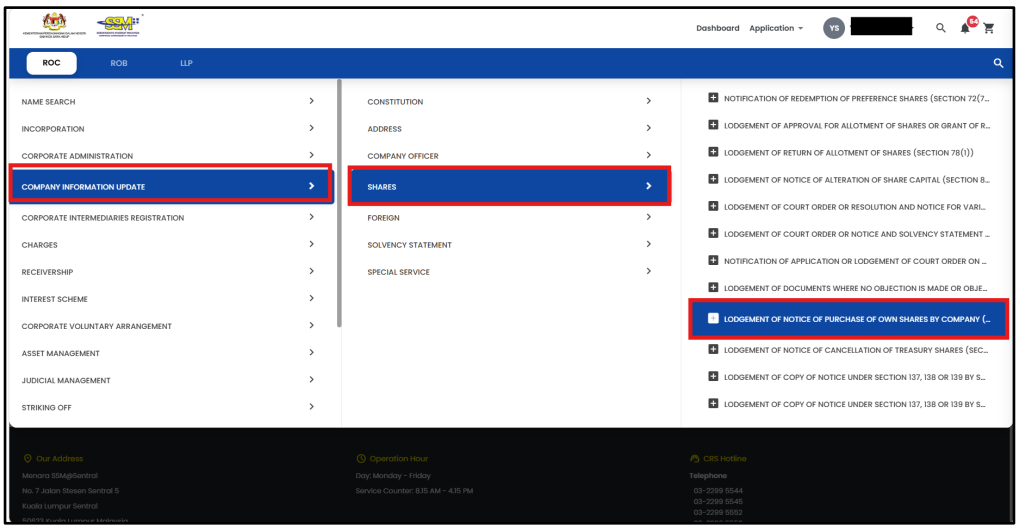
Field Num.	Description
7	System will display the section Analysis of Share where user is required to fill in the value. 
8	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.

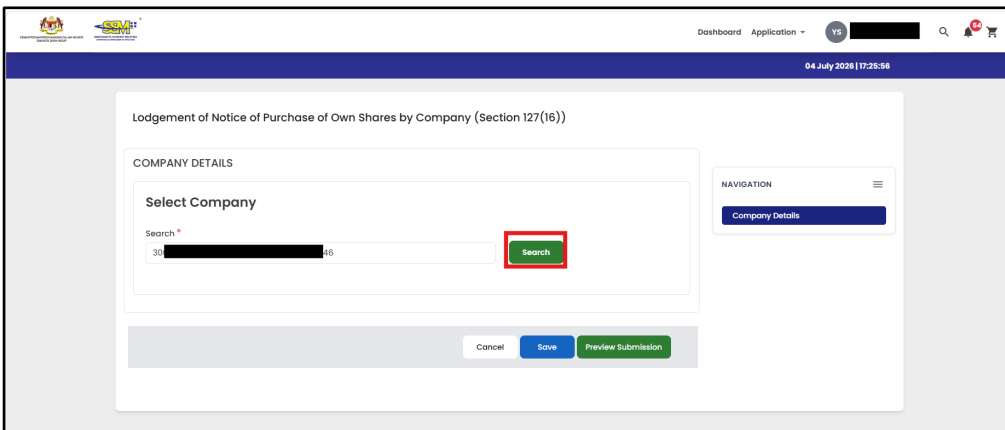
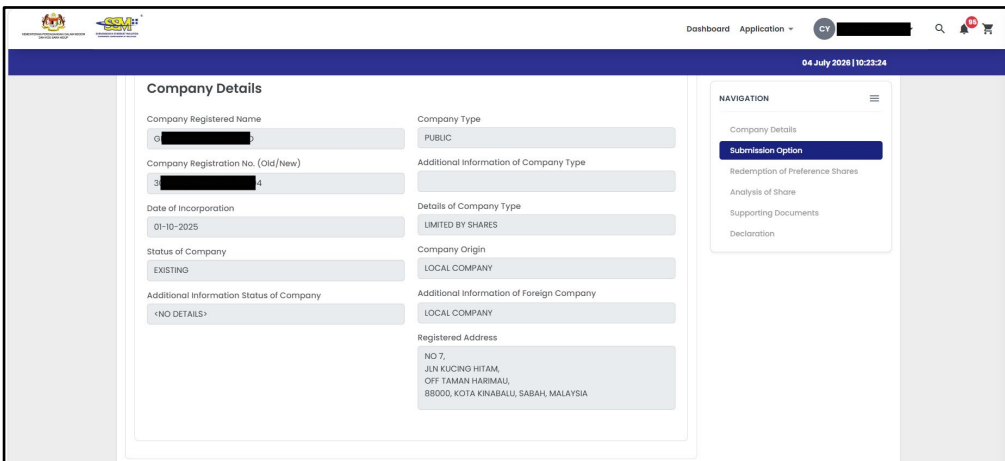
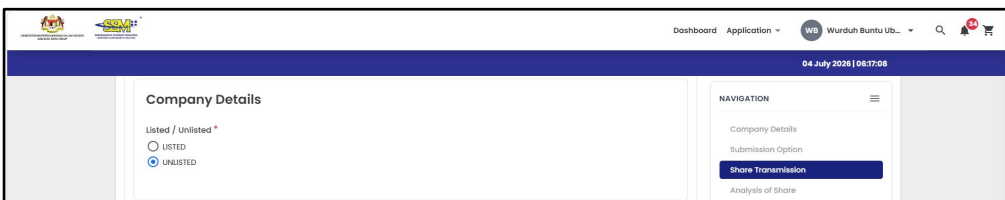
Field Num.	Description
9	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
10	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
11	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

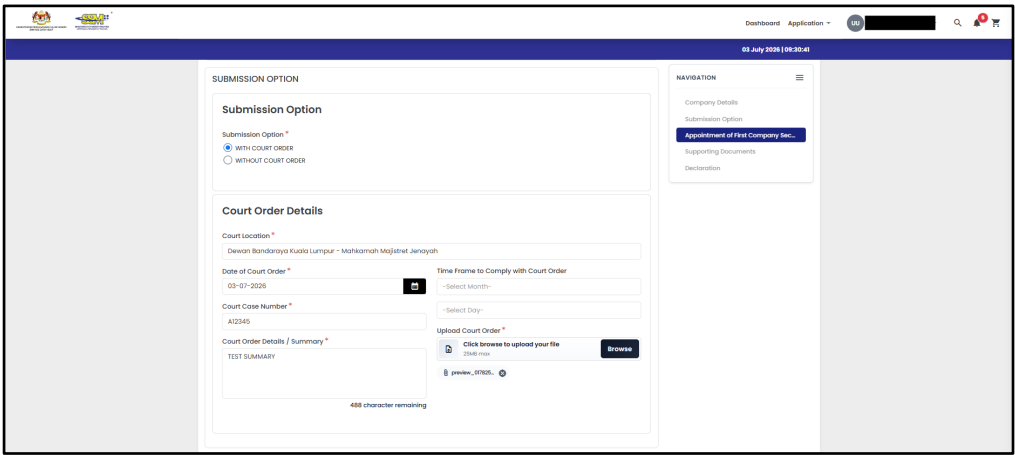
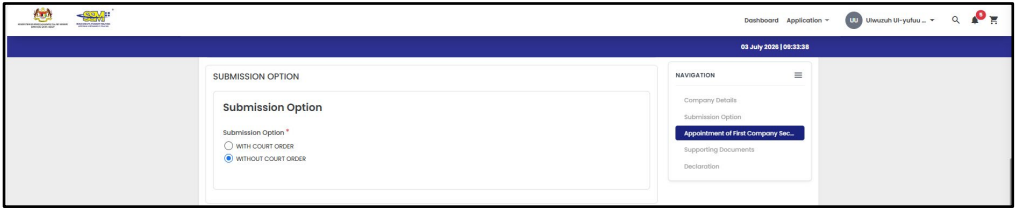
Field Num.	Description
	 The screenshot displays the SSM CRS External User Manual dashboard. At the top, there is a navigation bar with 'Dashboard', 'Application', and a user profile 'TC Tun Chuu Tuck'. A notification bell icon in the top right corner is highlighted with a red arrow. Below the navigation bar, the dashboard shows a welcome message for 'TUN CHUU TUCK' and a 'Tasklist' section. A 'Notifications' pop-up is visible, showing two notifications: 'CRS - APPROVED Lodgement of Documents Where No Objection is Made or Objection is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2)) - CIU-CSU25062026000008' and 'CRS - RECEIVED Lodgement of Documents Where No Objection is Made or Objection is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2)) - CIU-CSU25062026000008'. Below the dashboard, there is a table with columns: No., Lodging Ref. No., Entity Type, Entity Name / Proposed Name, Entity No., Module/Submodule, Status, Expiry Date, and Countdown. The table is currently empty, showing 'No Data'.
	 The screenshot displays the 'Notification Detail' view. It shows a notification titled 'CRS - APPROVED Lodgement Of Documents Where No Objection Is Made Or Objection Is Dismissed, Withdrawn Or Otherwise Concluded For Reduction Of Share Capital (Section 119(1) Or (2)) - CIU-CSU25062026000008'. The notification was received on 25-06-2026 at 10:39 am (12 days ago). The body of the notification contains the following text: Tuan/Puan, Perkara: Lodgement of Documents Where No Objection is Made or Objection is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2)) Nama Entiti: YUN TUN PRUPURUUS SDN. BHD. No. Pendaftaran: 198301012512(107906-M) No. Rujukan: CIU-CSU25062026000008 Status: Lulus Tarikh Kelulusan: 2026-06-25 Dimaklumkan Lodgement of Documents Where No Objection is Made or Objection is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2)) telah diluluskan. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 803 - 77214000 atau email ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam,

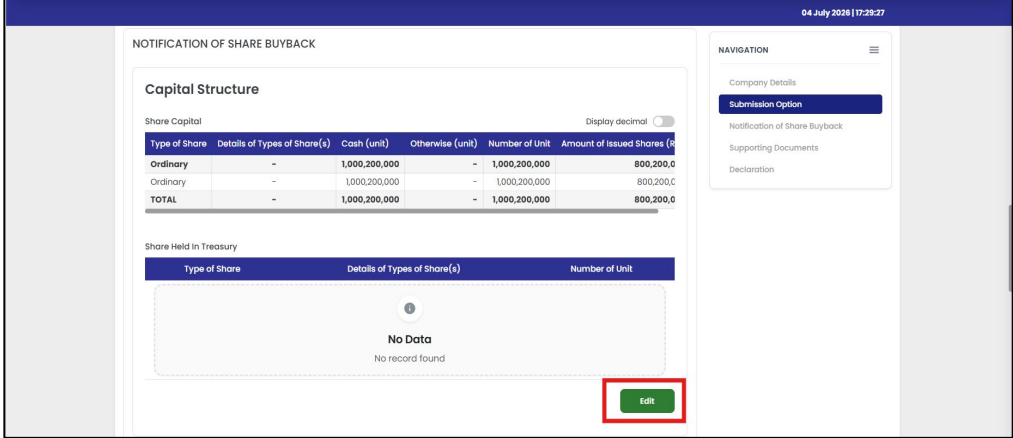
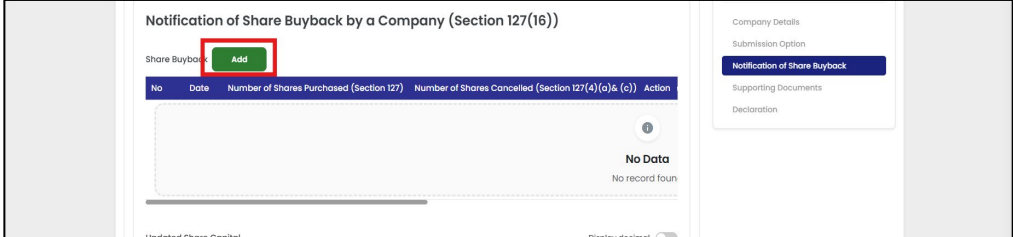
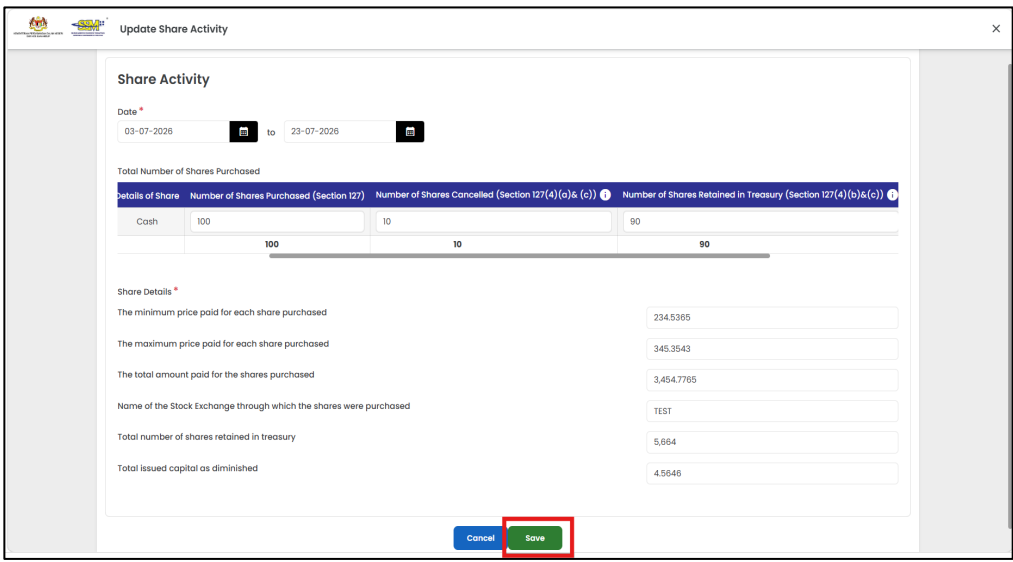
Field Num.	Description
	 CRS - APPROVED Lodgement of Documents Where No Objection Is Made or Objection Is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2)) - CIU-CSU25062026000008 Summarize this email noreply.ssmcrs@ssm.com.my to uatfests@ssm.com.my Tuan/Puan, Parkara: Lodgement of Documents Where No Objection Is Made or Objection Is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2)) Nama Entiti: YUN TUN PRUPURTIUS SDN. BHD. No. Pendaftaran: 190301012512(107966-M) No. Rujukan: CIU-CSU250620260000008 Status: Lulus Tarikh Kelulusan: 2026-06-25 Dimaklumkan Lodgement of Documents Where No Objection Is Made or Objection Is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2)) telah diluluskan. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my Terima kasih, Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Documents Where No Objection Is Made or Objection Is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Section 119(1) or (2)) Entity Name: YUN TUN PRUPURTIUS SDN. BHD. Reply Reply all Forward

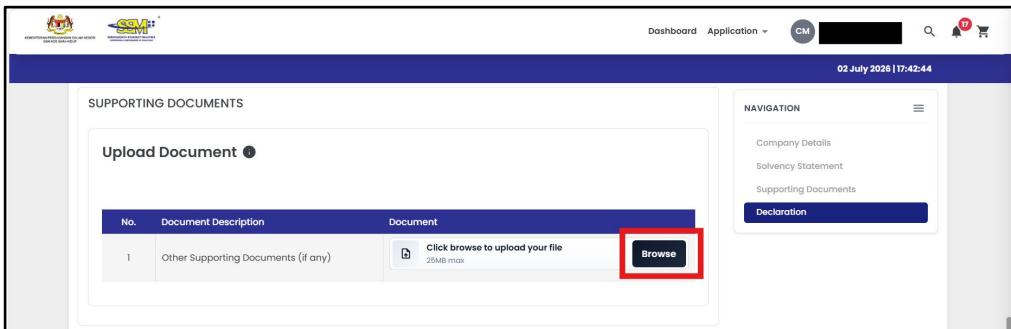
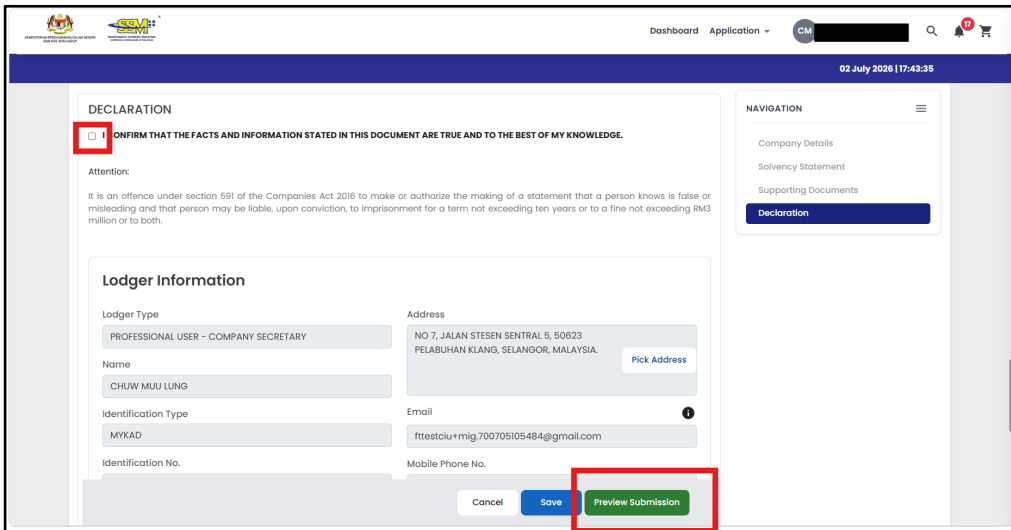
6.11 Lodgement of Notice of Purchase of Own Shares by Company (Section 127(16))

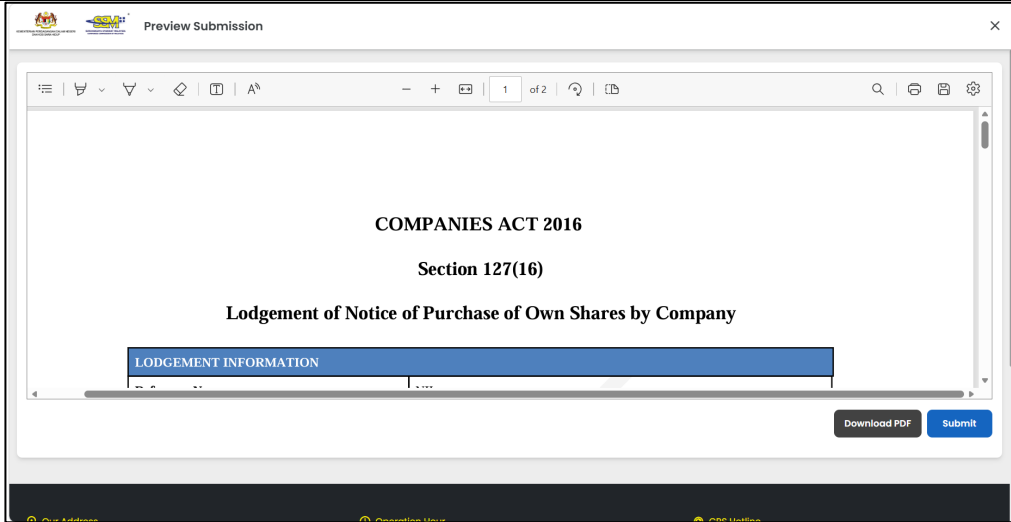
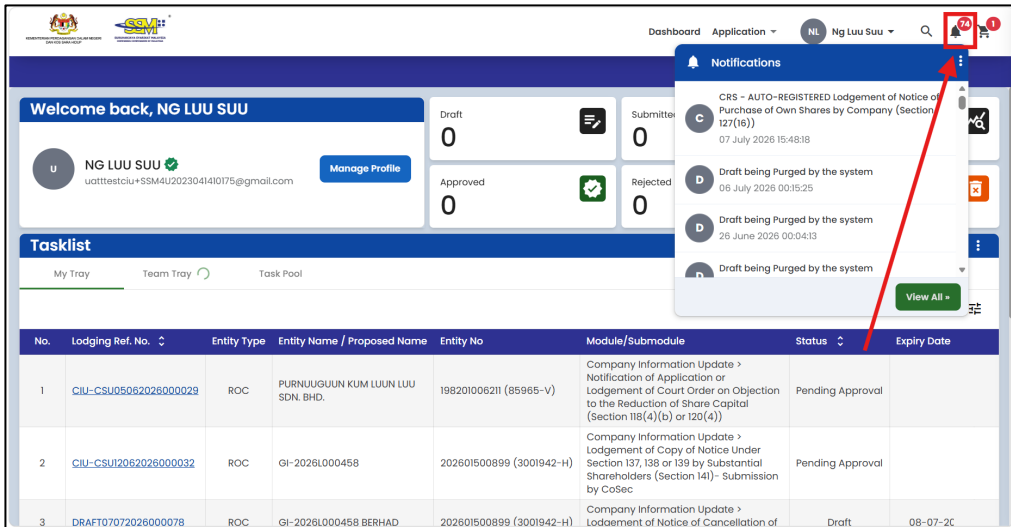
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Lodgement of Notice of Purchase of Own Shares by Company (Section 127(16)) 

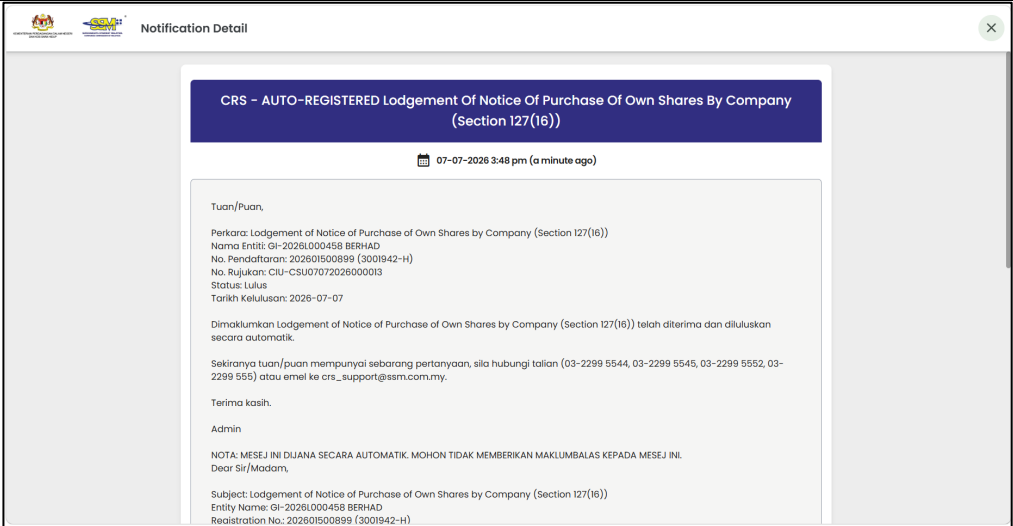
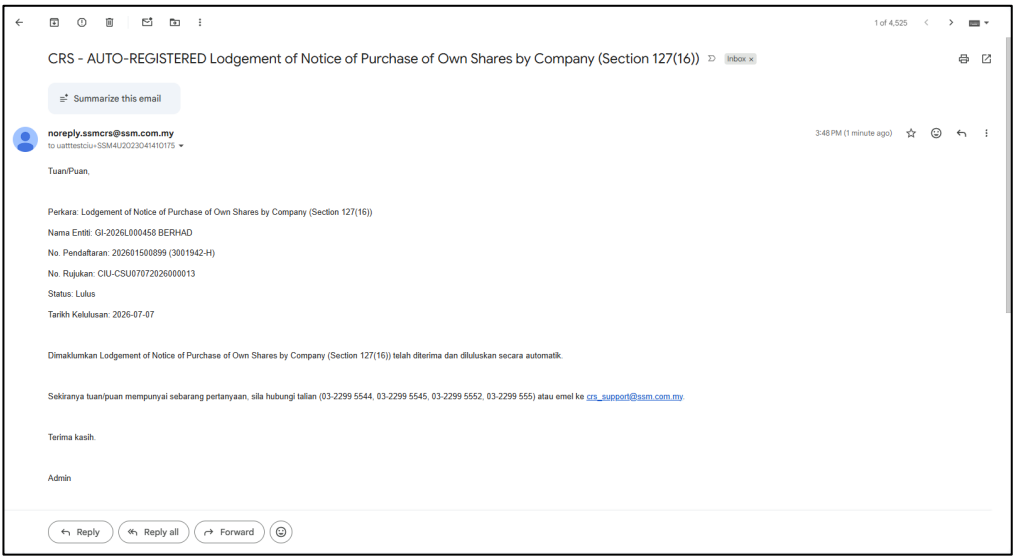
Field Num.	Description
3	Lodgement of Notice of Purchase of Own Shares by Company (Section 127(16)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	At the sub-section Company Details, user is required to select Listed/Unlisted. 

Field Num.	Description
	Note: This sub-section will only display for Public Company.
6	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 
7	System will display the section "Notification of Share Buyback" and user is required to click "Edit"

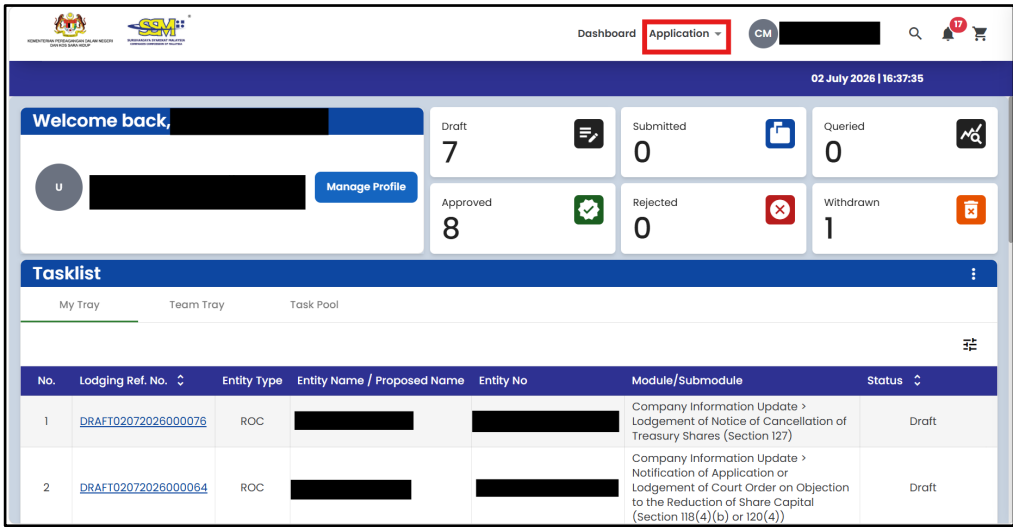
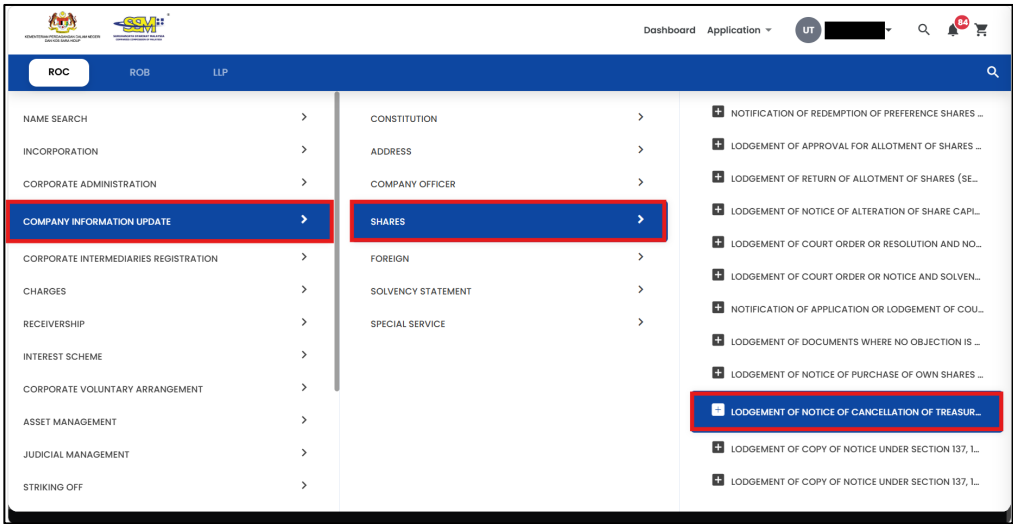
Field Num.	Description
	 Click "Add".  User is required to make update on? and click "Save". 
8	User is required to tick all declaration checkboxes.

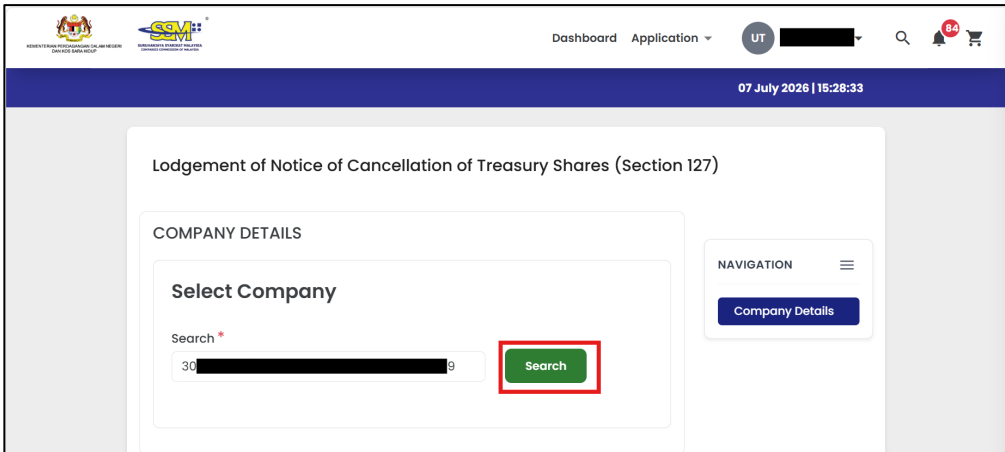
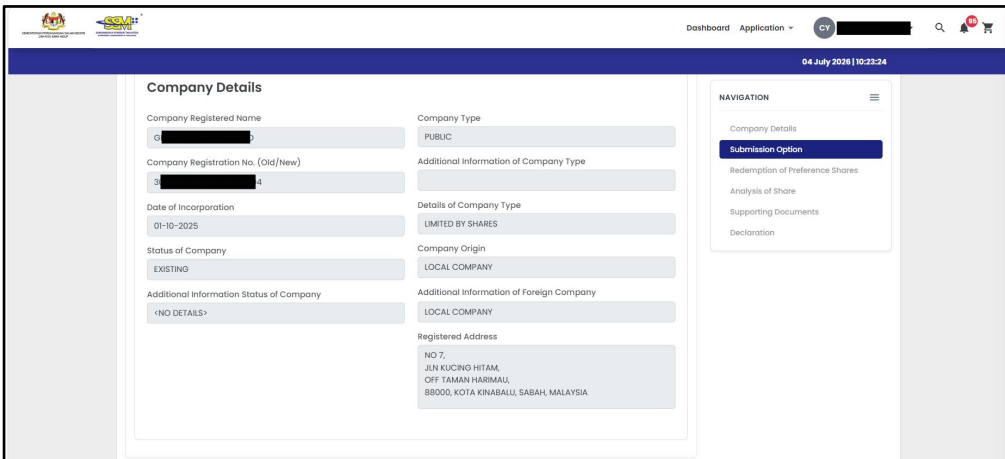
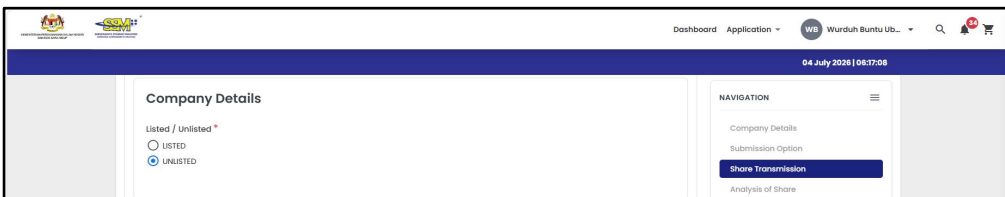
Field Num.	Description
	
9	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
10	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
11	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

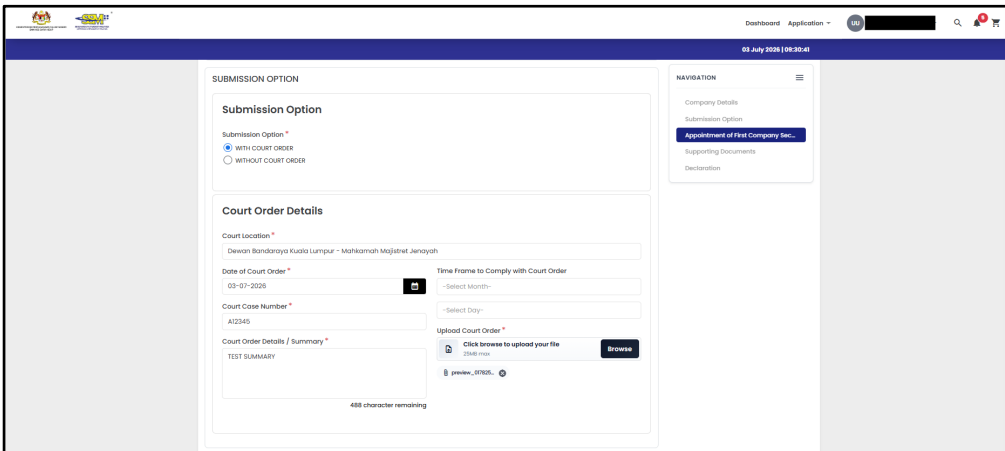
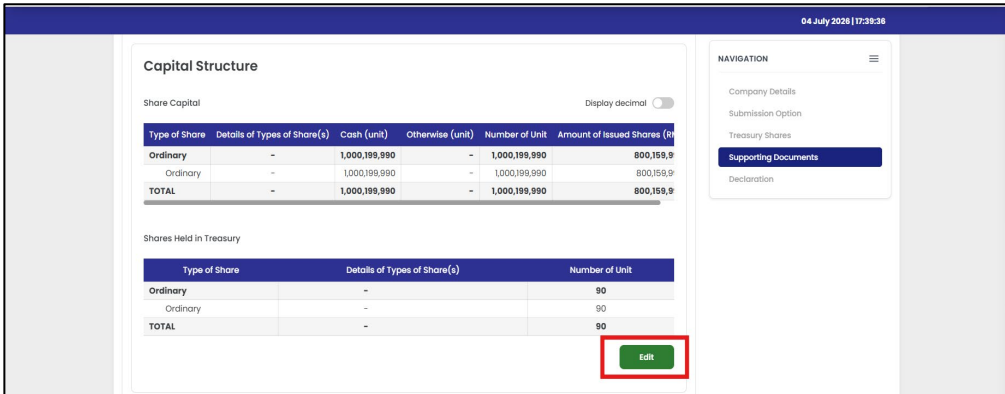
Field Num.	Description
	
12	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

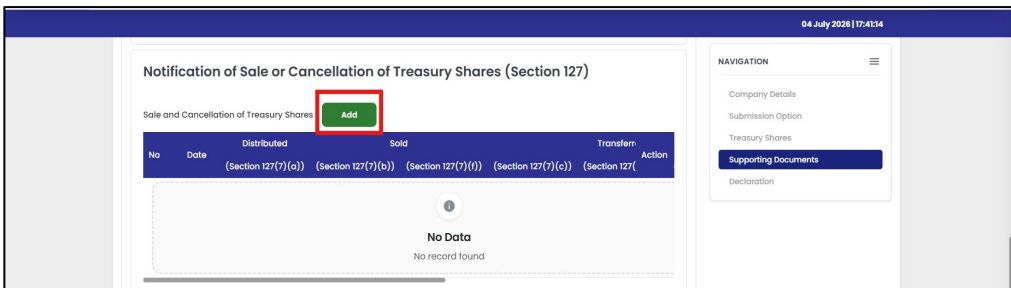
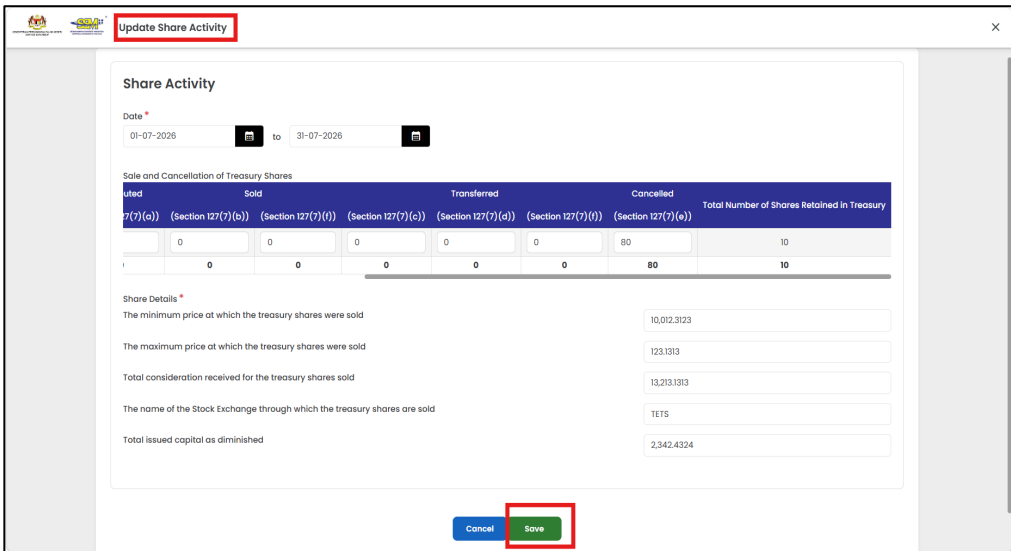
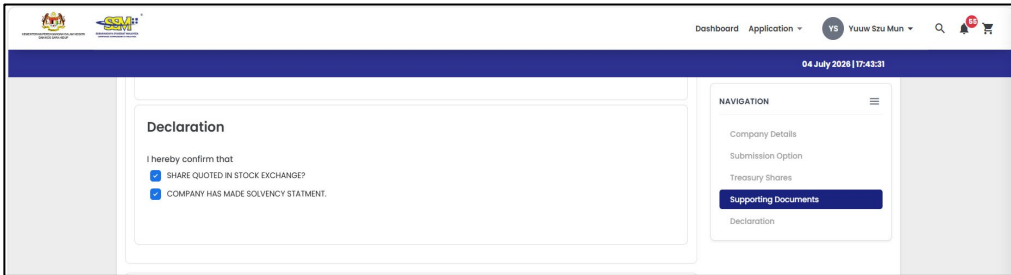
Field Num.	Description
	 Notification Detail CRS - AUTO-REGISTERED Lodgement Of Notice Of Purchase Of Own Shares By Company (Section 127(16)) 07-07-2026 3:48 pm (a minute ago) Tuan/Puan, Perkara: Lodgement of Notice of Purchase of Own Shares by Company (Section 127(16)) Nama Entiti: GI-2026L000458 BERHAD No. Pendaftaran: 202601500899 (3001942-H) No. Rujukan: CIU-CSU07072026000013 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Lodgement of Notice of Purchase of Own Shares by Company (Section 127(16)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau email ke crs_support@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Notice of Purchase of Own Shares by Company (Section 127(16)) Entity Name: GI-2026L000458 BERHAD Registration No: 202601500899 (3001942-H)
	 CRS - AUTO-REGISTERED Lodgement of Notice of Purchase of Own Shares by Company (Section 127(16)) Summarize this email noreply.ssmcrs@ssm.com.my to: uatfms@ssm.com.my (2022041410175) Tuan/Puan, Perkara: Lodgement of Notice of Purchase of Own Shares by Company (Section 127(16)) Nama Entiti: GI-2026L000458 BERHAD No. Pendaftaran: 202601500899 (3001942-H) No. Rujukan: CIU-CSU07072026000013 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Lodgement of Notice of Purchase of Own Shares by Company (Section 127(16)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau email ke crs_support@ssm.com.my. Terima kasih. Admin Reply Reply all Forward

