PD 11/2026
14 July 2026
Revised: 6 November 2026

SURUHANJAYA SYARIKAT MALAYSIA
COMPANIES COMMISSION OF MALAYSIA

COMPANIES ACT 2016: PRACTICE DIRECTIVE NO. 11/2026

LODGEMENT OF SHAREHOLDERS' AND SHARE CAPITAL INFORMATION

1. This Practice Directive is issued pursuant to section 20C of the Companies Commission of Malaysia Act 2001 [Act 614].

2. This Practice Directive is not applicable to Local Public Listed Companies.

OBJECTIVE

3. The objective of this Practice Directive is to provide procedures for lodgement of shareholders' and share capital information of local and foreign companies ("the information") required under the Companies Act 2016 [Act 777] ("CA 2016").

4. This lodgement will ensure that the information in the Registry is updated with current information as maintained at the registered office to ensure structural records accurately reflect issued and paid-up capital of the companies.

LODGEMENT OF SHAREHOLDERS' AND SHARE CAPITAL INFORMATION

5. The CA 2016 stipulates that every company is required to keep the information in the registered office and lodge such information as required by the Act.

6. Pursuant to the introduction of SSM's Corporate Registry System (CRS), companies are required to update and lodge their members' and share capital information with the Registrar.

7. This Practice Directive is applicable to:

(a) A company having **one class of share** with **multiple shareholders** and **multiple considerations (cash and otherwise than cash)**;

(b) A company having **multiple classes of shares** with **multiple shareholders**;

(c) Foreign companies.

8. Pursuant to paragraph 7 above, companies must lodge their shareholders' and share capital information as follows:

(a) If the company is a local company, please lodge information as per forms in Annexure B;

(b) If the company is a foreign company, please lodge information as per forms in Annexure C.

9. If a company is required to comply with paragraph 7 above, the company is advised to lodge shareholders' and share capital information as

specified in Annexure B and C before any updates of information listed in Annexure A is made.

10. Companies must lodge the information in paragraph 8 over the counters (OTC) at the SSM's Head Office or any of SSM's State Offices.

11. Companies are given a **six months' time frame from 14 July 2026 to 14 January 2027** to lodge the required information with the Registrar. The Registrar may extend this time frame if he deems necessary to do so.

12. No fees will be imposed for the lodgement of the information as required by the Registrar in this Practice Directive.

13. For further information on this lodgement, companies are advised to peruse the relevant FAQ which can be found at https://www.ssm.com.my/Pages/Services/Other-Services/CRS.aspx.

EFFECT OF THIS PRACTICE DIRECTIVE

14. This Practice Directive hereby supersedes Practice Directive No. 11/2026 which was issued on 5 August 2026.

REGISTRAR OF COMPANIES
COMPANIES COMMISSION OF MALAYSIA
6 November 2026

Annexure A

No.	Services
1	Notification of Changes to Particulars in the Register of Members (Subsection 51(1) or 567(4))
2	Notification of Redemption of Preference Shares (Subsection 72(7))
3	Lodgement of Approval for allotment of shares or grant of right (Section 76)
4	Lodgement of Return of Allotment of Shares (Subsection 78(1))
5	Lodgement of Notice of Alteration of Share Capital (Subsection 84(2))
6	Lodgement of Court Order or Resolution and Notice for Variation of Class Rights (Subsection 94(1) or 95(1))
7	Lodgement of Court Order or Notice and Solvency Statement for Reduction of Share Capital (Subsections 116(6), or 117(1)(a) and 117(3)(c) or 117(4))
8	Lodgement of Documents Where No Objection Is Made or Objection Is Dismissed, Withdrawn or Otherwise Concluded for Reduction of Share Capital (Subsection 119(1) or (2))
9	Lodgement of Notice of Increase in the Share Capital of a Foreign Company (Subsection 567(3))