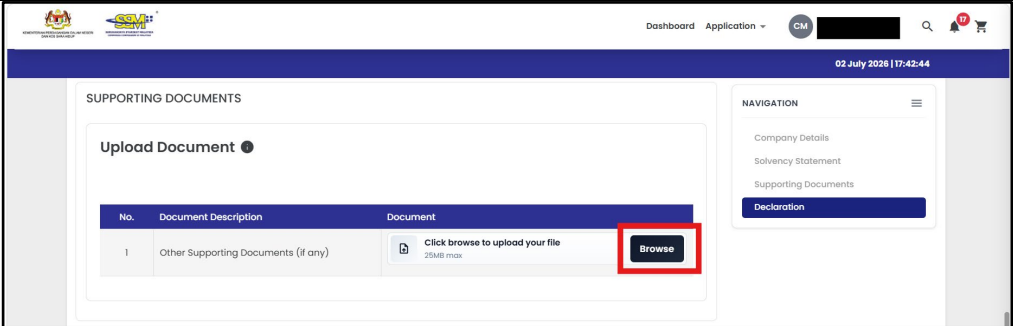
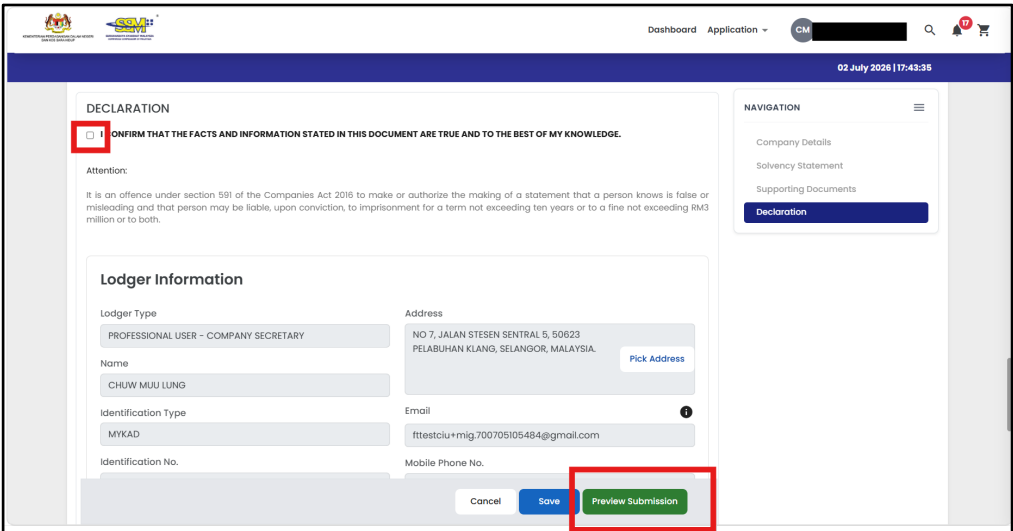
6.12 Lodgement of Notice of Cancellation of Treasury Shares (Section 127)

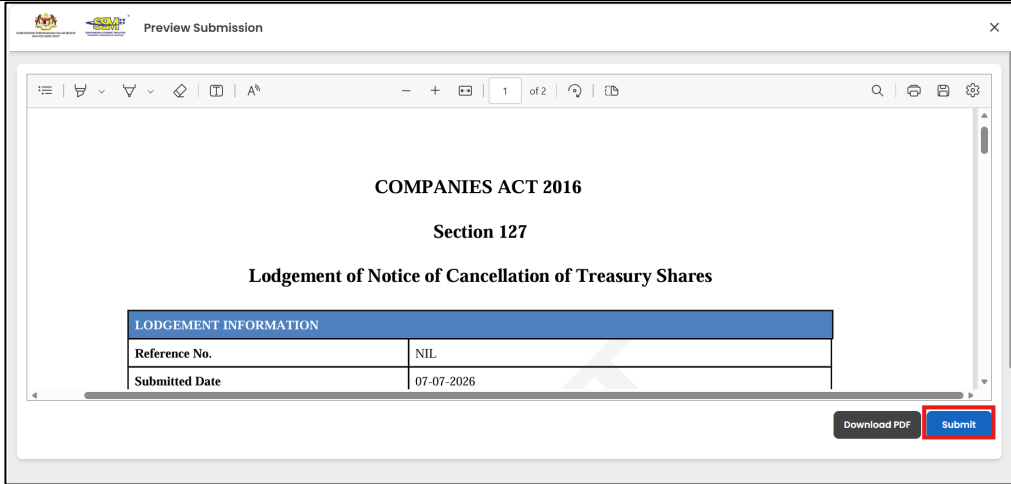
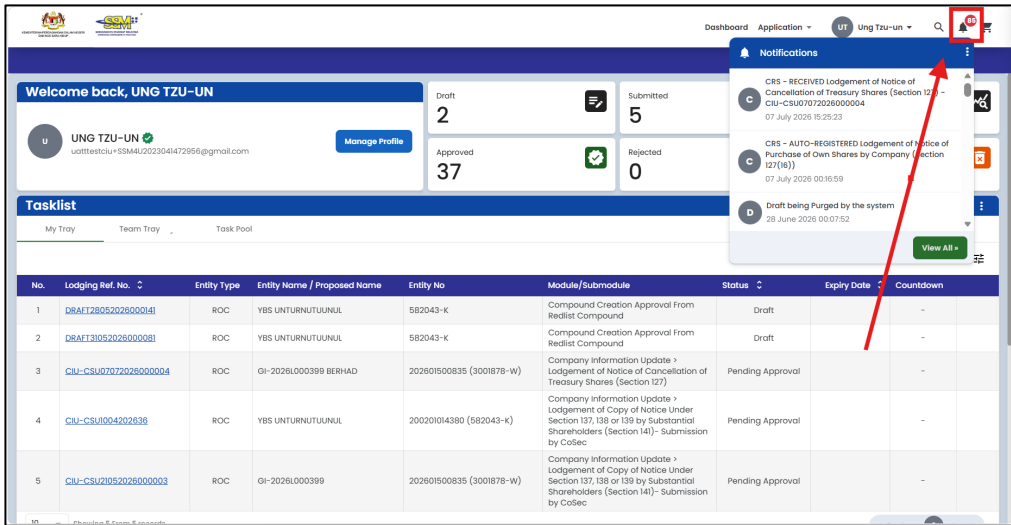
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Lodgement of Notice of Cancellation of Treasury Shares (Section 127) 
3	Lodgement of Notice of Cancellation of Treasury Shares (Section 127) form will be displayed. The user may enter the company's Old

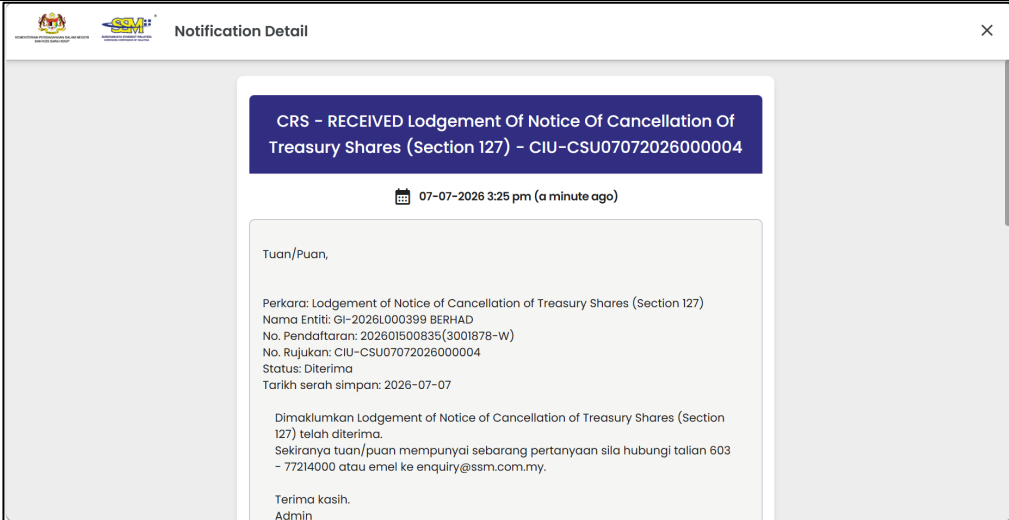
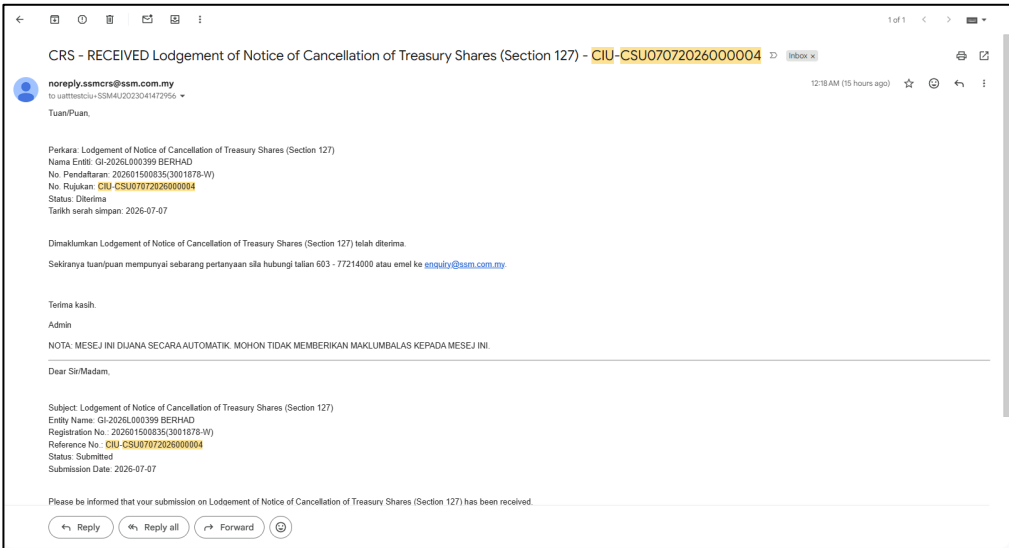
Field Num.	Description
	Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	At the sub-section Company Details, user is required to select Listed/Unlisted.  Note: This sub-section will only display for Public Company.

Field Num.	Description
6	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 
7	Click "Edit". 

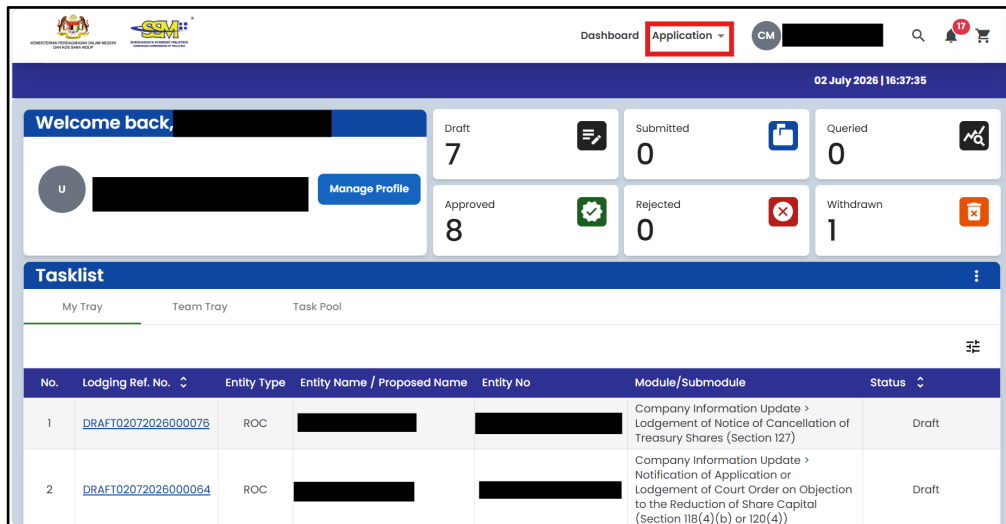
Field Num.	Description
8	Click "Add". 
9	User is required to make update? and click "Save". 
10	User is required to tick all declaration checkboxes. 
11	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

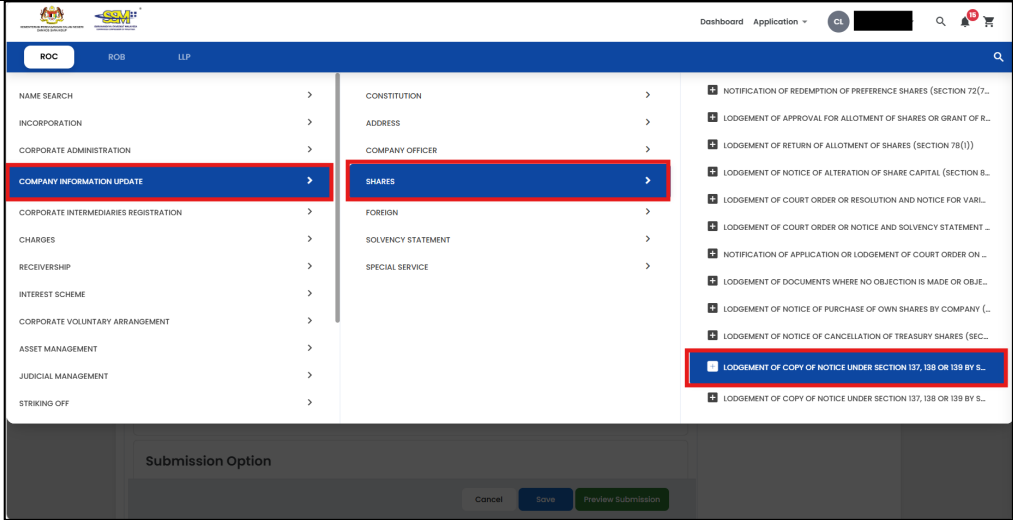
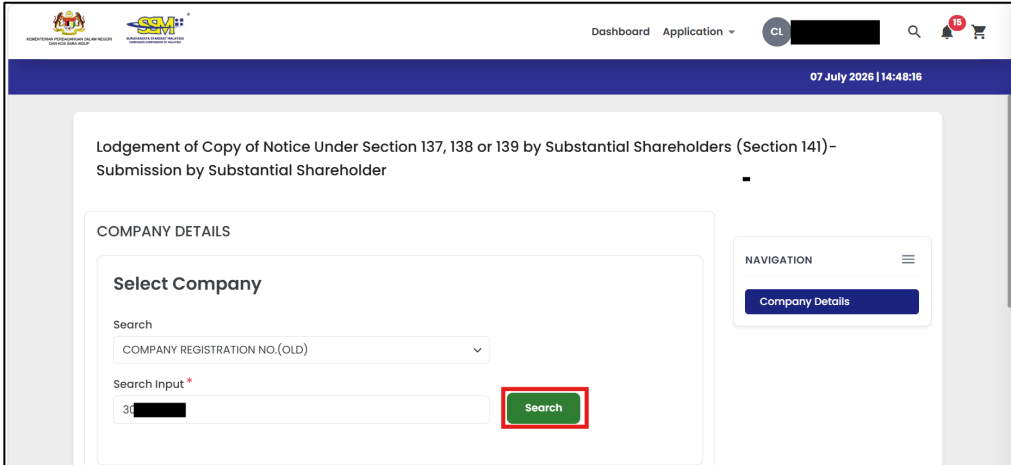
Field Num.	Description
	 Note: This section is optional.
12	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
13	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

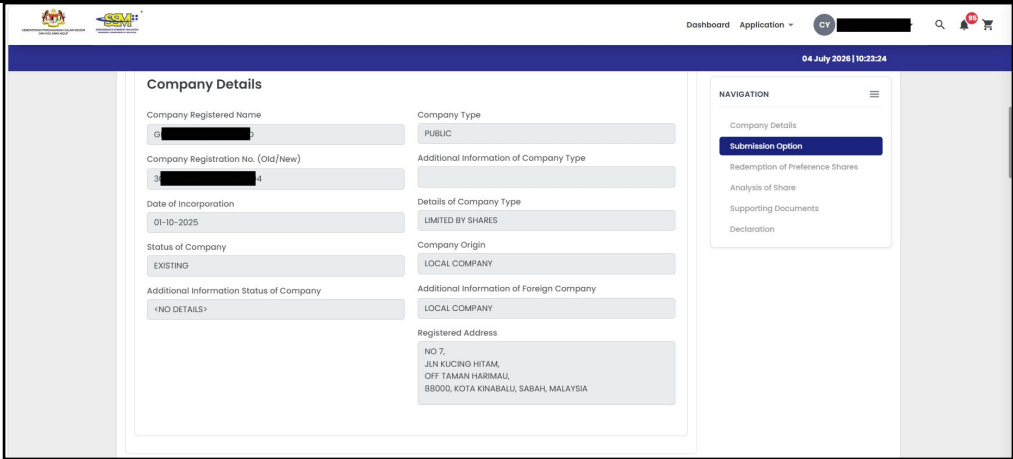
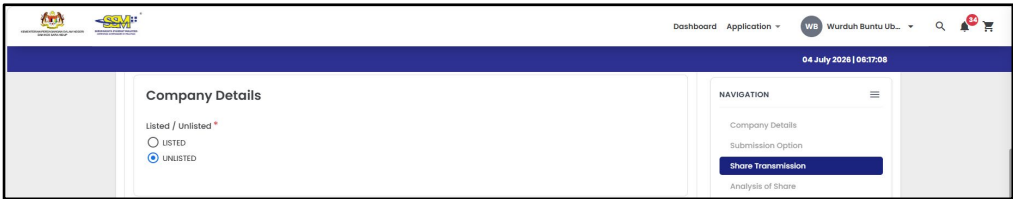
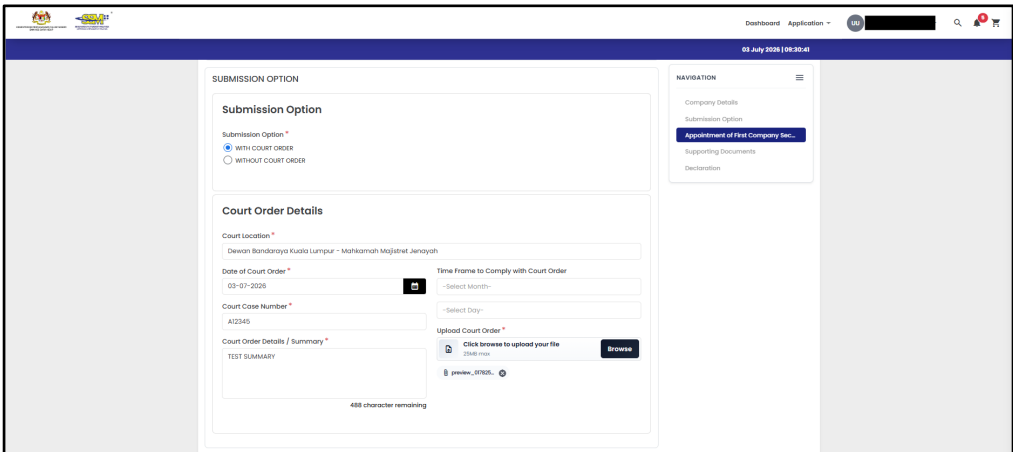
Field Num.	Description
	
14	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement. 

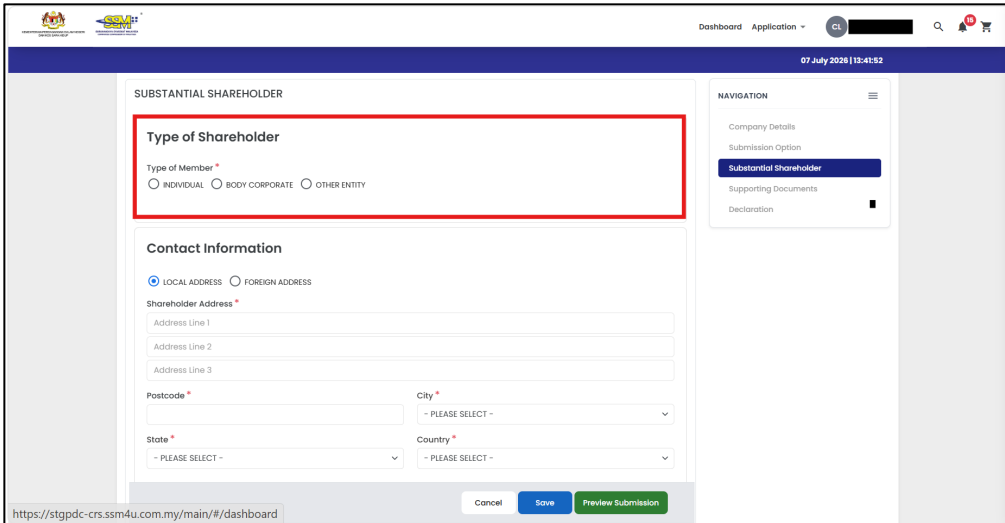
Field Num.	Description
	 Notification Detail CRS - RECEIVED Lodgement Of Notice Of Cancellation Of Treasury Shares (Section 127) - CIU-CSU07072026000004 07-07-2026 3:25 pm (a minute ago) Tuan/Puan, Perkara: Lodgement of Notice of Cancellation of Treasury Shares (Section 127) Nama Entiti: GI-2026L000399 BERHAD No. Pendaftaran: 202601500835(3001878-W) No. Rujukan: CIU-CSU07072026000004 Status: Diterima Tarikh serah simpan: 2026-07-07 Dimaklumkan Lodgement of Notice of Cancellation of Treasury Shares (Section 127) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin  CRS - RECEIVED Lodgement of Notice of Cancellation of Treasury Shares (Section 127) - CIU-CSU07072026000004 noreply.ssmcrs@ssm.com.my to uattestchiu@SSMAU2023041472956 Tuan/Puan, Perkara: Lodgement of Notice of Cancellation of Treasury Shares (Section 127) Nama Entiti: GI-2026L000399 BERHAD No. Pendaftaran: 202601500835(3001878-W) No. Rujukan: CIU-CSU07072026000004 Status: Diterima Tarikh serah simpan: 2026-07-07 Dimaklumkan Lodgement of Notice of Cancellation of Treasury Shares (Section 127) telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih. Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Lodgement of Notice of Cancellation of Treasury Shares (Section 127) Entity Name: GI-2026L000399 BERHAD Registration No.: 202601500835(3001878-W) Reference No.: CIU-CSU07072026000004 Status: Submitted Submission Date: 2026-07-07 Please be informed that your submission on Lodgement of Notice of Cancellation of Treasury Shares (Section 127) has been received.

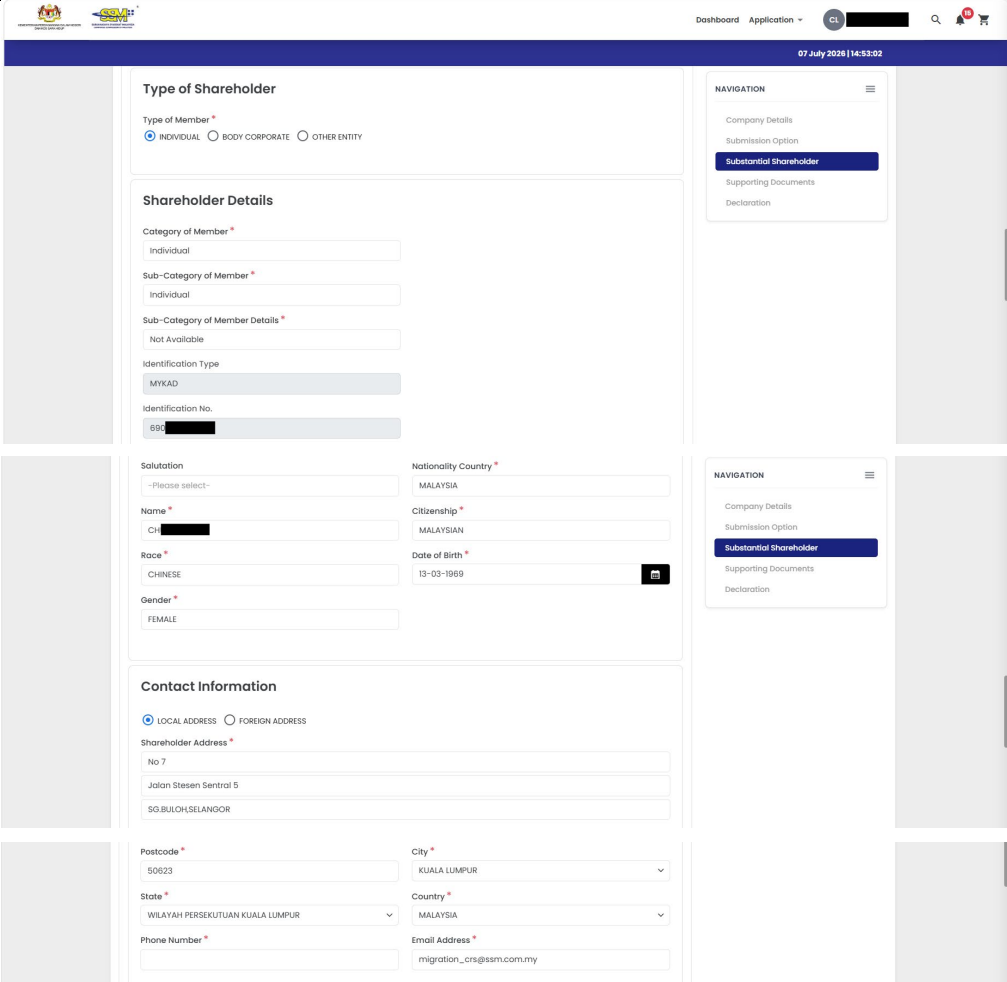
6.13 Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141)- Submission by Substantial Shareholder

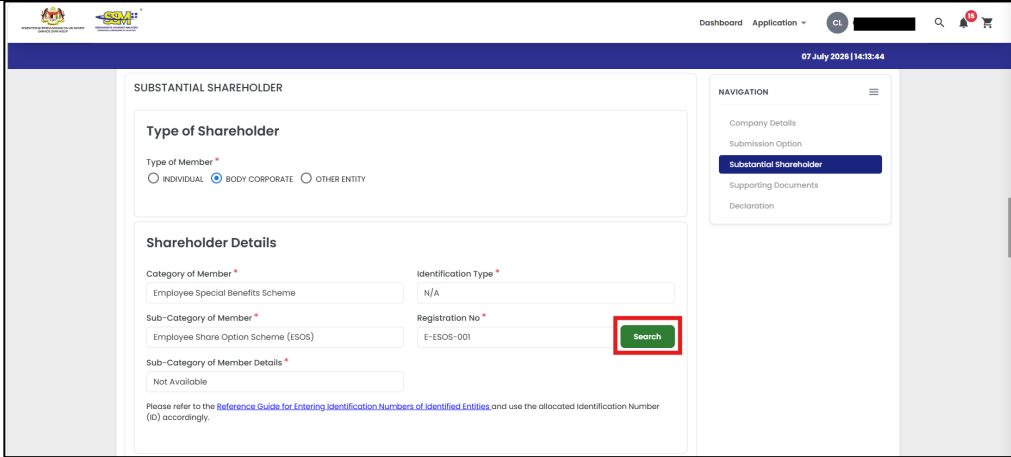
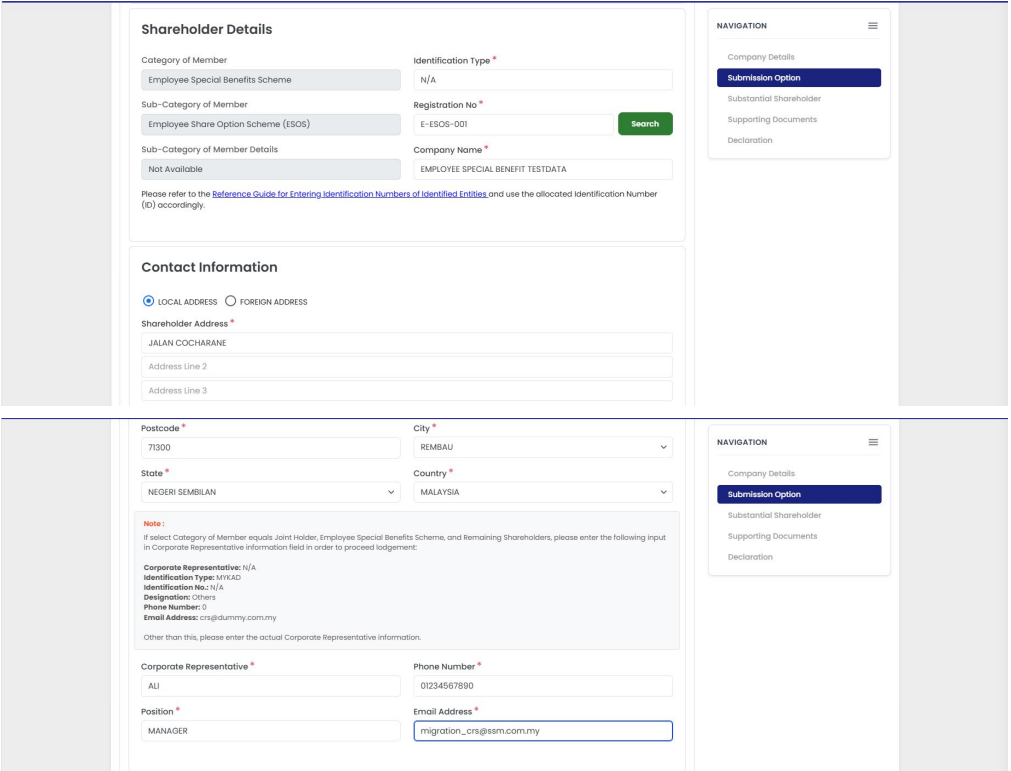
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141)- Submission by Substantial Shareholder

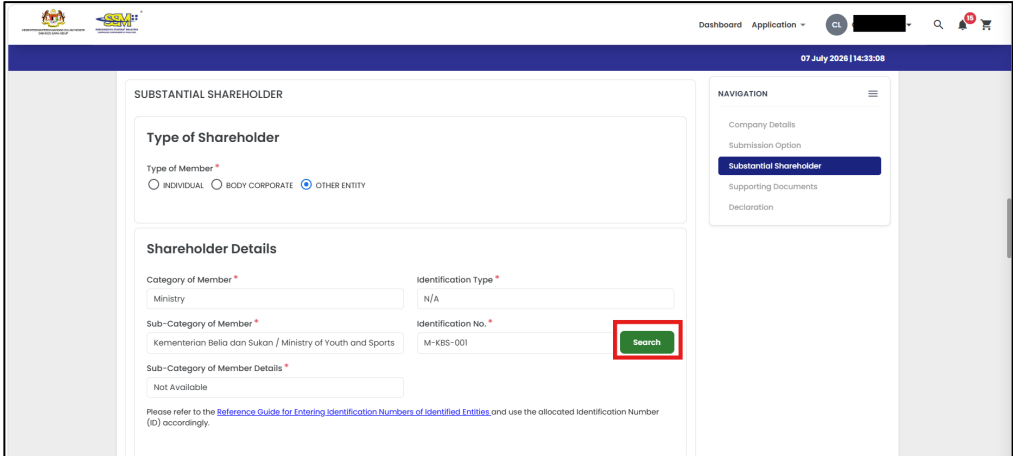
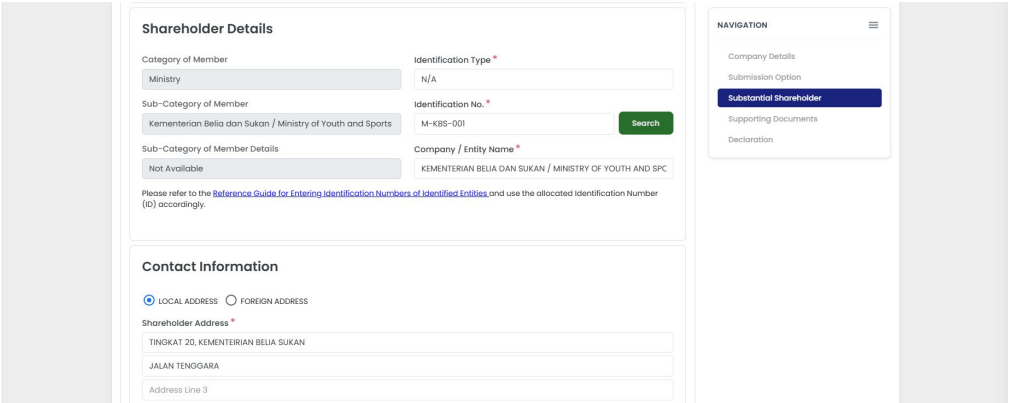
Field Num.	Description
	
3	Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141)- Submission by Substantial Shareholder form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing", Type of Company should be "Local" and lodger must be "V-User" or "Substantial Shareholder". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct.

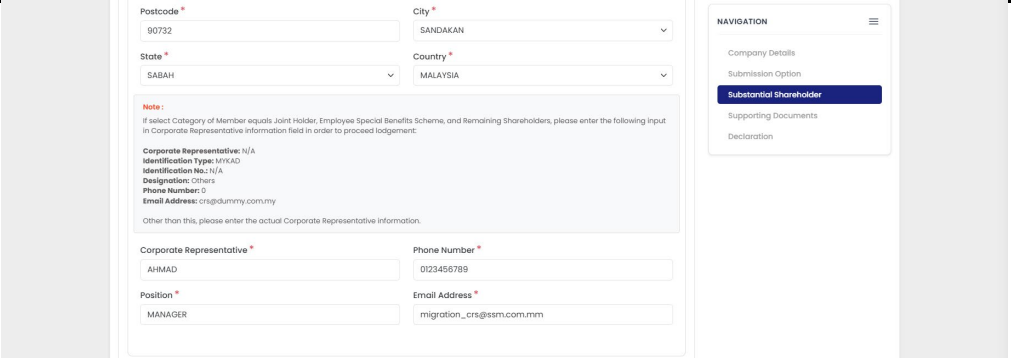
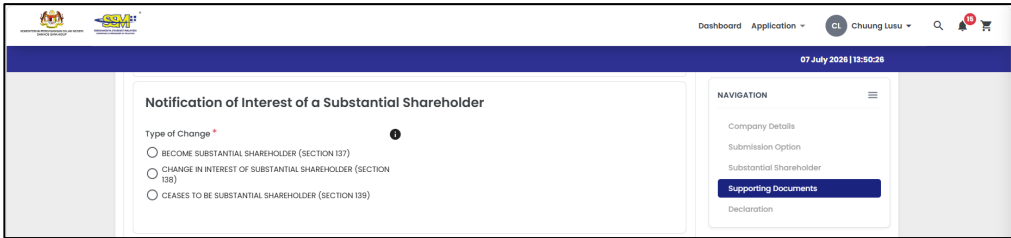
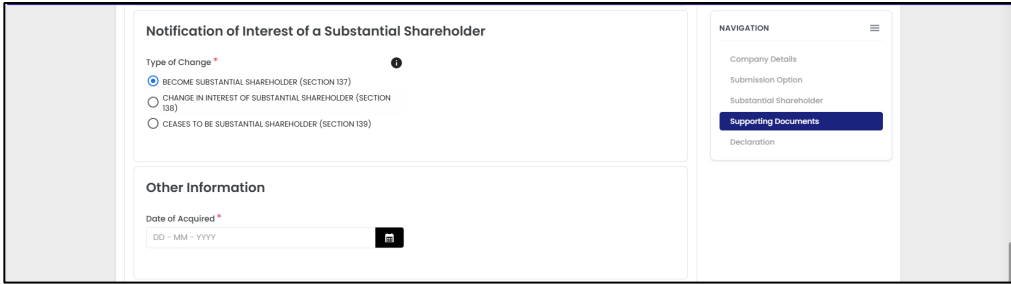
Field Num.	Description
	
5	At the sub-section Company Details, user is required to select Listed/Unlisted.  Note: This sub-section will only display for Public Company.
6	The user is required to select a Submission Option for the lodgement. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional.

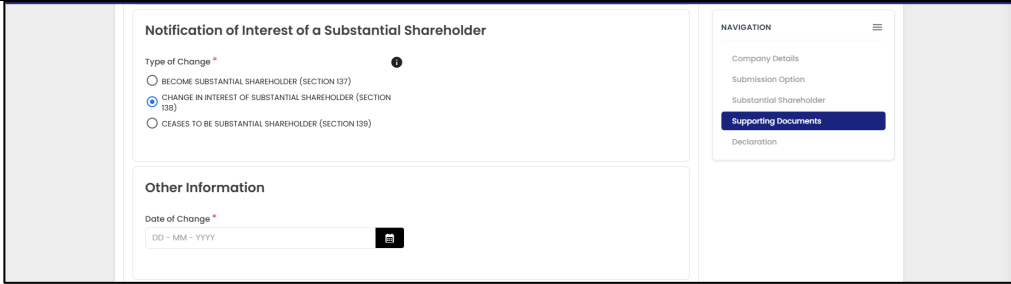
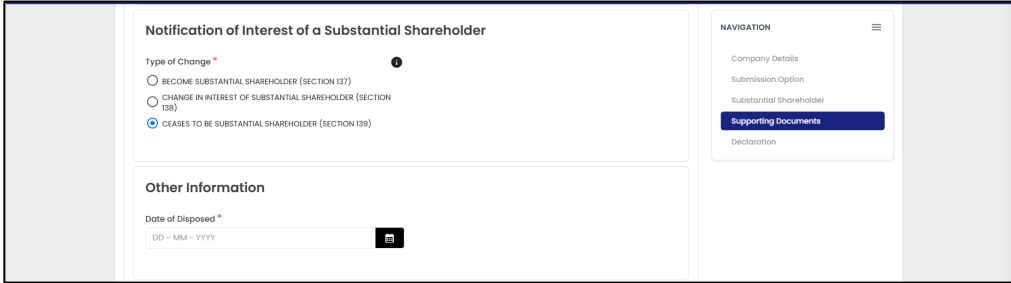
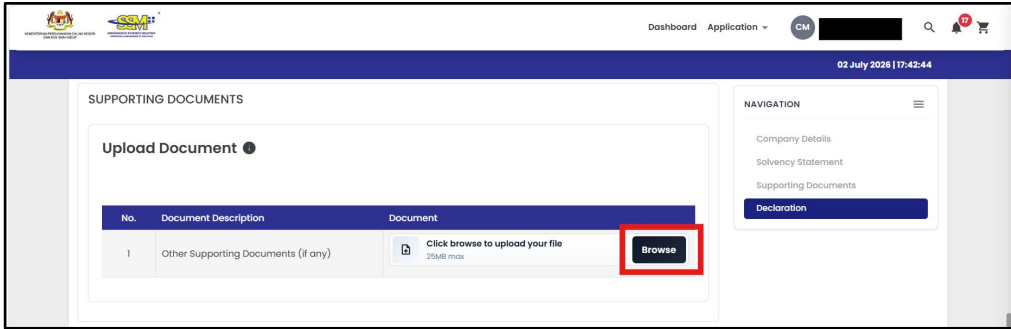
Field Num.	Description
	1. If the user selects "Without Court Order", no fields are required to be filled in. 
7	System will display the section "Substantial Shareholder" where user is required to select the Type of Member user want to lodge. i. If user wants to add Type of Shareholder=Individual, please refer to item 7a. ii. If user wants to add Type of Shareholder=Body Corporate, please refer to item 7b. iii. If user wants to add Type of Shareholder=Other Entity, please refer to item 7c. 
7a	User to select Type of Shareholder=Individual. Then, user selects Category of Members, Sub-Category of Members and Sub-Category of Member Details. Then system will auto populate lodger details.

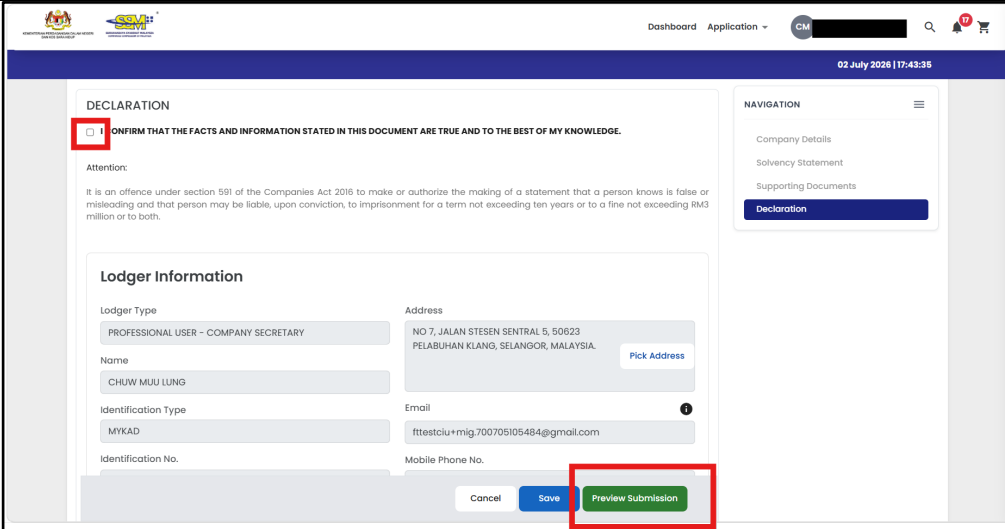
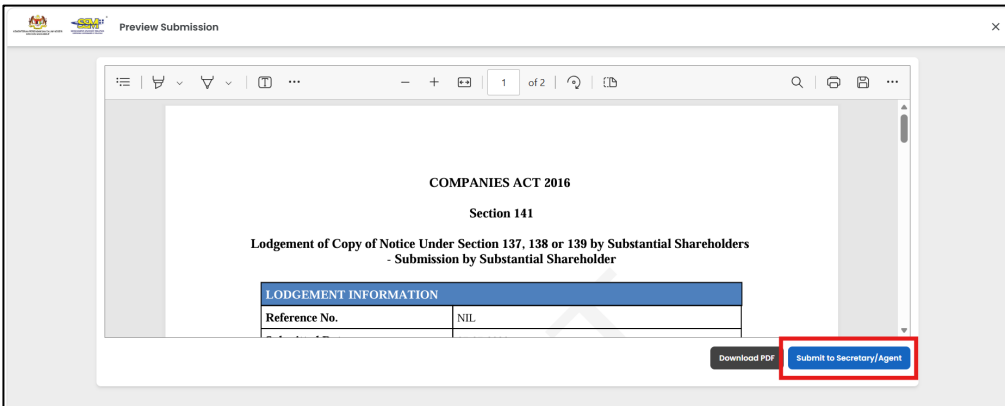
Field Num.	Description
	
7b	User selects Type of Shareholder=Body Corporate. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search".

Field Num.	Description
	 Note: For ESOS and Remaining Shareholders, please refer to hyperlink “Reference Guide for Entering Identification Numbers of Identified Entities”. System will load the information and user is required to complete the mandatory fields. 

Field Num.	Description
7c	User selects Type of Shareholder=Other Entity. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search".  Note: Please refer to hyperlink "Reference Guide for Entering Identification Numbers of Identified Entities" for the Company Reg Number. System will load the information and user is required to complete the mandatory fields. 

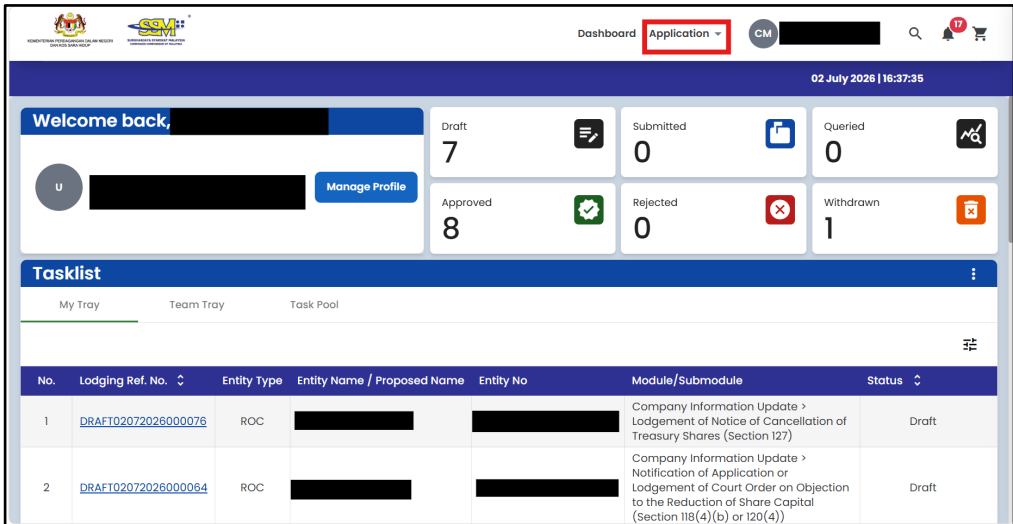
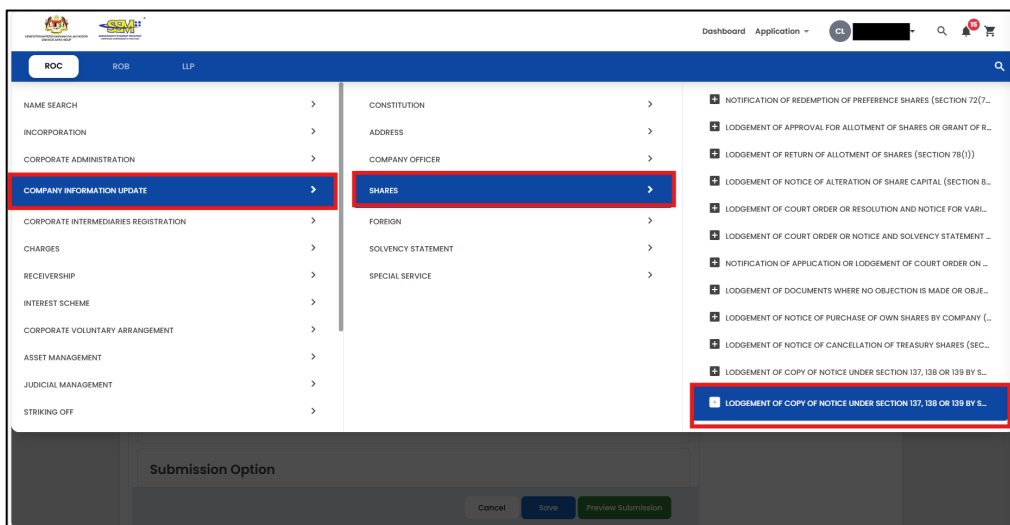
Field Num.	Description
	
8	User is required to select the types of Changes to be made.  - If user selects option "Become Substantial Shareholder (Section 137)", please refer to item 8a. - If user selects option "Change In Interest of Substantial Shareholder (Section 138)", please refer to item 8b. - If user selects option "Ceases to be Substantial Shareholder (Section 139)", please to refer item 8c.
8a	User selects option "Become Substantial Shareholder (Section 137)" and is required to pick Date of Acquired. 
8b	User selects option "Change in Interest of Substantial Shareholder (Section 138)" and is required to pick Date of Change.

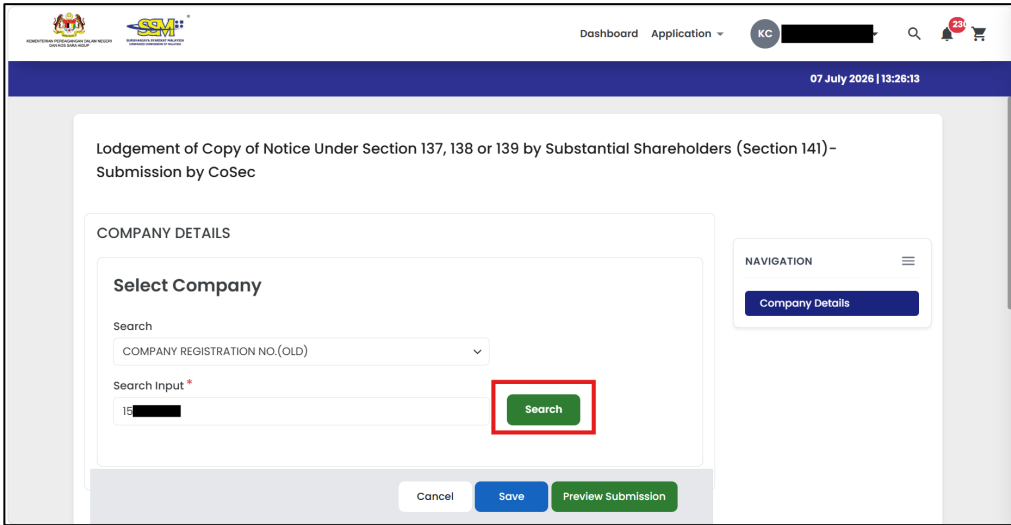
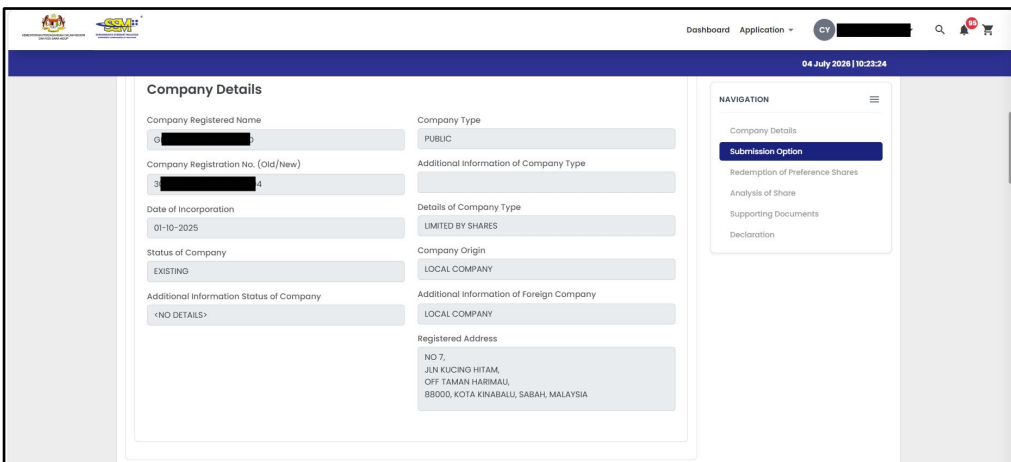
Field Num.	Description
	
8c	User selects option "Ceases to be Substantial Shareholder (Section 139)" and is required to pick Date of Disposed. 
9	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
10	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

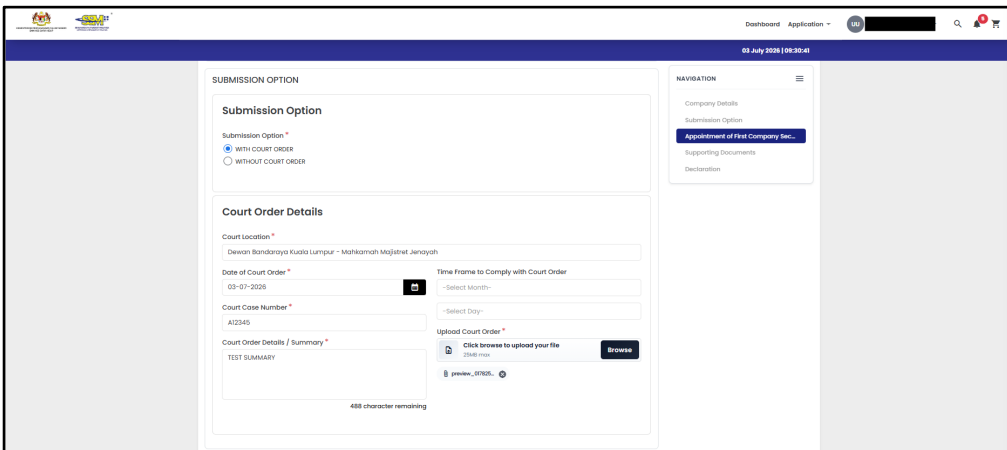
Field Num.	Description
	
11	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit to Secretary/Agent". 
12	Submission will be sent as Draft to Cossec/Agent and the status Draft will be "Pending Submission" until further action is taken by Cossec/Agent of the company.

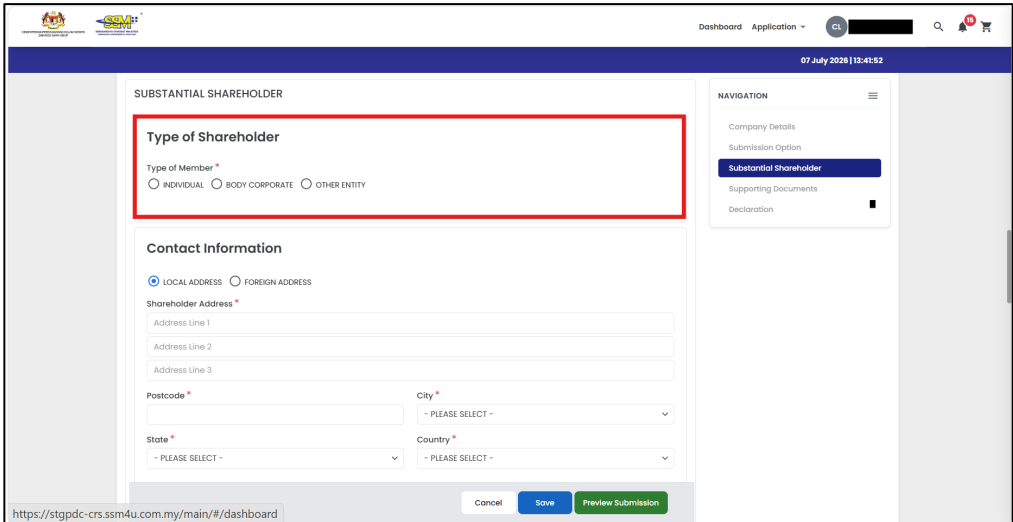
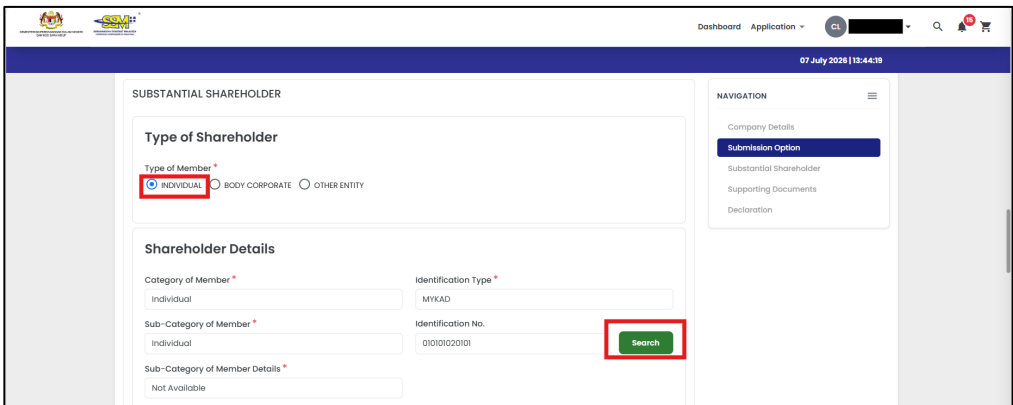
Field Num.	Description
	 SEKUTERA MALAYSIA  SEKUTERA MALAYSIA Dashboard Application CL

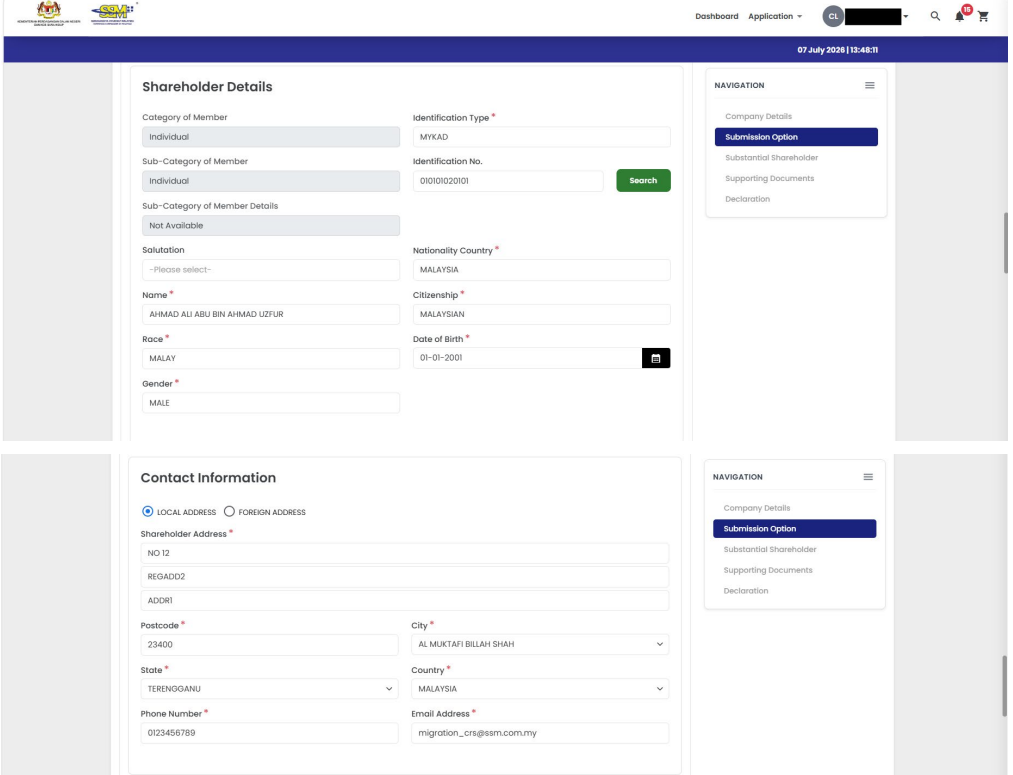
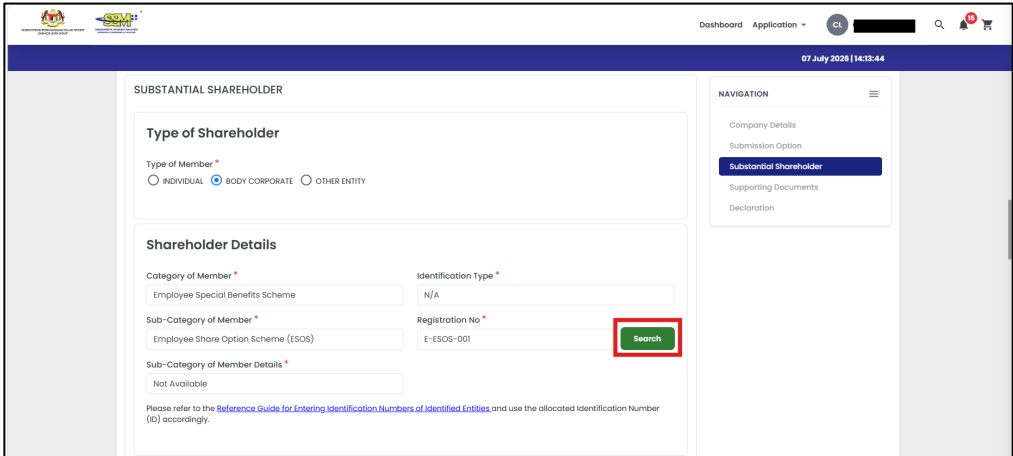
6.14 Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141)- Submission by CoSec

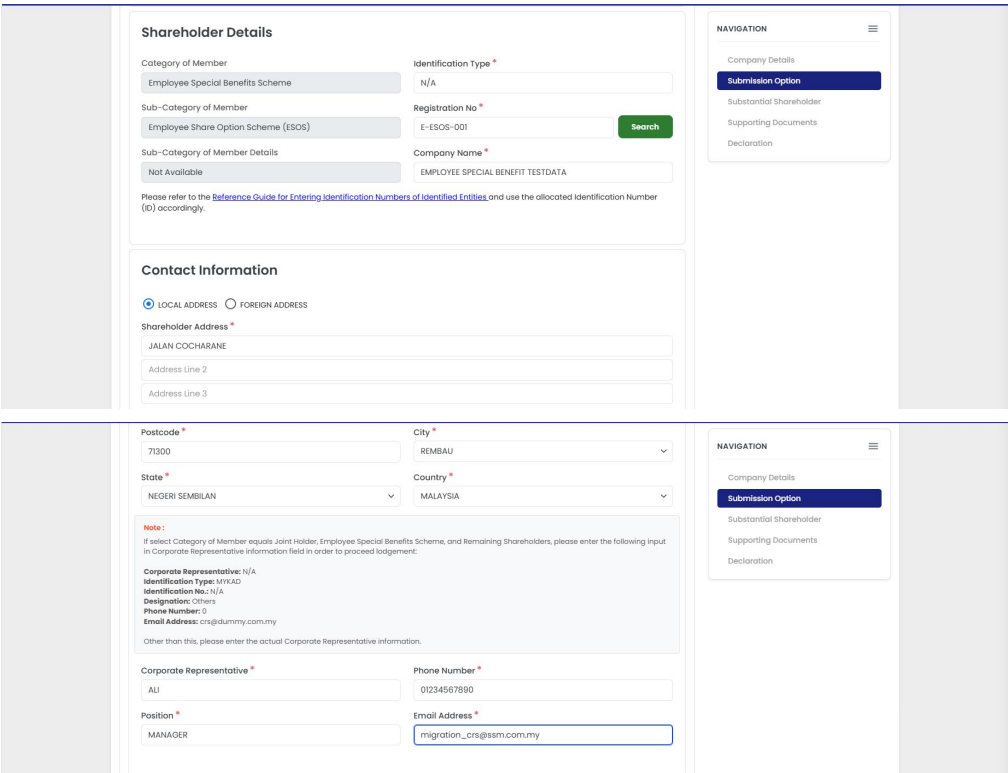
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Shares > Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141)- Submission by CoSec 

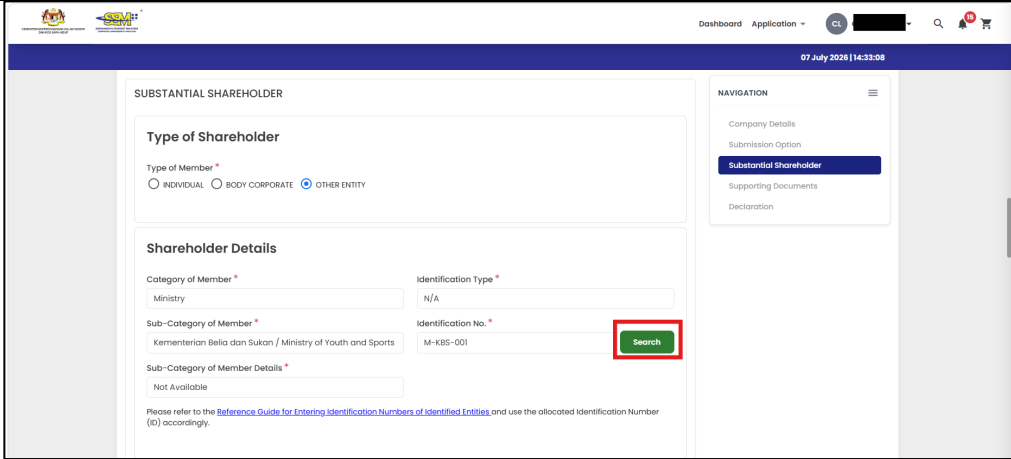
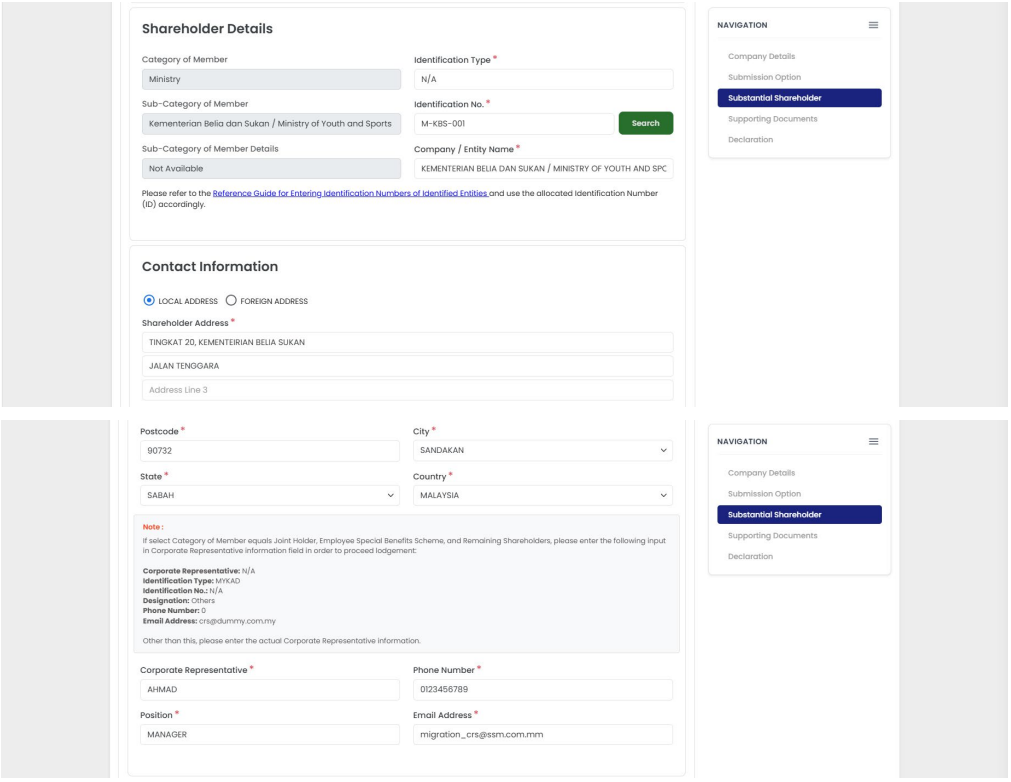
Field Num.	Description
3	Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141)- Submission by CoSec form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Local". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	At the sub-section Company Details, user is required to select Listed/Unlisted.

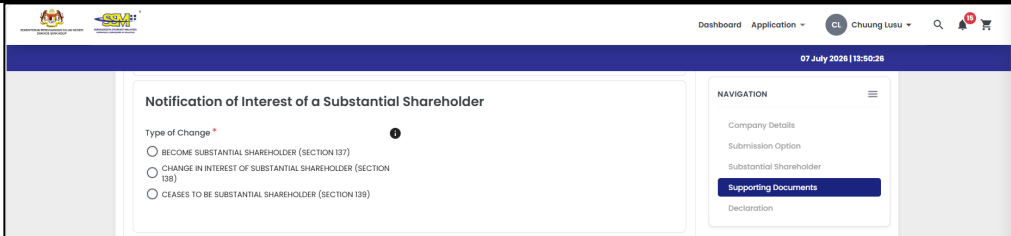
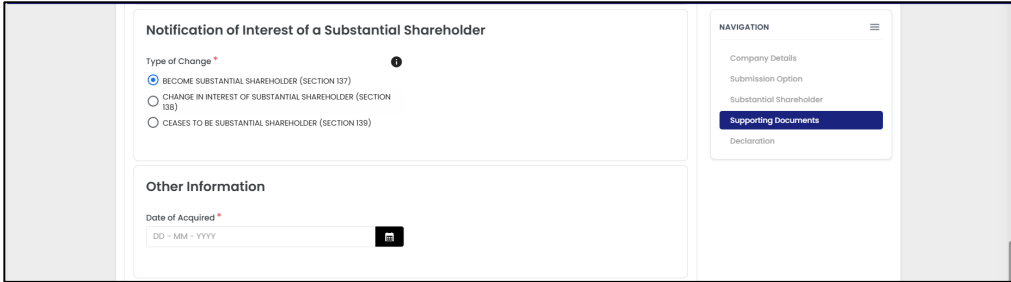
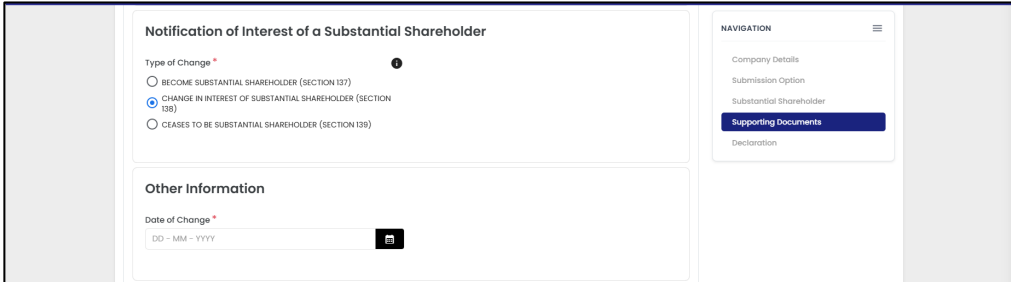
Field Num.	Description
	 Note: This sub-section will only display for Public Company.
6	The user is required to select a Submission Option for the lodgement. - If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. - If the user selects "Without Court Order", no fields are required to be filled in. 
7	System will display the section "Substantial Shareholder" where user is required to select the Type of Member user want to lodge. If user wants to add Type of Shareholder=Individual, please refer to item 7a.

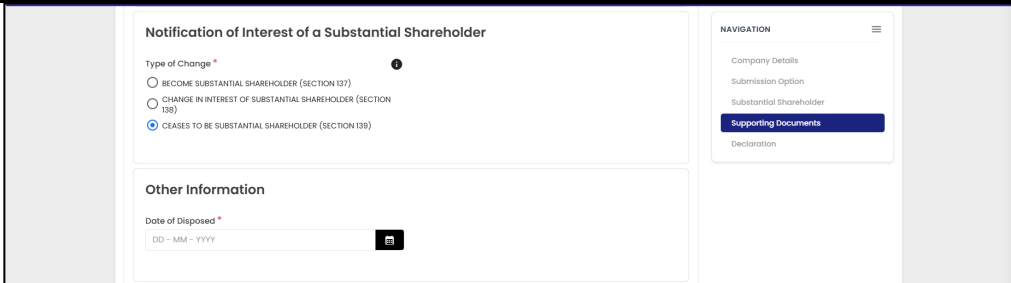
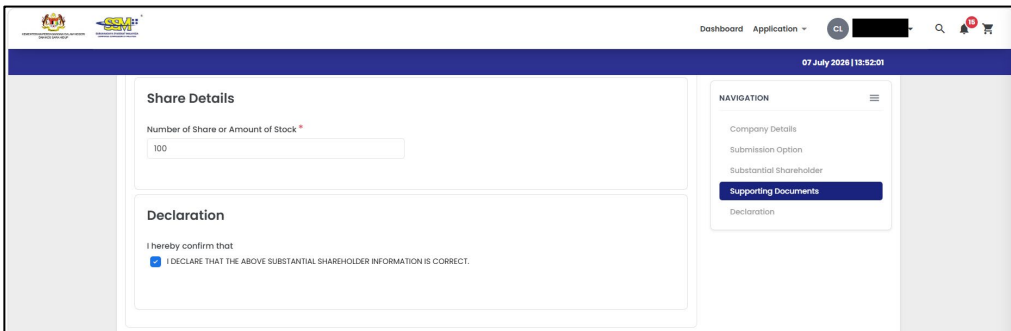
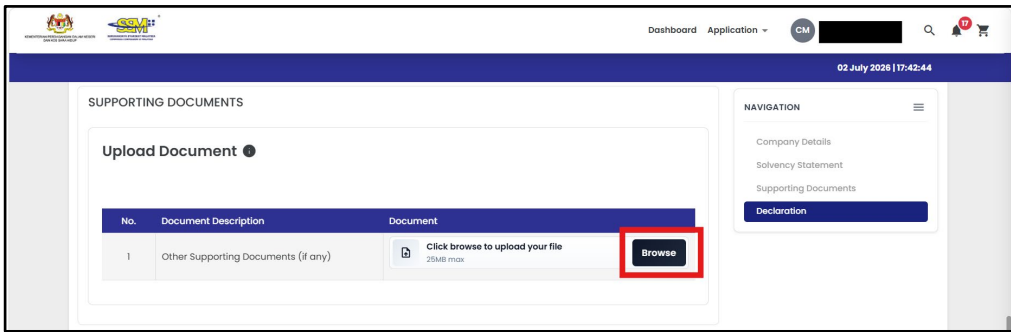
Field Num.	Description
	ii. If user wants to add Type of Shareholder=Body Corporate, please refer to item 7b. iii. If user wants to add Type of Shareholder=Other Entity, please refer to item 7c. 
7a	User selects Type of Shareholder=Individual. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search".  The system will load the information if it exists in the CRS Database.

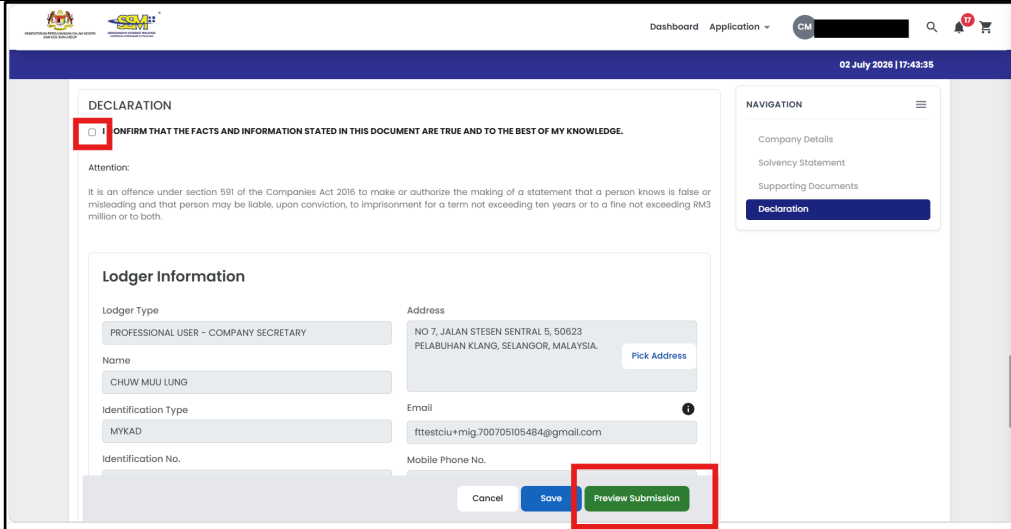
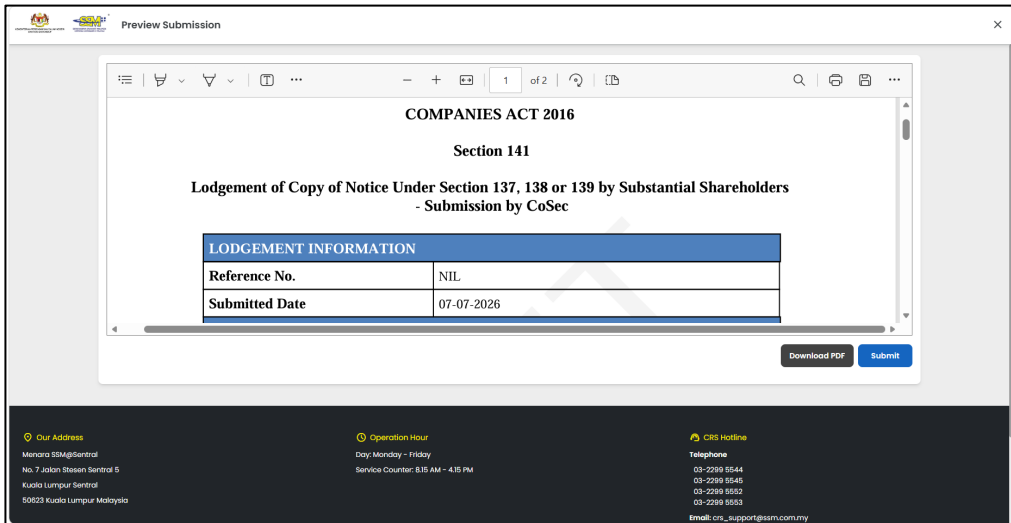
Field Num.	Description
	 Note: If the user does not exist in the CRS Database, user needs to fill in all mandatory fields.
7b	User selects Type of Shareholder=Body Corporate. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search". 

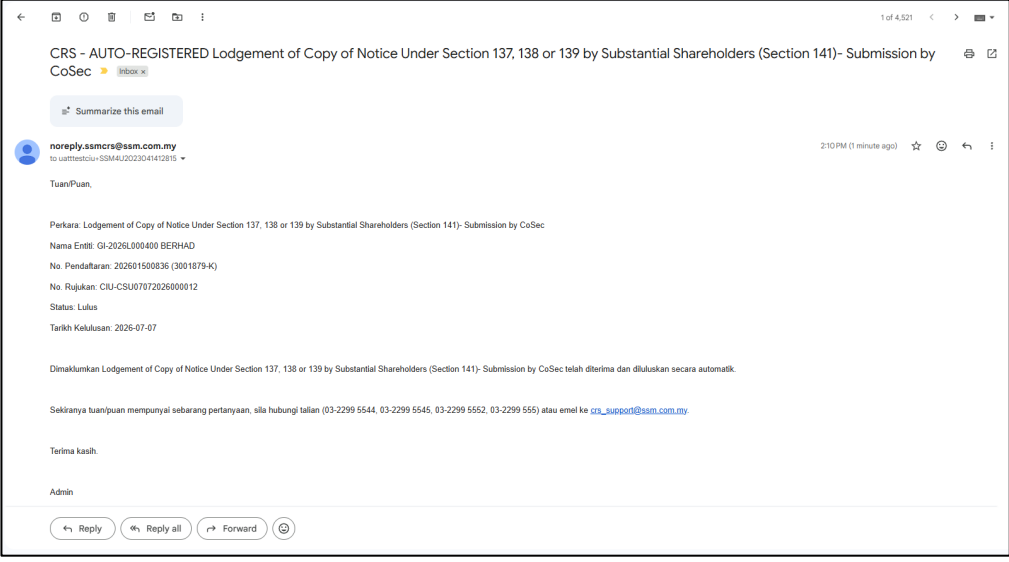
Field Num.	Description
	Note: For ESOS and Remaining Shareholders, please refer to hyperlink “Reference Guide for Entering Identification Numbers of Identified Entities”. System will load the information and user is required to complete the mandatory fields. 
7c	User selects Type of Shareholder=Other Entity. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click “Search”.

Field Num.	Description
	 Note: Please refer to the hyperlink “Reference Guide for Entering Identification Numbers of Identified Entities” for the Company Reg Number. System will load the information and user is required to complete the mandatory fields. 
8	User is required to select the types of Changes to be made.

Field Num.	Description
	 iv. If user selects option "Become Substantial Shareholder (Section 137)", please refer to item 8a. v. If user selects option "Change in Interest of Substantial Shareholder (Section 138)", please refer to item 8b. vi. If user selects option "Ceases to be Substantial Shareholder (Section 139)", please refer to item 8c.
8a	User selects option "Become Substantial Shareholder (Section 137)" and user is required to pick Date of Acquired. 
8b	User selects option "Change in Interest of Substantial Shareholder (Section 138)" and user is required to pick Date of Change. 
8c	User selects option "Ceases to be Substantial Shareholder (Section 139)" and user is required to pick Date of Disposed.

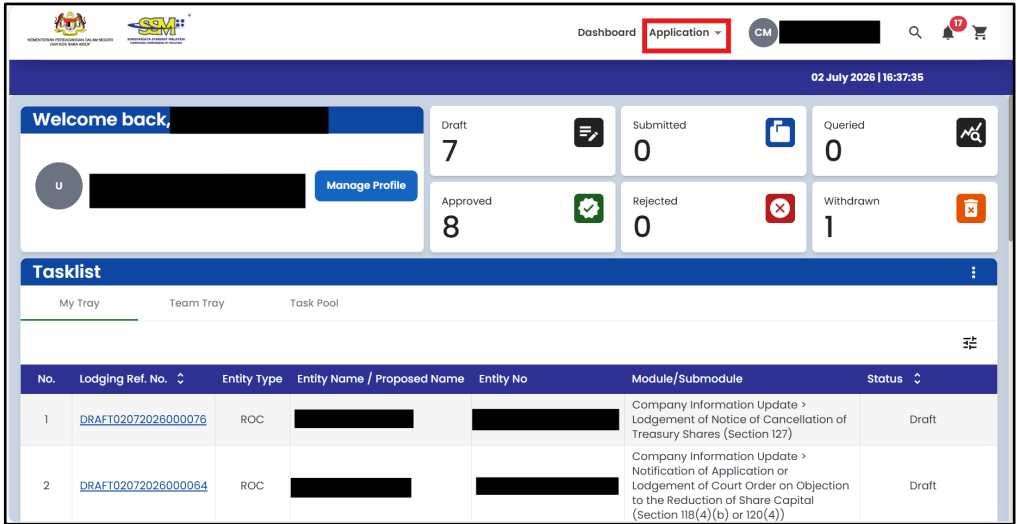
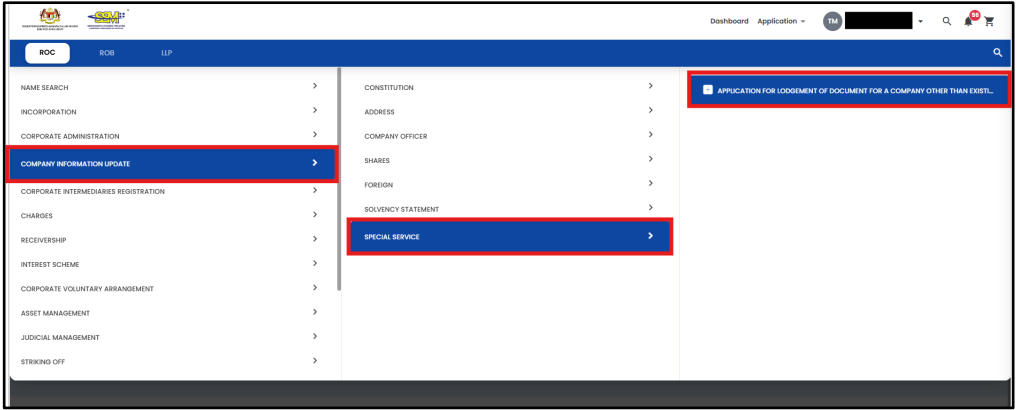
Field Num.	Description
	
9	User is required to fill in Number of Share or Amount of Stock and tick the declaration box "I declare that the above substantial shareholder information is correct". 
10	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
11	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

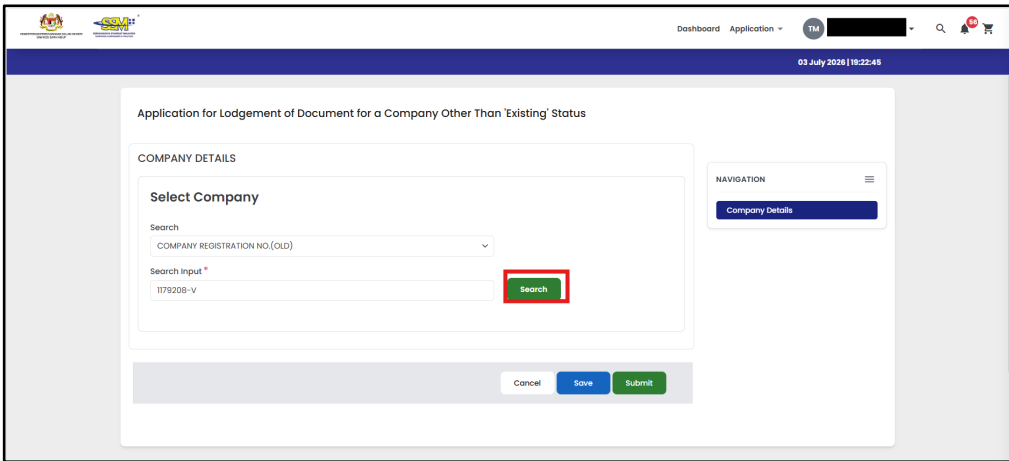
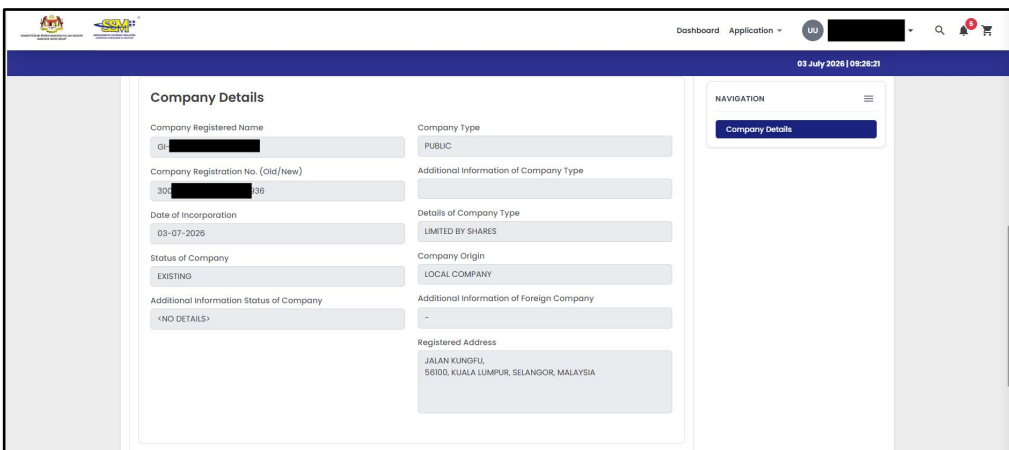
Field Num.	Description
	
12	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
13	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

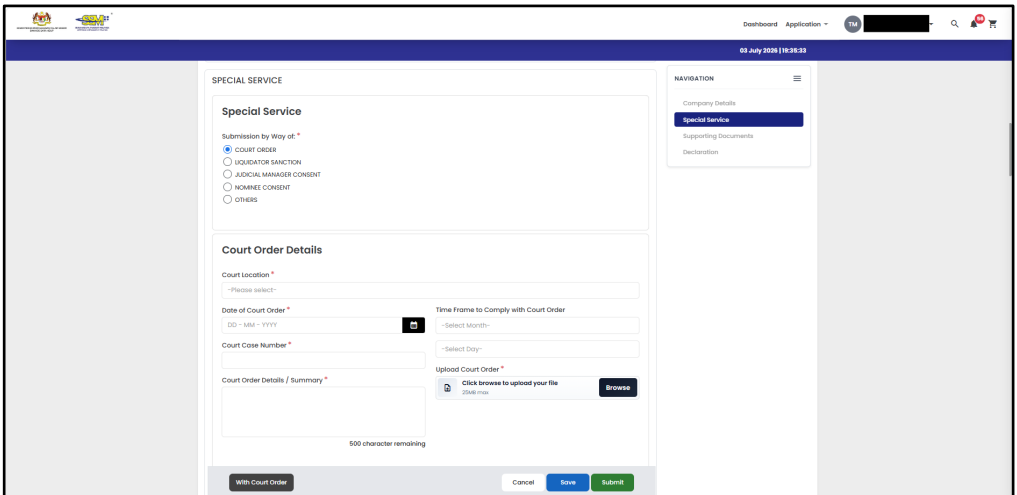
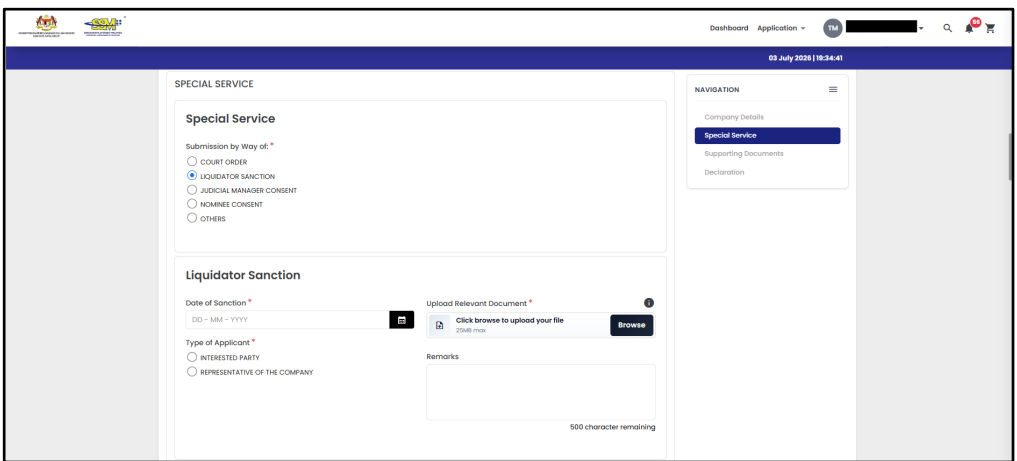
Field Num.	Description
	 CRS - AUTO-REGISTERED Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141)- Submission by CoSec Summarize this email noreply.ssmcrs@ssm.com.my to uatittest@ssm.com.my Tuan/Puan, Perkara: Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141)- Submission by CoSec Nama Entiti: GI-2026L000400 BERNHAD No. Pendaftaran: 202601500836 (3001879-K) No. Rujukan: CIU-CSU07072626000012 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Lodgement of Copy of Notice Under Section 137, 138 or 139 by Substantial Shareholders (Section 141)- Submission by CoSec telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my. Terima kasih. Admin Reply Reply all Forward

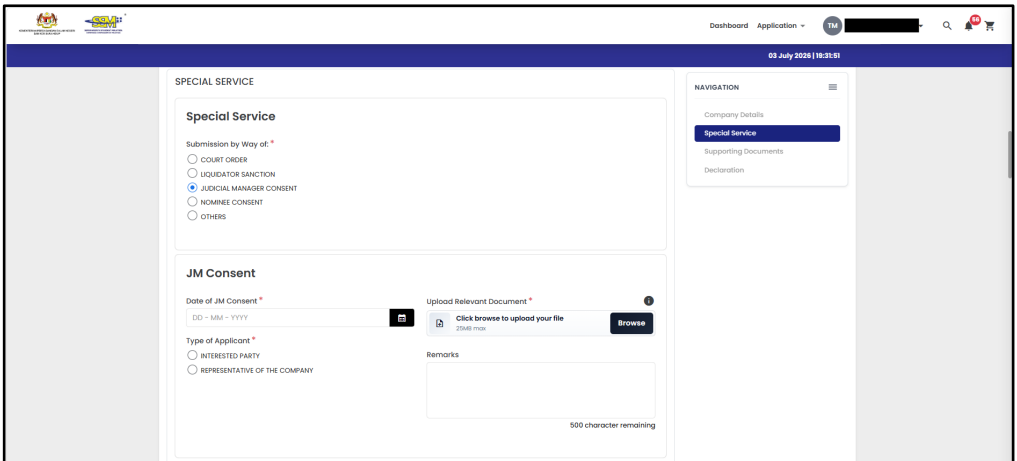
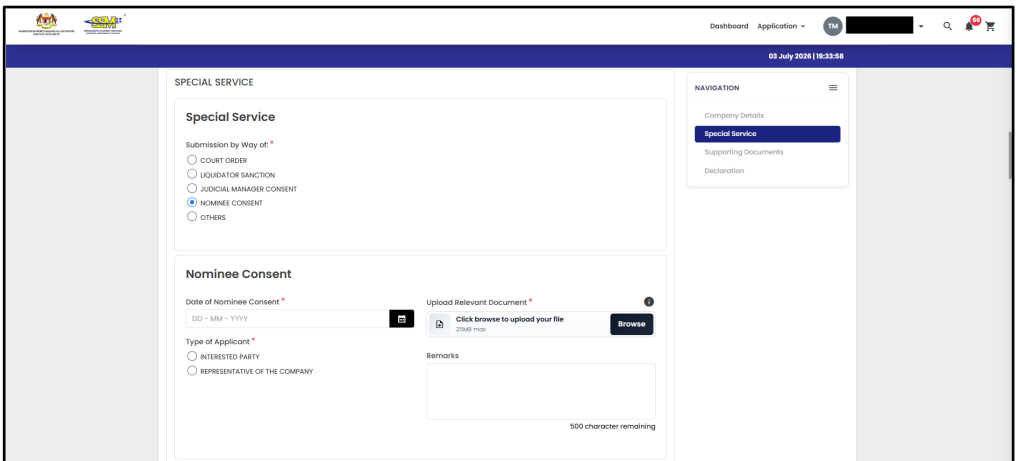
6.15 Special Service – for Company other than “Existing” status.

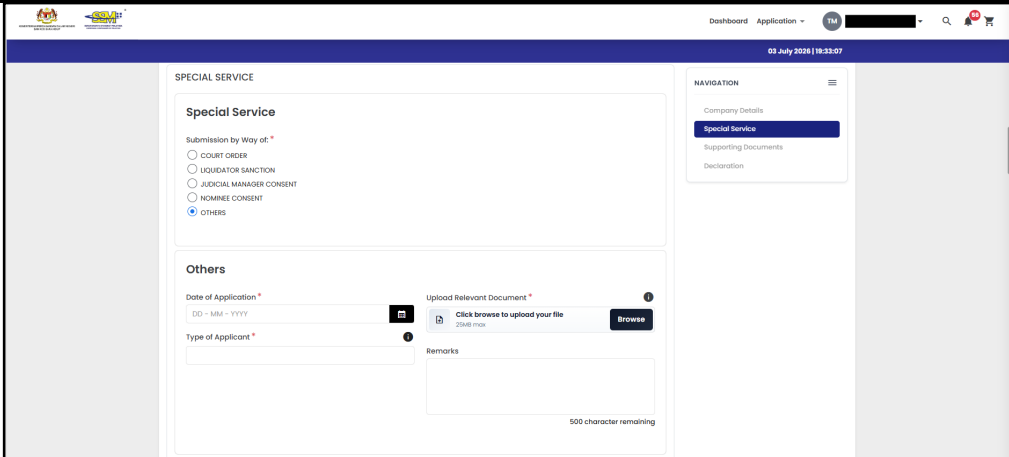
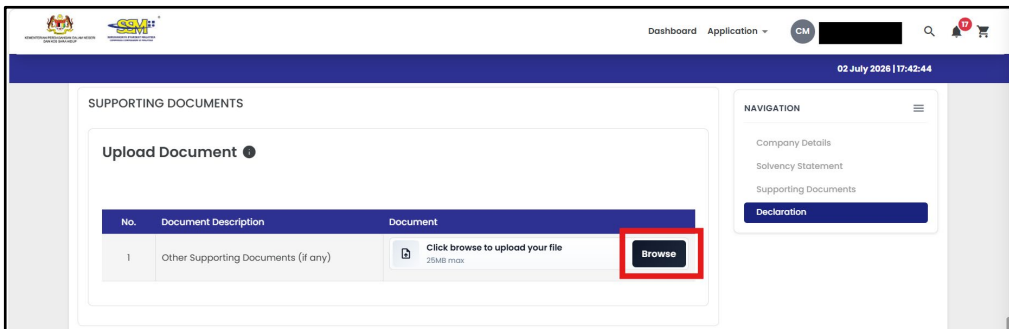
Note: This special service is intended to allow user to apply for access to specific applications within the CIU service.

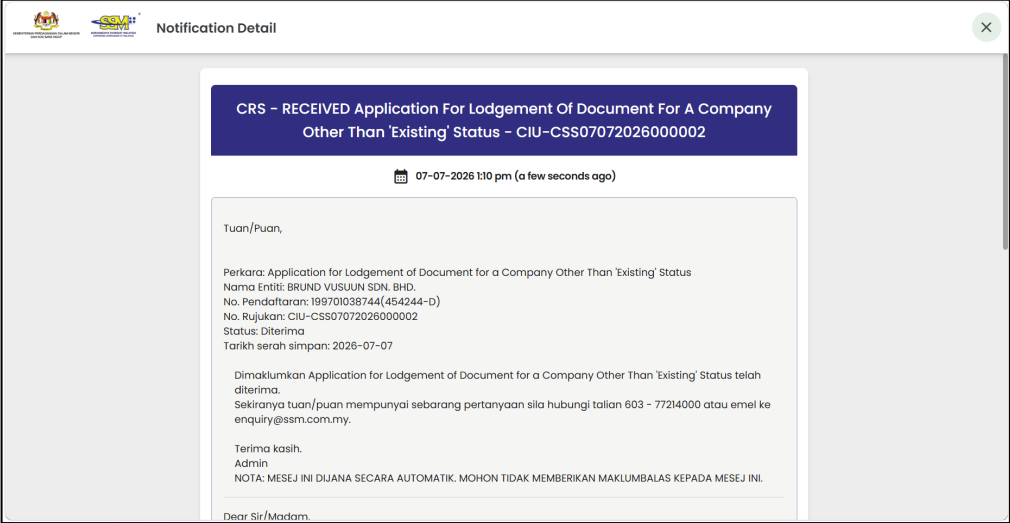
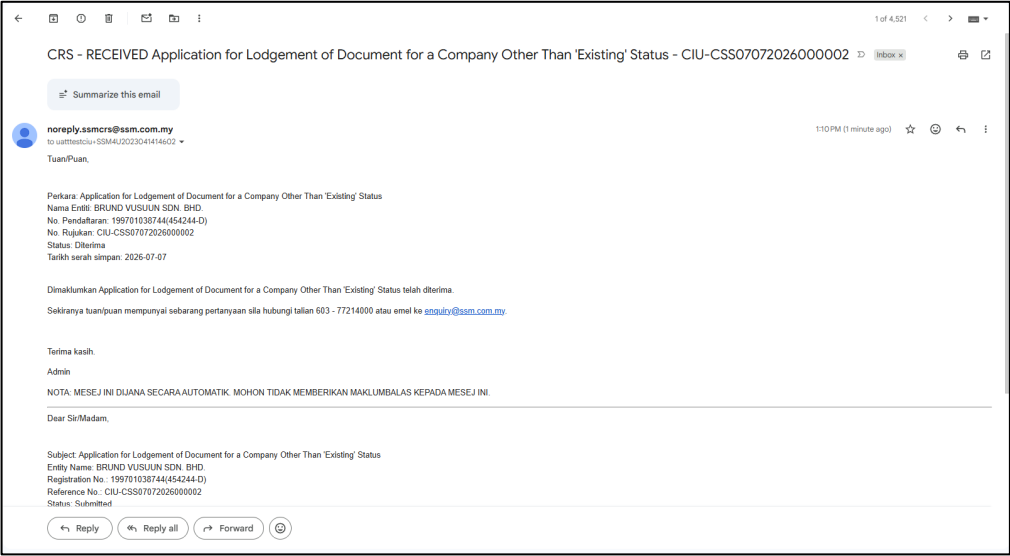
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Special Services > Application for Lodgement of Document for a Company Other Than 'Existing' Status 

Field Num.	Description
3	Application for Lodgement of Document for a Company Other Than 'Existing' Status form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of the selected company must be other than 'Existing', 'Dissolved', 'Removed' and 'Ceased'. After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user is required to select the Type of Application for the lodgement: 1. If the user selects Option "Court Order", please refer to item 5a.

Field Num.	Description
	2. If the user selects option "Liquidator Sanction", please refer to item 5b. 3. If the user selects option "Judicial Manager Consent", please refer to item 5c. 4. If the user selects option "Nominee Consent", please refer to item 5d. 5. If the user selects option "Others", please refer to item 5e.
5a	User selects option "Court Order" and required to complete all mandatory fields. Next, user is required to select the service the user wants to have permission to access. 
5b	User selects option "Liquidator Sanction" and required to complete all mandatory fields. Next, user is required to select the service the user wants to have permission to access. 

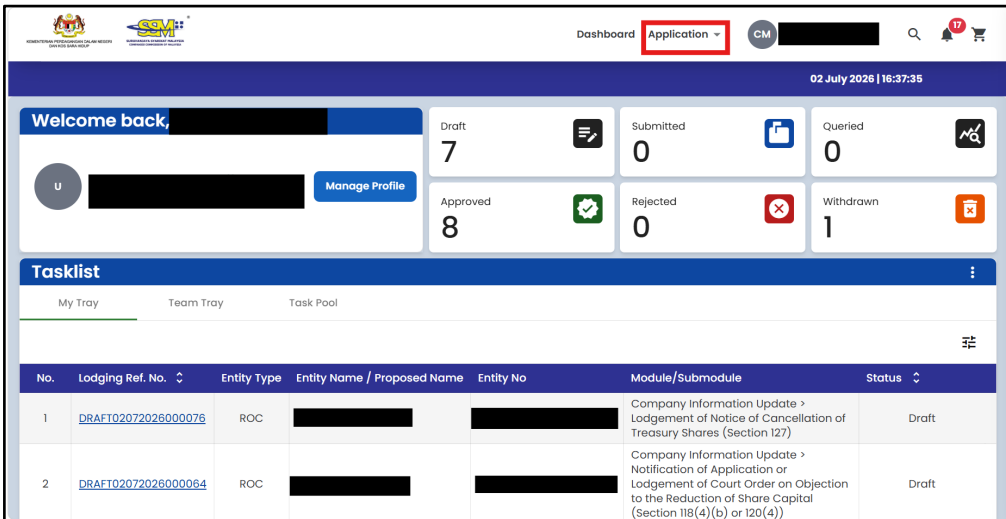
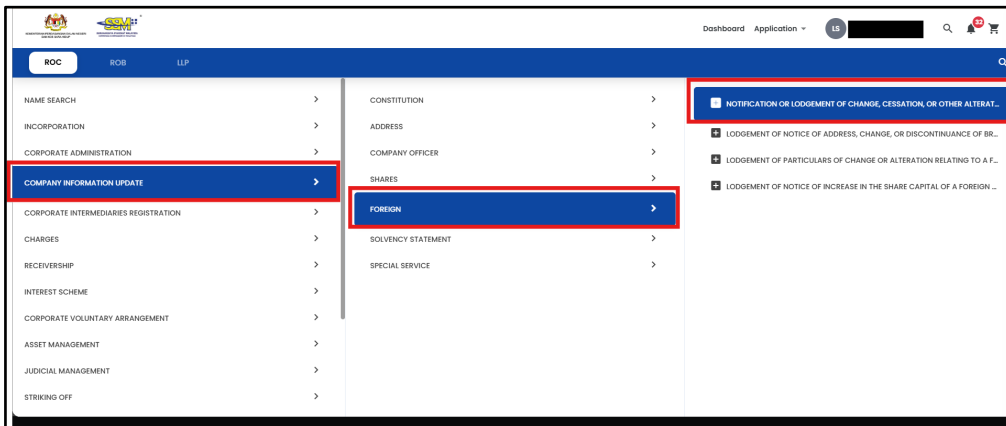
Field Num.	Description
5c	User selects option "Judicial Manager Consent" and required to complete all mandatory fields. Next, user is required to select the service the user wants to have permission to access.  The screenshot shows the 'SPECIAL SERVICE' form. Under 'Submission by Way of:', 'JUDICIAL MANAGER CONSENT' is selected. The 'JM Consent' section includes a date field (DD-MM-YYYY), an upload field for 'Upload Relevant Document' (2048 max), and a 'Remarks' field (500 character remaining). The 'NAVIGATION' sidebar on the right shows 'Special Service' as the active option.
5d	User select option "Nominee Consent" and required to complete all mandatory field. Next, user is required to select which service user want to have permission to access.  The screenshot shows the 'SPECIAL SERVICE' form. Under 'Submission by Way of:', 'NOMINEE CONSENT' is selected. The 'Nominee Consent' section includes a date field (DD-MM-YYYY), an upload field for 'Upload Relevant Document' (2048 max), and a 'Remarks' field (500 character remaining). The 'NAVIGATION' sidebar on the right shows 'Special Service' as the active option.
5e	User selects option "Others" and required to complete all mandatory fields. Next, user is required to select the service the user wants to have permission to access.

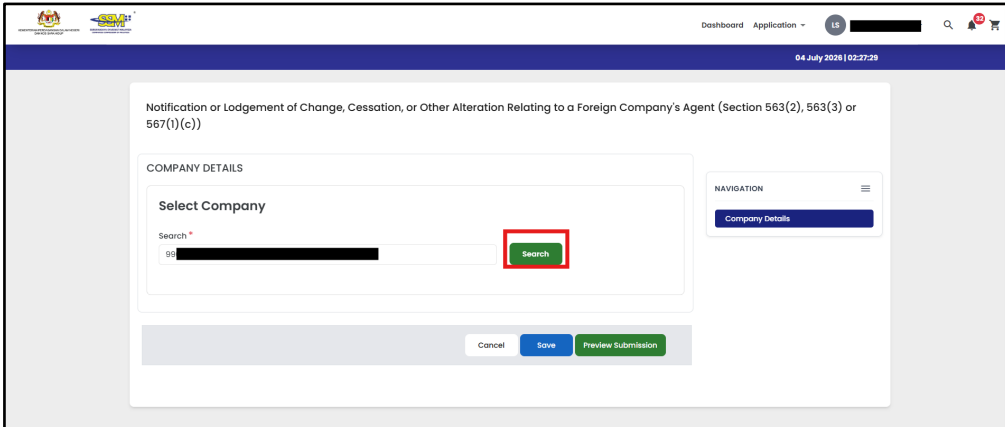
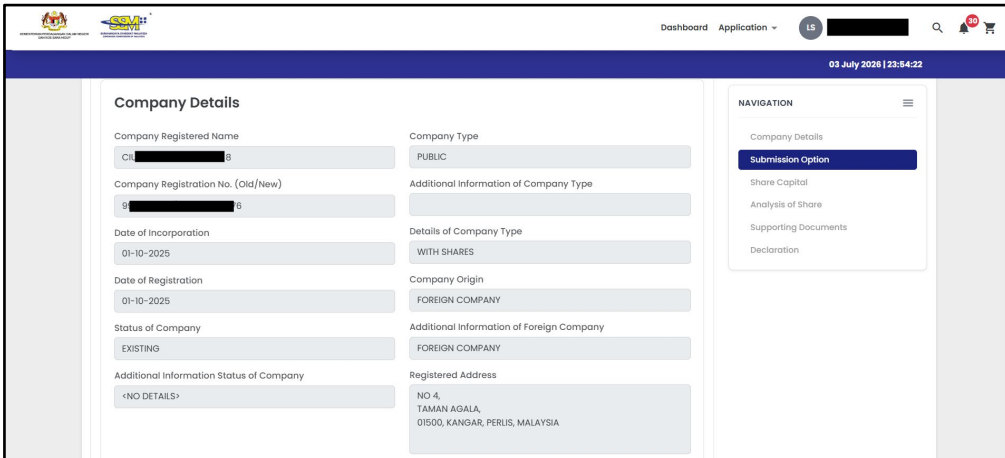
Field Num.	Description
	
6	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
7	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Submit button.

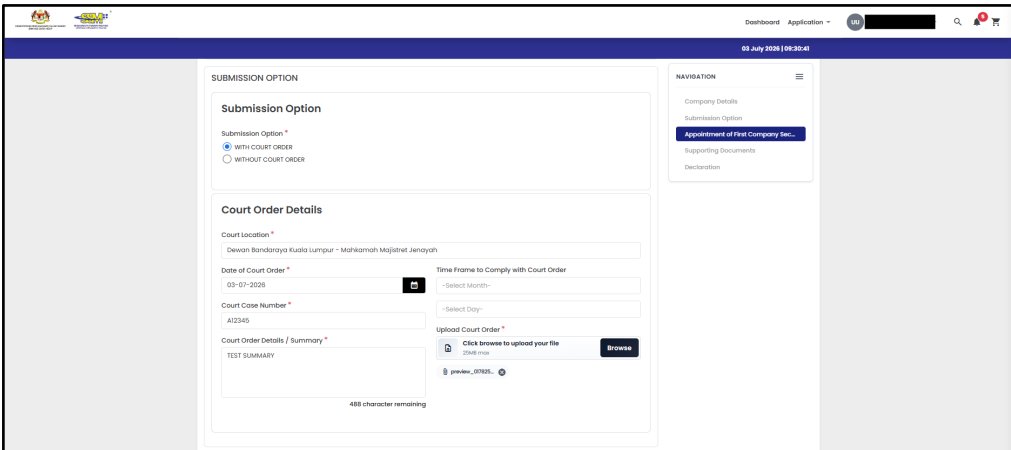
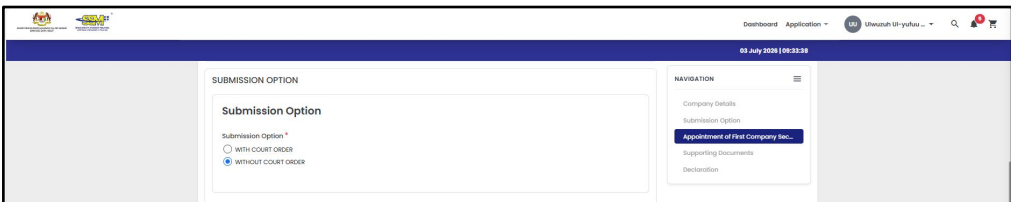
Field Num.	Description
	 Notification Detail CRS - RECEIVED Application For Lodgement Of Document For A Company Other Than 'Existing' Status - CIU-CSS07072026000002 07-07-2026 1:10 pm (a few seconds ago) Tuan/Puan, Perkara: Application for Lodgement of Document for a Company Other Than 'Existing' Status Nama Entiti: BRUND VUSUUN SDN. BHD. No. Pendaftaran: 199701038744(454244-D) No. Rujukan: CIU-CSS07072026000002 Status: Diterima Tarikh serah simpan: 2026-07-07 Dimaklumkan Application for Lodgement of Document for a Company Other Than 'Existing' Status telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih, Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam,
	 CRS - RECEIVED Application for Lodgement of Document for a Company Other Than 'Existing' Status - CIU-CSS07072026000002 Summarize this email noreply.ssmcrs@ssm.com.my to uar1tstc1u+SSM4.0023041414602 Tuan/Puan, Perkara: Application for Lodgement of Document for a Company Other Than 'Existing' Status Nama Entiti: BRUND VUSUUN SDN. BHD. No. Pendaftaran: 199701038744(454244-D) No. Rujukan: CIU-CSS07072026000002 Status: Diterima Tarikh serah simpan: 2026-07-07 Dimaklumkan Application for Lodgement of Document for a Company Other Than 'Existing' Status telah diterima. Sekiranya tuan/puan mempunyai sebarang pertanyaan sila hubungi talian 603 - 77214000 atau emel ke enquiry@ssm.com.my. Terima kasih, Admin NOTA: MESEJ INI DIJANA SECARA AUTOMATIK. MOHON TIDAK MEMBERIKAN MAKLUMBALAS KEPADA MESEJ INI. Dear Sir/Madam, Subject: Application for Lodgement of Document for a Company Other Than 'Existing' Status Entity Name: BRUND VUSUUN SDN. BHD. Registration No.: 199701038744(454244-D) Reference No.: CIU-CSS07072026000002 Status: Submitted Reply Reply all Forward

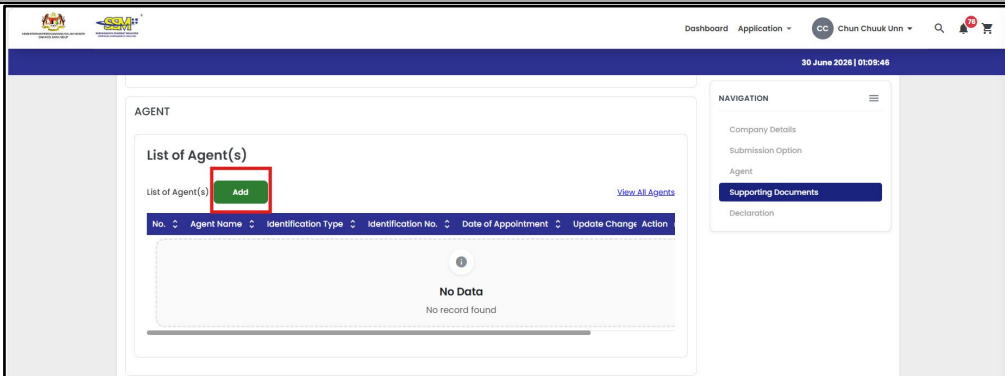
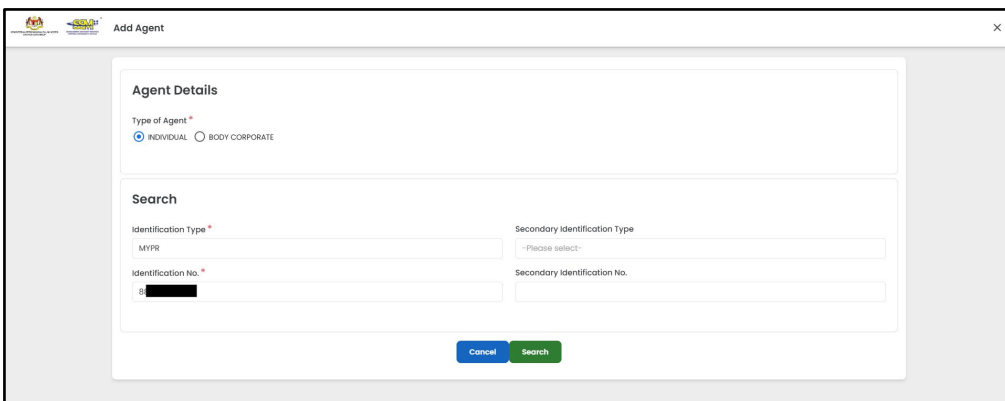
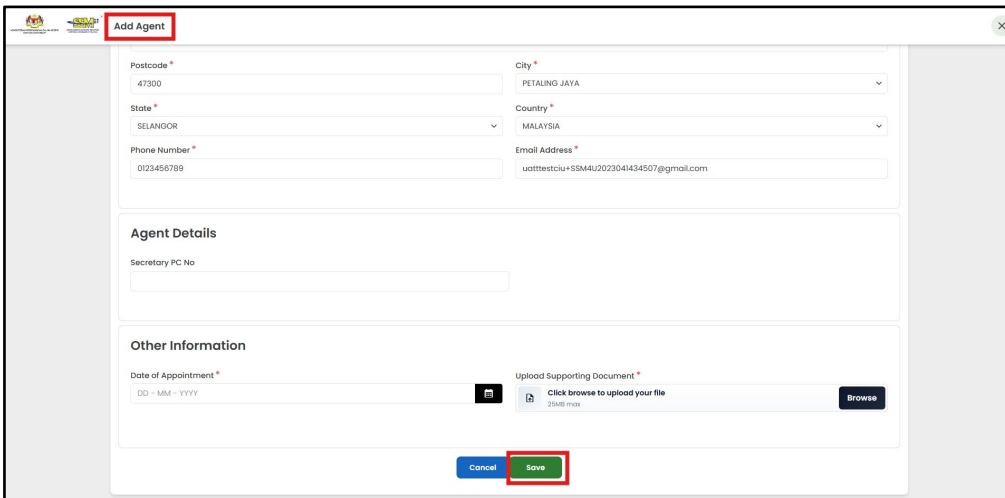
7 Foreign

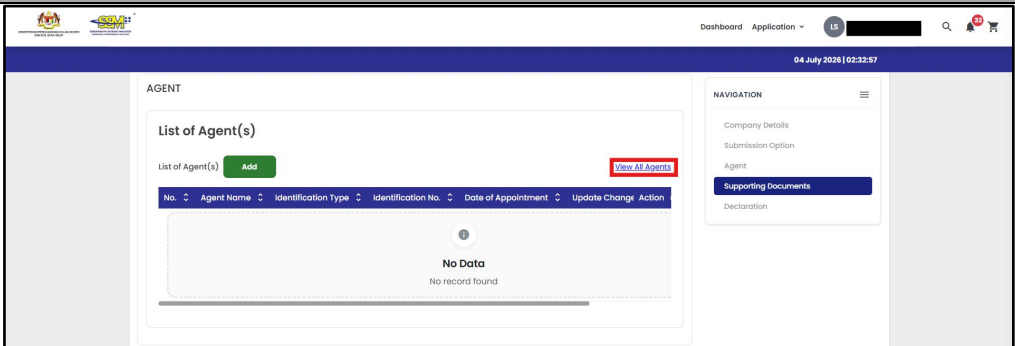
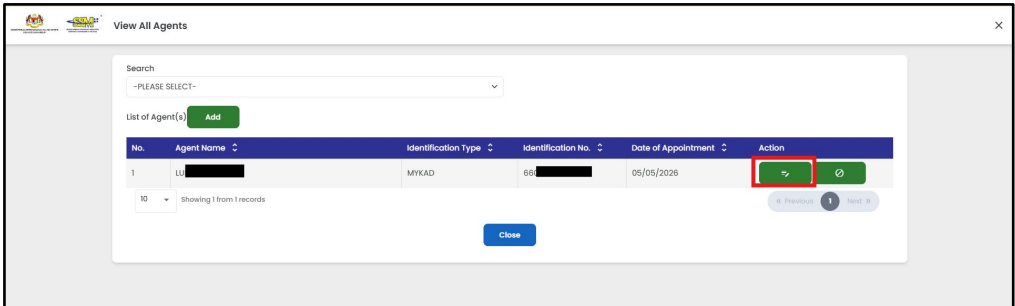
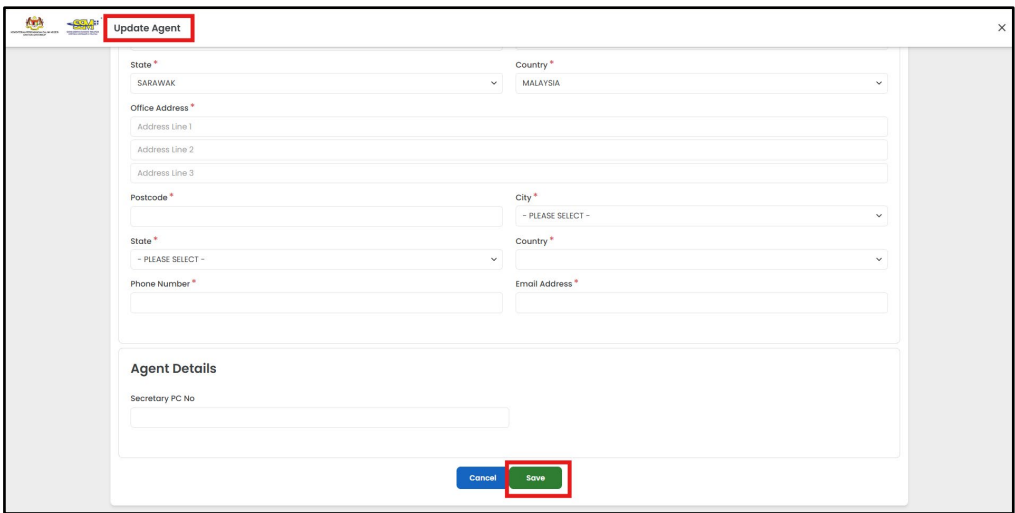
7.1 Notification or lodgement of change, cessation, or other alteration relating to a foreign company's agent (section 563(2), 563(3) or 567(1)I)

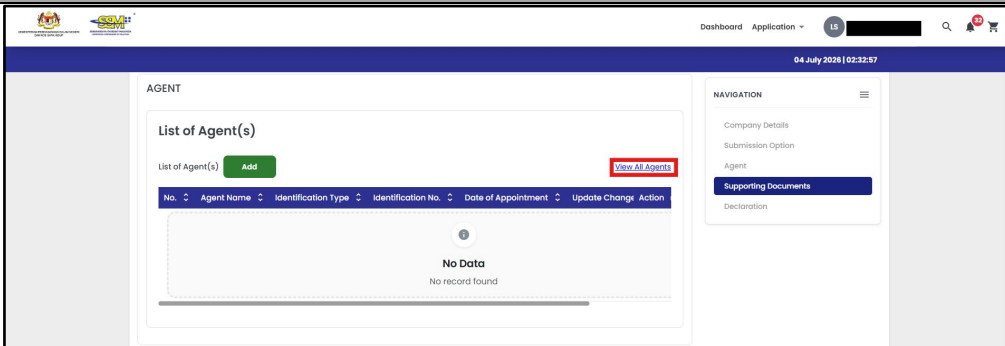
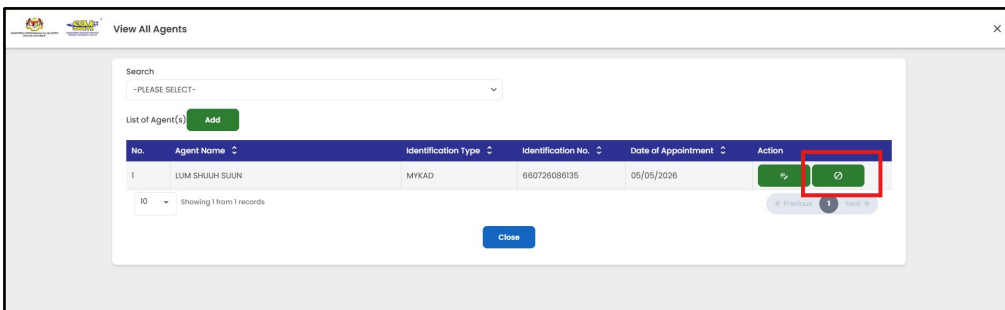
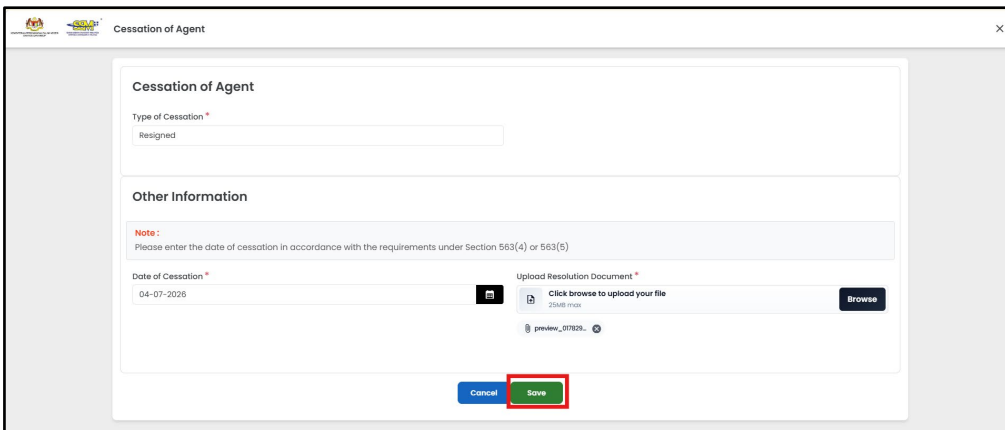
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Foreign > Notification or lodgement of change, cessation, or other alteration relating to a foreign company's agent (section 563(2), 563(3) or 567(1)I). 

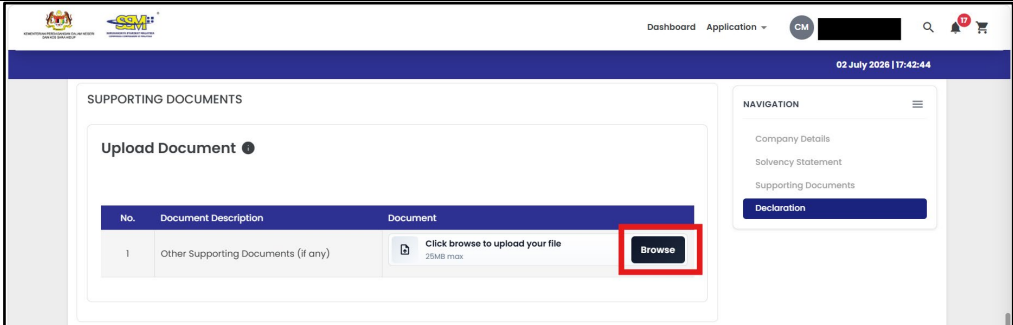
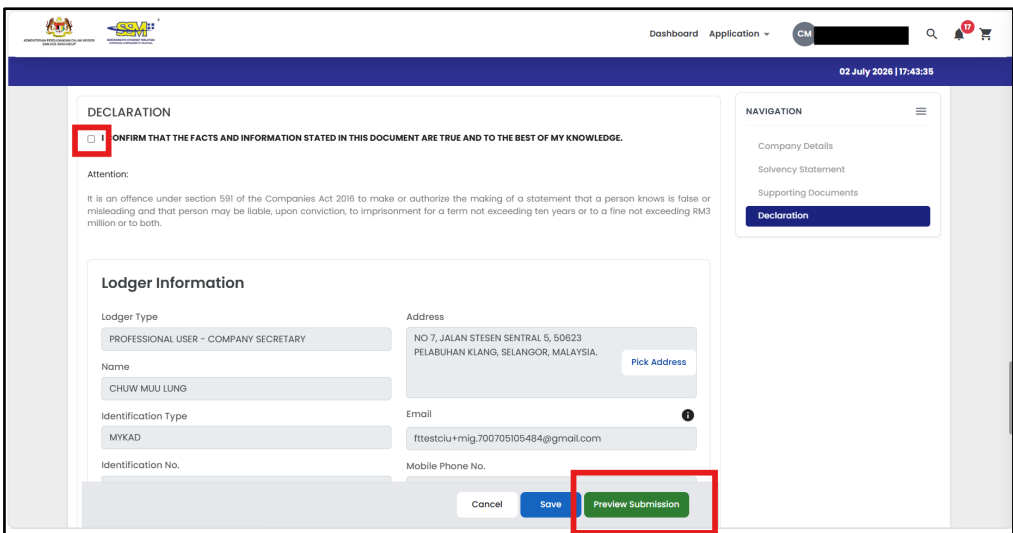
Field Num.	Description
3	Notification or lodgement of change, cessation, or other alteration relating to a foreign company's agent (section 563(2), 563(3) or 567(1)I) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Foreign". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user is required to select Submission Option for the lodgement.

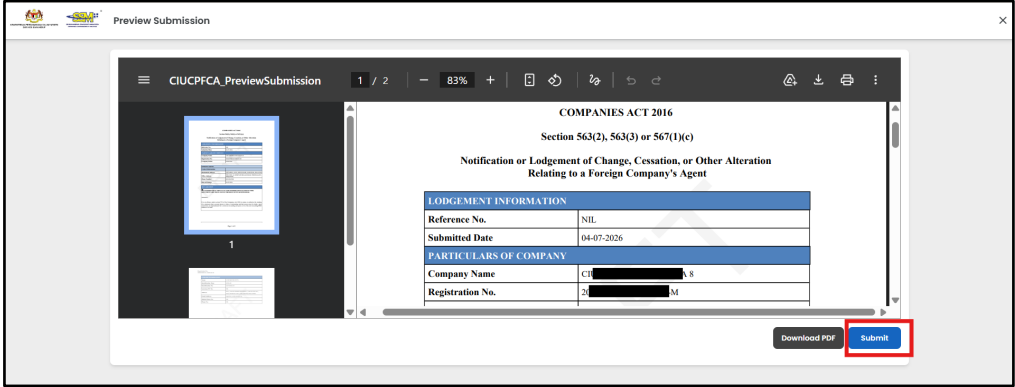
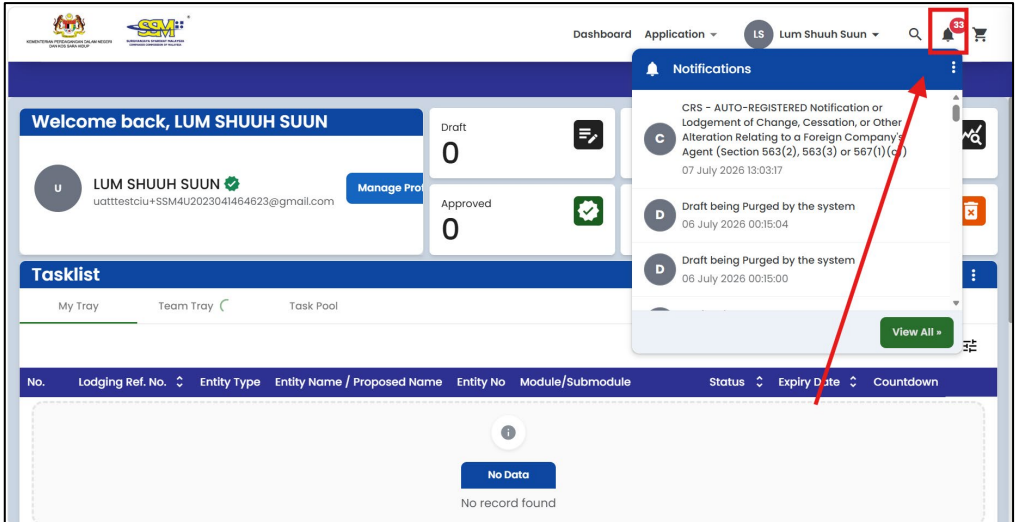
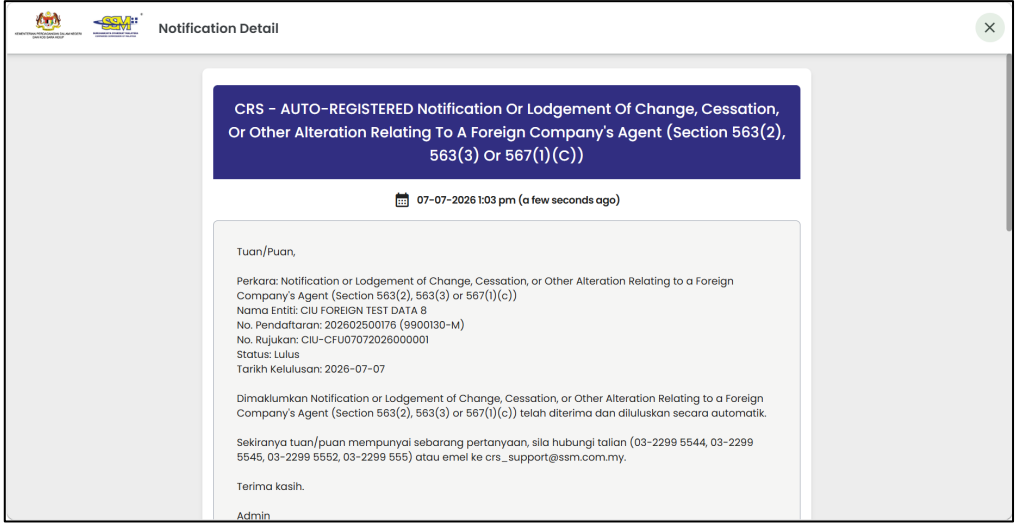
Field Num.	Description
	1. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. 1. If the user selects "Without Court Order", no fields are required to be filled in. 
6	System will display the section "Agent". - If user chooses to add New Agent, please refer to item 6a. - If user chooses to Update existing Agent, please refer to item 6b. - If user chooses to Ceased Existing Agent, please refer to item 6c.
6a	Click "Add".

Field Num.	Description
	 2. Input all mandatory fields and click "Search".  Note: The system only allows registered Agent in the Supporting Module only. 3. Complete all mandatory fields and click "Save". 
6b	1. User clicks on the hyperlink "View All Agents" and click "Edit" .

Field Num.	Description
	  2. Complete all mandatory fields and click "Save". 
6c	1. User clicks on the hyperlink "View All Agents" and click "Ceased".

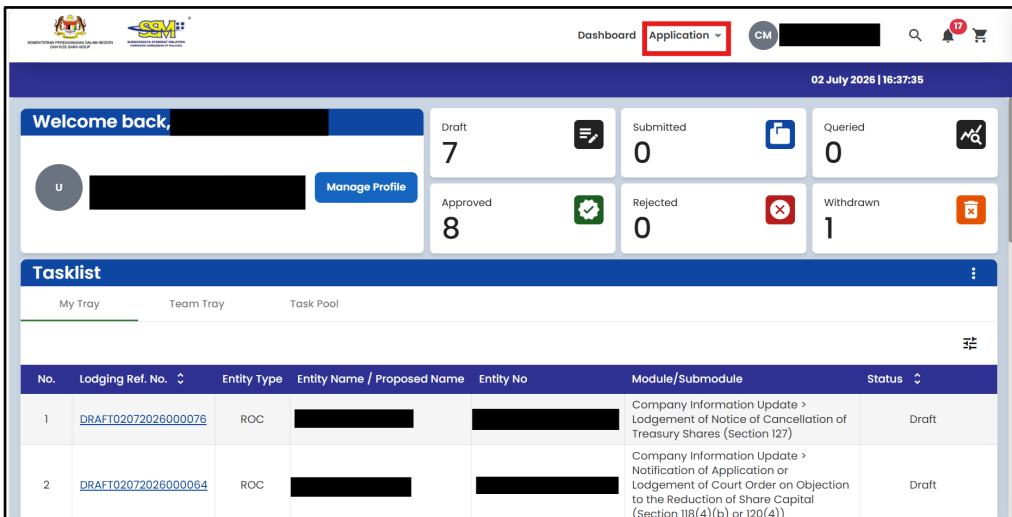
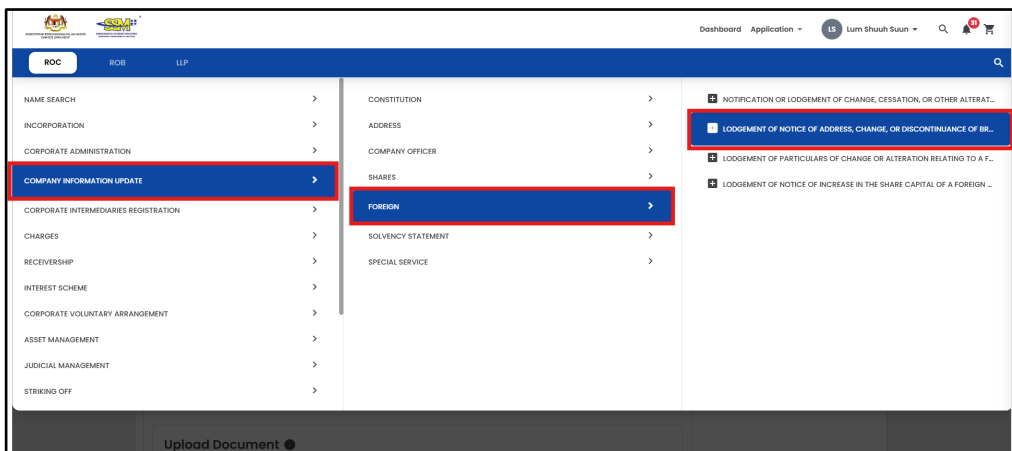
Field Num.	Description
	  2. Complete all mandatory fields and click "Save". 
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.

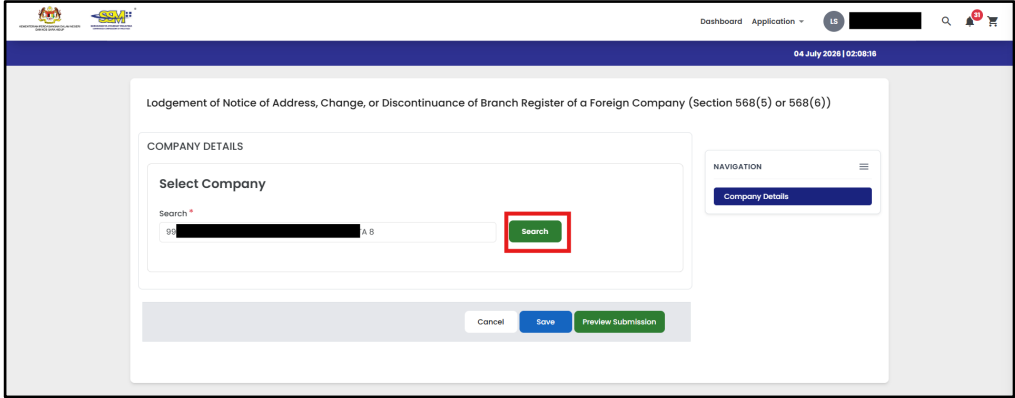
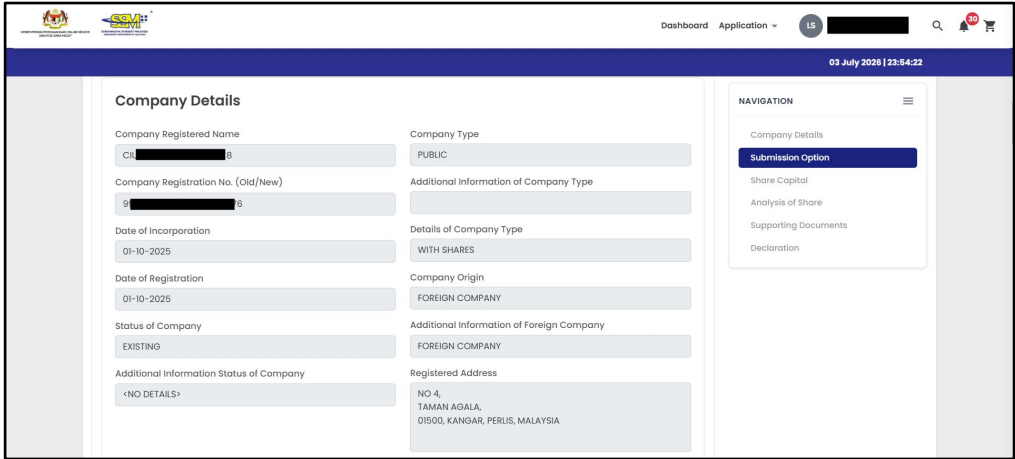
Field Num.	Description
	 Note: This section is optional.
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button. 
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit".

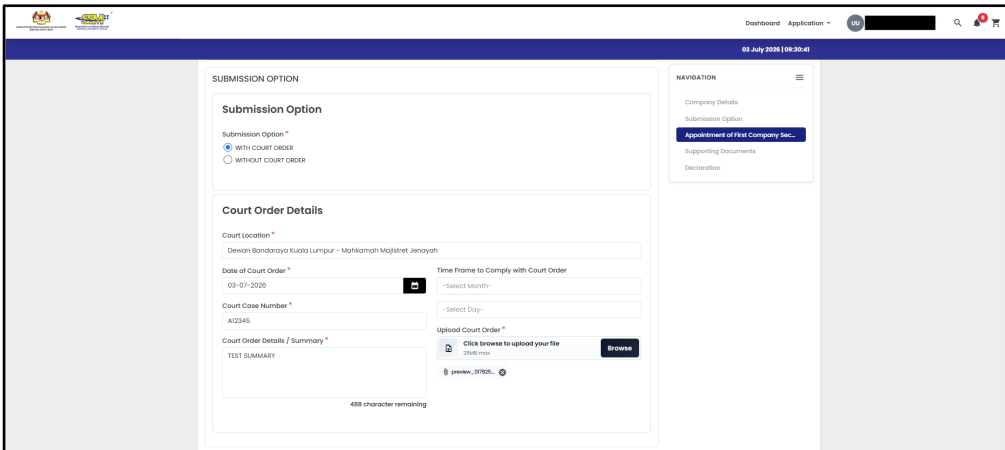
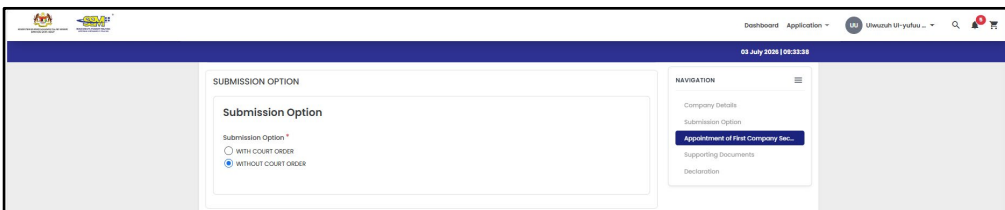
Field Num.	Description
	
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.  

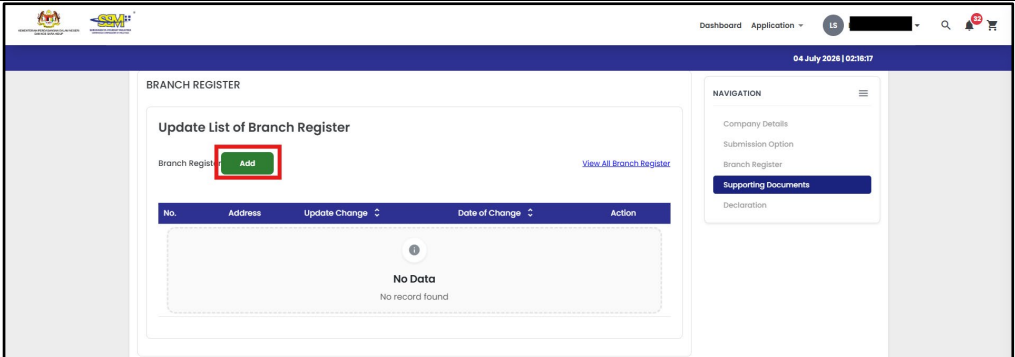
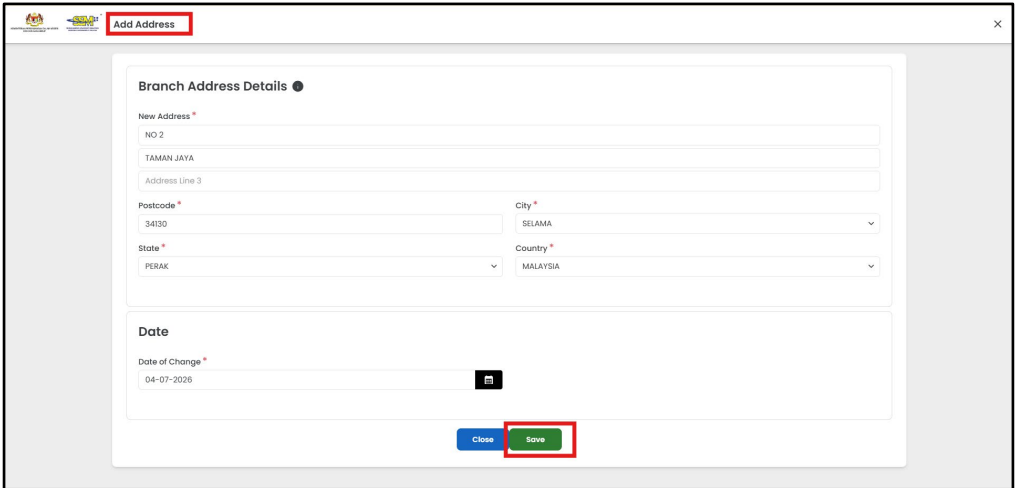
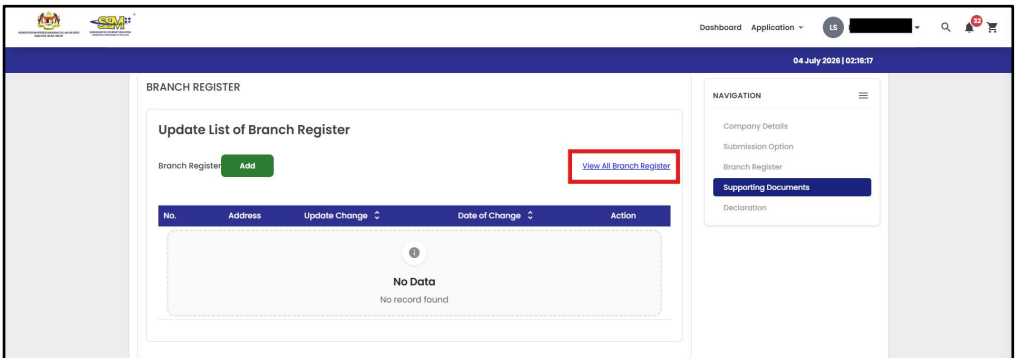
Field Num.	Description
	← 📄 🕒 📧 📁 ⋮ 1 of 4,519 ← → ⌵ CRS - AUTO-REGISTERED Notification or Lodgement of Change, Cessation, or Other Alteration Relating to a Foreign Company's Agent (Section 563(2), 563(3) or 567(1)(c)) 📧 🔗 📄 Summarize this email 👤 noreply.ssmcrs@ssm.com.my to uatfttest@ssm.com.my (9900130-M) 1:03 PM (0 minutes ago) ☆ 🗨 🔄 ⋮ Tuan/Puan, Perkara: Notification or Lodgement of Change, Cessation, or Other Alteration Relating to a Foreign Company's Agent (Section 563(2), 563(3) or 567(1)(c)) Nama Entiti: CIU FOREIGN TEST DATA 8 No. Pendaftaran: 202602500176 (9900130-M) No. Rujukan: CIU-CFU07072026000001 Status: Lulus Tarikh Kelulusan: 2026-07-07 Dimaklumkan Notification or Lodgement of Change, Cessation, or Other Alteration Relating to a Foreign Company's Agent (Section 563(2), 563(3) or 567(1)(c)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 5555) atau emel ke crs_support@ssm.com.my Terima kasih. Admin 🔄 Reply 🔄 Reply all ➡ Forward 🗑

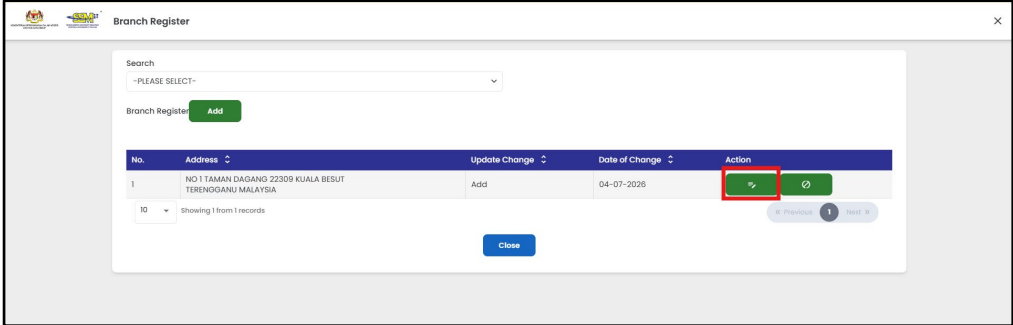
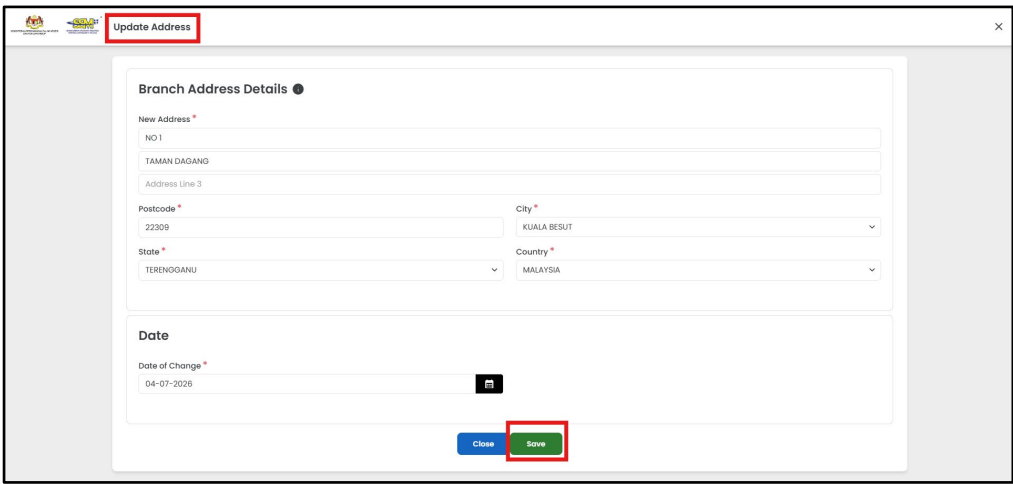
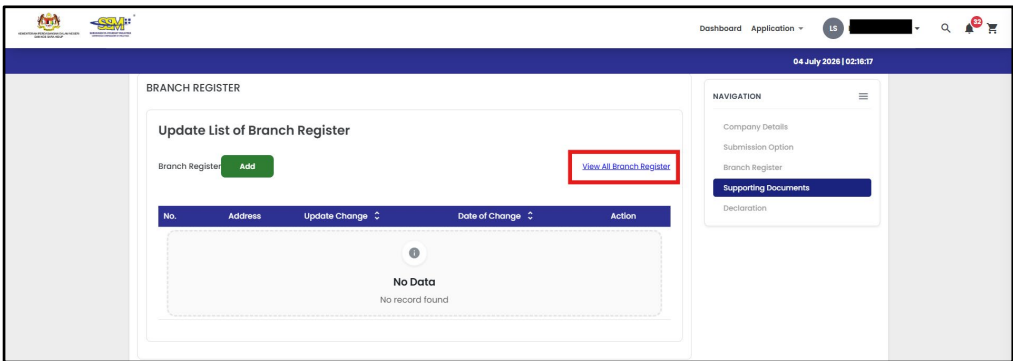
7.2 Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of a Foreign Company (Section 568(5) or 568(6))

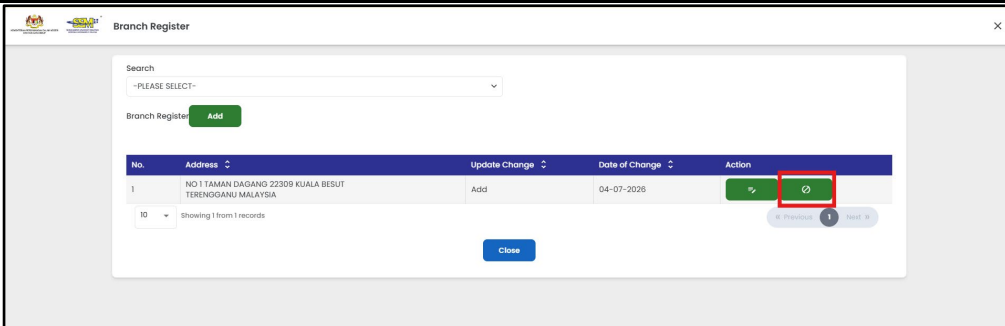
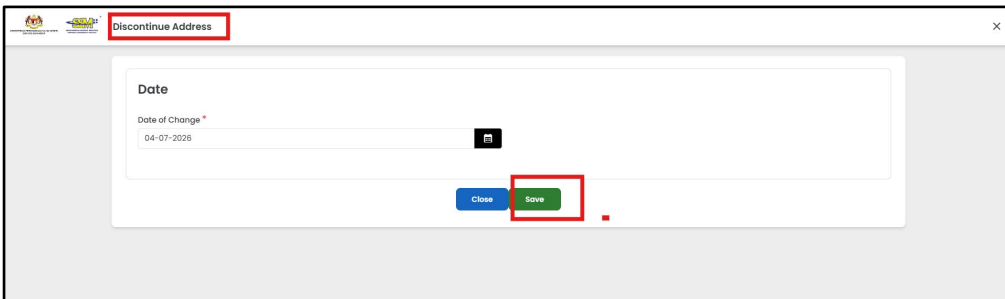
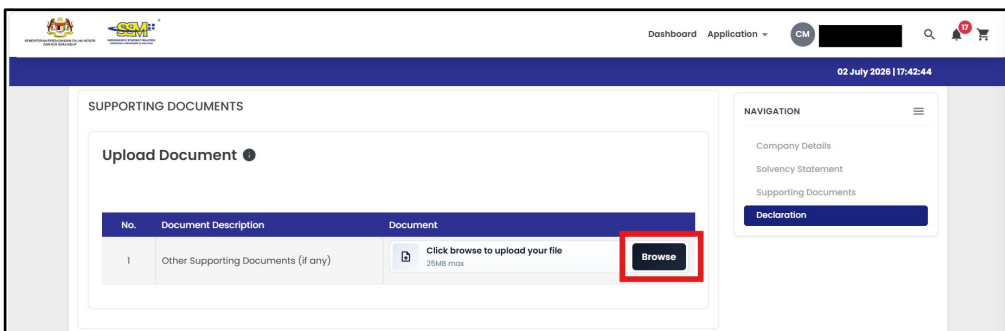
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Foreign > Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of a Foreign Company (Section 568(5) or 568(6)) 

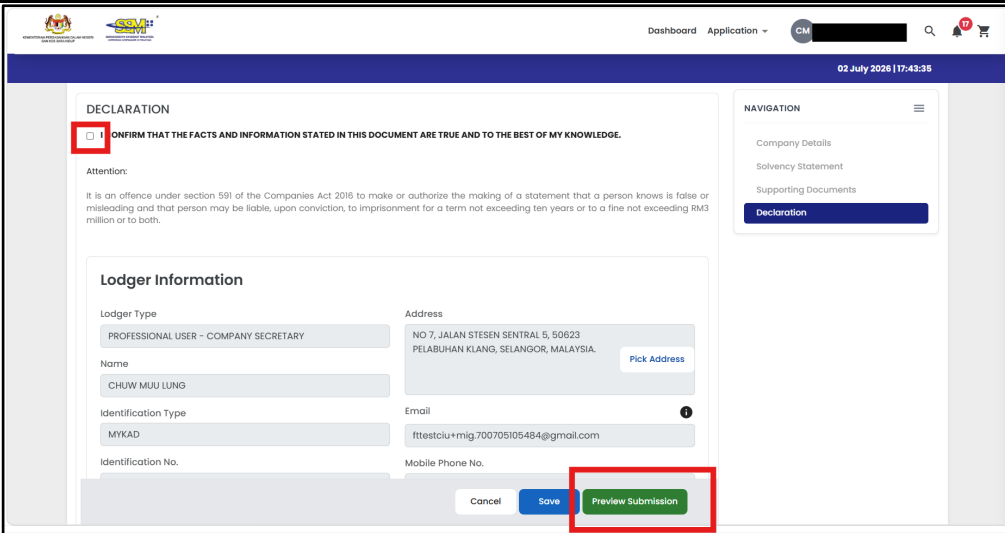
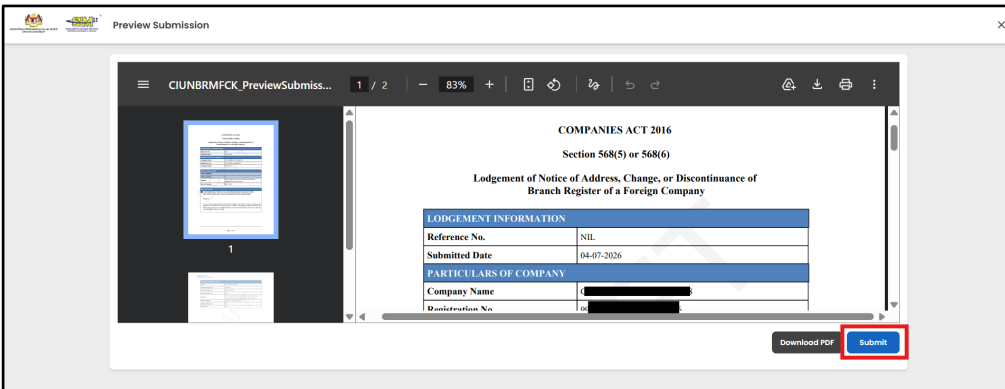
Field Num.	Description
3	Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of a Foreign Company (Section 568(5) or 568(6)) form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Foreign". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user is required to select a Submission Option for the lodgement.

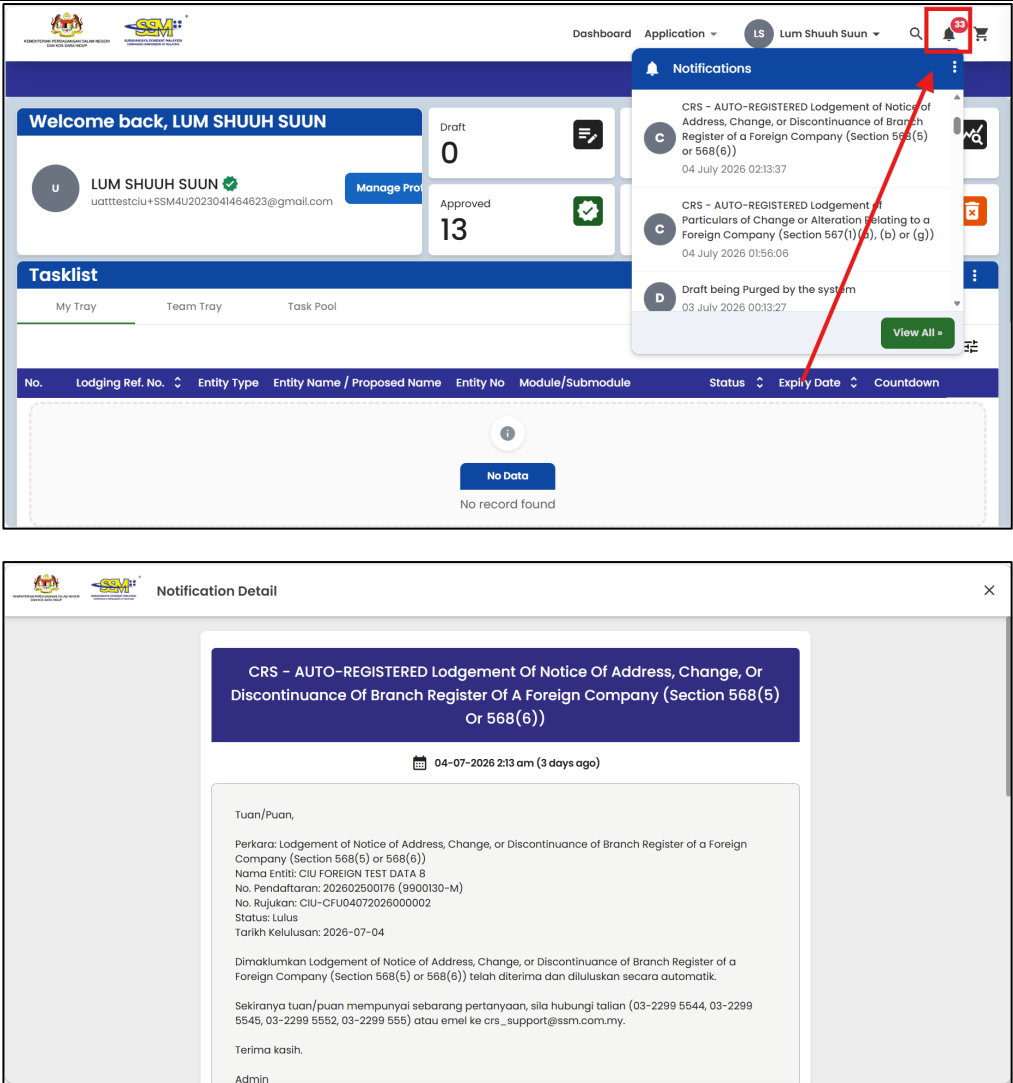
Field Num.	Description
	1. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. 1. If the user selects "Without Court Order", no fields are required to be filled in. 
6	System will be displaying Section "Branch Register" where it is having sub-section "Update List of Branch Address". 1. If user chooses to add New branch Register, please refer to item 6a. 2. If user chooses to Update existing Branch Register record, please refer to item 6b. 3. If user chooses to Discontinue Existing Branch Register Record, please refer to item 6c.
6a	1. Click "Add".

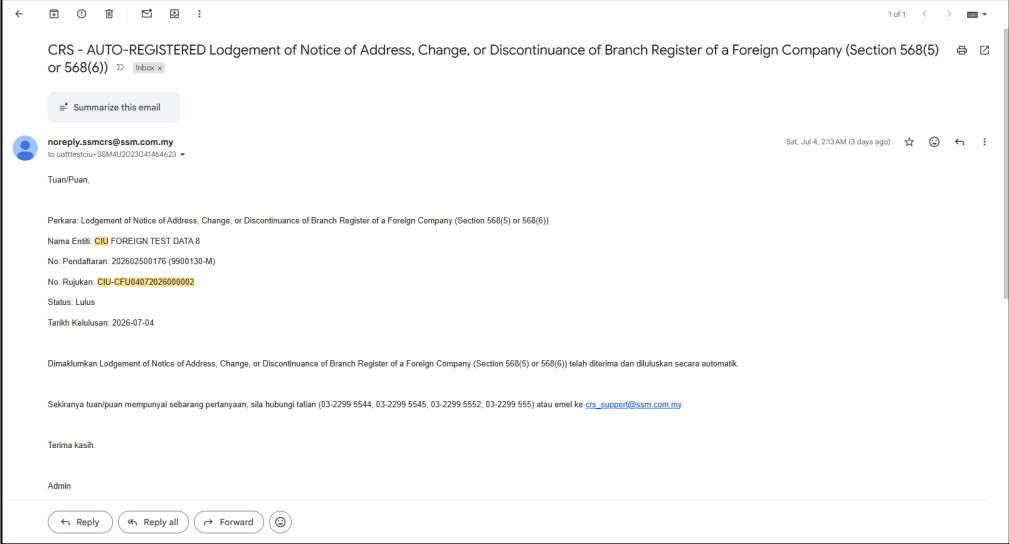
Field Num.	Description
	 2. User completes all mandatory fields and click "Save". 
6b	1. User clicks the hyperlink "View All Branch Register".  2. Click "Update".

Field Num.	Description
	 3. Complete all mandatory fields and click "Save". 
6c	1. User clicks the hyperlink "View All Branch Register".  2. Click "Discontinue".

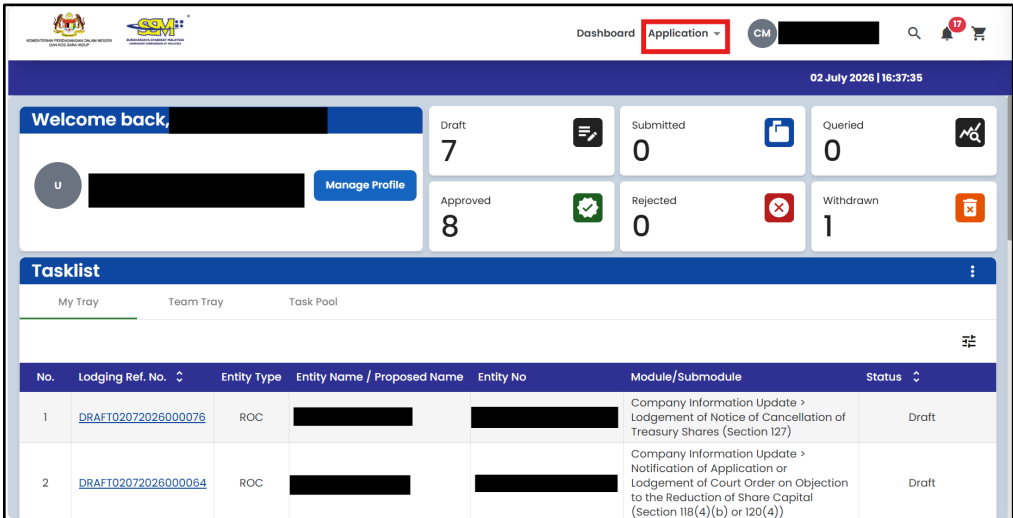
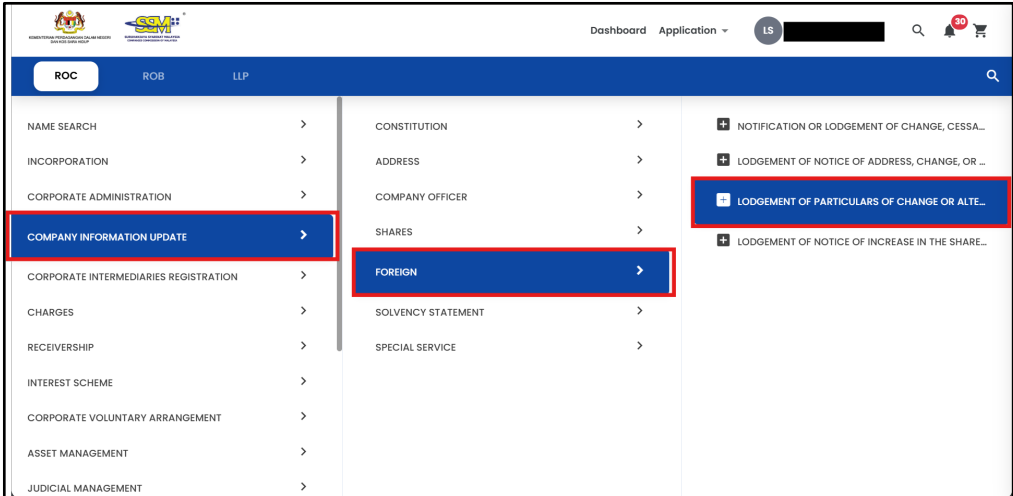
Field Num.	Description
	 3. Complete all mandatory fields and click "Save". 
7	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
8	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

Field Num.	Description
	
9	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
10	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

Field Num.	Description
	

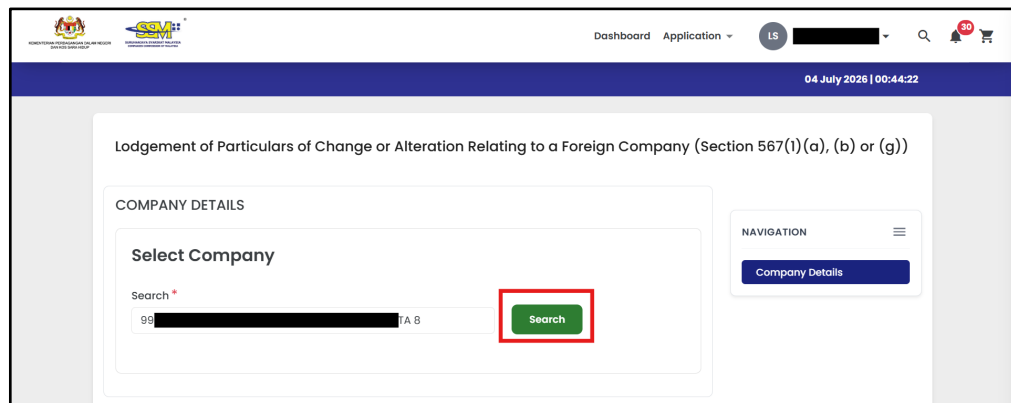
Field Num.	Description
	 CRS - AUTO-REGISTERED Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of a Foreign Company (Section 568(5) or 568(6)) Summarize this email noreply.ssmcrs@ssm.com.my to uat1testciu@SSMAU/2023041464623 Tuan/Puan, Perkara: Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of a Foreign Company (Section 568(5) or 568(6)) Nama Entiti: CIU FOREIGN TEST DATA 8 No. Pendaftaran: 2026025001176 (9909130-M) No. Rujukan: CIU-CFU04972026000002 Status: Lulus Tarikh Kelulusan: 2026-07-04 Dimaklumkan Lodgement of Notice of Address, Change, or Discontinuance of Branch Register of a Foreign Company (Section 568(5) or 568(6)) telah diterima dan diluluskan secara automatik. Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my Terima kasih. Admin Reply Reply all Forward

7.3 Lodgement of Particulars of Change or Alteration Relating to a Foreign Company (Section 567(1)(a), (b) or (g))

Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Foreign > Lodgement of Particulars of Change or Alteration Relating to a Foreign Company (Section 567(1)(a), (b) or (g)). 

3

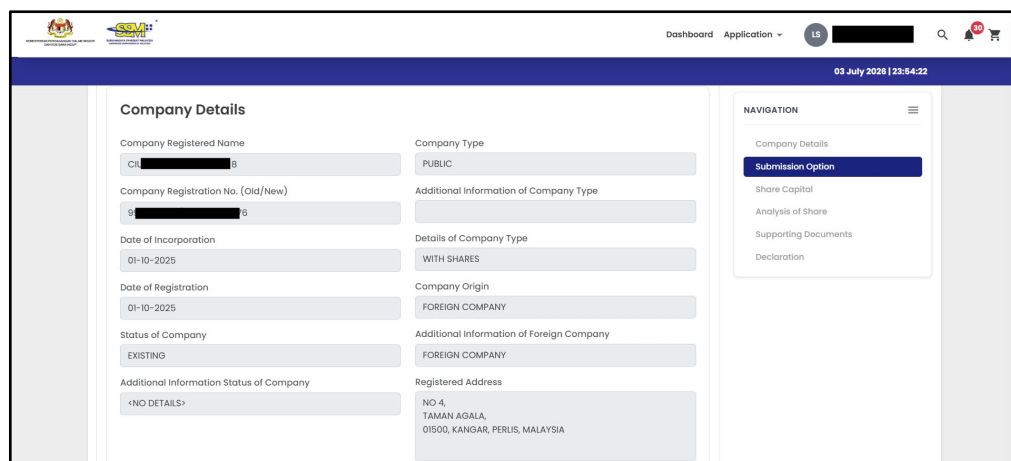
Lodgement of Particulars of Change or Alteration Relating to a Foreign Company (Section 567(1)(a), (b) or (g)). Form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is **"Existing"** and Type of Company should be **"Foreign"**. After entering the required information, click the **Search** button.



The screenshot shows the SSM portal interface. At the top, there are logos for the Ministry of Finance and SSM, along with navigation links for Dashboard and Application. The main heading is 'Lodgement of Particulars of Change or Alteration Relating to a Foreign Company (Section 567(1)(a), (b) or (g))'. Below this, there is a 'COMPANY DETAILS' section with a 'Select Company' sub-section. The 'Select Company' section contains a search input field with a red box around the 'Search' button. To the right, there is a 'NAVIGATION' sidebar with a 'Company Details' button.

4

The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct.

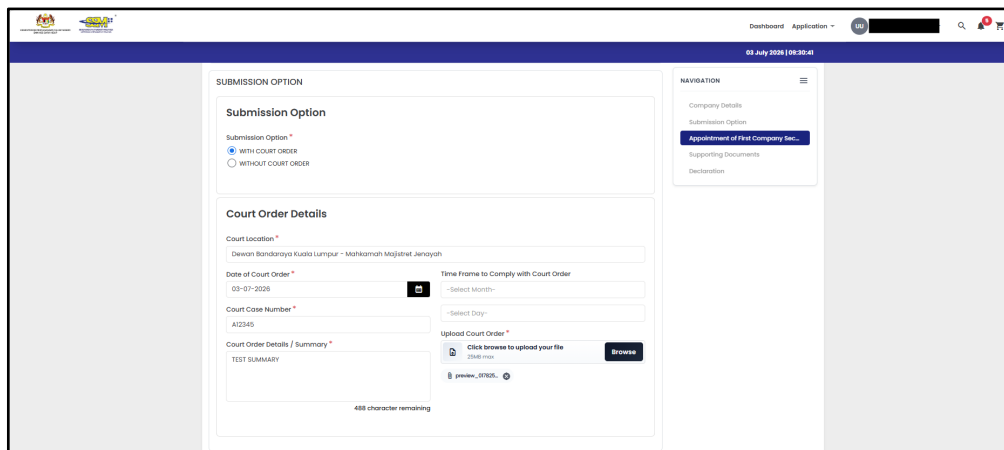


The screenshot shows the SSM portal interface with the 'Company Details' form populated. The form is divided into two columns. The left column contains fields for Company Registered Name, Company Registration No. (Old/New), Date of Incorporation, Date of Registration, Status of Company, and Additional Information Status of Company. The right column contains fields for Company Type, Additional Information of Company Type, Details of Company Type, Company Origin, Additional Information of Foreign Company, and Registered Address. The 'Status of Company' field is set to 'EXISTING' and the 'Company Type' field is set to 'PUBLIC'. The 'Registered Address' field shows 'NO 4, TAMAN AGALA, 01500, KANGAR, PERLIS, MALAYSIA'. A 'NAVIGATION' sidebar on the right contains a 'Submission Option' button and links for Share Capital, Analysis of Share, Supporting Documents, and Declaration.

5

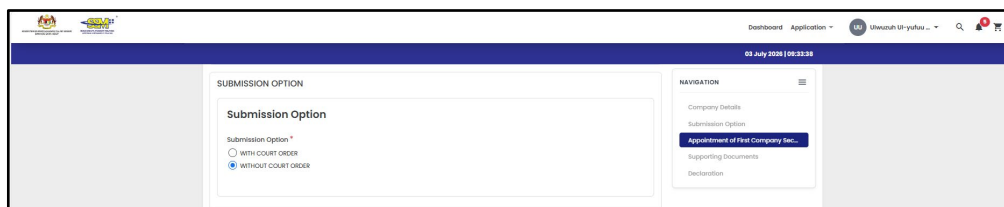
The user is required to select a Submission Option for the lodgement.

1. If the user selects **"With Court Order"**, the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.



Note: The Time Frame to Comply with Court Order field is optional.

1. If the user selects **"Without Court Order"**, no fields are required to be filled in.



6

System will display Section Constitution and Change Particular of Directors of The Foreign Company.

1. If user wants to make update related to Constitution, please refer to item 6a.
2. If user wants to make update on Particulars of Director, please refer to item 6b.

Note: User can choose to submit either option or both option in one (1) lodgement.

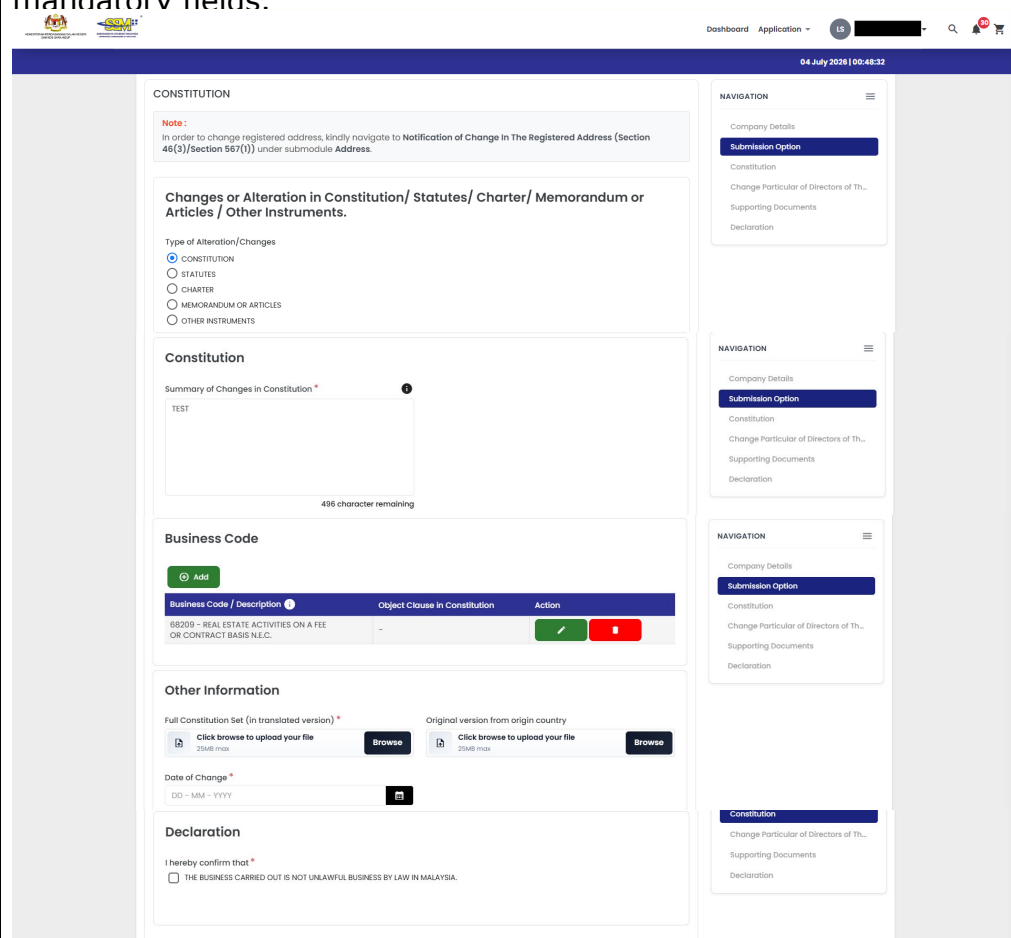
6a

Section Constitution will display sub-section **“Changes or Alteration in Constitution/ Statutes/ Charter/ Memorandum or Articles / Other Instruments”** where user is required to select the type of Alteration/Changes user wants to make.

1. If user wants to make changes for “Constitution”, please refer to item 6a.i.
2. If user wants to make changes for “Statutes”, please refer to item 6a.ii.
3. If user wants to make changes for “Charter”, please refer to item 6a.iii.
4. If user wants to make changes for “Memorandum or Articles”, please refer to item 6a.iv.
5. If user wants to make changes for “Other Instruments”, please refer to item 6a.v.

6a.i

User selects option **“Constitution”** and is required to complete all mandatory fields.



The screenshot displays the 'CONSTITUTION' section of the application. It includes a navigation sidebar on the right with options like 'Company Details', 'Submission Option', 'Constitution', 'Change Particular of Directors of Th...', 'Supporting Documents', and 'Declaration'. The main content area shows a 'Note' about changing the registered address, a section for 'Changes or Alteration in Constitution/ Statutes/ Charter/ Memorandum or Articles / Other Instruments' with radio buttons for 'CONSTITUTION', 'STATUTES', 'CHARTER', 'MEMORANDUM OR ARTICLES', and 'OTHER INSTRUMENTS'. Below this is a 'Constitution' section with a 'Summary of Changes in Constitution' text area (496 characters remaining) and a 'Business Code' table. The table has columns for 'Business Code / Description', 'Object Clause in Constitution', and 'Action'. It lists '68209 - REAL ESTATE ACTIVITIES ON A FEE OR CONTRACT BASIS N.E.C.' with a green 'Add' button and a red 'Remove' button. The 'Other Information' section includes fields for 'Full Constitution Set (in translated version)' and 'Original version from origin country', both with 'Browse' buttons. There is also a 'Date of Change' field and a 'Declaration' section with a checkbox for 'I hereby confirm that THE BUSINESS CARRIED OUT IS NOT UNLAWFUL BUSINESS BY LAW IN MALAYSIA'.

6a.ii

User selects option **"Statutes"** and is required to complete all mandatory fields.

The screenshot displays the SSM CRS External User Manual interface. The main heading is "CONSTITUTION". Below it, a note states: "Note: In order to change registered address, kindly navigate to Notification of Change in The Registered Address (Section 46(3)) Section 567(i)) under submodule Address." The main form area is titled "Changes or Alteration in Constitution/ Statutes/ Charter/ Memorandum or Articles / Other Instruments." Under "Type of Alteration/Changes", the "STATUTES" option is selected. Below this, the "Statutes/ Charter/ Memorandum or Articles/ Other Instruments" section is visible, containing a "Summary of Changes" text area with a "496 character remaining" indicator. The "Other Information" section includes a "Related Documents" upload area and a "Date of Change" field. The right sidebar shows a "NAVIGATION" menu with options: "Company Details", "Submission Option", "Constitution", "Change Particular of Directors of Th...", "Supporting Documents", and "Declaration".

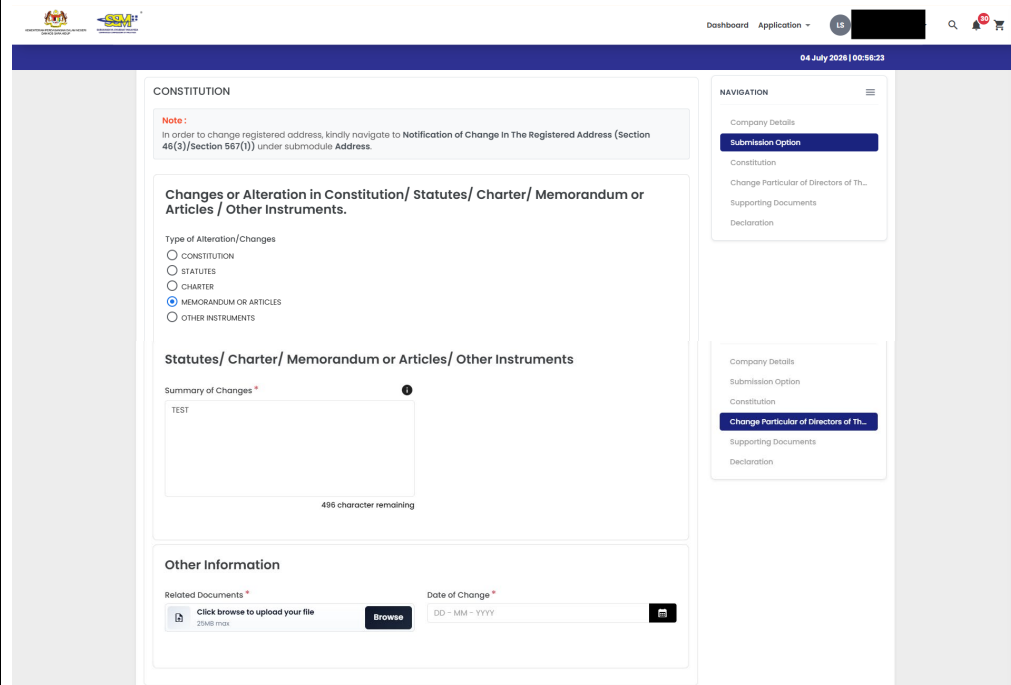
6a.iii

User selects option **"Charter"** and is required to complete all mandatory fields.

The screenshot displays the SSM CRS External User Manual interface. The main heading is "Changes or Alteration in Constitution/ Statutes/ Charter/ Memorandum or Articles / Other Instruments." Under "Type of Alteration/Changes", the "CHARTER" option is selected. Below this, the "Statutes/ Charter/ Memorandum or Articles/ Other Instruments" section is visible, containing a "Summary of Changes" text area with a "496 character remaining" indicator. The "Other Information" section includes a "Related Documents" upload area and a "Date of Change" field. The right sidebar shows a "NAVIGATION" menu with options: "Company Details", "Submission Option", "Constitution", "Change Particular of Directors of Th...", "Supporting Documents", and "Declaration".

6a.iv

User selects option **"Memorandum or Articles"** and required to complete all mandatory fields.



The screenshot displays the 'CONSTITUTION' form in the CRS External User Manual. The form is titled 'CONSTITUTION' and includes a note: 'Note: In order to change registered address, kindly navigate to Notification of Change in The Registered Address (Section 46(3)) Section 567(1)) under submodule Address.' Below the note, the form is divided into two main sections: 'Changes or Alteration in Constitution/ Statutes/ Charter/ Memorandum or Articles / Other Instruments.' and 'Other Information'.

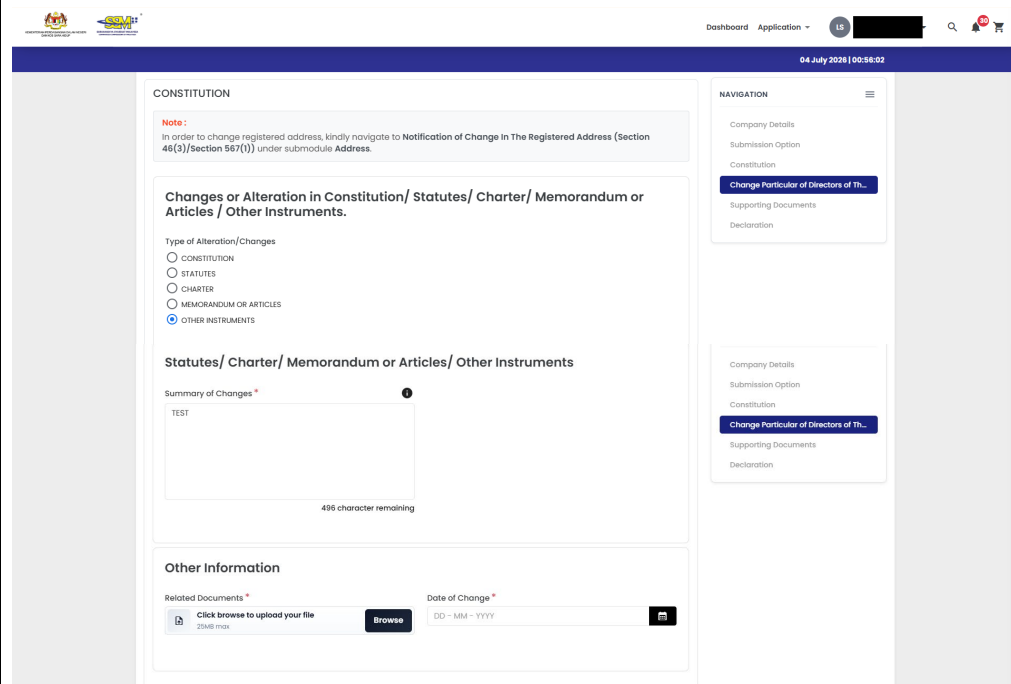
In the 'Changes or Alteration in Constitution/ Statutes/ Charter/ Memorandum or Articles / Other Instruments.' section, there are radio buttons for 'Type of Alteration/Changes': CONSTITUTION, STATUTES, CHARTER, MEMORANDUM OR ARTICLES (selected), and OTHER INSTRUMENTS. Below this, there is a text area for 'Statutes/ Charter/ Memorandum or Articles/ Other Instruments' with a 'Summary of Changes' label and a 'TEST' input. A character count indicates '496 character remaining'.

In the 'Other Information' section, there is a 'Related Documents' field with a 'Click browse to upload your file' button and a 'Browse' button. A 'Date of Change' field is also present with a 'DD - MM - YYYY' format and a 'Browse' button.

The right sidebar contains a 'NAVIGATION' menu with links: Company Details, Submission Option (highlighted), Constitution, Change Particular of Directors of Th..., Supporting Documents, and Declaration.

6a.v

User selects option **"Other Instruments"** and required to complete all mandatory fields.



The screenshot displays the 'CONSTITUTION' form in the CRS External User Manual, similar to the previous one, but with the 'OTHER INSTRUMENTS' radio button selected under 'Type of Alteration/Changes'.

The 'Statutes/ Charter/ Memorandum or Articles/ Other Instruments' section remains the same, with the 'Summary of Changes' label and 'TEST' input, and a character count indicating '496 character remaining'.

The 'Other Information' section is also the same, with the 'Related Documents' field, 'Click browse to upload your file' button, 'Browse' button, and 'Date of Change' field with 'DD - MM - YYYY' format and 'Browse' button.

The right sidebar contains a 'NAVIGATION' menu with links: Company Details, Submission Option, Constitution (highlighted), Change Particular of Directors of Th..., Supporting Documents, and Declaration.

6b

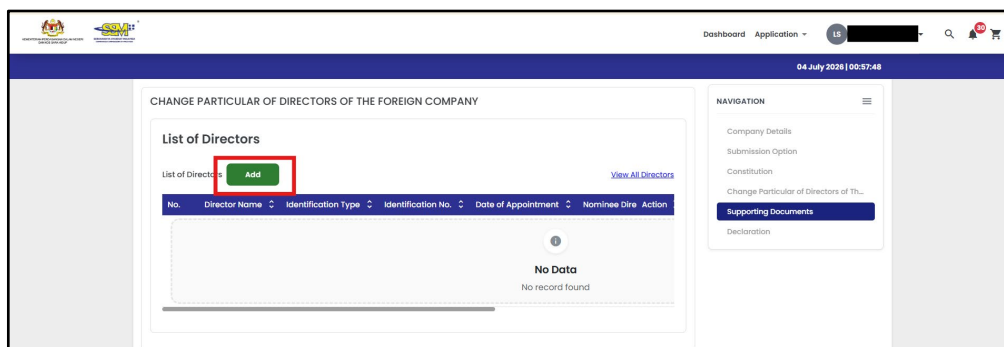
In the section **Change Particular of Directors of The Foreign Company**, the system will display sub-section **"List of Directors"**.

1. If user wants to add New Director to the company, please refer to Item 6b.i
2. If user wants to make an update to Existing Director, please refer to Item 6b.ii.
3. If user wants to Ceased Existing Director, please refer to Item 6b.iii.
4. If user wants to add New Alternate Director to the company, please refer to Item 6b.iv.
5. If user wants to make an update to Existing Alternate Director, please refer to Item 6bv.
6. If user wants to Ceased Existing Alternate Director, please refer to Item 6b.vi.

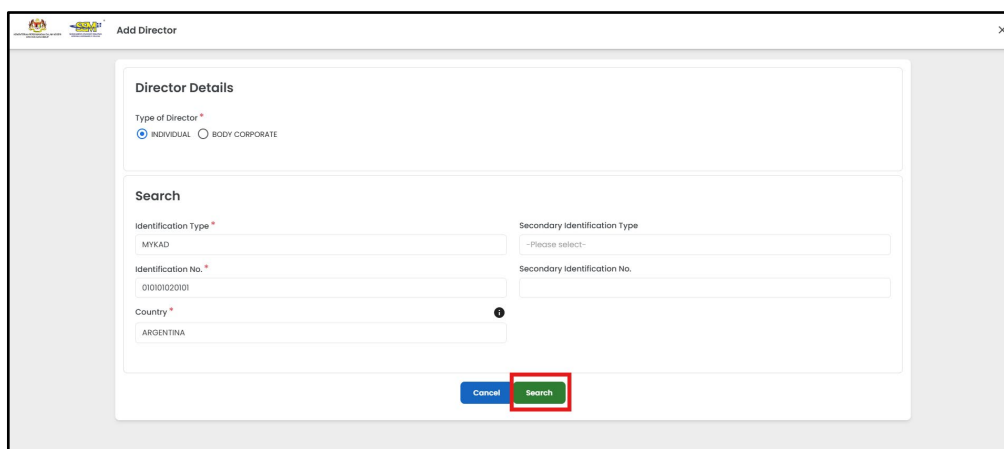
6b.i

1. Type of Director=Individual

a. Click **"Add"**.



b. Input all mandatory fields and click **"Search"**.



c. Complete all mandatory fields and click **"Save"**.

Add Director

Personal Details

Salutation

- Please select -

Nationality/Country *

MALAYSIA

Name *

[REDACTED] UR

Citizenship *

MALAYSIAN

Identification Type *

MYKAD

Date of Birth *

01-01-2001

Identification No. *

0 [REDACTED]

Additional Personal Details

Race *

MALAY

Designation

Gender *

MALE

Other Occupation

Contact Information

☒ LOCAL ADDRESS ☐ FOREIGN ADDRESS

Residential Address *

TETS DATA 1

Address Line 2

Address Line 3

Postcode *

05632

City *

ALOR SETAR

State *

☒ LOCAL ADDRESS ☐ FOREIGN ADDRESS

Service Address *

SERADI23

Address Line 2

Address Line 3

Postcode *

15720

City *

KOTA BHARU

State *

KELANTAN

Country *

MALAYSIA

Phone Number *

0123456668

Email Address *

test123@gmail.com

Alternate Director

Add

No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Director(s)	Action
No Data No record found						

Declaration

Does this Director has a Nominator?

☒ YES ☐ NO

Other Information

Date of Appointment *

DD - MM - YYYY

Upload Relevant Attachment *

Click browse to upload your file

25MB max

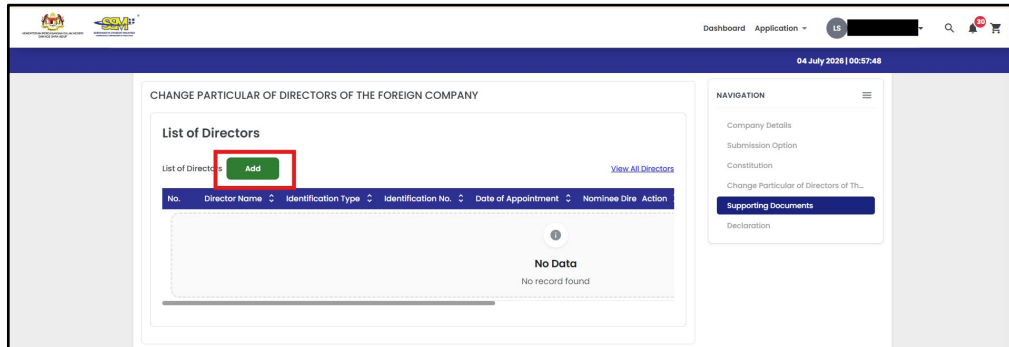
Browse

Cancel

Save

2. Type of Director=Body Corporate.

a. Click **"Add"**.



Dashboard Application 15 04 July 2020 | 00:57:48

CHANGE PARTICULAR OF DIRECTORS OF THE FOREIGN COMPANY

List of Directors

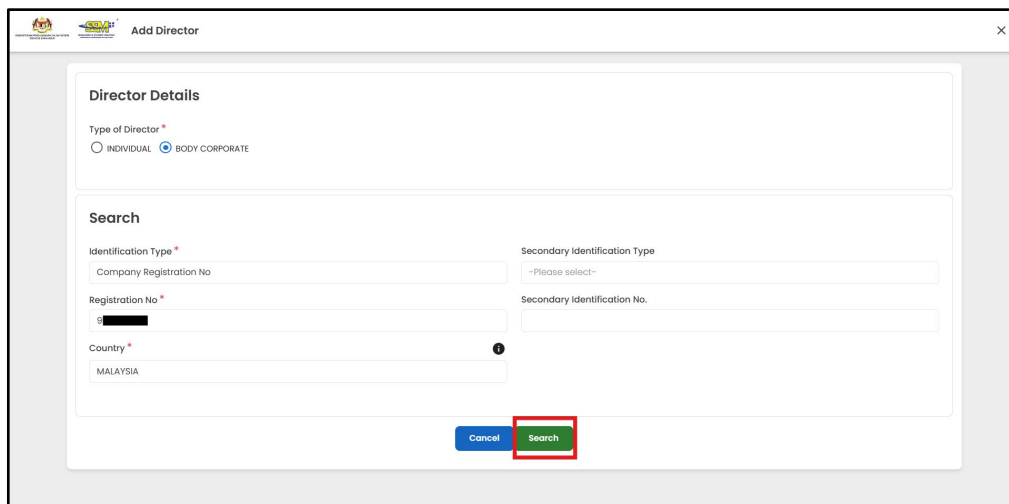
List of Directors: **Add** [View All Directors](#)

No.	Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Dire	Action
No Data No record found						

NAVIGATION

- Company Details
- Submission Option
- Constitution
- Change Particular of Directors of Th...
- Supporting Documents**
- Declaration

b. Input all mandatory field and click **"Search"**.



Add Director

Director Details

Type of Director *

☐ INDIVIDUAL ☒ BODY CORPORATE

Search

Identification Type *
Company Registration No

Registration No *
S

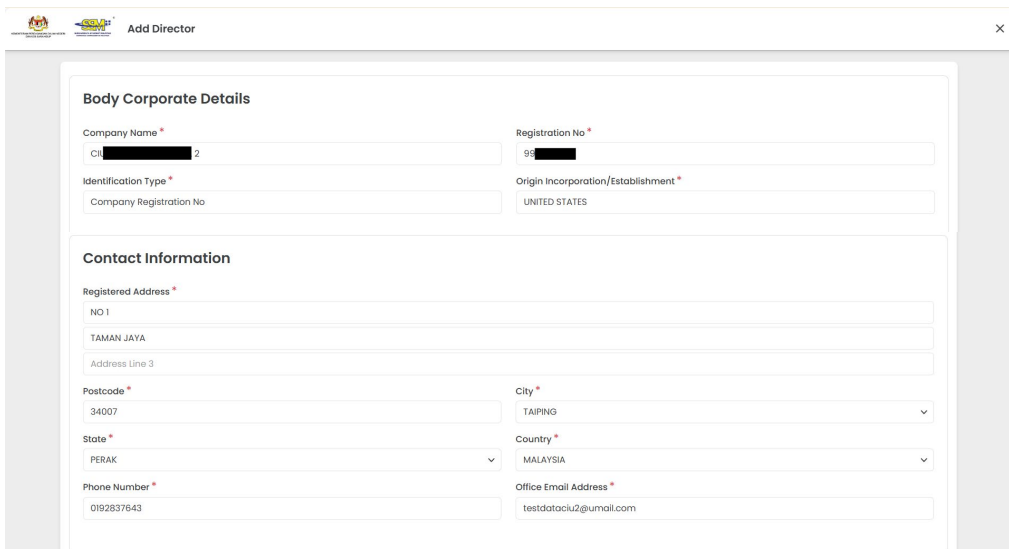
Country *
MALAYSIA

Secondary Identification Type
-Please select-

Secondary Identification No.

Cancel **Search**

c. Complete all mandatory fields and click **"Save"**.



Add Director

Body Corporate Details

Company Name *
CII 2

Registration No *
95

Identification Type *
Company Registration No

Origin Incorporation/Establishment *
UNITED STATES

Contact Information

Registered Address *
NO 1
TAMAN JAYA
Address Line 3

Postcode *
34007

City *
TAIPING

State *
PERAK

Country *
MALAYSIA

Phone Number *
0192837643

Office Email Address *
testdataciu2@gmail.com

Corporate Representative Details

List of Corporate Representative(s) [Add](#)

Name	Identification Type	Identification No.	Designation	Action
ALI	MYKAS	010204020103	AGENT	Edit

Alternate Director

[Add](#)

No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Director(s)	Action
No Data No record found						

Declaration

Does this Director has a Nominator?

☐ YES ☒ NO

Other Information

Date of Appointment *

04-07-2026

Upload Relevant Attachment *

[Click browse to upload your file](#)

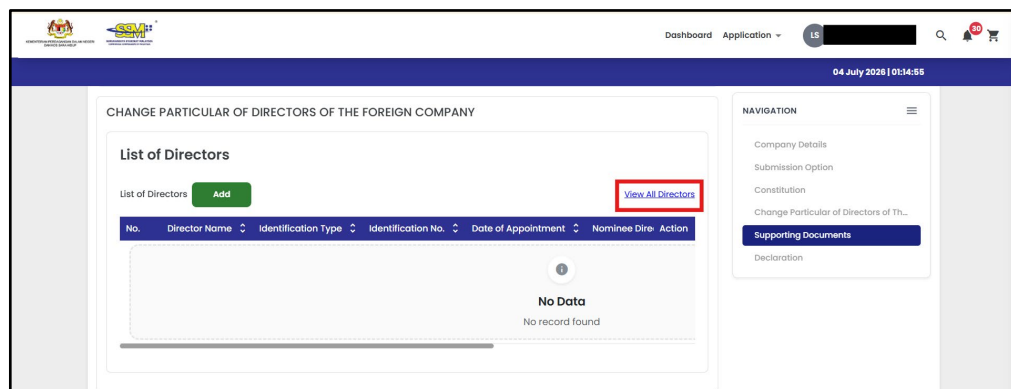
[Browse](#)

preview_017629...

[Cancel](#) [Save](#)

6b.ii

Click the hyperlink **"View All Director"**.



CHANGE PARTICULAR OF DIRECTORS OF THE FOREIGN COMPANY

List of Directors

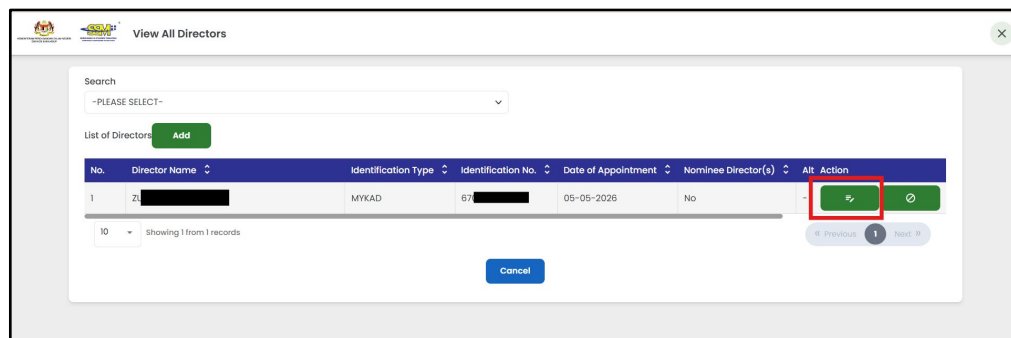
List of Directors [Add](#) [View All Directors](#)

No.	Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Dire	Action
No Data No record found						

NAVIGATION

- Company Details
- Submission Option
- Constitution
- Change Particular of Directors of Th...
- Supporting Documents**
- Declaration

Click **"Edit"** and complete all mandatory fields. Click button **"Save"**.



View All Directors

Search

-PLEASE SELECT-

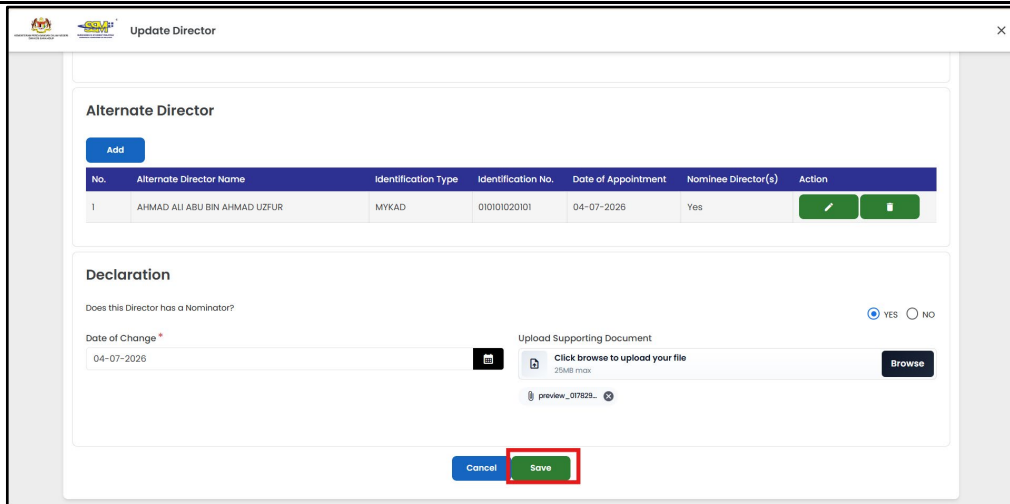
List of Directors [Add](#)

No.	Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Director(s)	Alt.	Action
1	Z...	MYKAD	67...	05-05-2026	No		Edit Delete

Showing 1 from 1 records

[Previous](#) [Next](#)

[Cancel](#)



Update Director

Alternate Director

[Add](#)

No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Director(s)	Action
1	AHMAD ALI ABU BIN AHMAD UZFUR	MYKAD	010101020101	04-07-2026	Yes	Edit Delete

Declaration

Does this Director has a Nominator? ☒ YES ☐ NO

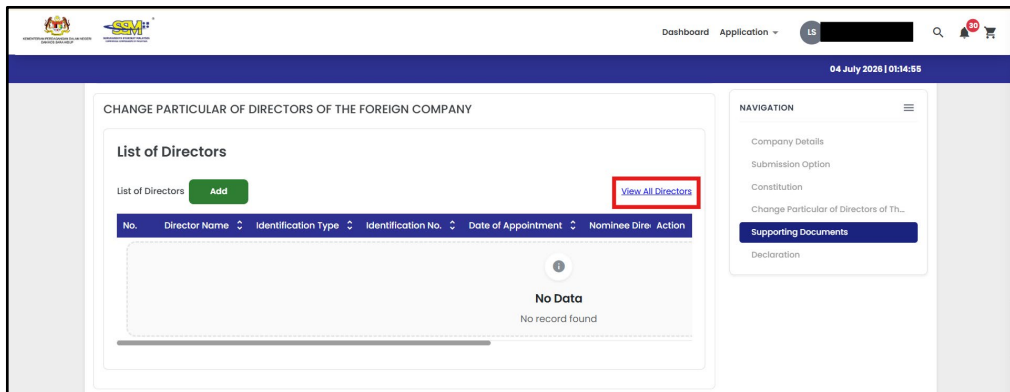
Date of Change *
04-07-2026

Upload Supporting Document
Click browse to upload your file
25MB max [Browse](#)

[Cancel](#) [Save](#)

6b.iii

Click the hyperlink **"View All Director"**.



CHANGE PARTICULAR OF DIRECTORS OF THE FOREIGN COMPANY

List of Directors

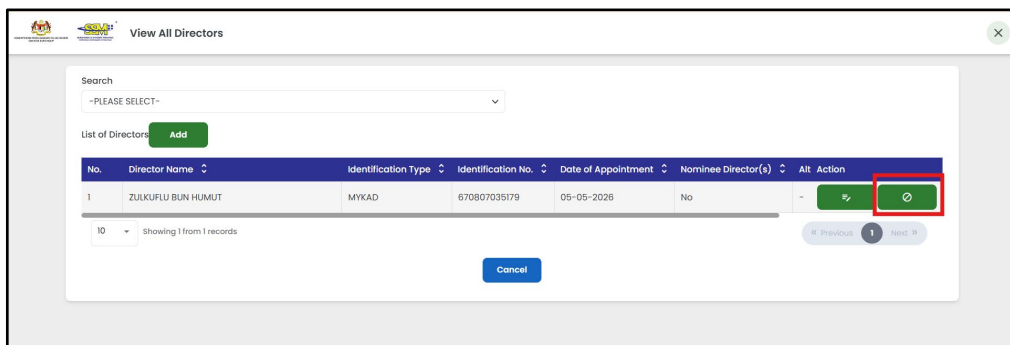
List of Directors [Add](#) [View All Directors](#)

No.	Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Dire	Action
No Data No record found						

NAVIGATION

- Company Details
- Submission Option
- Constitution
- Change Particular of Directors of Th...
- Supporting Documents**
- Declaration

User clicks **"Ceased"** and complete all mandatory fields. Click **"Save"**.



View All Directors

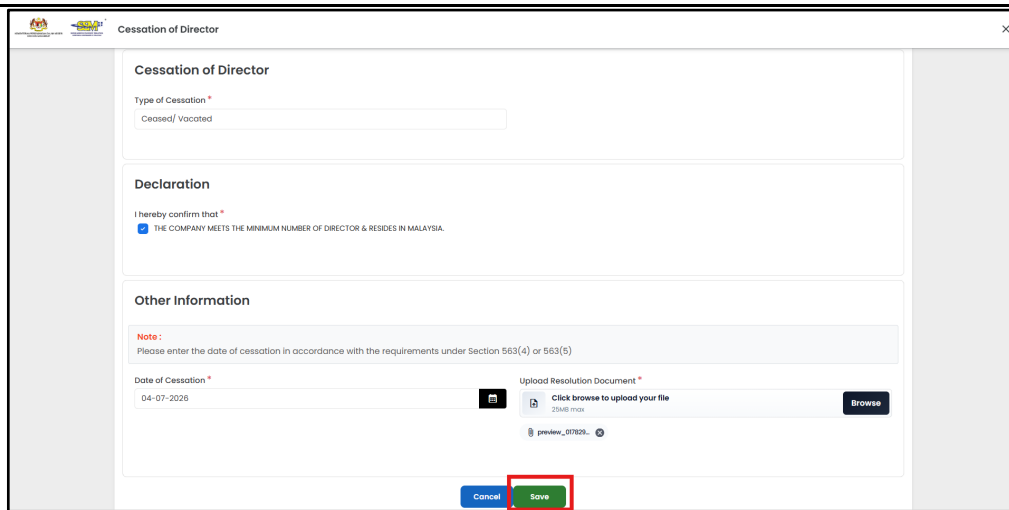
Search
-PLEASE SELECT-

List of Directors [Add](#)

No.	Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Director(s)	All	Action
1	ZULKUFLU BUN HUMUT	MYKAD	670807035179	05-05-2026	No	-	Ceased Save

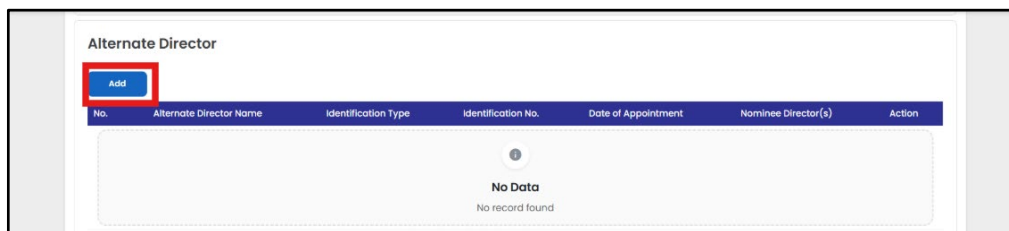
10 Showing 1 from 1 records

[Cancel](#)

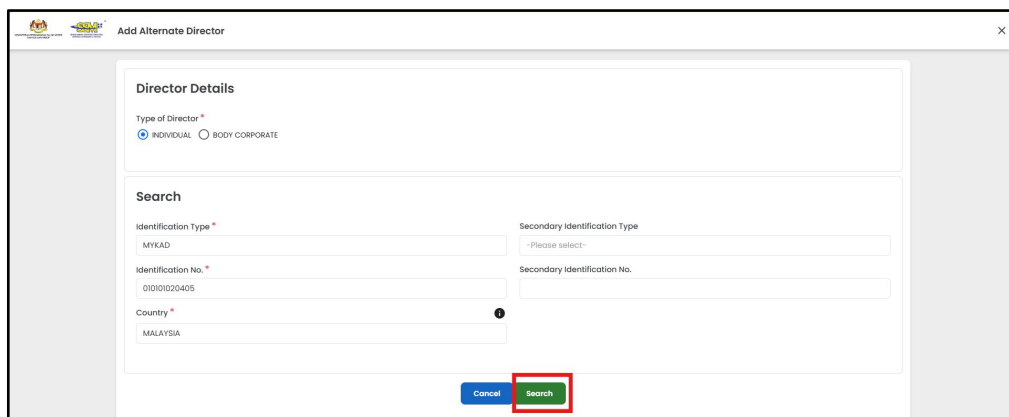


6b.iv

4. User clicks **"Add"** at the **Add Director/ Update Director** screen.



5. Input all mandatory fields and click **"Search"**.



6. Click **"Save"**.

Add Alternate Director

Address Line 3

Postcode *
01506

City *
KANGAR

State *
PERLIS

Country *
MALAYSIA

Phone Number *
01234567890

Email Address *
migration_crs@ssm.com.my

Declaration

Does this Alternate Director has a Nominator?
☒ YES ☐ NO

Other Information

Date of Appointment *
04-07-2026

Upload Relevant Attachment *
Click browse to upload your file
25MB max
preview_07829...

Cancel Save

6b.v

3. User clicks **"Update"** at the **Update Director** screen.

Update Director

Postcode *
10460

City *
GEORGE TOWN

State *
PULAU PINANG

Country *
MALAYSIA

Phone Number *
0123456789

Email Address *
uattestcliu+SSM4U2023041400003@gmail.com

Alternate Director

Add

No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Director(s)	Action
1	A [REDACTED] R	MYKAD	0 [REDACTED]	04-07-2026	No	 

Declaration

Does this Director has a Nominator?
☒ YES ☐ NO

Cancel Save

4. Complete all mandatory fields. Click **"Save"**.

Update Alternate Director

State *
KEDAH

Country *
MALAYSIA

☒ LOCAL ADDRESS ☐ FOREIGN ADDRESS

Service Address *

SERADI23

Address Line 2

Address Line 3

Postcode *
15720

City *
KOTA BHARU

State *
KELANTAN

Country *
MALAYSIA

Phone Number *
0123456688

Email Address *
test123@gmail.com

Declaration

Does this Alternate Director has a Nominator?
☒ YES ☐ NO

Cancel Save

6b.vi

3. User clicks **"Ceased"** at the **Update Director** screen.

Update Director

State *
PULAU PINANG

Country *
MALAYSIA

Phone Number *
0123456789

Email Address *
uatittestciu+SSM4U2023041400003@gmail.com

Alternate Director

Add

No.	Alternate Director Name	Identification Type	Identification No.	Date of Appointment	Nominee Director(s)	Action
1	[REDACTED]	MYKAD	010 [REDACTED]	04-07-2026	No	Edit Ceased

Declaration

Does this Director has a Nominator? ☒ YES ☐ NO

Date of Change *
DD - MM - YYYY

Upload Supporting Document
Click browse to upload your file
25MB max

4. Complete all mandatory fields. Click button **"Save"**.

Cessation of Alternate Director

Type of Cession *
Deceased

Other Information

Note :
Please enter the date of cessation in accordance with the requirements under Section 563(4) or 563(5)

Date of Cession *
04-07-2026

Upload Resolution Document *
Click browse to upload your file
25MB max

7

The user can upload any supporting documents in the **Supporting Documents** section by clicking the **Browse** button.

SUPPORTING DOCUMENTS

Upload Document

No.	Document Description	Document
1	Other Supporting Documents (if any)	Click browse to upload your file Browse

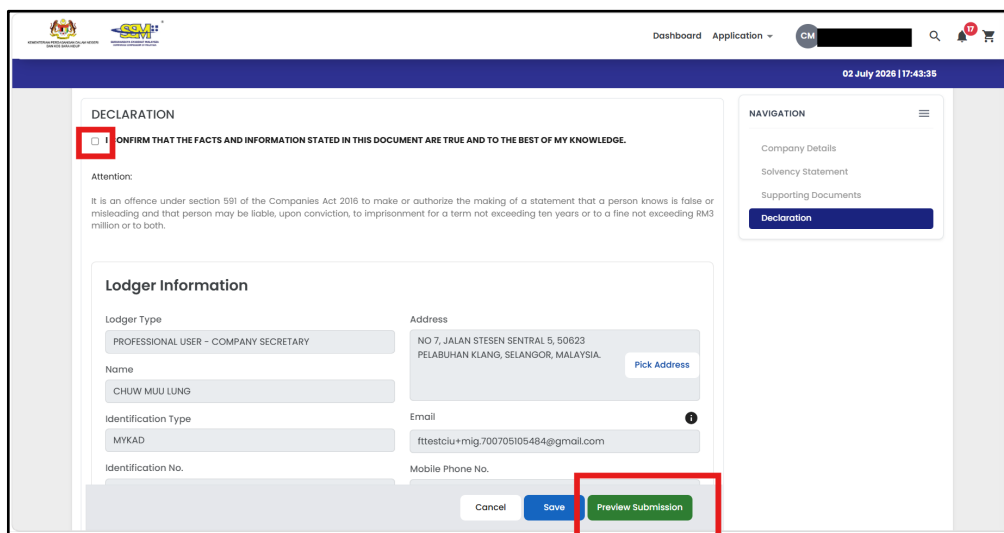
NAVIGATION

- Company Details
- Solvency Statement
- Supporting Documents
- Declaration

Note: This section is optional.

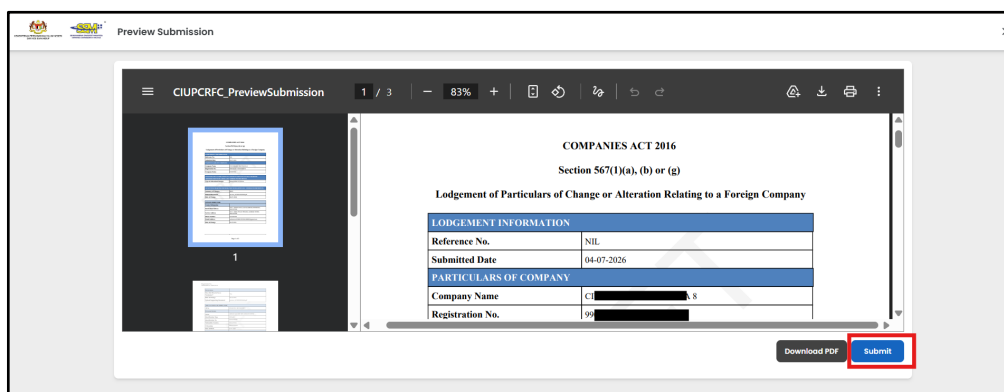
8

In the General **Declaration** section, the user is required to tick the **Declaration** checkbox and click the **Preview Submission** button.



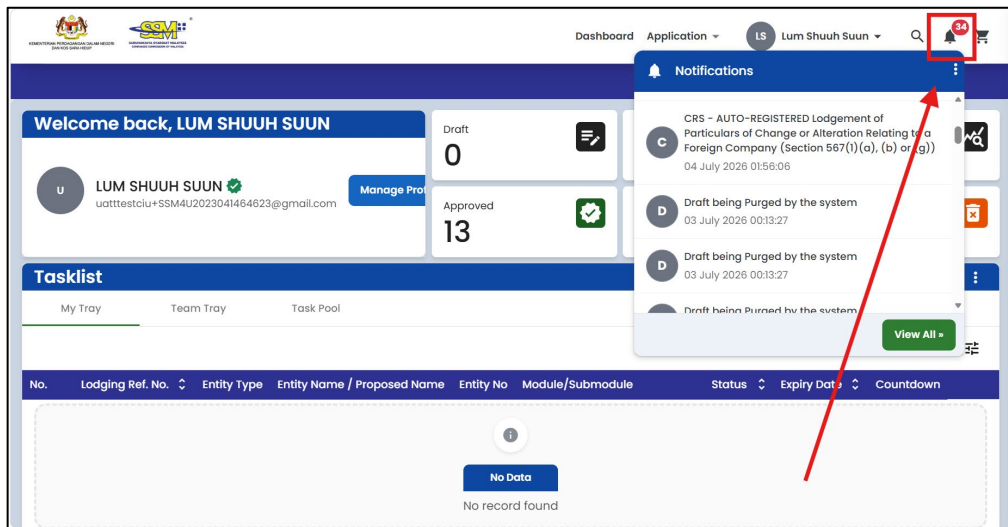
9

Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click **"Submit"**.

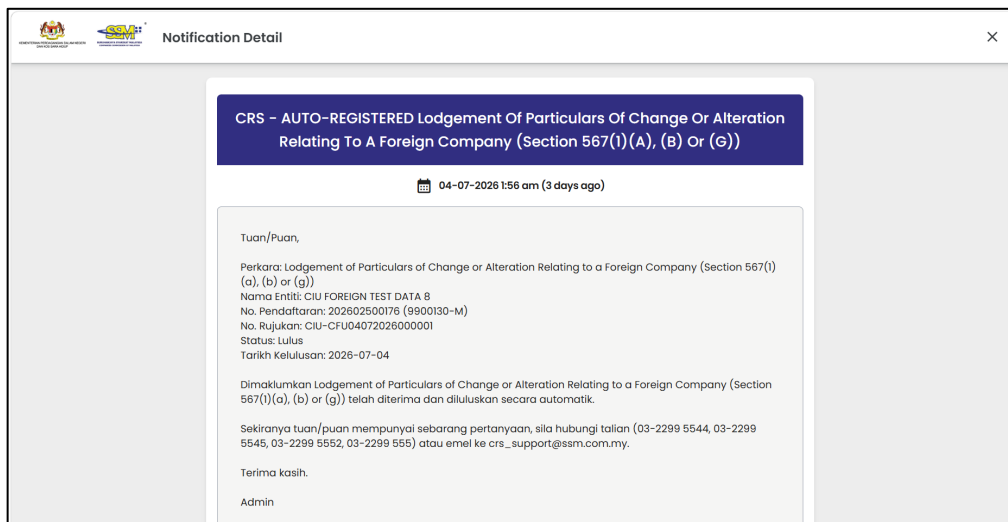


10

Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.



The screenshot shows the SSM dashboard for user LUM SHUUH SUUN. The top navigation bar includes 'Dashboard', 'Application', and user information. A notification icon in the top right corner is highlighted with a red box, and a red arrow points to the notification dropdown menu that appears. The dropdown menu lists several notifications, including 'CRS - AUTO-REGISTERED Lodgement of Particulars of Change or Alteration Relating to a Foreign Company (Section 567(1)(a), (b) or (g))' dated 04 July 2026 01:56:06. Below the notifications, there are sections for 'Draft' (0), 'Approved' (13), and a 'Tasklist' with tabs for 'My Tray', 'Team Tray', and 'Task Pool'. A table with columns 'No.', 'Lodging Ref. No.', 'Entity Type', 'Entity Name / Proposed Name', 'Entity No.', 'Module/Submodule', 'Status', 'Expiry Date', and 'Countdown' is shown, but it contains no data.



The screenshot shows the 'Notification Detail' page. The notification title is 'CRS - AUTO-REGISTERED Lodgement Of Particulars Of Change Or Alteration Relating To A Foreign Company (Section 567(1)(A), (B) Or (G))'. The notification was received on 04-07-2026 at 1:56 am (3 days ago). The content of the notification is as follows:

Tuan/Puan,

Perkara: Lodgement of Particulars of Change or Alteration Relating to a Foreign Company (Section 567(1)(a), (b) or (g))

Nama Entiti: CIU FOREIGN TEST DATA 8

No. Pendaftaran: 202602500176 (9900130-M)

No. Rujukan: CIU-CFU04072026000001

Status: Lulus

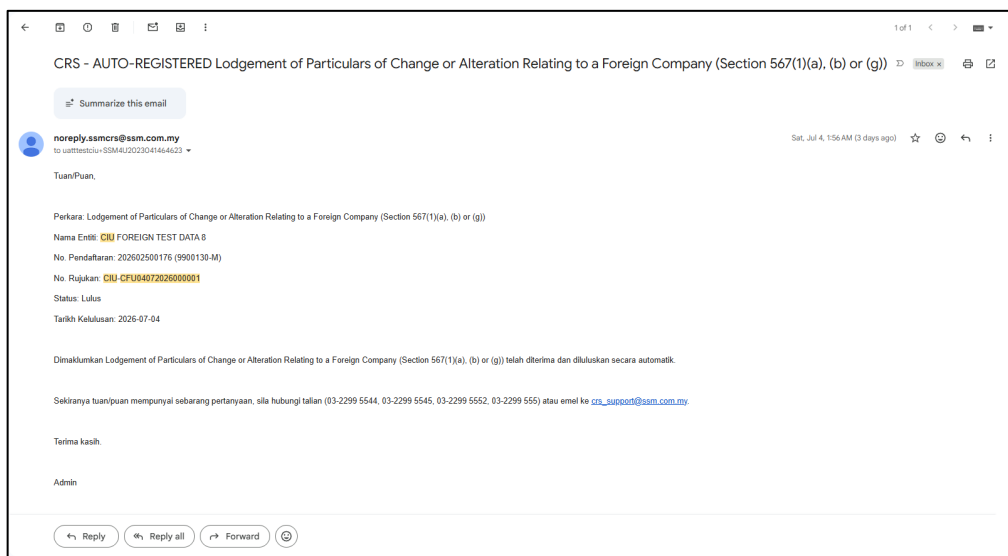
Tarikh Kelulusan: 2026-07-04

Dimaklumkan Lodgement of Particulars of Change or Alteration Relating to a Foreign Company (Section 567(1)(a), (b) or (g)) telah diterima dan diluluskan secara automatik.

Sekiranya tuan/puan mempunyai sebarang pertanyaan, sila hubungi talian (03-2299 5544, 03-2299 5545, 03-2299 5552, 03-2299 555) atau emel ke crs_support@ssm.com.my.

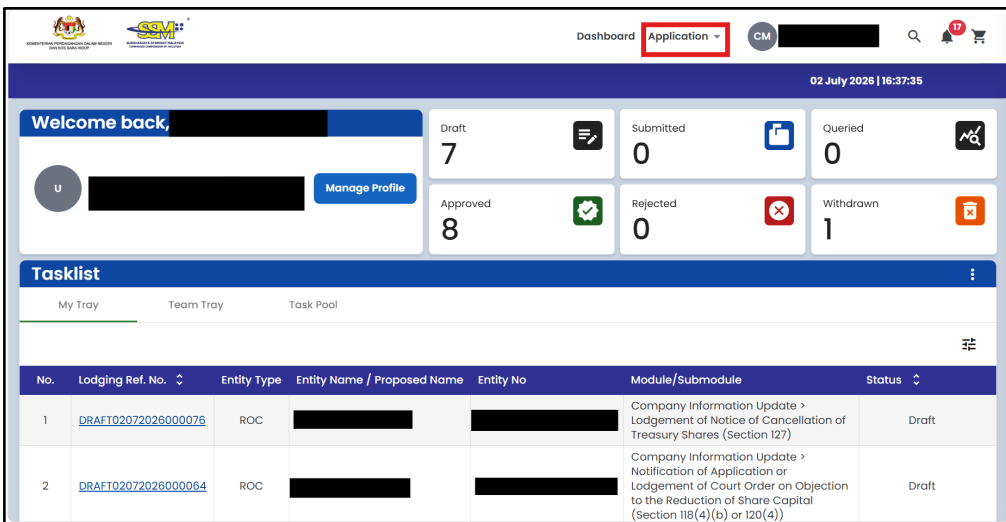
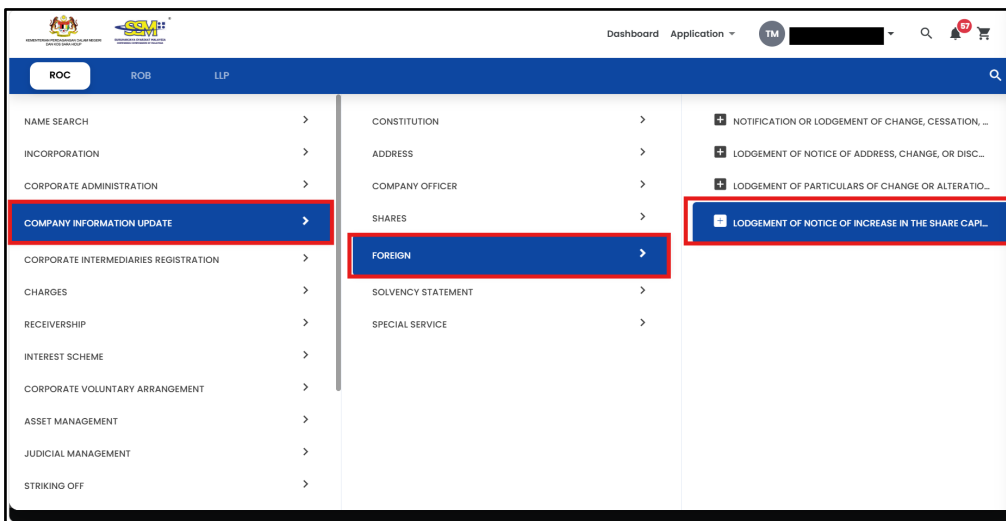
Terima kasih.

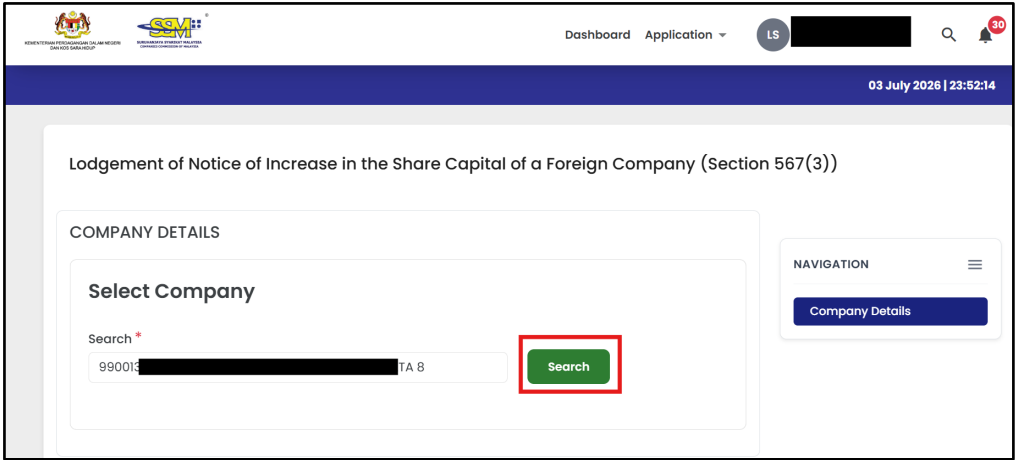
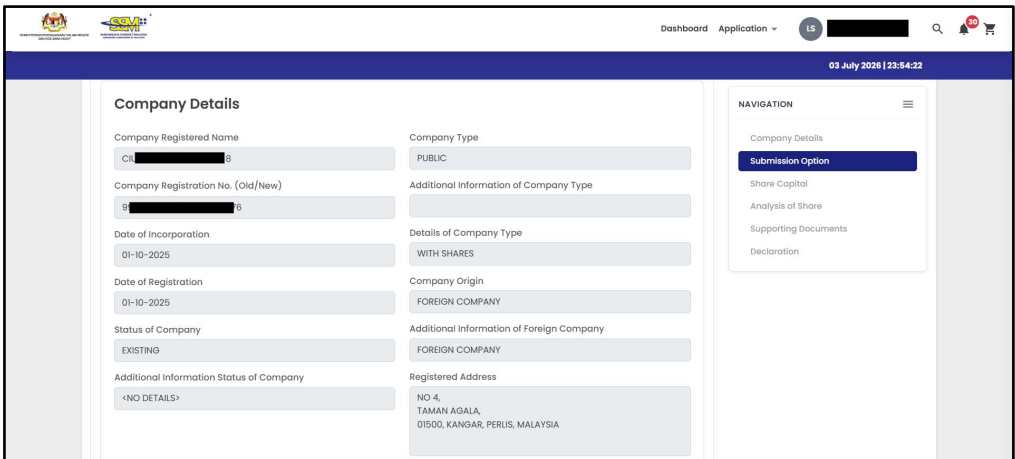
Admin

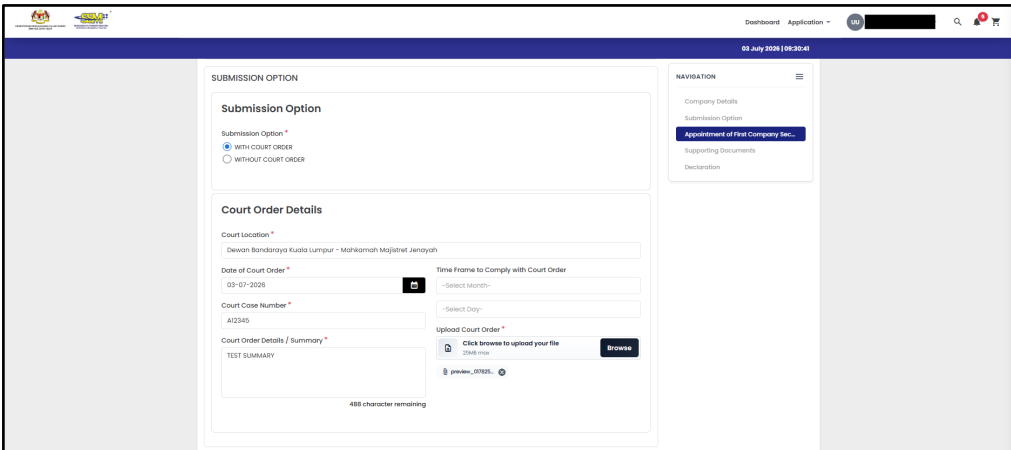
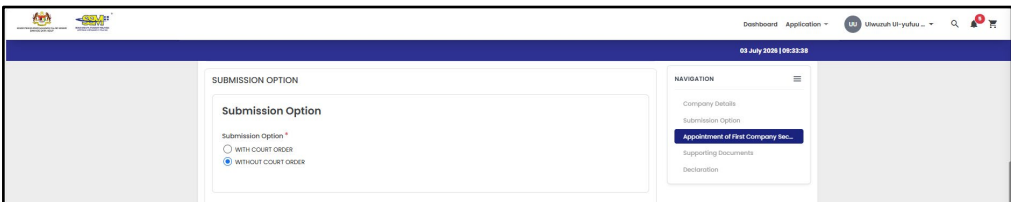
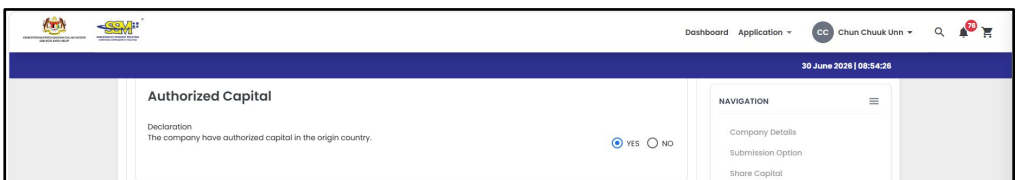


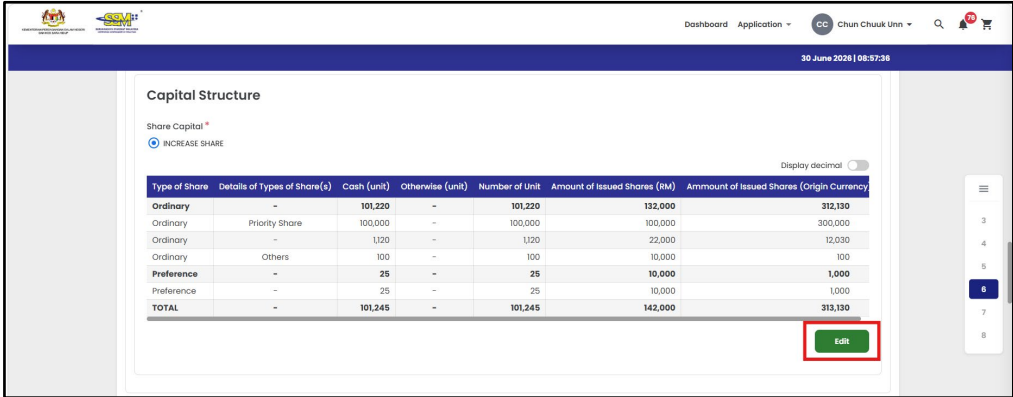
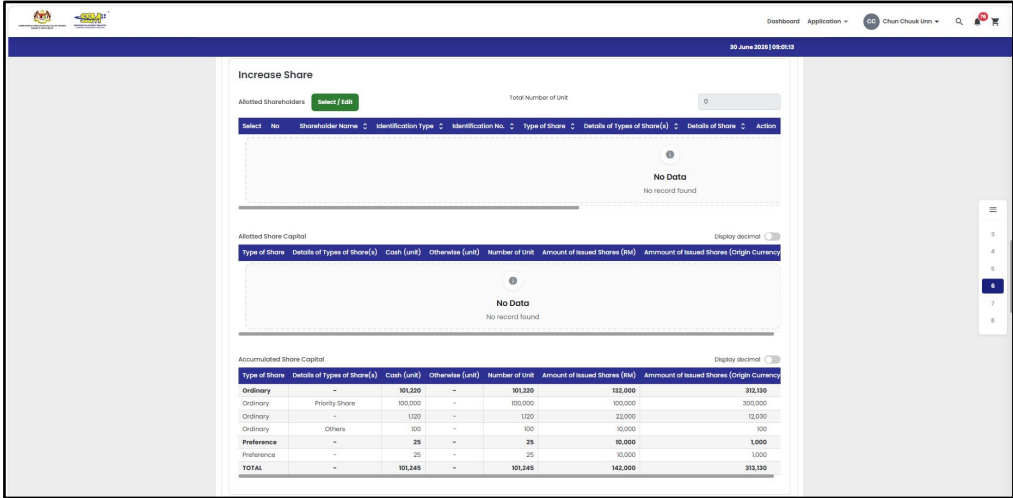
The screenshot shows an email client interface displaying the email content of the notification. The email is from 'noreply.ssmcrs@ssm.com.my' to 'uatstestciu+SSM4U2023041464623@gmail.com'. The email content is identical to the notification detail shown in the previous screenshot.

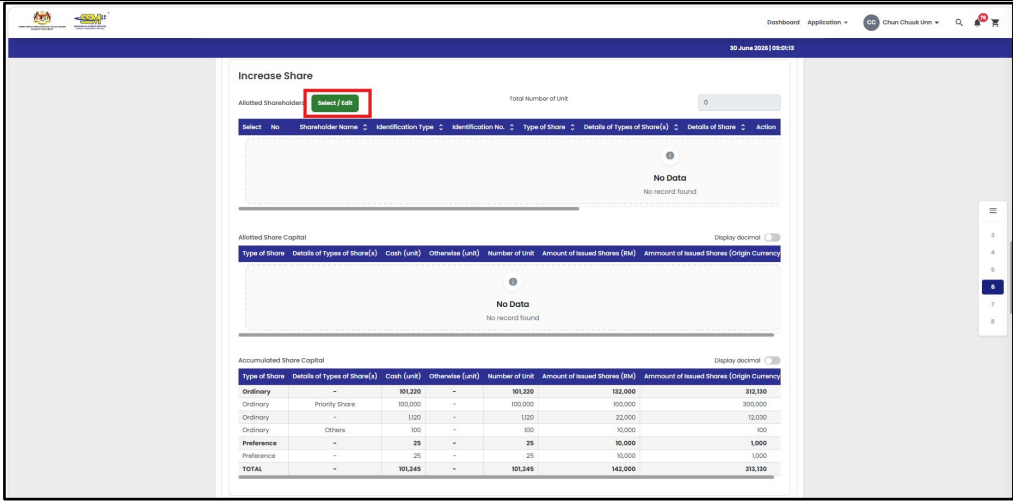
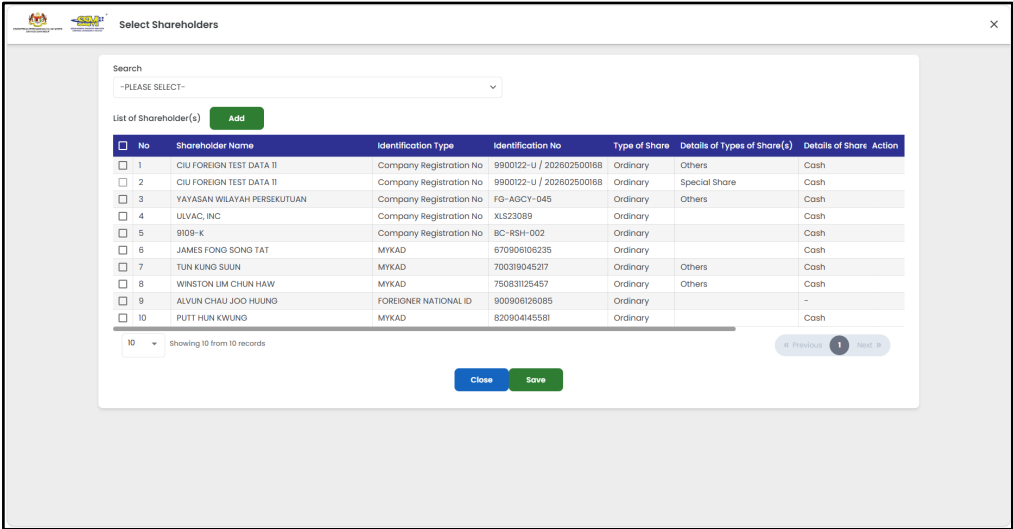
7.4 Notice of Share Capital by Foreign Company (Section 567(3))

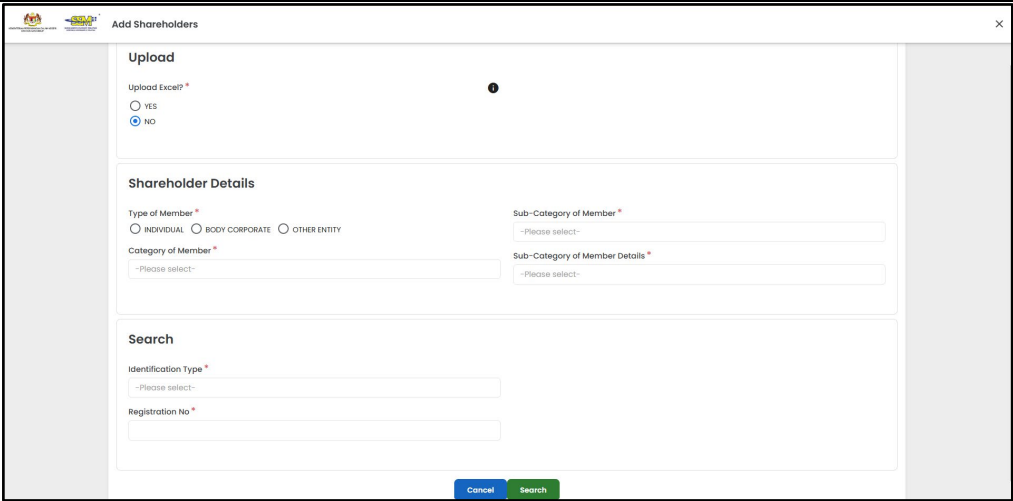
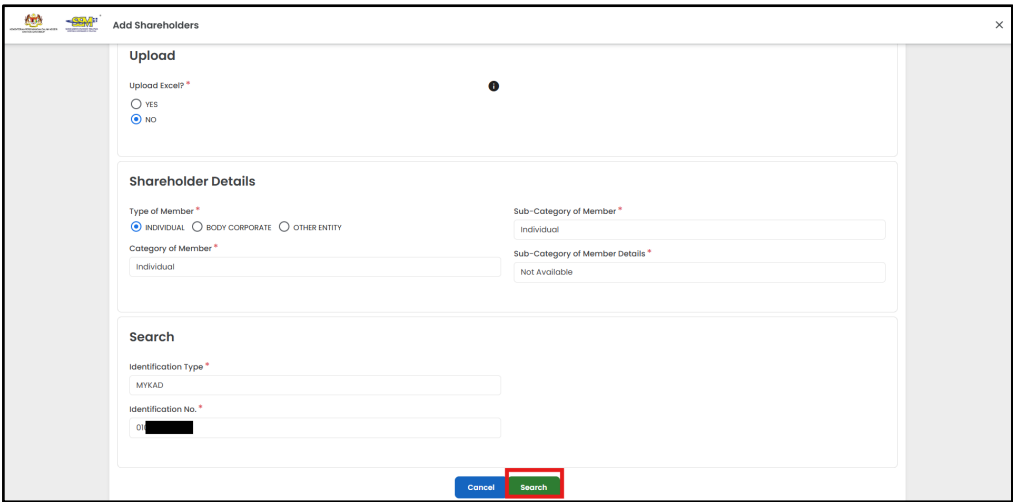
Field Num.	Description
1	After successful login, the Dashboard will be displayed. The user is required to select the Application menu from the top navigation bar to proceed with the desired application. 
2	Then, click on Application -> Register of Company (ROC) -> Company Information Update > Foreign > Lodgement of Notice of Increase in the Share Capital of a Foreign Company (Section 567(3)). 

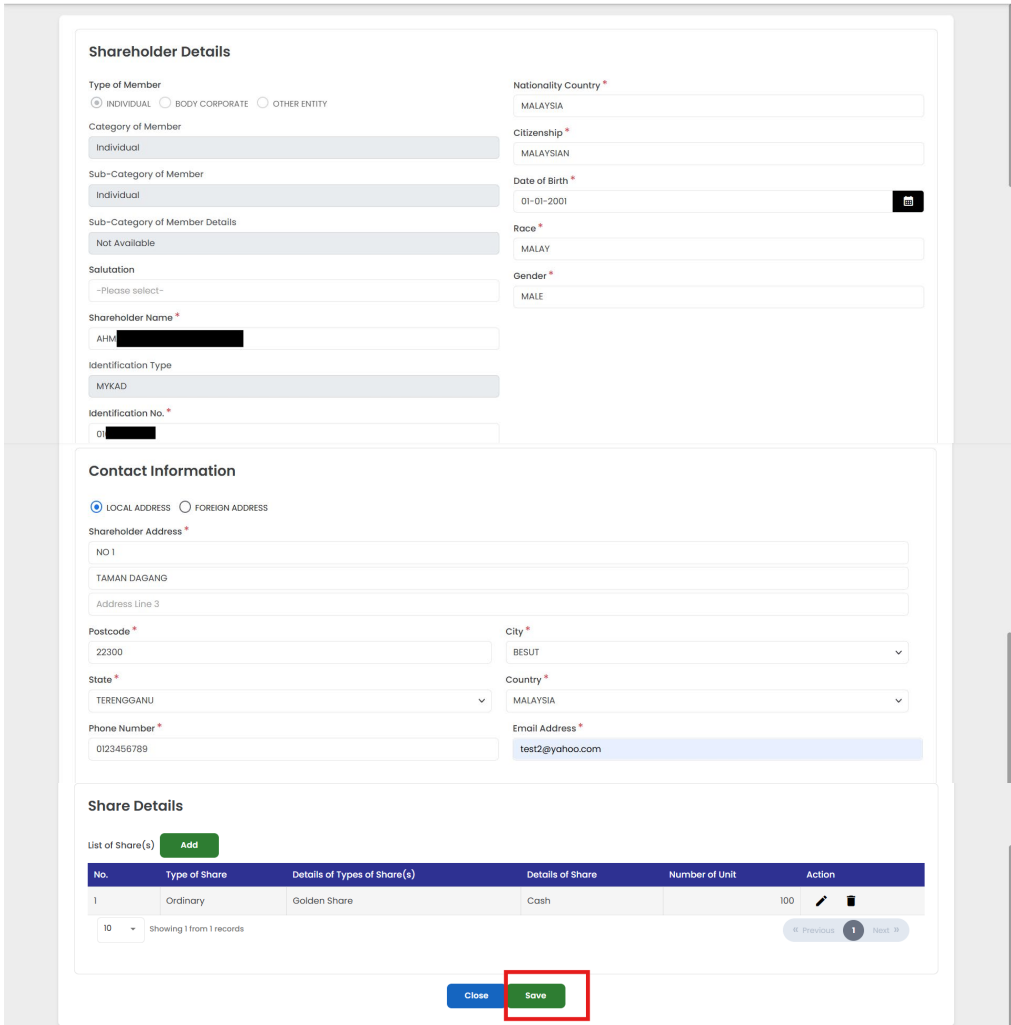
Field Num.	Description
3	Lodgement of Notice of Increase in the Share Capital of a Foreign Company (Section 567(3)). Form will be displayed. The user may enter the company's Old Registration Number, New Registration Number or Company Name. Please ensure that the status of selected company is "Existing" and Type of Company should be "Foreign". After entering the required information, click the Search button. 
4	The system will automatically populate the company's details based on the search. The user can then verify that the populated information is correct. 
5	The user is required to select a Submission Option for the lodgement.

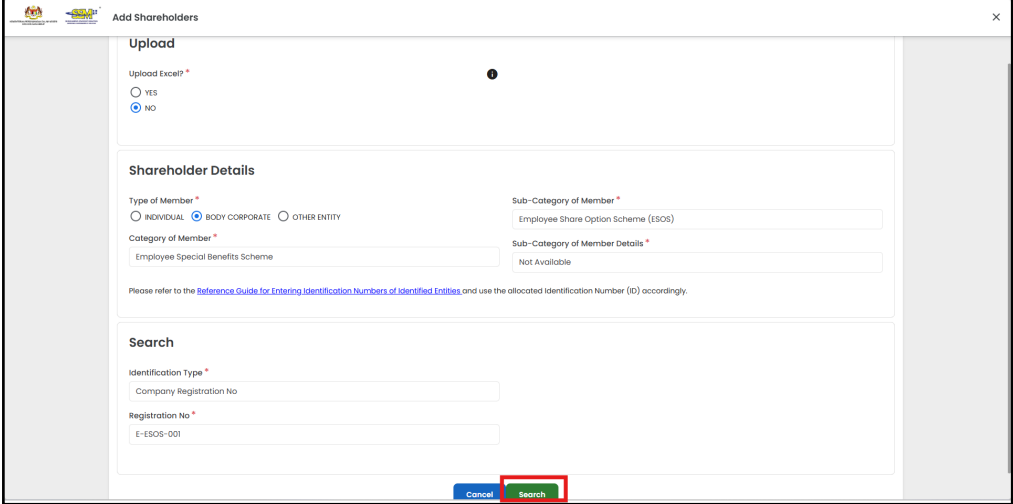
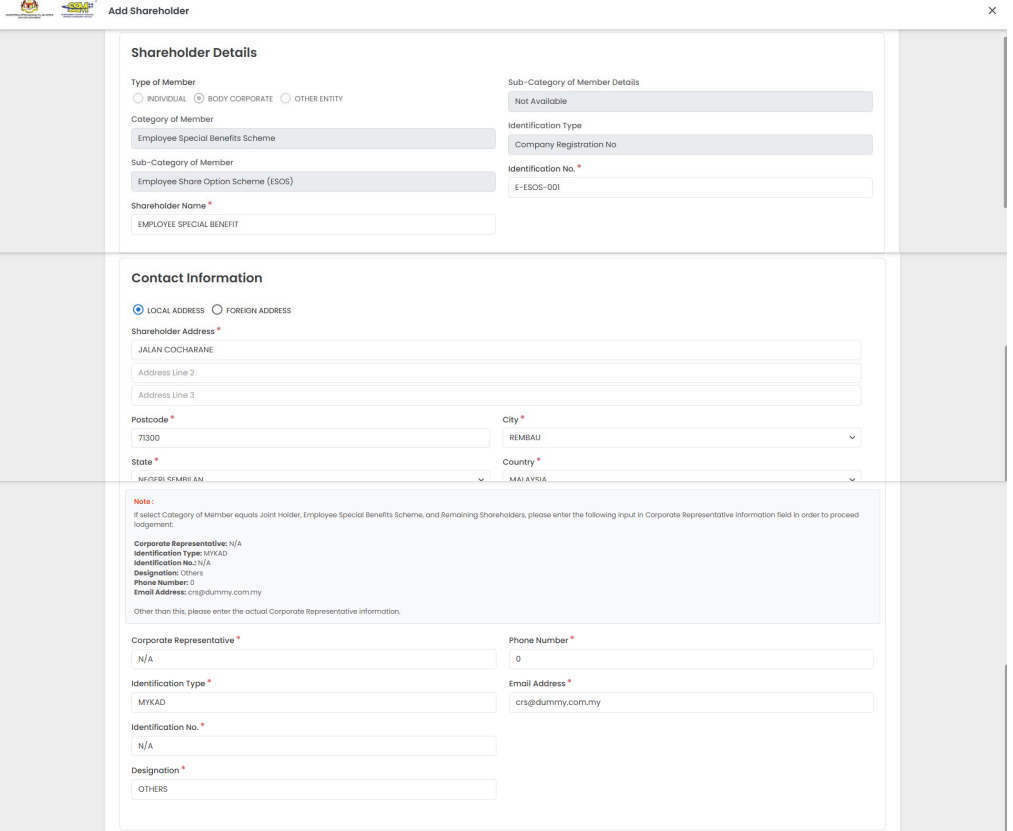
Field Num.	Description
	3. If the user selects "With Court Order", the user must complete the mandatory fields, including Court Location, Date of Court Order, Court Case Number, Court Case Details/Summary and upload the Court Order document.  Note: The Time Frame to Comply with Court Order field is optional. 1. If the user selects "Without Court Order", no fields are required to be filled in. 
6	The user is required to choose the Declaration for "The company have authorized capital in the origin country". 

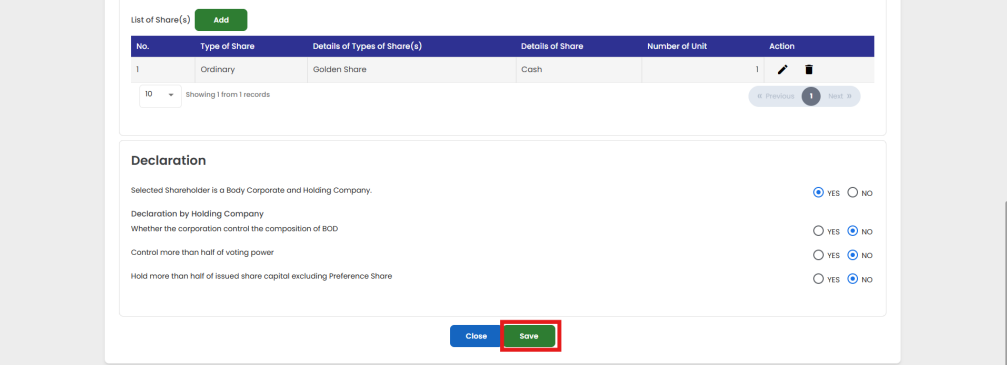
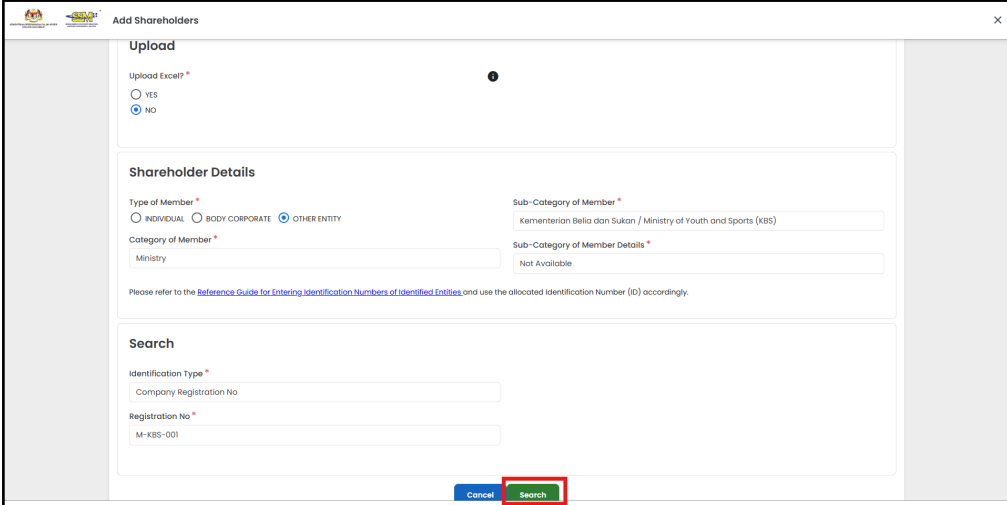
Field Num.	Description
7	At the section "Capital Structure", system will display a Summary of Share for the company. User needs to click "Edit" and the section "Increase Share" will be displayed.  
8	Click "Select/ Edit".

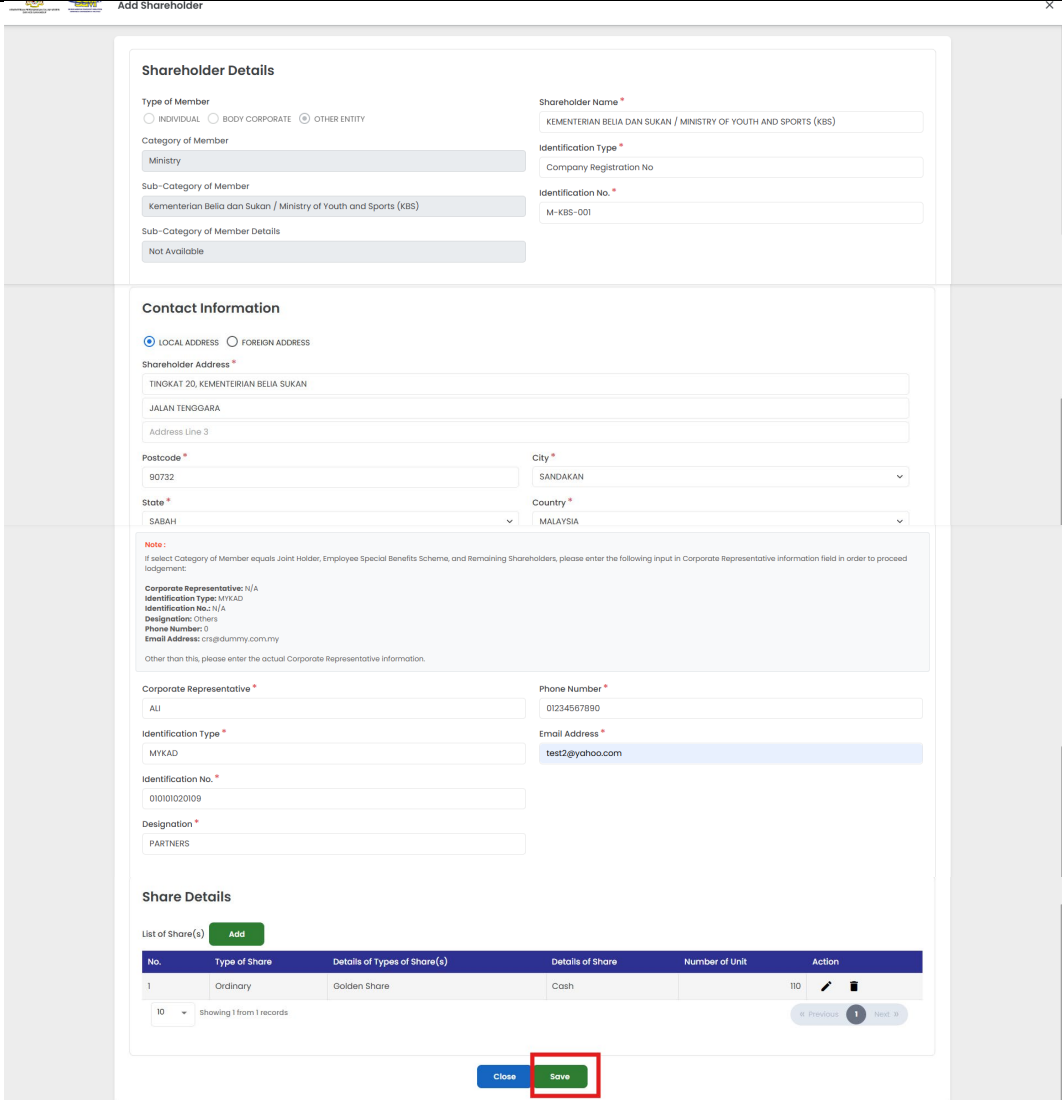
Field Num.	Description
	
9	System will display the screen “Select Shareholders”.  1. If user wants to Add new shareholder, please refer to item 9a. 2. If user wants to Add Different Share Type for Existing Shareholders, please refer to item 9b.
9a	Click “Add” .

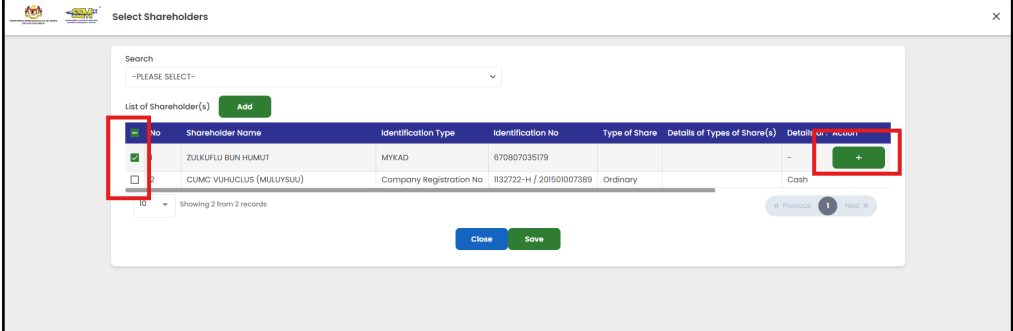
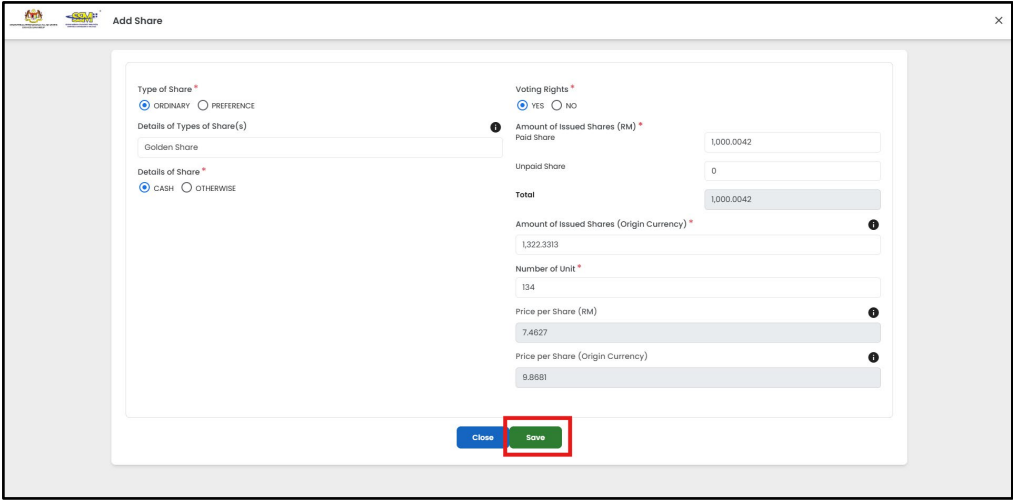
Field Num.	Description
	
9a.i	User selects Type of Member=Individual. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search".  User is required to complete all mandatory fields and click "Save".

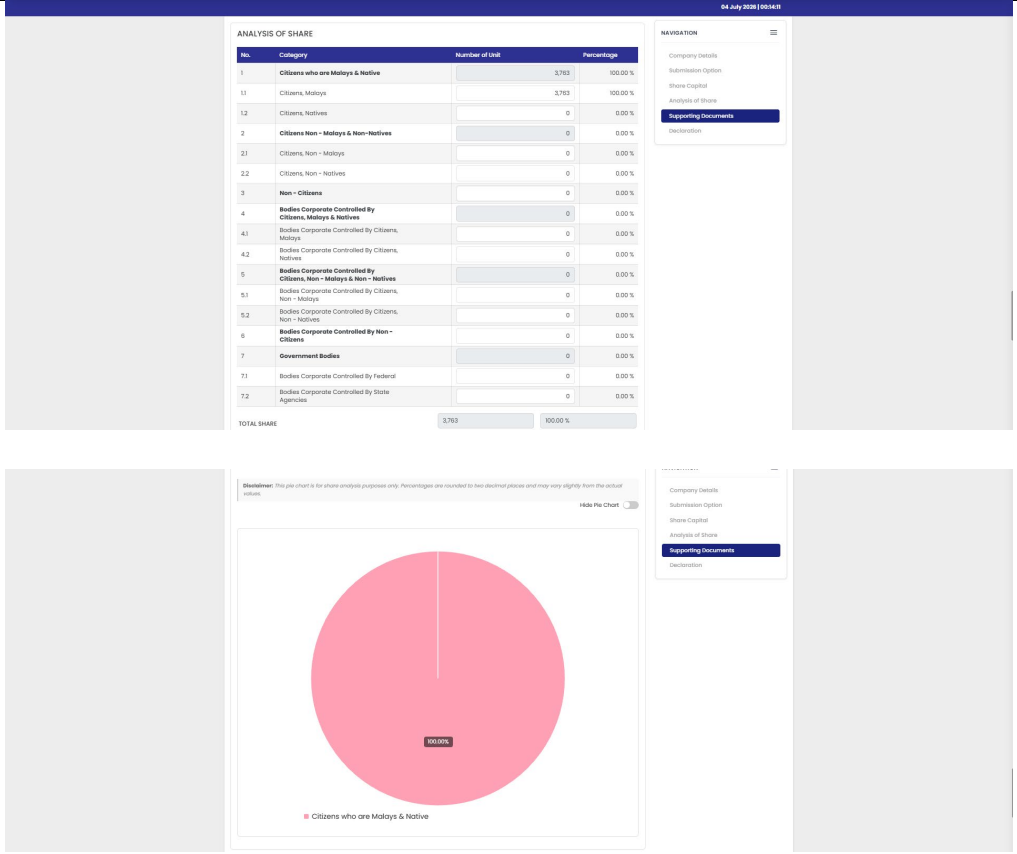
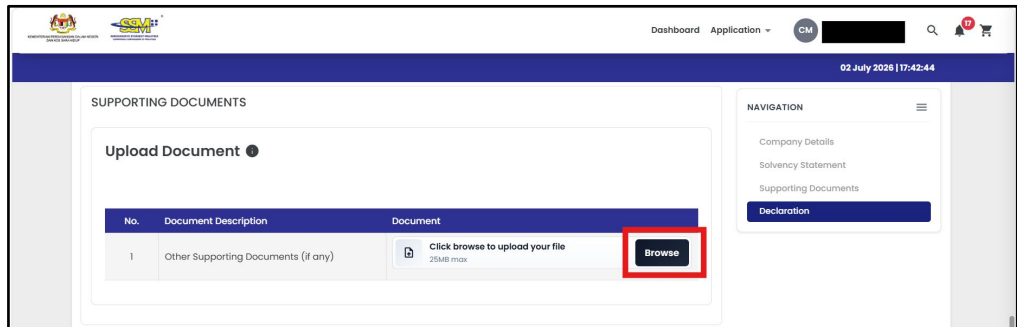
Field Num.	Description
	
9a.ii	User selects Type of Member=Body Corporate. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click "Search".

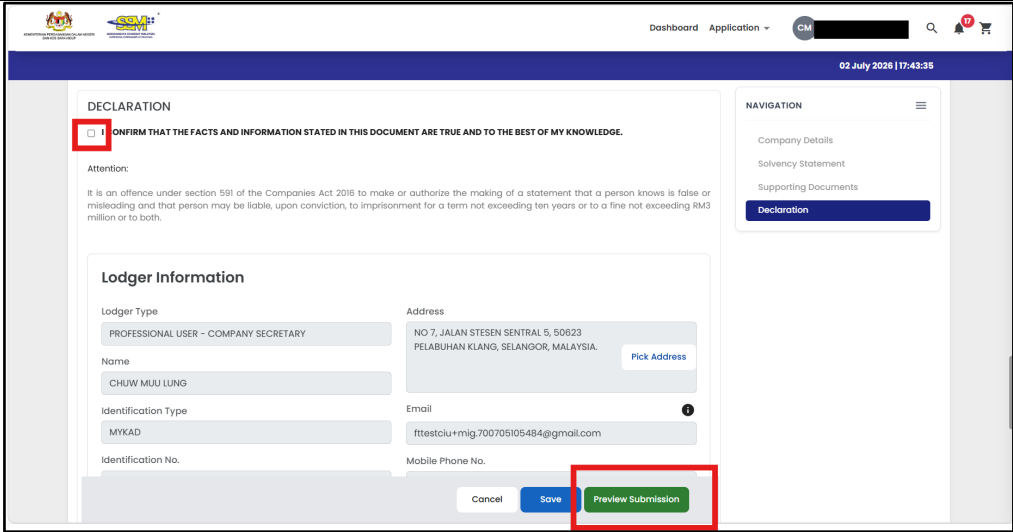
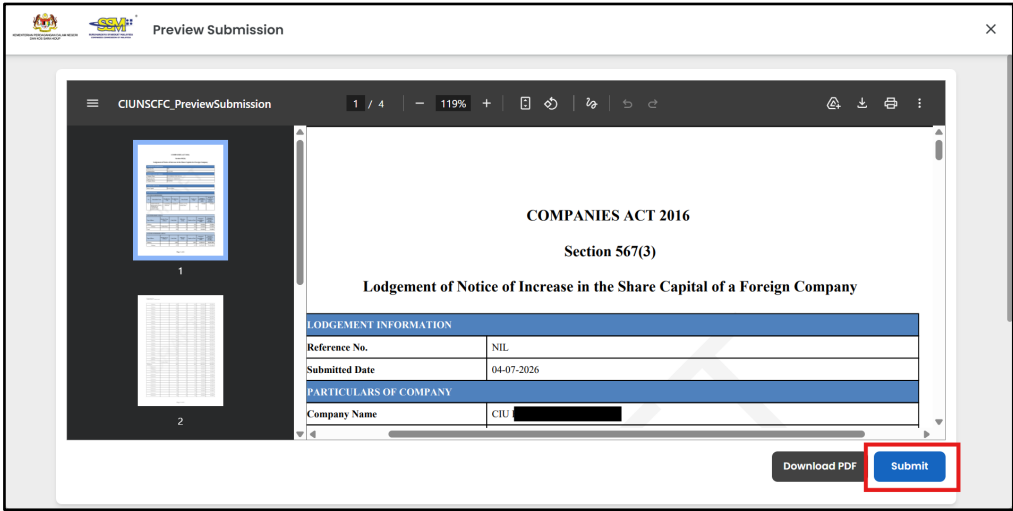
Field Num.	Description
	 Note: For ESOS and Remaining Shareholders, please refer to hyperlink "Reference Guide for Entering Identification Numbers of Identified Entities". User is required to complete all mandatory fields and click "Save". 

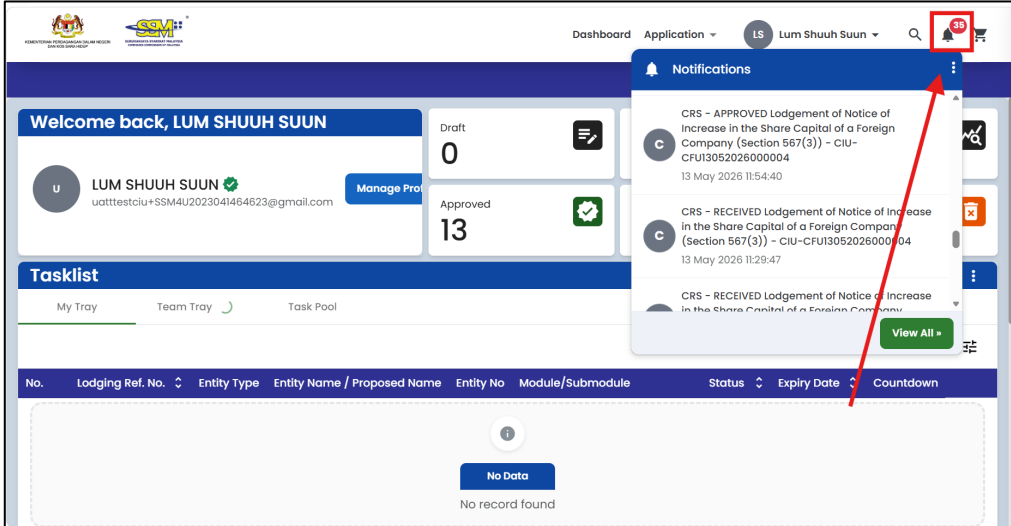
Field Num.	Description
	
9a.iii	User selects Type of Member=Other Entity. Then, user selects Category of Members, Sub-Category of Members, Sub-Category of Member Details, Identification Type and insert Identification Number. Once completed, click “Search”.  Note: Please refer to the hyperlink “Reference Guide for Entering Identification Numbers of Identified Entities” for the Company Reg Number. User is required to complete all mandatory fields and click “Save”.

Field Num.	Description
	
9b	User is required to tick the checkbox for the selected shareholder. Click button "+" and user is required to complete all mandatory fields and click "Save".

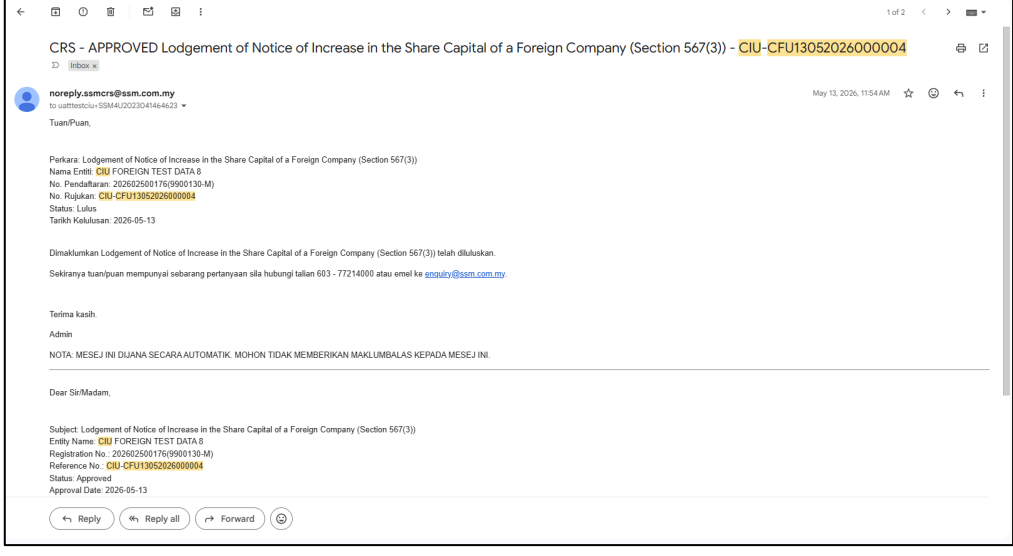
Field Num.	Description
	
	
10	User is required to select "Date of Increase Share Capital". 
11	System will display the section Analysis of Share where user is required to fill in the value.

Field Num.	Description
	
12	The user can upload any supporting documents in the Supporting Documents section by clicking the Browse button.  Note: This section is optional.
13	In the General Declaration section, the user is required to tick the Declaration checkbox and click the Preview Submission button.

Field Num.	Description
	
14	Screen will display the preview of the submission and user can download PDF for own records. Draft Watermark will be applied and then click "Submit". 
15	Upon successful submission, the user will receive a notification within the system and via email, providing a summary of the lodgement.

Field Num.	Description
	 The screenshot shows the SSM dashboard for user LUM SHUUH SUUN. A notification banner at the top right displays the title 'CRS - APPROVED Lodgement of Notice of Increase in the Share Capital of a Foreign Company (Section 567(3)) - CIU-CFU13052026000004' with a timestamp of 13 May 2026 11:54:40. Below the dashboard, a 'Notification Detail' window is open, showing the same notification title and a detailed message in Malay and English regarding the approved lodgement of notice of increase in share capital.

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Field Num.	Description
	

Disclaimer: The information contained in this guide is intended to assist users in understanding the processes and procedures relating to the use of the Corporate Registry System (CRS). The Companies Commission of Malaysia (SSM) reserves the right to revise, update and/or amend the contents of this guide from time to time without prior notice. Users are advised to refer to the relevant provisions of law, circulars, guidelines, practice notes and practice directives that are currently in force. Users may refer to the SSM's official website at www.ssm.com.my.